

GLEN LAKE WATERFRONT AD HOC COMMITTEE

FINAL REPORT TO GOFFSTOWN SELECT BOARD
MARCH 9, 2020



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**Glen Lake Waterfront Ad Hoc Committee
Final Report to Goffstown Select Board
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1. Executive Summary

The Glen Lake Waterfront Ad Hoc Committee was formed in August 2019 pursuant to the Select Board Rules of Procedure and tasked with evaluating town owned properties along the shores of Glen Lake and to make recommendations back to the Select Board for improvements and/or changes. The Ad Hoc Committee toured the waterfront properties, held public listening sessions at the properties, took input from Town Department staff, and reviewed the current rules and regulations for the Town’s waterfront properties.

It is the recommendation of the Ad Hoc Committee to develop an ongoing waterfront maintenance plan for the waterfront properties. This maintenance plan should take into account the waterfront signage, erosion controls and appropriate waterfront access at each site. More specific recommendations are detailed later in this report (Section 5. Recommendations).

In addition to maintaining the Town’s waterfront access, the Ad Hoc Committee included a list of Future Improvements / Opportunities to improve these sites. These recommendations could be implemented by the Town or by other active organizations in Town (e.g. Eagle Scout Project, Conservation project, community group, etc.).

Access to Glen Lake is a benefit to the residents of Goffstown and New Hampshire. These access points require regular maintenance to ensure all residents can enjoy the lake and that Glen Lake is not impacted by erosion or those using the sites. It is the hope of this Ad Hoc Committee the Select Board and Town will continue to move forward with recommendations in this report.

2. Committee Members

Name	Membership Position
Andrew Cadorette	Community at Large Member - Chair
Jack Carbonneau	Community at Large Member - Vice Chair (Lake Front Resident)
Danielle Caron	Community at Large Member - Secretary
Denise Bachand	Community at Large Member (Lake Front Resident)
Guy Caron	Community at Large Member (Lake Front Resident)
Selectman Collis Adams	Representative from the Select Board
David Nieman	Representative from the Conservation Commission
Andrew Chaplin	Representative from the Conservation Commission (alt member) Lt. Lt.
Bill Connor	Representative from the Goffstown Fire Department
Lt. Geoff Pinard	Representative from the Goffstown Police Department
Rick Wilhelmi	Representative from the Parks & Recreation Commission
Eric Gustafson	Representative from the Goffstown Department of Public Works

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3. Committee Purpose

Mission

The mission of the Committee is to evaluate all town owned properties, infrastructure and operations on lands owned, or under the control of the Town of Goffstown, along the shores of Glen Lake and make recommendations to the Select Board for improvements and/or changes.

Objectives

Maintain natural resources and provide the appropriate level of public access.

Deliverables/Deadline

The committee's evaluation shall result in a report and an implementation plan to follow; detailing recommendations about capital improvements and suggestions about rules and regulations.

Description of Town Owned Properties

During the first public meeting held by the Committee the Committee voted to define the Scope of the Committee to only include all Town owned waterfront properties from the Mill Pond dam, to the Glen Lake Dam (See Exhibit B, Town Waterfront Map).

These properties include:

- Glen Lake Waterfront;
- Parks and Recreation property;
- Glen Lake Island;
- East Union Pumping Station property; and
- Mill Street Property.

4. Committee Inputs

Public Meeting

The Committee held six (6) meetings during the time of engagement. Meetings were held at various locations depending on availability of space. See Exhibit B to review minutes from each specific meeting.

Waterfront Site Visits

The Committee held one site visit meeting where Committee members view all accessible properties by water. In Addition, the Committee voted to individually walk each site on-foot at each Committee member's discretion.

Listening Session

In addition to physical site visits by water and land, the committee also held two listening Session events were community members we invited to meet at Town owned waterfront locations and provide their input about the properties. The Listening Session were publicly posted and held at the following dates and locations:

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Where	When
Glen Lake Water Front (Elm Street)	Saturday, September 28 from 11:00 am to 12:00 pm
Park and Recs (155 S Mast Street)	Saturday, September 28 th from 3:00 pm to 4:00 pm
Sewer Pumping Station (27 East Union Street)	Sunday, September 29 th from 1:00 pm to 2:00 pm
Mill Street Property (18 Mill Street)	Sunday, September 29 th from 2:30 pm to 3:00 pm

During the Listening Sessions, Committee members were able to interview members of the public about their use of the properties and asked the public about their concerns.

During the Listening Sessions, Committee member spoke to 15 individuals. For more specific information about the individual responses see Exhibit C.

Strengths, Weaknesses, Opportunities, and Threats (SWOT)

Based on site visits, Town staff input and the Listening Session data, Committee members completed individual Strengths, Weaknesses, Opportunities, and Threats (SWOT) evaluations of all town owned properties. From the individual Committee member SWOTs, the Committee then reviewed and combined the individual SWOTs into a single SWOT, ranking each priority. From the SWOT, the Committee then derived waterfront recommendations for the Select Board (See Exhibit D).

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5. Committee Recommendations

Priority Recommendations

1. Explore creation of a Capital Reserve Fund to provide resources for ongoing waterfront maintenance
2. Review all Town owned shorefront properties to:
 - Assess and maintain erosion controls;
 - Ensure public safety;
 - Allow for responsible public water access;
 - Ensure and protect water quality; and
 - Stabilize and preserve the shoreline.
3. Work with Departments to create an ongoing maintenance plan for all waterfront properties owned by the town.
4. Review, update, repair and replace waterfront signage.

Specific Waterfront Recommendations:

Glen Lake

Recommendations

Boat ramp– The boat ramp is deteriorated and in need of maintenance.

Improve Signage – Signage needs to be improved and/or maintained. Specific signage that needs to be reviewed is:

- Designated parking/Fine increase.
- Carry in, carry out, trash.
- No parking boat ramp.
- Increase Parking Fines – Input from stakeholders was that the current fine amount is not high enough to discourage non-residents from parking in resident only parking spaces. The Select Board should review the current ordinance and consider increase parking fines to a minimum of \$100.00. The ordinance should be further review to discourage parking in all non-designated spots.
- General Maintenance
 - Cut vegetation to improve site distance.
 - Tiered pole steps - These should be reviewed and assessed for public safety and water accessibility, which may result in modification and/or replacement (See: Photo, Exhibit F – Glen Lake Waterfront).
 - Replant native vegetation and small trees to maintain/improve erosion control and drainage (See: Photo, Exhibit F – Glen Lake Waterfront).
 - Repair/replace guardrail - Committee recommends not painting signage on them as it causes confusion and upkeep concerns.

Other

- Glen Lake School
 - Work with school to review the Town’s current parking ordinance to include designate resident only parking spaces at the Glen Lake School. This may also include designated parking spaces for school business only.
 - Improve signage on the School property to indicate any spots designated for school business of resident parking.

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Future Improvements/Opportunities

- Seek to develop community hiking trails on parcel.
- Work with Fish and Game to develop adjacent property for recreational use.

Park and Recreation Property

Recommendation

- Improve carry in watercraft access to the lake (i.e. steps or stairs to the water, possible retaining wall or ramp).
- Repair/replace guardrail.
- Improve signage of no parking/drop off zone signs.

Other

- Refresh the picnic area to create an area space for residents to enjoy the waterfront.
- Future Improvements/Opportunities
- Select Board to reach out to Eversource about acquiring easement along Park and Recs property

Glen Lake Island

Recommendations

- None

Other

- None

Future Improvements/Opportunities

- None

Pumping Station

Recommendations

While this Town owned waterfront property provides waterfront access, based on feedback from stakeholders, the Committee recommends not promoting the use of this site for public access.

- Stakeholder concerns:
 - Vandalism of the Sewer Pumping Station and the grounds around it;
 - Trash and debris left by the public;
 - Erosion of the access drive and the waterfront access point; and
 - Limited parking on site which may hinder the Department of Public Works and emergency responders' response during emergency situations.
- General maintenance
 - Erosion control improvements along gravel drive to the shoreline and at the end of the existing swale is recommended.
 - Signage at this location should be improved to indicate appropriate use.

Other

- None

Future Improvements/Opportunities

- None

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Mill Street

Recommendations:

The Committee recommends the Select Board study the potential opportunities for this property to determine its best use. While the Committee recommends the Town retain ownership of property, the Committee recognizes the challenge of public access at this spot. Also, given the properties relationship to abutting properties challenges may arise with maintaining the property.

- Establish ownership of the property and develop clear designation between public land and abutting private land.
 - Remove trash.
 - Remove paving.
 - Work with neighbors to establish mutually beneficial ownership and use.

Other

- Signage to establish ownership, use of the property and indemnification.
- If determined feasible, the Committee recommends this site for:
 - A potential portage site around Glen Falls Dam;
 - Storm water drainage improvements.
- Establish no parking on site.
- Clearly mark property boundaries to avoid trespassing onto adjacent properties and/or encroachment.

Future Improvements/Opportunities

None

Other Recommendation from the Committee

Recommendations

- Select Board reach out to Eversource and the State of New Hampshire about acquiring the following properties for public use:
 - Map 5, Lot 15-1 (State of NH Property near Angel Point)
 - Map 5, Lot 15 (Eversource Property – Relay Station across from Little League Fields)

Other

- In coordinate with the Economic Development Council and other recreational partners, consider more public access awareness of the Piscataquog River as a recreational opportunity for the community. This may include waterways trail map, other recreational maps and promotions.

