

## REQUEST FOR APPOINTMENT WITH SELECT BOARD

*Please Print*

Date Submitted: \_\_\_\_\_ Monday Meeting Required: \_\_\_\_\_

Requestor Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Email: \_\_\_\_\_

Agenda Item: \_\_\_\_\_

Brief Summary of Agenda Item: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

What action is requested by the Select Board on this item? \_\_\_\_\_

\_\_\_\_\_

Who will be speaking on the item? \_\_\_\_\_

Speaker's contact information (if different from requestor): \_\_\_\_\_

\_\_\_\_\_

How much time will be needed to present? \_\_\_\_\_

Have additional documents been submitted for this item?  Yes  No

If yes, what has been submitted? \_\_\_\_\_

\_\_\_\_\_

Staff: If this is a non-public session, then please indicate category:

- Non-Public Session: RSA 91-A:3 II
  - (a) personnel (compensation, discipline);
  - (b) hiring;
  - (c) adversely effect reputation of someone other than a board member;
  - (d) land & real estate;
  - (e) legal claims pending;
  - (i) thwart deliberate acts intended to result in widespread or severe damage to property, injury or loss of life

The deadline for agenda requests is noon on Thursday prior to the Select Board Meeting. If you have additional background information, please attach to this form. Do not submit this request until all background information is attached.

To be Completed by Administration

You are scheduled for \_\_\_\_\_ Select Board Meeting from \_\_\_\_\_ to \_\_\_\_\_ p.m.