Goffstown Fire Department

18 Church Street
Goffstown, New Hampshire 03045
Emergency ~ 9-1-1
Business ~ 603-497-3619
www.goffstown.com

GENERAL
Street number affixed to building in an easily visible location (minimum of 4" numbers of a color that contrasts background)
Unit numbers labeled as "UNIT 1" etc. and affixed over unit entrance (minimum of 4" numbers of a color that contrasts background)
Knox Box installed and a complete set of keys provided
Emergency contact names and numbers provided to FD
Sprinkler, Fire Alarm, and Electrical Rooms labeled
Roof access labeled
Rooftop units labeled as "RTU 1" etc. (minimum of 4" reflective letters)
Label site items in IAR (hydrants, risers, FACP/annunciator, Knox, hazards)
EMERGENCY BACK UP LIGHTS
Double-headed EBU lights provided throughout exit access
Double-headed EBU lights provided in each restroom
Double-headed EBU lights provided inside and outside of every exit
ELEVATORS
Emergency phone dials 911 and reports correct name and address
Primary and secondary recall in place
FD elevator barrel key provided for Knox Box
Elevator drop key provided in elevator machine room
State of NH elevator inspection certificates in place
Heat detector in elevator machine room and shunt trips power to elevator when activated (if required)
COMMERCIAL KITCHENS
Puff test – activation triggers fire alarm, shunts make up air, power and fuel to cooking line
Signage for manual hood suppression pull stations
K class fire extinguisher(s) provided
FIRE EXTINGUISHERS
Extinguishers provided to meet proper coverage and travel distance requirements (when required)
Signage provided above every extinguisher
Service tags attached to extinguishers

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FIRE ALARM SYSTEMS
Proper device coverage in all areas and spot test of devices
All initiation devices labeled with device number and matches FACP read out
Modules labeled with device number and plain English
Test time to alarm received by dispatch (200 seconds)
NFPA 72 test report provided
FACP, annunciators, pull stations keyed to CAT-30
Graphic map of initiation devices hung next to annunciator and FACP
Monitoring company information and account number/password within FACP
Programming password and instructions for disabling devices in FACP
HVAC units exceeding 2000 CFM shut down upon fire alarm activation
Circuit breaker serving FACP labeled
Lockout provided on FACP circuit breaker
Red exterior strobe or beacon provided above Knox Box
Supervisory and trouble alarms notify emergency contacts, not the FD
Test fire alarm system in power failure (no greater than 10 seconds)
SPRINKLER SYSTEMS
Proper coverage in all areas
Test time for water flow alarm at FACP (90 seconds)
Test time for water-dry system trip test (90 seconds)
200lb underground and aboveground reports provided
Hydraulic design stickers on risers
All valves are labeled
"Lockout" for air compressor switch (different from light switch)
Spare head cabinet with heads and wrench provided
FDC chained cap and strainer provided
Test tampers and flow devices from sprinkler system