Stormwater Pollution Prevention Plan

for:

Goffstown Transfer Station
404 Elm Street
Goffstown, NH 03045
(603) 497-3617

SWPPP Contact(s):

Town of Goffstown
Department of Public Works
404 Elm Street
Goffstown, NH 03045
Office: (603) 497-3617
Fax: (603) 497-5700

Town of Goffstown
16 Main Street
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SWPPP Preparation Date:

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SECTION 1: FACILITY DESCRIPTION AND CONTACT INFORMATION.

1.1 Facility Information.

Instructions:

- You will need the information from this section to complete your NOI.
- For further instruction, refer to the 2015 MSGP NOI form and instructions – specifically sections C and D of the NOI. A copy of the 2015 MSGP NOI is available at www.epa.gov/npdes/stormwater/msgp (Appendix G of the permit)
- You must include a copy of the 2015 MSGP, or a reference or link to where a copy can be found, in Attachment C of your SWPPP.

Facility Information

Name of Facility: Goffstown Transfer Station

Street: 404 Elm Street

City: Goffstown State: NH ZIP Code: 03045

County or Similar Subdivision: Hillsborough

NPDES ID (i.e., permit tracking number): NHR05BL83 (if covered under a previous perm

Primary Industrial Activity SIC code, and Sector and Subsector (2015 MSGP, Appendix D and Part 8):
5093: Scrap and Waste Materials, Sector N, Subsector N1

Co-located Industrial Activity(s) SIC code(s), Sector(s) and Subsector(s) (2015 MSGP, Appendix D):

Latitude/Longitude

Latitude: 40.018942º N (decimal degrees)

Longitude: 71.555297º W (decimal degrees)

Method for determining latitude/longitude (check one):

☐USGS topographic map (specify scale:) ☐GPS

■Other (please specify): 2008 Latitude/Longitude from EPA Website and checked using Google Maps

Horizontal Reference Datum (check one):

☐NAD 27 ☐NAD 83 ■WGS 84

Is the facility located in Indian country? ☐Yes ■No

If yes, name of Reservation, or if not part of a Reservation, indicate "not applicable."

Are you considered a "federal operator" of the facility?

Federal Operator – an entity that meets the definition of "operator" in this permit and is either any department, agency or instrumentality of the executive, legislative and judicial branches of the Federal government of the United States, or another entity, such as a private contractor, operating for any such department, agency, or instrumentality.

☐Yes ■No

Estimated area of industrial activity at site exposed to stormwater: 23 (acres)

Discharge Information

Does this facility discharge stormwater into a municipal separate storm sewer system

(MS4)? ■Yes ☐No

If yes, name of MS4 operator: Town of Goffstown

Name(s) of surface water(s) that receive stormwater from your facility: Piscataquog River

Does this facility discharge industrial stormwater directly into any segment of an "impaired water" (see definition in 2015 MSGP, Appendix A)? ■Yes ☐No

If Yes, identify name of the impaired water(s) (and segment(s), if applicable): Piscataquog River

Identify the pollutant(s) causing the impairment(s): pH

Which of the identified pollutants may be present in industrial stormwater discharges from this facility?

pH

Has a Total Maximum Daily Load (TMDL) been completed for any of the identified pollutants? If yes, please list the TMDL pollutants: northeast Regional Mercury TMDL

Does this facility discharge industrial stormwater into a receiving water designated as a Tier 2, Tier 2.5 or Tier 3 water (see definitions in 2015 MSGP, Appendix A)? ■Yes ☐No

Are any of your stormwater discharges subject to effluent limitation guidelines (ELGs) (2015 MSGP Table 1-1)? ☐Yes ■No

If Yes, which guidelines apply?

1.2 Contact Information/Responsible Parties.

Instructions:

- List the facility operator(s), facility owner and SWPPP contact(s). Indicate respective responsibilities, where appropriate.
- You will need the information from this section of the SWPPP Template for your NOI.
- Refer to Section B of the NOI instructions (available in Appendix G of the 2015 MSGP).

Facility Operator(s):

Name: Department of Public Works
Address: 404 Elm Street
City, State, Zip Code: Goffstown, NH 03045
Telephone Number: (603) 497-3617
Email address: ajacobs@goffstownnh.gov
Fax number: (603) 497-5700

(repeat for multiple operators by copying and pasting the above rows)

Facility Owner(s):

Name: Town of Goffstown
Address: 16 Main Street
City, State, Zip Code: Goffstown, NH 03045
Telephone Number: (603) 497-8990
Email address: ajacobs@goffstownnh.gov
Fax number: (603) 497-8993

(repeat for multiple operators by copying and pasting the above rows)

SWPPP Contact(s):

SWPPP Contact Name (Primary): Adam Jacobs, MPA
Telephone number: (603) 497-3617 ext. 210
Email address: ajacobs@goffstownnh.gov
Fax number: (603) 497-5700

SWPPP Contact Name (Backup): Eric Gustafson
Telephone number: (603) 497-3617 ext. 227
Email address: egustafson@goffstownnh.gov
Fax number: (603) 497-5700

1.3 Stormwater Pollution Prevention Team.

Instructions (see 2015 MSGP Part 5.2.1):

The stormwater pollution prevention team is responsible for overseeing development of and any modifications to the SWPPP, implementing and maintaining control measures/BMPs, and taking corrective actions when required. Each member of the stormwater pollution prevention team must have ready access to the 2015 MSGP, the most updated copy of the facility SWPPP, and other relevant documents.

- Identify the staff members (by name and/or title) that comprise the facility's stormwater pollution prevention team as well as their individual responsibilities.
- EPA recommends, but does not require, the stormwater pollution prevention team include at least one individual from each shift to ensure that there is always a stormwater pollution prevention team member on-site.

Staff Names	Individual Responsibilities
Adam Jacobs, MPA Director of Public Works	Oversight of all aspects of plan implementation
Eric Gustafson Engineering Technician	Coordinate all aspects of the SWPPP and its development
Mark Urella Fleet Maintenance Supervisor	Implement/follow preventative maintenance program; ensure good housekeeping activities at and around the Maintenance Facility
Robert Bureau Transfer Station Operations	Implement/follow preventative maintenance program; ensure good housekeeping activities at and around the Transfer Station

1.4 Site Description.

Instructions (see 2015 MSGP Part 5.2.2):

Provide a general description of the "industrial activities" conducted at your facility. For the MSGP industrial activities consist of: manufacturing and processing; material handling activities including storage, loading and unloading, transportation, or conveyance of any raw material, intermediate product, final product, by-product or waste product; and vehicle and equipment fueling, maintenance and cleaning.

Industrial activities may occur at any of the following areas (list not exhaustive): industrial plant yards; immediate access roads and rail lines used or traveled by carriers of raw materials, manufactured products, waste material, or by-products used or created by the facility; material handling sites; refuse sites; sites used for the application or disposal of process waste waters sites used for the storage and maintenance of material handling equipment; sites used for residual treatment, storage, or disposal; shipping and receiving areas; manufacturing buildings; storage areas (including tank farms) for raw materials, and intermediate and final products; and areas where industrial activity has taken place in the past and significant materials remain and are exposed to stormwater.

EPA recommends that you differentiate activities that occur indoors from those that occur outdoors and could be exposed to stormwater, or under cover but that could be exposed to run-on. Don't overlook processes that are vented and may contribute pollutants to the roof.

The Goffstown Public Works Transfer Station, located at 404 Elm Street in Goffstown, has the follow facilities on site: Fuel Distribution Facility, Recycling Facility, Maintenance Facility, Public Works Adminitration Building, Temporary Dog Kennel, Storage Buildings and Trailers. Personnel include two facility managers, four facility operators, and three truck drivers. The Fuel Distribution and Maintenance Facilities are overseen by one of the managers and two operators, while the Recycling Facility is overseen by the other manager and two operators, as well as the three truck drivers. The workforce has been trained to contain and manage incidental spills. An Emergency Response contractor manages larger releases per the facility SPCC Plan.

In general, stormwater drainage from the north end of the Transfer Station flows into an existing sand pits located on the property and drainage from the south end flows through a system of underground drainage and a detention pond before exiting from an outfall. The flow that leaves the property is aerated as it cascades down a gabion outfall, ultimately passing over a level spreader before sheet flowing to the north side of the river.

A: Fuel Distribution Facility:

The Fuel Distribution Facility is a bulk storage tank facility for the distribution of gasoline and diesel to various town, school, and other government vehicles. The facility began operations in November 1995. Hours of operation at the facility are 24 hours a day, 7 days a week, for authorized personnel. Personnel at the facility work Tuesday through Saturday from 7:00 A.M. to 3:30 P.M. The facility is always manned during hours of operation of the Transfer Station. The facility consists of a 12,000 gallon above ground storage tank, split in two 6,000 gallon compartments, one for gasoline and the other for diesel. The tank is housed in a monolithically poured concrete vault. The vault provides 11% containment volume for the tanks. In May 2000, the tanks were upgraded with an Omntec High Level Alarm. The facility receives products by common carrier via tank truck. The fluids are dispensed through two Fill Rite pumps. Access was originally controlled with a card system, but in July 2000, it was replaced with a keypad entry system. In 2015, the system was updated again to a FuelMaster key-pad system.

B: Recycling Facility:

The Recycling Facility is operated for the disposal of solid waste generated within the geographic limits of the Town of Goffstown. The facility consists of the following buildings: Recycle Buildings, Scale House, Compactor Building, and Compost Area. Hours of operation at the facility are 7.5 hours a day, Tuesday through Saturday, from 7:30 A.M. to 3:00 P.M., for the general public. The facility is always manned during hours of operation of the Transfer Station.

The Recycle Buildings house various recycle bins or tipping space for residential drop off or recycling, a lead acid battery recycle bin, and the Do-it-Yourself used oil drop off center. Containers for the collection of used antifreeze and universal wastes can also be found in the recycling building. All operations are contained under the roof of the buildings. The used oil collection procedure is listed in Section 3 (B) of the SPCC Plan for the facility.

The Scale House is located at the entrance to the Transfer Station. It consists of a small office building and a 40 foot truck scale, used to weigh materials that enter the facility. All resident and commercial users are required to check with the scale house operator prior to entering the Transfer Station.

The Compactor Building houses the solid waste compactor and serves as the main method of disposal for the Transfer Station. Solid waste that was collected is compacted into closed top trailers for offsite disposal. The compactor, including the hydraulic system and storage reservoir, is located inside the building. Trailers are staged on the lower level of the Transfer Station. The staging area is paved with asphalt.

The Compost Area is located on the west side of the Transfer Station driveway. Resident, commercial, and various town departments deliver yard waste and tree cuttings to this area. It consists of the following piles: brush, ground brush, leaves, and grass clippings. Piles are contained and managed with a front-end loader. The brush pile is ground approximately 2-3 times per year and the product of this is stockpiled in the same area. Composted materials are available for residential use.

All roll off containers are staged next to the concrete retaining walls on the east side of the Transfer Station. Containers are used to consolidate construction and demolition debris and scrap metal. A backhoe with a hydraulic claw is used to crush these materials inside the roll off to minimize void spaces.

Propane tanks are staged on asphalt area until sufficient quantities accumulate for cost effective removal.

Freon bearing items are staged on an asphalt area before the Freon is properly removed and disposed of before items are placed in the scrap metal area.

Processed glass aggregate is also collected on site. The collection and grinding of the materials occur in the gravel pit and do not pose any threat/impact to surface waters.

Tires and electronics are collected and contained in closed storage trailers.

C: Maintenance Facility:

The Maintenance Facility was constructed and began operation in 2000. It consists of the following five buildings: Maintenance Garage, Pole Barn for equipment storage, Salt Barn for sand/salt storage, the Quonset hut used for miscellaneus equipment and signs, and the Public Works Administration Building. Hours of operation at this facility are 8 hours per day, Monday through Friday. During emergency operations, the facility operates at 24 hours per day for road maintenance operations.

The drainage system was constructed with an oil/water seperator, which water from the parking lot passes through. The floor drains in the Maintenance Garage discharge to an underground holding tank. The Salt Barn also has a drainage system that flows to its own underground holding tank. Each tank is fitted with a high level alarm, and once they are full, they are pumped and delivered to the City of Manchester Wastewater Treatment Facility. The facility has been designed for the protection of the environment, as well as for the protection of the water quality that surrounds the property.

The majority of equipment used by the department is stored under cover, either in the Maintenance Garage or the Pole Barn. Snowplows are stored outside on the paved area behind the garage. This area also drains through the oil/water seperator. Drippings from the equipment are solidified and removed as required. A bulldozer and roller are stored outside on gravel surfaces. Salt equipment is rinsed inside the wash bay during winter operations and prior to summer storage outside, which drains into the garage's holding tank. All vehicles are also washed in the wash bay, which again, drains into the holding tank. All equipment maintenance for the Transfer Station and Public Works is performed inside the Maintenance Garage.

1.5 General Location Map.

Instructions (see 2015 MSGP Part 5.2.2):

Provide a general location map (e.g., U.S. Geological Survey (USGS) quadrangle map or aerial image from the internet) with enough detail to identify the location of your facility and all receiving waters for your stormwater discharges (include as Attachment A of this SWPPP Template).

The general location map for this facility can be found in Attachment A.

1.6 Site Map.

Instructions (see 2015 MSGP Part 5.2.2):

Prepare a site map showing the following information. The site map will be included as Attachment B of the finished SWPPP.

- Boundaries of the property and the size of the property in acres;
- Location and extent of significant structures and impervious surfaces;
- Directions of stormwater flow (use arrows);
- Locations of all stormwater control measures;
- Locations of all receiving waters, including wetlands, in the immediate vicinity of your facility. Indicate which waterbodies are listed as impaired and which are identified by your state, tribe or EPA as Tier 2, Tier 2.5, or Tier 3 waters;
- Locations of all stormwater conveyances including ditches, pipes and swales;
- Locations of potential pollutant sources identified under Part 5.2.3.2;
- Locations where significant spills or leaks identified under Part 5.2.3.3 have occurred;
- Locations of all stormwater monitoring points;
- Locations of stormwater inlets and discharge points, with a unique identification code for each discharge point (e.g., Discharge points001, 002), indicating if you are treating one or more discharge points as "substantially identical" under Parts 3.2.3, 5.2.5.3, and 6.1.1, and an approximate outline of the areas draining to each discharge point;
- If applicable, MS4s and where your stormwater discharges to them;
- Areas of designated critical habitat for endangered or threatened species, if applicable.
- Locations of the following activities where such activities are exposed to precipitation:
    - fueling stations;
    - vehicle and equipment maintenance and/or cleaning areas;
    - loading/unloading areas;
    - locations used for the treatment, storage or disposal of wastes;
    - liquid storage tanks;
    - processing and storage areas;
    - immediate access roads and rail lines used or traveled by carriers of raw materials, manufactured products, waste material, or by-products used or created by the facility;
    - transfer areas for substances in bulk;
    - machinery; and
    - locations and sources of run-on to your site from adjacent property that contains significant quantities of pollutants.

The site map for this facility can be found in Attachment B.

SECTION 2: POTENTIAL POLLUTANT SOURCES.

Section 2 will describe all areas at your facility where industrial materials or activities are exposed to stormwater or from which allowable non-stormwater discharges originate. Industrial materials or activities include, but are not limited to: material handling equipment or activities; industrial machinery; raw materials; industrial production and processes; and intermediate products, by-products, final products, and waste

products. Material handling activities include, but are not limited to: the storage, loading and unloading, transportation, disposal or conveyance of any raw material, intermediate product, final product or waste product. For structures located in areas of industrial activity, you must be aware that the structures themselves are potential sources of pollutants. This could occur, for example, when metals such as aluminum or copper are leached from the structures as a result of acid rain.

For each area identified, the SWPPP must include industrial activities, potential pollutants, spills and leaks, unauthorized non-stormwater discharges, salt storage, stormwater sampling data and descriptions of control measures.

2.1 Potential Pollutants Associated with Industrial Activity.

Instructions (see 2015 MSGP Parts 5.2.3.1 and 5.2.3.2):

For the industrial activities identified in section 1.4 above, list the potential pollutants or pollutant constituents (e.g., motor oil, fuel, battery acid, and cleaning solvents).

In your list of pollutants associated with your industrial activities, include all significant materials that have been handled, treated, stored, or disposed, and that have been exposed to stormwater in the three years prior to the date you prepare your SWPPP.

Industrial Activity	Associated Pollutants
Fueling Area #1: Gasoline 6,000 gallons	Unleaded Gasoline
Fueling Area #2: Diesel 6,000 gallons	Diesel
Calcium Chloride Tank 2,500 gallons	Calcium Chloride
Plow Storage 10-15 Units	Hydraulic Fluid
Bulldozer One Unit	Diesel/Oil
Roller One Unit	Diesel/Oil
Compost Piles 3-5 Piles	Various compost/brush/chips
Roll off containers/trailers 2-4 Units	Construction & demolition debris/scrap metal
Aggregate/regrind piles 10-200 yd^3	Reclaimed asphalt and road base
Street/catch basin cleanings Varying Amount	Street sweepings and catch basin cleanings
Processed Glass Aggregate 3-400 yd^3	N/A

2.2 *Spills and Leaks.*

Instructions (See 2015 MSGP Part 5.2.3.3):

Include the following in this section:

- **Potential spills and leaks:** A description of where potential spills and leaks could occur at your site that could contribute pollutants to your stormwater discharge, and specify which discharge points are likely to be affected by such spills and leaks.
- **Past spills and leaks:** A description of significant spills and leaks in the past three years of oil or toxic or hazardous substances that actually occurred at exposed areas, or that drained to a stormwater conveyance.