Future Improvements/Opportunities

- Review and update town waterfront ordinance to be consistent with current Town goals, uses and policies

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6. Exhibits

- A. Glen Lake Waterfront Ad Hoc Committee Charter
- B. Town Waterfront Map
- C. Meeting Minutes
- D. Listening Session Data
- E. Committee SWOT
- F. Glen Lake Waterfront - Waterfront Photos
- G. Parks and Recreation - Waterfront Photos
- H. Sewer Pumping Station - Waterfront Photos
- I. Mill Street - Waterfront Photos
- J. Glen Lake Waterfront Ordinance
- K. Existing Parking Ticket Fees

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Exhibit A - Glen Lake Ad Hoc Committee Charter

Glen Lake Waterfront Ad Hoc Committee

CHARTER

Pursuant to the Select Board Rules of Procedure, Appendix A. Section 2.4, this Charter shall regulate the Glen Lake Waterfront Ad Hoc Committee ("Committee").

- I. **MISSION:** The mission of the Committee is to evaluate all town owned properties, infrastructure and operations on lands owned, or under the control of the Town of Goffstown, along the shores of Glen Lake and make recommendations to the Select Board for improvements and/or changes.
- II. **OBJECTIVES:** Maintain natural resources and provide the appropriate level of public access.
- III. **DELIVERABLES/DEADLINES:** The Committee's evaluation shall result in a report and an implementation plan to follow; detailing recommendations about capital improvements and suggestions about rules and regulations.
- IV. **OPERATIONAL CONSTRAINTS AND GUIDELINES:** At a minimum, meetings shall be publicly noticed 24 hours in advance in two public places and on the Town's website. Public presentations and public input sessions should be advertised with as much notice as possible. Summary minutes shall be kept for all meetings and provided to the Town Clerk within 5 business days of the meeting.
- V. **COMMITTEE MEMBERSHIP:**
There shall be 11 members of the Committee:
 - 1 – Representative from the Select Board
 - 1 – Representative from the Parks & Recreation Commission
 - 1 – Representative from the Conservation Commission
 - 1 – Representative from the Goffstown Police Department
 - 1 – Representative from the Goffstown Fire Department
 - 1 – Representative from the Goffstown Department of Public Works
 - 5 – Members from the community at large, as appointed by the Select Board.
 - At least one community at large member will be a lake front resident.

The Committee will be supported by staff and other participants, including but not limited to: site inspections, report and plan preparation, public education and outreach, coordination with other entities as may be required.

- VI. **BUDGET:** There is no budget for this ad hoc committee but staff support and supplies are available from the Parks & Recreation Department and Administration.

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Exhibit A - Glen Lake Ad Hoc Committee Charter

- VII. **PERIOD OF EXISTENCE:** 8/12/2019 – 2/29/2020
- VIII. **DRAFT SCHEDULE:** The Committee shall present their report and any recommendations to the Select Board in February 2020. This schedule shall allow sufficient time for Select Board changes prior to summer 2020.

GOFFSTOWN SELECT BOARD

Approved by the Select Board July 22, 2019.

Amended by the Select Board August 12, 2019.

Peter Georgantas, Chairman

Mark T. Lemay, Vice Chairman

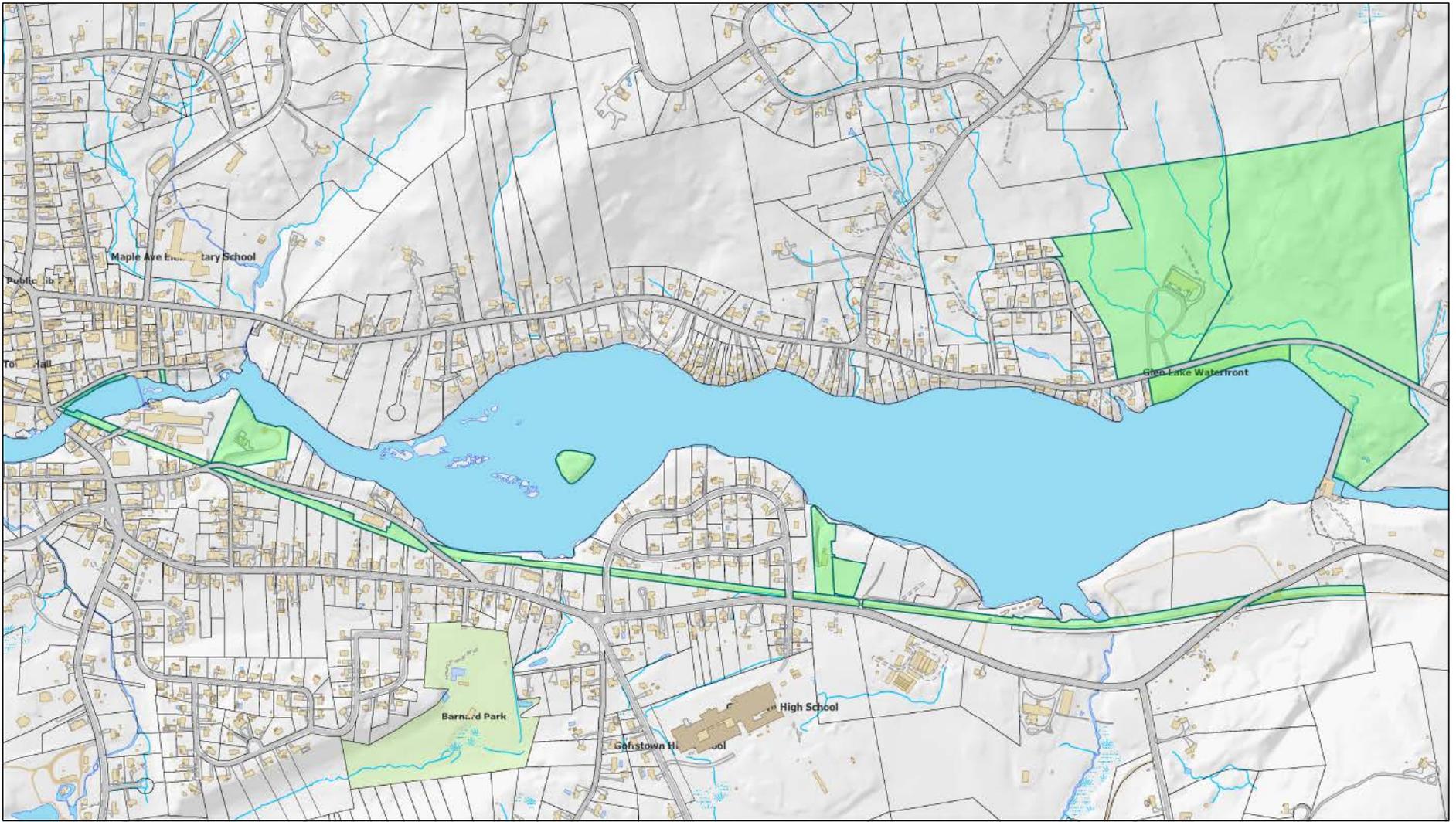
Collis G. Adams

Chet Bowen

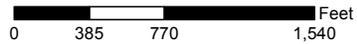
Kelly Boyer

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Exhibit B - Town Waterfront Map



Goffstown, NH



1 inch = 583 feet



The Town of Goffstown, NH shall assume no liability for any errors, omissions, or inaccuracies in the information provided regardless of how caused or any decision made or action taken or not taken by reader in reliance upon any information or data furnished hereunder.



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Exhibit C - Meeting Minutes

**Glen Lake Waterfront Ad Hoc Committee
Minutes of Meeting September 19, 2019**

Glen Lake Waterfront Ad Hoc Committee

Minutes of Meeting September 19, 2019

In attendance: Rick Wilhelmi – Parks and Recreation Representative, Bill Connor - Fire Department Representative, David Nieman - Conservation Commission Representative, Eric Gustafson – Dept Public Works alternate, Andrew Chaplin – Conservation Commission. Community at Large Member Representatives - Denise Bachand, Andrew Cadorette, Jack Carbonneau, Danielle Caron, Guy Caron. Community Public Member – Randy Caron, Carrie Fink, Kevin Fink.

Absent: Collis Adams – Select Board Representative, Mike Walton – Dept Public Works Representative, Geoff Pinard – Police Department Representative.

Andy called the meeting to order at 6:01 pm at the Goffstown waterfront boat ramp at Elm Street, Goffstown, NH 03045.

Andy opened up the meeting by reviewing the mission statement of the committee with the public and asked if they had any comments or concerns. Kevin Fink advised they wanted to check out what the committee was about and the meeting and was there to observe.

The committee and public members began a boat tour of the town owned property from the lake at 6:15 pm. The property marker south of the boat ramp were identified as Eversource land by David.

Rick discussed the maintenance needs of the waterfront:

- Boat apron links are rotting and separating. They must be reset each spring after buckling over the winter. It is believed that the last apron has broken off and moved away from the ramp.
- Roadway gravel was recently updated by the DPW along the roadway edge. The ramp needs additional grading and continued maintenance yearly.
- Frontage access for residents visiting the waterfront is not smooth and the logs are rotting.

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- Run off and washout has been a persistent issue
- Parking issues
 - Town transfer sticker vs independent sticker
 - Town resident's vs non-resident use
 - Signage is provided but is not read
 - Trash is persistent issue and has signage for carry in carry out but is ignored
 - Police ticketing
 - Amount of fine is minimal and not much of a deterrent.

Rick discussed the purpose and maintenance of the Park and Recreational water frontage:

- Main purpose is Fire Department water supply
- Flat rock for portage loading was installed for easier access.
- No parking at the waterfront, signage is posted but does not mention ticketing or fine.
 - There was discussion on improving the portage access and updating signage to discuss fines and possibly towing.
 - Vehicles parking could hinder fire department ability to access and exit water supply
- Picnic table was a previous Eagle Scout project and is nice area
- Trees were recently limbed along the shore line
- Easement on shoreline from Eversource as seen on the map

The boat tour drove around the island. There are a few chairs, hammock and basketball hoop that has been added by users. The Scouts BSA use the island annually for a campout. Many kayakers and boaters visit the island.

Rick discussed the Union St area behind the pump house.

- Nice area for kayakers, canoes or other carrying portage access
- No resident transfer sticker required
- Washout is persistent
 - There has been a history of large boats and trucks using this access when the washout was fixed. This causes further issues with the lake access and parking areas.

