

Glen Lake Waterfront Ad Hoc Committee

CHARTER

Pursuant to the Select Board Rules of Procedure, Appendix A. Section 2.4, this Charter shall regulate the Glen Lake Waterfront Ad Hoc Committee (“Committee”).

- I. **MISSION:** The mission of the Committee is to evaluate all town owned properties, infrastructure and operations on lands owned, or under the control of the Town of Goffstown, along the shores of Glen Lake and make recommendations to the Select Board for improvements and/or changes.
- II. **OBJECTIVES:** Maintain natural resources and provide the appropriate level of public access.
- III. **DELIVERABLES/DEADLINES:** The Committee’s evaluation shall result in a report and an implementation plan to follow; detailing recommendations about capital improvements and suggestions about rules and regulations.
- IV. **OPERATIONAL CONSTRAINTS AND GUIDELINES:** At a minimum, meetings shall be publicly noticed 24 hours in advance in two public places and on the Town’s website. Public presentations and public input sessions should be advertised with as much notice as possible. Summary minutes shall be kept for all meetings and provided to the Town Clerk within 5 business days of the meeting.
- V. **COMMITTEE MEMBERSHIP:**
There shall be 11 members of the Committee:
 - 1 – Representative from the Select Board
 - 1 – Representative from the Parks & Recreation Commission
 - 1 – Representative from the Conservation Commission
 - 1 – Representative from the Goffstown Police Department
 - 1 – Representative from the Goffstown Fire Department
 - 1 – Representative from the Goffstown Department of Public Works
 - 5 – Members from the community at large, as appointed by the Select Board.
 - At least one community at large member will be a lake front resident.

The Committee will be supported by staff and other participants, including but not limited to: site inspections, report and plan preparation, public education and outreach, coordination with other entities as may be required.

- VI. **BUDGET:** There is no budget for this ad hoc committee but staff support and supplies are available from the Parks & Recreation Department and Administration.

- VII. **PERIOD OF EXISTENCE:** 8/12/2019 – 2/29/2020
- VIII. **DRAFT SCHEDULE:** The Committee shall present their report and any recommendations to the Select Board in February 2020. This schedule shall allow sufficient time for Select Board changes prior to summer 2020.

GOFFSTOWN SELECT BOARD

Approved by the Select Board July 22, 2019.

Amended by the Select Board August 12, 2019.

Peter Georgantas, Chairman

Mark T. Lemay, Vice Chairman

Collis G. Adams

Chet Bowen

Kelly Boyer