Note: Significant spills and leaks include, but are not limited to, releases of oil or hazardous substances in excess of quantities that are reportable under CWA Section 311 (see 40 CFR 110.6 and 40 CFR 117.21) or Section 102 of the Comprehensive Environmental Response, Compensation and Liability Act (CERCLA), 42 USC §9602.

Areas of Site Where Potential Spills/Leaks Could Occur

Location	Outfalls
Compost Area: The compost area is uncovered and storm water collects and discharges through the underground drainage system to the north side of the Piscataquog River. The resulting storm water contains high levels of suspended solids. This contamination source was eliminated by an upgrade of the drainage system at the facility which drains this area into the gravel pit.	Does not leave site
Plow and misc. Equipment Storage: Plows and miscellaneous equipment are stored outside throughout the year. Chronic Leaks from this equipment may contaminate surface waters during a storm event. The Roller and Bulldozer are also currently stored on gravel surfaces.	oil/water seperator
Aggregate Piles: The aggregate pile is uncovered and exposed to storm water, however its location in the gravel pit limits the contamination of surface waters because its filters into the pit without leaving the site. The materials has been tested and has been shown to contain low level PAH contaminates due to the fact it contains used asphalt.	Does not leave site
Street Sweepings and Catch basin Cleanings: The Street Sweeping and CB Cleanings pile is uncovered and exposed to storm water, however its location in the gravel pit limits the contamination of surface water because its filters into the pit without leaving the site.	Does not leave site
Roll off Containers and Trash Trailers: The roll off containers and trash trailers are uncovered and exposed to storm water. The roll offs may contain small amounts of oil/grease and some metals contamination from the C&D that is delivered by residents. The location of this equipment and storage has limited impact on surface waters due to its location and the drainage pathway though existing gravel pit.	Does not leave Site

Description of Past Spills/Leaks

Date	Description	Discharge Points
N/A	None in the past 3 years	N/A

2.3 Unauthorized Non-stormwater Discharges Documentation.

Instructions (see 2015 MSGP Part 5.2.3.4):

Part 1.1.3 of the 2015 MSGP identifies allowable non-stormwater discharges. The questions below require you to provide documentation of the following:

- Evaluation for the presence of unauthorized non-stormwater discharges at your site; and
- Elimination of any unauthorized non-stormwater discharges.

Description of this facility's unauthorized non-stormwater discharge evaluation:

- Date of evaluation: N/A
- Description of the evaluation criteria used: N/A
- List of the drainage points that were directly observed during the evaluation: N/A
- Action(s) taken, such as a list of control measures used to eliminate unauthorized discharge(s), or documentation that a separate NPDES permit was obtained. For example, a floor drain was sealed, a sink drain was re-routed to the sanitary sewer or an NPDES permit application was submitted for an unauthorized cooling water discharge: N/A

2.4 Salt Storage.

Instructions (see 2015 MSGP Part 5.2.3.5):

Document the location of any storage piles containing salt used for deicing or other commercial or industrial purposes.

Note: you will be asked additional questions concerning salt storage in Section 3.1.7 of this SWPPP template, below.

The Salt Barn has a drainage system that flows to its own underground holding tank. The tank is fitted with a high level alarm, and once full, it is pumped and delivered to the City of Manchester Wastewater Treatment Facility.

2.5 Sampling Data Summary.

Instructions (See 2015 MSGP Part 5.2.3.6):

Summarize all stormwater sampling data collected from your permitted discharge points during the previous permit term. Include a narrative description that summarizes the collected data to support identification of potential pollution sources. Note that data tables and/or figures may be used to aid the summary.

Sampling Data is attached in Appendix G

SECTION 3: STORMWATER CONTROL MEASURES.

Instructions (See 2015 MSGP Parts 2.1.2, Part 8, and 5.2.4):

In Sections 3.1 - 3.11 of this SWPPP template, you are asked to describe the stormwater control measures that you have installed at your site to meet each of the permit's

- Non-numeric technology-based effluent limits in Part 2.1.2;
- Applicable numeric effluent limitations guidelines-based limits in Part 2.1.3 and Part 8;
- Water quality-based effluent limits in Part 2.2;
- Any additional measures that formed the basis of eligibility regarding threatened and endangered species, historic properties, and/or federal CERCLA site requirements in Part 2.3; and
- Applicable effluent limits in Parts 8 and 9.

In addition to your control measure descriptions, include explanations of how the controls fulfill the following requirements (see 2015 MSGP Part 2.1.1):

- The selection and design considerations; and
- How they address the pollutant sources identified in section 2.1 of the Template.

3.1 Non-numeric Technology-based Effluent Limits (BPT/BAT/BCT)

You must comply with the following non-numeric effluent limits (except where otherwise specified in Part 8) as well as any sector-specific non-numeric effluent limits in Part 8.

3.1.1 Minimize Exposure.

Instructions (see 2015 MSGP Part 2.1.2.1):

Describe any structural controls or practices used to minimize the exposure of industrial activities to rain, snow, snowmelt and runoff. Describe where the controls or practices are being implemented at your site.

A: Drainage Pathway and Distance to Navigable Waters (Fuel Distribution Facility):

The Fuel Distribution Facility is located on the north side of lot, approximately 300 feet north of the Recycling Facility, on the same property. The structure has one 12,000 gallon tank separated into two 6,000 gallon compartments. The vault that houses this tank is constructed of reinforced concrete with a heavy 200 ply petroleum resistant liner. The area on the north side of the tanks in naturally wooded. The south side of the structure has a paved area and a concrete pad for fueling. Stormwater flows by sheeting off the pavement into through forested buffer into an active gravel pit. The location of this facility is approximately 1,000 linear feet from the river.

B: Drainage Pathway and Distance to Navigable Waters (Recycling Facility):

The Recycling Facility is located 800 linear feet north of the Maintenance Facility on the same lot. The buildings have no inside floor drains. The area around the facility is a paved parking lot that has a closed drainage system, which flows, into a swale. This swale flows into the existing gravel pit that is still active. Stormwater from the east side of the Compactor Building sheet flows off of the parking lot and into the gravel pit. The Compost Area stormwater flows directly into the underground storm system. The flow from this area is directed into the gravel pit.

C: Drainage Pathway and Distance to Navigable Waters (Maintenance Facility):

The Maintenance Facility and its buildings are located on the north side of the Piscataquog River approximately 500 feet from the riverbank. This site has a seasonal runoff from Elm Street and also has a fire protection pond on the high side of the lot. The runoff from this pond is routed though a drainage system, which flows around the facility site. This protects the surface water from any potential pollutants. The Maintenance Facility has a closed drainage system, which consists of a paved parking lot with granite curb around the perimeter of the site. The stormwater flows into catch basins, which flow through an oil and water separator, eventually discharging to a detention pond. The pond outlets to a treatment swale located on the south side of the lot. The flow is aerated as it cascades down a gabion outfall, ultimately passing over a level spreader before sheet flowing to the north side of the river. The floor drains from the building discharge to an underground holding tank. This facility also has a salt storage facility that has a drainage system that flows into an underground holding tank. Each holding tank is fitted with a high level alarm, once full they are pumped and delivered to the City of Manchester Wastewater Treatment Facility. The building has been designed for the protection of the environment as well as for the protection of the water quality that surrounds the property.

3.1.2 Good Housekeeping.

Instructions (see 2015 MSGP Parts 2.1.2.2 and 5.2.5.1):
Describe any practices you are implementing to keep exposed areas of your site clean. Describe where each practice is being implemented at your site. Include here your schedule for: (1) regular pickup and disposal of waste materials, and (2) routine inspections for leaks and of the condition of drums, tanks and containers. Note: There are specific requirements for facilities that handle pre-production plastic.

A. Fuel oil for distribution is delivered by truck and is pumped from the truck though a hose to a 4 inch pipe located on the outside of the building. Each pipe is labeled for fuel type. One line is for gasoline the other is for diesel. A bucket is placed under the fill piping connection. Any materials caught in the bucket from disconnecting the hoses will be poured into appropriately labeled gas/diesel cans to be used.

B. Facility catch basins are inspected on a yearly basis and cleaned as required. The oil/water separator is inspected at the same frequency. If during regular inspection of the facility, or at any point, a sheen is noticeable on the detention pond, the oil/water separator will be inspected and cleaned immediately.

C. The appropriate structures and equipment to prevent pollution from reaching the river are provided as follows:
    - Large above ground tanks have secondary containment structures which are properly sized to contain any spill of the contents
    - Curbing directs parking lot runoff to closed drainage systems with proper treatment
    - Booms or other barriers
    - Detention ponds
    - Sorbent materials
    - Drip Plans
    - Drainage systems with catch basin sumps
    - Oil and water separators
    - As-built site plan located at each site

D. Procedures to keep all of the equipment and supplies needed to prevent an oil spill as follows;
   - Inventory of all equipment
   - Inventory of all sorbent material
   - Equipment and materials shall be inspected on a monthly basis
   - Logs shall be kept on all of the oil deliveries
   - Clean all drainage structures on a regular basis
   - Inspect and log oil and water separators
   - Inspect all vehicles needed for the transferring of oil prior to use
   - All department staff will be trained on location of materials and equipment

E. No washing of equipment or vehicles to the storm drain is allowed. Washing is done indoors, and the wash water is collected and discharged to a wastewater treatment plant.

F. Spills are immediately cleaned up with an absorbent, (See Spill Prevention and Response Procedures and plan)

G. All fluid products and wastes are kept indoors.

H. Waste oil stored in drums under cover.

I. Used antifreeze is kept in a covered container.

J. All changing of fluids is done indoors in the maintenance garage.

K. Spillage occurring during addition or removal from salt storage piles or sand and salt pile mixing is promptly cleaned up.

3.1.3 Maintenance.

Instructions (see 2015 MSGP Parts 2.1.2.3 and 5.2.5.1):

Describe procedures (1) to maintain industrial equipment so that spills/leaks are avoided and (2) to keep control measures in effective operating condition. Include the schedule you will follow for such maintenance activities. Describe where each applicable procedure is being implemented at the site.

The following is a list of preventive maintenance procedures practiced at this facility;

- This facility has a written spill prevention and response policy.
- All staff is aware of spill prevention and response procedures.
- Spill response equipment is located at all potential spill areas.
- All transfers to and from the tank are observed by qualified personnel trained in spill response procedures.
- Catch basins and sediment chambers are checked and cleaned as needed.
- Drainage swales are kept clear.
- Settling basins are cleaned out as necessary.
- Gabion outfall at the south end of the facility are inspected regularly for the presents of accumulate solids that would impact its effectiveness.
- Hydraulic equipment is kept in good repair to prevent leaks.

3.1.4 Spill Prevention and Response.

Instructions (see 2015 MSGP Parts 2.1.2.4 and 5.2.5.1):

Describe any structural controls or procedures used to minimize the potential for leaks, spills and other releases. You must implement the following at a minimum:

- Plainly label containers (e.g., "Used Oil," "Spent Solvents," "Fertilizers and Pesticides") that could be susceptible to spillage or leakage to encourage proper handling and facilitate rapid response if spills or leaks occur;*
- Implement procedures for material storage and handling, including the use of secondary containment and barriers between material storage and traffic areas, or a similarly effective means designed to prevent the discharge of pollutants from these areas;
- Develop training and train all staff on procedures to quickly stop, contain and clean up leaks, spills, and other releases. As appropriate, execute such procedures as soon as possible;
- Keep spill kits on-site, located near areas where spills may occur or where a rapid response can be made; and
- Notify appropriate facility personnel when a leak, spill or other release occurs.

Describe where each control is to be located or where applicable procedures will be implemented.

Note: some facilities may be required to develop a Spill Prevention Control and Countermeasure (SPCC) plan under a separate regulatory program (40 CFR 112). If you are required to develop an SPCC plan, or you already have one, you should include references to the relevant requirements from your plan.

EPA recommends you include: Where a leak, spill or other release containing a hazardous substance or oil in an amount equal to or in excess of a reportable quantity established under either 40 CFR Part 110, 40 CFR Part 117, or 40 CFR Part 302 occurs during a 24-hour period, you must notify the National Response Center (NRC) at (800) 424-8802 or, in the Washington, DC, metropolitan area, call (202) 267-2675 in accordance with the requirements of 40 CFR Part 110, 40 CFR Part 117, and 40 CFR Part 302 as soon as you have knowledge of the discharge. State or local requirements may necessitate reporting spills or discharges to local emergency response, public health, or drinking water supply agencies. Contact information must be in locations that are readily accessible and available.

The following is a list of preventive maintenance procedures practiced at this facility;

- This facility has a written spill prevention and response policy
- All staff is aware of spill prevention and response procedures
- Spill response equipment is located at all potential spill areas
- All transfers to and from the tank are observed by qualified personnel trained in spill response procedures
- Catch basins and sediment chambers are checked and cleaned as needed
- Drainage swales are kept clear
- Settling basins are cleaned out as necessary
- Gabion outfall at the south end of the facility are inspected regularly for the presents of accumulate solids that would impact its effectiveness
- Hydraulic equipment is kept in good repair to prevent leaks

Appropriate structures and equipment to prevent pollution from reaching the river are provided as follows:

- Large above ground tanks have secondary containment structures which are properly sized to contain any spill of the contents
- Curbing directs parking lot runoff to closed drainage with proper treatment
- Booms or other barriers
- Detention ponds
- Sorbent materials
- Drip Plans
- Drainage systems with catch basin sumps
- Oil and water separators
- As-built site plan located at each site

Procedures to keep all of the equipment and supplies needed to prevent an oil spill as follows:

- Inventory of all equipment
- Inventory of all sorbent material
- Equipment and materials shall be inspected on a monthly basis
- Logs shall be kept on all of the oil deliveries
- Clean all drainage structures on a regular basis
- Inspect and log oil and water separators
- Inspect all vehicles needed for the transferring of oil prior to use
- All department staff will be trained on location of materials and equipment

1. No washing of equipment or vehicles to the storm drain is allowed. Washing is done indoors, and the wash water is collected and discharged to a wastewater treatment plant.

2. Spills are immediately cleaned up with an absorbent, (See Spill Prevention and Response Procedures and plan)

3. All fluid products and wastes are kept indoors.

4. Waste oil stored in drums under cover.

5. Used antifreeze is kept in a covered container.

6. All changing of fluids is done indoors in the maintenance garage.

7. Spillage occurring during addition or removal from salt storage piles or sand and salt pile mixing is promptly cleaned up.

See also Spill Prevention Control and Countermeasure Plan (SPCC)

3.1.5 Erosion and Sediment Controls.

Instructions (see 2015 MSGP Parts 2.1.2.5 and 5.2.5.1):

Describe activities and processes for stabilizing exposed soils to minimize erosion. Describe flow velocity dissipation devices placed at all discharge locations and all structural and non-structural control measures to prevent the discharge of sediment. If applicable, describe the type and purpose of any polymers and/or chemical treatments used to control erosion and the location at your site where each control is implemented.

There are no potential areas for erosion on this site. Any gravel surfaces or un-vegetated sloped areas are located inside the gravel pit area and have no impact on surface waters due to storm runoff. Sediment traps and a rip-rap down chute control suspended solids at the main facility outfall into the river.

The following management practices for runoff are used at this facility:

- Drainage outfalls discharge to rip-rap pads
- Runoff from the site goes to a detention or retention basin.
- Runoff from the site sheet flows and infiltrates.

3.1.6 Management of Runoff.

Instructions (See 2015 MSGP Part 2.1.2.6):
Describe controls used at your site to divert, infiltrate, reuse, contain or otherwise reduce stormwater runoff. Describe the location at your site where each control is implemented.

The following is a list of existing and planned Best Management Practices. When implemented, the BMPs will prevent or recue the discharge of potential pollutants in storm water runoff for each area of concern listed in the Site Summary.

Compost Area: Drainage from this area of the facility has been redirected into the gravel pit to eliminate direct contact with surface waters.

Plows and misc. Equipment storage: All plows and equipment will be moved to asphalt surface and covered as required. Hydraulic lines and hoses will be inspected and of wrapped to contain chronic leaks.

Aggregate Pile: The aggregate pile is located in the existing gravel pit located on the property. Surface storm water does not leave this area. All materials will be visually inspected prior to offloading in these areas. Grossly contaminated materials will be place in roll off containers for disposal off site.

Street Sweepings and Catch Basin Cleanings: Each pile is located in the existing gravel pit located on the property. Surface storm water does not leave this area. All materials will be visually inspected prior to offloading in these areas. Grossly contaminated materials will be placed in roll off containers for disposal off site.

Roll off containers and Trailers: Construction, demolition debris, and scrap metal will be inspected by the Transfer Station operator during the loading and consolidation of materials in the roll off containers. Contaminated materials will be picked out and disposed of in way to minimize storm water contamination.

3.1.7 Salt Storage Piles or Piles Containing Salt.

Instructions (see 2015 MSGP Part 2.1.2.7):
If applicable, describe structures at your site that either cover or enclose salt storage piles or piles containing salt, and any controls that minimize or prevent the discharge of stormwater from such piles. Also, describe any controls or procedures used to minimize exposure resulting from adding to or removing materials from the pile. Describe the location at your site where each control and/or procedure is implemented.

Salt Storage runoff, equipment washing and maintenance operations are collected in holding tanks. Each holding tank is fitted with a high level alarm, once full they are pumped and delivered to the City of Manchester Wastewater Treatment Facility

3.1.8 Dust Generation and Vehicle Tracking of Industrial Materials.

Instructions (see 2015 MSGP Part 2.1.2.10):

Describe controls and procedures that will be used at your site to minimize generation of dust and off-site tracking of raw, final or waste materials in order to minimize pollutant discharges.