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- Public can pay patronage to local businesses close to town

Eric discussed ongoing issues at the Union St area

- Persistent trash
- Extracurricular activities and loitering resulting in the installation of fencing and lighting at the pump house.

The boat tour concluded at the waterfront. There was discussion about forgoing the next meeting scheduled for September 26, 2019 for a walking tour of town property along the shoreline of the lake and conducting individual walks prior to the October meeting.

MOTION: Rick Wilhelmi forgo the September 26, 2019 @ 6:00 PM walking tour of the town property along the shoreline for individual committee members to walk the properties prior to the October 17th meeting.

Jack Carbonneau second the motion.

VOTED: 10 in favor, 0 opposed, 0 abstained. The motion passed.

No official comment was made by the public.

The next meeting of the Glen Lake Waterfront Ad Hoc Committee will be on October 17, 2019 @ 7:00 PM at Goffstown Fire Station located at 18 Church St, Goffstown NH 03045.

ADJOURNMENT

MOTION: Rick Wilhelmi moved to adjourn the meeting at 7:31 PM.

Danielle Caron second the motion.

VOTED: 10 in favor, 0 opposed 0 abstained. The motion passed.

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Minutes of Meeting October 17, 2019

In attendance: Collis Adams – Select Board Representative, Bill Connor - Fire Department Representative, David Nieman - Conservation Commission Representative, Eric Gustafson – Dept Public Works alternate, Lt. Geoff Pinard - Police Department Representative, Derek Horne – Town Administrator. Community at Large Member Representatives - Andrew Cadorette, Jack Carbonneau, Danielle Caron, Guy Caron.

Absent: Rick Wilhelmi – Parks and Recreation Representative, Andrew Chaplin – Conservation Commission (alt member). Community at Large Member Representative - Denise Bachand.

Call to Order

Andy called the meeting to order at 7:03 pm at the Goffstown Fire Department at 18 Church St, Goffstown, NH 03045.

Approval of Minutes

Andy opened the meeting for any corrections or discussion about the meeting minutes from August 22, 2019. One correction was made to correct the spelling of David Nieman’s name from Neiman.

MOTION: Bill Connor made a motion to approve the corrected minutes for August 22, 2019.

Guy Caron second the motion.

VOTED: 10 in favor, 0 opposed, 0 abstained. The motion passed.

Andy opened the discussion of the meeting minutes from September 19, 2019. No comments or corrections were made.

MOTION: Guy Caron made a motion to approve the minutes for September 19, 2019.

Jack Carbonneau second the motion.

VOTED: 10 in favor, 0 opposed, 0 abstained. The motion passed.

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Minutes of Meeting October 17, 2019

Town Administrator Discussion

Andy welcomed Derek Horne – Town Administrator to the meeting. Derek provided an overview of his role and experience with the town. Derek explained the methodology behind forming the Glen Lake Ad Hoc committee. Derek advised the committee on the number of members needed form a quorum. The Ad Hoc Committee needs a minimum of at least 6 of the 11 members to be considered a quorum. An Ad Hoc Committee is required to post of minutes. The meeting is open to the public and the meetings must be posted in a public forum 24 hours prior to the meetings. Any communication within the committee should be sent to Derek and he will provide the information to the committee. Any requests should be filtered through Derek or the committee chair.

Derek discussed occasional residential interaction at the town hall regarding Glen Lake. There is an occasional request for parking passes at the town clerk office. They had a request for a nonresident caregiver to park their own vehicle at Glen Lake while bringing a town resident to the waterfront restricted parking area. A special provision was provided by the select board. Town hall will support what the select board decides and could provide concerns and pitfalls. Town hall is open Monday through Friday 8:00 am to 4:00 pm.

Questions for Derek:

Q. What is the ordinance or provisions of overflow parking at the Glen Lake Kindergarten?

A. Derek will investigate and report back.

Q. How many requests has the town hall received for a day sticker.

A. About two.

No further comment from the town.

Derek is to provide a copy of the ordinance to the committee for the Goffstown Waterfront.

Guy mentioned bike clubs parking at the waterfront prior to 10am which is allowed but leaving their vehicles there all day. He suggests a parking kiosk that would off set the costs for upkeep. It would have a maximum parking time and allow others to use the waterfront. He expressed

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Minutes of Meeting October 17, 2019

frustration with people parking in his or neighbor's driveway to avoid the transfer sticker or the overflow.

Sewer Commission Discussion

Andy referred on the map of the waterfront to the Union St pumping station and asked Eric to discuss DPW and Sewer Commission concerns.

Funding for sewer is separate than DPW. The budget is funded through residents hooked up to sewer and paying for their services. They have incurred additional costs from fencing, lighting, and having to extend fencing due to concerns from the abutting neighbors of the activities. There has been discussion of gating off the area, as they do not want to encourage use as an access point for the lake. There are concerns regarding security and safety that need to be discussed with the Sewer Commission. DPW will advise on erosion and technical for waterfront.

There was discussion about fixing the erosion which could encourage use that they do not want. Committee members express concern about losing the ability to use this site for portage access. It needs to be managed appropriately and have the erosion fixed in a way that could prevent trailers from gaining access. There is no current signage that suggests the appropriate place to park or not park.

Police Department Discussion

Andy welcomed Lieutenant Geoff Pinard - Police Department. Geoff discussed concerns and statistics from the police department.

Hot summer days are difficult for patrolling.

- They cannot run license plates to see if the cars parked at the waterfront are town residents. They are walking the area which would tie up the radio and is dangerous if other emergency calls come in and impacting other resources in the department. The town transfer station sticker is easiest for them to verify.
- They try and patrol and be present and walk along the waterfront. They want to encourage good stewardship, no alcohol, litter clean up and no glass.

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- From May to October 1, 2019 there was 30 hours of patrol time spent at the waterfront.
- Parking -Ticketing
 - Try and educate and warn first.
 - 85 parking tickets issued, 12 warnings from May to October 1, 2019.
 - Majority of tickets issued were to Manchester residents.
 - Fine is \$25 with 36 hours to pay per the ordinance or it doubles to \$50.
 - Most expensive parking fine in Goffstown besides parking in a handicap parking spot.
 - Residents that receive tickets they will typically take back once.
 - Tickets that are not paid cost at minimum \$150 of police staff time, if it doesn't go to court. Letters must be sent certified mail. Additionally, they have to follow up with the city/town the vehicle is registered. Chasing non-pay tickets is an impact on many resources within the department.
 - Tickets that go to court the costs are much higher with a minimum 4 hour pay for the officer to attend court, certified mail and other resources.
 - Lt Pinard believes that in many cases, people from outside of Goffstown are using Glen Lake Waterfront simply pay the fine to get access to the lake. The fine is cheap in comparison to a full day at other public access state parks, when considering other costs and travel time.
- Rail Trail and PSNH/Eversource right-of-way
 - People parking at the ball field parking and access the water via rails to trails by trespassing on PSNH/Eversource land
 - Trespassing signs have been torn down, they cannot enforce without the signs. They would like Eversource to repost the signs.
 - Cars are driving down by the substation and through the right of way to park and gain access to the illegal rope swings and the water.
 - a. Geoff was provided with the contact at Eversource to discuss the trespassing signs and the possibility of putting up a gate by the substation.

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- b. Committee member's recommended that the Select Board should engage with Eversource again to see if the town could acquire the Eversource parcel along Glen Lake.

Questions for Lieutenant Pinard:

Q. Does the police department tow vehicles?

A. No, the current ordinance does not cover towing. The department policy is to make contact with the owner prior to towing.

Q. Among the 85 tickets mentioned earlier, can you tell us how many single vehicles on the waterfront side vs are the vehicle and trailer parking area.

A. The data does not differentiate between the two but based on experience they are typically on the single vehicle waterfront side of the road. If a vehicle is parked in the trailer parking without a boat trailer they are subject to ticketing.

Danielle discussed her experience with trailering their family her boat at the waterfront. She has seen vehicles parked in the loading zone of the boat ramp, typically right under the signage stating it is a loading zone only. They have asked the drivers of vehicles to move so they can safely trailer the boat in or out of the water. She has seen vehicles from New York, New Jersey, Massachusetts and New Hampshire. They also park in the grass area heading towards the dam. When vehicles are parked in the loading zone it causes them to have to pull into the road to back down the ramp with their truck and boat size. The brush is overgrown on the edge of the road heading south of the ramp which creates a blind spot for vehicles coming around the corner and is a safety issue. When backing down the ramp many children and adults swim in the area of the ramp which is very dangerous for launching. She has also witnessed smoking marijuana at the waterfront next to children playing and a needle floating in the open water. She has called the dispatch phone number for the police department to send an officer by if time permits.

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Listening Sessions and Walking Tour Discussion

Andy discussed the listening session that Andy, Jack and David attended. He provided observation spreadsheet and discussed the findings. The spreadsheet is attached to the minutes.

Derek spoke on behalf of a resident that his son's boy scout troop camped overnight on the island two weekends. They were granted permission by the Select Board which is reviewed on a case by case basis. The kids enjoyed it and had a great time. They appreciate the opportunity to provide the experience to the troops.

Dave said the kids cleaned up the island even though it was not part of their request to use the island. He also walked the island prior to this meeting and was pleasantly surprised how clean it was. The fire department granted a fire permit to the boy scouts when they use the island. Burning is not allowed without a permit.

Next Steps

Prior to the next meeting Andy asked each member to fill out the SWAT analysis. Derek will email a word document to the committee to fill out and email back. The answers will be gathered together and reviewed at the next meeting.

Derek will talk to Scott Gross and Brian Balke to get a better understanding of their parking policy. He will invite them to the next Committee meeting. The goal would be to understand the schools parking policy at the kindergarten and any concerns they may have about the Glen Lake Waterfront. Geoff mentioned that the school is not covered in the ordinance and cannot be enforced. Currently non-residents park at the entrance of the school and on Upton St to avoid the transfer permit and as overflow parking.

