



# *Special Enrollment Notice*

If you are declining enrollment for yourself and/or your eligible dependents, you may qualify for Special Enrollment prior to the next annual Open Enrollment in the following circumstances.

## **Loss of Other Coverage**

If you are declining enrollment for yourself or your eligible dependents (including your spouse) because of other health insurance or group health plan coverage, you may be able to enroll yourself and your dependents in this plan if you or your dependents lose eligibility for that other coverage (or if the employer stops contributing toward your or your dependents' other coverage). However, you must request enrollment within 31 days after your or your dependents' other coverage ends (or after the employer stops contributing toward the other coverage).

## **Marriage, Birth, Adoption or Legal Guardianship**

If you have a new dependent as a result of marriage, birth, adoption or placement for adoption, or legal guardianship, you may be able to enroll yourself and/or your eligible dependents. However, you must request enrollment within 31 days after the marriage, birth, adoption or placement for adoption, or legal guardianship.

## **Medicaid or CHIPRA**

If you or your dependents lose eligibility for coverage under Medicaid or the Children's Health Insurance Program Reauthorization Act of 2009 (CHIPRA) or become eligible for a premium assistance subsidy under Medicaid or CHIPRA, you may be able to enroll yourself and your eligible dependents. You must request enrollment within 60 days of the loss of Medicaid or CHIPRA coverage or the determination of eligibility for a premium assistance subsidy.

### **For More Information or Assistance:**

To request Special Enrollment or obtain more information, contact your Benefits Administrator or Human Resources Department.