Most surfaces vehicles travel on are be paved. Vehicles inspected and cleaned at the beginning and end of each day. Vehicles also will travel on gravel surface to reduce dirt/mud from traveling on roads.

3.2 Sector-Specific Non-Numeric Effluent Limits.

Instructions (see 2015 MSGP Part 8):

Describe any controls or procedures that will be used at your site to comply with any sector-specific requirements that apply to you in Part 8 of the 2015 MSGP. Describe the location at your site where each control and/or procedure will be implemented.

Note: Sector-specific effluent limits apply to Sectors A, E, F, G, H, I, J, L, M, N, O, P, Q, R, S, T, U, V, X, Y, Z and AA.

Refer to Section 3.1.5: Erosion and Sediment Controls and 3.1.6: Management of Runoff

3.3 Numeric Effluent Limitations Based on Effluent Limitations Guidelines.

Instructions (see 2015 MSGP Part 2.1.3):

If you are in an industrial category subject to one of the effluent limitations guidelines identified in the table below (Table 2-1 of the 2015 MSGP), describe controls or procedures that will be implemented at your site to meet these effluent limitations guidelines.

N/A

Regulated Activity	40 CFR Part/Subpart	Effluent Limit
Discharges resulting from spray down or intentional wetting of logs at wet deck storage areas	Part 429, Subpart I	See Part 8.A.7
Runoff from phosphate fertilizer manufacturing facilities that comes into contact with any raw materials, finished product, by-products or waste products (SIC 2874)	Part 418, Subpart A	See Part 8.C.4
Runoff from asphalt emulsion facilities	Part 443, Subpart A	See Part 8.D.4
Runoff from material storage piles at cement manufacturing facilities	Part 411, Subpart C	See Part 8.E.5
Mine dewatering discharges at crushed stone, construction sand and gravel, or industrial sand mining facilities	Part 436, Subparts B, C, or D	See Part 8.J.9
Runoff from hazardous waste landfills	Part 445, Subpart A	See Part 8.K.6
Runoff from non-hazardous waste landfills	Part 445, Subpart B	See Part 8.L.10
Runoff from coal storage piles at steam electric generating facilities	Part 423	See Part 8.O.8
Runoff containing urea from airfield pavement deicing at existing and new primary airports with 1,000 or more annual non-propeller aircraft departures	Part 449	See Part 8.S.8

3.4 Water Quality-based Effluent Limitations and Water Quality Standards.

Instructions (see 2015 MSGP Part 2.2.1):

Describe the measures that will be implemented at your site to control industrial stormwater discharge as necessary to meet applicable water quality standards of all affected states (i.e., your discharge must not cause or contribute to an exceedance of applicable water quality standards in any affected state).

EPA expects that compliance with the conditions in this permit will control discharges as necessary to meet applicable water quality standards. If at any time you become aware, or EPA determines, that your discharge does not meet applicable water quality standards, you must take corrective action(s) as required in Part 4.1 of the 2015 MSGP and document the corrective actions as required in Part 4.3 of the 2015 MSGP. You must also comply with any additional requirements required by your state or tribe.

EPA may also require that you undertake additional control measures (to meet the narrative water quality-based effluent limit above) on a site-specific basis, or require you to obtain coverage under an individual permit, if information in your NOI, required reports, or from other sources indicates that your discharges are not controlled as necessary to meet applicable water quality standards. You must implement all measures necessary to be consistent with an available wasteload allocation in an EPA-established or approved TMDL.

The following is a list of existing and planned Best Management Practices. When implemented, the BMPs will prevent or rescue the discharge of potential pollutants in storm water runoff for each area of concern listed in the Site Summary.

Compost Area: Drainage from this area of the facility has been redirected into the gravel pit to eliminate direct contact with surface waters.

Plows and misc. Equipment storage: All plows and equipment will be moved to asphalt surface of covered as required. Hydraulic lines and hoses will be inspected and of wrapped to contain chronic leaks.

Aggregate Pile: The aggregate pile is located in the existing gravel pit located on the property. Surface storm water does not leave this area. All materials will be visually inspected prior to offloading in these areas. Grossly contaminated materials will be place in roll off containers for disposal off site.

Street Sweepings and Catch Basin Cleanings: Each pile is located in the existing gravel pit located on the property. Surface storm water does not leave this area. All materials will be visually inspected prior to offloading in these areas. Grossly contaminated materials will be placed in roll off containers for disposal off site.

Roll off containers and Trailers: Construction, demolition debris, and scrap metal will be inspected by the Transfer Station operator during the loading and consolidation of materials in the roll off containers. Contaminated materials will be picked out and disposed of in way to minimize storm water contamination.

SECTION 4: SCHEDULES AND PROCEDURES.

4.1 Good Housekeeping.

Instructions (see 2015 MSGP Part 5.2.5.1):

Document a schedule or the process used for determining when pickup and disposal of waste materials occurs (e.g., roll off dumpsters are collected when full). Provide a schedule for routine inspections for leaks and conditions of drums, tanks and containers.

A. Fuel oil for distribution is delivered by truck and is pumped from the truck though a hose to a 4 inch pipe located on the outside of the building. Each pipe is labeled for fuel type. One line is for gasoline the other is for diesel. A bucket is placed under the fill piping connection. Any materials caught in the bucket from disconnecting the hoses will be poured into appropriately labeled gas/diesel cans to be used.

B. Facility catch basins are inspected on a yearly basis and cleaned as required. The oil water separator is inspected at the same frequency. If during regular inspection of the facility or at any point a sheen is noticeable on the detention pond the oil water separator will be inspected and cleaned immediately.

C. The appropriate structures and equipment to prevent pollution from reaching the river are provided as follows:
    - Large above ground tanks have secondary containment structures which are properly sized to contain any spill of the contents;
    - Curbing directs parking lot runoff to closed drainage systems with proper treatment;
    - Booms or other barriers;
    - Detention ponds;
    - Sorbent materials;
    - Drip Plans
    - Drainage systems with catch basin sumps;
    - Oil and water separators;
    - As-built site plan located at each site;

D. Procedures to keep all of the equipment and supplies needed to prevent an oil spill as follows;
    - Inventory of all equipment;
    - Inventory of all sorbent material;
    - Equipment and materials shall be inspected on a monthly basis;
    - Logs shall be kept on all of the oil deliveries;
    - Clean all drainage structures on a regular basis;
    - Inspect and log oil and water separators;
    - Inspect all vehicles needed for the transferring of oil prior to use;
    - All department staff will be trained on location of materials and equipment.

E. No washing of equipment or vehicles to the storm drain is allowed. Washing is done indoors, and the wash water is collected and discharged to a wastewater treatment plant.

F. Spills are immediately cleaned up with an absorbent, (See Spill Prevention and Response Procedures and plan)

G. All fluid products and wastes are kept indoors.

H. Waste oil stored in drums outside are kept closed except when filling.

I. Used antifreeze is kept in a covered container.

J. All changing of fluids is done indoors in the maintenance garage.

K. Spillage occurring during addition or removal from salt storage piles or sand and salt pile mixing is promptly cleaned up.

4.2 Maintenance.

Instructions (see 2015 MSGP Part 5.2.5.1):

Document preventative maintenance procedures, including regular inspections, testing, maintenance and repair of all control measures to avoid situations that may result in leaks, spills, and other releases, and any back-up practices in place should a runoff event occur while a control measure is off-line. Include the schedule or frequency for maintaining all control measures used to comply with the effluent limits in Part 2 of the 2015 MSGP.

The following is a list of preventive maintenance procedures practiced at this facility;

- This facility has a written spill prevention and response policy.
- All staff is aware of spill prevention and response procedures.
- Spill response equipment is located at all potential spill areas.
- All transfers to and from the tank are observed by qualified personnel trained in spill response procedures.
- Catch basins and sediment chambers are checked and cleaned as needed.
- Drainage swales are kept clear.
- Settling basins are cleaned out as necessary.
- Gabion outfall at the south end of the facility are inspected regularly for the presents of accumulate solids that would impact its effectiveness.
- Hydraulic equipment is kept in good repair to prevent leaks.

4.3 Spill Prevention and Response Procedures.

Instructions (see 2015 MSGP Part 5.2.5.1):

Document procedures for preventing and responding to spills and leaks, including notification procedures. For preventing spills, include control measures for material handling and storage, and the procedures for preventing spills that can contaminate stormwater. Also specify cleanup equipment, procedures and spill logs, as appropriate, in the event of spills. You may reference the existence of other plans for Spill Prevention Control and Countermeasure (SPCC) developed for the facility under Section 311 of the CWA or BMP programs otherwise required by an NPDES permit for the facility.

The following is a list of preventive maintenance procedures practiced at this facility;

- This facility has a written spill prevention and response policy.
- All staff is aware of spill prevention and response procedures.
- Spill response equipment is located at all potential spill areas.
- All transfers to and from the tank are observed by qualified personnel trained in spill response procedures.
- Catch basins and sediment chambers are checked and cleaned as needed.
- Drainage swales are kept clear.

- Settling basins are cleaned out as necessary.
- Gabion outfall at the south end of the facility are inspected regularly for the presents of accumulate solids that would impact its effectiveness.
- Hydraulic equipment is kept in good repair to prevent leaks.

The appropriate structures and equipment to prevent pollution from reaching the river are provided as follows:

- Large above ground tanks have secondary containment structures which are properly sized to contain any spill of the contents;
- Curbing directs parking lot runoff to closed drainage systems with proper treatment;
- Booms or other barriers;
- Detention ponds;
- Sorbent materials;
- Drip Plans
- Drainage systems with catch basin sumps;
- Oil and water separators;
- As-built site plan located at each site;

Procedures to keep all of the equipment and supplies needed to prevent an oil spill as follows;

- Inventory of all equipment;
- Inventory of all sorbent material;
- Equipment and materials shall be inspected on a monthly basis;
- Logs shall be kept on all of the oil deliveries;
- Clean all drainage structures on a regular basis;
- Inspect and log oil and water separators;
- Inspect all vehicles needed for the transferring of oil prior to use;
- All department staff will be trained on location of materials and equipment.

1. No washing of equipment or vehicles to the storm drain is allowed. Washing is done indoors, and the wash water is collected and discharged to a wastewater treatment plant.

2. Spills are immediately cleaned up with an absorbent, (See Spill Prevention and Response Procedures and plan)

3. All fluid products and wastes are kept indoors.

4. Waste oil stored in drums

5. are kept closed except when filling.

6. Used antifreeze is kept in a covered container.

7. All changing of fluids is done indoors in the maintenance garage.

8. Spillage occurring during addition or removal from salt storage piles or sand and salt pile mixing is promptly cleaned up.

See also Spill Prevention Control and Countermeasure Plan (SPCC)

4.4 Erosion and Sediment Control.

Instructions (see 2015 MSGP Part 5.2.5.1):

Document if polymers and/or other chemical treatments are used for erosion and sediment control and identify the polymers and/or chemicals used and the purpose.

There are no potential areas for erosion on this site. Any gravel surfaces or un-vegetated sloped areas are located inside the gravel pit area and have no impact on surface waters due to storm runoff. Sediment traps and a rip-rap down chute control suspended solids at the main facility outfall into the river.

The following management practices for runoff are used at this facility:

- Drainage outfalls discharge to rip-rap pads
- Runoff from the site goes to a detention or retention basin.
- Runoff from the site goes to dry wells.
- Impervious areas have no curbs in order to encourage sheet flow runoff to vegetative areas.

4.5 Employee Training.

Instructions (see 2015 MSGP Part 2.1.2.8 and Part 5.2.5.1):

Instructions (see 2015 MSGP Part 2.1.2.8 and 5.2.5.1):

Provide the elements of your training plan, including:

- The content of the training;
- The frequency/schedule of training for employees who work in areas where industrial materials or activities are exposed to stormwater, or who are responsible for implementing activities necessary to meet the conditions of the permit.

The following personnel, at a minimum, must receive training, and therefore should be listed out individually in the table below:

- Personnel who are responsible for the design, installation, maintenance, and/or repair of controls (including pollution prevention measures);
- Personnel responsible for the storage and handling of chemicals and materials that could become contaminants in stormwater discharges;
- Personnel who are responsible for conducting and documenting monitoring and inspections as required in Parts 3 and 6; and
- Personnel who are responsible for taking and documenting corrective actions as required in Part 4.

2015 MSGP Part 2.1.2.8 requires that the personnel who are required to be trained must also be trained to understand the following if related to the scope of their job duties (e.g., only personnel responsible for conducting inspections need to understand how to conduct inspections):

- An overview of what is in the SWPPP;
- Spill response procedures, good housekeeping, maintenance requirements, and material management practices;
- The location of all controls on the site required by this permit, and how they are to be maintained;

Facility personnel will be required to have an initial SWPPP training. The training will discuss the components of the written plan and the reasons the plan is required by the Regulatory agency. Employee training is conducted on an annual basis through various organizations. Records of training are kept with employee records.

4.6 Inspections and Assessments.

Instructions (see 2015 MSGP Part 3):

Document procedures for performing the types of inspections specified by this permit, including:

- Routine facility inspections (see Part 3.1) and;
- Quarterly visual assessment of stormwater discharges (see Part 3.2).

Note: If you are invoking the exception for inactive and unstaffed sites proceed to 4.6.3 below.

4.6.1 Routine Facility Inspections.

Instructions (see 2015 MSGP Part 3.1):

Describe the procedures you will follow for conducting routine facility inspections in accordance with Part 3.1 of the 2015 MSGP. Document any findings of your facility inspections and maintain this report with your SWPPP as required in Part 5.5 of the 2015 MSGP. Summarize your findings in the annual report per Part 7.5 of the 2015 MSGP. Any corrective action required as a result of a routine facility inspection must be performed consistent with Part 4 of the 2015 MSGP.

Attachments D and E include sample routine facility inspection and quarterly visual assessment forms.

For routine facility inspections to be performed at your site, your SWPPP must include a description of the following:

1. **Person(s) or positions of person(s) responsible for inspection.** Engineering Technician

   Note: Inspections must be performed by qualified personnel with at least one member of your stormwater pollution prevention team participating. Inspectors must consider the results of visual and analytical monitoring (if any) for the past year when planning and conducting inspections. Qualified personnel are those who possess the knowledge and skills to assess conditions and activities that could impact stormwater quality at your facility, and who can also evaluate the effectiveness of control measures.

2. **Schedules for conducting inspections.** Facility inspections will happen quarterly, as recommended by the EPA

   Note: Inspections must be conducted at least quarterly (i.e., once each calendar quarter), or in some instances more frequently (e.g., monthly), as appropriate. Increased frequency may be appropriate for some types of equipment, processes and stormwater control measures, or areas of the facility with significant activities and materials exposed to stormwater. At least one of your routine inspections must be conducted during a period when a stormwater discharge is occurring.

3. **List areas where industrial materials or activities are exposed to stormwater**. Compost Area, Plow and Equipment Storage, Aggregate Piles, Street Sweepings and Catch Basin Cleanings Pile, Roll off Containers and Trash Trailers

4. **List areas identified in the SWPPP (section 1 of the SWPPP Template) and any others that are potential pollutant sources (see Part 5.2.3).** Same as previous, plus fuel pumps and vehicles

5. **Areas where spills and leaks have occurred in the past 3 years.** N/A

6. **Inspection information for discharge points.**

   The outfall is located at: 40.018942º N 071.555297º W

   The outfall is down a steep hill with moderate vegetation, so caution is necessary.

7. **List the control measures used to comply with the effluent limits contained in this permit.**

   - Most of the stormwater is diverted into the gravel pit
   - Rip rap at the end of the outfall
   - Underground storage tanks pumped and shipped to the City of Manchester WWTF

8. **Other site-specific inspection objectives.** N/A

4.6.2 Quarterly Visual Assessment of Stormwater Discharges.

Instructions (see 2015 MSGP Part 3.2):

Describe the procedures you will follow for conducting quarterly visual assessments in accordance with Part 3.2 of the 2015 MSGP. The visual assessment must be made:

- Of a discharge sample contained in a clean, colorless glass or plastic container, and examined in a well-lit area;
- On samples collected within the first 30 minutes of an actual discharge from a storm event. If it is not possible to collect the sample within the first 30 minutes of discharge, the sample must be collected as soon as practicable after the first 30 minutes and you must document why it was not possible to take the sample within the first 30 minutes. In the case of snowmelt, samples must be taken during a period with a measurable discharge from your site; and
- For storm events, on discharges that occur at least 72 hours (3 days) from the previous discharge. The 72-hour (3-day) storm interval does not apply if you document that less than a 72-hour (3-day) interval is representative for local storm events during the sampling period.

Document the results of your visual assessments and maintain this documentation onsite with your SWPPP as required in Part 5.5 of the 2015 MSGP. Any corrective action required as a result of a quarterly visual assessment must be performed consistent with Part 4 of the 2015 MSGP.

For quarterly visual assessments to be performed at your site, your SWPPP must include a description of the following:

1. **Person(s) or positions of person(s) responsible for assessments.** Engineering Technician
2. **Schedules for conducting assessments.** Facility inspections will happen quarterly, as recommended by the EPA, and as defined on their MDMR form. During irregular weather, inspections will be done at the next convenient time.
3. **Specific assessment activities.** For the visual assessment, the inspector takes with them the form from Appendix D and walks around to each of the listed areas to check if the control measure in that spot is operating properly or if it needs maintenance.

   The outfall

4.6.3 Exception to Routine Facility Inspections and Quarterly Visual Assessments for Inactive and Unstaffed Sites.

Instructions (see 2015 MSGP Parts 3.1.1 and 3.2.3):

If you are invoking the exception for inactive and unstaffed sites relating to routine facility inspections and/or quarterly visual assessments, you must include documentation to support your claim that your facility has changed its status from active to inactive and unstaffed.