There was discussion regarding a day pass option. Collis wanted to remind the group that when the waterfront was established and redesigned many years ago there was an extensive study done that identified the size of the body of water which dictated how many parking spaces, how many boat parking spaces. If you provide day passes this throws the study out the window and would negatively impact the body of water and burden the town hall.

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The boat ramp was built by Fish and Game with their funding and has to be open 24 hours a day. Any changes would have to be cleared with Fish and Game including the possibility of paving the ramp. The boat ramp is a standard design by Fish and Game. The guard rails have reached their life expectancy.

The next meeting will be on Thursday, November 7, 2019 at 7:00 PM. Location is to be determined.

ADJOURNMENT

MOTION: Guy Caron moved to adjourn the meeting at 8:40 PM.

Geoff Pinard second the motion.

VOTED: 10 in favor, 0 opposed 0 abstained. The motion passed.

**Glen Lake Waterfront Ad Hoc Committee
Final Report to Goffstown Select Board
March 9, 2020**

Exhibit C - Meeting Minutes

Glen Lake Waterfront Ad Hoc Committee

Minutes of Meeting November 7, 2019

In attendance: Collis Adams – Select Board Representative, Bill Connor - Fire Department Representative, David Nieman - Conservation Commission Representative, Eric Gustafson – Dept Public Works, Lt. Geoff Pinard - Police Department Representative, Andrew Chaplin – Conservation Commission (alt member). Community at Large Member Representatives -, Andrew Cadorette, Jack Carbonneau, Danielle Caron.

Absent: Derek Horne – Town Administrator, Rick Wilhelmi – Parks and Recreation Representative. Community at Large Member Representative - Denise Bachand and Guy Caron.

Call to Order

Andy called the meeting to order at 7:01 PM at the Goffstown High School at 27 Wallace Rd, Goffstown, NH 03045.

Approval of Minutes

Andy opened the meeting for any corrections or discussion about the meeting minutes from October 17, 2019. One correction was made to remove alternate for Eric Gustafson name in attendance.

MOTION: Bill Connor made a motion to approve the corrected minutes for August 22, 2019.

Collis Adams second the motion.

VOTED: 8 in favor, 0 opposed, 1 abstained. The motion passed.

Andy opened the discussion regarding Glen Lake School. The ordinance for the waterfront includes the school. The concerns passed along by the school department to Derek Horne were three areas of concern are parking, litter and the use of the playground as a dog park and not being cleaned up.

The parking discussion at the school:

School employees and or parents would not necessarily have a town sticker and could be subject to ticketing during enforcement on hot busy days. There is a small sign stating parking is for

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school business only. It is not clear if the school has parking passes. There is concern for the live parking pick up and drop off. Employees park on the side and the ticket can be fixed if it was issued to an employee or parent of the school. Most of the violators park at the entrance instead of pulling into the school and using the designated parking spaces and walking. The use of residents parking at the school could cause over crowding for the lake and was not taken into account as part of the study when the waterfront was redesigned. It could have a negative impact on the lake if it is not controlled. Police have received complaints from the school and from residents of people leaving garbage and not parking in designated spots. There were concerns that recommendations made by the committee may cause more awareness of parking at the school for waterfront access. Comments from the committee were that we want to invite the public to use the waterfront, but not want to create a new problem that does not exist. The use of signs could encourage more utilization and pressure on the water body.

Suggestions were made to clearly delineate what spots are available for Glen Lake use, closest to the water farthest from the school or marking spaces which spaces are for school business only. Ordinance # 201.01 was provided to the committee for review.

Suggested changes to the ordinance:

Any reference to Selectmen shall be changed to Select Board

III DECLARATION OF PURPOSE: Add word "designated" in front of parking.

IV RESIDENT STICKER REQUIRED: Add "designated spaces" in front of Glen Lake.

VIII NO LITTERING: Change to "The Waterfront at Glen Lake" is carry in carry out.

Parking fines are not part of ordinance. The recommendation from the committee is to raise the fine from \$25 to \$100 with the caveat that the fine doubles if it is not paid within 36 hours.

Signage will be updated to reflect the increase in fines. The police do a good job of advertising when the ordinance is and when they are enforced via social media.

Making any changes would go to review then vote. Once approved they would go to the Select Board as a recommendation.

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The parking issue is primarily isolated to the waterfront. There is no separate ordinance for park and rec. The signage at park and rec could be improved to address trash and parking areas.

SWOT analysis:

There was a lengthy discussion regarding the SWOT analysis provided by the committee members for further discussion. The attached Deliverables Outline was drafted.

The next meeting will be on Thursday, December 12, 2019 at 7:00 PM. Location is to be determined.

ADJOURNMENT

MOTION: Geoff Pinard moved to adjourn the meeting at 8:46 PM.

Jack Carbonneau second the motion.

VOTED: 10 in favor, 0 opposed 0 abstained. The motion passed.

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In attendance: Collis Adams – Select Board Representative, David Nieman - Conservation Commission Representative, Eric Gustafson – Dept Public Works, Lt. Geoff Pinard - Police Department Representative. Community at Large Member Representatives -, Andrew Cadorette, Jack Carbonneau, Danielle Caron and Guy Caron.

Absent: Bill Connor - Fire Department Representative, Rick Wilhelmi – Parks and Recreation Representative, Andrew Chaplin – Conservation Commission (alt member). Community at Large Member Representative - Denise Bachand.

Call to Order

Andy called the meeting to order at 7:03 PM at the Grasmere Town Hall at 87 Center St, Goffstown, NH 03045.

Approval of Minutes

Andy opened the meeting for any corrections or discussion about the meeting minutes from November 7, 2019.

MOTION: Geoff Pinard made a motion to accept the minutes of November 7, 2019.

Eric Gustafson second the motion.

VOTED: 7 in favor, 0 opposed, 1 abstained. The motion passed.

Andy opened the discussion with a review of the last meeting and the key recommendations were the change to the ordinance and a significant increase in the fines. Andy provided an outline draft of the recommendations by the committee; the outline is attached to these minutes.

Section 3: The mission of the committee was reviewed.

Section 4: The committee has successfully held public meetings, completed site visits and held listening sessions.

Section 5: Glen Lake. There was open discussion regarding the timbers that are serve a dual purpose of drainage and a path into the waterfront area. The timbers are rotting and in disrepair.

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They could require a wetland permit and could add a significant expense. In addition, larger ticketed items would be stone and guard rails. The committee is suggesting a Capital Reserve Fund (CRF) and should probably be added as its own section onto the outline. Area's under that would could fall under CRF maybe:

Park and Recs recommendations of signage and wall or guardrail.

Glen Lake, signage and guardrails, timber treads, stone and boat ramp maintenance, school signage.

Pump House – Drainage, signage

New signs would not fall under CRF. Only replacement of existing signs as maintenance.

Island – no recommendations. Foster Boy Scout Relationship.

Pumping Station – Rip rap stone which makes it harder to back a trailer down but allows the fire department to still utilize the area if needed. There was discussion of parking at the pump station. It should not be encouraged with a designated parking area since we do not want to encourage use because the public access could be taken away. There should be signs for the two parking spaces that are by the pump house indicating no parking to allow access to the pump house. The ordinance would cover if people are parking on the lawn and would be left up to the discretion of the police officers patrolling. If someone is being respectful and reasonable while using the land, there should not be issues. The discussion was tabled.

There was discussion to work with Derek Horne for a draft report by the committee. Derek could expand on the draft provided and the committee would hold a final meeting in January to make the final edits.

MOTION: Guy Caron made a motion that the committee would provide edits to the recommendation report once in draft via email and a final review will take place in January at the committee meeting. The recommendations will be made to the Select Board during February's Select Board meeting.

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Jack Carbonneau second the motion.

VOTED: 8 in favor, 0 opposed, 0 abstained. The motion passed.

The next meeting will be on Thursday, January 16th, 2020 at 7:00 PM. Location is tentatively planned at the police department.

ADJOURNMENT

MOTION: Collis Adams moved to adjourn the meeting at 8:00 PM.

Guy Caron second the motion.

VOTED: 8 in favor, 0 opposed 0 abstained. The motion passed.

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**Glen Lake Waterfront Ad Hoc Committee
Minutes of Meeting January 16, 2020**

In attendance: Community at Large Member Representatives - Andrew Cadorette, Chair; Jack Carbonneau, Vice Chair; and Guy Caron. Collis Adams – Select Board Representative; David Nieman – Conservation Commission Representative; Bill Connor - Fire Department Representative; Rick Wilhelmi – Parks and Recreation Representative; Eric Gustafson – Department of Public Works; Lt. Geoff Pinard - Police Department Representative.

Absent: Community at Large Member Representative – Danielle Caron and Denise Bachand. Andrew Chaplin – Conservation Commission (alt member).

Call to Order

Andy called the meeting to order at 7:00 PM at the Mildred Stark Room 106, Goffstown Town Hall, 16 Main St, Goffstown, NH 03045.

Approval of Minutes

Andy opened the meeting for any corrections or discussion about the meeting minutes from December 12, 2019.

MOTION: Jack Carbonneau made a motion to accept the minutes of January 16, 2020. Bill Connor second the motion.

VOTED: 8-0-1. Rick Wilhelmi abstained. The motion passed.

Andy explained that Danielle was not present to take minutes, but this would be taken care of using the video by Town Hall. The reason for tonight's meeting was to review the draft final report of the committee. Andy used the information from the last meeting to pull everything together, and combined these items with photos, minutes, and SWOT analysis. He explained that Town Administrator Derek Horne has worked with him to create the report.

