

Library Assistant—Youth Services Fact Sheet

Grade/Classification: Non-exempt hourly position; part-time, 25-hours per week that includes evenings and Saturdays. 6-month trial period and performance reviews conducted at 6-months and annually thereafter. Annual pay increases based on performance and town operating budget approval.

Hiring Wage: \$22.24 per hour

Benefits: Includes paid vacation and sick time after 6-month trial period is successfully completed. Employees enjoy a schedule of paid holidays throughout the year.

Job Summary: The Library Assistant-Youth Services is responsible for assisting the Head of Youth Services with planning and implementing programming for youth through high school age. Provides reader's advisory and reference services to youth and their parents and participates with local youth-oriented groups. This position requires significant interaction with the public.

Non-Saturday schedule (subject to change):

Monday	9:00 a.m. to 2:00 p.m.
Tuesday	3:00 p.m. to 8:00 p.m.
Wednesday	9:00 a.m. to 2:00 p.m.
Thursday	12:00 p.m. to 5:00 p.m.
Friday	9:00 a.m. to 2:00 p.m.
Saturday	OFF

Saturday week schedule (every 3rd week - subject to change):

Monday	OFF
Tuesday	3:00 p.m. to 8:00 p.m.
Wednesday	9:00 a.m. to 2:00 p.m.
Thursday	12:00 p.m. to 5:00 p.m.
Friday	9:00 a.m. to 2:00 p.m.
Saturday	9:00 a.m. to 2:00 p.m.

February 16, 2026