To invoke this exception you must also include a statement in your SWPPP per Part 5.2.5.2 indicating that the site is inactive and unstaffed, and that there are no industrial materials or activities exposed to stormwater, in accordance with the substantive requirements in 40 CFR 122.26(g)(4)(iii). The statement must be signed and certified in accordance with Appendix B, Subsection 11.

Note: If circumstances change and industrial materials or activities become exposed to stormwater or your facility becomes active and/or staffed, this exception no longer applies and you must immediately resume routine facility inspections. If you are not qualified for this exception at the time you become authorized under the 2015 MSGP, but during the permit term you become qualified because your facility becomes inactive and unstaffed, and there are no industrial materials or activities that are exposed to stormwater, you must include the same signed and certified statement as above and retain it with your records pursuant to Part 5.5.

Inactive and unstaffed facilities covered under Sectors G (Metal Mining), H (Coal Mines and Coal Mining-Related Facilities), and J (Non-Metallic Mineral Mining and Dressing) are not required to meet the "no industrial materials or activities exposed to stormwater" standard to be eligible for this exception from routine inspections, per Parts 8.G.8.4, 8.H.8.1, and 8.J.8.1.

☐ **This site is inactive and unstaffed, and has no industrial materials or activities exposed to stormwater, in accordance with the substantive requirements in 40 CFR 122.26(g)(4)(iii) as signed and certified in Section 7 below.**

If you are invoking the exception for inactive and unstaffed sites for your routine facility inspections and/or quarterly visual assessments, include information to support this claim.

N/A

4.7 Monitoring.

Instructions (see 2015 MSGP Part 5.2.5.3):

Describe your procedures for conducting the five types of analytical monitoring specified by the 2015 MSGP, where applicable to your facility, including:

- Benchmark monitoring (2015 MSGP Part 6.2.1 and relevant requirements in Part 8 and/or Part 9);
- Effluent limitations guidelines monitoring (2015 MSGP Part 6.2.2 and relevant requirements in Part 8);
- State- or tribal-specific monitoring (2015 MSGP Part 6.2.3 and relevant requirements in Part 9);
- Impaired waters monitoring (2015 MSGP Part 6.2.4);
- Other monitoring as required by EPA (2015 MSGP Part 6.2.5).

Depending on the type of facility you operate, and the monitoring requirements to which you are subject, you must collect and analyze stormwater samples and document monitoring activities consistent with the procedures described in 2015 MSGP Part 6 and Appendix B, Subsections 10 – 12, and any additional sector-specific or state/tribal-specific requirements in 2015 MSGP Parts 8 and 9, respectively. Refer to 2015 MSGP Part 7 for reporting and recordkeeping requirements. *Note: All monitoring must be conducted in accordance with the relevant sampling and analysis requirements at 40 CFR Part 136*. Include in your description procedures for ensuring compliance with these requirements.

If you are invoking the exception for inactive and unstaffed sites for benchmark monitoring, you must include in your SWPPP the information to support this claim as required by 2015 MSGP Part 6.2.1.3.

If you plan to use the substantially identical discharge point exception for your benchmark monitoring requirements, impaired waters monitoring requirements, and/or your quarterly visual assessment, you must include the following documentation:

- Location of each of the substantially identical discharge points;
- Description of the general industrial activities conducted in the drainage area of each discharge point;
- Description of the control measures implemented in the drainage area of each discharge point;
- Description of the exposed materials located in the drainage area of each discharge point that are likely to be significant contributors of pollutants to stormwater discharges;
- An estimate of the runoff coefficient of the drainage areas (low = under 40%; medium = 40 to 65%; high = above 65%);
- Why the discharge points are expected to discharge substantially identical effluents.

Check the following monitoring activities applicable to your facility:

■ Quarterly benchmark monitoring

☐ Effluent limitations guidelines monitoring

☐ State- or tribal-specific monitoring

■ Impaired waters monitoring

☐ Other monitoring required by EPA

For each type of monitoring checked above, your SWPPP must include the following information:

Select type of monitoring activity from drop-down list below (*if subject to more than one type of monitoring activity, you will need to copy and paste the items below for each monitoring activity*):

Quarterly Benchmark Monitoring

1. **Sample location(s).** Transfer Station Outfall; Which dumps out in Piscataquog River
2. **Pollutants to be sampled**. TSS, COD, Metals; These will be tested on a quarterly basis after a qualifying storm event.
3. **Monitoring Schedules.** Will be conducted quarterly during a qualifying storm event.
4. **Numeric Limitations**. Sector N has no numeric limits
5. **Procedures**. Sample will be collected using bottles provided by Eastern Analytical Labs.

Impaired waters monitoring

1. **Sample location(s).** Transfer Station Outfall; Which dumps out in Piscataquog River
2. **Pollutants to be sampled**. TSS, COD, Metals; These will be tested on a quarterly basis after a qualifying storm event.
3. **Monitoring Schedules.** Will be conducted quarterly during a qualifying storm event.
4. **Numeric Limitations**. Sector N has no numeric limits
5. **Procedures**. Sample will be collected using bottles provided by Eastern Analytical Labs.

Note: it may be helpful to create a table with columns corresponding to # 1 - 5 above for each type of monitoring you are required to conduct.

Inactive and unstaffed sites exception (if applicable)

☐**This site is inactive and unstaffed, and has no industrial materials or activities exposed to stormwater, in accordance with the substantive requirements in 40 CFR 122.26(g)(4)(iii) as signed and certified in Section 7 below.**

Substantially identical discharge point (outfall) exception (if applicable)

If you plan to use the substantially identical discharge point exception for your benchmark monitoring and/or quarterly visual assessment requirements, include the following information here to substantiate your claim that these discharge points are substantially identical (2015 MSGP Part 5.2.5.3):

- Location of each of the substantially identical discharge points: N/A
- List the general industrial activities conducted in the drainage area of each discharge point: N/A
- List the control measures implemented in the drainage area of each discharge point: N/A
- List the exposed materials located in the drainage area of each discharge point that are likely to be significant contributors of pollutants to stormwater discharges: N/A
- An estimate of the runoff coefficient of the drainage areas (low=under 40%; medium=40 to 65%; high =above 65%): N/A
- Why the discharge points are expected to discharge substantially identical effluents: N/A

SECTION 5: DOCUMENTATION TO SUPPORT ELIGIBILITY CONSIDERATIONS UNDER OTHER FEDERAL LAWS.

5.1 Documentation Regarding Endangered Species.

Instructions (see 2015 MSGP Part 5.2.6.1):

Include any documentation you have that supports your determination of eligibility consistent with 2015 MSGP, Part 1.1.4.5 (Endangered and Threatened Species and Critical Habitat Protection). Refer to Appendix E of the 2015 MSGP for specific instructions for establishing eligibility.

In the appendix is a letter from the New Hampshire Division of Forest and Land documenting the request to evaluate this facility for the presence of endangered or threatened species, or critical habitat. It was found that there is no presence of an endangered species on this site, however, there are records for the surrounding vicinity.

5.2 Documentation Regarding Historic Properties.

Instructions (see 2015 MSGP Part 5.2.6.2):

Include any documentation you have that supports your determination of eligibility consistent with 2015 MSGP Part 1.1.4.6 (Historic Properties Preservation). Refer to 2015 MSGP, Appendix F for specific instructions for establishing eligibility.

In the appendix is a letter to the New Hampshire Division of Historical Resources documenting the request to evaluate this facility for possibility the site is a national historic site. The NH Division of Historical Resources responded that no historic site that is listed or is eligible for listing is on this property.

SECTION 6: CORRECTIVE ACTIONS.

Instructions (see 2015 MSGP Part 4):

Describe the procedures for taking corrective action in compliance with Part 4 of the 2015 MSGP.

In the case of an unauthorized release, measures will be taken to stop it from reaching the MS4 waterway and then cleaned up quickly and properly. Most spills are gas/oil related and can be cleaned up using SpeedyDry.

Most areas, though, were spills could occur already have control measures in place so contaminants never make it to the MS4 waterway. Catch basins collect runoff and send it into the gravel pit and there are holding tanks in the maintenance garage and salt barn.

SECTION 7: SWPPP CERTIFICATION.

Instructions (see 2015 MSGP Part 5.2.7):

The following certification statement must be signed and dated by a person who meets the requirements of Appendix B, Subsection 11.A, of the 2015 MSGP.

Note: this certification must be re-signed in the event of a SWPPP modification in response to a Part 4.1 trigger for corrective action.

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name: _____ Title: _____

Signature: _____ Date: _____

SECTION 8: SWPPP MODIFICATIONS.

Instructions (see 2015 MSGP Part 5.3):

Your SWPPP is a "living" document and is required to be modified and updated, as necessary, in response to corrective actions. See Part 4 of the 2015 MSGP.

- If you need to modify the SWPPP in response to a corrective action required by Part 4.1 or 4.2 of the 2015 MSGP, then the certification statement in section 7 of this SWPPP template must be re-signed in accordance with 2015 MSGP Appendix B, Subsection 11.A.
- For any other SWPPP modification, you should keep a log with a description of the modification, the name of the person making it, and the date and signature of that person. See 2015 MSGP Appendix B, Subsection 11.C.

Date:	Modified by:	Modification:
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SWPPP ATTACHMENTS

Attach the following documentation to the SWPPP:

Attachment A – General Location Map

Include a copy of your general location map in Attachment A.

Attachment B – Site Map

Include a copy of your site map(s) in Attachment B.

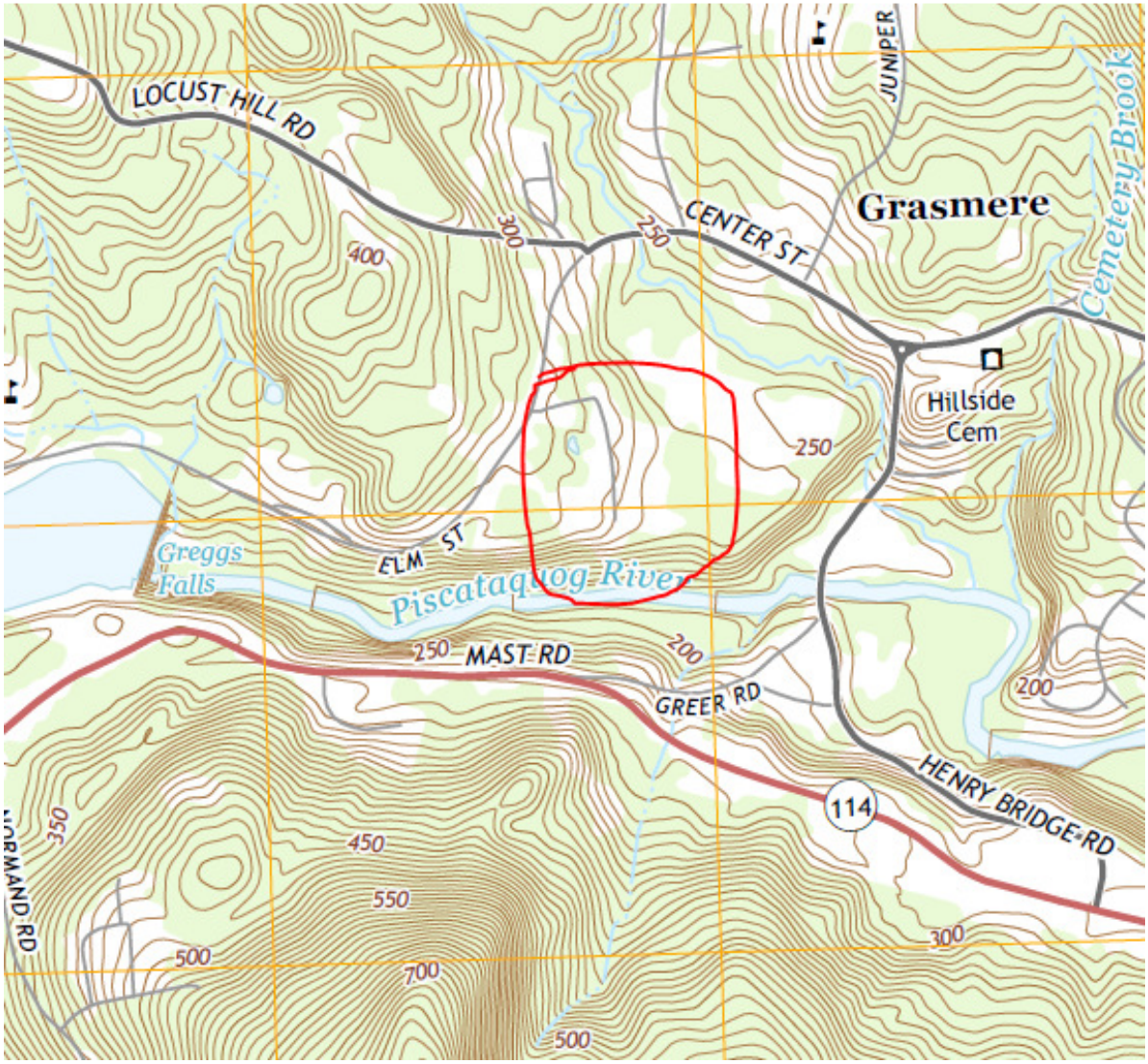
Attachment C –2015 MSGP

Note: it is helpful to keep a printed-out copy of the 2015 MSGP so that it is accessible to you for easy reference. However, you do not need to formally incorporate the entire 2015 MSGP into your SWPPP. As an alternative, you can include a reference to the permit and where it is kept at the site.

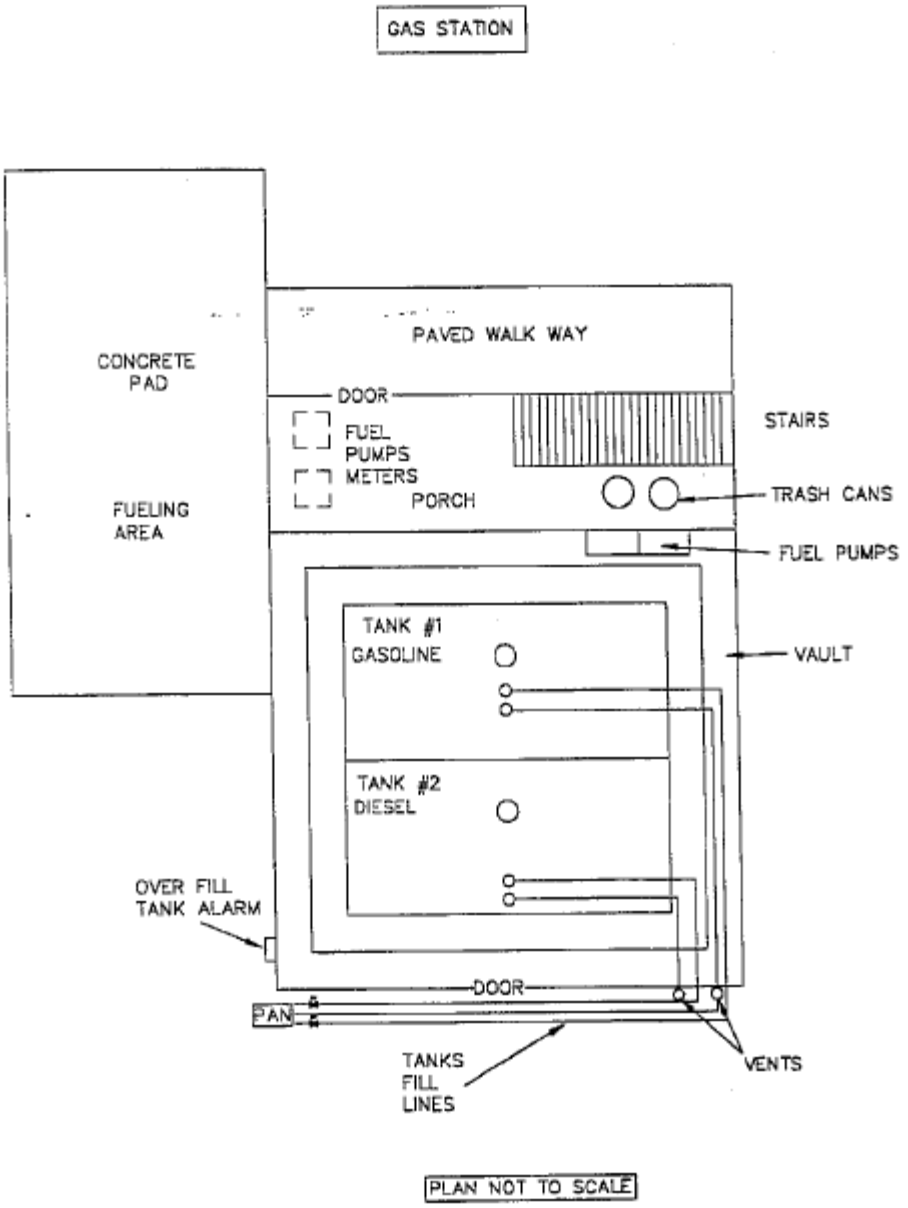
Attachment D – Routine Facility Inspection Form