Andy asked how the committee wanted to proceed? Would the committee prefer to review and send in emails for changes, or should we discuss during the meeting. He asked Selectman Adams when the committee should present the final report to the Select Board. He understood the Select Board meets twice a month and February was rather full because of elections in February and March. Andy asked if it was appropriate to present in March. Selectman Adams responded the Select Board's agendas are full in February and March would be more appropriate. Selectman

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Adams had been going through his basement and found historical documents from the late 1990s when the original waterfront was reconstructed and dedicated. There may be some historical photographs showing the work done in the late 1990s.

Selectman Adams said we could review the draft, revise, and send along to the Select Board as a final report. His only fear with doing this way, the Select Board may not agree with the final report. Perhaps a better way would be to send the final draft to the Select Board for comments. If there is anything the Select Board has real concerns with, they could make comment back. Selectman Adams preference was to send this along as a finished report. The Ad Hoc Committee's work is done.

David Nieman indicated the report is very long, but most is Exhibits that aren't subject to review. These are minutes, photos, and the waterfront ordinance. Only 4 pages are really the report of the Ad Hoc Committee. He preferred to go through it during this meeting.

Selectman Adams said this draft report was a terrific report and one of the best he's seen come out of an Ad Hoc Committee. It is very thorough, it has a lot of recommendations and a lot of information. He said the committee can focus on the Committee recommendations page 5 and finalize the draft.

Andy reviewed the priority recommendations. The Committee members agreed with these priority recommendations and made some changes to the text in the draft document.

Andy reviewed the Specific Waterfront Recommendations for Glen Lake Waterfront. The Committee members made changes to text and discussed the specific wording regarding the concrete ramp and the maintenance/repair that may be needed. The committee discussed the recommendation on fines and increasing the fines at this location for parking without a permit. Lt. Pinard said there should also be language for illegal parking (e.g. parking on the grass or in non-designated locations). The existing ordinance does not include language about parking in designated spots. Lt. Pinard wanted to make sure the ordinance was very specific to ensure Police Department's ability to enforce the parking restrictions. Guy Caron suggested making the bullets as concise as possible for ease of reading.

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Minutes of Meeting January 16, 2020**

The Committee discussed the language discussing the tiered pole steps. These can be difficult for everyone to use and should be reviewed and maintained with accessibility in mind. Language discussing the parking at the school will be expanded in the final report.

The Committee discussed the Parks & Rec Center waterfront and access. Rick Wilhelmi said we need to improve the water access at this location, from the asphalt over the existing rocks. The Committee could recommend stairs or a ramp. Selectman Adams suggested the final solution should be determined by the Select Board with input from the Department of Public works. Jack suggested that any final solutions should take into account sediment runoff and erosion control, as well as providing access.

The Committee discussed Glen Lake Island. The Committee had limited changes to the draft language in this section.

The Committee discussed the Sewer Pump Station. Eric suggested the current wording was selling the location, when the primary use of the location is the sewer pump station. The Committee did make changes to the language because they are not promoting the use of this site for public access.

The Committee discussed the Mill Street property. The Committee had limited changes to the draft language in this section.

The Committee discussed other recommendations in the report. The Committee discussed Angel Point parcels owned by the State of NH (Map 5, Lot 15-1) and Eversource (Map 5, Lot 15). The Committee recommended the Select Board reach out to these owners to discuss opportunities to acquire those properties.

Selectman Adams asked to have the Draft final report be sent out to Committee members in word format with track changes. Andy will check with the Town Administrator to determine when to present to the Select Board.

MOTION: Lt. Geoff Pinard made a motion to move forward with the edits discussed at tonight's meeting.

Rick Wilhelmi second the motion.

VOTED: 8 in favor, 0 opposed, 0 abstained. The motion passed.

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**Glen Lake Waterfront Ad Hoc Committee
Minutes of Meeting January 16, 2020**

The next meeting will be tentatively set for Thursday, February 20th, 2020 at 7:00 PM. Location is tentatively planned at the Town Hall. Andy will confirm with Town Hall to set the next meeting.

ADJOURNMENT

MOTION: Guy Caron moved to adjourn the meeting at 8:03 PM.

Lt. Geoff Pinard second the motion.

VOTED: 8 in favor, 0 opposed 0 abstained. The motion passed.

Respectfully Submitted,

Derek M. Horne, Town Administrator

These minutes are subject to approval by the Glen Lake Waterfront Ad Hoc Committee.

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Exhibit C - Meeting Minutes

**Glen Lake Waterfront Ad Hoc Committee
Minutes of Meeting February 20, 2020**

In attendance: Community at Large Member Representatives - Andrew Cadorette, Chair; Jack Carbonneau, Vice Chair; Danielle Caron, Secretary and Guy Caron. Collis Adams – Select Board Representative; David Nieman – Conservation Commission Representative; Bill Connor - Fire Department Representative; Rick Wilhelmi – Parks and Recreation Representative; Eric Gustafson – Department of Public Works; Lt. Geoff Pinard - Police Department Representative.

Absent: Community at Large Member Representative –Denise Bachand. Andrew Chaplin – Conservation Commission (alt member).

Call to Order

Andy called the meeting to order at 7:00 PM at the Mildred Stark Room 106, Goffstown Town Hall, 16 Main St, Goffstown, NH 03045.

Approval of Minutes

Andy opened the meeting for any corrections or discussion about the meeting minutes from January 16, 2020. Due to Danielle Caron, Secretaries absence the minutes were transcribed from the video recording.

MOTION: Jack Carbonneau made a motion to accept the minutes of January 16, 2020. Bill Connor second the motion.

VOTED: 10-0-0. The motion passed.

Andy opened up the discussion of the draft of the final report that was provided with the edits from the last meeting. It was provided as a pdf and we are not able to edit it. There was a discussion that the draft report captures the content and the work of the committee but has some formatting issues. Andy discussed prioritizing the Committee Recommendation Priority Recommendations on page 5.

1. Explore creation of a Capital Reserve Fund to provide resources for ongoing waterfront maintenance.
2. Review all Town owned shorefront properties to:

Assess and maintain erosion controls;

**Glen Lake Waterfront Ad Hoc Committee
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**Glen Lake Waterfront Ad Hoc Committee
Minutes of Meeting February 20, 2020**

Ensure public safety;

Allow for responsible public water access;

- Ensure and protect water quality; and
- Stabilize and preserve the shoreline.

There was discussion regarding what Select Board meeting that the report will be presented at. Andy will work with Derek to finalize the report for March 9th or 23rd.

MOTION: Guy Caron made a motion to accept the document with editing clerical errors with the Committee Recommendations Priorities reprioritized.

Dave Nieman second the motion.

VOTED: 10-0-0. The motion passed.

Andy and Jack will present the report to the Select Board. Other committee members will attend to support. Andy expressed he wanted to make sure that the finished document is well polished for the March meetings. He thanked the committee for their time and dedication and that all of the charter obligations were met.

ADJOURNMENT

MOTION: Lt. Geoff Pinard moved to adjourn the meeting at 7:18 PM.

Guy Caron second the motion.

VOTED: 10 in favor, 0 opposed 0 abstained. The motion passed.

These minutes are subject to approval by the Glen Lake Waterfront Ad Hoc Committee.

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Exhibit D - Listening Session Data

Location	Date	Name (optional)	Town Residence	How often do you use the location?	Use of the property?	recommend improvements/ concerns?	What do you love about it?	Other Comments
Pumping Station	9/29	N/A	Auburn	1-2 yr	fishing	n/a	easy access	
Pumping Station	9/29	N/A	Dunbarton	6 +	kayaking	n/a	easy access/ not crowded/ convenient	
Park & Recs	9/29	N/A	Goffstown	10+	destination for biking/relaxation	access to water could be improved/ small children play in it	easy access/ not crowded/ convenient	
Park & Recs	9/29	N/A	Manchester	5 x yr	paddel boarding	n/a	grew up in Goffstown. Parents still live here. easy access/not crowded/ convenient	Parking signs clear. No parking
Park & Recs	9/29	N/A	Goffstown (Pinardville)	4 x yr	kayaking	improve the boat launching space	easy access/ not crowded/ convenient	Parking signs hard to see, but clear. No parking
Glen Lake Waterfront	9/28	N/A	Manchester	everyday	swimming/ relaxation/ meditation	concerned about glass/liked the increase in beach access from the Eversource cutting	love the view/ never a parking concern/ easy access	Was a Goffstown resident. Still had a Goffstown sticker. Currently lives in Manchester
Glen Lake Waterfront	9/28	N/A	Manchester/Bow	3 x yr	Boating	Out of town use. Would like more parking options for non-residents	Easy to launch (had motor boat). No wait to launch/convenient - after work use.	In past do shop local when in town. Use the Bike trail a lot. Would like to see the lake marked better up past the island. No bout markers.
Glen Lake Waterfront	9/28	N/A	Manchester	1st time	relaxation/picnic	more sandy area for swimming	quite/clean/close to home	have not shopped local. parked in resident only spots, no sticker (plenty of open resident parking spaces observed when they were there.)
Glen Lake Waterfront	9/28	N/A	Merrimack	1st time	fishing	n/a	beautiful lake. Well maintained park. clean, but did see some trash.	surprised no shallow markers or warning boys past the island. Boys at dam not up - dangerous. may shop local.
Glen Lake Waterfront	9/28	N/A	Manchester	everyday	dog walking/ relaxation/ swimming	trash concerns	n/a	parked in town resident spots (plenty of open resident parking spaces observed when they were there.)
Glen Lake Waterfront	9/28	██████	Goffstown	Often	dog walking/ relaxation/ swimming	Would like trash barrels. Small rocks in stairs hard to walk on. New cleared trees by Eversource - thought it would be a beach. Left kind of unfinished.	Live close by. Walk to the waterfront with kids. Parking not a typical issue. Has a sticker. No problems getting it.	May be willing to speak to the committee as a resident. Lives very close to the property
Mill Street	9/29	N/A	Goffstown	n/a				Have seen people walking down Mill Street with Kayaks looking for Glen Lake access. If used as a portage site, would ADA be an issue given steep grade. If it is an access site, concerned about parking. Suggested map at town owned properties to make people aware of access points.

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Exhibit D - Listening Session Data

Glen Lake Waterfront	9/29	N/A	Goffstown	2 x yr	launching boat	end of Boat ramp in the lake is broken. Makes it difficult to launch a larger boat	love glenn lake		Have had issues with people swimming/parking in the boat launch spot. Would not want to see more public boat launch parking sites at the waterfront. Believe it is rights sized for the size of the lake.
Pumping Station	9/29	N/A	Goffstown	2 x yr	Small boat launching	large washout	easy access/ not crowded/ convenient		
Mill Street	9/29	██████	Goffstown	n/a	n/a	Would not want to see property developed at all.		████████████████████ Concerned about where people would park using the access point. Also concerned about erosion from people using the site. Stated this is a private community on a dead end street. Would not want stranger in the community. ██████████ ██████	

**Glen Lake Waterfront Ad Hoc Committee
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Exhibit E - Committee SWOT

Glen Lake Waterfront Ad Hoc Committee
Location: Glen Lake Waterfront

<p>Strength</p> <ul style="list-style-type: none"> • Location • Beautiful view • Large area • Parking • Trails/future expansion • Easy access • Visibility to public • Used extensively by community, residents and non-residents. • Best Town location for swimming in natural water body. • Best launch site for canoes, kayaks and paddle boards. • Only boat ramp on Glen Lake. • Easy access and convenient. • Scenic stop for casual stroll or relaxation. • Important water access for fire department. • Great natural resource to the community • Local fishing (on shore and off) • Boating • Canoeing • Paddle Boarding • Kayaking • Swimming • All free • Nice overall location • Good Boat Ramp Access (with some maintenance) • Car and Trailer Parking • Great resource, water sports, fishing, skating, swimming, boating • Pride and good stewards • Town resident benefit • Size • Water Access 	<p>Weakness</p> <ul style="list-style-type: none"> • Boat ramp damage • Signage could be improved <ul style="list-style-type: none"> ◦ Resident parking ◦ Olds signs • Some trash (both sides of road) • Parking stickers required/maybe hard to get/once received and move out? • Limited ticketry/fine to Tow? • Visibility on road when launching a boat • Limited parking – no residents parking • Failing boat ramp • Use as a beach by patrons limits other uses (fishing, picnicking) • Blocking of boat ramp • Limited size of location, usually not a problem but on very hot days demand exceeds capacity. • Perception in the community that the parking is too restrictive, although that only seems to be true for the hottest summer days. • Must be vigilant with trash cleanup. • Too small of an area for the volume for which is wanting to use it. i.e. parking for swimming/recreation and boating. • No room for growth. Based on study from years past i.e. number of home owners/boats on lake and size of lake to handle all the use. • Question on a system of parking for self-centered I want it now needy individuals. • No real handicap access • Rule & Enforcement Abilities • Trash/Debris • Sight line from Ramp onto Elm • Parking Regulations Force People to Other Areas Creating Parking Issued Further Away. Making a Need For More Regulations and Enforcement Further Away and a Burden on Abutters. • -Increased maintenance • Smaller body of water • Limited space • Budget restraints • Inappropriate use (alcohol, drugs, fire, other activities) • Parking enforcement (costly) • Parking • Boat launch design • Swimming near boat launch
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Exhibit E - Committee SWOT

Glen Lake Waterfront Ad Hoc Committee
Location: Glen Lake Waterfront

<p>Opportunity</p> <ul style="list-style-type: none"> • Glen Lake Association – Maintain/patrol • Events • Expand picnic areas • Trails on both side of the road • Add defined picnic area • The site projects a strong statement about the quality of life in Goffstown. • A hiking trail could be added to the 40 acre parcel (lot 5-15-4) that contains the boat trailer parking lot. • A trail could be added down below the dam (lot 5-14) and extending into NH Fish & Game land (lot 5-18A), an area that is very scenic. • Landscaping with compatible plants would improve the area along the shore under the power lines, which has not recovered since last Eversource tree removal. • Provides more exposure to the community for local business • Improve current sitting areas • Create new sitting areas in the western end of the property • Improve parking • Improve pedestrian traffic ways to the water's edge • Allow vendors to provide hotdog carts (snack things) • Hire a park attendant • Charge everyone (resident fee / non-resident fee) • Provide Additional Town Staff: Police (enforcement) and Parks & Rec Staff (Maintenance) • Stabilize Erosion Issues at Walking Path, Ramp and Shoreline. • - Provided Clearer Signage and in More Locations. • Improve boat ramp (ramp in and out of water and guard rails) • Lighting at ramp • Park and Rec improving accessibility • Revenue • Additional income • Space Design • Revenue for the town 	<p>Threat</p> <ul style="list-style-type: none"> • Maintenance & repairs – guard rails boat ramp. Retaining logs • Eversource – changes/cuttings • Boat ramp repairs • Guard rails need to be replaced • Retaining logs • Water erosion • Plantings • Over use • Failing boat ramp • Fires (users cooking in undefined locations) • Long-term (all day) and large group use as a beach • No protections from foreign bodies (i.e. milfoil) • Demand for usage of this limited resource on hot days will increase as the climate warms and we have more extreme heat events. • Heavy usage leads to shore erosion if not properly managed. • Occasionally individuals swim or play on boat ramp, or park in front of it blocking access. • Boat ramp is deteriorating. • A perception of a community who does not like outside use form non community members. This will come up in many other Town owned property conversations (parks/ pools) • Controlling whatever rules and regulation come fourth • Non-Goffstown Residents • - Disrespectful Town Residents • Over use, pollution • Contaminates • Town Resource impact (Town Hall, Police and Fire) • Nonresident impact and misuse • Overcrowding, shutting out residents • Out of town users leaving trash and not maintaining the area • Heavy use causing damage to boat launch area
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**Glen Lake Waterfront Ad Hoc Committee
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Exhibit E - Committee SWOT

Glen Lake Waterfront Ad Hoc Committee
Location: Parks and Rec

<p>Strength</p> <ul style="list-style-type: none"> • Quiet and easy to access • Not crowded • Do not need a parking sticker • Parking • Potential for supervision while P&R is open/staffed • Great secondary location for kayak, canoe and paddleboard launching. • Good parking. • Important water access for fire department. • Scenic stop along the Rail Trail (picnic tables overlooking the lake). • Popular fishing spot. • Provides 30 parking spaces (Upper lot by building) on weekends for users of kayaks, canoes, or paddle boards. <ul style="list-style-type: none"> • On Shore fishing <p>Has picnic area (limited but nice)</p> <ul style="list-style-type: none"> • Secluded Nice Location • Fire Protection • Secluded area • Minimal Traffic 	<p>Weakness</p> <ul style="list-style-type: none"> • Most people unaware of location • Signage – need to improve/replace • Launch area not easy to use • No connection between rail trail and lake access • Not sure of property boundaries • Use limited by other functions at P&R • Some signs for parking restriction are obscured by vegetation. • Sign needs a more forceful statement for violators, such as vehicle subject to towing (even if we wouldn't really do it). • Very small and restricted waterfront. • Actual access to the water's edge • Parking is a distance away • Must remain first as public safety needs for Fire • Monitoring vehicle parking • Steep drop off in water <p>Steep drop off on land area</p> <ul style="list-style-type: none"> • Posted Signage (Rule, Access & Parking) • Safety (No Guard Rail Blocking Driveway access to Lake) • Access in and out of the water. • Access (unknown), Difficult to access water, Parking • Unknown to out of town residents
<p>Opportunity</p> <ul style="list-style-type: none"> • Promote spot as a canoe/kayak launching area • Map of access points? <ul style="list-style-type: none"> ◦ Could be at waterfront • Connect rail trail to access? • Develop – kayak canoe launching • Improve the parking signage. • Add to small craft launch improvements (not bad now, but erosion is occurring adjacent to it). Perhaps step like stone benches? • Redirect users up the stairs to the picnic site and put a vegetative barrier to protect the eroding slope from picnic site to launch site. • Water's edge has space for an enhanced dock, ramp type of access for kayaking and canoeing or exiting the water. • Once was home to kayak rentals (contracted company) • Parks and Recreation could provide rentals at some point • Better access into the water (steps/dock) • Advertisement • Better design for parking and water access 	<p>Threat</p> <ul style="list-style-type: none"> • Erosion • Over use • Parking in wrong spots • Parked vehicles blocking Fire Draft Site • Use of paved lot as picnic or parking area • Not everyone observes the no parking restriction down by the lakeshore. • Erosion by the lakeshore at kayak launch site. • Illegal parking by water could interfere with fire truck access in an emergency. • Erosion on slope from picnic site down to launch site. • Eversource easement a long frontage of water/land • Disrespectful Residents & Non-Residents • Minor Erosion • - Security (No Sightline to Town Staff or Public) •