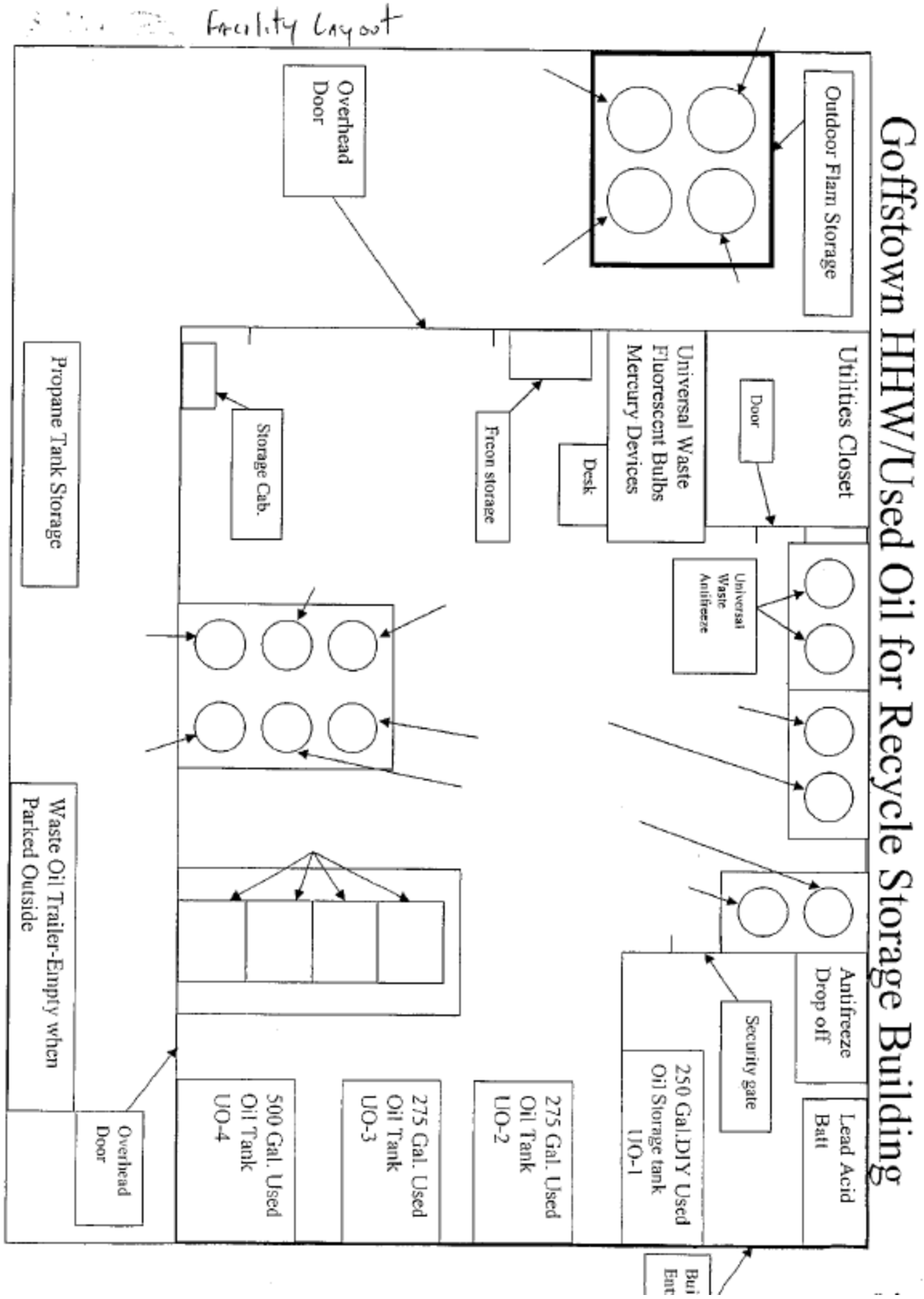
Attachment E – Quarterly Visual Assessment Form

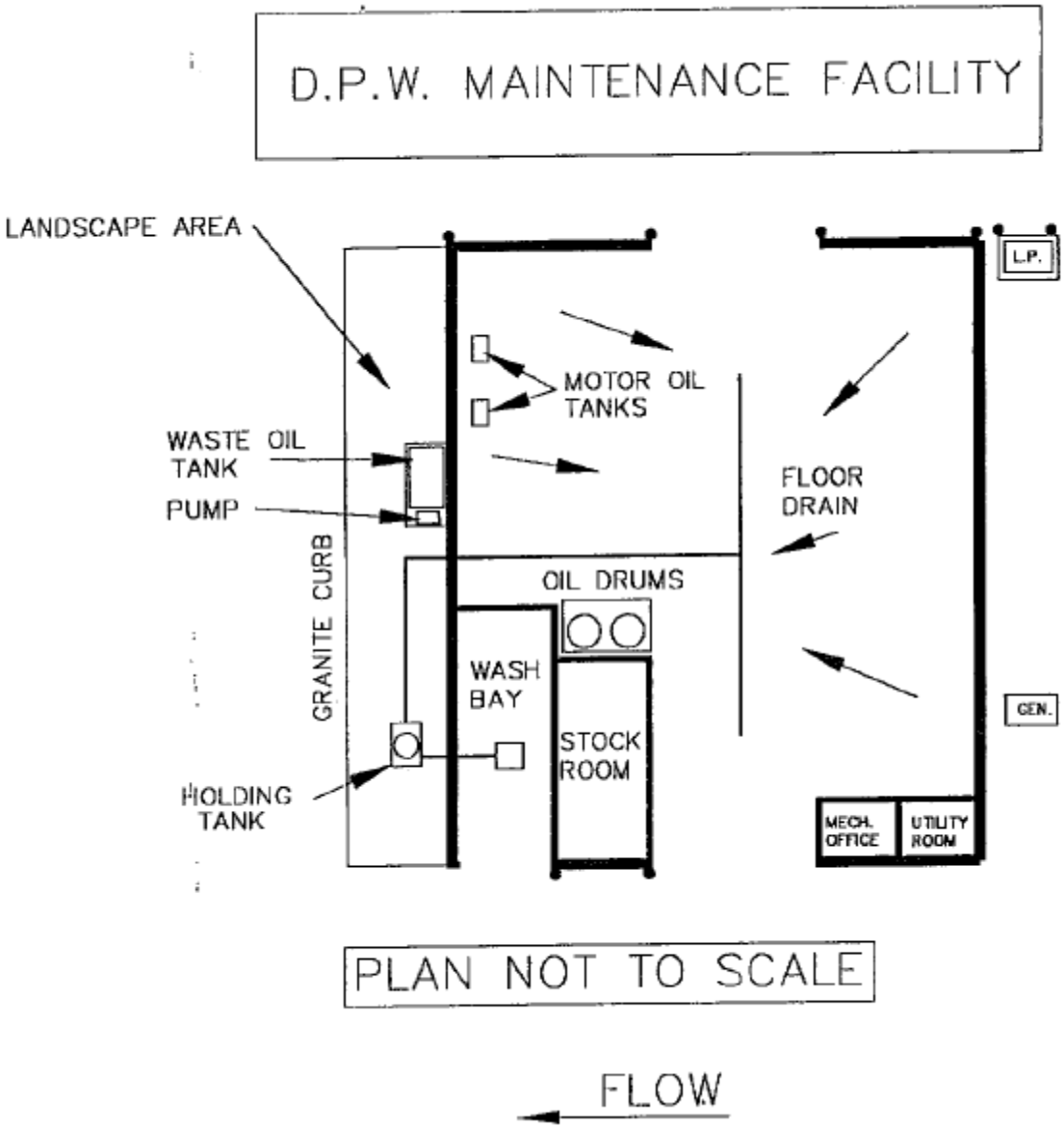
Attachment A – General Location Map

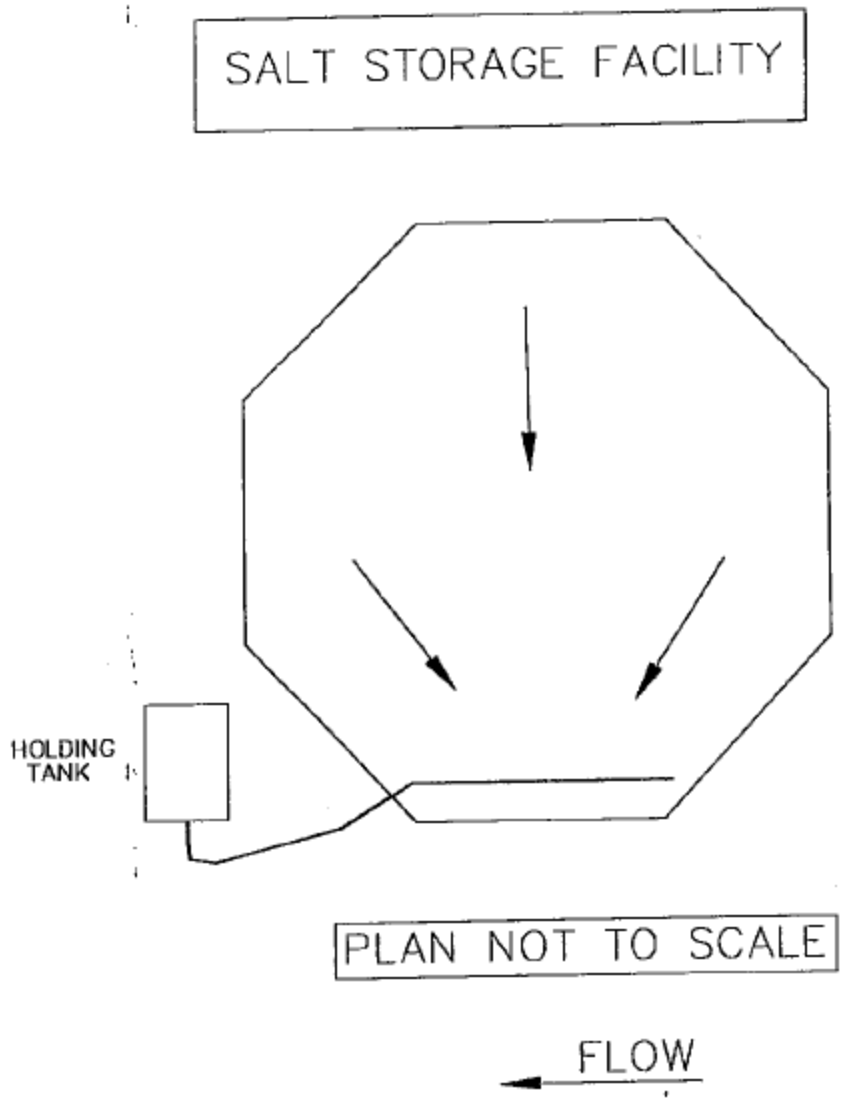


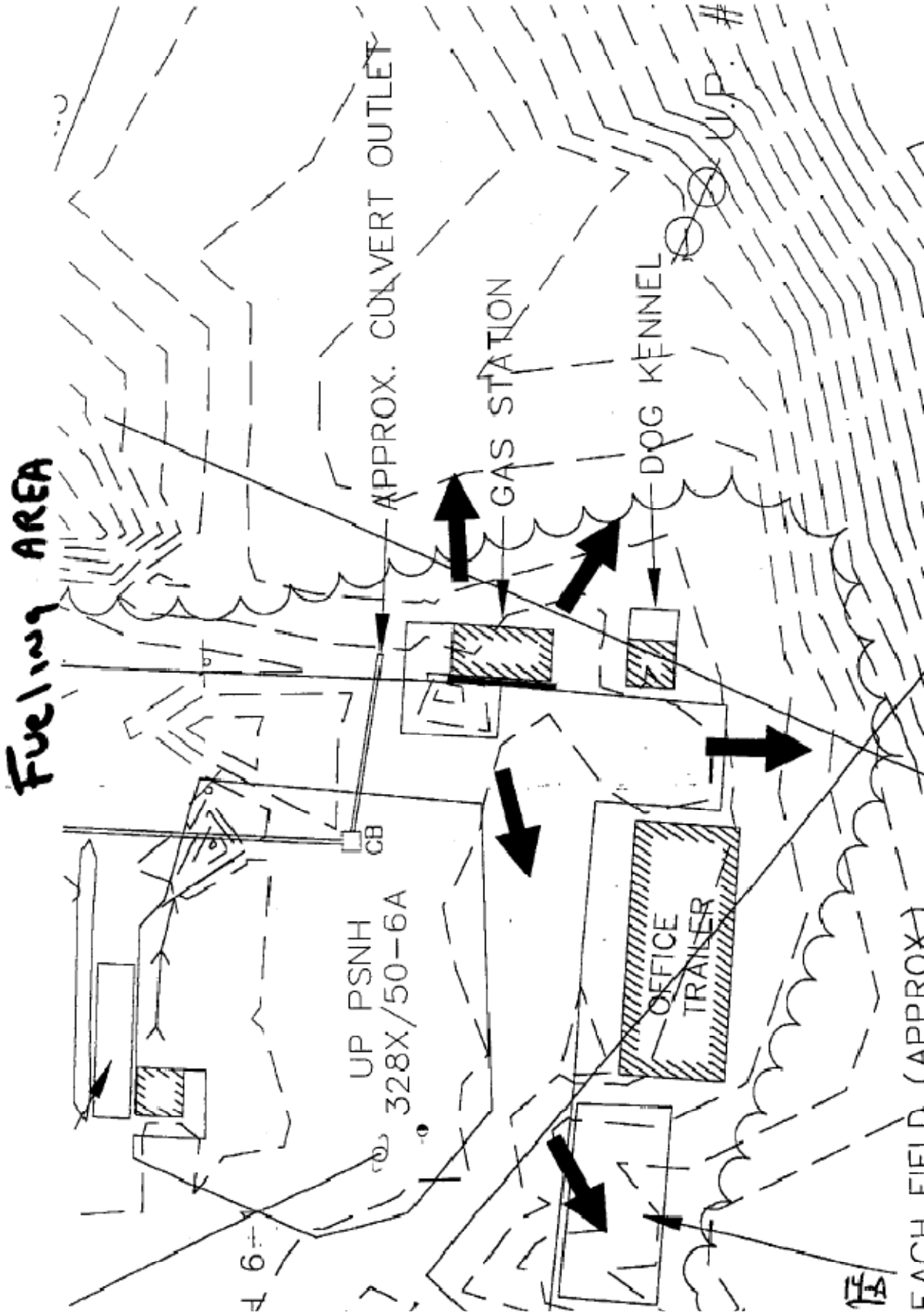
Attachment B – Site Maps

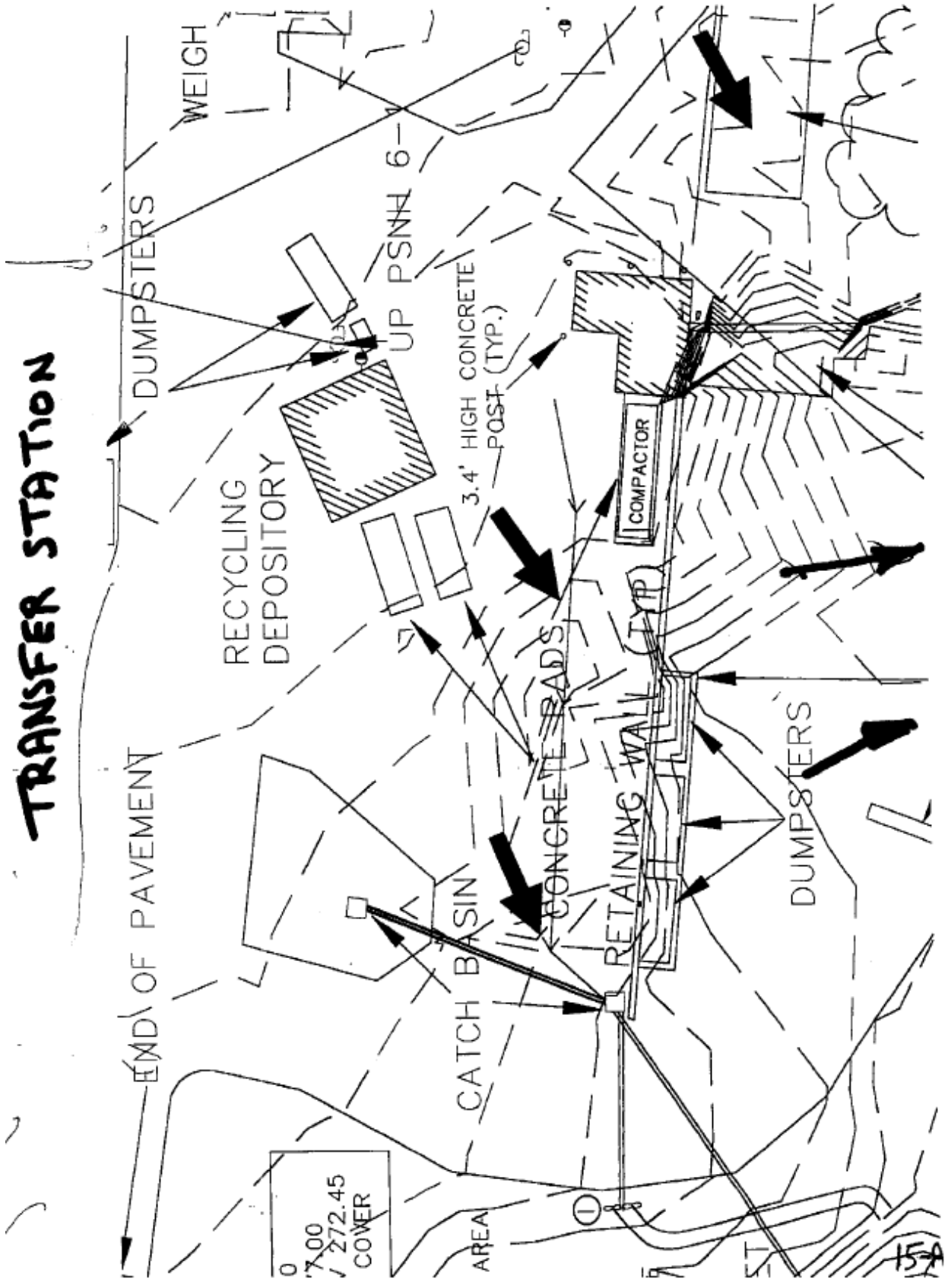

GAS STATION
CONCRETE PAD
PAVED WALK WAY
DOOR
FUEL PUMPS
METERS
PORCH
STAIRS
TRASH CANS
FUELING AREA
FUEL PUMPS
TANK #1
GASOLINE
VAULT
TANK #2
DIESEL
OVER FILL TANK ALARM
DOOR
PAN
TANKS FILL LINES
VENTS
PLAN NOT TO SCALE