**Glen Lake Waterfront Ad Hoc Committee
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Exhibit E - Committee SWOT

Glen Lake Waterfront Ad Hoc Committee
Location: Sewer Pumping Station

<p>Strength</p> <ul style="list-style-type: none"> • Beautiful location • Not crowded • Close to downtown • No parking sticker required • Easy access • Water access away from high traffic • Walk ability from village • Important water access for fire department. • Convenient waterfront access within the village center. • Popular fishing spot. • Convenient launch site for small craft (canoes, kayaks and paddle boards). • Scenic destination for village pedestrians, nice place to sit and relax. • Obscurity of location helps limit overuse of site. • Great location with limited parking for kayaks, cones, paddle boards. • Nice calm water entry • Great off shore fishing • -Secluded nice location • Great area to access the river and lake. • Area used by fishermen to access the lake without a boat. 	<p>Weakness</p> <ul style="list-style-type: none"> • No clear signage about use • Unclear on where to park • Large erosion/water • Launch spot could be improved • Proximity to sewer station • Use as boat ramp for trailered craft • Only area with clear parking spaces are for sewer pump station use, not the general public. • Dirt road is in need of repair • Monitoring / enforcing usage • History Vandalisms (Costly to Sewer Commission) • History of Trash and Debris (Burden on Town Staff) • Safety (Road Drops Off Directly into the Water With No Guard Rail or Markings) • No Signage • Property has been known to have large amounts of litter and other damage due to use. Poor design • Area is not large enough for more than a few users to park in the area.
<p>Opportunity</p> <ul style="list-style-type: none"> • Map for access points and use • Be specific about how to use the property • Rail trail linkage? • Potential parking & launch for non-powered watercraft • Improve the erosion control. • Place large rocks on edge of water where gully runs in. • The large rocks would also stop the inappropriate boat ramp usage. • Determine and post correct parking sites. • See if there is an opportunity to integrate with future mill site development for public walkway along the river from South Mast to site. • Another picnic area • Stabilize Erosion • Improves Safety, Security & Enforcement • To make improvements to the area to facilitate this area for kayak and canoe use. Keep open for access to the lake for fishermen and others who use this to recreate near the water. 	<p>Threat</p> <ul style="list-style-type: none"> • Over use <ul style="list-style-type: none"> ◦ Erosion • Sewer Commission – does not want to encourage use • Road needs to be maintained • Vandalism of property • New condos/apartments going in next to it • Erosion • Misuse • Erosion into the river is severe and not under control. • Inappropriate use as boat ramp for smaller trailers is making erosion worse. • Vehicles down by the water could interfere with fire truck access in an emergency. • Inappropriate behaviors • Vandalism to pump house • Monitoring area • Disrespectful Residents & Non-Residents • Security (No / Limited Sightline to Town Staff or Public) • Near High School (Popular student “meet up” point) • Minor Erosion • If Problems and Expenditures Continue, Area Could be Closed off by Sewer Commission • Closure by sewer commission due to issues in the area. • Use of boat owners to launch boats.

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Exhibit E - Committee SWOT

Glen Lake Waterfront Ad Hoc Committee
Location: Glen Lake Island

<p>Strength</p> <ul style="list-style-type: none"> • Unique feature/destination • Beautiful lake • Limited access • Beautiful site to enjoy the scenery of Glen Lake from an elevated perch above the water. • Great location for boaters to stop at. • Provides camping experience for local scout troops. • Access only by boat helps to limit overuse. • Wonderful site to relax and enjoy a picnic or sunset. • Access 	<p>Weakness</p> <ul style="list-style-type: none"> • Hard to access • No clear rules on use • No formal process on what is expected for property • Who maintains it? • Unsupervised/unpermitted use • No procedure or practice defined to schedule use of island • No defined access point • Difficult to monitor – access only by boat. • Difficult for incident response – access only by boat. • Only Access by Boat • No Navigation Markers Around Island • Access and ability to manage the area.
<p>Opportunity</p> <ul style="list-style-type: none"> • Boy Scouts cleaning party • Develop campsite • Develop picnic site • Define a landing & stair or ramp to reduce erosion by foot traffic • Scheduled periodic site inspections should be implemented by the Conservation Commission. • The best site with least impact for climbing up the island should be enhanced. Just a few stone steps would do. • Signs should redirect people away from the steeper eroded slopes to the designated landing site. • Nothing leave the island alone 	<p>Threat</p> <ul style="list-style-type: none"> • Over use • Fire/improper use • Safety • Water featured around the island not clearly mark <ul style="list-style-type: none"> ○ “Boat hazards” • Emergency access • Unpermitted fires • Trash & vandalism • Erosion • Unauthorized fires pose threat to the island's vegetation. • Lack of clear access and people climbing up slopes increases erosion. • Too much trampling of vegetation and scouring for fire wood. About 40% of vegetation is gone. • Disrespectful Residents & Non-Residents • - Security (No / Limited Sightline to Town Staff or Public)

**Glen Lake Waterfront Ad Hoc Committee
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Exhibit E - Committee SWOT

Glen Lake Waterfront Ad Hoc Committee
Location: Mill Street

<p>Strength</p> <ul style="list-style-type: none"> • Town owned property at the upper end of the lake • Public access point • Just below the dam beautiful location • Access to lake from north side of the river in the village • Proximity to village & Mill Falls • Only possible location for a portage site to get out of Glen Lake and around the village mill dam. • Water is shallow enough, and in place stone could be rearranged for a good small craft landing site. • Scenic spot to enjoy the river and the water tumbling over the dam. • No available parking would limit impact on the site. Local pedestrians and portage users would be the only traffic. • Does provide a portage to continue down the river • First Point to Access Lower Dam Area From Upper Dam Area • Property owned by the town on the river. 	<p>Weakness</p> <ul style="list-style-type: none"> • Small parcel • Neighborhood environment • Property owner resentment/concern about use • Difficult site – steep/trash • May need to be improved • Concern about how people will use it • Steep access way • Not clearly defined • Access from the water up to Mill Street is very steep and prone to erosion. • No parking available (but also not needed for a portage site). • Very steep • Costly to Make Safe Access to Water (Design, Permits & Construction) • 20' of Grade Difference Between Road and Water • Ledge/Rock Cropping • Old Debris & Possible Contaminated Soil • Enforcement (Keeping #16 & #20 Mill from Blocking Access & Causing Further Debris and/or Contamination) • Limited water frontage Less Than 50' (Abutters With No Trespass Signs) • Erosion control • Only space for two Town Parking Spots (Enforcement from keeping abutters from using and making it look like private parking / access area) • Ability to utilize this property for anything due to boundary issues. • Property size does not allow many users to access the water from this location.
<p>Opportunity</p> <ul style="list-style-type: none"> • Unique opportunity for public access or portage spot • Potential portage or launch site for non-powered water craft • The creation of a portage around the village mill dam. • A staircase could be constructed like the staircase at the Parks and Rec site (former Eagle Scout project). • Local neighbors currently cross other's property to launch small craft. This could be a site for them to access Glen Lake, making it easier and eliminating the trespass issues. • Future Access to Lower Dam Area • Future Drainage Pipe Outfall Area (Current Outfall Under #20 Mill St Garage) • Working with homeowner to allow access to the river. 	<p>Threat</p> <ul style="list-style-type: none"> • Dangerous at high water • Liability for town? • No parking at immediate site • Abutter use • If Town sold the property, there will be no possibility of a portage site from Glen Lake to the River. • Current residents abutting the site are blocking access with junk storage. • Disrespectful Residents & Non-Residents • Security (No / Limited Sightline to Town Staff or Public) • Owners of #16 Mill St (Currently using Town Property) • Owners of #20 Mill St (Currently using Town Property) • Safety Liabilities • Additional traffic to the neighborhood could cause additional neighbor complaints in the area due to parking or traffic.

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Exhibit F - Glen Lake Waterfront - Waterfront Photos



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Exhibit F - Glen Lake Waterfront - Waterfront Photos



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Exhibit F - Glen Lake Waterfront - Waterfront Photos



Glen Lake Waterfront Ad Hoc Committee

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Exhibit F - Glen Lake Waterfront - Waterfront Photos

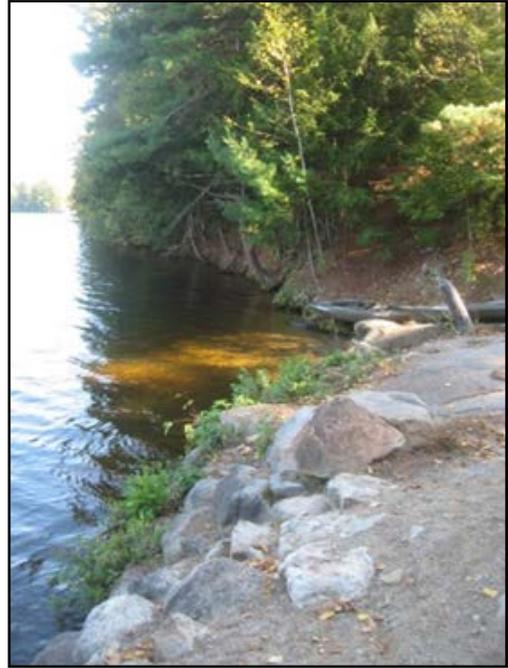


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Exhibit G - Parks and Recreation - Waterfront Photos



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Exhibit G - Parks and Recreation - Waterfront Photos



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Exhibit H - Sewer Pumping Station - Waterfront Photos



Glen Lake Waterfront Ad Hoc Committee

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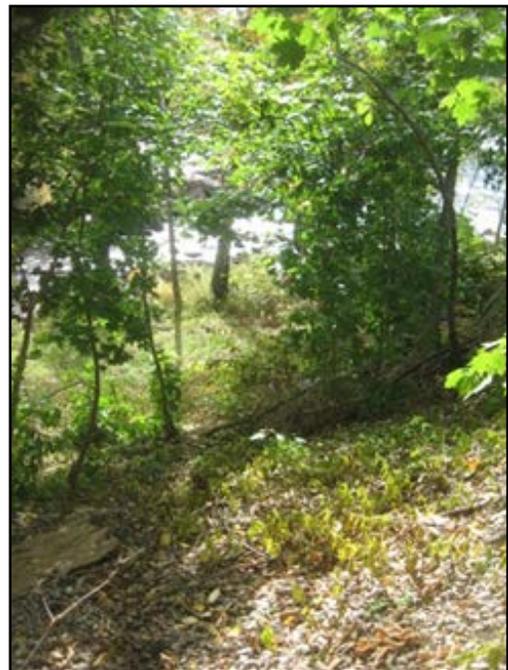
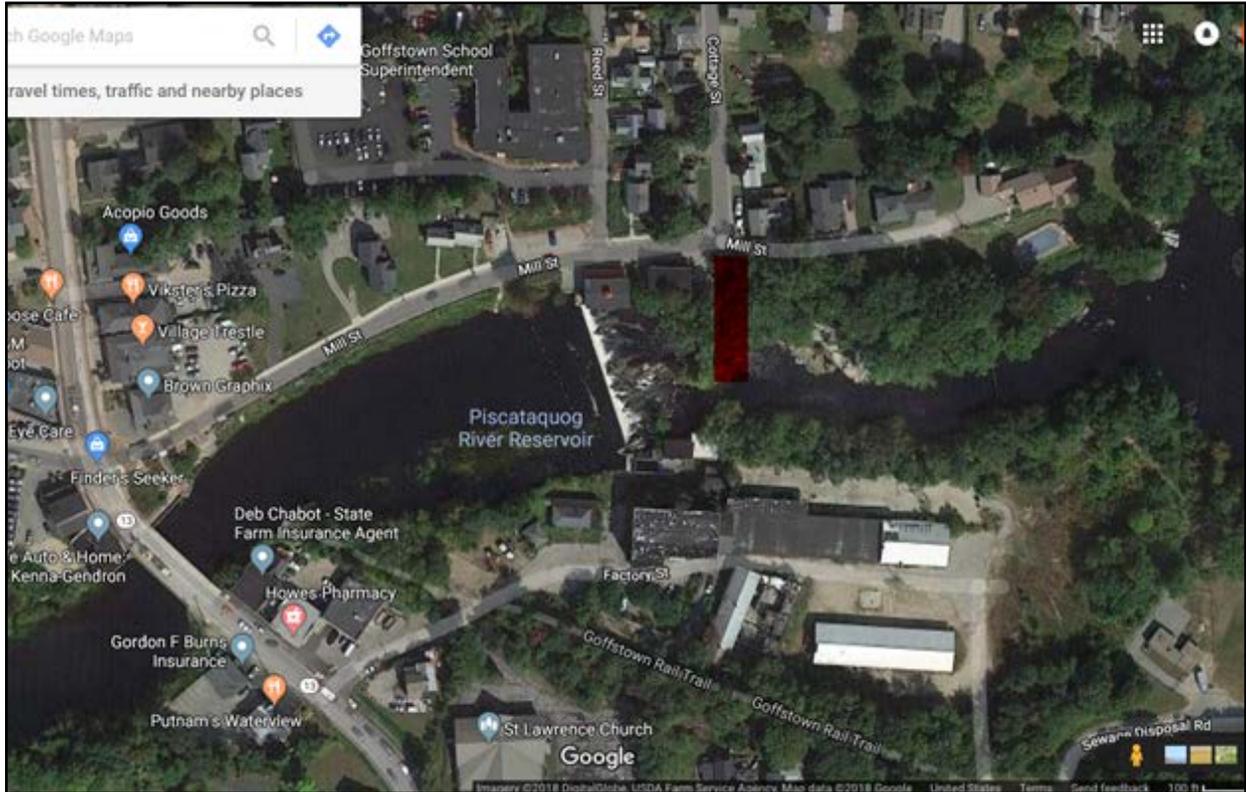
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Exhibit H - Sewer Pumping Station - Waterfront Photos



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Exhibit I - Mill Street - Waterfront Photos



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Exhibit I - Mill Street - Waterfront Photos



**Glen Lake Waterfront Ad Hoc Committee
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Exhibit J - Glen Lake Waterfront Ordinance

ORDINANCE # 201.01

Town of Goffstown

ORDINANCE OF THE Board of Selectmen

The Board of Selectmen of the Town of Goffstown and the School Board of the Goffstown School District (to the extent that the within regulation concerns property within its jurisdiction) ordain as follows:

- I. **TITLE:** This ordinance shall be known and may be cited as the Glen Lake Boat Launch/Waterfront Area Ordinance.
- II. **AUTHORITY:** The Selectmen are authorized to regulate the subject matter contained in this ordinance and to adopt this ordinance by virtue of the authority given to them in the following several enabling statutes: RSA 41:11, but only to the extent that it incorporates RSA 47:17 (XVIII); Also, RSA 35-B:1, RSA 35-B:3, & RSA 35-B:6 and RSA 31:39 (I)(a), which the Selectmen are authorized to adopt pursuant to RSA 41:14-b. The school board is authorized to adopt this regulation by virtue of RSA 35-B.
- III. **DECLARATION OF PURPOSE:** This ordinance is to promote a more orderly use of the Glen Lake Boat Launch/Waterfront area of Elm Street to include the parking lot and paved areas of the Glen Lake School. It is also intended to prevent over-parking at the Glen Lake School by non-residents using the waterfront area so as not to negatively impact Goffstown's residents' use of the school's outdoor recreational facilities. In furtherance of these purposes designated vehicle parking areas along Elm Street and within the property of the Glen Lake School are hereby designated for use by "Goffstown Residents Only" from the dates of May 15th through September 15th of every year, between the hours of 9:00 am and 9:00 pm. Designated trailer parking areas will remain open to anyone without restriction year round. It is intended to eliminate alcohol use within the waterfront area, restrict usage times, littering and glass containers. This ordinance supersedes all other ordinances concerning the Waterfront at Glen Lake.
- IV. **RESIDENT STICKER REQUIRED:** Any vehicle being parked along Elm Street (excluding the Boat Trailer Only parking area) or within the property of the Glen Lake School during the period between May 15th and September 15th of each year, between the hours of 9:00 am and 9:00 pm must have a valid Town of Goffstown Resident Transfer Station sticker affixed to the windshield of same to be considered legally parked in the above-described parking areas.
- V. **NO TRESSPASSING:** There shall be No Trespassing between the hours of 9:00 pm and 5:00 am on town land presently known as "The Waterfront at Glen Lake".
- VI. **ALCOHOLIC BEVERAGES PROHIBITED:** No person shall possess, consume or offer for sale any alcoholic beverage on any land owned by the Town of Goffstown at the area known as "The Waterfront at Glen Lake".
- VII. **NO GLASS:** The use of glass is prohibited on town land presently known as "The Waterfront at Glen Lake".
- VIII. **NO LITTERING:** "The Waterfront at Glen Lake" has trash receptacles available for trash disposal. All trash shall be deposited in an appropriate receptacle or removed from the site if none is available or those available are full.
- IX. **NO LIFE GUARD ON DUTY:** All swimming at "The Waterfront at Glen Lake" is "AT YOUR OWN RISK".

Glen Lake Waterfront Ad Hoc Committee

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Exhibit J - Glen Lake Waterfront Ordinance

- X. **PARKING IN DESIGNATED AREAS ONLY:** Parking shall be permitted to residents only in those areas so designated, as to maintain the safe, effective and efficient flow of traffic. At no time shall any vehicle be parked in a manner, which would impede access, by any emergency vehicle. The designated trailer parking only will be open to both resident and non-resident vehicles towing a trailer.
- XI. **ENFORCING AUTHORITY:** The Goffstown Police Department
- XII. **PENALTIES:** Violations of any section of this ordinance shall be punishable by a suitable civil penalty as determined by the Justice of the Goffstown District Court, which civil penalty, pursuant to RSA 31:39 III, shall not exceed \$1,000 for each offense to ensure to such uses as the town may direct. In the event that the penalty for the particular conduct charged is governed by some other state statute, then that penalty shall apply. The enforcement authority may issue and serve upon the defendant, in addition to a summons to appear in the district court, a local ordinance citation as set forth in RSA 31:39-d authorizing the plea by mail procedure set forth therein.
- XIII. **EXCLUSIONS:** These requirements shall not apply where such matters are governed by State Law, or when public emergency response or public works entities are engaged in emergency response or operations in the area, including snow removal or other emergent activities.

XIV. PROCEDURE:

Public Hearing Dates: May 9, 2011 and May 23, 2011

Date Posted: April 25, 2011

Locations Posted: Town Hall, Library, Website

Date Published: April 29, 2011

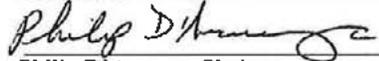
Publication/s: The Union Leader

Adoption Date : June 6, 2011

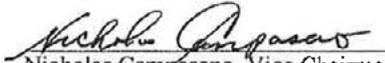
Effective Date: June 6, 2011

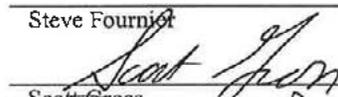
SIGNATURES:

GOFFSTOWN BOARD OF SELECTMEN:

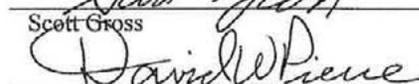

Philip D'Avanza, Chairman

Steve Fournier


Nicholas Campasano, Vice Chairman


Scott Gross

Date: 6/13/11


David Pierce

GOFFSTOWN SCHOOL BOARD:


Philip Pancoast, Chairman


Dian McCarthy, Vice Chairman

Date: 6/20/11

TOWN CLERK:
Cathy Ball

Date: 6/20/11

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Exhibit K - Existing Parking Ticket Fees

POLICE DEPT.	Adopted 8/13/18
Copies of Reports: 1-5 pages/add'l pgs	\$15 first 5 pgs / \$2 per add'l pg
Parking Violations: General Parking Violations	\$15
Glen Lake Beach Parking Violation	\$25
Handicap Parking Violation	\$250
Patrol Officer Testing	\$30
Outside Detail Cruiser Hourly Rate	\$15
Special Detail - Vendor Rate	\$60.50
Special Detail - Officer	\$43
Special Detail - Supervisor	\$46
AFIS Livescan (Resident/non-resident)	\$0/\$25
False Alarm Billing	
4th False Alarm	\$100
5th False Alarm	\$100
6th False Alarm	\$250
7th and further	\$500
Kennel Fees	\$20/day
Hawker & Peddler	
Annual, no motor vehicle	\$100
Annual, motor vehicle	\$200
Temporary	\$20/wk up to 12 weeks
Discount for applications after July 15	50%