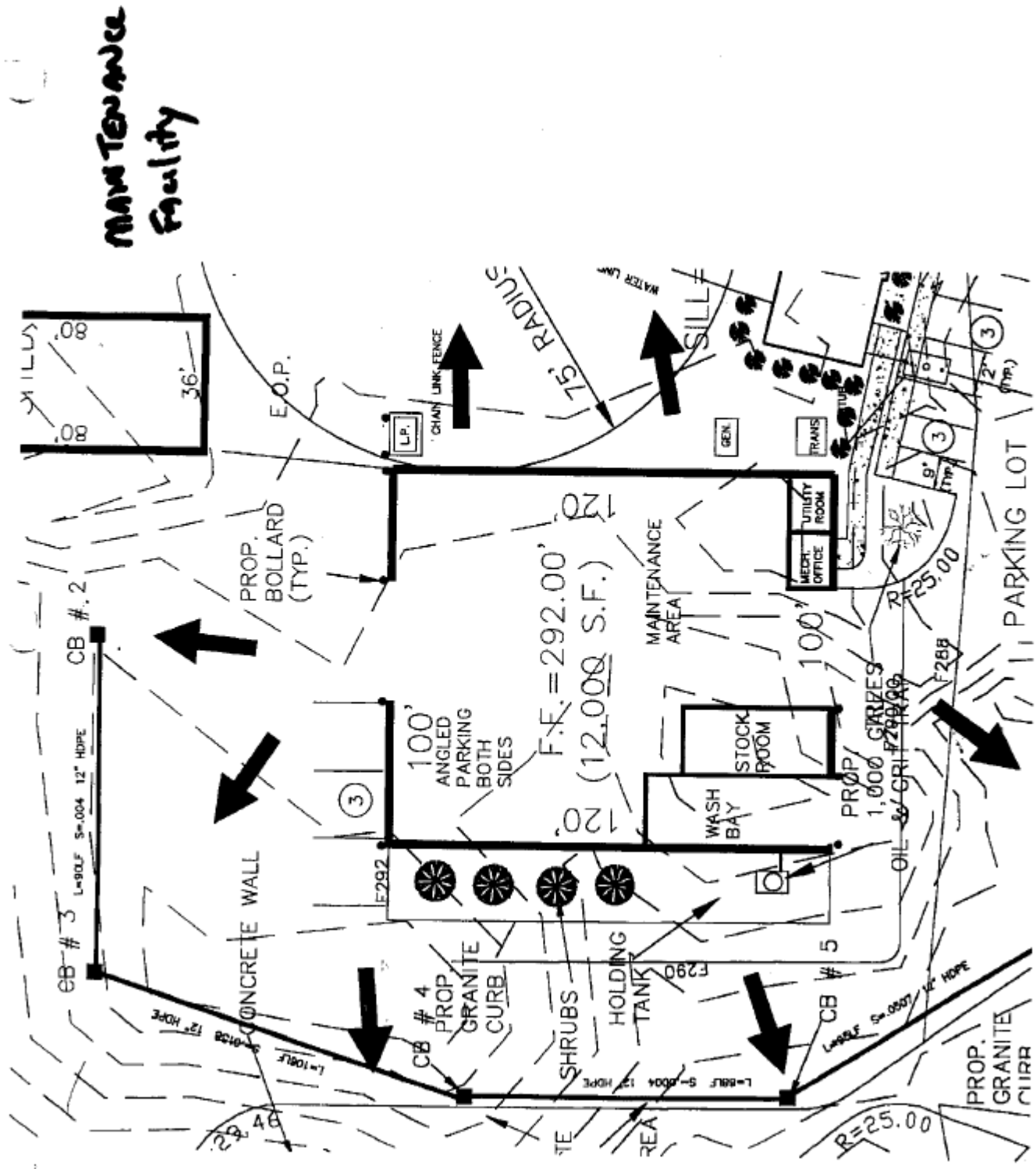

Facility Layout
Goffstown HHW/Used Oil for Recycle Storage Building
Outdoor Flam Storage
Overhead Door
Utilities Closet
Door
Universal Waste Fluorescent Bulbs Mercury Devices
Desk
Freon storage
Storage Cab.
Propane Tank Storage
Universal Waste Antifreeze
Antifreeze Drop off
Lead Acid Batt
Security gate
250 Gal.DIY Used Oil Storage tank UO-1
275 Gal. Used Oil Tank UO-2
275 Gal. Used Oil Tank UO-3
500 Gal. Used Oil Tank UO-4
Waste Oil Trailer-Empty when Parked Outside
Overhead Door

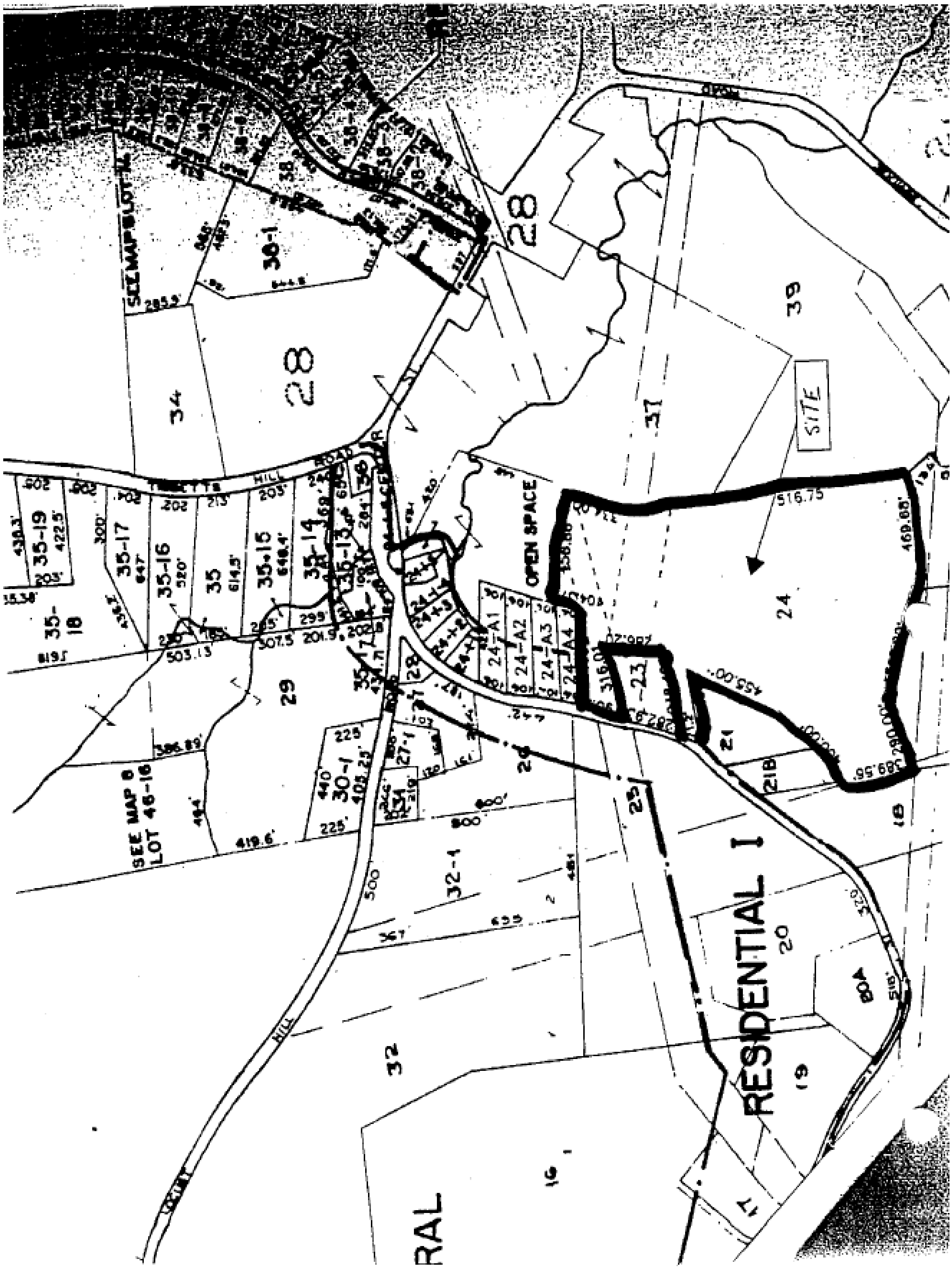

D.P.W. MAINTENANCE FACILITY
LANDSCAPE AREA
L.P.
MOTOR OIL TANKS
WASTE OIL TANK
PUMP
FLOOR DRAIN
GRANITE CURB
OIL DRUMS
WASH BAY
STOCK ROOM
GEN.
HOLDING TANK
MECH. OFFICE
UTILITY ROOM
PLAN NOT TO SCALE
FLOW


SALT STORAGE FACILITY
HOLDING TANK
PLAN NOT TO SCALE
FLOW


FUELING AREA
APPROX. CULVERT OUTLET
GAS STATION
DOG KENNEL
U.P. #
CB
UP PSNH
328X/50-6A
OFFICE
TRAILER
6+
14-A


TRANSFER STATION
DUMPSTERS
WEIGH
UP PSNH 6-
RECYCLING
DEPOSITORY
3.4' HIGH CONCRETE
POST (TYP.)
COMPACTOR
END OF PAVEMENT
CATCH BASIN
CONCRETE PADS
RETAINING WALL (TYP.)
DUMPSTERS
272.45
COVER
AREA
15-A


Maintenance Facility
PROP. BOLLARD (TYP.)
CB #. 2
CB # 3
CONCRETE WALL
100' ANGLED PARKING BOTH SIDES
F.F.=292.00'
(12,000 S.F.)
MAINTENANCE AREA
UTILITY ROOM
MECH. OFFICE
STOCK ROOM
WASH BAY
PROP. 1,000 GALLON OIL & GRIT TRAP
PARKING LOT
CB # 4
PROP. GRANITE CURB
SHRUBS
HOLDING TANK
CB # 5
PROP. GRANITE
R=25.00
E.O.P.
CHAIN LINK FENCE
17.5' RADIUS
SILL
GEN.
TRANS.


SITE
OPEN SPACE
RESIDENTIAL I
SEE MAP 8 LOT 48-16
24
28
32
37
39

Attachment C –2015 MSGP

Please refer to the following link:

https://www.epa.gov/sites/production/files/2015-10/documents/msgp2015_finalpermit.pdf

Attachment D – Routine Facility Inspection Form

Stormwater Industrial Routine Facility Inspection Report

General Information			
Facility Name	Goffstown Transfer Station		
NPDES Tracking No.	NHR05BL83		
Date of Inspection	Insert Date	**Start/End Time**	Insert Start/End Time
Inspector's Name(s)			
Inspector's Title(s)			
Inspector's Contact Information	(603) 497-3617		
Inspector's Qualifications			

Weather Information
Weather at time of this inspection? ❑ Clear ❑Cloudy ❑ Rain ❑ Sleet ❑ Fog ❑ Snow ❑ High Winds ❑ Other: Temperature:
Have any previously unidentified discharges of pollutants occurred since the last inspection? ❑Yes ❑No **If yes, describe:**
Are there any discharges occurring at the time of inspection? ❑Yes ❑No **If yes, describe:**

Control Measures

- *Number the structural stormwater control measures identified in your SWPPP on your site map and list them below (add as many control measures as are implemented on-site). Carry a copy of the numbered site map with you during your inspections. This list will ensure that you are inspecting all required control measures at your facility.*
- *Describe corrective actions initiated, date completed, and note the person that completed the work in the Corrective Action Log.*

	Structural Control Measure	**Control Measure is Operating Effectively?**	**If No, In Need of Maintenance, Repair, or Replacement?**	**Corrective Action Needed and Notes** (identify needed maintenance and repairs, or any failed control measures that need replacement)
1	Compost Area	❑Yes ❑No	❑ Maintenance ❑ Repair ❑ Replacement	
2	Plow and Equipment Storage	❑Yes ❑No	❑ Maintenance ❑ Repair ❑ Replacement	
3	Aggregate Pile	❑Yes ❑No	❑ Maintenance ❑ Repair ❑ Replacement	
4	Street Sweeping and CB Cleaning Pile	❑Yes ❑No	❑ Maintenance ❑ Repair ❑ Replacement	
5	Roll Off Containers and Trailers	❑Yes ❑No	❑ Maintenance ❑ Repair ❑ Replacement	
6	Salt Shed	❑Yes ❑No	❑ Maintenance ❑ Repair ❑ Replacement	
7	Fueling Area	❑Yes ❑No	❑ Maintenance ❑ Repair ❑ Replacement	
8	Detention Pond	❑Yes ❑No	❑ Maintenance ❑ Repair ❑ Replacement	

Areas of Industrial Materials or Activities exposed to stormwater

Below are some general areas that should be assessed during routine inspections. Customize this list as needed for the specific types of industrial materials or activities at your facility.

	Area/Activity	Inspected?	Controls Adequate (appropriate, effective, and operating)?	Corrective Action Needed and Notes
1	**Material loading/unloading and storage areas**	❑Yes ❑No ❑N/A	❑Yes ❑No	
2	**Equipment operations and maintenance areas**	❑Yes ❑No ❑N/A	❑Yes ❑No	
3	**Fueling areas**	❑Yes ❑No ❑N/A	❑Yes ❑No	
4	**Outdoor vehicle and equipment washing areas**	❑Yes ❑No ❑N/A	❑Yes ❑No	
5	**Waste handling and disposal areas**	❑Yes ❑No ❑N/A	❑Yes ❑No	
6	**Erodible areas/construction**	❑Yes ❑No ❑N/A	❑Yes ❑No	
7	**Non-stormwater/illicit connections**	❑Yes ❑No ❑N/A	❑Yes ❑No	
8	**Salt storage piles or pile containing salt**	❑Yes ❑No ❑N/A	❑Yes ❑No	
9	**Dust generation and vehicle tracking**	❑Yes ❑No ❑N/A	❑Yes ❑No	
10	**(Other)**	❑Yes ❑No ❑N/A	❑Yes ❑No	
11	**(Other)**	❑Yes ❑No ❑N/A	❑Yes ❑No	
12	**(Other)**	❑Yes ❑No ❑N/A	❑Yes ❑No	

Non-Compliance

Describe any incidents of non-compliance observed and not described above:

Additional Control Measures

Describe any additional control measures needed to comply with the permit requirements:

Notes

Use this space for any additional notes or observations from the inspection:

CERTIFICATION STATEMENT

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

Print name and title: _____

Signature:_____ **Date:**_____

Attachment E – Quarterly Visual Assessment Form

EPA

UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
WASHINGTON, DC 20460
MSGP INDUSTRIAL DISCHARGE MONITORING REPORT (MDMR)

Form Approved.
OMB No. 2040-0004

Reason(s) for Submission (Check all that apply):

- ☐ Submitting monitoring data (Fill in all Sections).
- ☐ Reporting no discharge for all outfalls for this monitoring period (Fill in Sections A, B, C.1, D, and F).
- ☐ Reporting that your site status has changed to inactive and unstaffed (Fill in Sections A, B, F and include date of status change in comment field in Section E.4).
- ☐ Reporting that your site status has changed to active (Fill in all Sections and include date of status change in comment field in Section E.4).
- ☐ Reporting that no further pollutant reductions are achievable for all outfalls and for all pollutants via Part 6.2.1.2 of the MSGP (Fill in Sections A, B and F).

A. Permit Tracking Number: _____ Note: Read instructions before completing this Form.

B. Facility Information

1. Facility Name: _____

2. Facility Location:

a. Street: _____

b. City: _____ c. State: ___ d. Zip Code: _____ - _____

3. Additional Facility Information (Optional):

Contact Name: _____ Email: _____

Phone: ___ - ___ - _____ Ext. _____

4. MDMR Preparer (Complete if MDMR was prepared by someone other than the person signing the certification in Section F)

Prepared by: _____

Organization: _____

Email: _____

Phone: ___ - ___ - _____ Ext. _____

C. Discharge Information

1. Identify monitoring period: ☐ Check here if proposing alternative monitoring periods due to irregular stormwater runoff. Identify alternative monitoring schedule and indicate for which alternative monitoring period you are reporting monitoring data:

☐ Quarter 1 (April 1 – June 30)	☐ Quarter 1:	From	__/__	To	__/__
☐ Quarter 2 (July 1 – September 30)	☐ Quarter 2:	From	__/__	To	__/__
☐ Quarter 3 (October 1 – December 31)	☐ Quarter 3:	From	__/__	To	__/__
☐ Quarter 4 (January 1 – March 31)	☐ Quarter 4:	From	__/__	To	__/__

2. Are you required to monitor for cadmium, copper, chromium, lead, nickel, silver, or zinc? ☐ Yes (Complete line item 2.a.) ☐ No (Skip to Section D)

2a. What is the hardness level of the receiving water? ____ mg/L

D. Outfall Information

1. How many outfall(s) are identified in your SWPPP? ___ List name of outfall(s) required to be monitored in table below.

2. Do any of your outfalls discharge substantially identical effluents? ☐ YES ☐ NO

2.a. If yes, for each monitored outfall, indicate outfall names that are substantially identical in table below.

3.A. Monitored Outfall Name*	3.B. Substantially Identical Outfalls [List name(s) of outfall(s) substantially identical to outfall in 3.A. (if applicable)]	3.C. No Discharge?
		☐
		☐
		☐
		☐
		☐

*Reference attachment if additional space needed to complete the table.

MSGP Industrial Discharge Monitoring Report (MDMR) Form Page 1 of 4

EPA

UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
WASHINGTON, DC 20460
MSGP INDUSTRIAL DISCHARGE MONITORING REPORT (MDMR)

Form Approved. OMB No. 2040-0004

E. Monitoring Information **Note: Make additional copies of this form as necessary.**

1. Permit Tracking Number: ☐☐☐☐☐☐☐☐☐☐

2. Nature of Discharge: ☐ Rainfall (Complete line items 2.a., 2.b., & 2.c.) ☐ Snowmelt

2.a. Duration of the rainfall event (hours): ☐☐ 2.b. Rainfall amount (inches): ☐☐.☐ 2.c. Time since previous measurable storm event (days): ☐☐☐

3.a. Outfall Name	3.b. Monitoring Type (QBM, ELG, S/T, I, O)*	3.c. Parameter	3.d. Quality or Concentration	3.e. Units	3.f. Results Description	3.g. Collection Date	3.h. Exceedance due to natural background pollutant levels	3.i. No further pollutant reductions achievable?
							☐	☐
							☐	☐
							☐	☐
							☐	☐
							☐	☐
							☐	☐
							☐	☐
							☐	☐
							☐	☐
							☐	☐
							☐	☐
							☐	☐

* (QBM) - Quarterly benchmark monitoring; (ELG) - Annual effluent limitations guidelines monitoring; (S/T) - State- or Tribal-specific monitoring; (I) - Impaired waters monitoring; (O) -Other monitoring as required by EPA

4. Comment and/or Explanation of Any Violations (Reference all attachments here)

F. Certification

Typed or Printed Name/Title of Principal Executive Officer or Authorized Agent	I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.	Signature of Principal Executive Officer or Authorized Agent	Date

Email of Principal Executive Officer or Authorized Agent: ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

Instructions for Completing the MSGP Industrial Discharge Monitoring Report (MDMR)

Who Must Submit A Discharge Monitoring Report to EPA?

Facilities covered under the Multi-Sector General Permit (MSGP or permit) that are required to monitor pursuant to Parts 6.2, 6.3, and 8 of the permit must submit the MSGP Discharge Monitoring Report (MDMR) consistent with the reporting requirements specified in Part 7.1 of the permit.

Where to File the MDMR Form

Monitoring data collected pursuant to Parts 6.2, 6.3, and 8 of the permit must be submitted electronically via EPA's Electronic Notice of Intent System (eNOI), which can be found at www.epa.gov/npdes/enoi. Filing electronically will allow permittees to easily submit the results of monitoring data to EPA. If you cannot access eNOI, monitoring results must be reported on the paper MDMR form and sent to one of the following addresses:

Via U.S. mail:
U.S. Environmental Protection Agency
Office of Water, Water Permits Division
Mail Code 4203M, ATTN: MSGP Reports
1200 Pennsylvania Avenue, NW
Washington, D.C. 20460

Via Overnight/Express Delivery:
U.S. Environmental Protection Agency
Office of Water, Water Permits Division
Room 7420, ATTN: MSGP Reports
1201 Constitution Avenue, NW
Washington, D.C. 20004
Phone number: 202-564-9545

Completing the MDMR Form

To complete this form, type or print in uppercase letters in the appropriate areas only. Be sure that you complete all applicable questions. Photocopy your MDMR form for your records before you send the completed original form to the appropriate address above. Use ink when you sign and mail the original document – EPA will not accept photocopies. You may also use this paper form as a checklist for the information you will need when submitting a MDMR electronically via EPA's eNOI system.

Reasons for Submission

Indicate your reason(s) for submitting this MDMR by checking all boxes that apply. The reasons for submission are defined as follows:

- *Submitting monitoring data*: For each storm sampled, submit one MDMR form with data for all outfalls sampled. Select this reason even if you only have monitoring data for some of your outfalls (i.e., some outfalls did not discharge). If you select this reason you are required to complete all Sections of the form.
- *Reporting no discharge for all outfalls for this monitoring period*: Indicates that there were no discharges from all outfalls during this monitoring period. If you select this reason you are only required to complete Sections A, B, C.1, D, and F.
- *Reporting that your site status has changed to inactive and unstaffed*: Indicates that your facility is currently inactive and unstaffed (See Part 6.2.1.3 of the permit for more information). If you select this reason you are only required to complete Sections A, B, and F and include date of status change in the comment field in Section E.4.
- *Reporting that you site status has changed from inactive to active*: Indicates that your facility is currently active (See Part 6.2.1.3 of the permit for more information). If you select this reason you are required to complete all Sections of the form and include date of status change in the comment field in Section E.4.
- *Reporting that no further reductions are achievable for all outfalls and for all pollutants via Part 6.2.1.2 of the permit*: Indicates that your facility has determined that no further pollutant reductions are technologically and economically practicable in light of best industry practice to meet the technology-based effluent limits or are necessary to meet the water-quality-based effluent limitations in Parts 2 of the permit (See Part 6.2.1.2 of the permit for more information). If you select this reason you are required to complete Sections A, B and F. However, if you can make this finding for some outfalls and pollutants, but not for others, you cannot select this reason; you will instead be able to identify which outfalls and which pollutants you can make this finding for in Section E.

Section A. Permit Tracking Number

Enter the National Pollutant Discharge Elimination System (NPDES) tracking number assigned by EPA's Stormwater Notice Processing Center to the facility. If you do not know the tracking number, you can find the tracking number assigned to your facility on EPA's Notice of Intent (NOI) Search website (www.epa.gov/npdes/noisearch).

Section B. Facility Information

1. Enter the facility's official or legal name. Unless the name of your facility has changed, please use the same name provided on your NOI. You can use EPA's NOI Search website (www.epa.gov/npdes/noisearch) to view your NOI.

2.a-d. Enter the street address, including city, state, and zip code of the actual physical location of the facility. Do not use a P.O. Box.

3. (Optional) Identify the name, telephone number, and email address of the person who will serve as a contact for EPA on issues related to monitoring at your facility. This person should be able to answer questions related to stormwater discharges and monitoring or have immediate access to individuals with that knowledge. This person does not have to be the facility operator, but should have intimate knowledge of monitoring activities at the facility.

4. If the form was prepared by someone other than the person who is signing the certification statement in Section F (for example, if the MDMR was prepared by a member of the facility's stormwater pollution prevention team or a consultant for the certifier's signature), include the name, organization, phone number and email address of the MDMR preparer.

Section C. Discharge Information

1. Indicate the appropriate monitoring period (Quarter 1, 2, 3, or 4) covered by the MDMR. "Alternative" monitoring periods can apply to facilities located in arid and semi-arid climates, or in areas subject to snow or prolonged freezing. To use alternative monitoring periods, you must provide a revised monitoring schedule here in the first monitoring report submitted and indicate for which alternative monitoring period you are reporting monitoring data. If using alternative monitoring periods, identify the first day of the monitoring period through the last day of the monitoring period for each of the four periods. The dates should be displayed as month (Mo) / day (Day). See Parts 6.1.6 and 6.1.7 of the permit for more information.

2. If you are submitting benchmark monitoring data, identify if your facility is required to collect benchmark samples for one or more hardness-dependent metals (i.e., cadmium, copper, lead, nickel, silver, and zinc). If you select "yes" to this question you must also complete Question 2.a. and if you select "no" to this question you may skip to Section D.

2.a. If you selected "yes" for Question 2 under Section C, then you are required to submit to EPA with your first benchmark report a hardness level, established consistent with the procedures in Appendix J of the permit, which is representative of your receiving water. If your outfalls discharge to more than one receiving water, as reported in your NOI form, you should report hardness for the receiving water with the lowest hardness values. Hardness values must be reported in milligrams per liter (mg/L).

Section D. Outfall Information

1. Enter the total number of outfalls identified in your stormwater pollution prevention plan (SWPPP). Outfalls are locations where stormwater exits the facility, including pipes, ditches, swales, and other structures used to remove stormwater from the facility.

2. Indicate if your facility has two or more outfalls that you believe discharge substantially identical effluents (i.e., stormwater), based on the similarities of the general industrial activities and control measures, exposed materials that may significantly contribute pollutants to stormwater, and runoff coefficients of their drainage areas. See Parts 5.1.5.2 and 6.1.1 of the permit for more information on substantially identical outfalls.

2.a. If you selected "yes" for Question 2 under Section D, then you must list the outfall name(s) in Column 3.B. that you expect to be substantially identical to the corresponding outfall in Column 3.A.

3.A. *Monitored Outfall Name*: List name(s) of outfall(s) you are required to monitor in Column 3.A.

3.B. *Substantially Identical Outfalls*: List name(s) of outfall(s) substantially identical to "Monitored Outfall" in Column 3.A. (if applicable)].

3.C *No Discharge*: Check box if you are reporting "No Discharge" for the monitored outfall for the reporting period identified in Section C.1.

Example:

3.A Monitored Outfall Name	3.B. Substantially Identical Outfall	3.C. No Discharge
Outfall A	Outfall B; Outfall C	☐
Outfall D		☒

Reference attachment if additional space is needed to complete the Table Section D.

Section E. Monitoring Information

1. Enter the NPDES tracking number assigned by EPA's Stormwater Notice Processing Center to the facility reported in Section A.
2. For the reported monitoring event indicate whether the discharge was from a rainfall or snowmelt event. If you select "rainfall" then indicate the duration (in hours) of the rainfall event, rainfall total (in inches) for that rainfall event, and time (in days) since the previous measurable storm event in line items 2.a-c. For both rainfall and snowmelt monitoring, you must identify the date of collection for the monitoring event in column 3.g. of the table. If the discharge occurs during a period of both rainfall and snowmelt, check both the rainfall and snowmelt boxes and report the appropriate rainfall information in item 2.a-c. To report multiple monitoring events in the same reporting period, copy Page 2 of this Form and enter each monitoring event separately with data for all outfalls sampled.

For each pollutant monitored at an outfall, you must complete one row in the Table as follows:

3.a. *Outfall Name*: Provide the outfall name for which you monitored (e.g., Outfall 1, Outfall 2, Outfall 3).

3.b. *Monitoring Type*: Provide the type of monitoring using the specified codes, in parentheses, below:
- (QBM) – Quarterly benchmark monitoring
- (ELG) – Annual effluent limitations guidelines monitoring;
- (S/T) – State- or Tribal-specific monitoring;
- (I) – Impaired waters monitoring; or
- (O) – Other monitoring as required by EPA.

3.c. *Parameter(s)*: Enter each "Parameter" (or "pollutant") monitored. For QBM and ELG monitoring, use the same parameter name as in Part 8 of the permit.

3.d. *Quality or Concentration*: Enter sample measurement value for each parameter analyzed and required to be reported. Enter "ND" (i.e., not detected) for any sample results below the method detection limit or "BQL" (i.e., below quantitation limit) for sample results above the detection limit but below the quantitation limit.

3.e. *Units*: Enter the units for sample measurement values (i.e., "mg/L" for milligrams per liter) for each parameter analyzed and required to be reported. For monitoring results reported as ND or BQL this space will be left blank and the units will be reported in Column 3.f.

3.f. *Results Description*: This section must be completed for any monitoring results reported as ND or BQL in the "Quality or Concentration" column. For ND, report the laboratory detection level and units in this column. For BQL, report the laboratory quantitation limit and units in this column.

3.g. *Collection Date*: Identify the sampling date for each parameter monitoring result reported on this form.

3.h. *Exceedance due to natural background pollutant levels*: Check box if following the first 4 quarters of benchmark monitoring (or sooner if the exceedance is triggered by less than 4 quarters of data) you have determined that the exceedance of the benchmark is attributable solely to the presence of that pollutant in the natural background for that outfall and any substantially identical outfalls. See Part 6.2.4.2 of the permit for more information. Attach supporting rationale for your determination to the submitted MDMR and reference attachment in Section E.4.

3.i. *No further pollutant reductions achievable*: Check box if after collection of 4 quarterly samples (or sooner if the exceedance is triggered by less than 4 quarters of data), the average of the 4 monitoring values for any parameter exceeds the benchmark and you have made the determination that no further pollutant reductions are technologically available and economically practicable and achievable in light of best industry practice to meet the technology-based effluent limits or are necessary to meet the water-quality-based effluent limitations in Parts 2 of the permit (See Part 6.2.1. of the permit for more information) for that outfall and any substantially identical outfalls. Attach supporting rationale for your determination to the submitted MDMR and reference attachment in Section E.4.

4. Where violations of the permit requirements are reported, include a brief explanation to describe the cause and corrective actions taken, and reference each violation by date. Also, this section should include any additional comments such as are required when changing site status from inactive and unstaffed to active or vice versa. Attach additional pages if you need more space.

Attach additional copies of Section E as necessary to address all outfalls and parameters.

Section F. Certification

Enter "*Name/Title of Principal Executive Officer or Authorized Agent*" with "*Signature of Principal Executive Officer or Authorized Agent,*" "*Date*" form was signed and email of the "*Principal Executive Officer or Authorized Agent.*" If you submit multiple pages of Section E monitoring data, each page must be appropriately signed and certified as described below.

Certification statement and signature (see Section B.11 in Appendix B of the permit for more information). Federal statutes provide for severe penalties for submitting false information on this reporting form. Federal regulations require this form to be signed by one of the following individuals, or a duly authorized representative of that person, as follows:

For a corporation: by a responsible corporate officer, which means:
(i) president, secretary, treasurer, or vice-president of the corporation in charge of a principal business function, or any other person who performs similar policy or decision making functions for the corporation, or
(ii) the manager of one or more manufacturing, production, or operating facilities, provided the manager is authorized to make management decisions which govern the operation of the regulated facility including having the explicit or implicit duty of making major capital investment recommendations, and initiating and directing other comprehensive measures to assure long term environmental compliance with environmental laws and regulations; the manager can ensure that the necessary systems are established or actions taken to gather complete and accurate information for permit application requirements; and where authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedures;

For a partnership or sole proprietorship: by a general partner or the proprietor; or
For a municipal, State, Federal, or other public facility: by either a principal executive or ranking elected official.

Paperwork Reduction Act Notice

Public reporting burden for this certification is estimated to average 7.25 hours per response plus an additional 2 hours for respondents required to gather hardness data, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. Send comments regarding the burden estimate, any other aspect of the collection of information, or suggestions for improving this form, including any suggestions which may increase or reduce this burden to: Director, Office of Environmental Information Services, Collection Services Division (2823), USEPA, 1200 Pennsylvania Avenue, NW, Washington, DC 20460. Include the OMB control number of this form on any correspondence. Do not send the completed MDMR form to this address.

Attachment F – NH Natural Heritage Bureau Letter

NEW HAMPSHIRE NATURAL HERITAGE BUREAU
NHB DATACHECK RESULTS LETTER

To: Eric Gustafson, Town of Goffstown
404 Elm St.
Goffstown, NH 03045

From: NH Natural Heritage Bureau

Date: 2/22/2016 (valid for one year from this date)

Re: Review by NH Natural Heritage Bureau of request submitted 2/10/2016

NHB File ID: NHB16-0427 **Applicant:** Town of Goffstown

Location: Goffstown
Tax Maps: 5-24

Project Description: We are updating the Town Transfer Station SWPPP for our 2015 MSGP Permit

The NH Natural Heritage database has been checked by staff of the NH Natural Heritage Bureau and/or the NH Nongame and Endangered Species Program for records of rare species and exemplary natural communities near the area mapped below. The species considered include those listed as Threatened or Endangered by either the state of New Hampshire or the federal government.

It was determined that, although there was a NHB record (e.g., rare wildlife, plant, and/or natural community) present in the vicinity, we do not expect that it will be impacted by the proposed project. This determination was made based on the project information submitted via the NHB Datacheck Tool on 2/10/2016, and cannot be used for any other project.

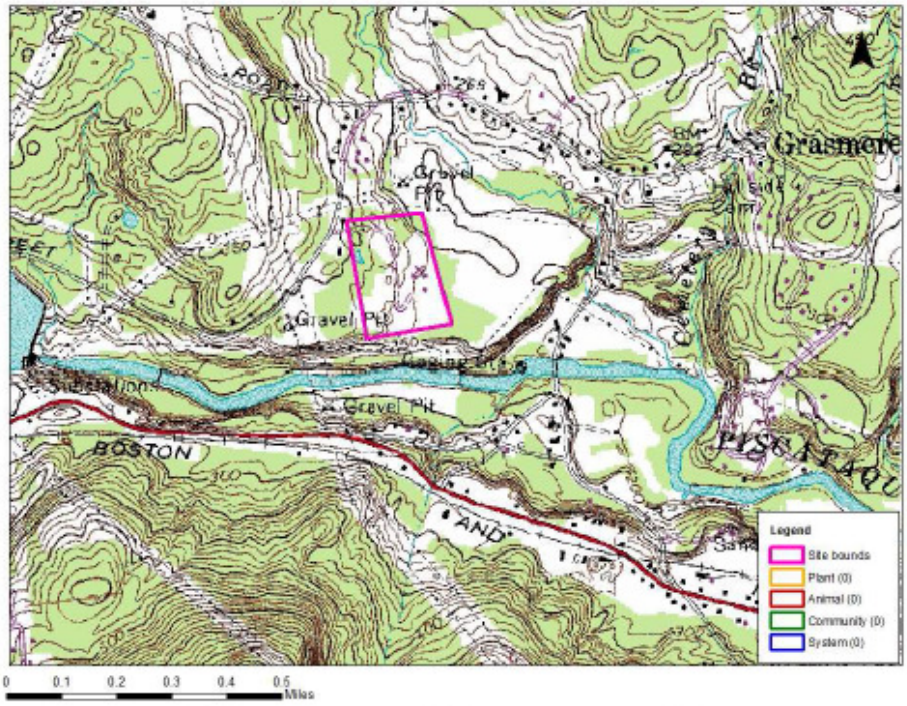
Department of Resources and Economic Development
Division of Forests and Lands
(603) 271-2214 fax: 271-6488

DRED/NHB
172 Pembroke Rd.
Concord, NH 03301

NEW HAMPSHIRE NATURAL HERITAGE BUREAU
NHB DATACHECK RESULTS LETTER

MAP OF PROJECT BOUNDARIES FOR: **NHB16-0427**

NHB16-0427



Department of Resources and Economic Development
Division of Forests and Lands
(603) 271-2214 fax: 271-6488

DRED/NHB
172 Pembroke Rd.
Concord, NH 03301

Appendix G – Sampling Data

NPDES Permit Tracking No.:
NHR05BL83

EPA

UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
WASHINGTON, DC 20460

Annual Reporting Form

A. GENERAL INFORMATION

1. Facility Name: Goffstown Transfer Station

2. NPDES Permit Tracking No.: NHR05BL83

3. Facility Physical Address:

a. Street: 404 Elm Street

b. City: Goffstown c. State: NH d. Zip Code: 03045-

4. Lead Inspectors Name: Alex Canaan Title: Asst. Town Engineer

Additional Inspectors Name(s):

5. Contact Person: Alex Canaan Title: Asst. Town Engineer

Phone: 603-497-3617 Ext. 27 E-mail: acanaan@goffstownnh.gov

6. Inspection Date: 09/25/2009

B. GENERAL INSPECTION FINDINGS

1. As part of this comprehensive site inspection, did you inspect all potential pollutant sources, including areas where industrial activity may be exposed to stormwater?
☑ YES ☐ NO

If NO, describe why not:

NOTE: *Complete Section C of this form for each industrial activity area inspected and included in your SWPPP or as newly identified in B.2 or B.3 below where pollutants may be exposed to stormwater.*

2. Did this inspection identify any stormwater or non-stormwater outfalls not previously identified in your SWPPP? ☐ YES ☑ NO

If YES, for each location, describe the sources of those stormwater and non-stormwater discharges and any associated control measures in place:

3. Did this inspection identify any sources of stormwater or non-stormwater discharges not previously identified in your SWPPP? ☐ YES ☑ NO

If YES, describe these sources of stormwater or non-stormwater pollutants expected to be present in these discharges, and any control measures in place:

4. Did you review stormwater monitoring data as part of this inspection to identify potential pollutant hot spots? ☐ YES ☐ NO ☑ NA, no monitoring performed

If YES, summarize the findings of that review and describe any additional inspection activities resulting from this review:

5. Describe any evidence of pollutants entering the drainage system or discharging to surface waters, and the condition of and around outfalls, including flow dissipation measures to prevent scouring:

The facility is located on the north side of the Piscataquog River approximately 500 feet from the riverbank. This site has a seasonal runoff from Elm Street and also has a fire protection pond on the high side of the lot. The runoff from this pond is routed through a drainage system, which flows around the facility site. This protects the surface water from any potential pollutants. The Public Works facility has a closed drainage system, which consists of a paved parking lot with granite curb around the perimeter of the site. The storm water flows into catch basins, which flow through an oil and water separator, eventually discharging to a detention pond. The pond outlets to a treatment swale located on the south side of the lot. The flow is aerated as it cascades down a gabion outfall, ultimately sheet flowing to the north side of the river.

6. Have you taken or do you plan to take any corrective actions, as specified in Part 3 of the permit, since your last annual report submission (or since you received authorization to discharge under this permit if this is your first annual report), including any corrective actions identified as a result of this annual comprehensive site inspection?
☐ YES ☑ NO

If YES, how many conditions requiring review for correction action as specified in Parts 3.1 and 3.2 were addressed by these corrective actions? ☐☐

NOTE: *Complete the attached Corrective Action Form (Section D) for each condition identified, including any conditions identified as a result of this comprehensive stormwater inspection.*

C. INDUSTRIAL ACTIVITY AREA SPECIFIC FINDINGS

Complete one block for each industrial activity area where pollutants may be exposed to stormwater. Copy this page for additional industrial activity areas.

In reviewing each area, you should consider:

- Industrial materials, residue, or trash that may have or could come into contact with stormwater;
- Leaks or spills from industrial equipment, drums, tanks, and other containers;
- Offsite tracking of industrial or waste materials from areas of no exposure to exposed areas; and
- Tracking or blowing of raw, final, or waste materials from areas of no exposure to exposed areas.

INDUSTRIAL ACTIVITY AREA A :

1. Brief Description:

Fuel Distribution Facility: Goffstown Public Works Fuels Distribution Facility is a bulk storage tank facility for the distribution of gasoline and diesel to various Town, school and other government vehicles. The facility receives products by common carrier via tank truck. Products are stored in two compartments of an above ground storage tank (AST). The tank is housed in a monolithically poured concrete vault. The vault provides 11% containment volume for the tanks.

2. Are any control measures in need of maintenance or repair? ☐ YES ☑ NO

3. Have any control measures failed and require replacement? ☐ YES ☑ NO

4. Are any additional/revised control measures necessary in this area? ☐ YES ☑ NO

If YES to any of these three questions, provide a description of the problem: (Any necessary corrective actions should be described on the attached Corrective Action Form)

See Map for additional descriptions and locations

INDUSTRIAL ACTIVITY AREA B :

1. Brief Description:

Facility Operations Transfer Station Recycling Facility: The Goffstown Transfer Station is operated for the disposal of solid waste generated within the geographic limits of the Town of Goffstown. The Transfer Station consists of a Recycling Buildings, Scale House, Compost area and Compactor Building.

2. Are any control measures in need of maintenance or repair? ☐ YES ☑ NO

3. Have any control measures failed and require replacement? ☐ YES ☑ NO

4. Are any additional/revised c necessary in this area? ☐ YES ☑ NO

If YES to any of these three questions, provide a description of the problem: (Any necessary corrective actions should be described on the attached Corrective Action Form)

See Map for additional descriptions and locations

INDUSTRIAL ACTIVITY AREA C :

Brief Description:

Facility Operations Department of Public Works Maintenance Facility: The maintenance of the entire town fleet is done here. The drainage system was constructed with an oil and water separator, which passes the water from the parking lot. The floor drains from the building discharge to an underground holding tank. This facility also has a salt storage facility that has a drainage system that flows into an underground holding tank.

2. Are any control measures in need of maintenance or repair? ☐ YES ☑ NO

3. Have any control measures failed and require replacement? ☐ YES ☑ NO

4. Are any additional/revised BMPs necessary in this area? ☐ YES ☑ NO

If YES to any of these three questions, provide a description of the problem: (Any necessary corrective actions should be described on the attached Corrective Action Form)

See Map for additional descriptions and locations

***NOTE:** Copy this page and attach additional pages as necessary*

INDUSTRIAL ACTIVITY AREA ______:

1. Brief Description:

2. Are any control measures in need of maintenance or repair? ☐ YES ☐ NO

3. Have any control measures failed and require replacement? ☐ YES ☐ NO

4. Are any additional/revised BMPs necessary in this area? ☐ YES ☐ NO

If YES to any of these three questions, provide a description of the problem: (Any necessary corrective actions should be described on the attached Corrective Action Form)

INDUSTRIAL ACTIVITY AREA ______:

1. Brief Description:

2. Are any control measures in need of maintenance or repair? ☐ YES ☐ NO

3. Have any control measures failed and require replacement? ☐ YES ☐ NO

4. Are any additional/revised BMPs necessary in this area? ☐ YES ☐ NO

If YES to any of these three questions, provide a description of the problem: (Any necessary corrective actions should be described on the attached Corrective Action Form)

INDUSTRIAL ACTIVITY AREA ______:

1. Brief Description:

2. Are any control measures in need of maintenance or repair? ☐ YES ☐ NO

3. Have any control measures failed and require replacement? ☐ YES ☐ NO

4. Are any additional/revised BMPs necessary in this area? ☐ YES ☐ NO

If YES to any of these three questions, provide a description of the problem: (Any necessary corrective actions should be described on the attached Corrective Action Form)

D. CORRECTIVE ACTIONS

Complete this page for each specific condition requiring a corrective action or a review determining that no corrective action is needed. Copy this page for additional corrective actions or reviews.

Include both corrective actions that have been initiated or completed since the last annual report, and future corrective actions needed to address problems identified in this comprehensive stormwater inspection. Include an update on any outstanding corrective actions that had not been completed at the time of your previous annual report.

1. Corrective Action # ☐☐ of ☐☐ for this reporting period.

2. Is this corrective action:

- ☐ An update on a corrective action from a previous annual report; or
- ☐ A new corrective action?

3. Identify the condition(s) triggering the need for this review:

- ☐ Unauthorized release or discharge
- ☐ Numeric effluent limitation exceedance
- ☐ Control measures inadequate to meet applicable water quality standards
- ☐ Control measures inadequate to meet non-numeric effluent limitations
- ☐ Control measures not properly operated or maintained
- ☐ Change in facility operations necessitated change in control measures
- ☐ Average benchmark value exceedance
- ☐ Other (describe): _____

4. Briefly describe the nature of the problem identified:

5. Date problem identified: ☐☐/☐☐/☐☐☐☐

6. How problem was identified:

- ☐ Comprehensive site inspection
- ☐ Quarterly visual assessment
- ☐ Routine facility inspection
- ☐ Benchmark monitoring
- ☐ Notification by EPA or State or local authorities
- ☐ Other (describe): _____

7. Description of corrective action(s) taken or to be taken to eliminate or further investigate the problem (e.g., describe modifications or repairs to control measures, analyses to be conducted, etc.) or if no modifications are needed, basis for that determination:

8. Did/will this corrective action require modification of your SWPPP? ☐ YES ☐ NO

9. Date corrective action initiated: ☐☐/☐☐/☐☐☐☐

10. Date correction action completed: ☐☐/☐☐/☐☐☐☐ or expected to be completed: ☐☐/☐☐/☐☐☐☐

11. If corrective action not yet completed, provide the status of corrective action at the time of the comprehensive site inspection and describe any remaining steps (including timeframes associated with each step) necessary to complete corrective action:

E. ANNUAL REPORT CERTIFICATION

1. Compliance Certification

Do you certify that your annual inspection has met the requirements of Part 4.2 of the permit, and that, based upon the results of this inspection, to the best of your knowledge, you are in compliance with the permit? ☑ YES ☐ NO

If NO, summarize why you are not in compliance with the permit:

2. Annual Report Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Authorized Representative Printed Name: Carl Quiram Title: Director

Signature: _____ Date Signed: _____

EPA

UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
WASHINGTON, DC 20460

Annual Reporting Form

A. GENERAL INFORMATION

1. Facility Name: Goffstown Transfer Station

2. NPDES Permit Tracking No.: NHR05BL83

3. Facility Physical Address:

a. Street: 404 Elm Street

b. City: Goffstown c. State: NH d. Zip Code: 03045-

4. Lead Inspectors Name: Alex Canaan Title: Asst. Town Engineer

Additional Inspectors Name(s):

5. Contact Person: Alex Canaan Title: Asst. Town Engineer

Phone: 603-497-3617 Ext: 27 E-mail: acanaan@goffstownnh.gov

6. Inspection Date: 09/16/2010

B. GENERAL INSPECTION FINDINGS

1. As part of this comprehensive site inspection, did you inspect all potential pollutant sources, including areas where industrial activity may be exposed to stormwater?
☑ YES ☐ NO

If NO, describe why not:

NOTE: *Complete Section C of this form for each industrial activity area inspected and included in your SWPPP or as newly identified in B.2 or B.3 below where pollutants may be exposed to stormwater.*

2. Did this inspection identify any stormwater or non-stormwater outfalls not previously identified in your SWPPP? ☐ YES ☑ NO

If YES, for each location, describe the sources of those stormwater and non-stormwater discharges and any associated control measures in place:

EPA

UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
WASHINGTON, DC 20460

Annual Reporting Form

A. GENERAL INFORMATION

1. Facility Name: Goffstown Transfer Station

2. NPDES Permit Tracking No.: NHR05BL83

3. Facility Physical Address:

a. Street: 404 Elm Street

b. City: Goffstown c. State: NH d. Zip Code: 03045-

4. Lead Inspectors Name: Alex Canaan Title: Asst. Town Engineer

Additional Inspectors Name(s):

5. Contact Person: Alex Canaan Title: Asst. Town Engineer

Phone: 603-497-3617 Ext. 27 E-mail: acanaan@goffstownnh.gov

6. Inspection Date: 09/21/2011

B. GENERAL INSPECTION FINDINGS

1. As part of this comprehensive site inspection, did you inspect all potential pollutant sources, including areas where industrial activity may be exposed to stormwater?
☑ YES ☐ NO

If NO, describe why not:

NOTE: *Complete Section C of this form for each industrial activity area inspected and included in your SWPPP or as newly identified in B.2 or B.3 below where pollutants may be exposed to stormwater.*

2. Did this inspection identify any stormwater or non-stormwater outfalls not previously identified in your SWPPP? ☐ YES ☑ NO

If YES, for each location, describe the sources of those stormwater and non-stormwater discharges and any associated control measures in place:

EPA

UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
WASHINGTON, DC 20460

Annual Reporting Form

A. GENERAL INFORMATION

1. Facility Name: Goffstown Transfer Station

2. NPDES Permit Tracking No.: NHR05BL83

3. Facility Physical Address:

a. Street: 404 Elm Street

b. City: Goffstown c. State: NH d. Zip Code: 03045-

4. Lead Inspectors Name: Alex Canaan Title: Asst. Town Engineer

Additional Inspectors Name(s):

5. Contact Person: Alex Canaan Title: Asst. Town Engineer

Phone: 603-497-3617 Ext. 27 E-mail: acanaan@goffstownnh.gov

6. Inspection Date: 09/10/2012

B. GENERAL INSPECTION FINDINGS

1. As part of this comprehensive site inspection, did you inspect all potential pollutant sources, including areas where industrial activity may be exposed to stormwater?
☑ YES ☐ NO

If NO, describe why not:

NOTE: *Complete Section C of this form for each industrial activity area inspected and included in your SWPPP or as newly identified in B.2 or B.3 below where pollutants may be exposed to stormwater.*

2. Did this inspection identify any stormwater or non-stormwater outfalls not previously identified in your SWPPP? ☐ YES ☑ NO

If YES, for each location, describe the sources of those stormwater and non-stormwater discharges and any associated control measures in place:

UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
WASHINGTON, DC 20460

Annual Reporting Form

A. GENERAL INFORMATION

1. Facility Name: Goffstown Transfer Station

2. NPDES Permit Tracking No.: NHR05BL83

3. Facility Physical Address:

a. Street: 404 Elm Street

b. City: Goffstown c. State: NH d. Zip Code: 03045-

4. Lead Inspectors Name: Alex Canaan Title: Asst. Town Engineer

Additional Inspectors Name(s):

5. Contact Person: Alex Canaan Title: Asst. Town Engineer

Phone: 603-497-3617 Ext. 27 E-mail: acanaan@goffstownnh.gov

6. Inspection Date: 09/11/2013

B. GENERAL INSPECTION FINDINGS

1. As part of this comprehensive site inspection, did you inspect all potential pollutant sources, including areas where industrial activity may be exposed to stormwater?
☑ YES ☐ NO

If NO, describe why not:

NOTE: *Complete Section C of this form for each industrial activity area inspected and included in your SWPPP or as newly identified in B.2 or B.3 below where pollutants may be exposed to stormwater.*

2. Did this inspection identify any stormwater or non-stormwater outfalls not previously identified in your SWPPP? ☐ YES ☑ NO

If YES, for each location, describe the sources of those stormwater and non-stormwater discharges and any associated control measures in place:

UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
WASHINGTON, DC 20460

Annual Reporting Form

A. GENERAL INFORMATION

1. Facility Name: Goffstown Transfer Station
2. NPDES Permit Tracking No.: NHR05BL83
3. Facility Physical Address:
   a. Street: 404 Elm Street
   b. City: Goffstown c. State: NH d. Zip Code: 03045-
4. Lead Inspectors Name: Eric Gustafson Title: Engineering Tech
   Additional Inspectors Name(s):
5. Contact Person: Eric Gustafson Title: Engineering Tech
   Phone: 603-497-3617 Ext. 227 E-mail: egustafson@goffstownnh.gov
6. Inspection Date: 09/16/2014

B. GENERAL INSPECTION FINDINGS

1. As part of this comprehensive site inspection, did you inspect all potential pollutant sources, including areas where industrial activity may be exposed to stormwater?
   ☑ YES ☐ NO

   If NO, describe why not:

NOTE: *Complete Section C of this form for each industrial activity area inspected and included in your SWPPP or as newly identified in B.2 or B.3 below where pollutants may be exposed to stormwater.*

2. Did this inspection identify any stormwater or non-stormwater outfalls not previously identified in your SWPPP? ☐ YES ☑ NO

   If YES, for each location, describe the sources of those stormwater and non-stormwater discharges and any associated control measures in place: