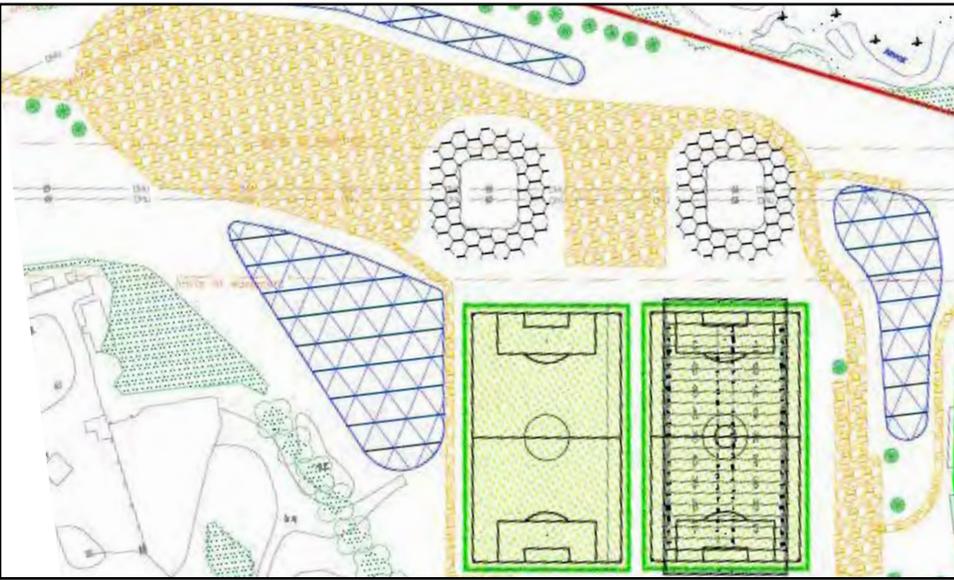




# 2019 ANNUAL REPORT

## *Town of Goffstown, New Hampshire*



# GOFFSTOWN SPORTS COMPLEX NARRATIVE

In 2019 the Voters approved use of unassigned fund balance, Parks & Recreation Revolving Fund, and Recreation Impact Fees for the construction of Phase 1 of the Goffstown Sports Field Complex. This construction project is a major step in the long range plan for field development on this parcel.

2010 – The concept for this project began when the Parks & Recreation Commission and Department of Public Works developed a plan to use the 72 acres of town land, purchased many years ago by the town, which is located adjacent to the town transfer station and DPW admin building. The goal of this long range project was to fully utilize this property by extracting sand for the closing of the old town land fill (began September 2000) and sand for local roadway use, as well as construct athletic fields/recreation areas in the near future to help alleviate the overuse of the current athletic fields.

2011 – The Parks & Recreation Commission is appointed by the Board of Selectmen to collaborate with DPW and develop a long term facility concept for the land. The Parks & Recreation Commission held one-on-one meetings with representatives from independent youth athletic organizations to determine the need for fields, structures, and facilities in Town. The Commissioners held a public information night facilitated by Huntress Associates: Landscape, Architecture, & Planners to gather all the information provided and draw a concept showing the vision.

2013 – Parks & Recreation Commissioners held a joint meeting with the Select Board and DPW to discuss a conceptual design for athletic fields, and the cleanup and reclamation of DPW's current sand pit. The Commissioners changed the layout of the original conceptual design to develop two large rectangular playing fields as phase one of the project.

2013-2016 – Work began via DPW crews through the non-construction seasons based on availability of town crews throughout the calendar year. Town engineers developed an extensive report to apply to the State for an Alteration of Terrain (AOT) permit to continue the development of the entire complex. The AOT Permit was approved May of 2016.

2019 – Voters at Town Meeting approved Article 22 for the use of funds for phase 1 of the Goffstown Sports Complex Fields. This project will construct the entryway from Elm Street, the parking lot, two rectangular fields and related infrastructure. The site work contract and field irrigation was put out to bid, and successful bidders began work on site in December 2019.

Imagery courtesy of Goffstown Department of Public Works.

# DEDICATION



## **POLICE CHIEF ROB BROWNE**

Rob Browne began his service in the Goffstown Police Department as a patrol officer in 1995. Rob rose through the ranks, holding the position of detective, then Patrol Sergeant on July 1, 2005, followed by his promotion to Lieutenant Commander of Support Services, to Lieutenant of Operations, and Captain & Executive Officer-Commander. He was the also first member of the Department to be selected to attend the FBI National Academy and graduated with Session 254 in September of 2013.

Chief Browne was sworn in as the Department's eighth Police Chief on May 12, 2014. Chief Browne's leadership steered a steady course for the Department during his tenure, as he built upon the foundation of his predecessors and created his own mark on the execution of the duties of his position. He taught, mentored, and cared for the officers and staff of the Police Department.

The Goffstown Select Board and the community of Goffstown thank Chief Browne on his dedication to the Town of Goffstown and for his dedication in his chosen field of law enforcement. We wish him well in his future endeavors.

# VOLUNTEERS OF THE YEAR



## LITTER CRITTER STREET SQUAD

The Litter Critter Street Squad was established in March 2019 as an effort to help keep Goffstown’s roadways beautiful and free of trash. The group works hand-in-hand with Goffstown DPW under the town’s “Adopt A Spot” program. The DPW provides the equipment (bags, safety vests and signs), and the squad provides the labor. The Critters have officially “adopted” Shirley Hill and Henry Bridge Roads, but clean ups are town-wide wherever needed.



In 2019, the group cleaned up over 14 miles of road in Goffstown, collecting over 300 bags of trash. In addition to standard household trash and liquor bottles/cans, the Critters hauled out mattresses, television sets, toilets, oil barrels, car bumpers, couches, and countless tires. **44 volunteers dedicated their time for a total group effort of 176 hours.** The volunteers who were the most active participants in 2019 were Cathy and RJ Rousseau, Melissa Eisenmann, Christa Whitcomb, and Michelle Wunschel.

We thank the Litter Critter Street Squad for their efforts to keep Goffstown beautiful.

Any residents interested in the DPW “Adopt A Spot” Program should contact DPW directly. Residents interested in helping the Litter Critter Street Squad can follow them on Facebook at: <https://www.facebook.com/groups/2269440323115365/>.

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## TOWN INFORMATION

In 1734 Goffstown and West Manchester were designated as Narragansett No. 4 but the settlement of the town did not begin in earnest until the 1740s. The Town of Goffstown, incorporated 1761, is named for Colonel John Goffe, an early settler, soldier, and civic leader. Goffstown was originally a farming community. As the town was settled during the 1760s, the timber that was cleared was used in building ships. Oxen drew the wood to the village of Piscataquog and from there it was floated by raft to Newburyport, Massachusetts. The oxen route became known as Mast Road, now the main road through town.

Goffstown is located at 43° 01' N and 71° 36' W in Hillsborough County nine miles west of Manchester on NH Route 114; north of Bedford on Route 114; east of New Boston on Route 13; south of Weare on Route 114; and 16 miles from Concord, the state capital of New Hampshire. The town has three boroughs or regions: Goffstown Village, Grasmere Village and Pinardville.

The Town has a population of approximately 18,000 and occupies approximately 36.9 square miles. Town Hall elevation is 306' above sea level, and the top of Mt. Uncanoonuc is 1,321' above sea level.

A five member Select Board governs Goffstown. Legislative policy, including passage of the Town Budget, is determined by the Annual Town Meeting. At the 1996 Annual Meeting residents passed RSA 40:13 changing the traditional town meeting to a ballot determination meeting in February followed by an official ballot the second Tuesday in March.

**TOWN HALL:** Located at 16 Main Street, the Town Hall houses the following offices: Administration/Selectmen, Assessing, Building, Finance, Information Technology, Planning & Zoning, Sewer, Tax Collector, and Town Clerk. Town Hall office hours are 8:00 am to 4:00 pm, Monday through Friday.

**Town Clerk:** Voter registration is with the Supervisors of the Checklist or Town Clerk. To register to vote, one must be 18 years of age, a U.S. citizen and a resident of Goffstown. New voter registrations for local, state and federal elections may be done at the polls on Election Day. For eligibility to vote at the Ballot Determination Meeting you must register 10 days prior to the date of the meeting. Absentee ballots are available to qualified voters for all elections.

Dog licenses expire on April 30 each year. A dog must be licensed at 4 months of age. A rabies certificate is required. Fees are \$6.50 for neutered pets, \$9.00 unaltered. Additional penalties are assessed as of June 1 for unlicensed dogs.

Automobile registrations, initiated at the Town Clerk's office, are due and renewable in the birth month of the resident owner. Registration decals are available for an additional fee of \$3.00. Passenger, motorcycle, trailer and tractor plates are also available in this office. The Town is on-line with NH Division of Motor Vehicles to provide a full range of motor vehicle registration services, including boat registrations. You must present your driver's license and your state issued renewal form, or previous registration.

**Property Taxes:** Goffstown collects property taxes semi-annually; payments are due at the Tax Collector's Office July 1 and December 1. Property is assessed as of April 1. The tax rate for 2019 was \$24.58 per thousand dollars of assessed valuation.

**Zoning:** The Zoning Ordinance for the Town of Goffstown was originally adopted and made effective on March 14, 1961. The Ordinance regulates land use in town and zoning amendments are adopted at the Annual Town Meeting.

**FIRE DEPARTMENT:** The Fire Department provides services to the community from three (3) facilities that are located throughout the Town. Fire Stations are located on Tirrell Hill Road in East Goffstown, Church Street in the Village and Mast Road in Pinardville. The Department's Administration Office is located at the Village Fire Station and can be contacted by calling 497-3619.

**POLICE:** The Goffstown Police Department is located on Route 114 across from the Hillsborough County Complex. The department provides emergency response to a variety of situations within the community 24 hours a day. To reach the Police Department via the non-emergency line, please call 497-4858.

**PUBLIC WORKS:** The Public Works Department is located at 404 Elm Street adjacent to the Transfer Station facility. Its office is open Monday through Friday from 7:00 am to 3:30 pm. The Transfer Station for solid waste and recyclables is open to the public Tuesday through Saturday from 7:30 am to 3:00 pm. Curbside solid waste and recycling pickups are once a week. Please see the department's website at [www.goffstown.com/dept/pw](http://www.goffstown.com/dept/pw) for more information or call 497-3617.

**LIBRARY:** The Goffstown Public Library is located at the intersection of Main Street (Route 114), High Street and Elm Street adjacent to the historic Popcorn Stand. The library is open Monday, Thursday and Friday from 9:00 am to 5:00 pm, Tuesday and Wednesday from 9:00 am to 8:00 pm, and Saturday from 9:00 am to 2:00 pm during the school year. Check our web site at [www.goffstownlibrary.com](http://www.goffstownlibrary.com) for more information, or call us at 497-2102.

**PARKS & RECREATION DEPT.:** The Parks and Recreation Center is located at 155 S. Mast Street with meeting rooms and gymnasium for activities. The Department provides two playgrounds with excellent summer programs, two public swimming pools, seven public tennis courts, athletic fields, a running track, and an outdoor ice-skating area. Extensive recreational activities for youth and adults are offered year-round.

**SCHOOL DISTRICT:** An elected 9 member School Board governs the Goffstown School District; the Annual School District Meeting determines its budget. At the 1996 Annual Meeting voters passed RSA 40:13 changing the traditional school meeting to a ballot determination meeting followed by an official ballot. School Department Offices are located in the White Building at 11 School St. in Goffstown Village. The Superintendent of Schools serves the school districts of Goffstown and New Boston. The public schools within Goffstown School District consists of three (3) elementary schools – Glen Lake School at 251 Elm St. (pre-school and kindergarten); Maple Avenue Elementary School in the Village and Bartlett Elementary School in Pinardville (grades 1-4); Mountain View Middle School, located at 41 Lauren Lane, (grades 5-8); and Goffstown High School, 27 Wallace Rd. (grades 9-12). Mountain View Middle School and Goffstown High School accept tuition students from the New Boston School District.

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# BOARD & COMMITTEE MEETING SCHEDULE

## **Select Board**

Second and Fourth Monday (or as needed) at 6:00 p.m. at Goffstown Town Hall, except Holidays

## **Budget Committee**

Monthly March-June; usually does not meet in July or August; September-February meeting schedule to be determined.

## **Capital Improvements Program Committee**

Starting in May through Sept. on Thursdays at 7:00 p.m. (as needed)

## **Conservation Commission**

Fourth Wednesday of the month at 7:00 p.m. at Goffstown Town Hall

## **Economic Development Council**

First Wednesday of the month at 6:30 p.m. at Goffstown Town Hall

## **Highway Safety Committee**

Quarterly as needed

## **Historic District Commission**

Fourth Wednesday of the month at 6:30 p.m. at Goffstown Town Hall or as designated

## **Library Trustees**

Third Wednesday of the month at 6:30 p.m. at the Goffstown Library

## **Parks & Recreation Commission**

Third Wednesday of the month at 7:00 p.m. at the Parks & Recreation Building

## **Planning Board**

Second & Fourth Thursday of the month at 7:00 p.m. at Goffstown Town Hall

## **School Board**

First & Third Monday of the month at 7:00 p.m. at Goffstown High School

## **Sewer Commission**

Third Tuesday of the month at 6:00 p.m. at Goffstown Town Hall

## **Solid Waste Commission**

As needed

## **Trustees of the Trust Fund**

Second Tuesday of even numbered months at 6:00 p.m. at Goffstown Town Hall

## **Zoning Board of Adjustment**

First Tuesday of the month at 7:00 p.m. at the Goffstown Town Hall

# PEOPLE SERVING GOFFSTOWN

## Governor

Chris Sununu

## United States Senators

Maggie Hassan

Jeanne Shaheen

## Representative in US Congress

### 1<sup>st</sup> District

Carol Shea-Porter

## Executive Councilor – District 4

Christopher C. Pappas

## State Senator – District 20

Lou D'Allesandro

## Representatives to General Court

### District 6

Joe H. Alexander

Barbara J. Griffin

Michael D. Gunski

Fred R. Plett

Cole J. Riel

## Representatives to General Court

### District 39

John A. Burt

## Selectmen Board

Mark T. Lemay, *Vice Chairman* 2021

Kelly Boyer 2021

Chet Bowen 2022

Collis Adams 2022

Peter Georgantas, *Chairman* 2020

## Town Moderator

Rodney L. Stark 2020

## Town Clerk

Cathy Ball 2020

## Town Treasurer

Danielle Basora

## Administrative Officers

Derek Horne, *Town Administrator,*

*Deputy Treasurer*

Robert C. Browne, *Police Chief*

Brian Allard, *Fire Chief, Emergency*

*Management Director and Forest Fire Warden*

Meghan Theriault, *Public Works Director*

Rick Wilhelmi, *Recreation Director*

Dianne Hathaway, *Library Director*

Danielle Basora, *Assistant Town Administrator,*

*Finance Director, Town Treasurer*

Kathielinna Cheam, *Welfare Officer*

Stephanie Beaudoin, *Tax Collector*

Karen LeClerc, *Deputy Tax Collector, Deputy*

*Town Clerk*

Scott Bartlett, *CNHA, Assessor*

Marc Tessier, *Building Inspector, Building*

*Code Enforcement Officer, and Health Officer*

Nancy E. Larson, *Zoning Enforcement Officer*

Jo Ann Duffy, *Planning & Economic*

*Development Director*

Daniel Conley, *Prosecutor*

Paul Fitzgerald and William Drescher, *Town*

*Counsel*

## ADA Compliance Committee

Derek Horne, *Coordinator*

Carolyn Buchanan, 2020

*Medical Community Rep.*

Virginia McKinnon, *School Board Rep.*

2 Vacant Community Reps.

1 Vacant Business Community Rep.

1 Vacant Disabled Community Rep.

**Budget Committee**

Michael T. Smith, <i>Chairperson</i>	2022
Richard W. Manzo	2022
Dennis Lynch	2022
Spencer Dias	2022
Cole Riel	2021
Joseph H. Alexander, Jr.	2021
Eileen McNinnie	2021
Jeffrey O'Brien	2021
Bill Kordas	2020
Karl Soderquist	2020
Zuzana Buzzel	2020
Peter Grigorakakis	2020
Kelly Boyer, <i>Select Board Rep.</i>	
Peter Georgantas, <i>Alt. Select Board Rep.</i>	
Jared Talbot, <i>School Budget Rep.</i>	
Richard Fletcher, <i>Goffstown Village Water Precinct Rep.</i>	
Unassigned, <i>Grasmere Village Precinct</i>	

**Building Board of Appeals**

Thomas R. Hanley	2020
Mark Collins	2021
Bruce Buttrick	2021
Nancy J. Nichols	2022
<i>1 member vacancy</i>	
<i>3 Alternate Vacancies</i>	

**Cemetery Trustees**

Jean Walker, <i>Chairman</i>	2022
Linda Reynolds Naughton	2020
Dennis Sweeney	2021

**C.I.P. Committee**

James Raymond,	2020
<i>Planning Board Rep, Chairperson</i>	
Gail Labrecque, <i>Community Rep.</i>	2020
Tim Redmond,	2020
<i>Planning Board Rep., Alternate</i>	
Chet Bowen, <i>Select Board Rep.</i>	2020
Kelly Boyer, <i>Alt. Select Board Rep.</i>	2020
Eileen McNinnie, <i>Budget Comm. Rep.</i>	2020
Ellen Vermokowitz, <i>School Board Rep.</i>	2020
Jo Ann Duffy, <i>Planning &amp; Economic Development Director</i>	2020
Danielle Basora, <i>Finance Advisor</i>	2020
<i>3 Community Rep. Vacancies</i>	2020

**Conservation Commission**

Jean Walker, <i>Chairperson</i>	2022
David Nieman	2022
Susan Tucker	2020
Charles Freiburger	2020
Evelyn Miller, <i>Vice Chairperson</i>	2021
Karen McRae, <i>Treasurer</i>	2021
Amy Pollock	2021
Andrew Chaplin, <i>Alternate</i>	2022
Joey Boucher, <i>Alternate</i>	2020
Collis Adams, <i>Select Board Rep.</i>	
Patty Gale, <i>Government Advisor</i>	

**Economic Development Council**

Charlie Tentas, <i>Chairperson</i>	2020
Andrew Cadorette, <i>Vice Chairperson</i>	2020
Bonnie Guevin	2022
Mark Stevens	2022
Timothy Stetson	2021
Stephen Langley	2021
Gail Labrecque,	2021
Tim Redmond, <i>Planning Board Chairperson's Rep.</i>	2020
Gregory Rodriguez, <i>Alternate</i>	2021
Chet Bowen, <i>Select Board Rep.</i>	2020
Jo Ann Duffy, <i>Town Admin. Rep.</i>	2020

**Glen Lake Waterfront Ad Hoc Committee**

Andrew Cadorette, <i>Community Rep,</i>	2020
<i>Chairperson</i>	
Denise Bachand, <i>Community Rep.</i>	2020
Jack Carbonneau, <i>Community Rep.</i>	2020
Danielle Caron, <i>Community Rep.</i>	2020
Guy Caron, <i>Community Rep.</i>	2020
Collis Adams, <i>Select Board Rep.</i>	2020
Rick Wilhelmi, <i>Parks &amp; Rec. Director</i>	2020
David Nieman, <i>Conservation Commission Rep.</i>	2020
Lt. Geoff Pinard, <i>Police Dept. Rep.</i>	2020
Lt. Bill Connor, <i>Fire Dept. Rep.</i>	2020
Mike Walton, <i>DPW Rep.</i>	2020

**Goffstown Village Water Precinct**

Richard Fletcher, <i>Chairperson</i>	2024
Henry C. Boyle	2023
Stephen Crean	2022
Mark Renaud	2020
Eugene Piana	2021
Marlene Gamans, <i>Moderator</i>	2020
Arlene Fletcher, <i>Treasurer</i>	2020
Linda Reynolds Naughton, <i>Clerk</i>	2020

**Grasmere Village Water Precinct**

Earl Wajenberg, <i>Chairperson</i>	2020
John Foss	2021
Raymond St. Pierre	2022
Christine "Tina" Daniels, <i>Clerk</i>	2020
Bruce Rand, <i>Treasurer</i>	2020

**Highway Safety Committee**

Robert C. Browne, <i>Police Chief, Chairperson</i>	
Don Ball, <i>Community Rep.</i>	2021
Jo Ann Duffy, <i>Town Planner</i>	
Meghan Theriault, <i>Public Works Director</i>	
Mark Lemay, <i>Select Board Rep.</i>	2020

**Historic District Commission**

Eileen McNinnie	2022
Lionel Coulon, <i>Corresponding Sec.</i>	2021
Mary Sullivan, <i>Recording Sec.</i>	2020
Philip D'Avanza, <i>Chairperson</i>	2021
Michael Przekaza	2022
Mark T. Lemay, <i>Select Board Rep.</i>	2020
Derek Horne, <i>Town Administrator</i>	
<i>1 Member Vacancy</i>	
<i>5 Alternate Vacancies</i>	

**Library Trustees**

Diane Hebert	2021
Kathleen Holt	2022
Aimee Huntemann, <i>Chairperson</i>	2020
Kathy Coughlin	2020
Steven P. Bouchard	2020
Samantha Homan, <i>Vice Chairperson</i>	2020
Lisa Iodice, <i>Alternate</i>	2020
Kelly Boyer, <i>Select Board Rep.</i>	2020
Dianne Hathaway, <i>Director</i>	
<i>1 Member Vacancy</i>	
<i>1 Alternate Vacancy</i>	

**Parks & Recreation Commission**

Howard Sobolov, <i>Chairperson</i>	2022
Jane A. Steckowych, <i>Vice Chairperson</i>	2022
Gary Gendron	2021
Peter J. Hooker	2022
Brad Parkhurst	2021
Kevin Daigle	2020
Alexandria Hill	2020
Pamela Decker, <i>Alternate</i>	2020
Collis Adams, <i>Select Board Rep.</i>	2020
Rick Wilhelmi, <i>Parks &amp; Recreation Director</i>	

**Piscataquog Rivershed Local Advisory Committee**

Andrew Cadorette	2021
Alan Garfield	2020
<i>1 Vacancy</i>	

**Planning Board**

Barbara Griffin, <i>Chairperson</i>	2022
Philip D'Avanza	2020
Tim Redmond	2021
Kimberly Peace, <i>Vice Chairperson</i>	2021
Karen Hewes	2022
James Raymond	2020
Gail Labrecque, <i>Alternate</i>	2021
David Pierce, <i>Alternate</i>	2022
Peter Georgantas, <i>Select Board Rep.</i>	2020
Mark Lemay, <i>Alt. Select Board Rep.</i>	2020
Jo Ann Duffy, <i>Town Planner</i>	

**Sewer Commission**

Robert Trzepacz	2021
Stephen Crean, <i>Chairperson</i>	2020
Timothy Redmond	2022
Chet Bowen, <i>Select Board Rep.</i>	2020

**Southern NH Planning Commission**

Henry C. Boyle	2021
David Pierce	2023
Barbara Griffin	2020
Jo Ann Duffy, <i>Alternate</i>	2022
<i>2 Alternate Vacancies</i>	

**Supervisors of the Checklist**

Denise Lemay, <i>Chairperson</i>	2020
Christine "Tina" Daniels	2024
Victoria Lemire	2022

**Trustee of the Trust Funds**

William Tucker	2022
Melanie Refrew-Hebert	2021
Scott Gross, <i>Secretary</i>	2020
Brian Lombardi, <i>Alternate</i>	2020
<i>1 Alternate Vacancy</i>	

**Zoning Board of Adjustment**

Alan Yeaton,	2020
Leonard Stuart, <i>Vice-Chairperson</i>	2020
Gail Labrecque, <i>Chairperson</i>	2022
Sandra Jean Parker	2020
Denise Langley	2022
John Wilt, <i>Alternate</i>	2020
Denise Langley, <i>Alternate</i>	2020
<i>4 Alternate Vacancies</i>	

**Transportation Oversight Ad Hoc Committee**

Barbara Carbonneau, <i>Citizen Rep</i>	
Michael Whitten, <i>MTA Rep.</i>	
Peter Georgantas, <i>Select Board Rep.</i>	
Derek Horne, <i>Town Administrator</i>	
<i>1 Citizen Rep. Vacancy</i>	

**School Board**

Steven Dutton, *Chairperson*  
Reta Chaffee, *Vice Chairperson*  
Daniel Cloutier  
Virginia McKinnon  
Jenelle Anne O'Brien  
Timothy Stetson  
Jared Talbot  
Heather Trzepacz  
Ellen Vermokowitz  
Brandon Korn, *Student Rep.*

**School Clerk**

Jo Ann Duffy

**School District Moderator**

James Raymond

**School District Treasurer**

Lissa Winrow

**School District Administration S.A.U. #19**

2020 Brian Balke, *Superintendent*  
2022 MaryClaire Barry, *Assistant Superintendent*  
2022 Scott Gross, *Business Administrator*  
2021 Kate Magrath, *Human Resources Director*  
2020 Jennifer Dolloff, *Director of Special Education*

2022

**2021 Bartlett Elementary School**

2020 Geraldine St. Gelais, *Principal*  
2021 Brandy Williams, *Assistant Principal*  
2020

**Glen Lake School**

Kathryn Stoyale, *Principal*  
2021 Brandy Williams, *Assistant Principal*

**Goffstown High School**

2021 Frank McBride, *Principal*  
Kim McCann, *Assistant Principal*

**2021 Maple Avenue Elementary School**

Suzanne Pyszka, *Principal*  
Lisa Johnson, *Assistant Principal*

**Mountain View Middle School**

Wendy Kohler, *Principal*  
William Demers, *Assistant Principal*

## SELECT BOARD 2019 ANNUAL REPORT



*Seated L-R: Selectman Collis Adams; Chairman Peter Georgantas; Vice Chairman Mark Lemay.  
Standing L-R: Selectwoman Kelly Boyer; Selectman Chet Bowen.*

We look back on 2019 at our challenges and accomplishments. As a town, we continue to responsibly manage our budget by carefully balancing costs and providing services our community expects. Municipal debt is low, and unassigned fund balance is healthy at an estimated \$5.2 million at the end of 2019.

Each year the Select Board manages the operations of the Town in five major areas: Economic Development; Human Resources; Communications with the Public; Project Management; and Budgets. At this time we would like to report what we accomplished in each area.

**ECONOMIC DEVELOPMENT:** The Town has continued to experience commercial development and residential development throughout Town. The ClearChoiceMD Urgent Care facility at the corner of Mast Road and Daniel Plummer Road opened in the spring. This development was assisted by the Town's Community Revitalization Tax Relief Incentive (RSA 79-E), which incentivizes revitalizing existing underutilized properties. Redevelopment and infill of vacant properties in the Village and Pinardville continued in 2019. The Planning Board reviewed applications for residential developments along NH Route 114 and in Pinardville, as the demand for housing in Southern New Hampshire continues to drive development.

**HUMAN RESOURCES:** The voters at 2019 Town Meeting approved the hiring of four new firefighters, contingent upon successful award of a FEMA Staffing for Adequate Fire and Emergency Response (SAFER) Grant. In September Fire Chief Brian Allard proudly announced the Town was awarded the SAFER Grant, funding nearly 2/3rds of the cost of the four new firefighters over a three year period. According to Chief Allard, "this grant will allow the fire department to provide a higher level of care to the community and assist with decreasing emergency response times". In December the Fire Department embarked upon a 6-month trial period of 24/7 shift coverage using existing staffing. The results of this 6-month trial period will be reviewed by the Select Board in 2020 to determine the feasibility of continuing this coverage for Goffstown.

In 2019, the Town budgeted for a large increase in Health and Dental Insurance premiums, which are based on the Town's experience. The Select Board explored numerous options in 2019 to reduce the Town's experience, thereby avoiding large spikes in future years. The Finance Office rolled out a new employee education series on Health and Dental benefits and the Select Board made adjustments to the health insurance opt out incentive. In turn the 2020 Health and Dental Insurance premium saw a more sustainable 4% increase in 2020. The Select Board will continue

to explore ways to maintain sustainable benefit costs, while preserving attractive benefit packages that attract high quality employees.

**COMMUNICATION:** Communication with the public and with our town committees continues to be an ongoing goal of the Select Board. Messages are multi-media including press releases, GTV channels 16 and 22, the town website, newsletters, Nixle alerts, and social media presence by all departments. See the “Community and Services” tab on the town homepage ([www.Goffstown.com](http://www.Goffstown.com)) for more social media information. Select Board weekly reading packets continue to be available on the town’s website so that the public can follow along in the meeting. We are quite pleased with GTV’s video on demand service which is available the day after a meeting. The Select Board continues to work with Department Heads to develop a communication strategy to ensure consistent communication with the public using a wide variety of media.

**PROJECT MANAGEMENT:** The Board continues to receive management updates from the Department Heads about town projects. In 2019 the Select Board proposed using unassigned fund balance to fund numerous infrastructure projects throughout Town. This unassigned fund balance has accumulated from responsible management of the annual budget and receipt of revenues above and beyond conservation estimates used during budgeting. The Board proposed an addition at the DPW Office, upgrades to the Police Department Communications Division, and construction of the parking lot and two rectangular fields at the Goffstown Sports Complex using unassigned fund balance. Unassigned fund balance was also used to deposit into three Capital Reserve Funds, which will save for large capital projects; rather than seeking one-time appropriations that create spikes in future tax rates.

The Board also oversaw the completion of the water main extension on Elm Street / Center Street to connect the Transfer Station and Sports Complex to Grasmere Village Water Precinct. The Public Works Department completed the upgrades to North Main Street and the reclamation of Shirley Hill Road between Wallace Road and Magnolia Drive, rebuilding two culverts and replacing drainage throughout. The second half of upgrades to Shirley Hill Road from Magnolia Drive to Saint Anselm Drive / NH Route 114 intersection will continue in 2020 and the Board will oversee repairs to the bridge spanning the Piscataquog River on Henry Bridge Road in 2020.

**BUDGET:** The Select Board worked with department heads to manage the 2019 budget. The State of New Hampshire’s FY20-21 biennial budget had one-time local aid, which the Select Board used to offset the Town’s portion of the tax rate. This additional revenue and conservation budgeting in 2018 allowed the Board to maintain a steady tax rate of \$8.14 per thousand in 2019.

The Select Board worked with Department Heads and the Budget Committee to produce a 2020 budget with minimum impact on the Goffstown taxpayer, while facing some unique challenges in 2020. These challenges include a 53rd payroll week, 4 elections, and return of capital projects in the operating budget that were approved as Special Articles funded from unassigned fund balance in 2019. If all appropriation articles pass as the Select Board recommends, if we realize the revenues budgeted and the growth in town valuation, then we would expect an impact to the 2020 tax rate of \$0.44 per thousand dollars of assessed value.

In 2019 we said farewell to many long-term employees in 2019. Police Captain and Prosecutor Kerry Steckowych, Town Administrator Adam Jacobs, Fire Chief Richard O’Brien, Parks & Recreation Program Supervisor Stasia Hurley, Police Lieutenant Keith Chauvette, Accountant Evelyn Redmond, Deputy Fire Chief Steve Laroche, Dispatcher Ray Brule, DPW Director Meghan Theriault, and Police Chief Rob Browne. Finally, we thank all those citizens who volunteer their valuable time to serve their community.

#### **GOFFSTOWN SELECT BOARD**

Peter Georgantas, Chairman  
Mark T. Lemay, Vice Chairman

Collis Adams  
Chet Bowen  
Kelly Boyer

# TOWN OF GOFFSTOWN, NH

## 2020 ANNUAL WARRANT

To the inhabitants of the Town of Goffstown in the County of Hillsborough qualified to vote in Town affairs:

You are hereby notified to meet Tuesday, February 4, 2020 at seven o'clock in the evening at Goffstown High School in the Dr. Craig Hieber Auditorium in said Town for the first portion of Town Meeting, also known as the Deliberative Session, to act on the following subjects and determine matters which will then be voted upon by the official ballot on Tuesday, March 10, 2020. (Snow date for the first session is Thursday, February 6, 2020.)

You are further notified to meet Tuesday, March 10, 2020 to vote on all matters by official ballot. The polls will open on March 10, 2020 at 7:00 A.M. and close at 7:00 P.M. in the First District at the Goffstown High School and will open at 7:00 A.M. and close at 7:00 P.M. in the Fifth District at the Bartlett Elementary School.

### ARTICLE 1 - ELECTION OF CANDIDATES

#### ARTICLE 2

Shall the Town adopt Amendment No. 1, as proposed by the Goffstown Planning Board, by amending the Goffstown Zoning Ordinance – Glossary, by removing the current definition of Recreational Vehicle in its entirety, and replacing it with the following definition: “**Recreational Vehicle** shall mean a self-propelled or towed vehicle that is equipped to serve as temporary living quarters for recreational, camping, or travel purposes”?

*Recommended by the Planning Board 7-0-0.*

#### ARTICLE 3

Shall the Town adopt Amendment No. 2, as proposed by the Goffstown Planning Board, by amending the Goffstown Zoning Ordinance – Section 7.7, Parking and Storage of Recreational Vehicles by removing the current paragraph in its entirety, which states, “No Recreational Vehicle shall be parked or stored in a residential district, except in a carport or enclosed building, or in the rear yard area. No such equipment shall be used for living, sleeping, or housekeeping purposes,” and replacing 7.7 to read, “No Recreational Vehicle shall be parked or stored on a public way. Parking shall not create a safety hazard. Recreational Vehicles shall not be used for sleeping and housekeeping purposes?”

*Recommended by the Planning Board 7-0-0.*

#### ARTICLE 4

Shall the Town adopt Amendment No. 3, as proposed by the Goffstown Planning Board, by amending the Goffstown Zoning Ordinance – Section 13.2 Flood Hazard (FH) District, by replacing portions of Section 13.2., and inserting sections of FEMA’s Updated Model Ordinance?

*Recommended by the Planning Board 7-0-0.*

**ARTICLE 5**

Shall the Town adopt Amendment No. 4, as proposed by petition by registered voters of the Town of Goffstown, to amend the Goffstown Zoning Ordinance, by changing the zoning of the following property identified as: Tax Map 38 Lot 117, from Residential 1 (R-1) to Village Commercial (VC)? The property address of this lot is 21 Elm Street, Goffstown, NH 03045.

*Submitted by Petition.*

*Recommended by the Planning Board 5-2-0.*

**ARTICLE 6**

To see if the Town will vote to raise and appropriate for the operation, expenses and commitments of the town government, the budget approved by the Budget Committee in the amount of Twenty-Three Million, Seven Hundred Fourteen Thousand, Nine Hundred Forty-One Dollars (\$23,714,941).

This budget will be predicated by estimated revenues in the amount of Eight Million, Six Hundred Eighty-Eight Thousand, Seven Hundred Twenty-Five Dollars (\$8,688,725).

The Sewer Enterprise Fund of Two Million, Three Hundred Twenty-Six Thousand, Eight Hundred Ninety-Two Dollars (\$2,326,892) is included in this revenue amount and in the appropriations requested in this article.

The motion on the operating budget shall be the following, with only the appropriation amount subject to amendment:

“Shall the Town of Goffstown raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purposes set forth therein, totaling Twenty-Three Million, Seven Hundred Fourteen Thousand, Nine Hundred Forty-One Dollars (\$23,714,941)?

Should this article be defeated, the default budget shall be Twenty-Two Million, Eight Hundred Four Thousand, Two Hundred Eighty-Seven Dollars (\$22,804,287), which is the same as last year, with certain adjustments required by previous action of the Town of Goffstown, or by law or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only.” NOTE: This article (operating budget) does not include appropriations in any other warrant article.

*Recommended by the Select Board 5-0-0.*

*Recommended by the Budget Committee 12-0-0.*

**ARTICLE 7**

To see if the Town will vote to raise and appropriate Six Hundred Thirty-Four Thousand, Four Hundred Eight Dollars (\$634,408) for the purpose of funding EMS operations, said funds to come from the Emergency Medical Services Special Revenue Fund as previously established in 2001. This appropriation is offset by the revenue from the ambulance insurance payments and **there will be no funds raised from general taxation.**

*(Passage of this article will reduce the operating budget in Article 6 by \$634,408.)*

*Recommended by the Select Board 5-0-0.*

*Recommended by the Budget Committee 12-0-0.*

**ARTICLE 8**

To see if the Town will vote to raise and appropriate Two Hundred Twenty-Five Thousand Dollars (\$225,000) to be added to the Fire Department Apparatus Capital Reserve Fund previously established in 2008.

*This sum to come from unassigned fund balance and no amount to be raised by taxation.*

***Recommended by the Select Board 5-0-0.***

***Recommended by the Budget Committee 12-0-0.***

**ARTICLE 9**

To see if the Town will vote to raise and appropriate One Hundred Thousand Dollars (\$100,000) to be added to the Grasmere Town Hall Capital Reserve Fund previously established in 2005. *This sum to come from unassigned fund balance and no amount to be raised by taxation.*

***Recommended by the Select Board 5-0-0.***

***Recommended by the Budget Committee 11-0-1.***

**ARTICLE 10**

To see if the Town will vote to raise and appropriate an additional Five Hundred Thousand Dollars (\$500,000) for Goffstown's Road Improvement Program. Passage of this article will direct the Select Board to include this amount in future operating and default budgets of the Town of Goffstown.

*This sum to come from unassigned fund balance and no amount to be raised by taxation. (This appropriation is in addition to Article 6 which has \$1,100,000 budgeted for reclamation of roads.)*

***Recommended by the Select Board 5-0-0.***

***Recommended by the Budget Committee 12-0-0.***

**ARTICLE 11**

To see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000) for the purpose of helping to support the programs of Goffstown nonprofit Crispin's House Coalition for Youth Inc., a youth drug, alcohol and suicide prevention agency. *(This appropriation is in addition to Article 6.)*

***Recommended by the Select Board 5-0-0 and the Budget Committee 11-1-0.***

**ARTICLE 12**

To see if the Town will vote to raise and appropriate Fifteen Thousand Dollars (\$15,000) for the purpose of helping to support the nonprofit Goffstown Main Street Program, Inc. *(This appropriation is in addition to Article 6.)*

***Recommended by the Select Board 5-0-0.***

***Not Recommended by the Budget Committee 8-4-0.***

**ARTICLE 13**

To see if the Town will vote to adopt the provisions of RSA 72:35 I-a, for an optional veterans tax credit of \$4,000 for service connected total disability on residential property and replace the standard tax credit in its entirety.

*Submitted by petition.*

*Recommended by the Select Board 4-0-0.*

**ARTICLE 14**

To see if the Town will urge the New Hampshire General Court, following the 2020 census, to redraw the state's political district maps in a fair manner providing for effective representation of New Hampshire's voters. And, in order to fulfill this obligation, the New Hampshire General Court shall appoint an independent redistricting commission to draw the district maps in a way that does not rely on partisan data favoring political parties of candidates.

Within 30 days after the Town Election, the record of the vote approving this article shall be transmitted by written notice from the Goffstown Select Board to all Goffstown state legislators and to the Governor of New Hampshire informing them of the results.

*Submitted by petition.*

**ARTICLE 15**

To hear the reports of Town Officers, Auditors and Committees and to pass any vote relating thereto.

**ARTICLE 16**

To transact any business that may legally come before said meeting.

Given under our Hands and Seal this 27<sup>th</sup> day of January, 2020.

**GOFFSTOWN SELECT BOARD**

Peter Georgantas, Chair

Collis Adams

Mark T. Lemay, Vice Chair

Chet Bowen

Kelly Boyer

# 2019 BALLOT DETERMINATION MEETING MINUTES

## FEBRUARY 5, 2019

### 7:00 PM CALL TO ORDER

**Moderator Rodney Stark called the meeting to order.**

Boy Scout Troop 99 introduced the colors and lead in the Pledge of Allegiance. Troop members were Jason Cote--Scoutmaster, Joshua Wight--Assistant Scoutmaster, Athanasios Cote-- Assistant Senior Patrol Leader, Troy Marcoux--Assistant Patrol Leader, Carter Horne-- Assistant Patrol Leader, Parker Veary and Drew Follansbee. Konnaugh Donovan--Senior Patrol Leader, led the Pledge of Allegiance.

### Introductions and Recognition

Moderator Rod Stark introduced the head table: Town Clerk Cathy Ball, Scribe Gail Labrecque, Assistant Town Moderator Jim Raymond, Select Board Chairman Peter Georgantas, Select Board Vice Chairman David Pierce, Selectwoman Kelly Boyer, Selectman John Allen Brown, Selectman Mark Lemay, outgoing Town Administrator Adam Jacobs, and incoming Town Administrator Derek Horne.

He recognized dignitaries who may be in the audience: Department Heads: Police Chief Robert Browne; Fire Chief Richard O'Brien; Public Works Director Meghan Theriault; Library Director Dianne Hathaway; and Parks & Recreation Director Rick Wilhelmi. Budget Committee Members: Elected Members – Chairman Michael Smith, Vice Chairman Cole Riel, Joseph Alexander Jr., Zuzana Buzzell, James Gouin, Peter Grigorakakis, Dennis Lynch, Richard Manzo, Eileen McNinnie, Jeffrey O'Brien, Karl Soderquist, and Timothy Stetson. Goffstown Village Water Precinct Rep. – Richard Fletcher, School Board Rep. – Jenelle O'Brien, Ellen Vermokowitz, and Select Board Rep. – Peter Georgantas. He introduced State Representatives: Joe Alexander, John Burt, Barbara Griffin, Michael Gunski, Fred Plett, Cole Riel, and State Senator: Lou D'Allesandro.

### Robinson Cullerot Volunteer Award

Moderator Stark recognized Parks & Recreation Director Rick Wilhelmi to present the Robinson Cullerot Volunteer Award.

Parks & Recreation Director Wilhelmi said he has been Director of Parks & Recreation for 9 years. He's pleased and proud to work in this community. The number of volunteers is amazing.

He introduced the Commissioners: Collis Adam, Brad Parkhurst and Gary Gendron. He is here to present the 30th annual award. It was established by the Select Board and Parks & Recreation Commission to be given annually to the person or group that best exemplifies the spirit of volunteerism in Goffstown as shown by Clint Robinson and Lionel Cullerot. For a community to be strong, it relies on the resources of the people within it. Goffstown has that. Goffstown is fortunate to have many people volunteer in sports, leisure committees, town sponsored committees, and in private committees. In our community we have many opportunities for both, young and old, to participate in activities, many of which are run by volunteers. We have a town and private committees as well. In the recreational world, there is a necessity of volunteers to help build stronger and bigger programs.

This year's Robinson Cullerot Award is going to Jim Hujsak. He has been involved in sports since 2007, continuing to this present day. As a coach, he has been with the Screaming Eagles from

2007 to 2016. In the Parks & Recreation world, he was a basketball coach from 2011 to 2016. He has been the Rebels travel basketball coach from 2007 to the present day. He has been involved in Goffstown Junior Baseball from 2007 to the present day. He was also the League President from 2013 to 2016. He is also the co-founder of Granite State AAU program from 2011 to present day. You won't find Jim just coaching. He exemplifies what community giving is. Jim has rebuilt the Louis Street baseball field. He's rebuilt the Mountain View baseball field. He's redone numerous jobs and fields. He rebuilt the concession stand. This is the type of person that exemplifies what Clint Robinson and Lionel Cullerot did in our communities. He (Director Wilhelmi) likes working beside Jim. It's enjoyable and brings more energy to him. Director Wilhelmi thanked him and congratulated him for his exceptional volunteerism in our community.

Jim Hujzak said he's thankful to be here. Goffstown is a great community. He's just one individual who does one or a few things. There are many who give a lot of their time. He looks forward to doing it for a long time.

### **Departure of Town Administrator**

Chairman Georgantas said he wanted to recognize Adam Jacobs, who is leaving us. He has served the Town of Goffstown since 2015 when he took the role of DPW Director. We were quick to hire Adam because of academic studies in both civil engineering and public administration. He earned his degree in civil engineering from UNH in Durham. He earned his Master of Science degree in Civil Engineering and Construction Management and his Master's degree in Public Administration from Northeastern University in Boston, MA.

Adam served as a Lieutenant in the US Navy from 2005 to 2010. He first served on the USS Ardent, an adventure class mine counter-measure ship. His job was Deck Department Head, and he supervised the operation and maintenance of the ships high voltage electrical plant. He then served on the USS Theodore Roosevelt, a Nimitz class aircraft carrier. He was reactor and electrical division officer and managed operations and maintained the ships mine-sweeping gear, anchoring small boat equipment with weapons magazines.

Prior to coming to Goffstown, Adam worked 5 years with the Town of Merrimack as the Operations Manager to DPW. He was charged with directing staff, street and sidewalk maintenance, storm water systems, parks, facility Daintenance and the town fleet. Then he came to Goffstown. As DPW Director, Adam orchestrated the conversion of 475 street lights to LED, saving the Town nearly 60% in outdoor lighting consumption. He led the DPW through the design phase of Main Street and North Mast, construction that began in 2017.

On April 1, 2017, Adam took on the role of Town Administrator. He managed the Town's response and collaborated with the Select Board, School District, and DRA in 2017 and 2018 to plan for the unexpected surplus of School District funds and associated impacts to tax rates in those years. He has worked to modernize the Town's customer service efforts, overseeing the implementation of IWorq's tracking software in the Building, Zoning, and Planning offices. He implemented the one check for motor vehicle registration and the use of debit cards in the Town Clerk's office. He also put into works Novus Agenda, an online agenda and minutes software that improves the Boards and residents ability to search for information.

Most importantly, Adam brought a friendly face and smile to work every day with a great attitude, which has been contagious with all he works with. Adam has announced that he and his wife,

Tiffany, are chasing their dream and starting their own private business. The Goffstown Select Board would like to thank Adam for his years of service to the Town and residents of Goffstown. We wish him and his family well as they embark on this exciting journey.

### **Moderator's Opening Statement and Rules of Procedure**

Moderator Stark said, as you probably know, at the 1996 Town Meeting, the Town of Goffstown voted to adopt what is known as "Senate Bill 2" (which has since been codified and is also known now as RSA 40:12 & 13). This act is otherwise referred to as the "STANDARDIZED OFFICIAL BALLOT REFERENDUM SYSTEM." It is under this system which the Town of Goffstown in general, and this meeting in particular, will conduct its business. I would like to take a few minutes to explain to you some of the features of this system as well as the rules of engagement for tonight's meeting: No smoking on school grounds. To assist in standing votes, registered voters have been given a voting card which must be displayed during a standing vote. If you have not signed this card, please do so. You will be asked to return these cards to the checklist table if you leave before the meeting ends. All speakers must use microphones, show their voting card, and state their name. Please spell your last name. The most important thing for you to know is that we will not be voting to pass or defeat any Warrant Article at tonight's meeting.

All Warrant Articles will be on the Town's Official Ballot, which will be voted upon at the second session of this town meeting. Voting will take place on March 12, 2019 here in the High School and at the Bartlett Elementary School in Pinardville. At tonight's meeting, Articles 8 through 26 will be open for discussion, debate and amendment. If an amendment is properly offered, it will be discussed, debated and voted upon. If an amendment to any particular Warrant Article is adopted by this meeting, the Article, as amended, will appear on the Official Ballot for voting on March 12, 2019.

With respect to amendments, please keep in mind that the purpose of the Warrant is to simply place the "subject matter" before the voters. Senate Bill 2, by allowing amendments, allows the same range of possible amendments which voters have always had under the traditional town meeting system. Amending appropriation articles up or down is permitted. Details as to how a warrant article subject matter is to be treated, or the addition or deletion of terms and conditions to the article, can be accomplished through amendments as long as they relate to the general subject matter of the article. Substantive amendments not relating to the article's subject matter will be ruled out of order and will not be accepted by the moderator. Further, with respect to amendments, as in the past, all amendments must be presented to the moderator in writing. Forms are available in the hall for this purpose. Proposed amendments must be moved to the floor and seconded before any discussion of the proposed amendment will be allowed. Following the discussion on the proposed amendment, a vote will be taken on the amendment. Following the vote on the amendment, discussion will resume on the main article. At the conclusion of the discussion on the main article, there will be no vote on the article. We will simply begin consideration of the next article. "The previous question" is a procedure which will apply to the conduct of this meeting. After an article, or a proposed amendment to an article, has been discussed, a voter may move the previous question. This motion is not debatable. A "yes" vote on the previous question means there will be no further discussion on the main article or proposed amendment, as the case may be. A simple majority vote is required to pass the previous question and thus end the debate.

In 2011, the Legislature amended RSA 40:13 to prevent the practice of amending an article to

eliminate all words but “to see”. Please do not offer amendments which attempt to do this because they are not allowed and will not be accepted by the moderator. Prior to a voice or standing vote on a proposed amendment, five registered voters may make a request, in writing, for a written secret ballot. These five voters must be present at the meeting when the vote is taken. Once a voice vote has been taken or a standing vote is underway, a written request for a secret written ballot may be made. This request must be made by seven registered voters who are present at the meeting, before any other business is begun. Forms are available for this purpose. If we have a written ballot, you need to show your voting card. The card will be initialed by the ballot clerk as you are handed your ballot. All written ballots which are cast must be whole. If a cast ballot is torn, ripped or crumpled up, it will not be counted. You may fold your ballot if you wish, but please do no more. In the case of a tie vote, it is recognized by voting authorities, most notably Roberts Rules of Order, that the moderator protects his impartial position by exercising his voting right only when the vote would affect the outcome, in which case he can either vote, and thereby change the result, or he can abstain. Since a majority is necessary to pass a motion, the motion fails if the result of the vote is a tie. In my 39 years of moderating town meetings, there has been only one dead even tie - that was on the article to raze and sell the building I was born in, the Moore General Hospital. A motion to reconsider can only be made by a person who voted with the prevailing side. It may be seconded by anyone. It is debatable and requires a simple majority for passage. A motion to restrict reconsideration may be made with respect to any vote taken at this meeting, or any warrant article previously considered at the meeting. This motion is not debatable and requires a simple majority for passage. Finally, please note that I will not tolerate derogatory comments to be made about any speaker or person in this hall – so please be civil.

***Chairman Georgantas made a motion to dispense with the reading of the warrant. Selectwoman Boyer seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.***

### **Article 8**

Moderator Stark read Article 8: “To see if the Town will vote to raise and appropriate for the operation, expenses and commitments of the town government, the budget approved by the Budget Committee in the amount of Twenty-Two Million, One Hundred Twenty-One Thousand, Eight Dollars (\$22,121,008). This budget will be predicated by estimated revenues in the amount of Seven Million, Eight Hundred Sixty-Seven Thousand, Five Hundred Forty- Six Dollars (\$7,867,546). The Sewer Enterprise Fund of Two Million, Thirty-Nine Thousand, Two Hundred Forty-Three Dollars (\$2,039,243) is included in this revenue amount and in the appropriations requested in this article. The motion on the operating budget shall be the following, with only the appropriation amount subject to amendment: “Shall the Town of Goffstown raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purposes set forth therein, totaling Twenty-Two Million, One Hundred Twenty-One Thousand, Eight Dollars (\$22,121,008)?”

“Should this article be defeated, the default budget shall be Twenty-One Million, Four Hundred Fifteen Thousand, fourteen Dollars (\$21,415,014), which is the same as last year, with certain adjustments required by previous action of the Town of Goffstown, or by law or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only.” This article (operating budget) does not include

appropriations in any other warrant article. This article is recommended by the Select Board 5-0-0 and Budget Committee 12-0-0.

***Chairman Georgantas made a motion to move Article 8 to the floor. Selectwoman Boyer seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.***

Chairman Georgantas said the Town Operating Budget consists of two funds – The General Fund and the Sewer Enterprise Fund. Prior to 2017, the Operating Budget also included the EMS Special Revenue Fund. At the request of the Department of Revenue Administration, the EMS Special Revenue Fund appropriation has been moved to a separate Article 9. If Article 9 fails, EMS operations will be funded by the General Fund. We will focus this presentation on the General Fund, as that is the only fund which impacts the town’s property tax rate. The General Fund Budget is up \$523,185 over last year’s budget, and the General Fund Revenue is up \$275,171, resulting in an increase in the town’s tax rate.

Changes affecting department operating budgets from the previous year include Health and Dental insurances premiums under the latest contract with HealthTrust, which have increased 19.7% due to claims experience. The proposed budget includes a 2% adjustment to the Town- wide pay matrix for non-union employees. Eligible employees would also receive a 2.5% step increase effective July 1st. There is one new position in the budget, a second School Resource Officer which will be shared with the School District. There is a corresponding revenue from the School District for this position. Contract pricing for gasoline, diesel, heating oil, propane, and electricity have moderate increases. If the article fails, the default budget shall be \$21,415,014.

The Capital Improvements Program (CIP) budget is down by \$478,185 from 2018. This does not mean the capital needs of the Town have gone away however. Over the years when operating expenses were high and revenues were level, cuts were made to CIP which postponed capital purchases. Now that our operating costs are down and revenue has begun to return, it is important to make those postponed capital investments. The reduction from 2018 is because the Select Board has proposed several separate articles with use of unassigned fund balance. If the budget and all the appropriation articles pass, the Town’s side of the tax rate will increase by 22¢ per thousand. This article is recommended by the Select Board and Budget Committee.

Moderator Stark opened the article to the floor for discussion. There were no comments.

***Chairman Georgantas made a motion to restrict reconsideration of Article 8. Selectwoman Boyer seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.***

### **Article 9**

Moderator Stark read Article 9: “To see if the town will vote to raise and appropriate the sum of Six Hundred Thirteen Thousand, Nine Hundred Fifty-Nine Dollars (\$613,959) for the purpose of funding EMS operations, said funds to come from the Emergency Medical Services Special Revenue Fund as previously established in 2001. This appropriation is offset by the revenue from the ambulance insurance payments and there will be no funds raised from general taxation.” Passage of this article will reduce the operating budget in Article 8 by \$613,959. This article is recommended by the Select Board 5-0-0 and Budget Committee 12-0-0.

***Chairman Georgantas made a motion to move Article 9 to the floor. Vice-Chairman Pierce seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.***

Chairman Georgantas said the EMS Special Revenue Fund was established in 2001, and 100% of all revenues collected from EMS operations is deposited into the fund. Traditionally, the EMS Special Revenue Fund Budget has been included as part of the overall Operating Budget appropriation article. Last year, the Department of Revenue Administration issued guidance that all appropriations for Special Revenue Funds should be made in separate warrant articles because they require an affirmative annual vote by the legislative body. This article asks voters to fund 2019 EMS operations from the EMS Special Revenue Fund, with no funds to be raised by taxation. The EMS Special Revenue Fund has an available balance of \$315,705 as of 12/31/18. The proposed 2019 EMS budget is \$613,959 which is a decrease from \$755,820 in 2018 due to an ambulance refurbishment and remount last year. If Article 9 passes, Article 8 (the Operating Budget) will be reduced by the amount of the EMS operations. If Article 9 fails, EMS operations will be funded through taxation, which will increase the tax rate by 36¢ per thousand. If Article 8 and 9 both fail, the default budget for EMS operations is \$556,226. This article is recommended by the Select Board and Budget Committee.

Moderator Stark opened Article 9 to the floor for discussion. There were no comments.

***Chairman Georgantas made a motion to restrict reconsideration of Article 9. Vice-Chairman Pierce seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.***

### **Article 10**

Moderator Stark read Article 10: “To see if the Town of Goffstown will vote to approve the cost items included in the collective bargaining agreement reached between the Select Board and the Professional Firefighters of Goffstown, Local 3420, International Association of Firefighters, which calls for the following increases in salaries and benefits at the current staffing level:

Fiscal Year	Estimated Increase
2019	\$ 27,594
2020	\$ 39,631
2021	\$ 24,419

And further to raise and appropriate the sum of Twenty-Seven Thousand, Five Hundred Ninety-Four Dollars (\$27,594) for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. (This appropriation is in addition to Article 8.) This is recommended by the Select Board 5-0-0 and Budget Committee 12-0-0.

***Chairman Georgantas made a motion to move Article 10 to the floor. Selectman Lemay seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.***

Chairman Georgantas said this is a 3-year contract for full-time firefighters. Annual increases weighted to lower end of the pay scale, with the goal to bring the pay for new hires and short-tenured officers to market rates, in order to improve retention and avoid the cost of training

new first responders. There is a 2%-5% increase for year 1, a 2%-3% increase for year 2 and a 2%- 3% increase for year 3. The agreement will increase paramedic incentive pay. It will implement a paramedic training scholarship in exchange for a 36-month employment agreement. The Fire Prevention Officer schedule will be adjusted to 5 days per week. It will implement blackout dates for leave on three major holidays in exchange for time off credit for hours worked on such holidays. The CBA cost impact for 13 employees is \$27,594 for 2019, \$39,631 for 2020, and \$24,419 for 2021. This article is recommended by the Select Board and Budget Committee.

Brian Ibsan-Johnson asked if they could speak to how our current rate compares to other cities. He’s wondering how Goffstown compares to other communities. Fire Chief O’Brien said we compare with communities, but it’s difficult because incentives aren’t the same. What is being proposed gets them into the mid-range of those communities and keeps us competitive so we don’t lose firefighters to other communities.

Barbara Griffin asked for clarification as to how many months in 2019 these contracts would be covered. Chairman Georgantas said 2019 would be for 6 months, as well as the last year.

***Chairman Georgantas made a motion to restrict reconsideration of Article 10. Selectman Lemay seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.***

**Article 11**

Moderator Stark read Article 11: “To see if the Town of Goffstown will vote to approve the cost items included in the collective bargaining agreement reached between the Select Board and the Teamsters, which calls for the following increases in salaries and benefits at the current staffing level:

Fiscal Year	Estimated Increase
2019	\$18,250
2020	\$29,494
2021	\$34,076
2022	\$38,912
2023	\$48,354

And further to raise and appropriate the sum of Eighteen Thousand, Two Hundred Fifty Dollars (\$18,250) for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. (This appropriation is in addition to Article 8.) This article is recommended by the Select Board 5-0-0 and Budget Committee 12-0-0.

***Selectwoman Boyer made a motion to move Article 11 to the floor. Selectman Brown seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.***

Selectwoman Boyer said this is a 5-year contract for Equipment Operators, Truck Drivers, Laborers, Scalehouse Operators, and Mechanics Assistants in the Department of Public Works. Regarding wages, there will be alternating pay scale adjustments for years 1 and 4, and 2.5% step increases for years 2, 3, and 5, with the goal to establish higher starting wages by the end of

the contract. There will be an increase in employee health insurance. The premium contribution in the highest cost plan is from 12% to 14.5% in year 1 and 15.5% in year 2 to catch up to other groups. There is also a reduced opt-out incentive. The cost impact for 24 employees for 2019 is \$18,250. For 2020 it is \$29,494. For 2021 it is \$34,076. For 2022 it is \$38,912. For 2023 it is \$48,354. This article is recommended by the Select Board and Budget Committee.

Moderator Stark opened the floor for discussion on Article 11. There was no public comment.

***Selectwoman Boyer made a motion to restrict reconsideration of Article 11. Selectman Brown seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.***

### Article 12

Moderator Stark read Article 12: “To see if the Town will vote to raise and appropriate the sum of One Hundred Seventy Thousand, Two Hundred Eighty-Three Dollars (\$170,283) for the purpose of hiring four (4) additional full-time Firefighter/EMTs and to authorize the Board of Selectmen to contract for, accept and expend a Federal Homeland Security – Staffing for Adequate Fire and Emergency Response (SAFER) Grant in the amount of \$127,712.25 to be applied against said appropriation. The SAFER Grant obligation is 36 months, and the estimated appropriations over the next four years are as follows:

<u>Fiscal Year</u>	<u>Gross Appropriation</u>	<u>Town Share</u>	<u>SAFER Grant</u>
2019	\$170,283	\$ 42,571	\$127,712
2020	\$348,774	\$ 87,194	\$261,580
2021	\$361,198	\$163,330	\$197,868
2022	\$185,038	\$120,275	\$ 64,763

When, and if, the Town receives the contemplated grant, the Town will be obligated by the terms of the grant and failure to adhere to the terms of the grant could result in returning the grant funding to the federal government. If this article passes, the Town will include the costs of these four additional full-time positions in future operating and default budgets. After completion of the grant program period of performance, the Town would be responsible for the costs of retaining the firefighters. This expenditure is contingent upon award of the SAFER grant. If this article fails, it is expressly intended not to impair the traditional authority of the Board of Selectmen to control staffing levels of the fire personnel within the limits of the operating budget appropriation. This is a non-lapsing appropriation for a period of four years (RSA 32:7). This appropriation is in addition to Article 8. This is recommended by the Select Board 5-0-0 and Budget Committee 10-2-0.

***Selectman Lemay made a motion to move Article 12 to the floor. Selectwoman Boyer seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.***

Selectman Lemay said this article is a non-lapsing appropriation for a period of four years. This article would appropriate funds to hire four (4) additional full-time Firefighter/EMTs, contingent upon approval for a Federal Homeland Security – Staffing for Adequate Fire and Emergency Response (SAFER) grant. The SAFER grant program provides financial assistance to help fire departments increase their cadre of frontline firefighters. If awarded, Goffstown would be able to

hire 4 firefighters to add to the existing full-time firefighting force. Firefighter positions created under this grant program must be retained by the community for a three-year period. In the first 24 months, the Town share of the total appropriation is 25%. In the final 12 months, the Town share is 65%. This expenditure is contingent upon award of the SAFER grant. The cost impact for 2019 is \$170,284. For 2020 it is \$348,774. For 2021 it is \$361,198. And for 2022 it is \$185,038.

Barbara Griffin said we've seen warrant articles over the years for similar things. She asked about the sentence "if this article fails, it is not intended to impair the traditional authority of the Board of Selectmen to control staffing levels of the fire personnel within the limits of the operating budget appropriation." It sounds like if it doesn't pass, they still have authority to hire four new positions.

Selectman Lemay said this means that if someone leaves, the Fire Chief can hire someone so staffing numbers stay the same. If we don't get the grant, we won't hire the firefighters unless we take other actions.

Barbara Griffin asked why the gross amount drops in the fourth year. The first and last year are each 6 months. If we accept the grant, part of its acceptance is that we continue with the personnel in subsequent budgets.

Selectman Lemay said yes.

Cathy Holt asked about the total cost of hiring these people overall.

Chairman Georgantas said, at the end of the grant, for 4 firefighters, the cost will be approximately \$370,000. The last line of the contract is for 6 months.

Cathy Holt said the grant pays a reduced amount each year. What are we paying overall?

Fire Chief O'Brien said when we applied for the SAFER grant in 2008, it was confusing. In this case it is a 36 month rolling performance. When the town gets awarded the grant, the clock starts. To make the article adequate for DRA, you have to spell out the gross appropriation, the Town share, and the federal share. We assume the clock starts July 1st, and would go into year 2022. We estimate a full year to cost about \$375,000 for a full year without federal assistance. Regarding why the language, it's going on the fact that, in the past when we had language like this, it was recommended this language because of the "no means no" regulation of law. If the article were voted down, this would still give the Select Board authority to fill positions within the operating budget.

Brian Ibsan-Johnson asked if the Board could add additional positions. He asked about the Budget Committee members who dissented on this, and if they would be willing to speak on their reasons.

Mike Smith, Budget Committee Chairman, said his concern was fiscally adding to the budget while looking at other, higher priorities. He's not saying it's not a good use of funds. He thinks there are higher priorities.

Fire Chief O'Brien said in 2008 when awarded the SAFER grant for 2 firefighters, it gave us the ability to increase the staffing of our departments during the day. We have more incidents and more demands. We saw our on-call staffing reduced by 40%. We need to respond to more calls than in 2008, but haven't increased staff. Our goal is to increase response time.

Chairman Georgantas asked the total of the Town share for the next four years. Cost to the Town will be \$413,370. That's a good deal for the Town. We will take a look at it at the end. As for the

language, it allows us to be able to hire within the operating budget.

Cathy Holt said for 3 years we are getting 4 firefighters for a bargain. The question is the balance of calls and firefighters. If documented, it's a bargain.

Barbara Griffin said she heard the Chief say something about staffing at night. Is there a policy change? It's her understanding that service calls for fires has gone down.

Fire Chief O'Brien said they track all their calls. Since 2008, calls have gone up 23%. That is approximately 500 calls per year. That is about 60% medical emergencies, and the remainder are fires, service calls, and false alarms. Without this, we can't explore staffing at night.

***Selectman Lemay made a motion to restrict reconsideration of Article 12. Selectwoman Boyer seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.***

### **Article 13**

Moderator Stark read Article 13: "To see if the Town will vote to raise and appropriate Fifteen Thousand Dollars (\$15,000) to continue the transportation program, contingent upon the Manchester Transportation Authority being awarded a grant for this purpose. The primary purpose of this program is to provide transportation to the elderly and disabled on an on-call basis for necessary appointments. This will be a non-lapsing appropriation under RSA 32:7, VI and will not lapse until 6/30/2021. (This appropriation is in addition to Article 8.)" It is recommended by the Select Board 5-0-0 and Budget Committee 12-0-0.

***Selectman Brown made a motion to move Article 13 to the floor. Vice-Chairman Pierce seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.***

Selectman Brown said in 2015 voters authorized the Town to partner with Manchester Transit Authority (MTA) for a 2 year pilot transportation program focused on providing transportation for the elderly and disabled. The original time period was from 7/1/15-6/30/17. Funding was subsequently extended in 2017 from 7/1/17-6/30/19. Curb-to-curb pickup is available on Monday, Wednesday and Friday from 9 am to 2 pm. Program has been a success with usage approaching 90% of the time allocated. Primary use has been for medical appointments.

This article would appropriate \$15,000 to continue this same service between 7/1/19-6/30/21 and is contingent on the MTA receiving the same amount of grant funding. This article is recommended by the Select Board and Budget Committee.

Moderator Stark opened Article 13 to the floor for discussion. There was no public discussion.

***Selectman Brown made a motion to restrict reconsideration of Article 13. Vice-Chairman Pierce seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.***

### **Article 14**

Moderator Stark read Article 14: "To see if the Town will vote to raise and appropriate \$100,000 to be added to the Fire Department Apparatus Capital Reserve Fund previously established in 2008. This sum is to come from unassigned fund balance and no amount to be raised by taxation." This article is recommended by the Select Board 5-0-0 and Budget Committee 12-0-0.

***Selectman Lemay made a motion to move Article 14 to the floor. Chairman Georgantas seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.***

Selectman Lemay said the Fire Department Apparatus Capital Reserve Fund was established in 2008 for the purpose of helping defray the single year impact of the replacement cost of modern fire apparatus, which can run between \$650,000 and \$1.5 Million. This Capital Reserve Fund helps to spread that cost over multiple years to avoid spikes in the tax rate. This fund can also provide the Town leverage, in the form of a local match, when seeking grants to replace apparatus. This was the case in 2010, when the Fire Department was able to accept an Assistance to Firefighters Grant to replace the Town's obsolete ladder trucks with one Tower/Ladder. In that instance, the required match dollars came from this fund.

The Fund currently has approximately \$355,815 and the Town is seeking to add \$100,000 for future fire apparatus purchases. Over the years this fund has also been used to replace a Pumper/Tanker, Command SUV, UTV and rescue boat. This article is to be funded from unassigned fund balance, with no monies to be raised by taxation. This article is recommended by the Select Board and Budget Committee.

Moderator Stark opened Article 14 to the floor for discussion. There was no public comment.

***Selectman Lemay made a motion to restrict reconsideration of Article 14. Chairman Georgantas seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.***

### **Article 15**

Moderator Stark read Article 15: "To see if the Town will vote to raise and appropriate One Hundred Thousand Dollars (\$100,000) to be added to the Land Acquisition Capital Reserve Fund previously established in 2017. This sum to come from unassigned fund balance and no amount to be raised by taxation." This is recommended by the Select Board 5-0-0 and Budget Committee 12-0-0.

***Selectwoman Boyer made a motion to move Article 15 to the floor. Chairman Georgantas seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.***

Selectwoman Boyer said this article appropriates \$100,000 for the Land Acquisition Capital Reserve Fund, which was established in 2017. The fund allows the Select Board to move swiftly if desirable property becomes available for sale throughout the course of the year. The Select Board is designated as agent to expend and could access this fund any time during the year, contingent upon following RSA 41:14-a (2 public hearings). Acquisition could be for any municipal purpose, except conservation as there is a separate fund for that purpose from the Land Use Change Tax. The fund was first used in 2017 to purchase 1 North Mast Street for future intersection improvements, and again in 2018 for minor right of way for the Main Street project, leaving a balance of approximately \$364,225. This article would be funded by unassigned fund balance, with no monies to be raised by taxation. This article is recommended by the Select Board and Budget Committee.

Moderator Stark opened Article 15 to the floor for discussion. There was no public comment.

***Selectwoman Boyer made a motion to restrict reconsideration of Article 15. Chairman***

*Georgantas seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.*

### **Article 16**

Moderator Stark read Article 16: “To see if the Town will vote to raise and appropriate One Hundred Thousand Dollars (\$100,000) to be added to the Grasmere Town Hall Capital Reserve Fund previously established in 2005. This sum to come from unassigned fund balance and no amount to be raised by taxation.” This is recommended by the Select Board 5- 0-0 and Budget Committee 11-1-0.

*Selectman Lemay made a motion to move Article 16 to the floor. Selectman Brown seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.*

Selectman Lemay said this article would deposit \$100,000 into the Grasmere Town Hall Capital Reserve Fund, which was established in 2005. The Select Board are designated as agents to expend and could access this fund any time during the year. The Fund currently has approximately \$65,355 and this article would add \$100,000 for construction of a two story addition on the rear of the building. The addition will have an elevator to the restored 2nd floor, making the space available to all residents of Goffstown. It will include storage and an additional bathroom for the 2nd floor. In 2018 the architect of record updated the probable construction cost estimate for the addition at \$450,000. The Select Board and Historic District Commission will explore grant opportunities and other funding sources. This Capital Reserve Fund can be used for any required match for grants. This article would be funded by unassigned fund balance, with no monies to be raised by taxation. This article is recommended by the Select Board and Budget Committee.

Moderator Stark opened Article 16 to the floor for discussion. There was no public comment.

*Selectman Lemay made a motion to restrict reconsideration of Article 16. Selectman Brown seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.*

### **Article 17**

Moderator Stark read Article 17: “To see if the Town will vote to raise and appropriate \$275,000 to construct an approximately 1,200 square feet addition to the existing DPW Admin Building at the Department of Public Works property at 404 Elm Street. This sum is to come from unassigned fund balance and no amount to be raised by taxation.” This is recommended by the Select Board 5-0-0 and Budget Committee 12-0-0.

*Vice-Chairman Pierce made a motion to move Article 17 to the floor. Selectwoman Boyer seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.*

Vice Chairman Pierce said this article would appropriate \$275,000 to expand the DPW Administration Building at 404 Elm Street. This article would fund a 1,200 sq ft addition on the rear of the existing DPW Admin Building. The addition will move the office space for 3 full- time staff and 4 seasonal interns from the basement space, which was never intended for habitation, to the main floor. Current basement issues are moisture, mold, vermin, poor air quality, no windows for natural light, no internal stairs for access to bathrooms or copier, no second point of egress, and no ADA accessibility. The project is budgeted for contracted commercial construction and

DPW assistance with excavation. This article is to be funded from unassigned fund balance, with no monies to be raised by taxation. This article is recommended by the Select Board and Budget Committee.

Moderator Stark opened Article 17 to the floor for discussion. There was no public comment.

***Vice-Chairman Pierce made a motion to restrict reconsideration of Article 17. Selectwoman Boyer seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.***

### **Article 18**

Moderator Stark read Article 18: “To see if the Town will vote to raise and appropriate an additional Three Hundred Thousand Dollars (\$300,000) for Goffstown’s Road Improvement Program. Passage of this article will direct the Select Board to include this amount in future operating and default budgets of the Town of Goffstown. This sum to come from unassigned fund balance and no amount to be raised by taxation. (This appropriation is in addition to Article 8 which has \$975,000 budgeted for reclamation of roads.)” This is recommended by the Select Board 5-0-0 and Budget Committee 12-0-0.

***Selectman Brown made a motion to move Article 18 to the floor. Chairman Georgantas seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.***

Selectman Brown said this article seeks to increase the Road Plan funding provided in the operating budget, to meet the goals identified in the Capital Improvement Program. This article would add an additional \$300,000 to the Road Plan budget in the operating budget, for a total of \$1.275 Million Dollars. This Road Plan budget will support work on 5-7% of Goffstown’s roads in 2019. DPW will begin incorporating contracted projects to complement in-house work. Contractor costs are approximately 40% higher than in-house costs; additional funds are needed to achieve the desired balance. The reclamation program will continue to target collector roads, which have higher traffic counts, and locations where underground utility expansions or replacements are planned. Maintenance overlays and lower traffic roads will augment the plan as time and budget allow. Passage of this article will direct the Select Board to include this amount in future operating and default budgets of the Town. This article is to be funded from unassigned fund balance, with no monies to be raised by taxation. This article is recommended by the Select Board and Budget Committee.

Moderator Stark opened Article 18 to the floor for discussion. There was no public comment.

***Selectman Brown made a motion to restrict reconsideration of Article 18. Chairman Georgantas seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.***

### **Article 19**

Moderator Stark read Article 19: “ To see if the Town will vote to raise and appropriate One Hundred Twelve Thousand Two Hundred Fifty-Three Dollars (\$1 2,253) for construction of a new and expanded parking lot at the Goffstown Police Station at 326 Mast Road. This sum to come from unassigned fund balance and no amount to be raised by taxation.” This is recommended by the Select Board 5-0-0 and Budget Committee 12-0-0.

***Selectman Lemay made a motion to move Article 19 to the floor. Selectwoman Boyer seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.***

Selectman Lemay said this article appropriates \$112,253 for reconstruction and expansion of the Police Station parking lot. The Police Department has been planning reconstruction and expansion of the parking lot since 2010. Currently, there is limited space for employee parking in the front of the building without eliminating spaces for public use. The lot design will contain 40+ parking spaces and be mostly for employee use, thereby freeing up public spaces. This article is to be funded from unassigned fund balance, with no monies to be raised by taxation. This article is recommended by the Select Board and Budget Committee.

Moderator Stark opened Article 19 to the floor for discussion. There was no public comment.

***Selectman Lemay made a motion to restrict reconsideration of Article 19. Selectwoman Boyer seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.***

### **Article 20**

Moderator Stark read Article 20: “To see if the Town will vote to raise and appropriate Thirty Five Thousand Dollars (\$35,000) for construction of a new impound lot at the Goffstown Police Station at 326 Mast Road. This sum to come from unassigned fund balance and no amount to be raised by taxation.” This is recommended by the Select Board 5-0-0 and Budget Committee 12-0-0.

***Selectwoman Boyer made a motion to move Article 20 to the floor. Vice-Chairman Pierce seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.***

Selectwoman Boyer said this article appropriates \$35,000 for the construction of a new impound lot at the Goffstown Police Department. The impound lot behind the Police Station was originally constructed in 2007. The lot is used to hold vehicles as evidence and large items that do not fit in the indoor property storage area. Currently the lot is housing one vehicle in a year+ long investigation due for trial in the next year. The capacity is limited and the structural integrity of it is in need of significant repair. The new enclosure will be three-sided, with a swinging gate and enclosed with a roof. This article is to be funded from unassigned fund balance, with no monies to be raised by taxation. This article is recommended by the Select Board and Budget Committee.

Moderator Stark opened Article 20 to the floor for discussion. There was no public comment.

***Selectwoman Boyer made a motion to restrict reconsideration of Article 20. Vice-Chairman Pierce seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.***

### **Article 21**

Moderator Stark read Article 21: “To see if the Town will vote to raise and appropriate One Hundred Sixty-Five Thousand Dollars (\$165,000) to upgrade the Dispatch Communication Center at the Goffstown Police Station at 326 Mast Road. This article will be funded as follows: \$45,000 from Public Safety Impact Fees and \$120,000 from unassigned fund balance. This sum to come from collected impact fees and unassigned fund balance and no amount to be raised by taxation.” This is recommended by the Select Board 5-0-0 and Budget Committee 12-0-0.

***Vice-Chairman Pierce made a motion to move Article 21 to the floor. Selectman Lemay seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.***

Vice Chairman Pierce said this article appropriates \$165,000 for upgrade of the Communications Dispatch Center at the Goffstown Police Department. The Town's Communication Dispatch Center dispatches for police, fire and EMS in 3 communities. In a 4th community of Dunbarton, the Town dispatches for police only. The project relocates the current Communications Room to the Operations Room. The square footage is greater giving the Department the ability to add at least two more work stations, thus allowing us to scale up should new contracts come to fruition. It also alleviates the overcrowding and acoustical concerns. There is potential to expand these services and bring in additional revenue. This article is to be funded from Public Safety Impact Fees (\$45,000) and unassigned fund balance (\$120,000), with no monies to be raised by taxation. This article is recommended by the Select Board and Budget Committee.

Moderator stark opened Article 21 to the floor for discussion. There was no public comment.

***Vice-Chairman Pierce made a motion to restrict reconsideration of Article 21. Selectman Lemay seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.***

## **Article 22**

Moderator Stark read Article 22: "To see if the Town will vote to raise and appropriate Five Hundred Fifty Thousand Dollars (\$550,000) to construct Phase I of the Goffstown Sports Complex located adjacent to the Transfer Station at 404 Elm Street. This project will construct the entryway from Elm Street, a parking lot, two rectangular fields and related infrastructure. This article will be funded as follows: \$130,000 from the Parks & Recreation Revolving Fund; \$60,000 from Parks & Recreation Impact Fees; and \$360,000 from unassigned fund balance. This sum to come from the Parks & Rec Revolving Fund, collected impact fees, and unassigned fund balance and no amount to be raised by taxation." This is recommended by the Select Board 5-0-0 and Budget Committee 12-0-0.

***Chairman Georgantas made a motion to move Article 22 to the floor. Selectman Brown seconded the motion. VOTE: 5-0-0.***

Chairman Georgantas said this article appropriates \$550,000 for the accelerated completion of Phase 1 of the Goffstown Sports Complex on the former Barnard-Pare property on Elm Street, adjacent to the Town Transfer Station. This appropriation was budgeted using contractor rates.

The appropriation will fund the construction of the entryway from Elm Street, the parking lot, two rectangular fields and the related infrastructure. Currently, the rectangular fields in town experience heavy use. During the spring the rectangular fields are used by soccer, field hockey, and lacrosse. In the fall the primary uses are football and soccer. The fields are used for Parks & Recreation programs, the Middle School and High School athletic teams, and other independent sports programs in town. In total, the rectangular fields in town experience an estimated 80,000 Foot-Hours of use each year. Foot Hours are determined by the number of athletes multiplied by the hours of use. This article is to be funded from Parks & Recreation Revolving Fund (\$130,000); Parks & Recreation Impact Fees (\$60,000); and unassigned fund balance (\$360,000), with no

monies to be raised by taxation. This article is recommended by the Select Board and Budget Committee.

Moderator Stark opened Article 22 to the floor for discussion.

Brad Parkhurst, 81 South Mast Street, said he is on the Parks & Recreation Commission and the GTV Committee, but is speaking as a private citizen. Since 1975 he's been involved in youth sports and he strongly endorses and supports this article.

Collis Adams said he serves on the Parks & Recreation Commission and is speaking as a resident. This town has a dire shortage of space for sports programs. This plan is long overdue and well thought out. He recommends passage of the article and hopes voters support it.

***Chairman Georgantas made a motion to restrict reconsideration of Article 22. Selectman Brown seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.***

### **Article 23**

Moderator Stark read Article 23: "To see if the Town will vote to raise and appropriate Eighty Thousand Dollars (\$80,000) for the purpose of a structural evaluation of the existing building and a conceptual drawing for a potential expansion of the current library, and to authorize the Library Trustees to withdraw and expend all of said appropriated funds from available monies in restricted Library Funds; none of said amount shall be raised by general taxation. This sum to come from the Library Trustees Restricted Funds and no amount to be raised by taxation." It is recommended by the Select Board 5-0-0 and Budget Committee 12-0-0.

***Selectwoman Boyer made a motion to move Article 23 to the floor. Selectman Lemay seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.***

Selectwoman Boyer said this article would appropriate \$80,000 for the purpose of contracting for an evaluation of the Library building. There is an error in the warrant language, which refers to use of restricted funds. This article is to be funded the Library's unrestricted funds, with no monies to be raised by taxation. This article is recommended by the Select Board and Budget Committee.

Moderator Stark opened Article 23 to the floor for discussion. There was no public comment.

***Selectwoman Boyer made a motion to amend Article 23 to change the wording of the article to reflect the use of unrestricted library funds. Selectman Lemay seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.***

***Selectwoman Boyer made a motion to restrict reconsideration of Article 23. Selectman Lemay seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.***

### **Article 24**

Moderator Stark read Article 24: "To see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000) for the purpose of helping to support the programs of Goffstown nonprofit Crispin's House Coalition for Youth Inc., a youth drug, alcohol and suicide prevention agency. This appropriation is in addition to Article 8." This is recommended by the

Select Board 5-0-0 and Budget Committee 11-0-0.

***Chairman Georgantas made a motion to move Article 24 to the floor. Selectwoman Boyer seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.***

Chairman Georgantas said this article would continue taxpayer support of Crispin's House Coalition for Youth. Crispin's House has provided services to youth and families of Goffstown for over 25 years, providing a wide-range of program opportunities to help kids make positive choices. The annual budget of Crispin's House is about \$85,000. The warrant article funds \$20,000 of the total budget. The organization works hard to raise the remaining funds through fund raising activities, community involvement and grants. This article demonstrates strong and continued community support, which helps these efforts. The newest program is their Community Workshop Series designed to give adults the information they need to help keep the kids safe. Other programs include an accredited Juvenile Court Diversion Program, VolunTEENS, Youth Forums, Suicide Prevention and Substance Misuse Prevention. This article is recommended by the Select Board and Budget Committee.

Moderator Stark opened Article 24 to the floor for discussion. There was no public comment.

***Chairman Georgantas made a motion to restrict reconsideration of Article 24. Selectwoman Boyer seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.***

### **Article 25**

Moderator Stark read Article 25: "To see if the Town will vote to raise and appropriate Fifteen Thousand Dollars (\$15,000) for the purpose of helping to support the nonprofit Goffstown Main Street Program, Inc." This appropriation is in addition to Article 8. This is recommended by the Select Board 5-0-0 and Budget Committee 12-0-0.

***Chairman Georgantas made a motion to move Article 25 to the floor. Vice-Chairman Pierce seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.***

Chairman Georgantas said this article would continue taxpayer support of the Goffstown Main Street Program. Goffstown Main Street Program's mission is to provide support, advice, and promotion to current and potential business owners and residents of the designated Main Street area using the National Main Street Center's 4-Point Approach. The 4-Point Approach revolves around principles of effective design, promotion, economic restructuring, and organization as the keys to economic revitalization of the historic downtown. Many of you are familiar with the special events sponsored by Main Street including Old Home Day, Concerts on the Common, Giant Pumpkin Regatta, Uncommon Art on the Common, Friday Night Under the Lights, and Art Showoffs. These events bring business to the Village Area as well as fostering a sense of community. Passage of this warrant article would provide \$15,000 towards their 2019 Budget of

\$72,700. This article is recommended by the Select Board and Budget Committee. Moderator Stark opened Article 25 to the floor for discussion.

There was no public comment.

***Chairman Georgantas made a motion to restrict reconsideration of Article 25. Vice- Chairman Pierce seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.***

### **Article 26**

Moderator Stark read Article 26: “Shall we allow the operation of Keno games within the Town of Goffstown?” This is recommended by the Select Board 5-0-0.

***Chairman Georgantas made a motion to move Article 26 to the floor. Selectman Brown seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.***

Chairman Georgantas said this article would allow the operation of Keno games in Goffstown. This article language is mandated by RSA 284:51 and may not be amended. RSA 284 requires a public hearing between 15 and 30 days prior to Town Meeting vote. This hearing is scheduled for 7:00 pm on Monday, February 11th at the Goffstown Town Hall. This article is recommended by the Select Board.

Moderator Stark opened Article 26 to the floor for discussion.

Peter Grigorakakis said he also serves on the Budget Committee, but is speaking as a private citizen. We can't change the language. What can the community do at the public hearing? Does it have to go to a vote or can it be eliminated from the ballot?

Chairman Georgantas said as a town they don't have the option of not having it on the ballot.

Peter Grigorakakis suggested people attend the public hearing. He feels this is a regressive tax that taxes poor people. It's a way for the state to skirt the issue. It's video poker. It would be funding specifically full-day kindergarten but are choosing to put it toward the state lottery general fund. He doesn't believe we should use a tax on someone else's addiction to pay for kindergarten.

Tim Stetson said gambling in any form is a tax. It doesn't have a place in this town. He grew up in Massachusetts and saw how it changed people. It's legalizing an addiction and he doesn't see why anyone in the Town would support it.

***Chairman Georgantas made a motion to restrict reconsideration of Article 26. Selectman Brown seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.***

### **Deliberative Session Adjourn**

***Selectman Lemay made a motion to to adjourn. Selectman Brown seconded the motion. VOTE: 5-0-0. All in favor. Motion carries.***

The Deliberative Session adjourned at 8:50 pm.

Respectfully submitted,  
Gail Labrecque Recording Secretary

# OFFICIAL TOWN ELECTION RESULTS

## MARCH 12, 2019

### ARTICLE 1 – ELECTION OF OFFICERS

<b>Registered Voters</b>	12,963	<b>Total Ballots Cast</b>	1,633	<b>% of Voter Turnout</b>	12.6
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OFFICES	VOTES	OFFICES	VOTES	OFFICES	VOTES
<b>Select Board - 3 Years</b> <small>Vote for not more than Two</small>		<b>Library Trustee - 3 Years</b> <small>Vote for not more than Two</small>		<b>Trustee of Trust Funds - 3 Years</b> <small>Vote for not more than One</small>	
Fred Plett	559	Diane Hebert	873	William "Tuck" Tucker	1263
Melanie Renfrew-Hebert	560	Kathy Holt	849	Write-In	
Alan Yeaton	295	Aimee Huntemann	650	Write-In w/< 5 Votes	5
Collis G. Adams	708	Write-In			
Chet Bowen	571	Write-In			
Write-In		Write-In w/<5 Votes	6	<b>Zoning Board of Adjustment - 3 Years</b> <small>Vote for not more than Two</small>	
Write-In				Michael Conlon	660
Write-In w/< 5 Votes	7			Gail Labrecque	918
<b>Budget Committee - 3 Years</b> <small>Vote for not more than Four</small>		<b>Planning Board - 3 Years</b> <small>Vote for not more than Two</small>		Denise Langley	833
Richard W. Manzo	1034	Barbara Griffin	1202	Write-In w/<5 votes	6
Michael T. Smith	1075	Karen Hewes	1096		
Spencer Dias	966	Write-In			
Dennis Lynch	1088	Write-In			
Write-In		Write-In w/< 5 Votes	13		
Write-In					
Write-In w/< 5 Votes	35				
<b>Budget Committee - 1 Year</b> <small>Vote for not more than One</small>		<b>Sewer Commission - 3 Years</b> <small>Vote for not more than One</small>			
Bill Kordas	1200	Tim Redmond	1248		
Write-In		Write-In			
Write-In w/< 5 Votes	9	Write-In w/< 5 Votes	4		
<b>Cemetery Trustee - 3 Years</b> <small>Vote for not more than One</small>		<b>Supervisor of the Checklist - 3 Years</b> <small>Vote for not more than One</small>			
Gary Chapdelaine	563	Victoria Lemire	1235		
Jean Walker	805	Write-In			
Write-In		Write-In w/< 5 Votes	4		
Write-In w/< 5 Votes	5				

## ARTICLE 2

Shall the Town adopt Amendment No. 1, as proposed by the Goffstown Planning Board, by amending the Goffstown Zoning Ordinance – Section 6, Sign Regulations, by adding 6.2.1.3 Internally illuminated panels shall be opaque and only the lettering and logo shall appear to be illuminated?

*Recommended by the Planning Board 6-0-0*

**YES - 1,166      NO - 381      PASSED**

## ARTICLE 3

Shall the Town adopt Amendment No. 2, as proposed by the Goffstown Planning Board, by amending the Goffstown Zoning Ordinance – Section 6, Sign Regulations, by eliminating 6.6.3.1. Table of Maximum Sign Dimensions: Village Commercial VC requirements and replacing it with Section 6.7.5. Table of Maximum Sign dimensions (VC) Table and include this language in a separate table for the Village Commercial requirements? And, also, by adding a new Section 6.8 entitled, “Other Signs”?

*Recommended by the Planning Board 6-0-0*

**YES - 1,220      NO - 317      PASSED**

## ARTICLE 4

Shall the Town adopt Amendment No. 3, as proposed by the Goffstown Planning Board, by amending the Goffstown Zoning Ordinance, Section 13 Overlay District Description, 13.3.7, Uses Permitted by Conditional Use Permit in the WSWC District by adding “*or replacement*” under 13.3.7.1? “The Planning Board may grant Conditional Use Permits to allow the construction *or replacement* of pipelines, power lines, and other transmission lines in the WSWC District, provided that the proposed construction is essential to the productive use of land not within the WSWC District and the design, construction, and maintenance methods will minimize any detrimental impact nearly as possible to its original grade and condition.”

*Recommended by the Planning Board 6-0-0*

**YES - 1,359      NO - 196      PASSED**

## ARTICLE 5

Shall the Town adopt Amendment No. 4, as proposed by the Goffstown Planning Board, by amending the Goffstown Zoning Ordinance, Section 13 Overlay District Description, 13.3.9, by amending the wording to read: “Exemptions from the WSWC District Regulations – Structures and uses lawfully existing in the WSWC District at the time of adoption of this Ordinance may be expanded or extended provided the expansion or extension does not encroach further upon the wetlands *or surface waters*?”

*Recommended by the Planning Board 6-0-0*

**YES - 1,276      NO - 271      PASSED**

## ARTICLE 6

Shall the Town adopt Amendment No. 5, as proposed by the Goffstown Planning Board, by amending the Goffstown Zoning Ordinance, Glossary, Definition of Terms, by adding a definition for “Agritourism”?

*Recommended by the Planning Board 6-0-0*

**YES - 1,297      NO - 250      PASSED**

## ARTICLE 7

Shall the Town adopt Amendment No. 6, as proposed by the Goffstown Planning Board, amending the Goffstown Zoning Ordinance, by replacing the word “structure” with the word “building” in the Glossary Definitions for Yard, Front; Yard, Rear; and Yard, Side?

*Recommended by the Planning Board 6-0-0*

**YES - 1,283      NO - 262      PASSED**

## ARTICLE 8

Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purposes set forth therein, totaling Twenty-Two Million, One Hundred Twenty-One Thousand, Eight Dollars (\$22,121,008)?

Should this article be defeated, the default budget shall be Twenty-One Million, Four Hundred Fifteen Thousand, Fourteen Dollars (\$21,415,014), which is the same as last year, with certain adjustments required by previous action of the Town of Goffstown or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. *NOTE: This article (operating budget) does not include appropriations in any other warrant article.*

*Recommended by the Select Board 5-0-0 and Budget Committee 12-0-0.*

**YES - 1,028      NO - 553      PASSED**

## ARTICLE 9

Shall the Town vote to raise and appropriate the sum of Six Hundred Thirteen Thousand, Nine Hundred Fifty-Nine Dollars (\$613,959) for the purpose of funding EMS operations, said funds to come from the Emergency Medical Services Special Revenue Fund as previously established in 2001. This appropriation is offset by the revenue from the ambulance insurance payments and there will be no funds raised from general taxation. *(Passage of this article will reduce the operating budget in Article 8 by \$613,959)*

*Recommended by the Select Board 5-0-0 and Budget Committee 12-0-0.*

**YES - 1,360      NO - 230      PASSED**

## ARTICLE 10

Shall the Town vote to approve the cost items included in the collective bargaining agreement reached between the Select Board and the Professional Firefighters of Goffstown, Local 3420, International Association of Firefighters, which calls for the following increases in salaries and benefits at the current staffing level:

	Fiscal Year	Estimated Increase
2019	\$27,594	
2020	\$39,631	
2021	\$24,419	

And further to raise and appropriate the sum of Twenty-Seven Thousand, Five Hundred Ninety-Four Dollars (\$27,594) for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. *(This appropriation is in addition to Article 8.)*

***Recommended by the Select Board 5-0-0 and Budget Committee 12-0-0.***

**YES - 1,181      NO - 409      PASSED**

## ARTICLE 11

Shall the Town vote to approve the cost items included in the collective bargaining agreement reached between the Select Board and the Teamsters, which calls for the following increases in salaries and benefits at the current staffing level:

	Fiscal Year	Estimated Increase
2019	\$18,250	
2020	\$29,494	
2021	\$34,076	
2022	\$38,912	
2023	\$48,354	

And further to raise and appropriate the sum of Eighteen Thousand, Two Hundred Fifty Dollars (\$18,250) for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. *(This appropriation is in addition to Article 8.)*

***Recommended by the Select Board 5-0-0 and Budget Committee 12-0-0.***

**YES - 1,033      NO - 561      PASSED**

ARTICLE 12

Shall the Town vote to raise and appropriate the sum of One Hundred Seventy Thousand, Two Hundred Eighty-Three Dollars (\$170,283) for the purpose of hiring four (4) additional full-time Firefighter / EMTs and to authorize the Select Board to contract for, accept and expend a Federal Homeland Security – Staffing for Adequate Fire and Emergency Response (SAFER) Grant in the amount of \$127,712.25 to be applied against said appropriation. The SAFER Grant obligation is 36 months, and the estimated appropriations over the next four years are as follows:

<u>Fiscal Year</u>	<u>Gross Appropriation</u>	<u>Town Share</u>	<u>SAFER Grant</u>
2019	\$170,283	\$ 42,571	\$127,712
2020	\$348,774	\$ 87,194	\$261,580
2021	\$361,198	\$163,330	\$197,868
2022	\$185,038	\$120,275	\$ 64,763

When, and if, the Town receives the contemplated grant, the Town will be obligated by the terms of the grant and failure to adhere to the terms of the grant could result in returning the grant funding to the federal government. If this article passes, the Town will include the costs of these four additional full-time positions in future operating and default budgets. After completion of the grant program period of performance, the Town would be responsible for the costs of retaining the firefighters. This expenditure is contingent upon award of the SAFER grant. If this article fails, it is expressly intended not to impair the traditional authority of the Select Board to control staffing levels of the fire personnel within the limits of the operating budget appropriation. This is a non-lapsing appropriation for a period of four years (RSA 32:7). *(This appropriation is in addition to Article 8.)*

***Recommended by the Select Board 5-0-0 and Budget Committee 10-2-0.***

**YES - 964                      NO - 641                      PASSED**

ARTICLE 13

Shall the Town vote to raise and appropriate Fifteen Thousand Dollars (\$15,000) to continue the transportation program, contingent upon the Manchester Transportation Authority being awarded a grant for this purpose. The primary purpose of this program is to provide transportation to the elderly and disabled on an on-call basis for necessary appointments. This will be a non-lapsing appropriation under RSA 32:7, VI and will not lapse until 6/30/2021. *(This appropriation is in addition to Article 8.)*

***Recommended by the Select Board 5-0-0 and Budget Committee 12-0-0.***

**YES - 1,377                      NO - 232                      PASSED**

ARTICLE 14

Shall the Town vote to raise and appropriate One Hundred Thousand Dollars (\$100,000) to be added to the Fire Department Apparatus Capital Reserve Fund previously established in 2008. *This sum to come from unassigned fund balance and no amount to be raised by taxation.*

***Recommended by the Select Board 5-0-0 and Budget Committee 12-0-0.***

**YES - 1,246                      NO - 350                      PASSED**

## ARTICLE 15

Shall the Town vote to raise and appropriate One Hundred Thousand Dollars (\$100,000) to be added to the Land Acquisition Capital Reserve Fund previously established in 2017. *This sum to come from unassigned fund balance and no amount to be raised by taxation.*

***Recommended by the Select Board 5-0-0 and Budget Committee 12-0-0.***

**YES - 1,124      NO - 467      PASSED**

## ARTICLE 16

Shall the Town vote to raise and appropriate One Hundred Thousand Dollars (\$100,000) to be added to the Grasmere Town Hall Capital Reserve Fund previously established in 2005. *This sum to come from unassigned fund balance and no amount to be raised by taxation.*

***Recommended by the Select Board 5-0-0 and Budget Committee 11-1-0.***

**YES - 1,012      NO - 584      PASSED**

## ARTICLE 17

Shall the Town vote to raise and appropriate Two Hundred Seventy-Five Thousand Dollars (\$275,000) to construct an approximately 1,200 sq. ft. addition to the existing DPW Admin Building at the Department of Public Works property at 404 Elm Street. *This sum to come from unassigned fund balance and no amount to be raised by taxation.*

***Recommended by the Select Board 5-0-0 and Budget Committee 12-0-0.***

**YES - 1,089      NO - 474      PASSED**

## ARTICLE 18

Shall the Town vote to raise and appropriate an additional Three Hundred Thousand Dollars (\$300,000) for Goffstown's Road Improvement Program. Passage of this article will direct the Select Board to include this amount in future operating and default budgets of the Town of Goffstown. *This sum to come from unassigned fund balance and no amount to be raised by taxation. (This appropriation is in addition to Article 8 which has \$975,000 budgeted for reclamation of roads.)*

***Recommended by the Select Board 5-0-0 and Budget Committee 12-0-0.***

**YES - 1,266      NO - 315      PASSED**

## ARTICLE 19

Shall the Town vote to raise and appropriate One Hundred Twelve Thousand Two Hundred Fifty-Three Dollars (\$112,253) for construction of a new and expanded parking lot at the Goffstown Police Station at 326 Mast Road. *This sum to come from unassigned fund balance and no amount to be raised by taxation.*

***Recommended by the Select Board 5-0-0 and Budget Committee 12-0-0.***

**YES - 1,006      NO - 558      PASSED**

## ARTICLE 20

Shall the Town vote to raise and appropriate Thirty Five Thousand Dollars (\$35,000) for construction of a new impound lot at the Goffstown Police Station at 326 Mast Road. *This sum to come from unassigned fund balance and no amount to be raised by taxation.*

***Recommended by the Select Board 5-0-0 and Budget Committee 12-0-0.***

**YES - 1,006      NO - 565      PASSED**

## ARTICLE 21

Shall the Town vote to raise and appropriate One Hundred Sixty-Five Thousand Dollars (\$165,000) to upgrade the Dispatch Communication Center at the Goffstown Police Station at 326 Mast Road. This article will be funded as follows: \$45,000 from Public Safety Impact Fees and \$120,000 from unassigned fund balance. *This sum to come from collected impact fees and unassigned fund balance and no amount to be raised by taxation.*

***Recommended by the Select Board 5-0-0 and Budget Committee 12-0-0.***

**YES - 1,213      NO - 361      PASSED**

## ARTICLE 22

Shall the Town vote to raise and appropriate Five Hundred Fifty Thousand Dollars (\$550,000) to construct Phase I of the Goffstown Sports Complex located adjacent to the Transfer Station at 404 Elm Street. This project will construct the entryway from Elm Street, parking lot, two rectangular fields and related infrastructure. This article will be funded as follows: \$130,000 from the Parks & Recreation Revolving Fund; \$60,000 from Parks & Recreation Impact Fees; and \$360,000 from unassigned fund balance. *This sum to come from the Parks & Rec Revolving fund, collected impact fees, and unassigned fund balance and no amount to be raised by taxation.*

***Recommended by the Select Board 5-0-0 and Budget Committee 12-0-0.***

**YES - 1,083      NO - 497      PASSED**

## ARTICLE 23

Shall the Town vote to raise and appropriate Eighty Thousand Dollars (\$80,000) for the purpose of a structural evaluation of the existing building and a conceptual drawing for a potential expansion of the current library, and to authorize the Library Trustees to withdraw and expend all of said appropriated funds from available monies in unrestricted Library Funds; none of said amount shall be raised by general taxation. *This sum to come from the Library Trustees Unrestricted Funds and no amount to be raised by taxation.*

***Recommended by the Select Board 5-0-0 and Budget Committee 12-0-0.***

**YES - 1,112      NO - 462      PASSED**

## ARTICLE 24

Shall the Town vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000) for the purpose of helping to support the programs of Goffstown nonprofit Crispin's House Coalition for Youth Inc., a youth drug, alcohol and suicide prevention agency. *(This appropriation is in addition to Article 8.)*

*Recommended by the Select Board 5-0-0 and Budget Committee 11-0-0.*

**YES - 1,231      NO - 341      PASSED**

## ARTICLE 25

Shall the Town vote to raise and appropriate Fifteen Thousand Dollars (\$15,000) for the purpose of helping to support the nonprofit Goffstown Main Street Program, Inc. *(This appropriation is in addition to Article 8.)*

*Recommended by the Select Board 5-0-0 and Budget Committee 12-0-0.*

**YES - 1,064      NO - 505      PASSED**

## ARTICLE 26

Shall we allow the operation of Keno games within the Town of Goffstown?

*Recommended by the Select Board 5-0-0.*

**YES - 947      NO - 619      PASSED**

## 2019 ELECTIONS STATISTICAL REPORT

Election	Date	Voters Attending		% Voters	# New Registered Voters	Total # Registered Voters
		1st Session	Ballots Cast			
<b>Ballot Determination Sessions:</b>						
Town	2/5/2019	64	0	<1%	n/a	12,966
School	2/2/2019	49	0	<1%	n/a	12,966
<b>Official Ballot Session:</b>						
Town/School	3/12/2019		1,633	12.6	13	12,963



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## INDEPENDENT AUDITORS' REPORT

To the Board of Selectmen  
Town of Goffstown, New Hampshire

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Goffstown, New Hampshire, as of and for the year ended December 31, 2017, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the Table of Contents.

### **Management's Responsibility for the Financial Statements**

The Town's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditors' Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such

opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Goffstown, New Hampshire, as of December 31, 2017, and the respective changes in financial position and, where applicable, cash flows thereof and the respective budgetary comparison for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### **Other Matters**

#### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that Management's Discussion and Analysis, and the Pension and OPEB schedules appearing on pages 50 to 52 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the *Governmental Accounting Standards Board*, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with evidence sufficient to express an opinion or provide any assurance.

*Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Goffstown, New Hampshire's basic financial statements. The accompanying supplementary information appearing on page 53 is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

*Melanson Heath*

March 20, 2019

## **MANAGEMENT'S DISCUSSION AND ANALYSIS**

As management of the Town of Goffstown, New Hampshire, we offer readers this narrative overview and analysis of the financial activities of the Town of Goffstown, New Hampshire for the fiscal year ended December 31, 2017.

### **A. OVERVIEW OF THE FINANCIAL STATEMENTS**

This discussion and analysis is intended to serve as an introduction to the basic financial statements. The basic financial statements comprise three components: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

**Government-wide financial statements.** The government-wide financial statements are designed to provide readers with a broad overview of our finances in a manner similar to a private-sector business.

The Statement of Net Position presents information on all assets, liabilities, and deferred outflows/inflows of resources with the difference reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position is improving or deteriorating.

The Statement of Activities presents information showing how the Town's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities include general government, public safety, public works, health and welfare, and culture and recreation. The business-type activities include sewer enterprise activities.

**Fund financial statements.** A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. All of the funds can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

**Governmental funds.** Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

An annual appropriated budget is adopted for the general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

**Proprietary funds.** Proprietary fund reporting focuses on the determination of operating income, changes in net position (or cost recovery), financial position, and cash flows. The proprietary fund category includes enterprise and internal service funds.

Enterprise funds are used to report activity for which a fee is charged to external users, and must be used when one of the following criteria are met: (1) activity is financed with debt that is secured solely by a pledge of the net revenues from fees and charges, (2) laws or regulations require the activity's costs of providing services be recovered with fees and charges, and (3) the pricing policies of the activity establish fees and charges designed to recover its costs, including capital costs such as depreciation or debt service. The primary focus on these criteria is on fees charged to external users. Enterprise funds are used to report the same functions presented as business-type activities in the government-wide financial statements, only in more detail. Specifically, enterprise funds are used to account for Sewer operations, which is considered to be a major fund.

**Fiduciary funds.** Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the Town's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

**Notes to financial statements.** The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

**Other information.** In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information which is required to be disclosed by accounting principles generally accepted in the United States of America.

## B. FINANCIAL HIGHLIGHTS

- As of the close of the current fiscal year, the total of assets and deferred outflows exceeded liabilities and deferred inflows by \$36,098,287 (i.e., net position), a change of \$1,710,662 in comparison to the prior year.
- As of the close of the current fiscal year, governmental funds reported combined ending fund balances of \$11,057,044, a change of \$(312,026) in comparison to the prior year.
- At the end of the current fiscal year, unassigned fund balance for the general fund was \$6,521,564, a change of \$256,571 in comparison to the prior year.

## C. GOVERNMENT-WIDE FINANCIAL ANALYSIS

The following is a summary of condensed government-wide financial data for the current and prior fiscal years.

	NET POSITION					
	Governmental Activities		Business-Type Activities		Total	
	2017	2016	2017	2016	2017	2016
Current and other assets	\$ 31,181,741	\$ 27,852,213	\$ 4,173,963	\$ 3,720,621	\$ 35,355,704	\$ 31,572,834
Capital assets	35,900,509	33,727,084	4,125,214	4,843,743	40,025,723	38,570,827
Total assets	67,082,250	61,579,297	8,299,177	8,564,364	75,381,427	70,143,661
Deferred outflows	2,379,660	4,070,772	24,905	42,859	2,404,565	4,113,631
Current liabilities	18,173,880	14,837,737	239,260	178,276	18,413,140	15,016,013
Noncurrent liabilities	21,649,881	23,356,628	643,984	776,024	22,293,865	24,132,652
Total liabilities	39,823,761	38,194,365	883,244	954,300	40,707,005	39,148,665
Deferred inflows	970,543	711,575	10,157	9,427	980,700	721,002
Net position:						
Net investment in capital assets	33,319,309	30,999,319	3,540,201	4,147,529	36,859,510	35,146,848
Restricted	2,692,991	3,835,465	-	-	2,692,991	3,835,465
Unrestricted	(7,344,694)	(8,090,655)	3,880,480	3,495,867	(3,454,214)	(4,584,688)
Total net position	\$ 28,667,606	\$ 26,744,129	\$ 7,430,681	\$ 7,643,496	\$ 36,098,287	\$ 34,387,625

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. At the close of the most recent fiscal year, total net position was \$36,098,287, a change of \$1,710,662 from the prior year.

The largest portion of net position, \$36,859,510, reflects our investment in capital assets (e.g., land, buildings, machinery, equipment, and infrastructure), less any

related debt used to acquire those assets that is still outstanding. These capital assets are used to provide services to citizens; consequently, these assets are not available for future spending. Although the investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of net position, \$2,692,991, represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net position is a deficit of \$ (3,454,214), primarily resulting from the Town's unfunded net pension liability.

## CHANGES IN NET POSITION

	Governmental Activities		Business-Type Activities		Total	
	2017	2016	2017	2016	2017	2016
Revenues:						
Program revenues						
Charges for services	\$ 1,218,993	\$ 1,108,230	\$ 1,426,874	\$ 1,434,034	\$ 2,645,867	\$ 2,542,264
Operating grants and contributions	24,432	148,535	5,000	27,500	29,432	176,035
Capital grants and contributions	792,107	425,957	-	438	792,107	426,395
General revenues:						
Property taxes	13,064,176	13,014,436	-	-	13,064,176	13,014,436
Motor vehicle permits	3,223,567	3,097,062	-	-	3,223,567	3,097,062
Penalties and interest on taxes	171,257	189,743	-	-	171,257	189,743
Grants and contributions not restricted to specific programs	915,998	922,808	-	-	915,998	922,808
Investment income	249,437	182,979	8,758	4,099	258,195	187,078
Miscellaneous	418,215	491,908	4,761	5,119	422,976	497,027
Total revenues	20,078,182	19,581,658	1,445,393	1,471,190	21,523,575	21,052,848
Expenses:						
General government	2,861,771	2,944,321	-	-	2,861,771	2,944,321
Public safety	8,385,702	8,549,273	-	-	8,385,702	8,549,273
Public works	5,457,201	6,440,519	-	-	5,457,201	6,440,519
Health and welfare	78,728	82,775	-	-	78,728	82,775
Culture and recreation	1,249,394	1,238,903	-	-	1,249,394	1,238,903
Interest	135,492	21,354	-	-	135,492	21,354
Sewer services	-	-	1,646,460	1,546,755	1,646,460	1,546,755
Total expenses	18,168,288	19,277,145	1,646,460	1,546,755	19,814,748	20,823,900
Change in net position before transfers and permanent fund contributions	1,909,894	304,513	(201,067)	(75,565)	1,708,827	228,948
Transfers in (out)	11,748	11,748	(11,748)	(11,748)	-	-
Permanent fund contributions	1,835	92,004	-	-	1,835	92,004
Change in net position	1,923,477	408,265	(212,815)	(97,313)	1,710,662	320,952
Net position - beginning of year	26,744,129	26,335,864	7,643,496	7,730,809	34,387,625	34,066,673
Net position - end of year	\$ 28,567,606	\$ 26,744,129	\$ 7,430,681	\$ 7,643,496	\$ 36,098,287	\$ 34,387,625

**Governmental activities.** Governmental activities for the year resulted in a change in net position of \$1,923,477. Key elements of this change are as follows:

General fund operations, as discussed further in Section D	\$ 907,668
Other governmental funds operations	(1,219,694)
Principal debt service in excess of depreciation expense	(1,511,877)
Change in long-term liabilities	1,558,941
Other	<u>2,188,439</u>
Total	<u>\$ 1,923,477</u>

**Business-type activities.** Business-type activities (Sewer Fund) for the year resulted in a change in net position of \$(212,815).

#### D. FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS

As noted earlier, fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental funds.** The focus of governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, governmental funds reported combined ending fund balances of \$11,057,044, a change of \$(312,026) in comparison to the prior year. Key elements of this change are as follows:

General fund operating results	\$ 907,668
Major fund operating results	(1,544,970)
Nonmajor funds operating results	<u>325,276</u>
Total	<u>\$ (312,026)</u>

The general fund is the chief operating fund. At the end of the current fiscal year, unassigned fund balance of the general fund was \$6,521,564, while total fund balance was \$8,441,273. As a measure of the general fund's liquidity, it may be useful to compare both unassigned fund balance and total fund balance to total general fund expenditures. Refer to the table below.

<u>General Fund</u>	<u>12/31/17</u>	<u>12/31/16</u>	<u>Change</u>	<u>% of Total General Fund Expenditures</u>
Unassigned fund balance	\$ 6,521,564	\$ 6,264,993	\$ 256,571	36.2%
Total fund balance	\$ 8,441,273	\$ 7,533,605	\$ 907,668	46.8%

The total fund balance of the general fund changed by \$907,668 during the current fiscal year. Key factors in this change are as follows:

Revenues in excess of budget	\$ 232,543
Expenditures less than budget	746,315
Tax collections as compared to budget	(58,808)
Use of fund balance as a funding source	(519,000)
Current year encumbrance spent in subsequent year over prior year encumbrance	811,274
Other GAAP differences	(19,934)
Change in capital reserves	<u>(284,722)</u>
Total	<u>\$ 907,668</u>

Included in the total general fund balance are the Town's capital reserve accounts with the following balances:

	<u>12/31/17</u>	<u>12/31/16</u>	<u>Change</u>
Capital reserves	\$ 537,669	\$ 822,391	\$ (284,722)
Total	<u>\$ 537,669</u>	<u>\$ 822,391</u>	<u>\$ (284,722)</u>

**Proprietary funds.** Proprietary funds provide the same type of information found in the business-type activities reported in the government-wide financial statements, but in more detail.

Unrestricted net position of the enterprise funds at the end of the year amounted to \$3,890,480, a change of \$394,513 in comparison to the prior year.

Other factors concerning the finances of proprietary funds have already been addressed in the entity-wide discussion of business-type activities.

**E. GENERAL FUND BUDGETARY HIGHLIGHTS**

There were no differences between the original budget and the final amended budget.

**F. CAPITAL ASSET AND DEBT ADMINISTRATION**

**Capital assets.** Total investment in capital assets for governmental and business-type activities at year-end amounted to \$40,025,723 (net of accumulated depreciation). This investment in capital assets includes land, buildings and system improvements, and machinery and equipment.

Major capital asset events during the current fiscal year included the following:

CIP Additions:	
CIP Fire Station	\$ 1,509,827
CIP Main Street/Streetscape	\$ 657,510
Fixed Asset Additions:	
Ambulance	\$ 225,168
International; Dump Trucks (2)	\$ 181,500
1 North Mast Rd	\$ 140,000
CIP Reclassed to Fixed Assets:	
Business-Type:	
Sewer Lines	\$ 375,702
Glenn Ridge	\$ 335,843
Governmental:	
Fire Station	\$ 2,305,496
TE Rail Trail	\$ 615,533
CMAQ Grant Mast Road Village	\$ 175,917

Additional information on capital assets can be found in the Notes to the Financial Statements.

**Long-term debt.** At the end of the current fiscal year, total bonded debt outstanding was \$3,166,213, all of which was backed by the full faith and credit of the government.

Additional information on long-term debt can be found in the Notes to the Financial Statements.

**REQUESTS FOR INFORMATION**

This financial report is designed to provide a general overview of the Town of Goffstown, New Hampshire's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to:

Office of Finance Director  
Town of Goffstown  
16 Main Street  
Goffstown, New Hampshire 03045



121 River Front Drive  
Manchester, NH 03102  
(603) 669-6150  
melansonheath.com

Additional Offices:

Nashua, NH  
Andover, MA  
Greenfield, MA  
Tilsworth, ME

To the Select Board  
Town of Goffstown, New Hampshire

In planning and performing our audit of the basic financial statements of the Town of Goffstown, New Hampshire as of and for the year ended December 31, 2017, in accordance with auditing standards generally accepted in the United States of America, we considered the Town of Goffstown's internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town of Goffstown's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town of Goffstown's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

This communication is intended solely for the information and use of management, the Board of Selectmen, others within the organization, and is not intended to be, and should not be, used by anyone other than these specified parties.

*Melanson Heath*

March 20, 2019

**PRIOR YEAR RECOMMENDATIONS:****1. Re-establish General Ledger Reconciling Procedures****Prior Year Issue:**

In the prior year we found that while the Town had converted its general ledger accounting system to Munis, there were unanticipated complexities involving some of the general ledger accounts. We noted that some of the Town's normal general ledger reconciling procedures were delayed and/or made more difficult. These issues resulted in delays in closing the Town's year end accounting records and completing the annual audit.

**Current Year Status:**

Our current year testing found that while improvements were made during the year, there were still accounts that were not reconciled at year end. Those accounts included pooled cash, sewer accounts receivable, interfund transfers, withholding accounts, encumbrances, and estimated BTLA liabilities.

**Further Action Required:**

We continue to recommend the Town continue working to re-establish timely monthly general ledger reconciliations and year end reconciliations. This will result in more accurate interim financial reporting, and a more timely year end audit completion.

**2. Prepare to Implement GASB 75 for OPEB****Prior Year Issue:**

In the prior year, we advised that beginning in 2018, the Town will be required to implement GASB Statement 75 *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*. GASB has taken the position that OPEB is a form of compensation and the liability/expense should be recognized while the employee provides service to the government.

**Current Year Status:**

In the current year, the Town has taken the necessary steps to discuss the requirements of GASB 75 with the actuary that has performed past valuations to ensure that future reports will meet the reporting requirements. **We consider this issue to be resolved.**

**CURRENT YEAR RECOMMENDATIONS:****3. Prepare for GASB Statements 84 and 87**

GASB Statements No. 84 and 87 will apply to the Town in fiscal years 2020 and 2021, respectively. Statement No. 84 address fiduciary activities and may require a change in how the Town accounts for and reports these activities. Statement No. 87 addresses leases and significantly changes the accounting standards related to them, including requiring various operating leases to be reported on the Town's balance sheet.

We recommend the Town prepare for these accounting changes by ensuring they are aware of the pending changes. The Town should also consider updating its lease accounting policy to ensure all material leases are properly identified.



121 River Front Drive  
Manchester, NH 03102  
(603) 669-6130  
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## INDEPENDENT AUDITORS' REPORT

To the Board of Selectmen  
Town of Goffstown, New Hampshire

Additional Offices:  
Nashua, NH  
Andover, MA  
Greenfield, MA  
Ellsworth, ME

### Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Goffstown, New Hampshire, as of and for the year ended December 31, 2018, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the Table of Contents.

### Management's Responsibility for the Financial Statements

The Town's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the

entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Goffstown, New Hampshire, as of December 31, 2018, and the respective changes in financial position and, where applicable, cash flows thereof and the respective budgetary comparison for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### **Other Matters**

#### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that Management's Discussion and Analysis, and certain Pension and OPEB schedules be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with evidence sufficient to express an opinion or provide any assurance.

#### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Goffstown, New Hampshire's basic financial statements. The accompanying supplementary information appearing on page 58 is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information

is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

*Melanson Heath*

November 13, 2019

## MANAGEMENT'S DISCUSSION AND ANALYSIS

As management of the Town of Goffstown, New Hampshire, we offer readers this narrative overview and analysis of the financial activities of the Town for the fiscal year ended December 31, 2018.

### A. OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the basic financial statements. The basic financial statements comprise three components: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

**Government-wide financial statements.** The government-wide financial statements are designed to provide readers with a broad overview of our finances in a manner similar to a private-sector business.

The Statement of Net Position presents information on all assets, liabilities, and deferred outflows/inflows of resources with the difference reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position is improving or deteriorating.

The Statement of Activities presents information showing how the Town's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities include general government, public safety, public works, health and welfare, and culture and recreation. The business-type activities include sewer enterprise activities.

**Fund financial statements.** A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. All of the funds can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

**Governmental funds.** Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

An annual appropriated budget is adopted for the general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

**Proprietary funds.** Proprietary fund reporting focuses on the determination of operating income, changes in net position (or cost recovery), financial position, and cash flows. The proprietary fund category includes enterprise and internal service funds.

Enterprise funds are used to report activity for which a fee is charged to external users, and must be used when one of the following criteria are met: (1) activity is financed with debt that is secured solely by a pledge of the net revenues from fees and charges, (2) laws or regulations require the activity's costs of providing services be recovered with fees and charges, and (3) the pricing policies of the activity establish fees and charges designed to recover its costs, including capital costs such as depreciation or debt service. The primary focus on these criteria is on fees charged to external users. Enterprise funds are used to report the same functions presented as business-type activities in the government-wide financial statements, only in more detail. Specifically, enterprise funds are used to account for Sewer operations, which is considered to be a major fund.

**Fiduciary funds.** Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the Town's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

**Notes to financial statements.** The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

**Other information.** In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information which is required to be disclosed by accounting principles generally accepted in the United States of America.

## B. FINANCIAL HIGHLIGHTS

- As of the close of the current fiscal year, the total of assets and deferred outflows exceeded liabilities and deferred inflows by \$34,648,074 (i.e., net position), a change of \$814,991 in comparison to the prior year.
- As of the close of the current fiscal year, governmental funds reported combined ending fund balances of \$11,868,398, a change of \$811,354 in comparison to the prior year.
- At the end of the current fiscal year, unassigned fund balance for the general fund was \$6,818,934, a change of \$297,370 in comparison to the prior year.

## C. GOVERNMENT-WIDE FINANCIAL ANALYSIS

The following is a summary of condensed government-wide financial data for the current and prior fiscal years.

	NET POSITION					
	Governmental Activities		Business-Type Activities		Total	
	2018	2017	2018	2017	2018	2017
Current and other assets	\$ 23,977,181	\$ 31,181,741	\$ 4,920,460	\$ 4,173,963	\$ 28,897,641	\$ 35,355,704
Capital assets	36,357,653	35,900,509	3,701,254	4,125,214	40,058,907	40,025,723
Total assets	60,334,834	67,082,250	8,621,714	8,299,177	68,956,548	75,381,427
Deferred outflows of resources	2,047,275	2,379,660	23,632	24,905	2,070,907	2,404,565
Current liabilities	10,958,088	18,173,880	257,521	239,260	11,215,609	18,413,140
Noncurrent liabilities	22,849,115	21,649,881	587,581	643,984	23,436,696	22,293,865
Total liabilities	33,807,203	39,823,761	845,102	883,244	34,652,305	40,707,005
Deferred inflows of resources	1,707,367	970,543	19,709	10,157	1,727,076	980,700
Net investment in capital assets	33,923,337	33,319,309	3,229,333	3,540,201	37,152,670	36,859,510
Restricted	2,437,473	2,692,991	-	-	2,437,473	2,692,991
Unrestricted	(9,493,271)	(7,344,694)	4,551,202	3,890,480	(4,942,069)	(3,454,214)
Total net position	\$ 26,867,539	\$ 28,667,606	\$ 7,780,535	\$ 7,430,681	\$ 34,648,074	\$ 36,098,287

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. At the close of the most recent fiscal year, total net position was \$34,648,074, a change of \$814,991 in comparison to the prior year.

The largest portion of net position, \$37,152,670, reflects our investment in capital assets (e.g., land, buildings, machinery, equipment, and infrastructure), less any related debt used to acquire those assets that is still outstanding. These capital assets are used to provide

services to citizens; consequently, these assets are not available for future spending. Although the investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of net position, \$2,437,473, represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net position is a deficit of \$ (4,942,069), primarily resulting from the Town's unfunded net pension and OPEB liabilities.

## CHANGES IN NET POSITION

	Governmental Activities		Business-Type Activities		Total	
	2018	2017	2018	2017	2018	2017
Revenues:						
Program revenues:						
Charges for services	\$ 1,181,714	\$ 1,218,993	\$ 1,390,361	\$ 1,426,874	\$ 2,572,075	\$ 2,645,867
Operating grants and contributions	27,982	24,432	95,000	5,000	122,982	29,432
Capital grants and contributions	434,233	792,107	-	-	434,233	792,107
General revenues:						
Property taxes	13,657,671	13,064,176	-	-	13,657,671	13,064,176
Motor vehicle permits	3,286,216	3,223,567	-	-	3,286,216	3,223,567
Penalties and interest on taxes	109,260	171,257	-	-	109,260	171,257
Grants and contributions not restricted to specific programs	915,822	915,998	-	-	915,822	915,998
Investment income	387,098	249,437	47,902	8,758	435,000	258,195
Miscellaneous	575,056	418,215	487,696	4,761	1,062,752	422,976
Total revenues	20,575,052	20,078,182	2,020,959	1,445,393	22,596,011	21,523,575
Expenses:						
General government	5,183,048	2,861,771	-	-	5,183,048	2,861,771
Public safety	7,545,490	8,385,702	-	-	7,545,490	8,385,702
Public works	6,130,233	5,457,201	-	-	6,130,233	5,457,201
Health and welfare	76,775	78,728	-	-	76,775	78,728
Culture and recreation	1,152,014	1,249,394	-	-	1,152,014	1,249,394
Interest on long-term debt	82,822	135,492	-	-	82,822	135,492
Sewer services	-	-	1,614,027	1,646,460	1,614,027	1,646,460
Total expenses	20,170,382	18,168,288	1,614,027	1,646,460	21,784,409	19,814,748
Change in net position before transfers and permanent fund	404,670	1,909,894	406,932	(201,067)	811,602	1,708,827
Transfers in (out)	11,748	11,748	(11,748)	(11,748)	-	-
Permanent fund contributions	3,389	1,835	-	-	3,389	1,835
Change in net position	419,807	1,923,477	395,184	(212,815)	814,991	1,710,662
Net position - beginning of year (as restated)	26,447,732	26,744,129	7,385,351	7,643,496	33,833,083	34,387,625
Net position - end of year	\$ 26,867,539	\$ 28,667,606	\$ 7,780,535	\$ 7,430,681	\$ 34,648,074	\$ 36,098,287

**Governmental activities.** Governmental activities for the year resulted in a change in net position of \$419,807. Key elements of this change are as follows:

General fund operations, as discussed further in Section D	\$ 989,652
Other governmental funds operations	(178,298)
Depreciation in excess of principal debt service	(1,717,820)
Change in long-term liabilities	934,755
Other	<u>391,518</u>
Total	<u>\$ 419,807</u>

**Business-type activities.** Business-type activities (Sewer Fund) for the year resulted in a change in net position of \$395,184.

#### D. FINANCIAL ANALYSIS OF FUNDS

As noted earlier, fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental funds.** The focus of governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, governmental funds reported combined ending fund balances of \$11,868,398, a change of \$811,354 in comparison to the prior year. Key elements of this change are as follows:

General fund operating results	\$ 989,652
Nonmajor funds operating results	<u>(178,298)</u>
Total	<u>\$ 811,354</u>

The general fund is the chief operating fund. At the end of the current fiscal year, unassigned fund balance of the general fund was \$6,818,934, while total fund balance was \$9,430,925. As a measure of the general fund's liquidity, it may be useful to compare both unassigned fund balance and total fund balance to total general fund expenditures. Refer to the table below.

General Fund	<u>12/31/18</u>	<u>12/31/17</u>	<u>Change</u>	% of Total General Fund Expenditures
Unassigned fund balance	\$ 6,818,934	\$ 6,521,564	\$ 297,370	36.6%
Total fund balance	\$ 9,430,925	\$ 8,441,273	\$ 989,652	50.6%

The total fund balance of the general fund changed by \$989,652 during the current fiscal year. Key factors in this change are as follows:

Revenues and transfers in excess of budget	\$	278,251
Expenditures less than budget		729,578
Tax collections as compared to budget		296,655
Use of fund balance as a funding source		(975,000)
Current year encumbrance spent in subsequent year over prior year encumbrance		194,660
Other GAAP differences		(23,026)
Change in capital reserves		<u>488,534</u>
Total	\$	<u><u>989,652</u></u>

Included in the total general fund balance are the Town’s capital reserve account(s) with the following balance(s):

	<u>12/31/18</u>	<u>12/31/17</u>	<u>Change</u>
Capital reserves	\$ <u>1,026,203</u>	\$ <u>537,669</u>	\$ <u>488,534</u>
Total	\$ <u><u>1,026,203</u></u>	\$ <u><u>537,669</u></u>	\$ <u><u>488,534</u></u>

**Proprietary funds.** Proprietary funds provide the same type of information found in the business-type activities reported in the government-wide financial statements, but in more detail.

Unrestricted net position of the enterprise funds at the end of the year amounted to \$4,551,202, a change of \$394,513 in comparison to the prior year.

Other factors concerning the finances of proprietary funds have already been addressed in the entity-wide discussion of business-type activities.

**E. GENERAL FUND BUDGETARY HIGHLIGHTS**

There were no differences between the original budget and the final amended budget.

**F. CAPITAL ASSET AND DEBT ADMINISTRATION**

**Capital assets.** Total investment in capital assets for governmental and business-type activities at year-end amounted to \$40,058,907 (net of accumulated depreciation). This investment in capital assets includes land, buildings and system, improvements, and machinery and equipment.

Major capital asset events during the current fiscal year included the following:

CIP Additions:	
Governmental:	
CIP Uncanoonuc Dam	\$ 242,314
CIP Main St. & Streetscape Road Improvements	\$ 72,922
Business-Type:	
Sewer Lines	\$ 312,358
Fixed Asset Additions:	
Pierce Enforcer Pumper	\$ 626,709
Two 2018 Tenco Dump Bodies w/Plow Packages	\$ 157,866
Mack P164T Tractor	\$ 139,649
2008 McCloukey 512R Trommel Screener	\$ 80,000

Additional information on capital assets can be found in the Notes to the Financial Statements.

**Long-term debt.** At the end of the current fiscal year, total bonded debt outstanding was \$2,906,237, all of which was backed by the full faith and credit of the government.

Additional information on long-term debt can be found in the Notes to the Financial Statements.

#### REQUESTS FOR INFORMATION

This financial report is designed to provide a general overview of the Town of Goffstown, New Hampshire's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to:

Office of Finance Director  
Town of Goffstown  
16 Main Street  
Goffstown, New Hampshire 03045



MELANSON HEATH  
ACCOUNTANTS + AUDITORS

121 River Front Drive  
Manchester, NH 03103  
(603) 669-6130  
melansonheath.com

Additional Offices:

Nashua, NH  
Andover, MA  
Greenfield, MA  
Ellsworth, ME

To the Select Board  
Town of Goffstown, New Hampshire

In planning and performing our audit of the basic financial statements of the Town of Goffstown, New Hampshire as of and for the year ended December 31, 2018, in accordance with auditing standards generally accepted in the United States of America, we considered the Town of Goffstown's internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town of Goffstown's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town of Goffstown's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

This communication is intended solely for the information and use of management, the Select Board, others within the organization, and is not intended to be, and should not be, used by anyone other than these specified parties.

*Melanson Heath*

January 24, 2020

**PRIOR YEAR RECOMMENDATIONS:****1. Re-establish General Ledger Reconciling Procedures****Prior Year Issue:**

When the Town converted its general ledger accounting system to Munis there were unanticipated complexities involving some of the general ledger accounts. As a result, we noted that some of the Town's normal general ledger reconciling procedures were delayed and/or made more difficult, resulting in delays in closing the year end accounting records and completing the annual audit.

**Current Year Status:**

Our current year testing found that while improvements were made during the year there were still accounts that were not reconciled at year end. Those accounts included tax deeded property, due to school district, withholding accounts, tax refunds payable, accounts payable, note payable to Manchester Water Works, road performance bonds, agency escrows accounts and encumbrances.

**Further Action Required:**

We continue to recommend the Town continue working to re-establish timely monthly general ledger reconciliations and year end reconciliations. This will result in more accurate interim financial reporting, and a timelier year end audit completion.

**Town's Response:**

The Finance Department agrees with the auditor's recommendation regarding the re-establishment of timely monthly general ledger reconciliations. During 2019, 75% of the Finance Department turned over, and while this does not directly affect the 2018 current year status, we have taken steps in 2019 to become timelier with reconciliations. Additionally, the Accountant now provides a reconciliation cover sheet that gets signed off by both the Accountant and the Finance Director each month.

**2. Prepare to Implement GASB 75 for OPEB****Prior Year Issue:**

In the prior year, we advised that beginning in 2018, the Town would be required to implement GASB Statement 75 *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*. GASB has taken the position that OPEB is a form of compensation and the liability/expense should be recognized while the employee provides service to the government.

Current Year Status:

In the current year, the Town has taken the necessary steps to discuss the requirements of GASB 75 with the actuary that has performed valuations to ensure that future reports will meet the reporting requirements. **We consider this issue to be resolved.**

CURRENT YEAR RECOMMENDATIONS:**3. Improve Capital Asset Accounting Procedures**

The Town maintains all records of capital assets on an electronic spreadsheet. As a result, the process required to maintain the data is complicated and requires certain revisions to formulas, to accurately reflect year-end balances. Additionally, the use of spreadsheets does not provide an adequate audit trail over changes to the records. We also noted that the Town does not have written procedures to capture all capital asset additions and deletions throughout the year.

We recommend that the Town consider implementing the fixed asset module from Munis, which was previously purchased, to maintain the historical cost and depreciation of all capital assets. We also recommend that the Town develop written procedures to capture the necessary data for capital assets additions and deletions that occur during the year. This will streamline and provide better internal control over existing assets, year-end closing, as well as all future acquisitions and calculations of annual depreciation.

Town's Response:

It was recommended that the Town implement the fixed asset module in Munis. The basic system is implemented, however we have continued to discover additional features that we are implementing to help make our process more accurate and less manual. The spreadsheets are currently kept as a cross reference, so that we may ensure our newer software setup is functioning as expected. We began utilizing the system more fully in 2018 and will continue to build a process to improve efficiencies in 2019 and beyond. We agree that the Town needs to develop a formal policy in relation to Capital Asset management.

**4. Document Oversight Over Journal Entries**

While testing the controls over journal entries, we found that journal entries were not being reviewed and/or approved by someone other than the individual initiating and posting the entry. This is an important monitoring control since unapproved journal entries can be used to circumvent existing accounting records.

We recommend that all journal entries be approved, and that the approval be clearly documented by someone other than the individual proposing and posting

the entries. The adherence to this procedure will reduce the likelihood of irregularities occurring.

Town's Response:

In 2019, we implemented a sign off process for adjusting journal entries, which utilize a cover sheet to summarize and explain the intent of the transaction. This cover sheet requires two signatures, one from the individual initiating the journal entry and one from the Finance Director after reviewing the information and supporting documentation. This process was used for all 2018 journal entries created in 2019 while reconciling a variety of accounts and making period 13 adjustments, and has been continued throughout 2019. We believe this new process satisfies the recommended oversight and feel this issue is now resolved.

**5. Prepare for GASB Statements 84 and 87**

GASB Statements 84 and 87 will apply to the Town in years 2019 and 2020, respectively. Statement 84 addresses Fiduciary Activities and may require change in how the Town accounts and reports these activities. Statement 87 addresses leases and significantly changes the accounting standards for leases and will now require various operating leases to be reported on the Town's balance sheets.

We recommend that the Finance Department prepare for these accounting changes by ensuring all other Departments are aware of the pending changes. The Finance Department should also consider updating its lease accounting policy to ensure all material leases are properly identified.

Town's Response:

The Town agrees with the recommendation and will plan accordingly to ensure compliance with the implementation of these new accounting standards.

# REVISED ESTIMATED REVENUES (MS-434)



New Hampshire  
Department of  
Revenue Administration

2019  
MS-434-R

## Revised Estimated Revenues Adjusted

### Goffstown

For the period beginning January 1, 2019 and ending December 31, 2019

*In accordance with RSA 21-J:35, the department is notifying you of the following changes in the estimated revenues used in computing the tax rate.*

Account	Source	Estimated Revenue	Change Amount	Estimated Revenue Adjusted
<b>Taxes</b>				
3120	Land Use Change Tax - General Fund	\$0	\$0	\$0
3180	Resident Tax	\$0	\$0	\$0
3185	Yield Tax	\$10,000	\$0	\$10,000
3186	Payment in Lieu of Taxes	\$0	\$0	\$0
3187	Excavation Tax	\$163	\$0	\$163
3189	Other Taxes	\$53,244	\$0	\$53,244
3190	Interest and Penalties on Delinquent Taxes	\$130,000	\$0	\$130,000
9991	Inventory Penalties	\$0	\$0	\$0
<b>Taxes Subtotal</b>		<b>\$193,407</b>	<b>\$0</b>	<b>\$193,407</b>
<b>Licenses, Permits, and Fees</b>				
3210	Business Licenses and Permits	\$5,500	\$0	\$5,500
3220	Motor Vehicle Permit Fees	\$3,250,000	\$0	\$3,250,000
3230	Building Permits	\$60,000	\$0	\$60,000
3290	Other Licenses, Permits, and Fees	\$29,750	\$0	\$29,750
3311-3319	From Federal Government	\$127,712	\$0	\$127,712
<b>Licenses, Permits, and Fees Subtotal</b>		<b>\$3,472,962</b>	<b>\$0</b>	<b>\$3,472,962</b>
<b>State Sources</b>				
3351	Shared Revenues	\$0	\$209,104	\$209,104
3352	Meals and Rooms Tax Distribution	\$914,022	(\$3,982)	\$910,040
3353	Highway Block Grant	\$434,233	\$5,879	\$440,112
3354	Water Pollution Grant	\$0	\$0	\$0
3355	Housing and Community Development	\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	\$0	\$0	\$0
3357	Flood Control Reimbursement	\$0	\$0	\$0
3359	Other (Including Railroad Tax)	\$24,680	\$0	\$24,680
3379	From Other Governments	\$224,370	\$0	\$224,370
<b>State Sources Subtotal</b>		<b>\$1,597,305</b>	<b>\$211,001</b>	<b>\$1,808,306</b>
<b>Charges for Services</b>				
3401-3406	Income from Departments	\$391,911	\$0	\$391,911
3409	Other Charges	\$0	\$0	\$0
<b>Charges for Services Subtotal</b>		<b>\$391,911</b>	<b>\$0</b>	<b>\$391,911</b>



New Hampshire  
Department of  
Revenue Administration

2019  
MS-434-R

### Revised Estimated Revenues Adjusted

Account	Source	Estimated Revenue	Change Amount	Estimated Revenue Adjusted
<b>Miscellaneous Revenues</b>				
3501	Sale of Municipal Property	\$1,000	\$0	\$1,000
3502	Interest on Investments	\$200,000	\$0	\$200,000
3503-3509	Other	\$329,000	\$0	\$329,000
<b>Miscellaneous Revenues Subtotal</b>		<b>\$530,000</b>	<b>\$0</b>	<b>\$530,000</b>
<b>Interfund Operating Transfers In</b>				
3912	From Special Revenue Funds	\$743,959	\$0	\$743,959
3913	From Capital Projects Funds	\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)	\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)	\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)	\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)	\$2,039,243	\$0	\$2,039,243
3914W	From Enterprise Funds: Water (Offset)	\$0	\$0	\$0
3915	From Capital Reserve Funds	\$0	\$0	\$0
3916	From Trust and Fiduciary Funds	\$81,000	\$0	\$81,000
3917	From Conservation Funds	\$0	\$0	\$0
<b>Interfund Operating Transfers In Subtotal</b>		<b>\$2,864,202</b>	<b>\$0</b>	<b>\$2,864,202</b>
<b>Other Financing Sources</b>				
3934	Proceeds from Long Term Bonds and Notes	\$0	\$0	\$0
<b>Other Financing Sources Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Revised Estimated Revenues and Credits</b>		<b>\$9,049,787</b>	<b>\$211,001</b>	<b>\$9,260,788</b>



New Hampshire  
Department of  
Revenue Administration

2019  
**MS-434-R**

**Revised Estimated Revenues Summary**

	Estimated	Change Amount	State Adjusted
<b>Subtotal of Revenues</b>	<b>\$9,049,787</b>	<b>\$211,001</b>	<b>\$9,260,788</b>
Unassigned Fund Balance (Unreserved)	\$0	\$7,832,109	\$7,832,109
(Less) Emergency Appropriations (RSA 32:11)	\$0	\$0	\$0
(Less) Voted from Fund Balance	\$1,502,253	\$0	\$1,502,253
(Less) Fund Balance to Reduce Taxes	\$0	\$0	\$0
Fund Balance Retained	(\$1,502,253)	\$7,832,109	\$6,329,856
<b>Total Revenues and Credits</b>	<b>\$10,552,040</b>	<b>\$211,001</b>	<b>\$10,763,041</b>
<b>Requested Overlay</b>	<b>\$0</b>	<b>\$40,000</b>	<b>\$40,000</b>

**Assessment Overview**

Total Appropriations	\$24,204,388
(Less) Total Revenues and Credits	\$10,763,041
<b>Net Assessment</b>	<b>\$13,441,347</b>

**Explanation of Adjustments**

Account	Reason for Adjustment	Warrant Number
3351	STATE REVENUE	
3352	STATE REVENUE	08
3353	STATE REVENUE	08

# 2019 TAX RATE CALCULATION



New Hampshire  
Department of  
Revenue  
Administration

**2019**  
**\$24.58**

## Tax Rate Breakdown Goffstown

Municipal Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Municipal	\$13,926,198	\$1,710,609,750	<b>\$8.14</b>
County	\$1,880,809	\$1,710,609,750	<b>\$1.10</b>
Local Education	\$22,719,375	\$1,710,609,750	<b>\$13.28</b>
State Education	\$3,362,641	\$1,634,025,050	<b>\$2.06</b>
<b>Total</b>	<b>\$41,889,023</b>		<b>\$24.58</b>

Village Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Goffstown Village	\$0	\$312,424,600	<b>\$0.00</b>
Grasmere Village Water	\$0	\$64,461,800	<b>\$0.00</b>
<b>Total</b>	<b>\$0</b>		<b>\$0.00</b>

Tax Commitment Calculation	
Total Municipal Tax Effort	\$41,889,023
War Service Credits	(\$453,750)
Village District Tax Effort	\$0
<b>Total Property Tax Commitment</b>	<b>\$41,435,273</b>

  
 James P. Gerry  
 Director of Municipal and Property Division  
 New Hampshire Department of Revenue Administration

10/22/2019

## Appropriations and Revenues

Municipal Accounting Overview		
Description	Appropriation	Revenue
Total Appropriation	\$24,204,388	
Net Revenues (Not Including Fund Balance)		(\$9,260,788)
Fund Balance Voted Surplus		(\$1,502,253)
Fund Balance to Reduce Taxes		\$0
War Service Credits	\$453,750	
Special Adjustment	\$0	
Actual Overlay Used	\$31,101	
<b>Net Required Local Tax Effort</b>	<b>\$13,926,198</b>	

County Apportionment		
Description	Appropriation	Revenue
Net County Apportionment	\$1,880,809	
<b>Net Required County Tax Effort</b>	<b>\$1,880,809</b>	

Education		
Description	Appropriation	Revenue
Net Local School Appropriations	\$33,738,926	
Net Cooperative School Appropriations	\$0	
Net Education Grant		(\$7,656,910)
Locally Retained State Education Tax		(\$3,362,641)
<b>Net Required Local Education Tax Effort</b>	<b>\$22,719,375</b>	
State Education Tax	\$3,362,641	
State Education Tax Not Retained	\$0	
<b>Net Required State Education Tax Effort</b>	<b>\$3,362,641</b>	

## Valuation

Municipal (MS-1)		
Description	Current Year	Prior Year
Total Assessment Valuation with Utilities	\$1,710,609,750	\$1,694,225,350
Total Assessment Valuation without Utilities	\$1,634,025,050	\$1,622,558,650
Commercial/Industrial Construction Exemption	\$0	\$0
Total Assessment Valuation with Utilities, Less Commercial/Industrial Construction Exemption	\$1,710,609,750	\$1,694,225,350
Village (MS-1V)		
Description	Current Year	
Goffstown Village	\$312,424,600	
Grasmere Village Water	\$64,461,800	

Goffstown

**Tax Commitment Verification**

<b>2019 Tax Commitment Verification - RSA 76:10 II</b>	
Description	Amount
Total Property Tax Commitment	\$41,435,273
1/2% Amount	\$207,176
Acceptable High	\$41,642,449
Acceptable Low	\$41,228,097

If the amount of your total warrant varies by more than 1/2%, the MS-1 form used to calculate the tax rate might not be correct. The tax rate will need to be recalculated. Contact your assessors immediately and call us at 603.230.5090 before you issue the bills. See RSA 76:10, II

<b>Commitment Amount</b>	
Less amount for any applicable Tax Increment Financing Districts (TIF)	
<b>Net amount after TIF adjustment</b>	

**Under penalties of perjury, I verify the amount above was the 2019 commitment amount on the property tax warrant.**

<b>Tax Collector/Deputy Signature:</b>	<b>Date:</b>
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**Requirements for Semi-Annual Billing**

**Pursuant to RSA 76:15-a**

76:15-a Semi-Annual Collection of Taxes in Certain Towns and Cities - I. Taxes shall be collected in the following manner in towns and cities which adopt the provisions of this section in the manner set out in RSA 76:15-b. A partial payment of the taxes assessed on April 1 in any tax year shall be computed by taking the prior year's assessed valuation times 1/2 of the previous year's tax rate; provided, however, that whenever it shall appear to the selectmen or assessors that certain individual properties have physically changed in valuation, they may use the current year's appraisal times 1/2 the previous year's tax rate to compute the partial payment.

Goffstown	Total Tax Rate	Semi-Annual Tax Rate
Total 2019 Tax Rate	\$24.58	\$12.29
Associated Villages		
Goffstown Village	\$0.00	\$0.00
Grasmere Village Water	\$0.00	\$0.00

**Fund Balance Retention**

<b>Enterprise Funds and Current Year Bonds</b>	<b>\$2,039,243</b>
<b>General Fund Operating Expenses</b>	<b>\$50,127,970</b>
<b>Final Overlay</b>	<b>\$31,101</b>

DRA has provided a reference range of fund balance retention amounts below. Please utilize these ranges in the determination of the adequacy of your municipality's unrestricted fund balance, as currently defined in GASB Statement 54. Retention amounts, as part of the municipality's stabilization fund policy [1], should be assessed dependent upon your governments own long-term forecasts and special circumstances. Please note that current best practices published by GFOA recommend, at a minimum, that "...general purpose governments, regardless of size, maintain unrestricted fund balance in their general fund of no less than two months of regular general fund operating revenues or regular general fund operating expenditures." [2],[3]

[1] The National Advisory Council on State and Local Budgeting (NACSLB), (1998), *Framework for Improved State and Local Government Budgeting: Recommended Budget Practices (4.1)*, pg. 17.  
 [2] Government Finance Officers Association (GFOA), (2015), *Best Practice: Fund Balance Guidelines for the General Fund*..  
 [3] Government Finance Officers Association (GFOA), (2011), *Best Practice: Replenishing General Fund Balance*.

2019 Fund Balance Retention Guidelines: Goffstown	
Description	Amount
<b>Current Amount Retained (12.63%)</b>	<b>\$6,329,856</b>
17% Retained <i>(Maximum Recommended)</i>	\$8,521,755
10% Retained	\$5,012,797
8% Retained	\$4,010,238
5% Retained <i>(Minimum Recommended)</i>	\$2,506,399

# TAX COLLECTOR REPORT (MS-61)

## Fiscal Year Ended December 31, 2019

<b>Debits</b>			
Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies
			2018
Property Taxes	3110		\$839,567.51
Land Use Change Taxes	3120		\$12,500.00
Yield Taxes	3185		\$397.64
Excavation Taxes	3187		
Other Taxes	3189		\$826,934.98
Property Tax Credit Balance		-\$88,456.00	
Other Tax or Charges Credit Balance			

Taxes Committed This Year	Account	Levy for Year of this Report	Prior Levies
			2018
Property Taxes	3110	\$41,460,071.43	
Land Use Change Taxes	3120	\$28,500.00	\$45,280.00
Yield Taxes	3185	\$3,560.15	\$5,032.29
Excavation Taxes	3187	\$162.46	
Other Taxes	3189	\$1,474,729.14	

Overpayment Refunds	Account	Levy for Year of this Report	Prior Levies
			2018
Property Taxes	3110	\$69,447.87	\$5,351.22
Land Use Change Taxes	3120		
Yield Taxes	3185		
Excavation Taxes	3187		
Other Taxes	3189		\$400.00
Interest and Penalties on Delinquent Taxes	3190	\$15,059.41	\$24,063.08

<b>Total Debits</b>		<b>\$42,963,074.46</b>	<b>\$1,759,526.72</b>
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# TAX COLLECTOR REPORT (MS-61) CONT.

## Fiscal Year Ended December 31, 2019

<b>Credits</b>			
Remitted to Treasurer	Account	Levy for Year of this Report	Prior Levies
			2018
Property Taxes	3110	\$40,358,218.36	\$624,294.44
Land Use Change Taxes	3120	\$11,500.00	\$26,080.00
Yield Taxes	3185	\$3,560.15	\$5,429.93
Interest (Include Lien Conversion)	3190	\$14,739.41	\$23,068.83
Penalties	3190	\$320.00	\$994.25
Excavation Taxes	3187	\$162.46	
Other Taxes	3189	\$1,262,249.69	\$777,352.65
Conversion to Lien (Principal Only)			\$284,099.36
Elderly Deferrals			\$2,780.70

Abatements Made	Account	Levy for Year of this Report	Prior Levies
			2018
Property Taxes	3110	\$2,904.62	\$2,655.74
Land Use Change Taxes	3120		
Yield Taxes	3185		
Excavation Taxes	3187		
Other Taxes	3189	\$432.27	\$12,770.82
Current Levy Deeded		\$223.68	

Uncollected Taxes - End of Year # 1080	Account	Levy for Year of this Report	Prior Levies
			2018
Property Taxes	3110	\$1,094,062.17	
Land Use Change Taxes	3120	\$17,000.00	
Yield Taxes	3185		
Excavation Taxes	3187		
Other Taxes	3189	\$216,090.61	
Property Tax Credit Balance		-\$14,345.53	
Other Tax or Charges Credit Balance		-\$4,043.43	

<b>Total Credits</b>		<b>\$42,963,074.46</b>	<b>\$1,759,526.72</b>
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**Summary of Tax Lien Accounts  
Fiscal Year Ended December 31, 2019**

<b>Summary of Debits</b>				
<b>Uncollected Taxes Beginning of Year</b>	<b>Last Year's Levy</b>	<b>Prior Levies (Please Specify Years)</b>		
		<b>2017</b>	<b>2016</b>	<b>15-14</b>
Unredeemed Liens Balance - Beginning of Year		\$208,373.96	\$119,200.14	\$17,375.52
Liens Executed During Fiscal Year	\$305,547.61			
Interest & Costs Collected (After Lien Execution)	\$10,269.58	\$20,431.51	\$46,973.57	\$1,107.38
Refunds	\$19.23			
<b>Total Debits</b>	<b>\$315,836.42</b>	<b>\$228,805.47</b>	<b>\$166,173.71</b>	<b>\$18,482.90</b>

<b>Summary of Credits</b>				
<b>Remitted to Treasurer</b>	<b>Last Year's Levy</b>	<b>Prior Levies (Please Specify Years)</b>		
		<b>2017</b>	<b>2016</b>	<b>15-14</b>
Redemptions	\$130,807.53	\$94,701.42	\$88,088.84	\$16,145.96
Interest & Costs Collected (After Lien Execution) #3190	\$10,269.58	\$20,431.51	\$46,973.57	\$1,107.38
Abatements of Unredeemed Liens				
Liens Deeded to Municipality	\$219.16	\$256.75	\$226.23	
Unredeemed Liens Balance - End of Year #1100	\$174,540.15	\$113,415.79	\$30,885.07	\$1,229.56
<b>Total Credits</b>	<b>\$315,836.42</b>	<b>\$228,805.47</b>	<b>\$166,173.71</b>	<b>\$18,482.90</b>

**2019 PROPERTY TAX YEAR: APRIL 1ST, 2019 THROUGH MARCH 31, 2020**

The Tax Department wishes to thank the taxpayers of Goffstown for all your cooperation in 2019. I am looking forward to serving you in the years to come.

Respectfully Submitted  
Stephanie Beaudoin, Tax Collector

# BALANCE SHEETS

## FUND 10, GENERAL FUND BALANCE SHEET Unaudited for Year Ended 12/31/19

### ASSETS

Cash	5,585,182.39
Petty Cash	1,900.00
Returned Checks Outstanding	1,736.20
Investments	14,297,794.58
Taxes Receivable	1,071,071.16
Tax Lien Receivable	339,027.86
Tax Deeded Property	26,410.92
Betterment Receivable	12,273.30
Betterment Liens Receivable	2,020.47
Accounts Receivable	41,374.80
Due From Other Funds	394,772.14
Due From Others	127,607.81
<b>Total Assets</b>	<b><u>21,901,171.63</u></b>

### LIABILITIES

Accounts Payable	1,348,046.13
Due To School District	9,782,016.00
Due To Others	10,241.59
Overpayments and prepayments of taxes	14,345.53
Deferred Revenues	2,066,394.95
Other Liabilities	230,550.80
LVDP Receipts Payable	160,639.61
<b>Total Liabilities</b>	<b><u>13,612,234.61</u></b>

### FUND BALANCE

Assigned (Reserved for Encumbrances)	1,507,069.58
Unassigned - Undesignated	6,781,867.44
<b>Total Fund Balance</b>	<b><u>8,288,937.02</u></b>

<b>Total Liabilities and Fund Balance</b>	<b><u><u>\$21,901,171.63</u></u></b>
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**FUND 20, FIRE/EMS SPECIAL REVENUE FUND**  
**BALANCE SHEET**  
 Unaudited for Year Ended 12/31/19

<b>ASSETS</b>	
Cash	513,961.87
Accounts Receivable	1,190,430.80
Due from Other Funds	-
<b>Total Assets</b>	<b><u>\$ 1,704,392.67</u></b>
<b>LIABILITIES</b>	
Accounts Payable	3,945.65
Due to Other Funds	59,866.60
Deferred Revenue-Comstar	1,188,306.96
<b>Total Liabilities</b>	<b><u>\$ 1,252,119.21</u></b>
<b>FUND BALANCE</b>	
Reserved for Encumbrances	229,101.00
Unassigned - Undesignated	223,172.46
<b>Total Fund Balance</b>	<b><u>452,273.46</u></b>
<b>Total Liabilities and Fund Balance</b>	<b><u>\$ 1,704,392.67</u></b>

**FUND 25, CONSERVATION FUND**  
**BALANCE SHEET**  
 Unaudited for Year Ended 12/31/19

<b>ASSETS</b>	
Cash	203,597.70
Due from General Fund	8,600.00
<b>Total Assets</b>	<b><u>\$ 212,197.70</u></b>
<b>LIABILITIES</b>	
Other Liabilities	-
<b>Total Liabilities</b>	<b><u>\$ -</u></b>
<b>FUND BALANCE</b>	
Reserved For Encumbrances	-
Unassigned - Undesignated	212,197.70
<b>Total Fund Balance</b>	<b><u>\$ 212,197.70</u></b>
<b>Total Liabilities and Fund Balance</b>	<b><u>\$ 212,197.70</u></b>

**FUND 40, PARKS & RECREATION**  
**REVOLVING FUND**  
**BALANCE SHEET**  
 Unaudited for Year Ended 12/31/19

<b>ASSETS</b>	
Cash	225,773.33
<b>Total Assets</b>	<b><u>\$ 225,773.33</u></b>
<b>LIABILITIES</b>	
Accounts Payable	45.00
Other Liabilities	25.00
<b>Total Liabilities</b>	<b><u>\$ 70.00</u></b>
<b>FUND BALANCE</b>	
Reserved For Encumbrances	-
Unassigned - Undesignated	225,703.33
<b>Total Fund Balance</b>	<b><u>\$ 225,703.33</u></b>
<b>Total Liabilities and Fund Balance</b>	<b><u>\$ 225,773.33</u></b>

**FUND 50, CABLE/GTV REVOLVING FUND****BALANCE SHEET**

Unaudited for Year Ended 12/31/19

**ASSETS**

Cash	86,321.48
<b>Total Assets</b>	<b><u>\$ 86,321.48</u></b>

**LIABILITIES**

Accounts Payable	3,384.98
Payroll Taxes Payable	-
Withholding NHRS	-
Accrued Payroll	-
<b>Total Liabilities</b>	<b><u>\$ 3,384.98</u></b>

**FUND BALANCE**

Unassigned - Undesignated	82,936.50
<b>Total Fund Balance</b>	<b><u>\$ 82,936.50</u></b>

<b>Total Liabilities and Fund Balance</b>	<b><u>\$ 86,321.48</u></b>
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**FUND 70, POLICE DETAIL REVOLVING FUND****BALANCE SHEET**

Unaudited for Year Ended 12/31/19

**ASSETS**

Cash	70,891.75
Accounts Receivable	3,423.00
<b>Total Assets</b>	<b><u>\$ 74,314.75</u></b>

**LIABILITIES**

Accounts Payable	291.50
Payroll Taxes Payable	-
Withholding-NHRS	-
<b>Total Liabilities</b>	<b><u>\$ 291.50</u></b>

**FUND BALANCE**

Unassigned - Undesignated	\$ 74,023.25
<b>Total Fund Balance</b>	<b><u>\$ 74,023.25</u></b>

<b>Total Liabilities and Fund Balance</b>	<b><u>\$ 74,314.75</u></b>
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# TREASURER'S REPORT

The following reports represent a summary of financial transactions administered through each of the Town's various funds, as compiled by the Finance Department and Town Treasurer.

## Unaudited for Year Ended December 31, 2019

### FUND 10, General Fund

#### Receipts:

Tax Collector- Property Taxes, Interest, Costs, and Other Taxes		41,422,949.54
Town Clerk- Motor Vehicle Permit Fees		3,369,529.77
Town Clerk- Other Fees		39,174.52
Community Development		103,893.12
Administration and Other Miscellaneous Revenues		532,153.75
Cable Franchise Fees		203,377.28
Transfers In from Other Funds		292,548.00
State of NH- Meals & Rooms Distribution		910,040.18
Library - Printing Monies and Other Misc Revenues		2,286.75
Police Department Revenues and Grants		349,980.04
Fire Department Revenues and Grants		41,591.52
State of NH- Highway Block Grant		439,451.04
Public Works Department Revenues and Grants		210,712.08
Transfer Station/Recycling Revenues and Grants		203,720.83
<b>Total Receipts</b>	<b>\$</b>	<b>47,302,408.42</b>

#### Disbursements:

Town Hall/Administration Dept 11		2,207,772.63
Insurance Dept 15		2,160,468.01
Police Dept 22		4,131,711.29
Fire Dept 33		2,057,832.18
Public Works Dept 44		4,542,483.12
Parks & Rec Dept 55		415,360.31
Library Dept 66		667,719.28
Debt Service Dept 77		234,605.08
CIP Dept 88		1,510,583.75
Special Warrant Articles (dept 99)		1,430,426.38
Payments to School District		25,145,020.00
Payments to County		1,880,809.00
<b>Total Cash Disbursements</b>	<b>\$</b>	<b>46,384,791.03</b>

#### Investment Balances as of December 31, 2019

Citizens Bank Investment account		13,586,942.67
TD Bank Money Market account		111,497.37
NH Public Deposit Investment Pool		599,439.70
<b>Total Investments</b>	<b>\$</b>	<b>14,297,879.74</b>

Respectfully submitted,  
Danielle Basora, Treasurer

**FUND 20, Fire/EMS Special Revenue Fund**

Unaudited for Year Ended 12/31/19

**Receipts:**

Revenues	542,918.13
Special Detail Revenues	10,437.75
<b>Total Receipts</b>	<b>\$ 553,355.88</b>

**Expenditures:**

Regular Wages PT	278,980.77
Special Detail Wages	4,536.00
FICA	17,195.50
Medicare	4,110.88
Retirement-Fire	316.85
Unemployment Comp.	448.00
Worker's Comp.	17,920.00
Clothing and Uniforms	2,495.15
Physical Exams	9,280.50
Training Expenses	15,846.98
Office Supplies	1,714.40
Operating Supplies	20,290.27
Postage	64.85
Turnouts	18.00
Computer Software	3,791.22
Telecommunications	1,804.36
Service Fees	27,815.53
Radios	-
Diesel Fuel	10,794.19
Fleet Maintenance	11,548.52
Equipment	13,741.28
Property Insurance	6,317.00
To General Fund	9,800.00
CIP - Machinery & Equipment	34,997.35
<b>Total Expenditures</b>	<b>\$ 493,827.60</b>

**FUND 25, Conservation Fund**

Unaudited for Year Ended 12/31/19

**Receipts:**

Current Use Change Tax	88,280.00
Interest on Investments	4,686.93
<b>Total Receipts</b>	<b>\$92,966.93</b>

**Expenditures:**

Contracted Services	-
Administrative Expenses	348.50
Land Acquisition	93,149.86
To General Fund	-
<b>Total Expenditures</b>	<b>\$191,832.58</b>

**FUND 40, Parks & Rec  
Revolving Fund**

Unaudited for Year Ended 12/31/19

**Receipts:**

Facility Rental	10,735.00
Other Revenues	70,718.00
<b>Total Receipts</b>	<b>\$81,453.00</b>

**Expenditures:**

Contracted Services	61,832.58
To General Fund	130,000.00
<b>Total Expenditures</b>	<b>\$191,832.58</b>

*Note: Article 22, passed at 2019 Town Meeting, authorized use of \$130,000 from this fund to be used towards the Sports Complex project.*

**FUND 50, Cable/GTV Revolving Fund**

Unaudited for Year Ended 12/31/19

**Receipts:**

Revenue	136,083.83
<b>Total Receipts</b>	<b>\$ 136,083.83</b>

**Expenditures:**

Regular Wages-FT	60,877.75
Regular Wages-PT	17,789.61
FICA	4,567.87
Medicare	1,068.29
Retirement	6,424.60
Unemployment Compensation	50.00
Workers Comp	591.00
Benefits	27,737.19
Employee Development	1,124.72
Travel Expenses	1,063.83
Postage	7.85
General Supplies and Materi	252.39
Furniture & Fixtures	249.99
Computers and Communcation	2,289.00
Computer Software	2,797.67
Advertising	210.29
Internet/Phone Access	5,970.95
Miscellaneous Expenses	699.50
Equipment	13,852.66
To General Fund	-
<b>Total Expenditures</b>	<b>\$ 147,625.16</b>

**FUND 70, Special Detail Revolving Fund**

Unaudited for Year Ended 12/31/19

**Receipts:**

Other Revenues	-
Special Detail revenues	141,909.78
<b>Total Receipts</b>	<b>\$ 141,909.78</b>

**Expenditures:**

Special Detail Wages	75,281.75
FICA	15.99
Medicare	1,364.33
Retirement-Police	20,687.75
Service Fees	11,291.25
Miscellaneous Expenses	47,202.20
To General Fund	-
<b>Total Expenditures</b>	<b>\$ 175,350.02</b>

*Note: In 2019, the Select Board authorized the Police Department to purchase a police cruiser using funds from the Police Detail Revolving Fund.*

# REPORT OF THE TRUSTEES OF THE TOWN OF GOFFSTOWN, NH DECEMBER 31, 2019

## REPORT OF THE TRUST FUNDS OF THE CITY OF GOFFSTOWN, NH ON DECEMBER 31, 2019 MS-9

DATE OF CREATION	NAME OF TRUST FUND	PURPOSE OF TRUST FUND	HOW INVESTED	%	PRINCIPAL				INCOME		FEES	EXPANDED DURING YEAR	BALANCE END YEAR	GRAND TOTAL OF PRINCIPAL & INCOME
					BALANCE BEGINNING YEAR	NEW FUNDS CREATED	CASH GAINS OR (LOSSES)	WITHDRAWALS	BALANCE END YEAR	BALANCE BEGINNING YEAR				
1897	Cemetery Trust Funds	Perpetual Care	Common TR Fd	6.66%	97,178.54		(108.59)		96,506.63	19,054.78	2,437.96		20,929.44	117,436.07
1897	Cemetery Fund	Perpetual Care	Common TR Fd	2.96%	43,133.98		(48.20)		42,855.75	13,740.95	1,082.12		14,529.04	57,428.79
1957	Unknown	Perpetual Care	Common TR Fd	0.12%	1,812.26		(2.03)		1,800.23	540.49	45.48		575.46	2,375.69
1957	Lovel Fund	Perpetual Care	Common TR Fd	0.06%	910.25		(1.02)		903.96	94.73	22.84		112.29	1,016.24
1957	Herman Koenig	Perpetual Care	Common TR Fd	0.06%	827.45		(0.92)		821.73	79.53	20.76		95.49	917.22
1957	Robert St. Pierre	Perpetual Care	Common TR Fd	0.03%	413.72		(0.46)		410.86	43.05	10.38		51.03	461.89
1957	Carla Cook	Perpetual Care	Common TR Fd	0.03%	413.72		(0.46)		410.86	43.05	10.38		51.03	461.89
1957	Edgar S. rods	Perpetual Care	Common TR Fd	0.11%	1,654.97		(1.85)		1,643.53	142.68	41.52		174.61	1,818.14
1957	Beverly Eaton	Perpetual Care	Common TR Fd	0.03%	380.63		(0.43)		378.00	41.22	9.55		48.56	426.56
1957	Lorenzo Bean	Perpetual Care	Common TR Fd	0.09%	1,241.21		(1.39)		1,232.63	112.90	31.14		126.84	1,369.47
1957	Emily Hardin	Perpetual Care	Common TR Fd	0.03%	413.72		(0.46)		410.86	43.05	10.38		51.03	461.89
1957	Joseph A. O'Connell	Perpetual Care	Common TR Fd	0.03%	413.72		(0.46)		410.86	43.05	10.38		51.03	461.89
1957	Joseph A. Smith	Perpetual Care	Common TR Fd	0.03%	428.98		(0.48)		426.01	40.54	10.76		48.81	474.83
1957	Mrs. Clarence Hunter	Perpetual Care	Common TR Fd	0.03%	428.98		(0.48)		426.01	40.54	10.76		48.81	474.83
1957	Joseph P. Smith	Perpetual Care	Common TR Fd	0.03%	428.23		(0.48)		425.27	34.00	10.74		42.27	467.54
1957	Mrs. Peter Boetsky	Perpetual Care	Common TR Fd	0.03%	428.98		(0.48)		426.01	40.54	10.76		48.81	474.83
1957	Christie Karanikas	Perpetual Care	Common TR Fd	0.05%	674.06		(0.75)		669.40	50.19	16.91		63.19	732.58
1957	Mrs. Francis O'Brian	Perpetual Care	Common TR Fd	0.09%	1,348.20		(1.51)		1,338.88	101.55	33.82		127.56	1,466.43
1957	Mrs. H. Duane Rowley	Perpetual Care	Common TR Fd	0.03%	428.98		(0.48)		426.01	40.54	10.76		48.81	474.83
1957	Elmer Nickerson	Perpetual Care	Common TR Fd	0.03%	428.98		(0.48)		426.01	40.54	10.76		48.81	474.83
1957	Stanie M. Gordon	Perpetual Care	Common TR Fd	0.05%	674.06		(0.75)		669.40	50.19	16.91		63.19	732.58
1957	Phur Bloom	Perpetual Care	Common TR Fd	0.03%	428.98		(0.48)		426.01	40.54	10.76		48.81	474.83
1957	Phyllis Hill	Perpetual Care	Common TR Fd	0.03%	428.98		(0.48)		426.01	40.54	10.76		48.81	474.83
1957	Albert W. Hill Jr.	Perpetual Care	Common TR Fd	0.01%	147.06		(0.16)		146.04	12.73	3.69		15.57	161.61
1957	Mrs. Carl Friberg	Perpetual Care	Common TR Fd	0.03%	428.23		(0.48)		425.72	40.48	10.76		48.75	474.52
1978	Harry E. Batty	Perpetual Care	Common TR Fd	0.03%	427.51		(0.48)		424.55	38.40	10.73		46.65	471.21
1978	Robert S. Harris	Perpetual Care	Common TR Fd	0.14%	2,083.51		(2.33)		2,069.11	187.85	52.27		228.04	2,297.15
1978	Mrs. Alan McKeman	Perpetual Care	Common TR Fd	0.05%	674.06		(0.75)		669.40	60.21	16.91		73.22	742.61
1978	Edith Colson Estate	Perpetual Care	Common TR Fd	0.04%	612.80		(0.68)		608.56	53.24	15.37		65.07	673.63
1978	Carl P. Barton	Perpetual Care	Common TR Fd	0.06%	857.90		(0.96)		851.97	74.75	21.52		91.30	943.28
1978	David L. Bourque	Perpetual Care	Common TR Fd	0.06%	857.90		(0.96)		851.97	74.75	21.52		91.30	943.28
1978	Howard a. Thayer	Perpetual Care	Common TR Fd	0.07%	1,041.79		(1.16)		1,034.58	95.06	26.14		115.16	1,149.73
1978	Joseph P. Goudreau	Perpetual Care	Common TR Fd	0.02%	285.10		(0.27)		283.41	21.52	6.15		26.25	289.66
1978	Donald O'Brien	Perpetual Care	Common TR Fd	0.03%	857.90		(0.96)		851.97	74.75	21.52		91.30	943.28
1979	Donis Parois	Perpetual Care	Common TR Fd	0.06%	857.90		(0.96)		851.97	74.75	21.52		91.30	943.28
1979	Hammon Woodbury Jr.	Perpetual Care	Common TR Fd	0.03%	490.21		(0.59)		486.82	36.72	12.30		46.17	532.99
1979	Arthur Baril	Perpetual Care	Common TR Fd	0.07%	1,041.79		(1.16)		1,034.59	90.10	26.14		110.19	1,144.78
1979	Mrs. Roy Durmer	Perpetual Care	Common TR Fd	0.06%	857.90		(0.96)		851.97	74.76	21.52		91.31	943.28
1979	Mrs. Bertrand Bourgault	Perpetual Care	Common TR Fd	0.05%	674.07		(0.75)		669.41	60.21	16.91		73.22	742.63
1979	Donald E. Hall	Perpetual Care	Common TR Fd	0.09%	1,348.20		(1.51)		1,338.88	120.93	33.82		146.94	1,485.82
1979	John Heffield Jr.	Perpetual Care	Common TR Fd	0.06%	857.90		(0.96)		851.97	74.76	21.52		91.31	943.28
1979	Clinton E. Smith	Perpetual Care	Common TR Fd	0.06%	857.90		(0.96)		851.97	74.76	21.52		91.31	943.28
1979	Luther M. Jackson	Perpetual Care	Common TR Fd	0.06%	857.90		(0.96)		851.97	74.76	21.52		91.31	943.28
1979	Mrs. Donagan Stevens	Perpetual Care	Common TR Fd	0.06%	857.90		(0.96)		851.97	74.76	21.52		91.31	943.28
1979	Joseph P. Goudreau	Perpetual Care	Common TR Fd	0.03%	718.22		(0.81)		717.56	60.63	28.06		76.36	1,018.22
1979	Joseph P. Goudreau	Perpetual Care	Common TR Fd	0.02%	245.10		(0.27)		243.41	20.42	6.15		26.15	269.56
1979	Mrs. Robert Beauchemin	Perpetual Care	Common TR Fd	0.05%	674.17		(0.75)		669.51	48.47	16.91		61.47	730.99
1980	Arthur Grant	Perpetual Care	Common TR Fd	0.06%	857.90		(0.96)		851.97	74.76	21.52		91.31	943.28

Prepared By Citizens Private Bank Trust  
2/20/2020

REPORT OF THE TRUST FUNDS OF THE CITY OF GOFFSTOWN, NH ON DECEMBER 31, 2019  
MS-9

DATE OF CREATION	NAME OF TRUST FUND	PURPOSE OF TRUST FUND	HOW INVESTED	%	PRINCIPAL				INCOME				BALANCE END YEAR	GRAND TOTAL OF PRINCIPAL & INCOME	
					BALANCE BEGINNING YEAR	NEW FUNDS CREATED	CASH GAINS OR (LOSSES)	WITHDRAWALS	FEES	BALANCE END YEAR	EXPENDED DURING YEAR	FEES			DURING YEAR AMOUNT
51	Peter Jenkins	Perpetual Care	Common TR Fd	0.05%	735.34		(0.82)		(4.26)	730.26	63.58	18.45		(4.26)	808.02
52	John Fletcher	Perpetual Care	Common TR Fd	0.05%	735.34		(0.82)		(4.26)	730.26	63.58	18.45		(4.26)	808.02
53	Mr. Philip Nautil	Perpetual Care	Common TR Fd	0.06%	674.09		(0.75)		(3.91)	669.42	60.23	16.91		(3.91)	732.24
54	John Hills	Perpetual Care	Common TR Fd	0.06%	857.90		(0.96)		(4.97)	851.97	74.75	21.52		(4.97)	943.28
55	Marvin Akery	Perpetual Care	Common TR Fd	0.06%	857.90		(0.96)		(4.97)	851.97	74.75	21.52		(4.97)	943.28
56	Albert Wakefield	Perpetual Care	Common TR Fd	0.05%	735.34		(0.82)		(4.26)	730.26	63.57	18.45		(4.26)	807.97
57	Margerie Stanyan	Perpetual Care	Common TR Fd	0.05%	735.34		(0.82)		(4.26)	730.26	63.58	18.45		(4.26)	808.02
58	Messour Koukalis	Perpetual Care	Common TR Fd	0.05%	735.34		(0.82)		(4.26)	730.26	63.58	18.45		(4.26)	808.02
59	John Parker	Perpetual Care	Common TR Fd	0.05%	735.34		(0.82)		(4.26)	730.26	63.58	18.45		(4.26)	808.02
60	John Parker	Perpetual Care	Common TR Fd	0.10%	1,470.76		(1.64)		(8.53)	1,462.23	104.78	36.90		(8.53)	1,593.74
61	William Goss	Perpetual Care	Common TR Fd	0.08%	1,225.61		(1.37)		(7.10)	1,218.51	88.49	30.75		(7.10)	1,329.27
62	Arol Charbonneau	Perpetual Care	Common TR Fd	0.02%	245.12		(0.27)		(1.42)	243.42	19.73	6.15		(1.42)	267.89
63	Alfred & Helen Duval	Perpetual Care	Common TR Fd	0.05%	735.34		(0.82)		(4.26)	730.26	63.59	18.45		(4.26)	808.03
64	Arol Charbonneau	Perpetual Care	Common TR Fd	0.03%	490.22		(0.55)		(2.84)	486.83	29.58	12.30		(2.84)	525.87
65	Pauline Emery	Perpetual Care	Common TR Fd	0.03%	367.68		(0.41)		(2.13)	365.14	28.22	9.22		(2.13)	400.45
66	Reid B. Hall	Perpetual Care	Common TR Fd	0.05%	735.34		(0.82)		(4.26)	730.26	61.79	18.45		(4.26)	806.23
67	Byron Rollins	Perpetual Care	Common TR Fd	0.05%	735.34		(0.82)		(4.26)	730.26	61.79	18.45		(4.26)	806.23
68	Diana R. Chase	Perpetual Care	Common TR Fd	0.05%	735.34		(0.82)		(4.26)	730.26	61.79	18.45		(4.26)	806.23
69	George E. Holden	Perpetual Care	Common TR Fd	0.03%	429.47		(0.48)		(2.49)	426.50	40.67	10.77		(2.49)	475.45
70	John D. Depillon	Perpetual Care	Common TR Fd	0.03%	429.47		(0.48)		(2.49)	426.50	40.67	10.77		(2.49)	475.45
71	Jill C. Depillon	Perpetual Care	Common TR Fd	0.12%	1,715.83		(1.92)		(9.95)	1,705.87	134.40	43.05		(9.95)	1,823.42
72	Raymond Beain	Perpetual Care	Common TR Fd	0.05%	674.09		(0.75)		(3.91)	669.42	60.23	16.91		(3.91)	732.24
73	Evelyn Bissonnette	Perpetual Care	Common TR Fd	0.11%	1,593.26		(1.78)		(9.24)	1,582.24	130.79	39.97		(9.24)	1,743.76
74	Ray Durmer	Perpetual Care	Common TR Fd	0.05%	735.34		(0.82)		(4.26)	730.26	61.79	18.45		(4.26)	806.23
75	Ethel C. Stone	Perpetual Care	Common TR Fd	0.03%	490.22		(0.55)		(2.84)	486.83	43.88	12.30		(2.84)	540.17
76	Jane Sherman	Perpetual Care	Common TR Fd	0.03%	367.68		(0.41)		(2.13)	365.14	36.26	9.22		(2.13)	408.49
77	Various Cemetary Fund	Perpetual Care	Common TR Fd	0.80%	11,705.19		(13.08)		(67.85)	11,624.25	3,814.32	293.65		(67.85)	15,664.38
78	Bessie Emery	Perpetual Care	Common TR Fd	4.10%	59,801.18		(66.83)		(346.65)	59,387.71	19,812.45	1,500.26		(346.64)	80,353.77
79	Ethel Graer	Perpetual Care	Common TR Fd	0.83%	12,125.59		(13.55)		(70.29)	12,041.76	1,899.71	304.20		(70.29)	14,175.38
80	S. Butterfield	Perpetual Care	Common TR Fd	2.47%	36,071.05		(40.31)		(209.09)	35,821.65	5,419.29	904.93		(209.09)	41,936.78
81	John Scales A/C	Perpetual Care	Common TR Fd	0.17%	2,451.52		(2.74)		(14.21)	2,434.38	244.22	61.50		(14.21)	2,725.88
82	John Scales Fund	Perpetual Care	Common TR Fd	0.17%	2,451.52		(2.74)		(14.21)	2,434.38	244.22	61.50		(14.21)	2,725.88
83	Fred A. Hamilton	Perpetual Care	Common TR Fd	0.03%	245.12		(0.31)		(1.42)	243.42	20.61	6.15		(1.42)	268.98
84	Kenneth Harlow	Perpetual Care	Common TR Fd	0.05%	735.39		(0.82)		(4.26)	730.30	61.82	18.45		(4.26)	806.31
85	Gerald McNeil	Perpetual Care	Common TR Fd	0.12%	1,715.27		(1.92)		(9.95)	1,704.10	138.17	43.05		(9.95)	1,875.38
86	Mrs. R. H. Rogers	Perpetual Care	Common TR Fd	0.08%	1,101.23		(1.23)		(6.38)	1,093.61	91.23	27.63		(6.38)	1,206.09
87	Robert Wilke, Sr.	Perpetual Care	Common TR Fd	0.05%	735.39		(0.82)		(4.26)	730.30	61.82	18.45		(4.26)	806.31
88	Henry Wagner	Perpetual Care	Common TR Fd	0.06%	919.23		(1.03)		(5.33)	912.88	79.04	23.06		(5.33)	1,009.45
89	Mrs. John Scamton	Perpetual Care	Common TR Fd	0.05%	735.39		(0.82)		(4.26)	730.46	61.83	18.45		(4.26)	806.48
90	Virginia Boulet	Perpetual Care	Common TR Fd	0.05%	426.42		(0.48)		(2.47)	423.47	61.82	18.45		(2.47)	486.16
91	Lestley/Yvonne Fellows	Perpetual Care	Common TR Fd	0.03%	1,401.22		(1.57)		(8.12)	1,391.53	35.15	10.70		(8.12)	1,511.69
92	Mrs. Richard Knie	Perpetual Care	Common TR Fd	0.10%	973.54		(1.02)		(5.30)	967.24	113.13	35.15		(5.30)	1,115.69
93	William P. McKame	Perpetual Care	Common TR Fd	0.06%	731.09		(0.82)		(4.26)	726.04	61.82	18.45		(4.26)	806.31
94	Gloria P. McKame	Perpetual Care	Common TR Fd	0.05%	731.09		(0.82)		(4.26)	726.04	61.82	18.45		(4.26)	806.31
95	Luonzo J. Perry	Perpetual Care	Common TR Fd	0.03%	365.53		(0.41)		(2.12)	363.00	43.78	9.17		(2.12)	413.84
96	Wilfred S. Whittier	Perpetual Care	Common TR Fd	0.09%	1,376.86		(1.54)		(7.98)	1,367.34	113.89	34.54		(7.98)	1,507.79
97	Julian Vanoudehower	Perpetual Care	Common TR Fd	0.06%	913.84		(1.02)		(5.30)	907.52	93.80	22.93		(5.30)	1,018.95
98	Mrs. John Lovren	Perpetual Care	Common TR Fd	0.03%	426.53		(0.48)		(2.47)	423.58	39.94	10.70		(2.47)	481.74
99	Albert Gilbert	Perpetual Care	Common TR Fd	0.06%	913.84		(1.02)		(5.30)	907.52	93.80	22.93		(5.30)	1,018.95
100	J & P. Goudeault	Perpetual Care	Common TR Fd	0.06%	913.84		(1.02)		(5.30)	907.52	93.80	22.93		(5.30)	1,018.95
101	Cemetary Fund	Perpetual Care	Common TR Fd	0.32%	4,675.10		(5.22)		(27.10)	4,642.78	1,380.90	117.29		(27.10)	6,113.86

Prepared By Citizens Private Bank Trust  
2/20/2020

REPORT OF THE TRUST FUNDS OF THE CITY OF GOFFSTOWN, NH ON DECEMBER 31, 2019  
MS-9

DATE OF CREATION	NAME OF TRUST FUND	PURPOSE OF TRUST FUND	HOW INVESTED	%	PRINCIPAL				INCOME				BALANCE END YEAR	GRAND TOTAL OF PRINCIPAL & INCOME	
					BALANCE BEGINNING YEAR	NEW FUNDS CREATED	CASH GAINS OR (LOSSES)	WITHDRAWALS	FEES	BALANCE END YEAR	BALANCE BEGINNING YEAR	DURING YEAR AMOUNT			EXPENDED DURING YEAR
103	1993 K. Holler/Westlawn Cemetery	Perpetual Care	Common TR Fd.	8.02%	116,994.92	(130.74)	(678.19)	0.00	(3,072.93)	526,451.03	100,576.18	0.00	(3,072.88)	110,802.56	637,253.59
104	1952 Cemetery Fund	Perpetual Care	Common TR Fd.	1.77%	25,759.34	(28.78)	(149.32)		(149.32)	25,581.24	4,926.90	2,935.10	(678.18)	7,183.82	123,369.82
105	1955 Cemetery Fund	Perpetual Care	Common TR Fd.	0.71%	10,330.05	(11.54)	(59.88)		(59.88)	10,258.62	8,393.83	646.24	(149.32)	8,890.75	34,471.98
106	unknown Ethel Greer Fund	Perpetual Care	Common TR Fd.	0.09%	1,317.38	(1.47)	(7.64)		(7.64)	1,308.27	3,520.63	259.15	(7.64)	3,719.91	13,978.53
107	107 Cemetery Fund	Perpetual Care	Common TR Fd.	0.03%	372.43	(0.42)	(369.85)		(369.85)	369.85	91.11	9.34	(2.16)	98.29	1,496.17
108	1955 Cemetery Fund	Perpetual Care	Common TR Fd.	2.39%	34,864.54	(38.96)	(202.10)		(202.10)	34,623.48	11,230.62	874.66	(202.10)	11,903.19	46,526.67
	<b>Total Cemetery Funds</b>				<b>530,116.34</b>	<b>0.00</b>	<b>(592.38)</b>	<b>0.00</b>	<b>(3,072.93)</b>	<b>526,451.03</b>	<b>100,576.18</b>	<b>13,299.26</b>	<b>(3,072.88)</b>	<b>110,802.56</b>	<b>637,253.59</b>
115	1984 Flower Funds	Flowers	Common TR Fd.	0.10%	1,470.74	(1.64)	(8.53)		(8.53)	1,460.58	412.53	36.90	(8.53)	410.90	1,871.48
116	unknown Cemetery Flower Fund	Flowers	Common TR Fd.	0.86%	12,605.04	(14.09)	(73.07)		(73.07)	12,517.89	3,095.21	316.23	(73.07)	3,338.37	15,856.26
117	6/15/1905 K. Holler Flower Fund	Flowers	Common TR Fd.	0.07%	1,019.35	(1.14)	(5.91)		(5.91)	1,012.31	745.14	52.29	(5.91)	(790.47)	221.84
118	6/17/1905 Marion S. Foss Fund	Flowers	Common TR Fd.	0.14%	2,084.38	(2.33)	(12.08)		(12.08)	2,069.97	336.47	52.29	(12.08)	351.68	2,421.65
119	6/9/1905 Woodson/Greer Flower Fund	Flowers	Common TR Fd.	0.16%	2,316.37	(2.59)	(13.43)		(13.43)	2,300.35	1,799.56	58.11	(13.43)	1,814.24	4,114.60
120	1983 Roy Durmer Fund	Flowers	Common TR Fd.	0.05%	735.34	(0.82)	(4.26)		(4.26)	730.26	132.83	18.45	(4.26)	107.02	837.28
121	1983 Verna Bartlett Fund	Flowers	Common TR Fd.	0.03%	490.22	(0.55)	(2.84)		(2.84)	486.83	41.47	12.30	(2.84)	25.93	512.76
122	1983 Ethel Colley Stone Fund	Flowers	Common TR Fd.	0.03%	490.22	(0.55)	(2.84)		(2.84)	486.83	41.47	12.30	(2.84)	25.93	512.76
123	1996 M/M Clayton Sargent Fund	Flowers	Common TR Fd.	0.07%	1,042.19	(1.16)	(6.04)		(6.04)	1,034.98	101.47	26.15	(6.04)	111.57	1,146.56
124	unknown Ethel Greer Gravesstone Fund	Flowers	Common TR Fd.	0.02%	245.12	(0.27)	(1.42)		(1.42)	243.42	169.23	6.15	(1.42)	173.96	417.38
125	1989 Estate of Mrs. Westlawn Cemetery	Flowers	Common TR Fd.	0.07%	1,087.31	(1.21)	(6.30)		(6.30)	1,079.60	85.44	19.27	(6.30)	123.26	676.99
126	1989 Albert Waterfield Flower Fund	Flowers	Common TR Fd.	0.07%	1,087.31	(1.21)	(6.30)		(6.30)	1,079.60	132.09	27.27	(6.30)	139.73	1,202.99
127	1989 William Parker Flower Fund	Flowers	Common TR Fd.	0.07%	1,087.31	(1.21)	(6.30)		(6.30)	1,079.60	158.76	27.27	(6.30)	139.73	1,202.99
128	1989 William Parker Flower Fund	Flowers	Common TR Fd.	0.07%	1,087.31	(1.21)	(6.30)		(6.30)	1,079.60	158.76	27.27	(6.30)	139.73	1,202.99
129	1997 J. Robert Merrill Flower Fund	Flowers	Common TR Fd.	0.07%	1,030.43	(1.15)	(5.97)		(5.97)	1,023.30	160.13	25.85	(5.97)	180.01	1,203.31
130	1999 Robert Merrill Flower Fund	Flowers	Common TR Fd.	0.07%	951.60	(1.06)	(5.52)		(5.52)	945.02	95.99	23.87	(5.52)	104.35	1,049.37
150	2005 Philbrick/Ellison Family	Westlawn	Common TR Fd.	0.59%	8,537.50	(9.54)	(49.49)		(49.49)	8,478.57	1,458.19	214.19	(49.49)	1,492.89	9,971.46
	<b>Total Flower Funds</b>				<b>36,932.26</b>	<b>0.00</b>	<b>(41.27)</b>	<b>0.00</b>	<b>(214.09)</b>	<b>36,676.91</b>	<b>7,547.06</b>	<b>926.54</b>	<b>(214.08)</b>	<b>7,739.51</b>	<b>44,416.42</b>
109	1997 Library Improvement Fund	Improvements	Common TR Fd.	0.07%	1,026.35	(1.15)	(5.95)		(5.95)	1,019.26	101.83	25.75	(5.95)	121.63	1,140.89
110	1910 Library Fund	Books	Common TR Fd.	0.63%	9,116.44	(10.16)	(53.21)		(53.21)	9,053.07	295.35	220.31	(53.21)	171.97	9,293.97
111	1932 Goodwin Hazeltine, Knox Tibbert & Co. Books	Books	Common TR Fd.	0.60%	8,778.43	(9.81)	(50.89)		(50.89)	8,717.73	272.78	220.23	(50.89)	169.34	8,887.07
112	1933 T. Butterfield Fund	Books	Common TR Fd.	0.17%	2,451.18	(2.74)	(14.21)		(14.21)	2,434.23	76.16	61.49	(14.21)	47.29	2,481.52
113	unknown Ethel Greer Fund	Books	Common TR Fd.	0.09%	1,372.12	(1.47)	(7.63)		(7.63)	1,308.01	40.93	33.04	(7.63)	25.40	1,333.41
114	unknown Trust Fund	Books	Common TR Fd.	0.03%	372.40	(0.42)	(2.16)		(2.16)	369.82	11.57	9.34	(2.16)	7.18	377.01
155	2007 Elizabeth Merrill	Childrens Library	Common TR Fd.	0.00%	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00
	<b>Total Library Funds</b>				<b>23,125.58</b>	<b>0.00</b>	<b>(25.84)</b>	<b>0.00</b>	<b>(134.05)</b>	<b>22,965.69</b>	<b>788.51</b>	<b>580.16</b>	<b>(134.05)</b>	<b>547.93</b>	<b>23,513.62</b>
131	1992 Paul Lemery	Scholarship Funds	Common TR Fd.	1.65%	9,437.15	(10.55)	(54.70)		(54.70)	9,371.90	227.83	286.75	(54.70)	209.88	9,581.78
132	1992 Paul Lemery	Scholarship Funds	Common TR Fd.	1.65%	22,497.61	(25.37)	(134.20)		(134.20)	22,347.94	541.12	500.00	(134.20)	516.92	22,864.86
137	1996 Knott's Hill Fund	Scholarship Funds	Common TR Fd.	0.11%	1,441.88	(1.83)	(9.51)		(9.51)	1,429.72	648.55	94.11	(9.51)	640.31	2,074.58
148	2003 William Marston Scholarship Fund	Scholarship Funds	Common TR Fd.	0.75%	10,891.18	(12.17)	(63.13)		(63.13)	10,816.18	236.98	220.00	(63.13)	247.08	11,063.26
149	2004 R.S. Watt Scholarship Fund (1)	Scholarship Funds	Common TR Fd.	1.17%	17,075.19	(19.08)	(98.98)		(98.98)	16,957.13	354.39	428.37	(98.98)	433.79	17,390.92
151	2005 Sandra A. Ellison Trust	Scholarship Funds	Common TR Fd.	37.21%	542,913.54	(606.46)	(3,147.11)		(3,147.11)	539,159.75	12,709.26	13,620.31	(3,147.11)	17,182.51	556,342.25
2014	Greg Coulon Scholarship	Scholarship Funds	Common TR Fd.	0.27%	3,952.33	(4.42)	(22.91)		(22.91)	3,929.01	75.41	99.15	(22.91)	(22.91)	5,296.84
2016	Lockwood Family Scholarship	Scholarship Funds	Common TR Fd.	0.42%	6,083.24	(6.80)	(35.26)		(35.26)	6,041.18	152.61	0.00	(35.26)	(37.10)	2,330.87
2019	Hesser College Alumni Scholarship	Scholarship Funds	Common TR Fd.	0.00%	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	(500.00)	6,997.61
2017	Lindsay Paradis Scholarship	Scholarship Funds	Common TR Fd.	0.68%	9,901.41	(11.06)	(57.40)		(57.40)	9,832.95	165.87	248.40	(57.40)	(143.12)	9,689.83

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2/20/2020

**REPORT OF THE TRUST FUNDS OF THE CITY OF GOFFSTOWN, NH ON DECEMBER 31, 2019  
MS-9**

DATE OF CREATION	NAME OF TRUST FUND	PURPOSE OF TRUST FUND	HOW INVESTED	%	PRINCIPAL					INCOME					BALANCE END YEAR	FEES	EXPENDED DURING YEAR	GRAND TOTAL OF PRINCIPAL & INCOME
					BALANCE BEGINNING YEAR	NEW FUNDS CREATED	CASH GAINS OR (LOSSES)	WITHDRAWALS	FEES	BALANCE END YEAR	BALANCE BEGINNING YEAR	DURING YEAR AMOUNT	EXPENDED DURING YEAR					
	<b>Total Scholarship Funds</b>				<b>624,014.70</b>	<b>9,797.61</b>	<b>(697.31)</b>	<b>0.00</b>	<b>(3,617.23)</b>	<b>629,497.77</b>	<b>11,411.78</b>	<b>15,654.93</b>	<b>(9,400.00)</b>	<b>(3,617.18)</b>	<b>14,049.53</b>	<b>643,547.31</b>		
133	Various Funds			0.08%														
134	W. Richards Fund	Common TR Fd.		2.02%	1,225.58		(1.37)		(7.10)	1,211.11	687.17	30.75	(7.10)	710.81	1,927.92			
135	W. Richards Fund	Common TR Fd.		0.00%	29,414.44		(32.87)		(170.51)	29,211.06	492.76	737.93	(170.50)	567.43	29,778.49			
136	W. Richards Fund	Common TR Fd.		0.00%	41,694.69		(45.30)	(42,613.59)	0.00	790.26	698.49	265.71	0.00	964.20	0.00			
137	Tricentennial Fund	Common TR Fd.		0.05%	795.87		(0.69)		(4.61)	790.36	1,569.95	194.71	(4.61)	1,565.30	2,375.67			
138	Trust for Future Trust	Common TR Fd.		0.03%	372.40		(0.42)		(2.16)	369.82	9.34	9.34	(2.16)	128.08	497.91			
140	Trust Fund	Common TR Fd.		0.66%	9,684.48		(10.82)		(56.14)	9,617.72	164.24	242.96	(56.14)	351.06	9,968.78			
143	Goffstown Main Street Program Trust Fund	Common TR Fd.		0.00%	0.00		0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00			
158	GHS Class of 2019 Contingency Fund	Common TR Fd.		0.00%	(41,238.43)		0.00		0.00	(41,238.43)	133.04	(0.00)	0.00	133.04	0.00			
159		Common TR Fd.		0.00%			0.00		0.00		42,723.34	(0.00)	(1,484.91)	41,238.43	0.00			
	<b>Total Various Funds</b>				<b>41,949.23</b>	<b>0.00</b>	<b>(91.67)</b>	<b>(42,613.59)</b>	<b>(240.52)</b>	<b>(996.55)</b>	<b>46,589.88</b>	<b>1,306.66</b>	<b>(1,977.67)</b>	<b>(240.52)</b>	<b>45,678.36</b>	<b>44,681.81</b>		
144	Mildred Stark Funds			9.27%														
145	Mildred Stark Fund	Common TR Fd.		0.00%	135,209.31		(151.09)		(783.77)	134,774.45	33,251.70	3,392.05	(783.76)	35,859.99	170,134.44			
146	H.S. Library Fund	Common TR Fd.		2.02%	29,414.42		(32.87)		(170.51)	29,211.05	2,918.19	737.93	(170.50)	3,485.62	32,696.67			
147	H.S. Scholarship Fund	Common TR Fd.		2.02%	29,414.42		(32.87)		(170.51)	29,211.05	785.71	737.93	(170.50)	853.14	30,064.19			
	<b>Total Mildred Stark Funds</b>				<b>194,029.08</b>	<b>0.00</b>	<b>(216.90)</b>	<b>0.00</b>	<b>(1,125.14)</b>	<b>192,757.05</b>	<b>36,966.19</b>	<b>4,869.45</b>	<b>(1,125.12)</b>	<b>40,210.52</b>	<b>232,967.56</b>			
138	Grasmere Town Hill Restoration Fund (2)	Restoration		0.64%	9,343.76		(10.44)		(54.16)	9,279.15	2,475.80	234.41	(54.16)	2,656.05	11,935.20			
	<b>TOTAL COMMON TRUST FUND</b>			<b>100.00%</b>	<b>1,459,580.95</b>	<b>9,797.61</b>	<b>(1,675.81)</b>	<b>(42,613.59)</b>	<b>(8,458.12)</b>	<b>1,416,631.04</b>	<b>206,355.40</b>	<b>36,871.40</b>	<b>(13,084.36)</b>	<b>(8,457.99)</b>	<b>221,684.45</b>	<b>1,638,315.49</b>		
152	Capital Reserve Funds																	
2003	Conservation Capital	NHPDIP			180,617.37					180,617.37	6,465.44	4,061.63		10,527.07	191,144.44			
2005	Grasmere Town Hill	NHPDIP			65,886.20					65,886.20	2,468.88	2,895.69		5,364.57	171,330.77			
2006	Bartlett Elementary School	NHPDIP			0.00					0.00	(0.00)	(0.00)		(0.00)	0.00			
2007	Fire Equipment	NHPDIP			391,388.69					442,164.69	13,650.34	9,438.47		23,088.81	465,253.50			
2008	Land Acquisition	NHPDIP			360,000.00					458,500.00	5,725.39	9,328.03		15,053.42	473,553.42			
2017	Bartlett	NHPDIP			0.00					7,577.44	0.00	106.95		106.95	7,684.39			
2019	Goffstown School District - Facilities	NHPDIP			0.00					200,000.00	0.00	791.69		791.69	200,791.69			
	<b>TOTAL CAPITAL RESERVE FUNDS</b>				<b>997,892.26</b>	<b>507,657.44</b>	<b>0.00</b>	<b>(50,724.00)</b>	<b>0.00</b>	<b>1,454,825.70</b>	<b>28,310.05</b>	<b>26,622.46</b>	<b>0.00</b>	<b>54,932.51</b>	<b>1,509,758.21</b>			
	<b>TOTAL ALL FUNDS</b>				<b>2,457,473.21</b>	<b>517,855.05</b>	<b>(1,675.81)</b>	<b>(93,337.59)</b>	<b>(8,458.12)</b>	<b>2,871,456.74</b>	<b>234,665.45</b>	<b>63,493.86</b>	<b>(13,084.36)</b>	<b>(8,457.99)</b>	<b>276,616.96</b>	<b>3,148,073.70</b>		

Prepared By Citizens Private Bank Trust  
2/20/2020



REPORT OF THE TRUST FUNDS OF THE TOWN OF GOFFSTOWN, N.H. FOR YEAR ENDING ON DECEMBER 31, 2019  
MS-10

NUMBER OF SHARES	DESCRIPTION OF INVESTMENT	INCOME										GRAND TOTAL		UNREALIZED GAIN/LOSS	BEGINNING YEAR FAIR MARKET VALUE	END OF YEAR FAIR MARKET VALUE		
		**HOW INVESTED**					**PRINCIPAL**					PRINCIPAL & INCOME END OF YEAR	PRINCIPAL & INCOME YEAR					
		BALANCE BEGINNING YEAR	PURCHASES	PROCEEDS FROM SALES	GAINS/LOSSES FROM SALES	BALANCE END YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR	BALANCE END YEAR	PRINCIPAL & INCOME YEAR	PRINCIPAL & INCOME YEAR			
180	Nike Inc Class B	10,536.18	3,145.10			13,681.28	139.70	(139.70)	0.00	0.00	0.00	0.00	13,681.28	13,681.28	4,711.10	18,236.90		
110	Onok Inc	0.00	8,048.42			8,048.42	0.00	0.00	0.00	0.00	0.00	0.00	8,048.42	8,048.42	2,752.8	8,323.70		
110	Phizer Holdings Inc	12,860.07	3,710.62			16,570.69	390.97	(390.97)	0.00	0.00	0.00	0.00	16,570.69	16,570.69	2,880.90	15,033.70		
0	Phizer Inc	8,882.66		7,435.77	(1,446.89)	7,435.77	221.40	(221.40)	0.00	0.00	0.00	0.00	7,435.77	7,435.77	(1,512.48)	0.00		
100	Phillis Inc	0.00	10,259.42			10,259.42	189.00	(189.00)	0.00	0.00	0.00	0.00	10,259.42	10,259.42	881.58	11,141.00		
0	PNC Financial Services Group	10,451.35		7,875.20	(2,576.15)	7,875.20	61.75	(61.75)	0.00	0.00	0.00	0.00	7,875.20	7,875.20	276.05	8,151.25		
110	Progressive Corp Ohio	7,010.20				7,010.20	309.54	(309.54)	0.00	0.00	0.00	0.00	7,010.20	7,010.20	1,326.60	7,962.90		
0	SAP Global Inc Com	9,542.50		10,274.58	732.08	20,317.08	28.50	(28.50)	0.00	0.00	0.00	0.00	20,317.08	20,317.08	1,777.58	22,094.66		
100	Starbucks Corp	0.00	6,676.26			6,676.26	47.50	(47.50)	0.00	0.00	0.00	0.00	6,676.26	6,676.26	2,050.14	8,726.40		
0	Spice Corp	7,257.59				7,257.59	57.20	(57.20)	0.00	0.00	0.00	0.00	7,257.59	7,257.59	1,101.19	7,767.70		
100	Target Corp	5,714.25		5,902.32	188.07	11,616.57	37.05	(37.05)	0.00	0.00	0.00	0.00	11,616.57	11,616.57	592.70	12,209.27		
115	Texas Instruments Inc	8,759.09				8,759.09	260.00	(260.00)	0.00	0.00	0.00	0.00	8,759.09	8,759.09	6,212.00	14,971.09		
52	Thermo Fisher Scientific Inc	8,477.65	3,411.59			11,889.24	34.16	(34.16)	0.00	0.00	0.00	0.00	11,889.24	11,889.24	3,885.85	15,775.09		
75	United Pacific Corp	11,296.20				11,296.20	277.50	(277.50)	0.00	0.00	0.00	0.00	11,296.20	11,296.20	3,192.00	14,488.20		
85	United Airlines Holdings Inc	0.00	7,800.73			7,800.73	0.00	0.00	0.00	0.00	0.00	0.00	7,800.73	7,800.73	0.00	7,800.73		
100	United Therapies Inc	16,034.90	11,519.62			27,554.52	289.80	(289.80)	0.00	0.00	0.00	0.00	27,554.52	27,554.52	3,400.20	30,954.72		
0	Valero Energy Corp New	10,341.10		9,210.83	(1,130.27)	9,210.83	99.00	(99.00)	0.00	0.00	0.00	0.00	9,210.83	9,210.83	964.30	10,175.13		
225	Verizon Communications	9,330.48	2,249.01			11,579.49	472.76	(472.76)	0.00	0.00	0.00	0.00	11,579.49	11,579.49	1,665.29	13,244.78		
0	Viacom	0.00	0.00			0.00	200.00	(200.00)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
223	ViacomCBS Inc	11,676.45	10,701.16			22,377.61	176.00	(176.00)	0.00	0.00	0.00	0.00	22,377.61	22,377.61	(1,319.41)	21,058.20		
95	Visa Inc	12,929.27		22.44	(6.08)	12,945.63	99.75	(99.75)	0.00	0.00	0.00	0.00	12,945.63	12,945.63	5,316.20	18,261.83		
85	Walt Disney Co	18,546.40		4,078.49	705.64	23,331.33	176.00	(176.00)	0.00	0.00	0.00	0.00	23,331.33	23,331.33	3,782.29	27,113.62		
180	Waste Management Inc	7,711.20				7,711.20	184.52	(184.52)	0.00	0.00	0.00	0.00	7,711.20	7,711.20	2,447.30	10,158.50		
90	Waste MGMT Inc Del	9,448.80		10,876.20	1,427.40	20,325.00	0.00	0.00	0.00	0.00	0.00	0.00	20,325.00	20,325.00	3,400.20	23,725.20		
0	Yum Brands	0.00				0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(154.20)	0.00		
<b>Government Bonds</b>																		
50,000	US Treas Note 1.375% 1/31/21	49,691.41				49,691.41	687.50	(687.50)	0.00	0.00	0.00	0.00	49,691.41	49,691.41	1,008.00	50,699.41		
50,000	US Treas Note 1.375% 6/30/23	49,945.31				49,945.31	687.50	(687.50)	0.00	0.00	0.00	0.00	49,945.31	49,945.31	1,999.00	51,944.31		
50,000	US Treas Note 1.500% 5/31/20	49,531.25				49,531.25	500.00	(500.00)	0.00	0.00	0.00	0.00	49,531.25	49,531.25	1,455.00	50,986.25		
50,000	US Treas Note 2.000% 10/31/21	49,888.67				49,888.67	1,000.00	(1,000.00)	0.00	0.00	0.00	0.00	49,888.67	49,888.67	1,015.50	50,904.17		
50,000	US Treas Note 2.250% 11/15/24	52,980.47				52,980.47	1,125.00	(1,125.00)	0.00	0.00	0.00	0.00	52,980.47	52,980.47	2,172.00	55,152.47		
25,000	US Treas Note 3.000% 10/31/25	24,824.22				24,824.22	750.00	(750.00)	0.00	0.00	0.00	0.00	24,824.22	24,824.22	1,072.25	25,896.47		
0	US Treas Note 3.000% 10/31/25	0.00				0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
25,000	US Treas Note 2.125% 11/30/23	24,585.98				24,585.98	402.83	(402.83)	0.00	0.00	0.00	0.00	24,585.98	24,585.98	861.27	25,447.25		
50,000	US Treas Note 2.500% 1/15/22	49,945.31				49,945.31	614.64	(614.64)	0.00	0.00	0.00	0.00	49,945.31	49,945.31	999.19	50,904.50		
50,000	US Treas Note 2.750% 1/15/28	49,233.00				49,233.00	1,230.00	(1,230.00)	0.00	0.00	0.00	0.00	49,233.00	49,233.00	4,055.50	53,288.50		
30,000	Fed Home Loan Bank 2.5% 12/10/27	49,233.00				49,233.00	1,230.00	(1,230.00)	0.00	0.00	0.00	0.00	49,233.00	49,233.00	4,055.50	53,288.50		
<b>Investable Bonds</b>																		
25,000	Berkshire Hathaway 2.900% 10/15/20	25,338.23				25,338.23	725.00	(725.00)	0.00	0.00	0.00	0.00	25,338.23	25,338.23	1,302.25	26,640.48		
0	Chevron Corp 2.193% 1/15/19	25,145.50				25,145.50	548.26	(548.26)	0.00	0.00	0.00	0.00	25,145.50	25,145.50	1,217.75	26,363.25		
50,000	Cisco 2.200% 9/20/23	49,341.00				49,341.00	1,100.00	(1,100.00)	0.00	0.00	0.00	0.00	49,341.00	49,341.00	2,751.00	52,092.00		
25,000	Disney Walt Co 2.750% 8/16/21	25,170.10				25,170.10	687.50	(687.50)	0.00	0.00	0.00	0.00	25,170.10	25,170.10	545.00	25,715.10		
25,000	Intel Corp 3.700% 7/29/2022	49,341.00				49,341.00	1,300.00	(1,300.00)	0.00	0.00	0.00	0.00	49,341.00	49,341.00	1,641.25	50,982.25		
25,000	Intel Corp 3.700% 7/29/2025	27,204.25				27,204.25	689.38	(689.38)	0.00	0.00	0.00	0.00	27,204.25	27,204.25	1,161.25	28,365.50		
0	McDonalds Corp 1.875% 5/29/19	24,988.00				24,988.00	234.38	(234.38)	0.00	0.00	0.00	0.00	24,988.00	24,988.00	1,132.5	26,120.50		
0	Oracle Corp 2.375% 1/15/19	50,472.00				50,472.00	593.75	(593.75)	0.00	0.00	0.00	0.00	50,472.00	50,472.00	1,200.00	51,672.00		
25,000	Oracle Corp 3.4% 7/08/24	0.00	25,367.25			25,367.25	309.31	(309.31)	0.00	0.00	0.00	0.00	25,367.25	25,367.25	1,025.00	26,392.25		

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REPORT OF THE TRUST FUNDS OF THE TOWN OF GOFFSTOWN, N.H. FOR YEAR ENDING ON DECEMBER 31, 2019  
MS-10

NUMBER OF SHARES	DESCRIPTION OF INVESTMENT	***HOW INVESTED***						***PRINCIPAL***						INCOME		ADDITIONS		INCOME		GRAND TOTAL			
		BALANCE BEGINNING YEAR	PURCHASES	PROCEEDS FROM SALES	GAINS/LOSSES FROM SALES	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR	BALANCE END YEAR	PRINCIPAL & INCOME END OF YEAR	BALANCE BEGINNING YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR	BALANCE END YEAR	UNREALIZED GAIN/LOSS	END OF YEAR FAIR MARKET VALUE	BALANCE BEGINNING YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR	BALANCE END YEAR	UNREALIZED GAIN/LOSS	END OF YEAR FAIR MARKET VALUE
0	Wells Fargo Co. Min 2.125% 4/22/19	24,995.75		25,000.00	4.25	0.00	0.00	265.63	(265.63)	0.00	0.00	0.00	0.00	0.00	73.75	24,926.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2,975	Mutual Funds	181,799.24		14,586.91	(1,278.29)	181,799.24	0.00	6,401.98	(6,401.98)	0.00	0.00	0.00	0.00	0.00	31,713.50	174,870.50	0.00	0.00	0.00	0.00	0.00	0.00	206,584.00
0	Shares Med Enlife FIF	15,865.20		18,407.29	(827.70)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,451.71	13,135.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0	Select Soc Spdr Metals	19,234.99		10,591.56		0.00	0.00	266.18	(266.18)	0.00	0.00	0.00	0.00	2,349.29	16,058.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
180	Select Sector Spdr Energy	0.00		61,574.27		10,591.56	0.00	1,312.58	(1,312.58)	0.00	0.00	0.00	0.00	1,040.04	81,720.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11,631.60
270	SPDR S&P Midcap 400 ETF	61,574.27		346,531.38	(1,630.66)	1,605,982.36	20,049.38	36,826.10	(24,542.35)	32,333.13	1,638,315.49	1,621,496.53	270,327.19	1,865,833.37	19,631.70	1,621,496.53	0.00	0.00	0.00	0.00	0.00	0.00	1,865,833.37
	Total Common Trust Fund	1,645,887.12	308,257.28	346,531.38	(1,630.66)	1,605,982.36	20,049.38	36,826.10	(24,542.35)	32,333.13	1,638,315.49	1,621,496.53	270,327.19	1,865,833.37	19,631.70	1,621,496.53	0.00	0.00	0.00	0.00	0.00	0.00	1,865,833.37

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## OUTSTANDING DEBT SCHEDULE GENERAL FUND

2011 LVDP Water Project				2016 Fire Station #18 Bond			
Year	Principal	Interest	Total	Year	Principal	Interest	Total
2020	39,027	14,217	53,244	2020	110,000	65,839	175,839
2021	40,145	13,099	53,244	2021	105,000	60,317	165,317
2022	41,295	11,949	53,244	2022	105,000	55,046	160,046
2023	42,478	10,766	53,244	2023	105,000	49,775	154,775
2024	43,694	9,550	53,244	2024	105,000	45,554	150,554
2025	44,946	8,298	53,244	2025	105,000	41,333	146,333
2026	46,233	7,011	53,244	2026	105,000	36,062	141,062
2027	47,557	5,687	53,244	2027	105,000	30,791	135,791
2028	48,919	4,325	53,244	2028	105,000	28,670	133,670
2029	50,320	2,924	53,244	2029	105,000	26,549	131,549
2030	51,761	1,483	53,244	2030	105,000	24,297	129,297
<b>Totals</b>	<b>496,375</b>	<b>89,309</b>	<b>585,684</b>	2031	105,000	20,076	125,076
				2032	105,000	15,855	120,855
				2033	105,000	12,684	117,684
				2034	105,000	9,513	114,513
				2035	105,000	6,342	111,342
				2036	105,000	3,171	108,171
				<b>Totals</b>	<b>1,790,000</b>	<b>531,874</b>	<b>2,321,874</b>
GENERAL FUND TOTALS							
Year	Principal	Interest	Total				
2020	149,027	80,056	229,083				
2021	145,145	73,416	218,561				
2022	146,295	66,995	213,290				
2023	147,478	60,541	208,019				
2024	148,694	55,104	203,798				
2025	149,946	49,631	199,577				
2026	151,233	43,073	194,306				
2027	152,557	36,478	189,035				
2028	153,919	32,995	186,914				
2029	155,320	29,473	184,793				
2030	156,761	25,780	182,541				
2031	105,000	20,076	125,076				
2032	105,000	15,855	120,855				
2033	105,000	12,684	117,684				
2034	105,000	9,513	114,513				
2035	105,000	6,342	111,342				
2036	105,000	3,171	108,171				
<b>Totals</b>	<b>2,286,375</b>	<b>621,183</b>	<b>2,907,558</b>				

## OUTSTANDING DEBT SCHEDULE SEWER FUND

### 2012 SRF ARRA Mast Road Upgrade

Year	Principal	Interest	Total
2019	471,922	9,354	481,276
2020	-	-	-
2021	-	-	-
2022	-	-	-
<b>Totals</b>	<b>471,922</b>	<b>9,354</b>	<b>481,276</b>

### SEWER FUND TOTALS\*

Year	Principal	Interest	Total
2019	471,922	9,354	481,276
2020	-	-	-
2021	-	-	-
2022	-	-	-
<b>Totals</b>	<b>471,922</b>	<b>9,354</b>	<b>481,276</b>

\*At the November 19, 2019 monthly meeting, the Sewer Commission unanimously voted to pay off the remaining outstanding debt in 2019. Unless a new project is undertaken, there is no remaining outstanding debt to report for the Sewer Enterprise Fund beyond 12/31/2019.

# 2020 TOWN BUDGET SUMMARY

## EXPENSES - OPERATING BUDGET

	2018		2019			2020	
	Adopted Budget	End of Year Actuals	Adopted	YTD (12/31/19) Unaudited	Encumbr (12/31/19) Unaudited	DEFAULT	BUDGET COMMITTEE
<b>TOWN HALL BUDGET</b>							
41300 Administration	362,560	387,143	375,277	356,686	5,000	379,365	386,775
41400 Town Clerk	203,986	183,838	209,868	193,067	0	216,174	218,774
41401 Election	41,198	37,729	23,244	26,577	0	63,984	63,535
41500 Finance	313,950	313,755	322,702	332,392	750	325,467	364,755
41510 Tax Collection	76,299	75,112	78,358	76,491	0	81,257	82,432
41530 Information Technology	586,580	572,458	649,759	602,318	10,746	640,557	688,451
41520 Revaluation of Property	211,333	191,206	177,420	166,768	0	179,076	180,355
41910 Planning, Zoning & Econ	293,419	304,380	301,948	279,937	5,000	311,558	314,579
41990 Other General Governmen	44,330	16,919	46,330	29,327	0	46,330	46,330
42400 Building/Health Inspect	87,363	91,777	113,915	111,989	0	118,187	120,678
44410 Human Services	72,709	47,335	74,341	28,141	0	70,896	45,803
<b>TOWN HALL TOTAL</b>	<b>2,293,727</b>	<b>2,221,652</b>	<b>2,373,162</b>	<b>2,203,692</b>	<b>21,496</b>	<b>2,432,851</b>	<b>2,512,467</b>
<b>INSURANCE BUDGET</b>							
00000 No Division Number	2,251,820	2,018,145	2,543,235	2,180,826	0	2,659,275	2,659,275
<b>INSURANCE TOTAL</b>	<b>2,251,820</b>	<b>2,018,145</b>	<b>2,543,235</b>	<b>2,180,826</b>	<b>0</b>	<b>2,659,275</b>	<b>2,659,275</b>
<b>POLICE BUDGET</b>							
42101 Police Operations	3,289,407	3,274,342	3,498,766	3,313,784	4,500	3,489,125	3,527,128
42104 Police Communications	779,174	738,119	840,678	804,704	13,377	846,620	851,307
<b>POLICE TOTAL</b>	<b>4,068,581</b>	<b>4,012,460</b>	<b>4,339,444</b>	<b>4,118,488</b>	<b>17,877</b>	<b>4,335,745</b>	<b>4,378,435</b>
<b>FIRE BUDGET</b>							
42201 Fire Operations	2,273,148	2,092,941	2,289,689	2,024,013	55,750	2,583,760	2,607,110
42102 Emergency Management	6,885	3,510	11,885	3,014	2,500	6,885	5,290
<b>FIRE TOTAL</b>	<b>2,280,033</b>	<b>2,096,451</b>	<b>2,301,574</b>	<b>2,027,028</b>	<b>58,250</b>	<b>2,590,645</b>	<b>2,612,400</b>
<b>PUBLIC WORKS BUDGET</b>							
41950 Cemetery Operations	117,210	103,465	154,546	148,105	0	157,190	145,630
43111 Public Works-Highway	2,728,706	2,688,616	2,852,225	2,728,632	124,880	2,993,466	3,092,408
43190 Fleet	542,370	480,081	516,424	500,505	10,000	529,559	549,486
43230 Solid Waste Operations	995,366	1,109,300	1,189,193	1,091,599	0	1,223,745	1,189,109
<b>PUBLIC WORKS TOTAL</b>	<b>4,383,652</b>	<b>4,381,463</b>	<b>4,712,387</b>	<b>4,468,843</b>	<b>134,880</b>	<b>4,903,960</b>	<b>4,976,633</b>
<b>PARKS AND REC BUDGET</b>							
45201 Parks & Rec Operations	419,454	404,907	427,571	412,585	3,997	417,001	437,737
<b>PARKS AND REC TOTAL</b>	<b>419,454</b>	<b>404,907</b>	<b>427,571</b>	<b>412,585</b>	<b>3,997</b>	<b>417,001</b>	<b>437,737</b>
<b>LIBRARY BUDGET</b>							
45501 Library Operations	673,571	669,235	680,356	667,384	0	705,893	721,144
<b>LIBRARY TOTAL</b>	<b>673,571</b>	<b>669,235</b>	<b>680,356</b>	<b>667,384</b>	<b>0</b>	<b>705,893</b>	<b>721,144</b>
<b>DEBT SERVICE BUDGET</b>							
47110 Principal-Long Trm Bond	110,000	110,000	110,000	110,000	0	110,000	110,000
47230 DS-ST INTEREST	1	0	1	0	0	1	1
47111 LVDP WATER MAIN	53,244	53,243	53,244	53,244	0	53,244	53,244
47120 Debt Serv-Long Term Bon	76,883	76,883	71,361	71,361	0	65,839	65,839
<b>DEBT SERVICE TOTAL</b>	<b>240,128</b>	<b>240,126</b>	<b>234,606</b>	<b>234,605</b>	<b>0</b>	<b>229,084</b>	<b>229,084</b>
<b>CIP BUDGET</b>							
MACH, VEH & EQUIP TOTAL	921,655	842,952	693,470	457,851	194,756	543,770	674,466
BUILDINGS TOTAL	70,000	2,870	35,000	0	0	0	0
IMP OTHER THN BLDG TOTAL	1,342,000	1,037,109	1,127,000	833,369	284,404	1,377,000	1,552,000
<b>CIP TOTAL</b>	<b>2,333,655</b>	<b>1,882,930</b>	<b>1,855,470</b>	<b>1,291,219</b>	<b>479,160</b>	<b>1,920,770</b>	<b>2,226,466</b>
<b>GENERAL FUND TOTAL</b>	<b>18,944,621</b>	<b>17,927,368</b>	<b>19,467,806</b>	<b>17,604,670</b>	<b>715,661</b>	<b>20,195,224</b>	<b>20,753,641</b>

**EXPENSES - OPERATING BUDGET**

	2018		2019			2020	
	Adopted Budget	End of Year Actuals	Adopted	YTD (12/31/19) Unaudited	Encumbr (12/31/19) Unaudited	DEFAULT	BUDGET COMMITTEE
<b>FIRE BUDGET</b>							
42150 Fire / EMS	580,820	460,104	578,959	445,559	0	573,456	599,408
<b>FIRE TOTAL</b>	<b>580,820</b>	<b>460,104</b>	<b>578,959</b>	<b>445,559</b>	<b>0</b>	<b>573,456</b>	<b>599,408</b>
<b>CIP BUDGET</b>							
Fire-EMS CIP TOTAL	175,000	0	35,000	34,497	56,628	35,000	35,000
<b>CIP TOTAL</b>	<b>175,000</b>	<b>0</b>	<b>35,000</b>	<b>34,497</b>	<b>56,628</b>	<b>35,000</b>	<b>35,000</b>
<b>EMS REVENUE FUND TOTAL</b>	<b>755,820</b>	<b>460,104</b>	<b>613,959</b>	<b>480,056</b>	<b>56,628</b>	<b>608,456</b>	<b>634,408</b>
<b>SEWER BUDGET</b>							
43260 Sewer Administration	269,846	249,644	272,930	611,325	0	273,596	274,362
43261 Sewer Operations	1,476,575	981,384	1,338,211	606,454	0	1,299,209	1,554,728
43262 Sewer Pump Stations	147,552	60,368	428,102	35,120	0	427,802	497,802
<b>SEWER TOTAL</b>	<b>1,893,973</b>	<b>1,291,396</b>	<b>2,039,243</b>	<b>1,252,899</b>	<b>0</b>	<b>2,000,607</b>	<b>2,326,892</b>
<b>SEWER ENTERPRISE FUND TOTAL</b>	<b>1,893,973</b>	<b>1,291,396</b>	<b>2,039,243</b>	<b>1,252,899</b>	<b>0</b>	<b>2,000,607</b>	<b>2,326,892</b>
<b>TOTAL OPERATING BUDGET:</b>	<b>21,594,414</b>	<b>19,678,868</b>	<b>22,121,008</b>	<b>19,337,626</b>	<b>772,289</b>	<b>22,804,287</b>	<b>23,714,941</b>

**2020 SEPARATE / SPECIAL ARTICLES**

	2018		2019			2020	
	Adopted	Actuals	Adopted	YTD (12/31/19) unaudited	Encumbr (12/31/19) unaudited	SELECT BOARD	BUDGET COMMITTEE
<b>SPECIAL ARTICLES</b>							
Collective Bargaining Agreemen	27,456	0	0	0	0	0	0
Collective Bargaining Agreemen	39,667	0	0	0	0	0	0
50/50 Product Screener	100,000	100,000	0	0	0	0	0
SpecArticle Building Expense	0	0	275,000	244,103	31,962	0	0
Improvements Expense	250,000	39	0	91,793	0	0	0
Capital Reserve Fund SpecArt	250,000	250,000	100,000	100,000	0	0	0
Transportation Program	0	1,924	15,000	2,106	12,894	0	0
Collective Bargaining Agreemen	0	0	18,250	0	0	0	0
Collective Bargaining Agreemen	0	0	27,594	0	0	0	0
Improvements Expense	0	0	80,000	0	80,000	0	0
ImpExp-Parking/Impound Lots	0	0	147,253	0	0	0	0
Special Article Comp & Comm	0	0	165,000	54,526	13,793	0	0
FEMA/SAFR - 4 FFs	0	0	170,283	0	0	0	0
Special Article Improv Expense	0	0	550,000	69,510	480,490	0	0
<b>ART 8</b> Fire Apparatus CRF - from UFB	225,000	225,000	100,000	100,000	0	225,000	225,000
<b>ART 9</b> Grasmere TH CRF - from UFB	0	0	100,000	100,000	0	100,000	100,000
<b>ART 10</b> Reclamation - from UFB	150,000	150,000	300,000	300,000	0	500,000	500,000
<b>ART 11</b> Crispin's House Special Article	20,000	20,000	20,000	20,000	0	20,000	20,000
<b>ART 12</b> Main Street Pgm Spec Article	20,000	20,000	15,000	15,000	0	15,000	0
<b>SPECIAL ARTICLES TOTALS:</b>	<b>1,082,123</b>	<b>766,963</b>	<b>2,083,380</b>	<b>1,097,038</b>	<b>619,139</b>	<b>860,000</b>	<b>845,000</b>

## REVENUES - OPERATING BUDGET

	2018		2019		2020	
	Adopted	Actuals	Adopted	YTD (12/31/19 unaudited)	DEFAULT	SELECT BOARD
<b>OPERATING BUDGET REVENUES</b>						
Town Hall	4,722,042	4,998,046	4,940,361	5,342,652	5,101,286	5,101,286
Insurance (Premium Refunds)	0	65,098	0	15,365	0	0
Police	166,948	154,050	335,558	279,384	277,518	278,175
Fire	24,500	35,920	162,212	41,592	291,080	291,080
Public Works	638,142	690,674	641,384	695,698	644,792	649,792
Parks & Rec	0	0	190,000	0	0	40,000
Library	1,500	1,896	1,500	2,287	1,500	1,500
<b>GENERAL FUND TOTAL</b>	<b>5,553,132</b>	<b>5,945,683</b>	<b>6,271,015</b>	<b>6,376,978</b>	<b>6,316,176</b>	<b>6,361,833</b>
<b>EMS SRF</b>	<b>755,820</b>	<b>543,666</b>	<b>613,959</b>	<b>553,356</b>	<b>608,456</b>	<b>634,408</b>
<b>SEWER FUND</b>	<b>1,893,973</b>	<b>1,595,322</b>	<b>2,039,243</b>	<b>1,503,582</b>	<b>2,000,607</b>	<b>2,326,892</b>
<b>TOTAL OPERATING BUDGET</b>	<b>8,202,925</b>	<b>8,084,672</b>	<b>8,924,217</b>	<b>8,433,915</b>	<b>8,925,239</b>	<b>9,323,133</b>
<b>SEPARATE/SPECIAL ARTICLES</b>						
2018 - Production Screener - UFB	100,000	100,000	0	0	0	0
2018 - DPW Water Line Extension - UFB	250,000	250,000	0	0	0	0
2019 - FEMA/SAFER - 4 FFs	0	0	127,712	0	0	0
2019 - Land Acquisition CRF - UFB	250,000	250,000	100,000	0	0	0
2019 - DPW Building - UFB	0	0	275,000	0	0	0
2019 - ImpExp-Parking/Impound Lots - UFB	0	0	147,253	0	0	0
2019 - PD Dispatch - UFB	0	0	120,000	0	0	0
2019 - PD Dispatch - Impact Fees	0	0	45,000	0	0	0
2019 - P&R Sports Complex - UFB	0	0	360,000	0	0	0
2019 - P&R Sports Complex - Impact Fees	0	0	60,000	0	0	0
2019 - P&R Sports Complex - P&R Revolving Fund	0	0	130,000	0	0	0
2019 - Library Trustees - Restricted Funds	0	0	80,000	0	0	0
<b>ART 8</b> Fire Apparatus CRF - from UFB	225,000	225,000	100,000	0	0	225,000
<b>ART 9</b> Grasmere TH CRF - from UFB	0	0	100,000	0	0	100,000
<b>ART 10</b> Reclamation - from UFB	150,000	150,000	300,000	0	0	500,000
<b>TOTAL SEPARATE/SPECIAL ARTICLES</b>	<b>975,000</b>	<b>975,000</b>	<b>1,944,965</b>	<b>0</b>	<b>0</b>	<b>825,000</b>
<b>GRAND TOTAL</b>	<b>9,177,925</b>	<b>9,059,672</b>	<b>10,869,182</b>	<b>8,433,915</b>	<b>8,925,239</b>	<b>10,148,133</b>

2020 Estimated Tax Rate for  
Operating Budget & Separate/Special Articles

	DEFAULT	SELECT BOARD	BUDGET COMMITTEE
Expenses Operating Budget	22,804,287	23,714,941	23,714,941
Expenses Special Articles	0	860,000	845,000
Revenue Operating Budget	8,925,239	9,323,133	9,323,133
Revenue Special Articles	0	825,000	825,000
Add War Service Credits	453,750	453,750	453,750
Estimated Use of UFB (2020 Tax Rate Setting)	0	125,000	125,000
Add Approx Overlay	10,000	10,000	10,000
MS1 Valuation (assumes 1/2% inc.)	1,719,162,799	1,719,162,799	1,719,162,799
Net Appropriation	14,342,798	14,765,558	14,750,558
Town Side of Tax Rate	<b>8.34</b>	<b>8.59</b>	<b>8.58</b>

2019 Town Side of Tax Rate 8.14

# ADMINISTRATION

## REPORT OF THE ASSESSING OFFICE

The Town's assessments and assessment practices were last reviewed by the State of New Hampshire Department of Revenue Administration for the 2018 tax year. The Town successfully passed all criteria established by the State of New Hampshire Assessing Standards Board

Since 2013, property values have been rising; on-going analysis indicates that this rise in property values has progressed at an accelerated rate since mid-2016. In 2018, prior to the most recent valuation update, due to improving market conditions, assessed values were 15% to 20% less than actual selling prices. The 2018 valuation update increased most property assessments by about 17%. After the completion of the 2018 valuation update, the level of assessment was 98%. Property values have continued to rise; in 2019 (as of April 1, 2019) the level of assessment was about 90%. No valuation updates are scheduled for 2020; however, this office will continue to monitor the market and make adjustments in the future as necessary.

We started a five year cyclical measure and list of all properties this year. We have contracted with Corcoran Consulting Associates to assist us in this process. Since 2006, this is the start of our third five year cyclical measure and list. From 2020 to 2024 we will be visiting between 800 and 1,200 properties each year. The goal is to visit all improved properties in the Town of Goffstown over this five year period. The intent of these visits is to verify and correct data as necessary. Properties will not be revalued to 100% the year they are visited, valuation adjustments will remain consistent with adjustments made on all other properties in the Town of Goffstown.

The Assessing Office has improved, and is continuing to improve, the quality of its assessments without causing undue disruption to taxpayers or large budget increases. The Assessing Office asks for the continued understanding and cooperation of its citizens. Assessing is an ongoing process. The participation of taxpayers in this process is not only welcomed, but encouraged.

Respectfully Submitted,  
Scott W. Bartlett, CNHA, Town Assessor

## MS-1 SUMMARY INVENTORY OF VALUATION

<b>LAND</b>		
Current Use	\$	941,100
Conservation Restriction Assessment		0
Discretionary Easement		85,800
Residential		583,899,400
Commercial/Industrial		69,238,700
<b>Total Taxable Land</b>		<b>\$ 654,165,000</b>
Tax Exempt and Non-Taxable		54,699,400
 <b>BUILDINGS</b>		
Residential	\$	862,749,800
Manufactured Housing		23,960,600
Commercial/Industrial		109,535,900
Discretionary Preservation Easement		95,700
<b>Total of Taxable Buildings</b>		<b>\$ 996,342,000</b>
Tax Exempt and Non-Taxable		117,011,500
 <b>PUBLIC UTILITIES</b>		
Electric	\$	73,027,300
Gas		3,557,400
<b>Total Public Utilities</b>		<b>\$ 76,584,700</b>
<b>TAXABLE VALUATION BEFORE EXEMPTIONS</b>		<b>\$ 1,727,091,700</b>
 <b>EXEMPTIONS:</b>		
	<b>NUMBER</b>	<b>AMOUNT</b>
Certain Disabled Veterans	2	\$ 415,300
School Dining/Dorms/Kitchen	1	150,000
Blind	9	135,000
Elderly	212	14,988,750
Solar Energy Systems	103	792,900
<b>Total Exemptions</b>	<b>327</b>	<b>\$16,481,950</b>
 <b>NET VALUATION ON WHICH TAX RATE FOR MUNICIPAL, COUNTY &amp; LOCAL EDUCATION RATE IS COMPUTED</b>		 <b>\$1,710,609,750</b>
 <b>NET VALUATION WITHOUT UTILITIES ON WHICH TAX RATE FOR STATE EDUCATION TAX IS COMPUTED</b>		 <b>\$1,634,025,050</b>
 TOTAL AMOUNT OF TAX CREDITS GRANTED	 \$	 453,750

## SCHEDULE OF TOWN PROPERTY

GOFFSTOWN SCHOOL DISTRICT		Acres	Land Value	Improvement	Total Value
4-103	16 MAPLE AV	4.00	308,400	3,164,900	3,473,300
5-14-1	251 ELM ST	25.79	332,800	1,388,300	1,721,100
5-61-1	NORMAND RD	79.20	266,900	0	266,900
5-95-1	WALLACE RD	26.95	169,400	0	169,400
5-98	27 WALLACE RD	30.00	1,351,000	12,487,100	13,838,100
8-74	41 LAUREN LN	60.30	1,369,100	9,509,700	10,878,800
17-182	689 MAST RD	1.25	416,000	1,379,400	1,795,400
34-138	11 SCHOOL ST	0.65	211,700	298,500	510,200
<b>GOFFSTOWN SCHOOL DISTRICT TOTALS</b>		<b>228.14</b>	<b>\$4,425,300</b>	<b>\$28,227,900</b>	<b>\$32,653,200</b>
GOFFSTOWN VILLAGE PRECINCT		Acres	Land Value	Improvement	Total Value
1-37	MOUNTAIN RD	110.00	476,900	0	476,900
1-38	BACK MOUNTAIN RD	465.00	1,036,300	114,600	1,150,900
7-8-1	NORTH MAST ST	23.76	135,000	0	135,000
4-16-2	MOUNTAIN RD	15.55	96,700	0	96,700
4-11	OFF HILLSDALE DR	0.33	108,700	34,400	143,100
7-2	MAST RD	24.00	43,100	11,000	54,100
7-5	NORTH MAST ST	3.54	113,700	103,000	216,700
7-106-2	HIGH ST	1.38	87,900	0	87,900
<b>GOFFSTOWN VILLAGE PRECINCT TOTALS</b>		<b>643.56</b>	<b>\$2,098,300</b>	<b>\$263,000</b>	<b>\$2,361,300</b>
TOWN OF GOFFSTOWN		Acres	Land Value	Improvement	Total Value
1-35	MOUNTAIN RD	137.00	370,400	0	370,400
2-39-4	OFF BACK MOUNTAIN RD	2.45	90,700	0	90,700
2-64-28	SHIRLEY HILL RD	3.23	1,600	0	1,600
2-64-29	ADDISON RD	7.00	6,500	0	6,500
3-9	OFF SCHOOL HOUSE RD	1.00	1,700	0	1,700
4-61	OFF NEW BOSTON RD	21.32	27,600	0	27,600
5-14	GOFFSTOWN BACK RD	39.60	298,200	8,000	306,200
5-15-3	274 ELM ST	2.00	282,300	0	282,300
5-15-4	278 ELM ST	5.00	253,400	0	253,400
5-24	404 ELM ST	70.66	976,000	811,300	1,787,300
5-38-39	JUNIPER DR	6.24	52,500	0	52,500
5-97	WALLACE RD	0.90	22,300	0	22,300
5-59A	MAST RD	0.28	9,100	0	9,100
6-39-1-A	326 MAST RD	2.16	428,200	1,543,100	1,971,300
7-72	NORTH MAST ST	9.00	239,500	22,200	261,700
8-14	OFF HEATHER HILL LN	10.00	200	0	200
8-44	OFF LOCUST HILL RD	3.00	3,600	0	3,600
8-13A	OFF STINSON RD	10.90	200	0	200

TOWN OF GOFFSTOWN (cont.)		Acres	Land Value	Improvement	Total Value
9-29-1	289 TIRRELL HILL RD	1.60	132,400	259,600	392,000
9-60-2	FIELDSTONE DR	0.74	47,500	0	47,500
10-11	TENNEY RD	0.75	10,100	0	10,100
12-10A	OFF MONTELONA RD	60.00	112,600	0	112,600
15-58	ROSEMONT ST	2.40	130,500	0	130,500
15-59	ROSEMONT ST	0.25	9,800	0	9,800
15-57A	31 ROSEMONT ST	4.42	140,200	126,200	266,400
15-73A	OFF ROSEMONT ST	0.48	10,600	0	10,600
16-118	OFF MOREAU ST	0.09	1,100	0	1,100
16-225-1	PINE HILL AV	0.19	5,700	0	5,700
16-117A	BROOK ST	0.07	2,200	0	2,200
17-37	656 MAST RD	0.57	386,300	1,069,100	1,455,400
17-238	36 LAURIER ST	37.56	565,500	36,500	602,000
17-220A	LOUIS ST	0.22	8,100	0	8,100
19-47	EAST UNION ST	1.84	33,600	0	33,600
19-47-1	OFF EAST UNION ST	1.36	6,800	0	6,800
19-47-2	OFF SHIRLEY PARK RD	1.28	6,400	0	6,400
19-47-3	OFF SOUTH MAST ST	0.49	2,500	0	2,500
19-47-4	OFF BLUE JAY LN	4.41	22,100	0	22,100
19-47-5	OFF MAST RD	1.69	8,500	0	8,500
19-47-6	OFF MAST RD	4.76	23,800	0	23,800
19-47-7	OFF MAST RD	0.27	1,400	0	1,400
19-47-8	OFF HENRY BRIDGE RD	1.82	9,100	0	9,100
19-47-9	OFF HENRY BRIDGE RD	6.16	30,800	0	30,800
19-47-10	OFF DANIS PARK RD	1.38	6,900	0	6,900
19-47-11	OFF MORGAN CR	2.20	11,000	0	11,000
19-47-12	OFF LYNCHVILLE PARK RD	8.38	41,900	0	41,900
19-47-13	OFF MOOSE CLUB PARK RD	8.24	41,200	0	41,200
19-47-14	OFF MOOSE CLUB PARK RD	2.17	10,900	0	10,900
19-47-15	OFF MOOSE CLUB PARK RD	1.14	5,700	0	5,700
19-47-16	EAST UNION ST	0.01	300	0	300
21-85	60 COVE ST	0.37	92,300	0	92,300
21-64A	BAY ST	0.42	36,300	0	36,300
24-37	ANDRE/RUSSELL	0.76	26,600	0	26,600
24-43	ANDRE ST	0.11	6,400	0	6,400
24-59A	LYNCHVILLE PARK RD	0.19	33,300	0	33,300
26-13A	MAST RD/HENRY BRIDGE	0.07	16,900	0	16,900
27-23	HENRY BRIDGE RD	0.30	37,400	0	37,400
27-25	86 CENTER ST	9.00	43,700	2,400	46,100
28-28	87 CENTER ST	0.33	94,700	192,200	286,900
30-81	9 BARNARD LN	18.00	568,400	194,400	762,800

<b>TOWN OF GOFFSTOWN (cont.)</b>		<b>Acres</b>	<b>Land Value</b>	<b>Improvement</b>	<b>Total Value</b>
30-25A	PINERIDGE ST	2.00	10,200	0	10,200
30-29A	HIGHLAND AV	0.12	18,400	0	18,400
30-43A	SOUTH MAST ST	0.12	900	0	900
31-19	155 SOUTH MAST ST	1.38	124,300	266,600	390,900
32-26E-18	HERMSDORF AV	0.30	19,700	0	19,700
32-26E-19	HERMSDORF AV	0.31	19,800	0	19,800
32-26E-22	HERMSDORF AV	0.25	19,300	0	19,300
32-26E-30	JANICE DR	0.30	18,700	0	18,700
32-26E-55	THOMAS DR	0.38	20,300	0	20,300
34-83	16 MAIN ST	0.88	231,400	1,301,700	1,533,100
34-106	1 NORTH MAST ST	0.09	87,500	69,200	156,700
34-107	2 HIGH ST	0.96	237,100	374,200	611,300
34-114-1	50 ELM ST	0.08	59,100	0	59,100
34-127-1	MILL ST	0.07	9,300	0	9,300
34-129	MILL ST	0.21	9,800	0	9,800
34-148	MAIN ST	0.32	194,400	10,500	204,900
34-152	MAIN ST	0.25	189,600	0	189,600
37-9	83 NORTH MAST ST	9.00	192,800	0	192,800
38-13	18 CHURCH ST	1.73	315,100	2,973,700	3,288,800
40-11	SOUTH UNCANOONUC MTN	0.19	7,000	0	7,000
40-12	SOUTH UNCANOONUC MTN	0.34	52,000	0	52,000
40-22	SOUTH UNCANOONUC MTN	0.25	7,200	0	7,200
40-23	SOUTH UNCANOONUC MTN	0.11	6,900	0	6,900
40-40	17 GRANDVIEW RD	0.17	4,900	200	5,100
40-41	15 GRANDVIEW RD	0.17	4,900	0	4,900
40-43	8 GRANDVIEW RD	0.13	4,800	0	4,800
40-47	197 PERIMETER RD	0.11	48,000	300	48,300
40-48	SOUTH UNCANOONUC MTN	0.10	4,800	0	4,800
40-51	SOUTH UNCANOONUC MTN	0.23	7,100	0	7,100
40-52	SOUTH UNCANOONUC MTN	0.12	6,900	0	6,900
40-57	MAPLE LN	0.10	6,800	0	6,800
40-60	41 CRESCENT LN	0.11	6,900	0	6,900
40-86	SOUTH UNCANOONUC MTN	0.17	7,000	0	7,000
40-87	SOUTH UNCANOONUC MTN	0.14	6,900	0	6,900
40-90	SOUTH UNCANOONUC MTN	0.12	6,900	0	6,900
40-94	SOUTH UNCANOONUC MTN	0.10	6,800	0	6,800
40-96	SOUTH UNCANOONUC MTN	0.12	2,200	0	2,200
40-102	SOUTH UNCANOONUC MTN	0.21	2,200	0	2,200
40-113	222 PERIMETER RD	0.08	199,900	79,000	278,900
40-50A	OFF PERIMETER RD	0.08	6,800	0	6,800
41-34	CHOCORUA AV	3.98	29,500	0	29,500

<b>TOWN OF GOFFSTOWN (cont.)</b>		<b>Acres</b>	<b>Land Value</b>	<b>Improvement</b>	<b>Total Value</b>
41-47	KAOKA AV	0.13	13,800	0	13,800
41-49	KAOKA AV	0.13	13,800	0	13,800
41-50	KAOKA AV	0.26	14,400	0	14,400
41-52	INCLINE AV	0.13	6,900	500	7,400
41-56	UNCANOONUC AV	0.13	13,800	0	13,800
41-59	MASCOMA AV	0.13	6,900	0	6,900
41-69	46 INCLINE AV	0.19	7,100	0	7,100
41-78	RAILROAD AV	0.05	8,400	0	8,400
42-1	MOUNTAIN BASE RD	0.49	0	0	0
42-4	RAILROAD AV	0.06	13,400	0	13,400
42-6	3 ORR ST	0.32	18,500	0	18,500
42-30	169 MOUNTAIN BASE RD	0.23	105,600	0	105,600
43-24-1	ARROWHEAD DR	0.11	77,800	20,000	97,800
99-9-9	PUBLIC ROW	<u>0.00</u>	<u>9,520,000</u>	<u>0</u>	<u>9,520,000</u>
<b>TOWN OF GOFFSTOWN TOTALS</b>		<b>546.48</b>	<b>\$17,880,000</b>	<b>\$9,360,900</b>	<b>\$26,870,500</b>
<b>TOWN OF GOFFSTOWN - SEWER</b>		<b>Acres</b>	<b>Land Value</b>	<b>Improvement</b>	<b>Total Value</b>
19-15	19 CHANNEL LN	0.20	23,200	2,000	25,200
34-177	27 EAST UNION ST	<u>3.67</u>	<u>180,800</u>	<u>187,100</u>	<u>367,900</u>
<b>TOWN OF GOFFSTOWN - SEWER TOTALS</b>		<b>3.87</b>	<b>\$204,000</b>	<b>\$189,100</b>	<b>\$393,100</b>
<b>GOFFSTOWN CONSERVATION LAND</b>		<b>Acres</b>	<b>Land Value</b>	<b>Improvement</b>	<b>Total Value</b>
7-3-1	OFF MAST RD	4.50	15,600	0	15,600
8-17-1	SANBORN FARM LN	2.25	0	0	0
8-17-2	SANBORN FARM LN	2.64	0	0	0
8-17-3	SANBORN FARM LN	2.43	0	0	0
8-17-4	SANBORN FARM LN	3.03	0	0	0
8-17-5	PAIGE HILL RD	39.87	800	0	800
31-22	OFF MAST RD	1.08	80,100	0	80,100
35-48	ISLAND ON GLEN LAKE	2.00	115,800	0	115,800
40-1	CRESCENT LN	0.10	76,400	0	76,400
40-8	PERIMETER RD	0.14	7,000	0	7,000
40-14	CRESCENT LN	0.28	7,300	0	7,300
40-15	SOUTH UNCANOONUC MTN	26.20	81,200	0	81,200
40-16	SOUTH UNCANOONUC MTN	0.19	7,000	0	7,000
40-17	CRESENT LN	0.15	7,000	0	7,000
40-18	CRESENT LN	0.14	6,900	0	6,900
40-19	CRESENT LN	0.07	6,800	0	6,800
40-20	CRESENT LN	0.07	6,800	0	6,800
40-21	CRESENT LN	0.16	7,000	0	7,000
40-24	CRESENT LN	0.16	7,000	0	7,000

GOFFSTOWN CONSERVATION LAND (cont.)		Acres	Land Value	Improvement	Total Value
40-25	CRESENT LN	0.52	7,900	0	7,900
40-27	PERIMETER RD	0.21	7,100	0	7,100
40-29	SOUTH UNCANOONUC MTN	0.24	7,100	0	7,100
40-34	SUMMIT RD	0.14	6,900	0	6,900
40-35	SUMMIT RD	0.14	6,900	0	6,900
40-42	SOUTH UNCANOONUC MTN	5.40	18,200	0	18,200
40-50	OFF PERIMETER RD	0.52	7,900	0	7,900
40-53	BEECH LN	0.12	6,900	0	6,900
40-54	SUMMIT AV	0.11	6,900	0	6,900
40-56	MAPLE LN	0.11	6,900	0	6,900
40-58	SUMMIT RD	0.10	6,800	0	6,800
40-59	MAPLE LN	0.27	7,300	0	7,300
40-61	CHESTNUT LN	0.10	6,800	0	6,800
40-63	CHESTNUT LN	0.10	6,800	0	6,800
40-64	CHESTNUT/SUMMIT	0.21	7,100	0	7,100
40-65	BEECH LN	0.25	7,300	0	7,300
40-66	SOUTH UNCANOONUC MTN	0.10	6,800	0	6,800
40-67	BEECH LN	0.30	1,400	0	1,400
40-68	SOUTH UNCANOONUC MTN	0.14	6,900	0	6,900
40-69	SOUTH UNCANOONUC MTN	0.13	6,900	0	6,900
40-70	CHESTNUT LN	0.11	6,900	0	6,900
40-71	CHESTNUT LN	0.15	7,000	0	7,000
40-72	SOUTH UNCANOONUC MTN	0.09	6,800	0	6,800
40-73	OFF PERIMETER RD	0.12	6,900	0	6,900
40-74	CHESTNUT LN	0.36	7,500	0	7,500
40-76	BIRCH LN	0.11	6,900	0	6,900
40-77	SOUTH UNCANOONUC MTN	0.10	6,800	0	6,800
40-78	BIRCH LN	0.09	6,800	0	6,800
40-79	UNCANOONUC MTN	0.10	6,800	0	6,800
40-80	BIRCH LN	0.11	6,900	0	6,900
40-81	UNCANOONUC MTN	0.11	6,900	0	6,900
40-82	SOUTH UNCANOONUC MTN	0.11	6,900	0	6,900
40-83	SOUTH UNCANOONUC MTN	0.12	6,900	0	6,900
40-85	SOUTH UNCANOONUC MTN	0.11	6,900	0	6,900
40-88	SOUTH UNCANOONUC MTN	0.12	6,900	0	6,900
40-89	SOUTH UNCANOONUC MTN	0.18	7,000	0	7,000
40-91	SOUTH UNCANOONUC MTN	0.14	6,900	0	6,900
40-92	UNCANOONUC MTN	0.15	7,000	0	7,000
40-93	CEDAR LN	0.09	6,800	0	6,800
40-95	UNCANOONUC MTN	0.22	7,100	0	7,100
40-97	SOUTH UNCANOONUC MTN	0.11	6,900	0	6,900

GOFFSTOWN CONSERVATION LAND (cont.)		Acres	Land Value	Improvement	Total Value
40-98	SOUTH UNCANOONUC MTN	0.19	7,000	0	7,000
40-99	PINE LN	0.61	2,900	0	2,900
40-101	PINE LN	0.40	7,500	0	7,500
40-103	OFF PERIMETER RD	0.12	6,900	0	6,900
40-104	SOUTH UNCANOONUC MTN	0.72	2,600	0	2,600
40-105	SUMMIT AV	6.35	21,300	0	21,300
40-106	SOUTH UNCANOONUC MTN	1.15	4,100	0	4,100
40-107	SOUTH UNCANOONUC MTN	1.20	4,300	0	4,300
40-115	SOUTH UNCANOONUC MTN	37.50	89,800	0	89,800
40-4A	UNCANOONUC MTN	3.45	12,300	0	12,300
40-47A	OFF PERIMETER RD	0.48	2,300	0	2,300
41-6	FOREST AV	0.18	14,000	0	14,000
41-7	36 INCLINE AV	0.39	15,200	0	15,200
41-9	INCLINE AV	0.22	14,200	0	14,200
41-11	INCLINE AV	0.52	9,900	0	9,900
41-14	MOUNTAIN/PARK AV	0.74	16,800	0	16,800
41-15	MOUNTAIN AV	0.52	9,900	0	9,900
41-16	MOUNTAIN AV	0.38	15,000	0	15,000
41-17	MOUNTAIN AV	0.13	6,900	0	6,900
41-19	UNCANOONUC AV	0.16	14,000	0	14,000
41-21	PARK AV	1.73	21,800	0	21,800
41-22	CROWN AV	0.35	14,900	0	14,900
41-23	UNCANOONUC AV	0.07	13,500	0	13,500
41-24	UNCANOONUC AV	0.25	14,500	0	14,500
41-29	UNCANOONUC AV	0.13	13,800	0	13,800
41-30	INCLINE AV	0.13	13,800	0	13,800
41-31	SOUTH MOUNTAIN BASE RD	0.12	13,700	0	13,700
41-32	KAOKA AV	0.52	15,800	0	15,800
41-33	KAOKA AV	2.77	20,200	0	20,200
41-35	WONOLANCET AV	1.00	19,500	0	19,500
41-36	WONOLANCET AV	1.89	9,000	0	9,000
41-37	MASCOMA AV	2.58	24,300	0	24,300
41-38	CHOCORUA AV	0.29	1,400	0	1,400
41-39	CHOCORUA AV	0.13	13,800	0	13,800
41-40	CHOCORUA AV	0.13	13,800	0	13,800
41-41	CHOCORUA AV	0.13	13,800	0	13,800
41-42	CHOCORUA AV	0.39	15,200	0	15,200
41-43	CHOCORUA AV	0.92	17,600	0	17,600
41-45	KAOKA AV	0.13	13,800	0	13,800
41-46	KAOKA AV	0.26	14,400	0	14,400
41-48	KAOKA AV	0.52	15,900	0	15,900

GOFFSTOWN CONSERVATION LAND (cont.)		Acres	Land Value	Improvement	Total Value
41-51	MASCOMA AV	0.13	69,000	0	69,000
41-61	UNCANOONUC AV	0.13	13,800	0	13,800
41-62	UNCANOONUC AV	0.13	13,800	0	13,800
41-75	SOUTH MTN BASE/RR AV	0.88	21,900	0	21,900
41-76	RAILROAD AV	0.29	14,600	0	14,600
41-77	RAILROAD AV	0.18	17,500	0	17,500
41-79	MASCOMA AV	0.25	14,400	0	14,400
41-80	SOUTH MOUNTAIN BASE RD	0.26	14,400	0	14,400
41-37-A	MASCOMA AV	0.52	15,800	0	15,800
41-64A	UNCANOONUC AV	0.12	13,800	0	13,800
42-2	RAILROAD AV	0.45	15,300	0	15,300
42-5	OFF RAILROAD AV	0.42	15,300	0	15,300
42-12	INCLINE AV	0.13	13,800	0	13,800
42-15	MOUNTAIN AV	0.26	14,400	0	14,400
42-18	MOUNTAIN AV	0.67	16,400	0	16,400
42-19	ORR ST	0.50	2,400	0	2,400
42-22	PARK AV	1.00	18,300	0	18,300
42-23	CROWN AV	1.19	19,200	0	19,200
42-24	CHESTNUT SLOPE	2.00	168,000	0	168,000
42-25	CHESTNUT SLOPE	1.95	6,900	0	6,900
42-28	165 MOUNTAIN BASE RD	0.12	13,800	0	13,800
42-29	CHESTNUT SLOPE	0.11	20,200	0	20,200
42-31	CHESTNUT SLOPE	0.12	20,300	0	20,300
42-32	CHESTNUT SLOPE	0.13	13,800	0	13,800
42-33	CHESTNUT SLOPE	0.26	14,400	0	14,400
42-35	CHESTNUT SLOPE	0.13	13,800	0	13,800
42-36	CHESTNUT SLOPE	0.13	13,800	0	13,800
42-37	CHESTNUT SLOPE	0.13	13,800	0	13,800
42-40	OFF MOUNTAIN BASE RD	0.24	21,200	0	21,200
42-41	CHESTNUT SLOPE	0.12	13,800	0	13,800
42-42	CHESTNUT SLOPE	4.10	21,100	0	21,100
42-45	LAKE UNCANOONUC	0.22	14,300	0	14,300
42-51	MOUNTAIN BASE RD	0.02	12,300	8,800	21,100
<b>GOFFSTOWN CONSERVATION TOTALS</b>		<b>184.60</b>	<b>\$2,022,000</b>	<b>\$8,800</b>	<b>\$2,030,800</b>
<b>GRAND TOTALS</b>		<b>1,606.65</b>	<b>\$26,629,600</b>	<b>\$38,049,700</b>	<b>\$64,494,100</b>

## COMMUNITY DEVELOPMENT

*Staff Members of the Community Development Department include: Planning and Economic Development Director, Jo Ann Duffy; Planning and Zoning Assistant, Patty Gale; Zoning Code Enforcement, Officer Nancy Larson; Building Code Enforcement Officer and Health Officer Marc Tessier; Building Assistant, Marie Klinedinst; Assessor Scott Bartlett; Assessing Assistant, Coleen Birmingham. The Land Use Office also includes the Sewer Commission Secretary, Lynne Pooler.*

This report comprises activities from the Planning and Zoning Office and the Building/Health Inspection Office as well as information regarding assessed values of properties in town. The citizen boards, committees and council participants report separately. These groups include the Economic Development Council, the Planning Board, its Capital Improvements Program Committee, and the Zoning Board of Adjustment.

### PLANNING

In addition to the committees listed above, the Planning and Zoning Office also serves as staff to several other boards and committees, including the Conservation Commission, Highway Safety Committee, Technical Review Committee (TRC), Southern New Hampshire Planning Commission (SNHPC) Technical Advisory Committee and other project review committees through the Commission.

The Planning and Zoning Office continues to process applications for development. The number of Site Plan applications has shown an upward increase since 2015. The amount of new parcels has been decreasing. The table below shows the number of new Subdivisions, Site Plans and Conceptual Plan applications submitted for Planning Board review each year since 2009.

Type	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Subdivision	6	5	6	11	9	6	7	11	10	7
Site Plan	13	17	13	12	11	6	11	8	13	14
Conceptual	4	5	4	4	1	7	3	5	5	1
<b>Sub-Total</b>	<b>23</b>	<b>27</b>	<b>23</b>	<b>27</b>	<b>21</b>	<b>17</b>	<b>21</b>	<b>24</b>	<b>28</b>	<b>22</b>
Time Extensions	9	7	6	3	5	2	3	1	1	1
Conditional Use Permits			8	15	5	3	2	5	5	7
Site Plan Waivers				5	2	0	0	2	2	7
Relief from Outer 50' of 100' WSWC District						2	1	5	2	6
Scenic Road Tree Cut	-	-	-	-	-	-	-	1	-	2
Subdivision-Revocation	-	-	-	-	-	-	-	-	1	1
<b>Sub-Total</b>	<b>9</b>	<b>7</b>	<b>14</b>	<b>23</b>	<b>12</b>	<b>7</b>	<b>6</b>	<b>12</b>	<b>11</b>	<b>18</b>

There have been a number of planning applications reviewed this year. Goffstown also welcomed several new businesses, as well as expansions of existing businesses; they include:

Self-Storage Facility on Goffstown Back Road, 3,200 sf warehouse structure on Laurier Street, St. Anselm College Welcome Center consisting of 9,612 sf, 5-Lot Subdivision on Lesnyk, 99-Units of Multi-Family housing on Factory Street. The Town welcomed the following new businesses: The Shaking Crab restaurant, Severence Family Flooring, clear Choice MD/Urgent Care, Makoto Hibachi, Kingdom Auto Repair, Franklin Savings Bank, Ubon Thai restaurant, Fun City Trampoline Park, Haley Print Shop, Night Owl Quilting.

Many of the applications included either 2-lot Subdivisions or Lot Line Adjustments. The Planning Board approved 141 non-residential projects for business development. The Conceptual review was for a non-material change to an existing commercial business.

## ZONING

The Zoning Code Enforcement Officer enforces the provisions of the Zoning Ordinance, as well as specific approval conditions attached to actions taken by the Zoning Board of Adjustment (ZBA), Planning Board, and Historic District Commission. Investigations into possible zoning violations are largely complaint driven; although all violations observed are also investigated. Once notified of a violation, the majority of property owners take corrective action to bring their property into compliance. When compliance cannot be achieved, the Zoning Code Enforcement Officer works with the town's legal counsel to pursue legal action through the Hillsborough County Superior Court.

The Zoning Office serves as staff to the ZBA; assisting applicants, preparing the Board's monthly agenda, providing a review of NH Supreme Court decisions, and serving as a liaison between the public and the Board. The Zoning Office reviews building permit applications to ensure zoning compliance, reviews sign permit applications, and performs other such duties as may be assigned.

In addition to enforcement in 2019, the Planning and Zoning Office processed ZBA applications for 30 Variances, 12 Special Exceptions, 3 Rehearing Requests, and 2 Time Extension Requests. Also in the year 2019, the Zoning Code Enforcement Officer was busy with issuing a few violation notices. The Planning and Zoning office issued 16 commercial and 25 special event sign permits and assisted property owners affected by 2009 modifications to FEMA flood insurance rate maps.

**BUILDING DEPARTMENT**

Permit records for 2019 show an increase in both residential and commercial development.

Type	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
1 and 2 Family Units	15	14	28	22	21	14	15	16	15	33
Multi-Family Units	1	0	0	48	0	0	0	0	85	0

Goffstown faces challenges of growth and additional pressures on our infrastructure due to increased development in our community, as well as neighboring communities.

The town issued 33 permits for new - One and Two family homes/Accessory dwelling units, zero for Multi-Family Units, and 13 for new and/or additions to commercial developments.

Permit / Fee Source	2015		2016		2017		2018		2019	
	#	Value								
New 1 and 2 - Family Units	14	\$5,400	15	\$5,649	16	\$7,047	15	\$5,629	33	\$19,256
Condo/Multi-Family Units	0	\$-	0	\$-	0	\$-	1	\$417	-	-
Miscellaneous Residential Permits	505	\$23,136	183	\$11,024	489	\$27,589	67	\$4,741	176	\$15,415
Pools									11	\$710
Demolition									12	\$590
New Commercial Permits	0	\$-	4	\$17,802	2	\$1,295	2	\$390	5	\$3,339
Miscellaneous Commercial Permits	58	\$9,380	15	\$4,308	51	\$6,313	13	\$1,928	8	\$900
Health Inspections	3	\$-	6	-	9	\$-	5		2	\$120
Junkyard Inspections	1	\$25	1	\$25	1	\$25	1	\$25	-	-
Mobile Home Park Inspections	4	\$400	-	-	-	-	2	\$200	-	-
Foster/Group/Day Care Inspection	7	\$230	13	\$42	7	\$300	6	\$300	7	\$270
Sign Permits	29	\$1,430			14	\$850	20	\$640	16	\$635
ZBA Applications	40	\$6,559	15	\$1,705	47	\$7,496	33	\$6,374	37	\$8,064
Planning Board Applications	24	\$8,153	25	\$18,572	27	\$15,549	28	\$22,901	28	\$23,179
Misc. Fees / Sales	-	\$1,097	-	\$325	-	\$186	-	\$351	56	\$356
<b>TOTALS</b>	<b>685</b>	<b>\$55,810</b>	<b>277</b>	<b>\$59,452</b>	<b>663</b>	<b>\$66,650</b>	<b>193</b>	<b>\$43,896</b>	<b>391</b>	<b>\$72,834</b>

(The Building Department along with collection of Building Permit Fees, also collects Life Safety Permit Fees for the Fire Department. This year there was a total of 389 permits issued at a value of \$21,055.)

Town engineering review costs are also reimbursed by the Applicant through fees. For larger projects, an escrow account is established, as shown in the table below:

<b>Engineering Reimbursement</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
Fees	\$1,680	\$5,280	\$1,470	\$1,680	\$3,360	\$3,570	\$3,990	\$2,730
Initial Escrow	\$1,400	\$4,200	\$9,800	\$7,000	\$8,400	\$17,039	\$16,960	\$60,228
<b>TOTALS</b>	<b>\$3,080</b>	<b>\$9,480</b>	<b>\$11,270</b>	<b>\$8,680</b>	<b>\$11,760</b>	<b>\$20,609</b>	<b>\$20,950</b>	<b>\$62,958</b>

## HEALTH DEPARTMENT

Goffstown did not face any significant public health issues in 2019. The Health Officer performed 2 miscellaneous health inspections throughout the year. Residents are encouraged to check the Town's website for information on issues of concern or other health related matters affecting our community. We encourage all to promote a safe and healthy environment at home, work, or play.

## ASSESSING

In the early 2000's, new residential development added to Goffstown's tax base, creating a decline in the proportion of non-residential property to residential property. This trend reversed from 2008 to 2015 as residential property values decreased, new residential development stagnated and commercial values remained relatively stable. Since 2016, all property values have been on the rise. The Town has experienced a slight increase in the ratio of non-residential property in relation to all other property as a result of Eversource's investment in the Town's electric utility infrastructure.

	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
Total Assessed Value	1,419	1,421	1,425	1,337	1,343	1,337
Non-Residential Assessed Value	171	174	177	178.9	180.7	187.6
Equalization Ratio	96%	100%	104%	100%	101%	99%
Equal Total Assess	1,484	1,421	1,374	1,337	1,330	1,345
Equal Non-Residential Assess	179	174	171	178.9	178.9	188.7
Non-Residential = Percentage of Total	12.10%	12.20%	12.40%	13.40%	13.50%	14.00%
	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
Total Assessed Value	1,352	1,363	1,460	1,472	1,711	1,727
Non-Residential Assessed Value	191.5	195.5	211.6	217.1	248.8	255.4
Equalization Ratio	95%	92%	94%	87%	98%	90%
Equal Total Assess	1,428	1,482	1,553	1,692	1,746	1,919
Equal Non-Residential Assess	202.2	212.6	225.1	250	254	284
Non-Residential = Percentage of Total	14.20%	14.30%	14.50%	14.70%	14.55%	14.79%

**IMPACT FEES**

Impact Fee studies are generally reviewed and updated every five years. The Planning Board adopted updated methodology for the Transportation Impact Fees and the School Impact Fees in late 2011; however, the Board only adopted the new fees associated with the School Impact Fee methodology and kept the Transportation Impact Fees the same.

Impact Fees are assessed when a building permit is issued and are collected when the Certificate of Occupancy is issued. When projects that expand capacity are approved, they may become qualifying projects for impact fees, which might be needed to provide funding for future reimbursement. Impact fees may not be used for maintenance projects. The following tables indicate fees collected, qualifying projects, fees disbursed, and year-end fund availability.

<b>PUBLIC SAFETY FACILITIES IMPACT FEES</b>				
<b>[Initiated December 20, 2007]</b>				
<b>Impact Fees and Interest Collected Through:</b>	<b>Public Safety Facility Capacity Expansion Project Qualifying for Use of Impact Fees</b>	<b>Available Funds (Fees and Interest)</b>	<b>\$ Cost of Qualifying Expansion</b>	<b>Date and Amount Transferred</b>
12/31/07		\$0		
12/31/08		\$2,931.30		
12/31/09		\$11,004.32		
12/31/10		\$40,318.35		
12/31/11		\$46,935.43		
12/31/12		\$67,453.23		
06/10/13	Design for Fire Station Improvement Program at Stations 17, 18, and 19.		\$18,350.00	9/30/13 \$18,350.00
12/31/13		\$94,498.91		
12/31/14		\$107,682.82		
12/31/15		\$118,922.21		
02/29/16	Emergency Operations Center/ Training Room at the Police Department		\$85,515.00	03/08/16 \$85,515
12/31/16		\$54,871.69		
06/26/17	Fire Department Station 18 Construction Expenses; shed structure, siding, and signage at the Church Street Fire Station project.		\$14,750.00	06/29/17 \$14,750
12/31/17		\$42,934.06		
12/31/18		\$64,452.53		
12/31/19	Police Station Renovation and Expansion of Communications Division work space.	\$116,585.85	\$70,125.48	12/31/19 \$70,125.48
12/31/19		\$46,460.37		

<b>RECREATION IMPACT FEES</b> [Initiated February 13, 2003]				
<b>Impact Fees and Interest Collected Through:</b>	<b>Recreation Capacity Expansion Project Qualifying for Use of Impact Fees</b>	<b>Available Funds (Fees and Interest)</b>	<b>\$ Cost of Qualifying Expansion</b>	<b>Date and Amount Transferred</b>
12/31/04		\$2,000.79		\$0
12/31/05		\$22,708.77		\$0
12/31/06		\$60,692.79		\$0
12/31/07		\$83,310.54		\$0
12/31/08		\$94,965.03		\$0
	Barnard Park Play-ground Expansion		\$14,363.52	11/25/09 \$14,363.52
12/31/09		\$103,560.56		
	2009 Trail Bureau Grant Match		\$9,000	Dec. 2010 \$9,000
12/31/10		\$116,011.88		
	Design project for Barnard/Pare land		\$8,000	Dec. 2011 \$8,000
12/31/11		\$117,883.46		
3/12/12	Rail Trail TE Grant Match		\$19,535.80	3/26/12 \$19,535.80
7/23/12	Remainder of Rail Trail TE Grant Match		\$59,536.20	7/24/12 \$59,536.20
12/31/12		\$64,143.90		
12/31/13		\$87,911.36		
12/31/14		\$102,469.85		
12/31/15		\$106,361.50		
02/29/16	Development of Bardnard/Pare Athletics Fields: athletic fields and parking area.		\$65,000.00	03/08/16 \$65,000.00
12/31/16		\$54,871.69		
12/31/17		\$67,336.61		
12/31/18		\$89,185.22		
12/31/19	Development of Sports Complex, as approved at Town Meeting 2019.		\$60,000.00	12/31/19 \$60,000.00
12/31/19		\$47,569.11		

<b>TRANSPORTATION IMPACT FEES</b>				
<b>[Initiated March 13, 2001]</b>				
<b>Impact Fees and Interest Collected Through:</b>	<b>Road Capacity Expansion Project Qualifying for Use of Impact Fees</b>	<b>Available Funds (Fees and Interest)</b>	<b>\$ Cost of Qualifying Expansion</b>	<b>Date and Amount Transferred</b>
12/31/04		\$26,842.84		\$0
	2005 Road Reclamation		\$17,429.66	
12/31/05		\$9,413.18		\$17,429.66
12/31/06		\$24,571.07		\$0
12/31/07		\$38,467.12		\$0
	Rosemont Drainage	\$47,604.99		
12/31/08			\$52,800	\$0
	Henry Bridge Road and Mountain Road Bridges		\$605,001	
	Snook Road Reclaim		\$160,779.26	
	Paige Hill Road Reclaim		\$138,300	
	Merrill Road Reclaim		\$132,442.20	
12/31/09		\$22,339.24		\$44,000
12/31/10		\$47,036.87		
12/31/11		\$53,382.17		
12/31/12		\$72,724.63		
12/10/13	CMAQ Grant Project – Elm/High/Main & Pleasant/Main St		\$62,448	12/10/13 \$62,448
12/31/13		\$44,048.21		
12/31/14		\$54,771.17		
12/31/15	Transportation Enhancement Grant Project	\$8,965.68		11/23/15 \$55,000
12/31/16		\$18,771.92		
12/31/17		\$27,631.72		
12/31/18		\$43,074.82		
12/31/19		\$57,002.88		

<b>SCHOOL IMPACT FEES</b>				
<b>[Initiated March 13, 2001</b>				
<b>Impact Fees and Interest Collected Through:</b>	<b>School Capacity Expansion Project Qualifying for Use of Impact Fees</b>	<b>Available Funds (Fees and Interest)</b>	<b>\$ Cost of Qualifying Expansion</b>	<b>Date and Amount Transferred</b>
12/31/01		\$22,979.19		\$0
12/31/02		\$128,533.42		\$0
12/31/03		\$456,024.45		\$0
12/31/04		\$620,785.35		\$0
	Expand parking and fields at High School		\$186,390	
	Kindergarten: portion authorized by 2005 school meeting vote to come from impact fees.		\$436,769	
12/31/05		\$213,655.47		\$623,159
	Kindergarten: portion authorized by 2005 school meeting vote to come from new taxes.		\$256,202	
	Kindergarten: portion authorized by 2005 school meeting vote to come from unreserved fund balance.		\$400,000	
12/31/06		\$367,101.20		\$0
	Kindergarten: additional funding authorized by 2006 school meeting to come from impact fees.		\$306,510	
12/31/07		\$473,054.17		\$0
	Bartlett School, Phase I: authorized by 2007 school meeting vote to come from impact fees		\$216,000	
	Bartlett School, Phase I: authorized by 2007 school meeting vote to come from reserve fund		\$384,000	
12/31/08		\$151,197.20		\$376,000
12/31/09		\$263,014.09		\$0
	Architectural and Engineering Study of the School District's Elementary facilities – Authorized by 2010 vote to have \$215,000 come from impact fees		\$215,000	10/26/10 \$215,000
12/31/10		\$162,900.28		
	Additional funds for Architectural and Engineering Study of the School District's Elementary facilities for Bartlett and Maple Avenue Schools		\$162,900	4/20/11 \$162,900
12/31/11		\$39,207.73		

<b>SCHOOL IMPACT FEES continued</b>				
<b>[Initiated March 13, 2001</b>				
<b>Impact Fees and Interest Collected Through:</b>	<b>School Capacity Expansion Project Qualifying for Use of Impact Fees</b>	<b>Available Funds (Fees and Interest)</b>	<b>\$ Cost of Qualifying Expansion</b>	<b>Date and Amount Transferred</b>
12/31/12		164,311.14		
12/31/13		\$360,220.98		
12/31/14		\$454,867.91		
12/31/15	Bartlett Elementary School Portable Classrooms	\$248,307.43		\$291,100
12/31/16		\$334,855.34		
02/27/17	Modular Classroom Installation at Elementary Schools		\$373,986.70	03/08/17 \$373,986.70
12/31/17		\$41,422.78		
06/21/18	School District Returned Impact Fees not used on Modular Classroom Installation			10/02/2018 - \$43,689.45 Return
12/31/18		\$149,933.01		
12/31/19		\$263,092.11		

Respectfully submitted,

JoAnn Duffy  
 Planning & Economic Development Director

## INFORMATION TECHNOLOGY REPORT

The Information Technology Team has had a very productive year; resolving over 3200 help desk requests and playing an integral part in completion of several larger projects. The IT Team is responsible for maintaining the full stack of the Town's Information Systems (IS) infrastructure. This starts with supporting the end users in use of various IS hardware (desktops, laptops, printers, phones, tablets) and software. The IT Team is also responsible for supporting over 50 software applications that are used by the various Town Departments; this responsibility includes updating, troubleshooting, and training. The core of the Town's IS infrastructure are the two data centers that house the virtualized infrastructure and networking equipment that the IT Team manages and maintains internally. This management includes maintenance, backup and disaster recovery, providing resiliency and redundancy, and security. The following are some highlights from 2019:

- Implemented Help Desk portal providing more control of tickets and self-service options for users
- Deployed multi-site highly available storage infrastructure utilized by all Town Departments
- Revamped the Library's IS Infrastructure replacing all networking equipment and server
- Developed and held the first in-house IT Informational session and training for town employees
- Coordinated and implemented migration of the Police Department phone system
- Redesigned the Economic Development website to a modern interface with updated information

The Information Technology Team is looking forward to the many projects and support opportunities that 2020 will bring. Some goals that the team will be working on this year are the following:

- Complete migration of all current Windows application servers to Windows Server 2019
- Provide more training sessions and videos for users on the use of the Town's IS Infrastructure
- Implement updated Information Systems Policies and Procedures
- Increase the effectiveness of the Help Desk portal for self-service
- Enhance the security of all users and devices in the Town's IS Infrastructure

Respectfully Submitted,  
Brian Rae  
Systems Administrator

## GENERAL ASSISTANCE PROGRAM JANUARY 1, 2019 THROUGH DECEMBER 31, 2019

**RSA 165** requires Municipalities throughout the state to lend financial assistance and support to any person(s) who are unable to support themselves. Eligibility is based on guidelines established, reviewed, and adjusted by the Select Board and any assistance granted is paid directly through a voucher system.

2019 saw a drastic increase in calls and applications for General Assistance and although our regional economy keeps improving, there continues to exist a segment of our community who experience financial difficulty. Under-employment, an unskilled labor force, disabilities, the high cost of child care and familial support failures are the largest contributing factors in requests for assistance. Funding from State and Federal agencies continues to shrink and stricter eligibility guidelines are the reality. The burden will continue to be on Goffstown’s taxpayers. The decrease in gas and fuel oil costs has been a help this year, but housing and other utility expenses continue to rise and will continue to affect the number of applications and grants of General Assistance.

The Welfare Officer facilitates payment arrangements with utility providers and interfaces with other agencies on behalf of many residents. Referrals were made to Southern NH Services for fuel and electric assistance, and to other federal, state and local agencies, as applicable to each unique case. The largest need for general assistance continues in the category of housing; referrals for emergency housing is provided to the local homeless outreach. Eleven recipient households received General Assistance in 2019.

**2019 Financial Assistance Categories:**

Housing.....	\$9,484.34	Heat & Utilities Expenses.....	\$516.91
Transportation.....	\$0.00	Food/Household Necessities.....	\$50.00
Cremations.....	\$0.00		
<b>TOTAL</b>			<b><u>\$10,001.25</u></b>

<b>Recipient Assistance Statistical Data</b>	<b><u>2017</u></b>	<b><u>2018</u></b>	<b><u>2019</u></b>
# of Contacts	66	51	74
# of Applicants	20	38	24
# of Applicants Eligible	6	9	11
<b>Financial Assistance Granted</b>	<b>\$10,230</b>	<b>\$5,543</b>	<b>\$10,001</b>

The Town is grateful for the continued support of the local church and civic organizations, which generously assist whenever possible. We are fortunate to have the following organizations assist community residents in need: Goffstown Network, Community Clothing Center, Goffstown Clergy Association, Lions Club, St. Matthew’s Outreach Program, Goffstown Congregational Church, International Order of Odd Fellows, Greater Bedford Womanade, New Hampshire Catholic Charities, and the Salvation Army of Greter Manchester. Their generosity reduces the burden on the Taxpayers of Goffstown.

Respectfully submitted,

Danielle Basora, Welfare Officer

## TOWN CLERK'S REPORT

During 2019 the Town Clerk's Office welcomed residents, arriving through the 16 Main Street entrance, with the ease of them pushing the ADA accessible paddle affixed to the big white pillar to automatically open the outside Town Hall front door. We applaud the Select Board's commitment to complete their multi-year project to provide total ADA accessibility to residents visiting Goffstown Town Hall. The combination of a push paddle door opener and the enclosed self-service step-in lift provides effortless access to the first level meeting and restrooms and upper level municipal offices. Staff is always happy to assist first time door paddle and lift users demonstrating the ease of operation and safe access for all persons visiting Town Hall for years to come.

Please don't be offended when staff ask to see your ID as you approach the Town Clerk's counter for assistance. As of June 30, 2019 new 2019 legislative changes now required by NH RSA 261:48 states that residents must present to the Town Clerk a current, government issued photo identification to obtain a registration permit. Clerks are required to document the identity of the person they are waiting on at the counter. If someone else is coming in on your behalf, to process your motor vehicle transaction, we will ask to see their ID and document their ID number on the documentation for reference purposes.

Although there was only one election during 2019 election staff spent considerable time on election related tasks. The excitement of the upcoming 2020 NH Presidential Primary Election spurred many residents to come to the Town Clerk's Office to register to vote or change their political party affiliation. With Goffstown's registered voters reaching almost 13,000 a new floor plan has been created for District #5 to provide the NH legal requirement of standing voting booths with privacy curtains for residents voting at Bartlett Elementary School. As a result, the Select Board approved \$8,643 to purchase and ship 32 new voting booths to keep Goffstown election day compliant by providing one voting booth for each 100 voters on the checklist for the November 2020 NH State General/Presidential Election.

I feel very fortunate for the support that my staff and I receive from Goffstown residents, Moderator Rodney Stark, the Select Board, Department Heads, Town workers and Superintendent Brian Balke and School staff as we prepare for four elections to take place during 2020. We expect record turnouts for February 11th NH Presidential Primary and the November 3rd NH State General/Presidential Election. These elections will require hours of preparation and planning to ensure that elections will run seamlessly. I am especially appreciative of the citizens that are completing volunteer application forms to serve as poll workers on election days at Bartlett Elementary School and Goffstown High School. Deputy Town Clerk Karen LeClerc and I are grateful to you all!

Thank you for placing your confidence in me to serve as your Goffstown Town Clerk. As always, my goal is to ensure that your interaction with our office is pleasant and efficient. I continue to welcome your input and ideas.

Respectfully Submitted,  
Cathy Ball, Town Clerk

### 2019 TOWN CLERK TRANSACTIONS

ACCOUNT	2016	2017	2018	2019
Motor Vehicle Permits:	\$3,089,910	\$3,215,881	\$3,277,614	\$3,369,530
Boat Fees	\$7,184	\$7,686	\$8,601	\$8,821
Dog Licenses & Fees	\$14,292	\$15,492	\$15,847	\$16,224
Licenses, Permits & Misc. Fees	\$4,706	\$6,635	\$7,901	\$6,429
Vital Record Fees	\$7,056	\$6,813	\$7,337	\$7,700
<b>TOTALS:</b>	<b>\$3,123,148</b>	<b>\$3,252,507</b>	<b>\$3,317,300</b>	<b>\$3,408,704</b>

## VITAL STATISTICS 2019 BIRTHS

<b>Child's Name</b>	<b>Birth Date</b>	<b>Birth Place</b>	<b>Father's/Partner's Name</b>	<b>Mother's Name</b>
Noll, Oskar Robert	01/16/2019	Manchester, NH	Noll, Michael	Noll, Brianna
Hawkes, Madeline Jane	02/06/2019	Derry, NH	Hawkes, Keith	Hawkes, Jessica
Engracia, Gabriel Ryan Legaspi	02/25/2019	Manchester, NH	Engracia, Daniel	Engracia, Anna
Ziegwied, Wyatt James	03/12/2019	Nashua, NH	Ziegwied, Brian	Ziegwied, Kayla
Napoli, Colin John	03/19/2019	Manchester, NH	Napoli, Jonathan	Napoli, Whitney
PiNHeiro, Paige Alexandra	03/29/2019	Manchester, NH	PiNHeiro, Kyle	PiNHeiro, Amanda
Raiche-Arnold, Calder Leif	03/30/2019	Goffstown, NH	Arnold, Eric	Raiche, Tiffany
Chiaraluce, Weston Archer	04/02/2019	Manchester, NH	Chiaraluce, Philip	Chiaraluce, Liana
Menec, Mathis Rene	04/02/2019	Nashua, NH	Menec, Jeramy	Beaudoin, Felicia
Orrico, Thomas Matthew	04/03/2019	Nashua, NH	Orrico, Timothy	Orrico, Briana
Noueiri, Charlotte Naia	04/05/2019	Manchester, NH	Noueiri, Salem	Noueiri, Mandy
Ruprecht, Olivia Alice	04/11/2019	Manchester, NH	Ruprecht, Corey	Ruprecht, Jamie
Beaudoin, Emersyn Rose	04/12/2019	Manchester, NH	Beaudoin, Kevin	Beaudoin, Taylor
Barrett, Oliver Raymond	04/16/2019	Manchester, NH	Barrett, Christopher	Barrett, Amanda
Murdock, Finn David	04/17/2019	Manchester, NH	Murdock, Derek	Murdock, Caitlyn
Crowell, Madeline Riley	04/19/2019	Manchester, NH	Crowell, Peter	Crowell, Heather
Gagnon, Daniel Joseph	04/27/2019	Lebanon, NH	Gagnon, Timothy	Gagnon, Ashley
Russ, Declan William	05/03/2019	Manchester, NH	Russ, Garth	Russ, Katherine
Conway, Aine Maureen	05/03/2019	Manchester, NH	Conway, Matthew	Conway, Siobhan
Mcleod, Noah Maxwell	05/08/2019	Manchester, NH	Mcleod, Aaron	Mcleod, Stephanie

<b>Child's Name</b>	<b>Birth Date</b>	<b>Birth Place</b>	<b>Father's/Partner's Name</b>	<b>Mother's Name</b>
Moyer, Liam Matthew	05/10/2019	Concord, NH	Moyer, Timothy	Moyer, Amanda
Schofield, Evelyn Faustina	05/18/2019	Concord, NH	Schofield, Matthew	Schofield, Tara
Woodard, Holden Emmit	05/25/2019	Concord, NH	Woodard, Christopher	Woodard, Megan
Lefavour, Evelyn Mary	05/28/2019	Manchester, NH	Lefavour, George	Lefavour, Angela
Stratton, Rowan Michael	05/28/2019	Manchester, NH	Stratton, Brett	Stratton, Caitlin
Schurman, Jonah Gregory	06/03/2019	Manchester, NH	Schurman, Gregory	Schurman, Shanna
Knight, Oliver James	06/11/2019	Concord, NH	Knight, James	Knight, Hillary
Sargent, Maeve Jacqueline	06/19/2019	Manchester, NH	Sargent, Justin	Sargent, Lori
Williams, Alba Rae	06/20/2019	Manchester, NH		Williams, Rebecca
Rogers, Greyson Charles	07/06/2019	Concord, NH	Rogers, Brendon	Rogers, Sarah
Bischoff, Esme Marion	07/10/2019	Manchester, NH	Bischoff Iv, John	Bischoff, Christine
Sakolosky, Wilder Jane	07/14/2019	Manchester, NH	Sakolosky, John	Sakolosky, Erin
Cassidy, Quinn Edward	07/16/2019	Manchester, NH	Cassidy, Andrew	Cassidy, Katherine
Horn, Quinn Evathy	07/20/2019	Manchester, NH	Horn, Robert	Larivee, Patricia
Pena, Madison Kate	07/21/2019	Manchester, NH	Pena, Michael	Pena, Katie
White, Raegan Grace Aislinn	07/24/2019	Manchester, NH	White, David	White, Shannon
Butcher, Rachel Rose	07/26/2019	Manchester, NH	Butcher, Evan	Butcher, Monika
Reynolds, Juliette Frances	07/27/2019	Manchester, NH	Reynolds, Daniel	Reynolds, Kristin
Landow, Jacob Martin	07/30/2019	Manchester, NH	Landow, Jason	Landow, Nichole
Zylak, Lincoln James	08/02/2019	Manchester, NH	Zylak, Matthew	Zylak, Jessica
Zylak, Landon Matthew	08/02/2019	Manchester, NH	Zylak, Matthew	Zylak, Jessica
Nalette, Owen Leif	08/03/2019	Manchester, NH	Nalette, Nicholas	Nalette, Mari-Briega

<b>Child's Name</b>	<b>Birth Date</b>	<b>Birth Place</b>	<b>Father's/Partner's Name</b>	<b>Mother's Name</b>
Bemis, Harper Jean	08/08/2019	Manchester, NH	Bemis, Brett	Bemis, Ashley
Dion Jr, David Michael	08/15/2019	Manchester, NH	Dion, David	Dion, Tracy
Velasquez, Isaiah Daniel	08/23/2019	Concord, NH	Velasquez, Daniel	Velasquez, Sierra
Mcintosh, Tobin Zane	09/02/2019	Goffstown, NH	Mcintosh Sr, Jason	Mcintosh, Emily
Reihl, Emery Faye	09/02/2019	Goffstown, NH	Reihl Jr, Richard	Reihl, Jillian
Emerson, Shawn Ryan	09/06/2019	Manchester, NH	Emerson, Ryan	Emerson, Christine
Beck, Greyson Ryder	09/12/2019	Manchester, NH	Beck, Robert	Beck, Kimberly
Memic, Landon Naim	09/14/2019	Concord, NH	Memic, Almir	Memic, Katherine
Devetter, Meredith Quinn	09/16/2019	Manchester, NH	Devetter, Curtis	Devetter, Jesslyn
Robinson, Aife Pauline	09/23/2019	Concord, NH	Robinson, Joshua	Robinson, Aislinn
Twomey, Wyatt William	10/01/2019	Manchester, NH	Twomey, William	Twomey, Pia
Turner, Charlotte Aylin	10/07/2019	Manchester, NH	Turner, Benjamin	Turner, Amanda
Plumer, Jaylah Elva	10/17/2019	Manchester, NH	Plumer, Jason	Berlinguette, Kimberly
Guillermo, Ahlani Marie	10/23/2019	Manchester, NH	Guillermo, Nathanyl	Luca, Mackenzie
Lacourse, Norah Dorothy	10/26/2019	Manchester, NH	Lacourse, Shawn	Lacourse, Christine
Kafegelis, Finnegan Andrew	11/26/2019	Manchester, NH	Kafegelis, Andrew	Kafagelis, Caitlyn
Battey, Miles Stewart	11/26/2019	Manchester, NH	Battey, Michael	Battey, Jacqueline
Lang, Rylan Thomas	12/05/2019	Nashua, NH	Lang, Justin	Lang, Cara
Greene-Costa, Quinlan Philip	12/15/2019	Manchester, NH	Costa Iii, Peter	Greene-Costa, Megan
Josefiak, Elaina Michele	12/18/2019	Concord, NH	Josefiak, Michael	Josefiak, Melissa

**Total Number Of Records 62**

## 2019 MARRIAGES

<b>Date Of Marriage</b>	<b>Person A's Name And Residence</b>	<b>Person B's Name And Residence</b>	<b>Town Of Issuance</b>	<b>Place Of Marriage</b>
01/06/2019	Motha, Jake A Goffstown, NH	White, Sarah E Goffstown, NH	Goffstown	Goffstown
02/07/2019	Szalajeski, Tylor P Goffstown, NH	Robinson, Keely S Goffstown, NH	Northwood	Concord
02/23/2019	Demers, Benjamin R Goffstown, NH	Therault, Kendra N Goffstown, NH	Goffstown	Plymouth
03/18/2019	Chen, Fei Goffstown, NH	Yang, Cuihong Goffstown, NH	Goffstown	Goffstown
03/23/2019	Lavoie, Eric G Goffstown, NH	Strickulis, Casey N Goffstown, NH	Goffstown	Manchester
04/10/2019	Lambert Jr, James A Hillsborough, NH	Reno, Ivy M Goffstown, NH	Goffstown	Goffstown
04/26/2019	Garcia, Daisy B Manchester, NH	Whitney, Michael P Goffstown, NH	Bedford	Bedford
05/02/2019	Arlequin, Rafael A Goffstown, NH	Albert Valbuena, Maria Del Mar Torreblanca, Spain	Concord	Concord
05/04/2019	Fortin, Joseph L Goffstown, NH	Richter, Jennifer L Goffstown, NH	Concord	Manchester
05/25/2019	Jenkins, Norman E Goffstown, NH	Veno, Lynwen J Goffstown, NH	Goffstown	Manchester
05/25/2019	Goulet, Andrew R Goffstown, NH	Bissonnette, Sara M Goffstown, NH	Goffstown	Campton
05/25/2019	Finnegan, Timothy R Goffstown, NH	Kimball, Danielle M Goffstown, NH	Goffstown	Derry
05/27/2019	Archambault, Keith D Goffstown, NH	Landale, Andrea M Goffstown, NH	Goffstown	Merrimack
06/15/2019	Peek, Crystal A Goffstown, NH	Uhlinger, Trace A Goffstown, NH	Bedford	Bedford
06/22/2019	Harrington, Robert A Goffstown, NH	Guay Harrington, Monique J Goffstown, NH	Goffstown	Weare
07/04/2019	Batchelder, Lee A Derry, NH	Carter, Sandra D Goffstown, NH	Goffstown	Auburn
07/10/2019	Bergeron, Marc R Goffstown, NH	Gribbins, Leslie S Campbellsville, KY	Goffstown	Loudon
07/14/2019	Stansfield, Craig B Goffstown, NH	Freudenberg, Leisa B Goffstown, NH	Goffstown	Wolfboro
07/19/2019	Billetdeaux, Vincent D Goffstown, NH	Fait, Jana L Goffstown, NH	Goffstown	Goffstown
07/27/2019	Nobert, Dillon J Goffstown, NH	Roy, Taylor A Goffstown, NH	Goffstown	Goffstown
08/14/2019	Woodard, Joshua D Goffstown, NH	St Onge, Melissa D Goffstown, NH	Goffstown	Goffstown

<b>Date Of Marriage</b>	<b>Person A's Name And Residence</b>	<b>Person B's Name And Residence</b>	<b>Town Of Issuance</b>	<b>Place Of Marriage</b>
08/16/2019	Croteau, Nicholas J Goffstown, NH	Shelton, Kaitlyn A Goffstown, NH	Goffstown	Wolfeboro
08/16/2019	Fait, Cody W Goffstown, NH	Benenati, Catherine M Goffstown, NH	Goffstown	Chichester
08/24/2019	Turcotte, Patrick M Goffstown, NH	O'boyle, Emily A Goffstown, NH	Goffstown	Boscawen
08/24/2019	Allan, Lauren A Goffstown, NH	Elrick, Michael J Bedford, NH	Bedford	Laconia
08/25/2019	Ryder Jr, Thomas R Goffstown, NH	Randall, Kasie R Goffstown, NH	Goffstown	Merrimack
09/07/2019	Layton, Scott R Goffstown, NH	Mouris, Cheryl L Goffstown, NH	Goffstown	Goffstown
09/08/2019	Maggiano, Thomas M Goffstown, NH	Mcgrath, Rebecca E Goffstown, NH	Goffstown	Kingston
09/13/2019	Crete, Zachary R Goffstown, NH	Hunkele, Jill M Atkinson, NH	Atkinson	Goffstown
09/20/2019	Mwambi, Joshua M Goffstown, NH	Glaude, Rebecca A Goffstown, NH	Goffstown	Laconia
09/21/2019	Geiselman, Tyler H Goffstown, NH	Beaudoin, Noel R Goffstown, NH	Goffstown	Thornton
09/28/2019	Hughes, Chad M Goffstown, NH	Doyle, Christine L Goffstown, NH	Goffstown	Weare
09/29/2019	Eastman, Joshua A Goffstown, NH	Smuz, Aspen T Goffstown, NH	Goffstown	Goffstown
10/05/2019	Gookin, Scott R Manchester, NH	Mansur, Megan C Goffstown, NH	Goffstown	Bristol
10/12/2019	Daoust, Daniel P Goffstown, NH	Page, Dolores J Goffstown, NH	Goffstown	Goffstown
10/12/2019	Larson, James A Goffstown, NH	Rhodes, Rachael E Goffstown, NH	Goffstown	Manchester
10/21/2019	Chislom, Christopher X Goffstown, NH	Castillo Diaz, Daritza J Goffstown, NH	Goffstown	Goffstown
10/26/2019	Savage, Joseph B Goffstown, NH	Francis, Barbara D Goffstown, NH	Goffstown	Goffstown
11/05/2019	Smith, Jacob T Goffstown, NH	Konieczki, Rebecca M Goffstown, NH	Goffstown	Goffstown
11/09/2019	Radford II, William B Goffstown, NH	Bernat, Jillian R Goffstown, NH	Goffstown	Goffstown
11/30/2019	Cameron, Joseph P Goffstown, NH	Gendron, Denise J Goffstown, NH	Goffstown	Manchester

**Total Number Of Records 41**

## 2019 DEATHS

<b>Decedent's Name</b>	<b>Death Date</b>	<b>Death Place</b>	<b>Father's/Parent's Name</b>	<b>Mother's/Parent's Name Prior To First Marriage/Civil Union</b>
Duhaime, Maurice	01/05/2019	Manchester	Duhaime, Donat	Turgeon, Aline
Babinski, Sophie	01/07/2019	Goffstown	Zielinski, Benjamin	Boleslaw, Veronica
Card, Mabel	01/09/2019	Goffstown	Putnam, Gerald	Maxwell, Bertha
Ridge, Gordon	01/09/2019	Manchester	Ridge, John	Henry, Pearl
Gamache, Barbara	01/10/2019	Manchester	Buxton, Charles	Fish, Evelyn
Niclas, Michael	01/12/2019	Merrimack	Niclas, John	Arnott, Arlaine
Marciano, Deborah	01/18/2019	Goffstown	Marciano, Michael	Lisacki, Mary
Bernard, Doris	01/21/2019	Goffstown	Beernaert, Theophile	Gelan, Emma
Lemire, Donald	01/23/2019	Goffstown	Lemire, Eleodore	Barbeau, Jeanne
Hanlon, Meredith	01/23/2019	Manchester	Hanlon, William	Copp, Marion
Waldorf, Steven	01/24/2019	Goffstown	Waldorf, Francis	Verville, Louise
Misso, Eleanor	01/29/2019	Goffstown	Wilkey, Gustave	Rebecki, Anna
Piper Jr, Arnold	01/30/2019	Bedford	Piper Sr, Arnold	Holmes, Doris
Babel, Dorothy	02/02/2019	Goffstown	Florence, Leon	Delisle, Yvonne
Putnam, Wallace	02/02/2019	Goffstown	Putnam, Gerald	Maywell, Bertha
Draper, Priscilla	02/04/2019	Goffstown	Draper, Edward	Roy, Estelle
Cullen, June	02/04/2019	Goffstown	Benson, Charles	Unknown, Nelly
Carew, Anne	02/08/2019	Goffstown	Carew, Joseph	McCormick, Catherine
Brunelle, Lillian	02/12/2019	Goffstown	Brunelle, Felix	Martel, Germaine
Provencal, Eric	02/12/2019	Goffstown	Provencal Jr, Paul	Bassett, Dawn Marie
Champagne, Rita	02/12/2019	Goffstown	Chauvin, Henry	Cardinal, Olida
Champagne, Marie	02/14/2019	Manchester	Vigneault, Rudolph	Depres, Claudia
Pinard, Normand	02/14/2019	Goffstown	Pinard, Robert	Montminy, Aurore
Lachance, Stella	02/20/2019	Goffstown	Laprise, Philippe	Beaudoin, Juliette
Allen, Stephen	02/22/2019	Manchester	Allen, Baxter	Genung, Eleanor
Bournival, Susanne	02/22/2019	Manchester	Whigham, Robert	Mayberry, Carrie
Jutras, Lillian	02/23/2019	Goffstown	Jutras, Ernest	Roy, Sarah
Swiesz, Conner	02/26/2019	Goffstown	Thomas, Dashonne	Swiesz, Stacey
Peabody, William	02/28/2019	Goffstown	Peabody, Harold	Morrison, Donna
Peloquin, Lucille	03/01/2019	Manchester	Chop, Stephen	Luchak, Jean
Johnson, Ruth	03/03/2019	Goffstown	Sanborn, Roy	Carter, Hazel
Vachon, Marie	03/08/2019	Goffstown	Vachon, Donat	Samson, Herminie
O'Hare, Brian	03/14/2019	Merrimack	Unknown, Unknown	Unknown, Unknown
Hartley Jackson, Nancy	03/17/2019	Concord	Hartley, Richard	Walsh, Ruth

<b>Decedent's Name</b>	<b>Death Date</b>	<b>Death Place</b>	<b>Father's/Parent's Name</b>	<b>Mother's/Parent's Name Prior To First Marriage/Civil Union</b>
Maurer Jr, Charles	03/18/2019	Goffstown	Maurer Sr, Charles	Nilsson, Anna
Sullivan, William	03/20/2019	Goffstown	Sullivan, William	Slater, Hazel
Scully Jr, Thomas	03/20/2019	Goffstown	Scully, Thomas	Sanderson, Elizabeth
Valade, Doris	03/30/2019	Goffstown	Pinette, John	Raymond, Bernadette
Chabot, Claudette	04/03/2019	Merrimack	Chabot, Robert	Paul, Cecile
Guimond, David	04/04/2019	Goffstown	Guimond, Leo	Mclaughlin, Beryl
Sheridan, Sandra	04/05/2019	Goffstown	Bowers, George	Crierie, Dorothy
Thygeson, Florence	04/06/2019	Goffstown	Darling, Edgar	Lemarquand, Edina
McGorry, Joan	04/06/2019	Goffstown	Donahue, Daniel	Briggs, Marguerite
Tibbetts, Francis	04/14/2019	Goffstown	Tibbetts, Stephen	Snell, Hazel
Clukey, Lyda	04/14/2019	Goffstown	Stairs, Leslie	Stairs, Bessie
Lefebvre, Patricia	04/14/2019	Goffstown	Cote, Laurier	Leclerc, Doris
Gagne, Monique	04/15/2019	Goffstown	Beaulieu, Albert	Cote, Lucy
Blatsos, Aphrodite	04/17/2019	Manchester	Bentas, Harry	Unknown, Kali Roy
Finn Jr, James	04/18/2019	Goffstown	Finn Sr, James	Joyce, Annie
Link, Jennie	04/18/2019	Goffstown	Dudiak, Lucas	Wajda, Phoebe
Karanikas, Georgia	04/19/2019	Goffstown	Pappas, John	Kaseris, Angelina
Morin, Claire	04/25/2019	Merrimack	Landry, Edward	Duchesne, Yvonne
Mihoy, Timothy	04/27/2019	Goffstown	Mihoy, William	Unknown, Matilda
Crawford, Evangeline	04/27/2019	Manchester	Ftergiotis, Anthony	Makis, Helen
Ostrander, Winifred	04/29/2019	Goffstown	Ostrander, Kenneth	Stoddard, Fannie
Lafleur, Georgette	05/02/2019	Goffstown	Desrochers, Romeo	Martel, Yvonne
Dupont, Marie	05/04/2019	Goffstown	Pratte, Alfred	Hebert, Roseanna
Furkey, Julia	05/06/2019	Manchester	Dudiak, Lucas	Wajda, Irina
Cram, Roberta	05/08/2019	Goffstown	Friedrich, Henry	Blanchard, Florence
Pinard, Doris	05/09/2019	Merrimack	Gauthier, Willie	Vanasse, Angelina
Jacob, Claire	05/09/2019	Goffstown	Ouellette, Joseph	Poulin, Colombe
Kalapinski, Marianne	05/12/2019	Goffstown	Kue, Joseph	Mendalke, Sophie
Mahoney Jr, Timothy	05/14/2019	Manchester	Mahoney Sr, Timothy	Furtado, Anna
Brinn, Janice	05/15/2019	Manchester	Bernard, Emile	Kies, Ethel
Kean, Douglas	05/17/2019	Manchester	Kean, Sumner	Hansberry, Ruth
Duquette, Denise	05/19/2019	Goffstown	Duquette, Theodore	Lessard, Simone
McClintock, Doris	05/20/2019	Bedford	Cooper, Leslie	Marshall, Maude
Stone, Jeanne	05/20/2019	Manchester	Pare, Arthur	Coleman, Rita
Piekarski, Frank	05/21/2019	Bedford	Piekarski, Frank	Armolvich, Francis
Boisvert, Roland	05/25/2019	Goffstown	Boisvert, Raoul	Chicoine, Yvonne

<b>Decedent's Name</b>	<b>Death Date</b>	<b>Death Place</b>	<b>Father's/Parent's Name</b>	<b>Mother's/Parent's Name Prior To First Marriage/Civil Union</b>
Proctor, Ruth	05/27/2019	Goffstown	Merrill, Leon	Lord, Doris
Boisvert, Theresa	05/28/2019	Goffstown	Fournier, Roger	Benoit, Cecile
Millette, Lynn	05/29/2019	Manchester	Wilson, Maurice	Girouard, Yvonne
Coker Jr, Roland	06/02/2019	Manchester	Coker Sr, Roland	Fogg, Leola
Miller, Sally	06/04/2019	Goffstown	Wildman, Harry	Coyne, Helen
Myers, Doris	06/05/2019	Goffstown	Beaulieu, Joseph	Blondeau, Agnes
Poremba, Blanche	06/18/2019	Goffstown	Poremba, Walter	Zaleski, Marie
Vaillancourt, Jeannine	06/21/2019	Manchester	Bruneau, Alfred	Michel, Anita
Sapurka, George	06/23/2019	Goffstown	Sapurka, Robert	Schirnack, Anna
Marier, Steven	06/25/2019	Manchester	Marier, Richard	Morrisette, Lorraine
Larrabee, Donald	06/25/2019	Manchester	Larrabee, Arthur	Unknown, Irene
Plante, Paul	06/26/2019	Hillsborough	Plante, Gerard	St Pierre, Irene
St Cyr, David	06/26/2019	Merrimack	St Cyr, Romeo	Bourassa, Laura
Bogle Sr, Edward	07/02/2019	Manchester	Unknown, Unknown	Unknown, Mary
Lucibello, Alfonso	07/05/2019	Goffstown	Lucibello, Andrew	Unknown, Philomena
McKinnon, Betty	07/09/2019	Concord	Whittemore, Ralph	Richardson, Mary
Scanlan, Catherine	07/11/2019	Manchester	Rowan, Robert	Unknown, Marion
Blondeau, Tyler	07/12/2019	Hampton	Blondeau, Maurice	Gilcreast, Kimberlee
Beauregard, Theresa	07/18/2019	Goffstown	Preneveau, Henry	Sanchagrin, Eva
Weldon, Leroy	07/21/2019	Manchester	Weldon, Albert	Perkins, Alvira
Lindahl, Kelly	07/26/2019	Goffstown	Kelly, James	Flaherty, Ann
Areyzaga, Joseph	07/27/2019	Manchester	Areyzaga, Frederick	Etherton, Mary
Shiffer, Andrea	07/29/2019	Bedford	Morcgarage, Shirley	Dubue, Evelyn
Garon, Roger	07/29/2019	Goffstown	Garon, Napoleon	Talbot, Exelia
Lachance, Roger	08/01/2019	Goffstown	Lachance, Henry	Bellemare, Elizabeth
Bilodeau, Florence	08/07/2019	Manchester	Soucy, Ulric	Roberge, Aldea
Picard, Constance	08/08/2019	Manchester	Boilard, Oswald	Marquis, Adrienne
Feick, John	08/09/2019	Goffstown	Feick, Ralph	Rodgers, Mary
Britton, Muriel	08/12/2019	Goffstown	Gauthier, George	Dufour, Irene
Varney, Charles	08/13/2019	Manchester	Varney, Richard	Hartford, Minnie
Lutkevich, Albert	08/17/2019	Lebanon	Lutkevich, Albert	Long, Rita
Lang, Michael	08/22/2019	Merrimack	Lang, Charles	Hunkins, Helena
Pinard, Julien	08/26/2019	Manchester	Pinard, Fernando	Clement, Noelie
Courtemanche, James	08/29/2019	Manchester	Courtemanche, Andre	Vincent, Etta
St Germain, Janet	09/03/2019	Goffstown	Dunn, Lewis	Swain, Thelma
Marden, Mary	09/06/2019	Rye	Hermsdorf, Herbert	Rasp, Mary

<b>Decedent's Name</b>	<b>Death Date</b>	<b>Death Place</b>	<b>Father's/Parent's Name</b>	<b>Mother's/Parent's Name Prior To First Marriage/Civil Union</b>
Harrington, Brian	09/07/2019	Goffstown	Harrington, Otis	Pritchard, Dorothy
Slebodnick, John	09/11/2019	Goffstown	Slebodnick, Andrew	Koziel, Anna
Allard, Edward	09/12/2019	Goffstown	Allard, Cyrille	Dionne, Eva
Ellis, Barbara	09/12/2019	Goffstown	Randall, Bertram	Stonehouse, Velma
Belanger, Maurice	09/21/2019	Manchester	Belanger, George	Brunelle, Lydia
Bouchard, Peter	09/21/2019	Manchester	Bouchard, Paul	Ledoux, Theresa
Oljey, Carol	09/25/2019	Manchester	Dalton, Robert	Cook, Julia
Volkman, Henry	09/30/2019	Goffstown	Volkman, Henry	Rzasa, Marie Anna
Pelletier, Eugene	10/01/2019	Goffstown	Pelletier, James	Murray, Isabel
Carignan, John	10/03/2019	Goffstown	Carignan, Joseph	Aubin, Jennie
Gagnon, Robert	10/05/2019	Manchester	Gagnon, Leas	Labrie, Adrienne
Willikens, Annette	10/05/2019	Manchester	Duhamel, Maurice	Couturier, Rita
Bourgeois, Barbara	10/08/2019	Goffstown	Makara Sr, Rudolph	Musial, Caroline
Noble, Jeannie	10/08/2019	Goffstown	Frenette, Eugene	Nadeau, Rita
Goldthwaite, William	10/14/2019	Concord	Goldthwaite, William	Wetmore, Dorothea
Benoit, Maurice	10/17/2019	Goffstown	Benoit, Lorenzo	Daniel, Maria
Jordan, Shawn	10/18/2019	Goffstown	Jordan, Ricky	Robertson, Lisa
Bemis, Andrew	10/20/2019	Goffstown	Bemis, Clarence	Bernard, Albertine
Leclerc, Lillian	10/22/2019	Goffstown	Leclerc, Albert	Boisvert, Aurore
Davis, Robert	10/22/2019	Goffstown	Davis, Theodore	Southwick, Phoebe
Lazzar, Eleanor	10/22/2019	Goffstown	St Croix, William	Lamb, Ellen
Fournier, Jacqueline	10/28/2019	Londonderry	St Cyr, Lorenzo	Cote, Alfreda
Bigg Iii, Dort	10/29/2019	Merrimack	Bigg Jr, Dort	Greenwood, Marcia
Hampton, Jane	10/29/2019	Manchester	Cavanaugh, Raymond	Webb, Nellie
Atwater, Verne	10/30/2019	Goffstown	Atwater, Verne	Brodeur, Pricilla
Meighan, Viola	11/13/2019	Goffstown	Jones, Roger	Male, Marion
Chabot, Sandra	11/15/2019	Goffstown	Voycheck, Jacob	Sobeleski, Alice
Digianni, Isabella	11/16/2019	Merrimack	Digianni, Joshua	Dicey, Shannon
Kirsner, Ann	11/19/2019	Goffstown	Carter, Carroll	Roussie, Corinne
Tebbetts, Cindy	11/20/2019	Goffstown	Molan, Francis	Harris, Alice
Boddie, George	11/24/2019	Bedford	Boddie, Vincent	Lent, Anna
Luby, Kerigan	11/25/2019	Manchester	Luby, Mark	Sjoblom, Maribeth
Wojdylak Sr, James	11/26/2019	Manchester	Wojdylak, Henry	Powers, Margaret
Rodriguez, Alice	11/30/2019	Manchester	Lunderville, Leonard	Alvarado, Basilisa
Smith, Michael	12/01/2019	Manchester	Smith, Raymond	McMahon, Gomer
Caza, Marjorie	12/03/2019	Goffstown	Davison, David	Fritche, Louise

<b>Decedent's Name</b>	<b>Death Date</b>	<b>Death Place</b>	<b>Father's/Parent's Name</b>	<b>Mother's/Parent's Name Prior To First Marriage/Civil Union</b>
Leathe Iii, Henry	12/04/2019	Manchester	Leathe Ii, Henry	Rice, Carolee
Kellermann, Madeleine	12/04/2019	Goffstown	Sheridan, Alexander	Demetter, Julia
Treworgy, Larry	12/11/2019	Manchester	Treworgy, Lawrence	Pierce, Mary
Hoch, Stephen	12/11/2019	Goffstown	Hoch, Vernon	Eradi, Barbara
Mclaughlin, Mary	12/13/2019	Merrimack	Dunn, Leo	Cunningham, Margaret
Huard, Lucille	12/16/2019	Goffstown	Fournier, Roger	Cote, Simone
Paulding, Robyn	12/25/2019	Manchester	Paulding, Leon	Campbell, Jean
Bourgeois, Paul	12/27/2019	Goffstown	Bourgeois, Leo	Demers, Rose
Fredette, Gerard	12/28/2019	Goffstown	Fredette, Arthur	Paradis, Blanche
Cammack, Linda	12/29/2019	Manchester	Bean, George	Curtis, Eleanor
Labrie, Gerald	12/30/2019	Goffstown	Labrie, Eugene	Bergeron, Laurette
Voycheck, Alice	12/31/2019	Goffstown	Soboleski, Walter	Luchenbach, Lillian
<b>Total Number Of Records 154</b>				

## 2019 INTERMENTS

### HILLSIDE CEMETERY

<b>Name</b>	<b>Age</b>	<b>Date of Death</b>	<b>Date of Interment</b>	<b>Sect/Range</b>	<b>Lot #</b>	<b>Grave #</b>
Peabody, Wm. Nelson	81	2/28/2019	6/14/2019	45	8	
Jackson, John Albert Sr.	79	3/11/2009	8/16/2019	41	1	1
Jackson, Nancy Joan H.	81	3/17/2019	8/16/2019	41	1	
Roulx, Norma		10/25/2019	10/31/2019	H	4	

**SHIRLEY HILL CEMETERY**

<b>Name</b>	<b>Age</b>	<b>Date of Death</b>	<b>Date of Interment</b>	<b>Sect/Range</b>	<b>Lot #</b>	<b>Grave #</b>
Tibbetts, Francis H.	83	4/14/2019	4/20/2019	3	100	1
Masterson Tyrrell, Joan	88	4/16/2019	4/24/2019	2	13A	1
Gagnon, Derek	43	1/15/2019	5/16/2019	3	35	1
Barker, Frances	68	12/8/2018	5/21/2019	3	64A	1
Hoitt, Shirley B.	75	2/22/2019	5/24/2019	3	21	2
Poremba, Blanche	88	6/18/2019	6/21/2019	3	74	1
Ellis, Barbara R.	90	9/12/2019	9/16/2019	2	22A	1
Noble, Jeannie Rita	64	10/8/2019	10/12/2019	3	40	2

**WESTLAWN CEMETERY**

<b>Name</b>	<b>Age</b>	<b>Date of Death</b>	<b>Date of Interment</b>	<b>Sect/Range</b>	<b>Lot #</b>	<b>Grave #</b>
Warren, Robert	90	12/9/2018	4/5/2019	1987	27	1
Finn, James R. Jr.	56	4/18/2019	4/23/2019	S4		
Morin, Claire	73	4/25/2019	4/29/2019	1996	216	1
Furkey, Julia K.	97	5/6/2019	5/11/2019	1988	4A	2
Piper, Arnold W.	75	1/31/2019	5/20/2019	1991	25	1
Proctor, Ruth Lillian	94	5/27/2019	6/18/2019	1992	162	1
Karanikas, Georgia	91	4/19/2019	6/19/2019	1960	99	3
Bell, Kristen M.	25	9/26/2014	6/21/2019	1988	13	1
Crotty, Rosemary	94	3/14/2019	6/21/2019	1987	3A	2
Levasseur, Patricia Jean	61	1/15/2019	6/27/2019	1987	23	3
Martson, Marion L.	79	6/21/2019	6/28/2019	1946	27	5
Sapurka, George R.		6/23/2019	7/1/2019	1927	67	3
Heiman, Alfred	82	2/1/2019	7/1/2019	59	7	
Scanlan, Catherine	88	7/11/2019	7/17/2019	1904	6	2
Blondeau, Tyler J.	28	7/12/2019	7/19/2019	1996	221	1
Weldon, Leroy	95	7/21/2019	7/29/2019	1991	7	2
Lucibello, Alfonso A.	84	7/5/2019	8/26/2019	1991	30	1
Courtemanche, James F.	68	8/29/2019	9/4/2019	1984	2	15
Charbonneau, Arol J.	100	8/10/2019	9/21/2019	1904	7	2
Corey, Wilfred A.	91	9/19/2019	10/5/2019	1992	158	1
Corey, Edith Pearl	83	3/8/2012	10/5/2019	1992	158	1
Freeman, Richard F.	86	11/15/2019	11/20/2019	1989	74B	2
Desmond, Francis J.	83	11/24/2019	11/27/2019	1988	7	2

**WESTLAWN CEMETERY - EXPANSION**

<b>Name</b>	<b>Age</b>	<b>Date of Death</b>	<b>Date of Interment</b>	<b>Sect/Range</b>	<b>Lot #</b>	<b>Grave #</b>
Richard, Ryan M.	44	10/14/2019	10/27/2019	5	214	1

## FIRE DEPARTMENT



**Brian H. Allard - Fire Chief**

### FIRE DEPARTMENT

The Goffstown Fire Department is pleased to share with the citizens of Goffstown, your Fire Department's 2019 Annual Report. Goffstown Fire Department is a combination-type fire department made up of full-time, part-time and paid-on-call Fire/EMS Professionals. We provide fire protection, emergency medical services, rescue, hazardous material mitigation, disaster response, community services, and fire prevention - in the form of public education and inspections. In 2019, we employed 21 Full-time members and 25 on-call and/or part-time members. As the Fire Chief, I am extremely

proud of the level of service we have been able to bring to the community in 2019. This would not have been accomplished without all the efforts of our dedicated men and women.

### PERSONNEL / STAFFING

Fire/EMS services in Goffstown are provided by our most important resource—our personnel. In 2019, the fire department saw significant personnel changes. Fire Chief Richard O'Brien retired after serving Goffstown for over 12 years. The fire department also saw the retirement of Deputy Chief Stephen Laroche who spent 3 years with the department. Other members sought out new opportunities: Christopher Couturier, Alex Smith, Steve Maffee, and Daniel Martin.

With these departures and the fire department being awarded the only SAFER grant (Staffing for Adequate Fire & Emergency Response Grant) in New Hampshire, we had one promotion and several new hires. Brian Allard was promoted to Fire Chief and Francis Enos who previously served with Salem Fire department was hired as our new Deputy Fire Chief. We also welcomed Firefighters Ryan Baron, Christopher Gamble, Ryan Hooper, Zachary Husband, Rebecca Kurth, Colin O'Brien, Nickolas Puleo, and Scott Stone.

In years past staffing levels at the fire department varied greatly – depending on the time of day. Before December 16, 2019, each day 6 am – 6 pm, the Mast Road and Church Street fire stations are staffed by our full-time personnel (6 per shift). Evenings/Nights (6 pm – 6 am) were staffed by our part-time personnel – making every attempt to staff the Mast Road and Church Street fire stations - staffing only 2 part-time firefighter/EMTs per station. We also have on-call firefighter/EMTs supporting the department.

With the Select Boards' approval, since December 16, 2019, the Fire Department transitioned our full-time employees to a 24/7 work schedule. This schedule change along with assistance from our part-time and call members, we have been able to staff our Mast Road and

Church Street fire stations 24/7 with 6 members per shift. This transition has assisted with our employee's overall job satisfaction, increased the level of service we provide to the public and has started to reduce our response times.

### RESPONSE ACTIVITY

2019 was nearly as active as 2018, the Fire Department responded to 2,406 calls for service. Crews responded to a variety of emergencies that included building fires, large fuel spills, life-threatening medical emergencies, hazardous materials incidents, and major vehicle crashes. The fire department personnel also assist with seasonal fire inspections, school lockdown and fire drills, community assistance responses, and in 2020 will be assisting our Fire Inspection Division on additional inspections.

#### 2019 FIRE DEPT. CALLS FOR SERVICE:

<b>FIRE INCIDENTS</b>	<b>58</b>	<b>2%</b>
<b>EMS INCIDENTS</b>	<b>1602</b>	<b>66%</b>
<b>HAZARDOUS CONDITION (NO FIRE)</b>	<b>94</b>	<b>4%</b>
<b>SERVICE CALLS</b>	<b>339</b>	<b>14%</b>
<b>GOOD INTENT CALLS</b>	<b>112</b>	<b>4%</b>
<b>FALSE ALARMS/FALSE CALLS</b>	<b>196</b>	<b>9%</b>
<b>SEVERE WEATHER INCIDENTS</b>	<b>3</b>	<b>&gt;1%</b>
	<b>2406</b>	

<b>TYPE OF FIRE INCIDENTS</b>	<b>#</b>
<b>Building fires</b>	<b>19</b>
<b>Cooking fires</b>	<b>11</b>
<b>Chimney or flue fires</b>	<b>3</b>
<b>Fuel burner/boiler malfunction, fire confined</b>	<b>8</b>
<b>Vehicle fires</b>	<b>3</b>
<b>Road freight or transport vehicle fire</b>	<b>1</b>
<b>Off-road vehicle or heavy equipment fire</b>	<b>1</b>
<b>Bark mulch fire</b>	<b>5</b>
<b>Forest, woods, or woodland</b>	<b>1</b>
<b>Brush or brush-and-grass mixture fire</b>	<b>3</b>
<b>Dumpster or other outside trash receptacle</b>	<b>1</b>
<b>Excessive heat, scorch burns</b>	<b>2</b>

## **FIRE PREVENTION**

2019 had yet another year of increased demand for services from our Fire Prevention Office. The late Summer and Fall was a challenging time for our Fire Prevention Office as requests for service were not as spread out over the “building season” as is normal and were more concentrated in the Fall as homeowners and contractors raced to beat the cold weather. At some points, the demand for service outpaced the time available to schedule and complete inspections. Our Fire Prevention Officer, Lt. Bill Connor, reports the number of life safety permits for 2019 was slightly less than the number issued in 2018, however, there was a definite shift to more complicated projects for which we saw permits. These more complex permits included fire sprinkler systems, auxiliary dwelling units, new restaurants, and special-use buildings and occupancies. To help meet the increased customer demand, in July we began offering inspections five days a week (previously, inspections were available 4 days a week), at the beginning of December we have added defined “window hours” where residents and contractors can come to the Village Fire Station and speak directly with the Fire Prevention Officer about their project or ask code and permit questions, and recently we have begun training of some GFD staff to assist Fire Prevention with some inspections during peak demand.

Fire prevention isn’t just inspections. The wide variety of calls for Fire Prevention and Life Safety service in 2019 included special events, school and campus safety programs, storm damage assessments, underground fuel tank mitigation, building/occupancy fire, and life safety analysis, municipal fire alarm repairs, and fire extinguisher training, and project oversight. Special events have included CNN’s Town Hall with the presidential candidates in February as well as a visit from Vice President Pence in November. These events are challenges for fire and life safety protection as they require significant preparation, analysis, and event staffing.

Over the last few years, Fire Prevention has been also been very active with the expansion of natural gas services in the Pinardville area of Town. In 2019, we wrapped up the last phase of this expansion project literally on the last day of 2019.

Lt Connor continues to work closely with each of our schools completing State mandated fire and life safety inspections for each school during October and November. These school inspections identify fire and life safety issues as well as define corrective measures as needed to assure the safety of the students and staff. Fire Prevention also works with our schools to conduct monthly emergency and evacuation drills to ensure preparedness in the event of incident or disaster. Additionally, Lt. Connor has active roles in school safety committees and teaches fire safety programs at the high school.

### **Residents are reminded:**

- Most outdoor fires require a permit. Permits are available online or at either the Village or Pinardville fire stations.
- All new and replacement fuel-burning appliances and generator installations must have permits before installation & must be inspected by Fire Prevention before use or activation.
- New and replacement stationary fuel tanks require permits & inspections. Old or retired oil and diesel tanks must be inspected before removal from any site. All underground fuel tanks require special inspection during the removal process.

## FOREST FIRE WARDEN & STATE RANGER

This past year we were fortunate enough to have favorable weather conditions in the spring and summer which limited the amount of wildfire activity throughout the state. Your local fire departments and the Division of Forests & Lands worked throughout the year to protect homes and the forests. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. The towers' fire detection efforts are supplemented by the NH Civil Air Patrol when the fire danger is especially high.

Many homes in New Hampshire are located in the wildland-urban interface, which is the area where homes and flammable wildland fuels intermix. Every year New Hampshire sees fires that threaten or destroy structures, a constant reminder that wildfires burn more than just trees. Homeowners should take measures to prevent a wildfire from spreading to their homes. Precautions include keeping your roof and gutters clear of leaves and pine needles and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at [www.firewise.org](http://www.firewise.org). Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire-wise and fire safe!

The Forest Protection Bureau and local fire departments were very busy this year celebrating Smokey Bear's 75th year preventing wildfires. Many events were held at local libraries, in fact, this program was so successful we will be offering it again in 2020. We were fortunate enough to partner with the Northeast Forest Fire Protection Compact and bring the Smokey Hot Air Balloon to Franconia Notch in August. The weather was fantastic and hundreds of people got the chance to ride in the balloon! Smokey's message has always been about personal responsibility – remember his ABC's: **A**lways **B**e **C**areful with fire. If you start a fire, put it out when you are done. **“Remember, Only You Can Prevent Wildfires!”**

As we prepare for the 2020 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing **ANY** outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting [www.NHfirepermit.com](http://www.NHfirepermit.com). The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES). You are encouraged to contact the local fire department or DES at 603-271-3503 or [www.des.nh.gov](http://www.des.nh.gov) for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at [www.nh.gov/nhdf/](http://www.nh.gov/nhdf/).

## EMERGENCY MANAGEMENT

Emergency Management in Goffstown encompasses many roles. Critical roles in emergency management are Prevention, Protection, Mitigation, Response, and Recovery. In 2019, the department applied for and was awarded two separate emergency management grants that will assist the Town in updating our emergency plans. The first grant we received was from the New Hampshire Department of Safety – Division of Homeland Security and Emergency Management. These funds will help us with updating our Local Emergency Operations Plan (LEOP). The second grant we received was from the Federal Emergency Management Agency (FEMA). These funds will assist the Town in completing our Hazard Mitigation Plan that was last updated in 2015. Both of these projects involve members of Town Hall, DPW, Police, Fire, and members of the Division of Homeland Security.

In 2019 Goffstown's CERT team remains active, trained, and prepared to help our community in the event of a disaster. The dozens of CERT volunteers are not only committed to helping our citizens in a disaster but also there to help you prepare for the next disaster. You can always talk to the CERT team about volunteering and disaster preparedness during our town events.

**I want to thank the residents of Goffstown, the Select Board, Budget Committee, the Professional Firefighters of Goffstown, our Administrative Staff, Goffstown Fire & Rescue Association, Goffstown CERT, and Town Departments for their continued support of your Fire Department. I am honored to serve as your Fire Chief and will continue our mission of doing what is right for the residents and visitors to Goffstown.**

Respectfully Submitted,

Brian H. Allard  
Fire Chief, Emergency Management Director

# PARKS AND RECREATION

## PARKS AND RECREATION COMMISSION

*Chairman Howard Sobolov, Vice Chairman Jane Steckowych, Brad Parkhurst, Alex Hill, Gary Gendron, Kevin Daigle, Peter Hooker, Pam Decker, and Collis Adams (Select Board Rep.)*

In 2019, Stasia Hurley, Program Supervisor for the past 17 years, retired from service to our community. Stasia was very instrumental to the development and delivery of many programs provided by our department. She gave many individuals the positive opportunity to laugh, grow, and enjoy sports and leisure activities over the years. On behalf of the Parks and Recreation Commissioners, and the greater Goffstown Community, we thank Stasia for her many years of hard work, dedication and service. We miss you but wish you well in your new home and career.



*Pictured: Stasia Hurley, retired Program Supervisor, at center during 2019 award ceremony for girls' basketball.*

In March 2019 the department hired Erin Trnka, a GHS graduate of 2013 and University of Baltimore County graduate of 2018, as our new Program Supervisor. While at university, Erin earned a double major in Physiology and Sociology, while being a student athlete in softball. Erin grew up in Goffstown as a participant in the many Parks and Recreation programs. She was a student athlete at GHS playing basketball, cross-country, track, while mainly focusing on softball. Erin brings great energy, updated recreation and leisure knowledge, and the means to provide future sports, recreation, and leisure activities to our great community.

## FACILITIES

In 2010, the Parks and Recreation Commissioners developed a ten-year plan focusing six areas of recreational and leisure needs; Goffstown Sports Complex, Rail Trail, Access to Natural

Resources, upgrading existing parks and facilities, special events, and additional and varied programs. We have come to the end of this plan and have made many upgrades to facilities at: Roy Park, Barnard Park, Recreation Building, Louis St. Baseball field, and put forth Article 22 on the 2019 voters ballot to develop/build phase I of the Goffstown Sports complex. The voters approved this, and work began in November of 2019. The Friends of the Goffstown Rail Trail have been improving sections of the 5.2 miles each year as well. Beginning March 2020 the Parks and Recreation Commissioners will develop a new ten-year plan 2020 – 2030.

Also in 2019, the commissioners hired Weston & Sampson engineering firm to provide a pool feasibility study on Barnard Pool, to help determine the sustainability/ life of the pool and the needs to maintain proper functionality. The report will be scheduled to come out in late January/ early February 2020.

Lastly, the Select Board created an Ad Hoc Committee to review/evaluate all town owned properties, infrastructure and operations on lands owned, or under the control of the Town of Goffstown, along the shores of Glen Lake and make recommendations to the Select Board for improvements and/or changes. The report will also come in 2020.

## **GOFFSTOWN RAIL TRAIL**

The development of the Goffstown Rail Trail is greatly facilitated by the Friends of the Goffstown Rail Trail (FGRT), a non-profit 501(c) (3) organization, with the mission to publicize, promote and develop the 5.5-mile long rail trail.

The organization applied for and received a 2019 Recreational Trails Program grant from the NH Trails Bureau. The grant provided \$36,200, which together with a match of \$9,050 in private donations, funded the July 2019 construction of trail sections between Tatro Drive and the Magoo's sandwich shop on Mast Road. This project installed 0.4-miles of tread, eliminated storm water flooding at two locations, and installed two-rail fencing and arborvitae along stretches where the trail was very close to the rear of two homes. With the completion of this 2019 project, 64% of the trail (3.52 miles) has been improved to town specifications.

On line map: [https://goffstown.com/images/documents/maps/rail-trail/Trail\\_Map\\_Town\\_Web\\_Color\\_August\\_2019.pdf](https://goffstown.com/images/documents/maps/rail-trail/Trail_Map_Town_Web_Color_August_2019.pdf)

In June 2019, the FGRT applied for a Recreational Trails Program grant to help fund the improvement of another 0.5-miles of trail during the 2020 construction season. Unfortunately, in November 2019, the NH Trails Bureau announced the Goffstown grant request was not approved.

Thanks to a \$2,500, AARP Community Challenge grant awarded to the FGRT, 48 wayfinding and informational signs were installed in August 2019 to help trail users and enhance safety. The signage included street names at the road crossings, driver and trail user guidance at the crosswalks, destination information, and historical site information. The FGRT was one of five NH organizations to receive the grant, which were awarded to fund innovative projects to foster community engagement. In case you are wondering, the driver guidance at the two Mast Road crossing sites is "During flashing red, drivers may proceed from a stop, if the crosswalk is clear."

## **PROGRAMMING**

Programmatically, we maintained our current programs and added some new activities. The summer playground program maintained strong participation numbers at Roy Park (30 per wk.), and Barnard Park (60 per wk.). Each program had waiting lists. Barnard Pool swim lessons (93) and Roy Pool Swim lessons (23) maintained an average number of participants again this

year. Both Roy and Barnard pools continue to see a large number of recreational swimmers through most of the summer season. Our boys' youth recreational basketball program maintained its strength with 6 teams for the 3rd & 4th grade, 6 teams for the 5th & 6th grade, 8 teams for the 7th & 8th grade. The Girls youth basketball program has begun to see a decline in the senior division (grades 6-8). We had to move the 5th grade girls up from our junior division. Creating two new divisions, Girls Jr. grades 3 & 4, Girls Sr. grades 5, 6, 7. Our 1st and 2nd grade Co-ed Division increased to 8 teams. Our boy's high school basketball division maintained participation with 6 teams, 9 players per team. Our Men's 18 plus league went up to 6 teams with an increase of players age 18 – 22.



**Erin Trnka, Program Supervisor**

Our Youth Lacrosse boys divisions (10U, 12U) stayed the same as last year, Boys (14U) increased to 36 players creating two teams. Boys 8U instructional went up to 21 players. Our Girls Youth Lacrosse divisions maintained numbers in the 8U Instructional, 10U, and 12U. The Girls 14U program was cancelled due to not enough participants.

The after-school activity period at Bartlett came back with 34 total participants grades 1 – 4. Maple Avenue Activity period with 40 participants grades 1 – 4, with wait a list, and after school youth soccer remained strong 28 participants grades 1 - 4. The 40th Annual Goffstown Gallop saw 120 participants.

Our instructional kindergarten Growin' Grizzlies program (Soccer, Basketball, Floor Hockey, and sport a day) averaged 7 participants per class.

We continue to try to provide recreational activities for our senior population that included the 45th annual senior dinner (104 participants). Line Dancing Ladies (6 per class), Bone Builders (12 per class), and Adult Social (10 per month). The Adult Social is in collaboration with our Town Library where we host monthly meetings for our older population around various types of social activity. This program is held the first Friday of each month. For the months of June and July, they are held at the Library.

We continue to work with private providers of fitness and leisure activities such as Zumba, Boot Camps, and Tae Kwon Do with Andrew Jefferson. We added Mat Pilates, PIIT28 Pilates, and Barre Fitness. We collaborated with the YMCA Allard Center on Better Balance (Tai Chi), and Walk with ease (Arthritis foundation). We also collaborated with the open water-swimming group and created the "Glen Lake Swim".

I would like to take the opportunity to thank the many people who make our Town of Goffstown such a great place to live. I would like to thank each individual of the DPW employees for all their talent, dedication, and willingness to help improve our Parks and Recreation Department. There crews are an integral part of what we do in our parks/facilities and without them, it would be very difficult to maintain our community.

Thank you also to the Parks and Recreation Commission who have spent many hours on a monthly basis thinking of ways to better serve our community through facility and program development. This is a volunteer committee that does an outstanding job for our community.

Thank you to our long-term volunteer basketball officials which we can count on each season to help guide our youth athletes through the sport of basketball (Gary Gendron, Marie



**Rick Wilhelmi, Director**

Trnka, David Trnka, Brandon Korn, Lance Auger, Carl Chalbeck, and Mike Santoro). Thank you to Adam Jacob / Derek Horne and all Town Hall staff, to my fellow Department Directors, the Select Board, Budget Committee, and CIP Committee for giving us their support, guidance, and camaraderie. Thanks to all the local businesses for the continued support in making our programs so successful. Thanks to School Superintendant Brian Balke, the principals and support staff at each school, Athletic Director Justin Hufft for allowing the use of the school facilities, Goffstown High School coaching staff for collaborating on youth skill clinics and all

the Volunteers who help make the Parks and Recreation leagues, special events, and programs so successful. I would also especially like to again thank three very important people in our Recreation Department: Mike Guerrette, Erin Trnka and even though she is now retired, Stasia Hurly. Without the three of them, our programs would not be as strong and our fields and facilities would not be in the great condition in which they are now. I am very proud to be part of a town that is surrounded by so many individuals, younger and older, willing to give of themselves so freely to make our community a happier and healthier place to live. The Parks and Recreation Department survives and thrives in Goffstown!

Respectfully Submitted,

Rick Wilhelmi, Director

# GOFFSTOWN POLICE DEPARTMENT

The women and men of the Goffstown Police Department work to provide the residents and business community of Town high, quality levels of service through firm but fair enforcement, community outreach and a genuine form of partnership to our community on a continual 24/7/365 basis. Each of our employees embraces and demonstrates the mission set forth by the organization which strives to make Goffstown a better and safer place.

We take great pride in being a leader in the law enforcement community through the delivery of police services using management best practices which are outlined in our international accredited status through CALEA (Commission on Accreditation for Law Enforcement Agencies). This past summer, your Goffstown Police Department received its 9th re-accreditation award after proving compliance of over 450 standards. Only 5%



**Chief Eric Sereno**

of all law enforcement agencies in this country are accredited through CALEA. Although the work is daunting, it helps us better serve our community. For that, we are proud!

A monumental challenge for 2019, as maintaining a satisfactory complement of trained officers and dispatch personnel on shift. The retirements of long time Communications Specialist Raymond Brule (35 years of service), Lieutenant Keith Chauvette (22 years of service), Captain Kerry Steckowych (27 years of service) and Robert Browne (24 years of service) created a loss of nearly 108 years of experience in the public safety field. We also saw the departure of three officer and another dispatcher for career opportunities elsewhere. Needless to say, there were many challenges keeping shifts filled for 2019. A goal for 2020 is to recruit AND retain qualified personnel to alleviate the burden of existing personnel from having to carry too much of the load.

## ACCOMPLISHMENTS IN 2019

- In May of 2019, the department received its 9th re-accreditation award through CALEA in Huntsville Alabama after completing the on-site assessment review in August of 2018.
- In February, GPD hired Lieutenant/Prosecuting Attorney Daniel Conley Esq. after serving the Hudson Police Department for 12 years. This hire allowed for a proper reorganization of the agency that puts Lieutenant Conley responsible for the agency's investigative services division encompassing legal, detectives and school resource officers.
- Albeit downsized, the department completed a necessary renovation of the Communications Center. The scope of the project was narrowed after much discussion of the long term use of the facility and return on the investment. The changes were necessary for use of space, acoustics and potential expansion of services.
- In its fourth year running, the Goffstown Police Department hosted our local seniors for the *Holiday Light's* event. Each year this event seems to keep growing and growing. We couldn't be happier with the turnout and experience that our seniors get during this festive time of the year.

As 2019 came to a close, Chief Robert Browne retired after 24 years of service. Chief Browne served as the department's eighth Police Chief. Chief Browne's retirement brought a new Police Chief. As the new Chief of Police, I will continue to build on my predecessor's foundation and continue to put the community's quality of life first and foremost.

I'd like to personally thank the members of the Goffstown Police Department for their devotion to this community and the organization over the past year. We look forward to serving the community in the upcoming year in an even greater capacity.

On behalf of the woman and men of the Goffstown Police Department, I would like to thank the citizens of Goffstown for your continued faith and trust in our efforts to protect and serve our community. We are fortunate and appreciative of the public's support in our role to be an integral part of this community in every facet.

Respectfully Submitted,

Eric M. Sereno, Chief of Police



*Photos: 2019 Holiday Lights Event*



**GOFFSTOWN POLICE DEPARTMENT  
STATISTICS  
JANUARY 1, 2019 - DECEMBER 31, 2019**

	2017	2018	2019	% INC/DEC VS 2018
<b>CRIMES AGAINST PERSONS</b>				
Abuse/Neglect & Juvenile Offenses (child/elderly, runaways, truancy, etc)	37	50	41	-18%
Alcohol	63	68	-	-100%
Intoxication - Pro Custody Sub	35	27	37	37%
Assaults (includes SSA)	101	140	131	-6%
Assault on Police Officer	1	-	-	0%
Criminal Threat (includes SSA)	69	58	47	-19%
Domestic Violence	92	61	72	18%
Domestic Violence Petitions	66	47	43	-9%
Homicide	1	-	1	100%
Sex Offenses	33	33	10	-70%
Drug Offenses (includes SSA)	67	118	40	-66%
Robbery	3	3	4	33%
Sex Offender Registrations	74	89	73	-18%
<b>TOTAL CRIME AGAINST PERSONS</b>	<b>642</b>	<b>694</b>	<b>499</b>	<b>-28%</b>
<b>CRIMES AGAINST PROPERTY/OTHER</b>				
Alarms	560	723	483	-33%
Animal Complaints	507	561	464	-17%
Arson	3	-	-	0%
Burglary & Criminal Trespass	66	41	49	20%
Courtesy Calls (lockouts, 911 calls, fingerprinting etc)	595	745	973	31%
Crime Prevention	2,501	2,085	1,176	-44%
Administration	696	761	955	25%
Criminal Mischief	94	81	60	-26%
Disorderly Conduct	7	23	19	-17%
Fraud (includes bad checks, credit card fraud, counterfeiting)	86	119	82	-31%
Hazards (includes power outages, trees & wires down etc)	294	274	251	-8%
Larceny (includes motor vehicle thefts)	169	131	86	-34%
Mutual Aid	410	378	336	-11%
Operations	10,419	14,089	12,074	-14%
Property (lost/found)	320	231	185	-20%
Suspicious Persons (Activity)	377	318	442	39%
Suspicious Vehicles	191	207	173	-16%
<b>TOTAL CRIMES AGAINST PROPERTY/OTHER</b>	<b>17,295</b>	<b>20,767</b>	<b>17,808</b>	<b>-14%</b>

**GOFFSTOWN POLICE DEPARTMENT  
STATISTICS  
JANUARY 1, 2019 - DECEMBER 31, 2019**

	2017	2018	2019	% INC/DEC VS 2017
<b>MOTOR VEHICLE AND ARREST ACTIVITY</b>				
Total Adult Arrests	497	500	365	-27%
Total Juvenile Arrests	67	67	89	33%
DWI - Arrests	52	117	72	-38%
<b>Total Arrests</b>	<b>616</b>	<b>684</b>	<b>526</b>	<b>-23%</b>
<b>Use of Mobile Electronic Devices While Driving; (Hands Free Law)</b>				
<b>Total Summons</b>	393	176	118	-33%
<b>Total Written Warnings</b>	330	265	309	17%
<b>Total Summons Agency Wide</b>	2,171	2,500	1,374	-45%
<b>Total Warning Warnings Agency Wide</b>	3,905	4,922	3,764	-24%
Motor Vehicle Activity (includes MV hazards, disabled, abandoned, parking tickets)	1,393	1,214	1,036	-15%
Motor Vehicle Accidents	434	456	470	3%
With Injury	74	50	57	14%
Fatalities	-	-	2	0%
<b>Total Motor Vehicle Activity</b>	<b>1,901</b>	<b>1,720</b>	<b>1,565</b>	<b>-9%</b>
Drug Overdose	16	25	11	-56%
Drug Overdose Deaths	-	5	3	-40%
<b>Total Calls for Service</b>	<b>39,498</b>	<b>40,120</b>	<b>42,658</b>	<b>6%</b>
<b>COMPLAINTS AGAINST EMPLOYEES/OFFICERS/ DEPT</b>				
<b>DEPT</b>	4	8	2	-75%
Founded	2	3	1	-67%
Unfounded/Proper Conduct	2	5	1	-80%
<b>Insufficient Evidence</b>	-	-	-	0%

## DEPARTMENT OF PUBLIC WORKS

It has been another interesting year of change here at the Goffstown Department of Public Works. Perhaps the biggest impact was the October departure of Director Meghan Theriault. Meghan served our community for over 15 years - first as the Town Engineer, then for the last 2 1/2 years as the Director of Public Works. We wish her the best of luck in the new opportunity that brought her closer to her home and family in the Lakes Region.

To complete the circle, the Department is no longer without a Director - the Select Board brought back Adam 'Boomerang' Jacobs as the new DPW Director. Adam started with the Department on January 6, 2020 and asked that I do the report for 2019.

As always, Goffstown DPW strives to provide excellent service to the citizens of Goffstown through our various Divisions – Highway, Engineering and Storm Water, Solid Waste, Cemeteries, and Fleet. The following are some of the 2019 highlights:

### HIGHWAY DIVISION:

We kicked off the season pairing up with Engineering and Storm Water for the restoration of several detention ponds throughout the town. These projects actually took place during 'off-season' winter months which allowed us to get ahead a bit on the detention ponds.

Also taking us through the winter months between snowstorms was the Tirrell Hill Road Reclamation Project. Drainage work was completed in the spring followed by the actual reclaiming, fine grading and paving work. This section will be top coated in 2020.

Mud season this year was the worst I can recall. The dirt roads were a challenge to keep passable as well as to navigate if you happen to live on one, reminding all of us how fortunate we are to have mostly paved roads in Goffstown. Difficult to imagine what it must have been like back when even Main Street was dirt...or mud as the case may be.

Early spring and summer we worked our way through a long list of Work Orders that included 'mill & fill' asphalt patching as well as dealing with various drainage issues throughout the town. A short list of the drainage work area highlights include Winter Street, Third Avenue, Tatro Drive, Highland Avenue, Thomas Drive and Back Mountain Road.

The 2019 Road Plan included the paving of several roads throughout town – many of which required some extensive drainage work before the actual paving took place. This list included Jasmine Drive, Daniel Plummer Road, the outer end of South Mast (including milling the roundabout), a section of Elm Street, and Henry Bridge Road.

#### **DPW SERVICES & PROGRAMS**

*Cemetery Maintenance & Burials*

*Curbside Recycle & Trash Pickup*

*Drainage System Cleaning & Maintenance*

*Environmental Monitoring of Lakes & Streams*

*Environmental Permitting*

*All Department Fleet Maintenance*

*Landfill Monitoring & Maintenance*

*Mandatory Recycling Program*

*Plowing & Snow Removal*

*Public Education of DPW Programs*

*Roadway & Sidewalk Maintenance*

*Roadway Design & Construction*

*Sewer & Pump System Maintenance*

*Transfer Station Operation*

*Year Round Household Hazardous Waste Program*

In addition to the above overlays, Stinson Road, Kendall Hadley Row, Parker Station Road Bridge and North Mast Street, all reclaimed in either 2018 or 2017, were top coated. As part of the Road Program the Saint Anselm Drive sidewalk was repaved.

Shirley Hill Road Phase 1 Reclamation Project wrapped up our season. Extensive repairs to one of the two box culverts were completed as well as new drainage installation, reclaiming, stabilization fabric, additional road base material and base paving. This project wound down just in time for the first snowfall of the season that dropped approximately 18" of snow. It will resume in 2020, eventually completing the project out to Rte. 114.

Before moving on I want to take this opportunity to say that Highway Superintendent Jeff Sarette's 'can do' attitude each and every season is instrumental in our accomplishing all the projects the Highway Division takes on.

### **ENGINEERING AND STORM WATER:**

As usual, the engineering staff was buried in 2019. While they move around behind the scenes making things happen their work often goes unnoticed. It is also often underestimated and perhaps even sometimes underappreciated in my opinion. Rest assured it is critical to the functioning of the Town as they cover a much broader scope than just engineering.

While they provided the design work for projects such as 2019's Shirley Hill Road and 2018's North Mast Street Reclamation Projects, they also designed and oversaw the 2019 Warren Avenue Reclamation Project in Pinardville this year. They will also be completing the design work for Phase II of the Warren Ave. Neighborhood Rebuild Project that is in the 2020 Road Plan.

Additionally, in early spring they directed emergency repairs to the offset joint at the south end of East Dunbarton Road Bridge.

The Engineering Division successfully completed all of the year 1 requirements under the EPA Municipal Separate Storm Sewer Systems (MS4) Permit. With the help of our interns we performed inspections on approximately 63 outfalls finding no evidence of illicit discharges or system vulnerability factors (SVFs).

The Engineering Division completed 59 site plan and subdivision plan reviews and performed 28 site inspections on active projects throughout town.

With the help of the Vaccon crew, DPW was able to inspect and clean approximately 93 catch basins and remove over 190,000 lbs. of debris.

DPW's street sweeping contractor swept over 24 miles of Town roads.

During routine inspections of Uncanoonuc Dam, substantial slope erosion was observed. With the help of DPW crews, new fabric and stone was placed along the water line and the dam was reseeded. Additionally, in response to some feedback about how loud the water rushing through the 2-inch orifice in the dam structure was, engineering staff installed a drop inlet pipe to help reduce the noise. The 2-inch orifice was a requirement of NH Fish and Game and NH Department of Environmental Services to maintain down stream water temperatures so it was important for our engineering staff to find a solution that did not hinder the flow through the orifice.

Engineering Division designed and oversaw the installation of a 2,500' water main extension from Grasmere Village Water Precinct's existing main up Elm Street to the Transfer Station Facility and DPW offices. The water main extension replaced two existing wells that delivered non-potable water and often ran dry during high demand in the summer. The water main extension also presented an opportunity for DPW to partner with the Parks & Recreation Department to run a stub of the water main down to the proposed location for future sports fields for irrigation and

expansion. While it was a challenging project, the uninterrupted supply of potable water has been a wonderful addition to the Transfer Station Facility as well as the main DPW facilities.

A six-office addition was constructed off the rear of the DPW office building as part of the Town's 2019 Capital Improvement Plan. This addition now provides a clean and professional working environment for the Engineering staff who were previously located in the basement of the DPW building for many years. The project started in September and was completed in early December of 2019 by Langley Construction of Goffstown.

Construction started on Phase 1A of the Goffstown Sports Complex. This phase will include a parking area and two multiuse playing fields for the community to use and enjoy. DPW and Parks and Recreation are working together on the coordination of this project. Sub-contractor R.D. Edmunds was hired to complete the majority of project but DPW crews have been working on completing a few task ahead of the contractor to allow the town to maximize use of the allocated funds. This project will continue into the fall of 2020.

### **SOLID WASTE:**

I am proud to say we have an excellent crew that keeps things moving like clockwork. So much so that I think people don't really realize what all goes into it. From the moment you place your barrels at the curb or you drop off your waste at the Transfer Station, to the point where it is deposited at its 'final' destination, these men take a great deal of pride in making it happen as smoothly and seamlessly as possible. My hat is off to them.

As recycling markets continue to be volatile, we are trying to keep up with the changes and education of the residents/users of the program. The Recycle Right campaign has been a solid effort that included a coloring contest. Congratulations to the winners Grade 1 Penelope and Lilian, Grade 2 Jolie and Hannah, and Grade 3 Brook, Leah and Linnea and Grade 4 Rachel and Naomi!



*Pictured: 2019 Recycle Right Coloring Contest Participants.*

**CEMETERIES:**

Once again, Cemetery Foreman Jason Georgantas has gone above and beyond in maintaining some of the nicest municipal cemeteries you will ever lay your eyes on. In my travels I notice – even visit cemeteries - and I can tell you that I have yet to see any that compare to what Jason manages each and every year with his crew. I know each spring it's a push to get things prepared for the Memorial Day as well as July 4th ceremonies and that those in attendance appreciate the efforts. Goffstown Public Works continues to take pride in providing dignified burial grounds for the loved ones of Goffstown's citizens.

**FLEET:**

DPW's Fleet Division maintains over 160 vehicles and pieces of equipment - not only for DPW but also Police, Fire, Parks and Recreation and Town Hall. This equipment ranges anywhere from dump trucks to chain saws and everything in between such as police cruisers and fire trucks. The Fleet Division also drafts specifications for DPW's replacement vehicles and equipment. This past year we replaced one pickup and a 6-wheeled dump truck, as well as a commercial style mower for the Cemetery Division.

This year Fleet replaced the 20-year-old portable truck lifts. The new set allows the ability to get everything, including the fire department's Tower 1 ladder truck, up in the air for much more thorough inspections and service work.

Goffstown DPW is very fortunate to have three top-notch mechanics that are well-rounded in their abilities to troubleshoot and repair problems as well as weld and fabricate when necessary. They keep all of us rolling. Thank you, Zeb, Cassidy and Brian!

*Pictured Below: Newly purchased portable truck lifts.*



In closing, I would like to thank to Select Board for having the faith in me to fill in as the Interim Director during this transition.

I would also like to thank Town Administrator Derek Horne and Assistant Town Administrator/Finance Director/Treasurer Danielle Basora for their support in making this transition as smooth as possible. Also a big thank you to Adam Jacobs for working his magic behind the scenes. Not an easy task keeping me out of trouble!

Also, 'thank you' to the other Departments. During weather events in particular, we work closely with Police and Fire to keep the community as safe as possible. It's always a pleasure to have them on the same team.

Looking back through the year I am again reminded what a privilege it is to have such a capable and dedicated staff. Without them, nothing here would happen. I want to take this opportunity to thank each and every one of them for their efforts and to tell everyone that Goffstown is truly fortunate to have the Public Works crew that they have. While we may have our days like everyone else, I can't think of a finer group of men and women to work with. They can truly do anything they set their minds to do.

While technically Mike Walton retired in January of 2020, I would be remiss if I did not take this opportunity to thank Mike for his nearly 34 years of service with Goffstown DPW.

Mike began on the back of the garbage truck and worked his way up through the ranks to Highway-Utility Superintendent where he served for the last 15 years. Mike has a knack...a gift - and for those that know him you know what I mean. There is only one Mike Walton and he will be missed at Goffstown DPW.

Also, a very special thank you goes to Cathy Willmott, DPW Executive Secretary, for again keeping us on track through another transitional period between Directors while at the same time training her replacement, Cara Gustafson. Behind the scenes, she secretly ran the show for over 16 years. Without her institutional knowledge and focus we wouldn't be able to do it. Thank you, Cathy! You are a treasure! Enjoy your retirement! You earned it!

Last but not least, I want to thank the residents of Goffstown for allowing Goffstown Department of Public Works to serve you. Your support is very much appreciated.

Respectfully submitted,

Mike Hillhouse  
Interim Director

## REPORT OF THE PUBLIC LIBRARY



**Dianne Hathaway,  
Library Director**

### BY THE NUMBERS:

July, 2019 was statistically our best month EVER with 11,086 items being borrowed (physical items as well as digital items), 827 requests for research assistance, 85 classes, programs and events with an attendance of 1,947.

- Cardholders = 8,459 members, about a 7.5% increase. On average, 45 new cardholders are added each month.
- Visitors = 48,161 in 2019.
- Computer Network use = 2,764 hours, an increase of 64 hours.
- Items circulated = 100,724, a decrease of 2.35% or 2,426 items.
- Research Assistance = 9,351 requests for assistance, a 3.57% increase.
- Classes, Programs, Events and attendance = 482 events and classes (an increase of 5.7%) with a total attendance of 10,451 children, teens

and adults (an increase of almost 8 % or 770 attendees)

- Digital Downloads = 15,797 audio, magazine, movie, TV, music and e-book items borrowed, a decrease of 890 items or 5.33%
- E-Library Usage = 15,655 sessions/searches, an increase of 44% or 4,791 more than 2018.
- Our Physical Collection = 35,433 items; we added 2,756 items and removed 2,619
- The Digital Collection: many thousands of e-books, magazines, audio, movies, TV shows, music over multiple platforms: hoopla, OverDrive, Cloud Library, RBDigital

### CLASSES, PROGRAMS, EVENTS:

The GPL staff is always planning and implementing educational and recreational programs and classes, in addition to our vibrant story times and annual summer experience. We offered 482 classes, programs and events for all ages this year, and 10,451 community members of all ages attended those programs and events. This summer our Youth Services staff provided outreach to campers through programming at the Parks & Recreation Department. They distributed free books and engaged campers with crafts and more. Here are some 2019 highlights:

#### New Programs for Children and Families

- Make and Take crafts/activities for families
- Iditarod Dog Sled Presentation
- 1000 Books Before Kindergarten achievement celebrations in April and October
- “Share Your Hobby” Night
- Learn to Knit
- STEAM activity and gently-used book giveaway at Goffstown Parks and Rec camps (Roy and Barnard Parks)
- Pokemon Passion meetup
- Family Book Discussion
- Family Artsy Night

**New Programs for Teens**

- Monthly Teen Meetup
- International Food Tasting
- Forensics for Teens
- Adulting 101 Classes
- Mini Lightsaber Making
- Starry Night Sidewalk Art
- Graphic Novel Art Class
- Interactive Movie
- Tiny Food Party

**ADULT SERVICES & OUTREACH:**

The Adult Services department worked to enhance the mission of the Goffstown Public Library by connecting people in the community to new ideas, information and experiences. Of particular note, the Adult Services department enjoyed its most successful Summer Experience in recent history; 302 community members attended programs including three Concerts in the Park, a NASA live stream, and potato farming - plus 10+ other events! Our book clubs read a total of 27 books over the year, and our recurring writers group and knitting club have continued to enjoy high attendance. Additionally, Adult Services partnered with local community groups on several projects. For example, we brought the Candidate's Brochure to the voters with the Goffstown Lions Club, and we collected 10 donation boxes of food for the Goffstown Network with the help of the generous Goffstown community. We look forward to hosting our most popular events again in 2020, including crafts like Bad Art Night and the Book Page Wreath workshop, and numerous local author visits.

**OUR HISTORIC BUILDING:**

The Goffstown Public Library building is 110 years old and has been on the National Register of Historic Buildings since 1995. As always, every building project discussed by the Library Board of Trustees needs to minimally impact the unique design and character of the building, as well as maintain its historical integrity. This year, we replaced our entire wireless network and structure not only to upgrade it, but to mimic what the town IT department uses in other town buildings. The goal is to be more secure, and more efficient with troubleshooting and service by our hardworking IT folks, and to also have the ability for wireless usage statistics. We also received a generous donation of gently used library shelving for our children's library, replacing the old, fragile shelving from the 1970's. Thanks to the Wadleigh Library, Milford for the gift (worth about \$4,000), and the Parks & Recreation team for transporting the shelving to the GPL and taking away the old shelves. Bill Babine and John Porter, members of our Friends group, and Roger Filteau, town building manager, installed all the shelving with skill and precision. Thank you!

**PLANNING FOR THE FUTURE:**

The Library Board of Trustees has committed to a planning process for our organization, including the potential for a building expansion. The last addition and renovation to the Library, that added the elevator, was constructed in 1997 and we are overdue to add more space to accommodate the changes in libraries, community demand for meeting space, physical collections, seating for visitors, and program space. The Board has met twice to work on a strategic plan that will inform a

process for our future in terms of building, staffing, community engagement, and more. The Board is also in phase two of the feasibility study with McFarland Johnson and SMP Architecture. So far the results indicate our building can accept an addition and phase two will give us some actual design possibilities. Stay tuned! The Library Board of Trustees meets monthly and the public is always welcome to attend to share comments, questions and insight on this and anything else related to the GPL.

### **NHLTA LIBRARY OF THE YEAR:**

It was an honor to receive the New Hampshire Library Trustee Association's 2019 Library of the Year award on Thursday evening, October 10, 2019. Susan Gaudiello, NHLTA President presented our Library Trustee Chairperson Aimee Huntemann with the award.

"... the thing that holds the most value is how Goffstown Public Library strives to not only make Goffstown a better place but to include every resident in the process," said Kelly Boyer, Goffstown Selectwoman, in a letter submitted during the nomination. "That's really what our town library is about" agreed Susan. She also mentioned that the Goffstown Public Library's partnerships with Courageous Community Conversation collaborators & Moore center programming were, "above and beyond what we often see from libraries."

Senator Lou D'Allesandro attended and read a resolution from the New Hampshire State Senate extending its congratulations to the Goffstown Public Library in recognition of being named 2019 Library of the Year by the New Hampshire Library Trustee Association.



*Back Row, L to R: Tammy Gross, Cyndi Burnham, Kyle Auditore, Patti Penick  
Front Row, L to R: Barbara Schuler, Micaela Seekell, Stacey Desrosiers, Dianne Hathaway,  
Sandy Whipple*

**COURAGEOUS COMMUNITY CONVERSATIONS: CAN WE TALK ABOUT RACE?**

In 2019 the Goffstown community, including St. Anselm College, St. Mathew's Episcopal Church, and the GPL engaged in the "Courageous Community Conversations: Can We Talk About Race?" initiative. The goal of the 13 events and workshops, including a presentation by "Waking up White" author Debby Irving, was to create a more welcoming community. More than 500 community members attended programming and facilitated conversations, including a Human Library, over the span of the project.

**FRIENDS OF THE GPL:**

Our dedicated Friends of the GPL support and advocate for the mission of the Library and in 2019 contributed \$5,862.00 for programming and special events, gingerbread house kits, and much more. Of that total, \$4,175 funds the Museum Pass Program IN FULL. Our hope is that the community will also support the Friends by making monetary donations to support their work, as well as spending time volunteering for their annual events.

The staff and Library Board of Trustees of the Goffstown Public Library are honored to work for the Goffstown community; thank you for your continued support.

Respectfully Submitted,

Dianne G. Hathaway, MSLIS  
Library Director

# COMMITTEE REPORTS

## GOFFSTOWN PUBLIC LIBRARY TRUSTEES



*Seated, L to R: Kathy Coughlin, Lisa Iodice.  
Standing, L to R: Diane Hebert, Aimee Huntemann, Kathy Holt, Samantha Homan,  
Steve Bouchard.*

## GOFFSTOWN PUBLIC LIBRARY TRUSTEES FINANCIAL REPORT\* JANUARY 1, 2019 – DECEMBER 31, 2019

\*This report does not include Library Expenses paid through the Town's General Fund Operating Budget.

### Revenues

Fines	\$2,297.54
Interest	3,954.32
Fundraising/Grants	650.00
Other Revenue:	
Gifts/Donations	3,815.00
**Miscellaneous	3,771.54
<b>Total Revenues</b>	<b>\$14,488.40</b>
<b>Net</b>	<b>\$11,933.35</b>

### Expenses

Programs & Materials	\$837.95
Books & Publications	14.99
Misc. Expenses	1,702.11
<b>Total Expenses</b>	<b>\$2,555.05</b>

\*\*Miscellaneous: Fees collected for Library cards and lost books.

**LIBRARY TRUSTEES BALANCE SHEET  
AS OF DECEMBER 31, 2019**

<u>Account</u>	<u>Balance</u>
<b>80 - Library Trustee Fund</b>	
<u>Assets</u>	
10120      Cash-Checking	\$     1,809.86
10180      Cash-TD Bank	\$  336,997.47
<b>Total Assets</b>	<u>\$   338,807.33</u>
	<u><u>\$  338,807.33</u></u>
<u>Liabilities</u>	
20100      Accounts Payable	\$                    -
<u>Equity</u>	
28160      Fund Balance-Undesignated	\$     338,807.33
<b>Total Liabilities &amp; Equity</b>	<u>\$     338,807.33</u>
	<u><u>\$338,807.33</u></u>

## CAPITAL IMPROVEMENTS PROGRAM (CIP) COMMITTEE



*Seated L-R: Ellen Vermokowitz, School Board Rep.; Eileen McNinnie, Budget Committee Representative; Gail Labrecque, Community Representative.  
Standing L-R: James Raymond, Planning Board Rep./ Chairman; Chet Bowen, Select Board Rep.*

The Capital Improvements Program Committee is an advisory committee appointed by the Planning Board to recommend a program for capital improvements for the Town and School District, as authorized by RSA 674:5-7. As described in those statutory sections, the Committee is directed to meet with town and school staff to review their requests for capital projects, and to prepare a report to the Board. The report is to classify the projects according to their urgency and need, as well as recommend a time sequence for their implementation, with estimates of the costs of each project. As described in RSA 674:5, the purpose and effect of the capital improvements program is to aid the governing bodies and the budget committee in their consideration of the annual budget. Accordingly, although the Committee and the Board may recommend a capital improvements program, it rests with those other boards and committees, and ultimately the voters in Goffstown, to decide what projects to undertake.

To provide further guidance to the Committee, the Board has adopted a Capital Improvements Program Committee Handbook (the “Handbook”); last amended on September 13, 2018. In addition to describing the objectives and policies of the Committee, the Handbook defines which projects are to be considered for the program, how they are to be prioritized, and the form of presentation to the Board. In quick summary, the Handbook defines a capital improvements project as including major, rarely recurring expenditures that cost or commit at least \$25,000 for either (i) acquisition of interests in land; (ii) purchase, lease, construction or repair of buildings or physical facilities, public infrastructure; or (iii) equipment acquisitions to support those projects. In addition, the eligible projects include (a) purchase or lease of wheeled vehicles or motorized equipment with an anticipated life of at least three years; (b) costs to conduct surveys or studies for capital projects having a cost of at least \$10,000; and (c) projects required for immediate compliance with state or federal law or court orders. It is a broad list.

The Handbook directs that the projects be ranked as priorities 1 through 6, based on need and time. Priority 1 is defined as urgent, cannot be delayed; priority 2 as necessary, needed within three years; priority 3 as desirable, needed within four to six years; priority 4 as desirable, can be placed on hold until after the six year scope of the current program; priority 5 as premature, needs more study; and priority 6 is inconsistent with land-use planning or community goals. The Committee applies those priorities to the proposed projects, and then places them into a matrix showing their proposed years of implementation, estimated costs, and priorities, over a six-year schedule.

As described in the Handbook, the Committee includes representatives from the Planning Board, the Select Board, the School Board, and the Budget Committee, as well members-at-large representing the community. This year, we were fortunate to have an excellent group: Ellen Vermokowitz, representing the School Board, Eileen McNinnie representing the Budget Committee, Chet Bowen, representing the Select Board, and Gail Labrecque as member at large, with Tim Redmond in reserve as Planning Board alternate, in addition to the committee chair from the Planning Board. We were assisted at the meetings by Danielle Basora, the Town's Finance Director, Derek Horne, the Town Administrator, and JoAnn Duffy, the Town Planner. We appreciate their guidance. We received presentations from Rick Wilhelmi, Director of Parks and Recreation; Derek Horne, Town Administrator; Acting Chief Steve Tower and Deputy Chief Allard for the Fire Department; Chief Rob Browne for the Police Department; Scott Gross, Randy Loring, and Steve Bourget for the School District; Mike Yergeau for the Sewer Commission; and Meghan Theriault for the Department of Public Works.

In its consideration of the proposed capital projects, the Committee broke the projects into rough categories. The first included regular equipment and vehicle replacement, such as police department and public works vehicles, as well as replacement of other types of equipment, such as radios and police firearms. To provide reliability and efficiency, the departments have established schedules for their periodic replacement. As the Committee recognized, falling off those replacement schedules does not save money in the long run and adversely affects the departments' operations. The Committee recommends staying on those replacement schedules.

The second category included maintenance items and upgrades. The prime example is the Department of Public Works road reconstruction program. This program was underfunded for several years, resulting in a work backlog and increased road repair costs. Public Works has proposed a road plan that will put us substantially back on track over the term of the plan. The Committee strongly recommends that funding. This category also includes technology upgrades, such as server and software replacements listed in both the Town and School sections, and, as a longer-term project, continuation of the Police Department radio renovation project, scheduled for 2025. Also in this general category are replacement or repairs of buildings and other facilities that are beyond their functional life spans or in need of major repairs, such as parking lot repaving.

Finally, the Committee identified certain large projects, the need for which is created in part by the continued growth of the town and school populations. Some will require further study and planning. The Committee concluded, though, that they should be retained on the matrix to keep them in the planning process. Other projects extend beyond the six-year horizon of the matrix. The Committee still wants those projects to be identified, so the Select Board and School Board can begin necessary planning or, in some cases, land acquisitions. Among those projects is the replacement or substantial upgrade of the elementary schools, which are well beyond their capacities.

The Committee recommends that the Select Board carefully consider capital improvements at the Police Station and the Mast Road and Tirrell Hill Road Fire Stations, including whether the town would be better served by replacing these buildings with a new facility. Site constraints at these locations and the needs of the community will require further study, and perhaps a more formal analysis on whether improvements to the existing buildings will be cost effective. The matrix as presented includes replacement of the Mast Road fire station for 2023, and repairs and upgrades to the police station, with the understanding that these projects are subject to further review.

Listed in 2022 is replacement of the Town's swimming pools, which, as described to us, are at risk of failure. We understand that the Parks and Recreation Committee is studying options for one or more new pools and that the cost listed in the matrix for 2022 is only an estimate, with plans for the pool replacement yet to be determined. That planning may require soliciting the views of the community as well as reviewing pool designs, all well beyond the scope of this committee, but because of the current condition of the pools, we recommend that planning be undertaken. We have, therefore, retained the pool replacement in the matrix.

One of goals of the CIP committee is to schedule projects to reduce fluctuations in the tax impact over the plan's six-year timeframe. As proposed, the matrix shows that the cost estimates for both the town and the school increase significantly in 2023 and 2024, with some later leveling off. Those increases in the middle years are driven primarily by a few large projects. The Committee moved some smaller repair projects forward to 2020, to reduce that increase, but the timing of most projects is limited by planning schedules and capacity limitations, and most were retained as proposed. Recognizing the future tax impact of those larger projects, the Committee recommends that consideration be given to creating capital reserve funds (CRFs) in the earlier years for a portion of their costs, when the total CIP budget is otherwise lower. In that way, the tax impact of the projects can be spread over several years.

The committee commends and thanks the town and school departments for their presentations. They were well prepared and supported. As a result, but for the small changes in timing of some smaller items, and with the earlier comments about the need for further planning for certain larger projects, the committee adopted the projects and schedules as presented, and as shown on the matrix.

In conclusion, I want to thank again Ellen, Eileen, Gail, and Chet for spending several delightful summer evenings pouring over these projects, with the assistance of Danielle, JoAnn, and Derek, and the Planning Board for approving the matrix as recommended by the committee.

Respectfully submitted,  
James Raymond  
Committee Chair, 2019

## CEMETERY TRUSTEES



*Seated L-R: Dennis Sweeney; Jean Walker, Chair; Linda Reynolds-Naughton*

The Goffstown Cemetery Trustees continue to spend considerable time overseeing the town's three cemeteries (Hillside, Shirley Hill and Westlawn) as well as working with the DPW for the completion of the Westlawn Expansion. With the completion of the walkway in the center of the cremation section the planned landscaping in the Cremation Garden was completed over the summer.

Fees from lot sales go to the town, families themselves pay for labor charges for monument foundations made and put in by cemetery personnel, and also for opening of the graves for burials. This revenue alongwith Perpetual Care Trust Fund moneywas returned to the town as well and does not go into the cemetery budget.

Once again all rules and regulations were gone over by the Cemetery Trustees and adjusted and/or adapted as necessary. New signs have been updated and installed by the Cemetery Supervisor at all three Cemeteries. The Cemetery Foreman has completed the information book that is posted in the box at Westlawn for visitors and families who come to search for loved ones buried there. Also, an updated information book is to be kept at Shirley Hill.

Again, the Cemetery Trustees would like to express a special thanks to the Goffstown Garden Club, a local volunteer organization, for makingthe beautiful Memorial Day arrangements for all those in the three cemeteries who had funds in the Trust for such purposes. Their donation of time was greatly appreciated.

Families of loved ones are urged to familiarize themselves with the latest updated versions of the cemetery rules and regulations available at the town hall and on the town website. Flags will be provided in time for Memorial Day for those eligible and must be removed after Flag Day or put into a non-breakable container. Rules are adhered to and if anyone would like to discuss them, the Trustees are available by telephone or email and those numbers are listed on the town website.

The Goffstown Cemetery Trustees thank the public for continued cooperation in understanding that we work for the benefit of all buried within the cemetery and our goal is to have consistency in rules and dignity for all who pay respects to their loved ones. A special thanks also to the DPW for their continued support in helping us throughout the year.

Respectfully Submitted,  
Linda Reynolds Naughton, Dennis Sweeney and Jean Walker  
Goffstown Cemetery Trustees

## CONSERVATION COMMISSION



*Seated L-R: Collis Adams, Select Board Rep.; Jean Walker Chair; and Charles Freiburger.  
 Standing L-R: David Nieman; Evelyn Miller, Vice Chairman; and Andrew Chaplin.  
 Members not present in photo: Karen McRae, Treasurer; Amy Pollock, Susan Tucker, and Joey Boucher.*

In 2019 the Conservation Commission continued its mission to protect and preserve Goffstown's natural resources, including open space areas, surface waters and wetlands. The Commission continues to conduct site walks for proposed developments for the Planning Board and to comment on the suitability of the proposed plans for the land with the respect to all natural resources, with surface waters and wetlands impacts and potential erosion issues as our main focus.

The Conservation Commission and its Open Space Subcommittee continue work on conserving and protecting important and undeveloped lands. These projects address several goals of the Town's Master Plan and the Goffstown Open Space conservation plan. The Open Space committee introduces conservation options to interested landowners, write grant proposals to obtain funds for conservation projects and work closely with local land trust. These land trust include The Society For The Protection of New Hampshire Forests (SPNHF) and The Piscataquog Land Conservancy (PLC).

The Goffstown Conservation Commission has been able to continue to protect Prime Wetland Paige Hill Marsh with the conservation easement on the Jennings farm. The land is owned by Fred and Sylvia Jennings, who have farmed and lived there for years. The easement includes several acres of prime wetland in the Paige Hill Mash, and 1,400 feet of riparian frontage on Harry Brook and tributary stream that flows into the Marsh. This targeted area of the Open Space Conservation plan is one of the most diverse wetland in Goffstown with many animals including deer, bear and endangered species including Spotted Turtles and Black Racers. This project was completed with the support of the DES with an ARM grant, the easement will provide a continuous block of protected natural habitat around the Paige Hill Marsh.

The Conservation Commission is pleased that these acres will be protected and preserved

forever. This project was successfully completed thanks to the efforts by PLC, Select Board and the Town of Goffstown, this land has been protected for future generations. There will be no significant impact on the Town budget.

The commission is also excited about the dedication and opening of the Black Brook Preserve, with many hiking trail open to the public. This project was secured a few years ago with support of an ARM grant, an LCHIP and an Moose Plate grant, for all to enjoy. The Conservation Commission and Open Space Committee are here to assist you. If you have any concerns or interest in land protection or preservation, please contact the Goffstown Town Hall and they will direct you to one of our volunteers or contact any member of the Commission.

Milfoil, an invasive aquatic plant has entered both Glen Lake and Namaske Lake, along with the Mill Pond and river with vengeance. Goffstown community associations have been formed to establish programs to control the spread of the milfoil in our local rivers and lakes. The Conservation Commission is in full support of programs including community education, herbicide treatments, and constant prevention monitoring of the lakes to eliminate new introduction of the milfoil plant.

Respectfully submitted,  
Jean Walker, Chairman

## ECONOMIC DEVELOPMENT COUNCIL



*Standing L-R: Bonnie Guevin; Mark Stevens; Gregory Rodriguez; Chet Bowen, Select Board Rep; Tim Redmond, PB Rep; Stephen Landry; Jo Ann Duffy, Planning & Economic Development Director. Seated L-R: Andrew Cadorette, Chair; Charles Tentas; Gail Labreque.*

In 1966, the Town of Goffstown established the Economic Development Council (EDC). The EDC was established for the purpose of: “Providing industrial, commercial, manufacturing and warehouse facilities in developing the growth and prosperity of the Town of Goffstown by encouraging the welfare of local industry and promoting the establishment of new industries.”

By ordinance, the EDC consists of up to nine regular and two alternate members. The nine regular members include:

- Six regular members appointed by the Select Board;
- One Select Board member representative;
- One Planning Board member representative; and
- The Town Administrator, or designee.

The EDC meets the first Wednesday of each month at the Goffstown Town Hall, unless otherwise posted. During the Town of Goffstown's Fiscal Year 2019, the EDC met ten times.

The EDC's goals for Fiscal Year 2019 were:

1. Strive to encourage more business development and expansion on Mast Road in Pinardville, conduct EDC meetings in this part of the community twice a year and schedule time for council members and Economic Development staff to visit every business on Mast Road.
2. Address or correct 75% of the EDSAT (Economic Development Self-Assessment Tool) report actions that were recommended for Goffstown by the Northeastern University Dukakis Center for Urban & Regional Policy.
3. Support the efforts and initiatives of the Main Street Program, Southern N.H. Planning Commission and the Goffstown Industrial Corporation. Facilitate 3rd party funding for three projects over the next 12 months.

During Fiscal Year 2019, the EDC was happy to welcome the following new members to the Council:

- Tim Redmond, Planning Board member representative; and
- Gregory Rodriguez, Alternate Member.

The Council would also like to thank Charlie Tentas for providing his leadership skills while serving as Chair of the Council, as well as his long term tenure of ten years on this committee.

For Fiscal Year 2019, the EDC was involved in the following activities:

- Entered into a marketing contract with Brandit;
- Assisted the IT Department with redesigned web page for EDC;
- Continued working with business owners by instituting a testimonial/promotional section on the web page;
- Reviewed the town Social Media Policy to encourage more use of social media to promote local business and EDC activities;
- Met with Stephen Heavener, Executive Director of Capital Regional Development Council to learn about economic development opportunities;
- Met with City of Concord Economic Development Director, and Public Information Officer to learn about what other communities are doing to promote local economic development;
- Met with representative from UNH Cooperative Extension to discuss various economic development programs offered by UNH, and the need to assist town businesses;
- Met with local business owner to discuss their experience with the Town and how the

EDC can better help new businesses;

- Reviewed and update the EDC Goals for Fiscal Year 2020;
- Reviewed and suggested updates for the town's EDC webpages;
- Continued to promote and support businesses applying for RSA 79-E Program, which provides a tax benefit to business seeking to improve their physical structure.

Respectfully submitted,  
Andrew Cadorette, Chairman

## HISTORIC DISTRICT COMMISSION & HERITAGE COMMISSION



*Standing L-R: Lionel Coulon Corresponding Sec.; Rodeny Stark, alternate;  
Mark Lemay, Select Board's Rep.; Michael Przekaza.  
Seated L-R: Eileen McNinnie; Phil D'Avanza, Chairman; Mary Sullivan, Recording Secretary.*

## PLANNING BOARD



*Seated L-R: Kimberly Peace, Vice-Chair; Barbara Griffin, Chair; Karen Hewes; Gail Labrecque.  
Standing L-R: Phil D'Avanza; James Raymond; Tim Redmond; David Pierce;  
Peter Geogantas, Select Board Rep.*

The Planning Board continues to see a level of applications consistent with the strong state economy. In the last few years, the number of applications for property development or subdivisions have maintained a steady pace with the number of new applications received in 2019 being only slightly more than those received in 2018. As in any year, work continues from year to year on various projects some because the details of projects take time and the concepts for some development changes over time. There are still many approved subdivisions and site plans for residential and non-residential developments that have yet to be built. Additionally, there is an existing inventory of buildable house lots yet to be developed.

In 2019 the Planning board has saw applications for new buildings and projects, small subdivisions, and time extension requests of previously approved projects. Planning applications reviewed this year ranged from modification of existing structures to new construction to combinations of both. Some projects approved in 2018 were completed such as Franklin Savings Bank on Mast Road, and the Urgent Care across from the Shaw's Plaza. In 2019 the cell phone tower off Church Street was completed expanding cell coverage in that area of town, modifications to the car wash facility on Mast Road off Tatro Drive were finished, and self storage facility space was expanded on Goffstown Back Road.

New projects in 2019 included a new Welcome Center at St. Anselm's College and two warehouses totaling over 7,000 square feet. A plan for development of 99 multifamily units was approved on Factory Street. This particular piece of property has been before the Planning Board many times over the years as various applicants have tried to find cost effective ways to redevelop the old mill buildings. The 2019 approved application creates a housing site that will be largely new construction with most of the current structures being removed.

Every year, the Planning Board oversees the organization and approval of the Capital Improvements Program (CIP) and the recommendation of the proposed CIP matrix to the Selectmen and the Budget Committee for inclusion in the Town's budget. This occurred again, with the Committee meeting over the summer months so that recommendations were available to be considered in the fall budget process. The Planning Board continued in the update of the Goffstown Master Plan. Southern New Hampshire Planning has been contracted with to provide the update services and as expected community outreach occurred with on line surveys, a booth at Old Home Day in June, and a charette at the High School in November. While it was expected that the work would be completed in 2019 current expectations for that the update will be completed in 2020.

The Planning Board wishes to thank the citizens and town staff that put forth effort to participate in the Planning Board meetings and in the planning process. Each member of this Planning Board has unique experience and abilities that they willingly share during consideration of every project that comes before the Board. Planning Department staff is available for assistance and to answer questions for both the Planning Board and town citizens relative to land use and development.

Our public meetings are regularly scheduled for the second and fourth Thursdays of each month at 7:00 p.m. in the Town Hall. We welcome your attendance and participation and look forward to continuing our work toward the needs of our community for today and the future.

Respectfully submitted,  
Barbara Griffin, Chair

## SOUTHERN NEW HAMPSHIRE PLANNING COMMISSION



The Southern New Hampshire Planning Commission (SNHPC) has a wide range of services and resources available to help member communities with a variety of land use planning and transportation challenges and concerns. Each year, with the approval of appointed representatives, the Commission's skilled staff designs and carries out programs of regional significance mandated by New Hampshire and federal laws or regulations, as well as local projects which pertain more exclusively to a specific community.

Often, Community Planning Boards, Conservation Commissions, and Governing Boards request assistance from SNHPC for traffic, pedestrian, and bicycle counts, grant assistance, specific studies, mapping, and facilitation services. Technical assistance is provided in a professional and timely manner as SNHPC carries out projects of common interest and benefit to all member communities; keeps officials apprised of changes in planning and land use regulations; and in conjunction with the New Hampshire Municipal Association, offers annual training workshops for Planning Board and Zoning Board members.

In 2019, it has been the Commission's pleasure to assist the Town of Goffstown with updating its master plan, conducting traffic counts, conducting bicycle/pedestrian counts on the Goffstown Rail Trail, and performing culvert assessments to inform the Regional Vulnerability Assessment. In partnership with VHB, SNHPC assisted town staff in its review of the construction of a roundabout on Rt. 114 at no additional cost to the Town.

The following outlined table details services performed for the Town of Goffstown during the past year and includes both hours worked specifically for the Town and for projects involving multiple municipalities. In the latter case, the total hours spent by SNHPC staff are divided equally by the number of communities, resulting in time allotment attributed to each of the communities. Examples of a regional project are the development of the New Hampshire Department of Transportation (NHDOT) Ten- Year Transportation Improvement Plan and the organization of a legislative event for NH Legislators and local officials in the SNHPC region.

No.	Hours	Project Description
1	264.5	Worked with Town staff including the Planning Department, Goffstown TV, Planning Board, and Goffstown residents to update the Goffstown Master Plan, including administering surveys, public outreach, a public input session, and updating Master Plan chapters.
2	87.4	Performed traffic counts at 21 sites in town.
3	60.9	Conducted 3 culvert field assessment in the Town of Goffstown for ongoing development of the Regional Vulnerability Assessment, including meetings with road managers to discuss local risk factors and need for additional documentation of stream crossings; followed by SNHPC field survey of high-priority stream crossings.
4	44.75	Worked with key planning staff in Town to offer assistance in conducting a complete streets demonstration during Goffstown Old Home Day.

No.	Hours	Project Description
5	24.75	Assisted the town in reviewing operations and safety for the construction of a roundabout on Route 114; assistance included research on construction, right-of-way, and operational problems, initial scoping, calls and meetings with staff and VHB consultants.
6	18.25	Met with DPW staff to introduce the SADES RSMS process and begin scoping project project.
7	15.1	Conducted two bicycle/pedestrian counts on the Goffstown Rail Trail, analyzed and shared data with interested Town stakeholders.
8	14.25	Assisted the town in reviewing developments of regional impact.
9	8	Assisted the town in preparing for the 2020 Census by partaking in the Participant Statistical Area program, New Construction program, and statewide Complete Count Committee on behalf of the town.
10	6	Participated in meeting with the NHDOT and the Town of Goffstown to scope a potential driveway/roadway entrance at the Henry Bridge Road signalized intersection, June 2019.
11	4	Provided an informational seminar at the Goffstown Town Hall on Accessory Dwelling Units including information on approval and permitting, building codes, financing and best practices in construction management.
12	84.8	Began the Congestion Management Process Plan update for the SNHPC region.
13	33.2	Implemented the Becoming Age-Friendly Pilot Program Phase III and began Phase IV: Continued outreach and pilot program efforts with community representatives and staff. In November, SNHPC hosted a statewide forum on age-friendly housing opportunities in New Hampshire.
14	31.2	Continued the development of the SNHPC Public Participation Plan.
15	9.3	Provided staff support in conducting outreach to reorganize the Stark Byway Council after a multi-year hiatus.
16	25.8	Compiled building permit data and certificate of occupancy permit records to record dwelling unit totals from all municipalities in the region.
17	17.2	The FY 2019-2022 Transportation Improvement Program was developed and approved.
18	12.6	Continued updating the SNHPC Regional Transportation Plan.
19	12.6	Represented the Commission on the MS4 Storm Water Coalition and helped with regional coordination of MS4 efforts.
20	12.3	Coordinated with regional municipalities and the NHDOT to develop the 2019-2028 Ten-Year Transportation Improvement Plan;
21	11.6	Represented the interests of the Town on the Region 8 Regional Coordinating Council for the Statewide Coordination of Community Transportation Services Project.
22	11.6	Provided assistance to Statewide Coordinating Council for Community Transportation (SCC).
23	11	Conducted outreach to towns for the development of Road Safety Audit (RSA) and Highway Safety Improvement Program (HSIP) funding applications to the NHDOT.
24	9.7	Continued work with the Environmental Protection Agency (EPA) Brownfields Region-wide Assessment Grant for environmental studies and investigations to help move contaminated sites to clean up, redevelopment and reuse.

No.	Hours	Project Description
25	8.3	Provided monthly information to the Planning Board regarding upcoming meetings, project and grant updates, webinars and other training opportunities through the planning commission's quarterly Newsletters, monthly Media Blasts and periodic E-Bulletins.
26	7	Coordinated with regional municipalities and the NHDOT to develop the 2019-2028 Ten-Year Transportation Improvement Plan.
27	6.8	Participated in the Complete Streets Advisory Committee; organized a region-wide forum and provided feedback for the NHDOT State Bicycle/Pedestrian Plan.
28	6.3	Provided detailed analysis of survey results from the State Plan on Aging prepared by NHDHHS.
	6.2	Developed an interactive map of volunteer driver services in the State of New Hampshire.
	2.8	Continued updating the regional travel demand model, which is used to forecast traffic volumes on roads in throughout the region.
	1.5	Coordinated with the Partnering for Performance NH (PFPNH) workgroup to develop and adopt regional safety, infrastructure condition, and freight transportation performance targets.
	1	Organized and facilitated the Legislative Event "Tiny Homes in New Hampshire" for NH Legislators and local officials in the SNHPC region.

Goffstown's Representatives to the Commission

Henry C. Boyle  
 Jo Ann Duffy, Alternate  
 Barbara Griffin  
 David Pierce, Treasurer

**Executive Committee Member:** David Pierce

## SUPERVISORS OF THE CHECKLIST



*L-R: Victoria Lemire; Denise Lemay, Chair; Christine "Tina" Daniels.*

The year 2019 was very productive and busy as we ramped up for the upcoming primary and presidential year of 2020.

One of the biggest ongoing tasks that has been underway for several years, is the conversion of records from the old index card registrations (4x6 cards). Because 2019 was a quiet year for us in the way of elections, we were able to give our full attention to this ongoing task, going back decades, to convert the old cards to the newer Voter Registration Application Forms the State wants us to use. By doing this, we are able to eliminate an odd size filing cabinet, update voter information and integrate all voter information applications into the standard State approved form. This has taken almost an untold amount of hours. This task will be finally finished at the end of 2020.

Through the help of other HAVA trainers, we were able to take free training and implement new voter counting processes that helped us with end-of-the night counts. We have continued to attend all training put on by the State, as well as participate in all their Webinar training courses.

We don't just work during times the town hall is open. We work a lot of nights that it is closed, at the inconvenience of our families and ourselves, just to keep things running the way they should. We take the responsibility of accurate voting records very seriously. We have discovered that Concord thinks we are one of the most responsive towns in this matter and we take pride in that. We do not let issues pile up. We respond quickly and find the answer, whether to the State or for the personal voter.

Respectfully submitted,  
Denise Lemay, Chair, Supervisor of the Checklist  
Christine Daniels, Supervisor of the Checklist  
Victoria Lemire, Supervisor of the Checklist

## ZONING BOARD OF ADJUSTMENT



*Seated L-R: Sandra “Sam” Parker; Gail Labrecque, Chair; Denise Langley.  
Standing L-R: John Wilt, Alternate; Leonard Stuart, Vice Chairman  
Absent from Photo: Alan Yeaton.*

The New Hampshire legislature provides that planning, zoning, and related regulations should be the responsibility of local government. All of these tools are used by the Town to meet the demands of an evolving and growing community. Included were provisions to establish the ZBA to act as a tool, ensuring that the Zoning Ordinance is applied equitably to all property.

The Zoning Ordinance was established and adopted by Goffstown at the Town Meeting of March 14, 1961, which also included the provisions for establishing a Zoning Board of Adjustment (ZBA). In its capacity, the ZBA hears requests for Variances, Special Exceptions, Rehearings, and Equitable Waivers of Dimensional Requirements. The Board also hears and decides Appeals if it is alleged there is an error in any order, requirement, decision, or determination made by an administrative official in the enforcement of the Zoning Ordinance.

Variance requests are judged by standards established by the State of New Hampshire. Special Exceptions are evaluated against criteria established in the adopted Zoning Ordinance. The rehearing process is designed to afford Zoning Boards of Adjustment the opportunity to correct its own mistakes before appeals are filed with the courts. Rehearings are considered if the petitioner persuades the Board that the Board made a mistake or if new evidence is presented by the petitioner that was not available at the time of the initial hearing. Equitable Waivers are considered for violation(s) of physical layouts or dimensional requirements imposed by the zoning ordinance when it has been determined that a good faith error in siting of a building or other dimensional layout has occurred. Equitable Waivers differ from Variances as there are certain thresholds under state law that must be met before this option may be considered. Appeals of Administrative Decisions are allowed to be reviewed and adjudicated by the ZBA.

The ZBA Acts as “quasi-judicial” capacity, affording specific flexibility from the provisions of our adopted zoning ordinance. Its work is, in most instances, as final as a court opinion. If the rehearing process is exhausted, Appeals of the ZBA decisions can then be filed directly with the Hillsborough County Superior Court. The ZBA is in the position of applying our Zoning Ordinance as applicable State law allows, while balancing the needs of our community with the rights of landowners.

This past year the ZBA the heard:

Variance Requests: 30	Request for Extensions of Time: 2
Special Exceptions: 12	Equitable Waivers: 0
Rehearing Requests: 3	Appeals of Decisions: 0

One applicant’s petition to Superior Court of the ZBA’s decision to deny their variance and subsequent request for a rehearing was remanded back to the ZBA.

The ZBA meets regularly on the first Tuesday of each month. The Board welcomes participation by Applicants, Public Citizenry, and all members of our community affected by proposed applications. I also wish to thank elected members and the alternates for their contributions to our community through their participation on our ZBA.

Respectfully Submitted,  
Gail Labrecque, Chair

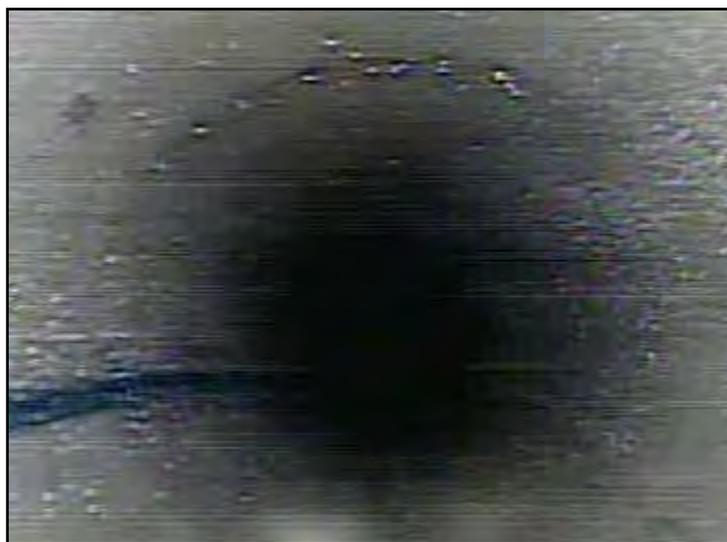
## SEWER COMMISSION REPORT

The Goffstown Sewer Division and The Goffstown Sewer Commission (GSC) continues to take an active role on reducing the inflow/infiltration in the wastewater collection system. In May 2019, Granite Inliner, LLC installed approximately 2,344 linear feet of PVC sewer pipeliner in the Pinardville and Village area, which had sewer pipe defects such as tree roots and cracked sections of pipe.



*Church St. Pre-Rehabilitation Sewer Main.*

In addition, this will improve the sewer line infrastructure. The final cost for this project is \$84,392.60. Once again, the Goffstown Sewer Commission (GSC) thanks abutting property owners and the public for their amazing patience during the rehabilitation of this important utility.



*Church St. Post-Rehabilitation Sewer Main*

The Goffstown Town sewage system consist of a network of pipes that carry sewage from home and businesses to the main sewers. Ordinarily, the network of pipes relies on gravity for the waste to flow into the main sewer.

However, in low-lying areas where the main sewer sits on higher ground than the domestic sewage pipes, the sewage needs to be transported to the main sewer in a different way. This is where sewage-pumping stations come in.

The Goffstown Sewer Commission owns and operates four wastewater pump stations listed in Table 1. The pump stations owned and operated by the GSC are checked 5 days a week by the Utility Superintendent.

<b>Pump Station Name</b>	<b>Capacity (gpm)</b>	<b>No. of Pumps</b>	<b>Year Constructed</b>	<b>Flow Meter</b>	<b>Standby Power</b>
East Union Pump Station	800	3	1990	Yes	Generator
Elm Street Pump Station	100	2	1950's (rehab 1990)	No	Generator
Riverview Park Pump Station	250	2	1994	Yes	Generator
Moose Club Park Pump Station	250	2	1999	Yes	Auto-start for one pump

The Goffstown Department of Public Works (DPW) Sewer Division and Engineering Division and Hoyle-Tanner Associates, Inc. are in process on the rehabilitating the Elm Street Pump Station with the construction of a building addition at the existing pump station. This will include two alternates. Alternate one is to slip lining the existing 6-inch cast iron force main from Elm Street to Mill Street. Alternate two is to install a new 4-inch force main from the Elm Street to Cottage Street. The original pumps station was constructed back in 1958 and rehab in 1990. This construction is schedule this summer and complete in the fall of 2020.

In July, one of the sewerage pumps located at the East Union Pump Station was rebuilt. This was part of the ongoing rehabilitating work at this station.



*Pictured Left:  
Sewer manhole deterioration.*

In addition, there were several sewer manholes structure in the Knollcrest area required the concrete cone to to be replace due to deterioration. The primary purpose of a manhole is to allow workers into the sewers. Like all infrastructures, sewer manhole need to be inspected, repaired and cleaned on a regular basis. However, without access workers would not be able to ensure the system is working correctly.

The GSC is a stakeholder in the Manchester Wastewater Treatment Plant (MWWTP), where our municipal wastewater stream is treated and discharged. This facility treated 289 million gallons of wastewater from the town's sewer system in 2019.

The MWWTP requires ongoing upgrades projects to meet the United States Environmental Protection Agency (US EPA) effluent discharge limitations. The construction of the fluidized bed incinerator stack emissions was completed. Solids train upgrade design is ongoing. Wright-Pierce is the engineer for the project. The project is expected to be completed in 2022. The estimate for the project is \$22.0 million. In Addition, the generator upgrade will be from 2020 to 2022. The estimate for the project is \$5.5 million. upgrades. Operations building upgrade. The upgrade is currently scheduled to be from 2021 to 2024. The estimate for the project is \$7.5 million. WWTP Pump Station Upgrade. The upgrade is currently scheduled to be from 2023 to 2026. The estimate for the project is \$10.5 million. The (GSC) is responsible for paying it shares of 4.11% of the total cost of all the plant

Monthly meetings are held the 3rd Tuesday of the month at 6:00 p.m. at the Town Hall. Individuals requesting a place on the agenda should contact the Sewer Commission office at 603-497-8990, ext 116. Visit the Sewer Commission web site at <http://goffstown.com/dept/th/town-hall-sewer-office>

Farewell to one great employee Mike Walton, the Public Works Utility Superintendent. Your hard work and dedication were an important part of our team. As he moves into retirement, we will miss his professional expertise and friendship and wish his success. The Commissioners also thank Lynne Pooler, Mike Yergeau, Mike Walton and Meghan Theriault of the DPW and its crews for the high level of assistance and proficiency they provide daily.

Respectfully submitted,

Stephen R. Crean, Chairman  
Tim Redmond, Commissioner  
Robert Trzepacz, Commissioner

## SEWER COMMISSION 2020 BUDGET

### EXPENDITURES

	2019 BUDGET	2019 ACTUALS UNAUDITED	2020 BUDGET
<b>SEWER ADMINISTRATION</b>			
Wages & Benefits	111,193	117,455	112,777
Employee Development	250	-	250
Auditing Services	6,000	7,650	6,000
Legal Services	5,000	262	5,000
Banking Services	2,000	-	2,000
Office Supplies	2,500	2,012	2,500
Postage	8,000	4,986	8,000
Computers & Comm.	10,000	6,156	10,000
Telecommunications	-	173	-
Debt Service Principal	113,092	471,922	115,015
Debt Service Interest	9,945	9,354	8,023
Property Insurance	4,950	4,950	4,797
<b>Subtotal</b>	<b>\$ 272,930</b>	<b>\$ 624,920</b>	<b>\$ 274,362</b>
 <b>SEWER OPERATIONS</b>			
Wages & Benefits	146,050	124,459	107,594
Clothing & Uniforms	800	478	800
Consulting Services	15,000	26,426	45,000
Diesel Fuel	3,500	3,066	3,500
Equipment-Maintenance	10,000	355	10,000
Facility Repairs	500,000	148,603	709,973
Vaccon Expense	5,000	10,707	20,000
Manchester O&M Charges	657,861	449,844	657,861
<b>Subtotal</b>	<b>\$ 1,338,211</b>	<b>\$ 763,938</b>	<b>\$ 1,554,728</b>
 <b>SEWER PUMP STATION</b>			
Contracted Services	12,000	3,637	12,000
Operating Supplies	5,000	1,972	5,000
Electricity	20,000	18,394	20,000
Propane	3,000	958	2,500
Water	1,250	931	1,250
Telecommunications	2,600	2,332	2,800
Hazardous Materials	1	-	1
Wet Well Maintenance	1,000	1,400	1,000
Solid Waste Disposal	1	-	1
Chemical Expenses	750	-	750
Diesel Fuel	2,500	-	2,500
Equipment Repairs	100,000	6,781	100,000
Pump Station Upgrades	280,000	-	350,000
<b>Subtotal</b>	<b>\$ 428,102</b>	<b>\$ 36,405</b>	<b>\$ 497,802</b>
<b>SEWER ENTERPRISE FUND TOTAL</b>	<b>\$ 2,039,243</b>	<b>\$ 1,425,263</b>	<b>\$ 2,326,892</b>

## SEWER COMMISSION 2020 BUDGET

### REVENUE

	<b>2019 BUDGET</b>	<b>2019 ACTUALS UNAUDITED</b>	<b>2020 BUDGET</b>
<b>SEWER ADMINISTRATION</b>			
Tax Interest & Penalties	15,000	17,016	15,000
Interest on Investments	25,000	51,193	25,000
Miscellaneous Revenue	500	1	500
Budget. Use of Ret. Earnings	524,143	-	812,792
Water Pollution Grant	-	-	-
<b>Subtotal</b>	<b>\$ 565,643</b>	<b>\$ 68,210</b>	<b>\$ 853,292</b>
 <b>SEWER OPERATIONS</b>			
Sewer Use Charges	1,443,600	1,406,465	1,443,600
Accessibility Revenue	30,000	28,834	30,000
Miscellaneous Revenue	-	15,125	-
<b>Subtotal</b>	<b>\$ 1,473,600</b>	<b>\$ 1,450,424</b>	<b>\$ 1,473,600</b>
<b>SEWER ENTERPRISE FUND TOTAL</b>	<b>\$ 2,039,243</b>	<b>\$ 1,518,634</b>	<b>\$ 2,326,892</b>

## GOFFSTOWN VILLAGE PRECINCT

The Board of Water Commissioners handle matters that relate to the provision of domestic water supply to the Village section of Goffstown. The responsibility for fire flow needs, as well as commercial usage. The Board has a staff of 3 that manage the daily operations and billing associated with operating a water system. The office, located on North Mast Street, is open Monday through Friday from 8:30am-12:30pm. The Board meets the second Tuesday of every month at 6pm, all are welcome.

The three employees, Lee Minnich the Superintendent, Linda Naughton, Clerk and Michael Demers, Water Works Operator do a great job running the daily operations of the department.

This year has been a very busy year for the village water department.

At the start of the year we had to appoint two new water commissioners. Eugene Piana and Mark Renaud were appointed to fill the term of Allen Gamans and Raymond Taber. Al and Ray had a combined service of over 60 years as commissioners and will be missed for their dedication and service.

This past year we replaced our service van, 2000 feet of water main on Church Street, cleaned and flushed two wells on North Mast Street and had our two water tanks inspected for safety.

Respectfully Submitted,  
Richard Fletcher, Chairman

**GOFFSTOWN VILLAGE PRECINCT  
WARRANT FOR THE ANNUAL MEETING  
MARCH 16, 2020**

To the inhabitants of the Goffstown Village Precinct qualified to vote on Precinct affairs.  
You are hereby notified to meet at the Goffstown Village Precinct office in said Goffstown, in said Precinct, on Monday, March 16, 2020 at 7:00 in the evening to act upon the following articles:

**ARTICLE I**

To choose all necessary officers for the ensuing year, including a Moderator, Clerk and Treasurer.

**ARTICLE II**

To elect one member to the Board of Commissioners for a term of five (5) years.

**ARTICLE III**

To see if the Precinct will vote to accept the 2020 Budget as proposed by the Board of Commissioners and approved by the Budget Committee to appropriate the sum of Seven Hundred and Eighty-Thousand, Nine Hundred Fifty-Seven Dollars (\$780,957.00) for the ensuing year.

**ARTICLE IV**

To hear the report of the various officers of the Precinct and to pass any vote relative thereto.

**ARTICLE V**

To transact any other business that may lawfully come before the meeting.

Given under our hand and seal this 14th day of January, 2020.

Mark Renaud, 2020

Henry C. Boyle, 2023

Richard Fletcher, 2024

Eugene Piana, 2021

Stephen Crean, 2022

## GOFFSTOWN VLLAGE PRECINCT 2020 BUDGET

EXPENSES				
		Budget 2019	YTD 2019	Budget 2020
4130	<b>Executive</b>	<b>\$173,988.00</b>	<b>\$168,619.00</b>	<b>\$179,208.00</b>
	Salaries	173,988.00	168,619.00	179,208.00
4150	<b>Financial Adm</b>	<b>\$8,690.00</b>	<b>\$7,575.00</b>	<b>\$9,390.00</b>
	Audit	4,300.00	4,750.00	5,000.00
	Business supplies	2,400.00	1,999.00	2,400.00
	Office equipment	1,500.00	302.00	1,500.00
	Personnel supplies	400.00	436.00	400.00
	Safety Deposit box	90.00	88.00	90.00
4150	<b>Personnel Adm</b>	<b>\$99,894.00</b>	<b>\$96,703.00</b>	<b>\$93,361.00</b>
	fica	13,300.00	12,823.00	13,709.00
	health ins	68,915.00	65,655.00	62,000.00
	w/c ins	3,179.00	3,179.00	1,222.00
	retirement fund	14,000.00	14,546.00	15,930.00
	unemp. Ins	500.00	500.00	500.00
4194	<b>Building maintainance</b>	<b>\$3,000.00</b>	<b>\$560.00</b>	<b>\$3,000.00</b>
	Office	1,000.00	80.00	1,000.00
	filtration plant	1,000.00	229.00	1,000.00
	wells and tank	1,000.00	251.00	1,000.00
4196	<b>General insurance</b>	<b>\$6,836.00</b>	<b>\$6,836.00</b>	<b>\$6,829.00</b>
	Libility/prop/auto	6,636.00	6,636.00	6,629.00
	Bond	200.00	200.00	200.00
4153	<b>Legal</b>	1,500.00		<b>\$1,500.00</b>
4197	<b>Advertising/assoc.</b>	<b>\$6,000.00</b>	<b>\$6,146.00</b>	<b>\$6,000.00</b>
	Advertising/assoc.	500.00	255.00	500.00
	Assn dues	500.00	833.00	500.00
	License fees	4,500.00	4,700.00	4,500.00
	Meeting expense	500.00	358.00	500.00
4199	<b>Other General Govt</b>	<b>\$20,800.00</b>	<b>\$26,792.00</b>	<b>\$33,786.00</b>
	Vehicle expense	6,000.00	6,586.00	6,000.00
	Office elec/heat	5,000.00	4,828.00	5,000.00
	Telephone/internet	5,100.00	5,546.00	5,100.00
	Postage	3,500.00	4,202.00	4,000.00
	comp/software support	1,200.00	3,730.00	3,686.00
	Forestry			
	Engineering		1,900.00	10,000.00

**GOFFSTOWN VLLAGE PRECINCT  
2020 BUDGET**

<b>EXPENSES CONTINUED</b>				
		<b>Budget 2019</b>	<b>YTD 2019</b>	<b>Budget 2020</b>
4332	<b>Water Services</b>	<b>\$26,700.00</b>	<b>\$25,424.00</b>	<b>\$27,700.00</b>
	Contract labor	5,000.00	4,552.00	5,000.00
	hydrant repairs	3,000.00	810.00	3,000.00
	dam repairs	6,000.00	6,728.00	6,000.00
	service repairs	6,000.00	2,367.00	6,000.00
	main repairs	2,000.00	7,548.00	3,000.00
	meter repairs	200.00		200.00
	pump reairs	1,500.00	2,734.00	1,500.00
	Equipment repairs	1,000.00	685.00	1,000.00
	Road repairs	500.00		500.00
	New services	1,200.00		1,200.00
	Thawing	300.00		300.00
4335	<b>Water Treatment</b>	<b>\$73,600.00</b>	<b>\$81,033.00</b>	<b>\$85,600.00</b>
	Chemicals	12,000.00	12,708.00	20,000.00
	Electric	34,500.00	30,623.00	34,500.00
	Heat	5,000.00	5,413.00	5,000.00
	Glenview exp	3,600.00	18,942.00	3,600.00
	Supplies	2,500.00	1,995.00	2,500.00
	Water tests	4,000.00	3,571.00	8,000.00
	Mtn Laurel water	12,000.00	7,781.00	12,000.00
4326	<b>Sewage Mtn Laurel</b>	<b>\$20,000.00</b>	<b>\$12,834.00</b>	<b>\$20,000.00</b>
4711	<b>Debt Service</b>			
	Bond principal			
	Bond interest			
4901	<b>Capital Outlay/Improv</b>	<b>\$285,030.00</b>	<b>\$233,892.00</b>	<b>\$286,183.00</b>
	Contingency fund	10,000.00	5,400.00	10,000.00
	Capital replacement	25,000.00	25,000.00	25,000.00
	Main/sytem upgrades	250,030.00	203,492.00	251,183.00
	Building improve			
4902	<b>Mach/Equipment</b>	<b>\$51,800.00</b>	<b>\$51,401.00</b>	<b>\$22,800.00</b>
	House meters	12,800.00	12,752.00	12,800.00
	New Equipment	4,000.00	3,040.00	10,000.00
	New Vehicle	35,000.00	35,609.00	
4915	<b>Operating tranfers out</b>	<b>\$5,600.00</b>	<b>\$11,673.00</b>	<b>\$5,600.00</b>
	Septic	5,600.00	5,600.00	5,600.00
	Vehicle			
	Savings		6,073.00	
	<b>TOTAL</b>	<b>\$783,438.00</b>	<b>\$729,488.00</b>	<b>\$780,957.00</b>

## GOFFSTOWN VLLAGE PRECINCT 2020 BUDGET

INCOME				
		Budget 2019	YTD 2019	Budget 2020
3402	<b>Water Charge</b>	<b>\$687,062.00</b>	<b>\$635,699.00</b>	<b>\$686,681.00</b>
	metered water	405,242.00	347,190.00	404,861.00
	flat rate	206,320.00	212,729.00	206,320.00
	hydrants	75,500.00	75,780.00	75,500.00
3409	<b>Other</b>	<b>\$79,676.00</b>	<b>\$93,789.00</b>	<b>\$91,676.00</b>
	booster station	4,776.00	15,053.00	4,776.00
	thawing	350.00		350.00
	forestry			
	hydrant repair	2,900.00	4,402.00	2,900.00
	new services	6,000.00	6,640.00	7,500.00
	o/off	300.00	330.00	300.00
	service repair	2,500.00	1,342.00	2,500.00
	meter repair	150.00	286.00	150.00
	backflow tests	2,700.00	3,470.00	2,700.00
	Mtn Laurel water	28,400.00	27,327.00	28,400.00
	Mtn Laurel septic	27,600.00	27,777.00	27,600.00
	pool fill	500.00		500.00
	Asset Mgt Grant			10,000.00
	misc	3,500.00	4,520.00	4,000.00
3502	Savings Interest	1,700.00	2,642.00	2,600.00
3351	Shared Revenue			
	<b>SUBTOTAL</b>	<b>\$768,438.00</b>	<b>\$729,488.00</b>	<b>\$780,957.00</b>
3913	Sav. Transfer vehicle			
	Sav. Transfer general	15,000.00		
	Sav. Transfer septic			
	<b>TOTAL</b>	<b>\$783,438.00</b>	<b>\$729,488.00</b>	<b>\$780,957.00</b>

## GRASMERE VILLAGE WATER PRECINCT

The year 2019 was a busy year for the Grasmere Village Water Precinct. Even though we weren't part of the grant writing aspect of DPW and the implementation of their piping potable water to the Town transfer station, we were part of the meter hook-ups that went along with that project. That project took a number of weeks during the summer.

At the same time, we made plans and started implementing them in early winter, to take a look at the pump house on Juniper Drive, and determine what needed to be upgraded there.

Our upcoming plans for 2020 are to start with hydrant maintenance, pump house maintenance, and meter repair, as well as continue our asset management plan.

Respectfully Submitted,  
Christine Daniels, Clerk

### WARRANT FOR THE ANNUAL MEETING - MARCH 24, 2020

To the members of the Grasmere Village Water Precinct in the Town of Goffstown, in the county of Hillsborough, in the State of New Hampshire, you are hereby notified to meet in the Grasmere Town Hall in the Village of Grasmere at seven PM (7) o'clock on the evening of March 24, 2020 to act on the following articles.

**ARTICLE #1** To choose a Commissioner for the years 2020- 2023.

**ARTICLE #2** To choose a Moderator for the year 2020-2021.

**ARTICLE #3** To choose a Clerk for the year 2020-2021.

**ARTICLE #4** To choose a Treasurer for the year 2020-2021.

**ARTICLE #5** To see if the Village Precinct will vote to raise and appropriate the budget committee recommended sum of **Two Hundred Forty Thousand Five Hundred and Ninety Seven Dollars (\$240,597)** for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately. (Majority vote required).

**ARTICLE #6** To hear the reports of the Treasurer and Clerk for the year 2019.

**ARTICLE #7** To act upon any unfinished business from the previous meeting.

**ARTICLE #8** To discuss and act upon any unfinished business which may rightfully come before said meeting.

This is the Precinct's annual meeting and it is hoped that all members of the Grasmere Village Water Precinct will attend and support the Precinct.

Given this January 27, 2020 under our hands:

John Foss, Commissioner  
Raymond St. Pierre, Commissioner  
Earl S. Wajenberg, Commissioner

## GRASMERE VILLAGE WATER PRECINCT 2020 BUDGET

### EXPENSES

	2019 Budget	2019 Expenses	2020 Budget
<b>EXECUTIVE</b>	<b>\$56,447.83</b>	<b>\$58,633.89</b>	<b>\$65,947.39</b>
SALARIES	55,447.83	58,633.89	64,947.39
MILEAGE	1,000.00	0.00	1,000.00
<b>FIN. ADMIN</b>	<b>\$7,450.00</b>	<b>\$7,444.99</b>	<b>\$8,750.00</b>
AUDIT	5,250.00	5,250.00	5,250.00
OFFICE SUPPLIES	1,400.00	1,519.99	2,700.00
POSTAGE	800.00	675.00	800.00
<b>BUILDING MAINTENANCE</b>	<b>\$2,200.00</b>	<b>\$0.00</b>	<b>\$7,500.00</b>
	2,200.00	0.00	7,500.00
<b>INSURANCE</b>	<b>\$2,000.00</b>	<b>\$1,123.86</b>	<b>\$2,000.00</b>
LIABILITY/PROPERTY/WC	2,000.00	1,123.86	2,000.00
<b>LEGAL/LICENSES</b>	<b>\$1,000.00</b>	<b>\$0.00</b>	<b>\$1,000.00</b>
<b>ADV./REG. ASSOC</b>	<b>\$700.00</b>	<b>\$955.00</b>	<b>\$700.00</b>
TRAINING	500.00	880.00	500.00
ASS. FEE	200.00	75.00	200.00
<b>OTHER GEN/GOV</b>	<b>\$6,700.00</b>	<b>\$6,984.11</b>	<b>\$8,200.00</b>
COMMUNICATION	2,500.00	3,795.51	4,000.00
ELECTRIC	4,200.00	3,188.60	4,200.00
<b>WATER SERVICES</b>	<b>\$132,500.00</b>	<b>\$124,396.62</b>	<b>\$136,500.00</b>
MANCHESTER WW	106,000.00	97,739.78	109,000.00
SERVICE REPAIRS	1,500.00	3,312.00	1,500.00
CONTRACT LABOR	13,000.00	2,235.00	13,000.00
HYDRANT REPAIRS	1,000.00	3,231.10	1,000.00
NEW SERVICES	3,000.00	0.00	3,000.00
WATER TESTS	2,000.00	849.00	2,000.00
MAINT. SUPPLIES	1,000.00	2,683.74	2,000.00
HYDRANT REPL	5,000.00	14,346.00	5,000.00
<b>ENGINEERING/ ASSET MANAGEMENT</b>	<b>\$20,000.00</b>	<b>\$0.00</b>	<b>\$10,000.00</b>
<b>WATER SYSTEM UPGRADE</b>			
<b>TOTAL</b>	<b>\$228,997.87</b>	<b>\$199,538.47</b>	<b>\$240,597.39</b>

**GRASMERE VILLAGE WATER PRECINCT  
2020 BUDGET**

<b>REVENUE</b>			
	<b>2019 Budget</b>	<b>2019 Revenue</b>	<b>2020 Budget</b>
<b>WATER CHARGE</b>	<b>\$226,427.35</b>	<b>\$268,317.36</b>	<b>\$235,097.39</b>
WATER	207,283.00	248,322.15	215,953.04
FIRE PROTECTION			
HYDRANT RENTAL	19,144.35	19,995.21	19,144.35
MISC			
<b>OTHER</b>	<b>\$2,570.52</b>	<b>\$7,187.52</b>	<b>\$5,500.00</b>
HYDRANT REPAIR			
SERVICE REPAIR			
ON/OFF			
NEW SERVICE		5,371.00	4,000.00
METER REPAIR			
SERVICE CONTRACT			
BACK FLOW TESTING	2,000.00	1,810.00	1,500.00
LGC REFUND			
MISC.	570.52	6.52	
<b>TRANSFER FROM FUND BALANCE</b>			
<b>BOND</b>			
<b>TOTAL</b>	<b>\$228,997.87</b>	<b>\$275,504.88</b>	<b>\$240,597.39</b>

TOWN OF GOFFSTOWN
OFFICIAL BALLOT
MARCH 10, 2020

ARTICLE 1 - ELECTION OF OFFICERS

SELECT BOARD

For 3 Years Vote for not more than One
Peter Georgantas
Write-In

BUDGET COMMITTEE

For 3 Years Vote for not more than Four
Gregg T. Flegal
Bill Kordas
Fred Plett
Write-In
Write-In
Write-In
Write-In

BUDGET COMMITTEE

For 2 Years Vote for not more than One
Schuyler Mark Sund
Write-In

CEMETERY TRUSTEE

For 3 Years Vote for not more than One
Linda Reynolds Naughton
Write-In

LIBRARY TRUSTEE

For 3 Years Vote for not more than Three
Kathleen "Kathy" Coughlin
Samantha Homan
Aimee Huntemann
Write-In
Write-In

LIBRARY TRUSTEE

For 1 Year Vote for not more than Two
Write-In
Write-In

PLANNING BOARD

For 3 Years Vote for not more than Two
Phil D'Avanza
James Raymond
Write-In
Write-In

SEWER COMMISSION

For 3 Years Vote for not more than One
David Pierce
Will Singleton
Write-In

SUPERVISOR OF THE CHECKLIST

For 6 Years Vote for not more than One
Denise Lemay
Write-In

TOWN CLERK

For 3 Years Vote for not more than One
Cathleen "Cathy" Ball
Write-In

TOWN MODERATOR

For 2 Years Vote for not more than One
Rodney L. Stark
Write-In

TRUSTEE OF TRUST FUNDS

For 3 Years Vote for not more than One
Richard Manzo
Write-In

ZONING BOARD OF ADJUSTMENT

For 3 Years Vote for not more than Two
Leonard "Len" Stuart
Alan Yeaton
Write-In
Write-In

ZONING BOARD OF ADJUSTMENT

For 1 Years Vote for not more than One
Sandra J. Parker
Write-In

## ARTICLE 2

Shall the Town adopt Amendment No. 1, as proposed by the Goffstown Planning Board, by amending the Goffstown Zoning Ordinance – Glossary, by removing the current definition of Recreational Vehicle in its entirety, and replacing it with the following definition: “Recreational Vehicle shall mean a self-propelled or towed vehicle that is equipped to serve as temporary living quarters for recreational, camping, or travel purposes”?

***Recommended by the Planning Board 7-0-0.***

## ARTICLE 3

Shall the Town adopt Amendment No. 2, as proposed by the Goffstown Planning Board, by amending the Goffstown Zoning Ordinance – Section 7.7, Parking and Storage of Recreational Vehicles by removing the current paragraph in its entirety, which states, “No Recreational Vehicle shall be parked or stored in a residential district, except in a carport or enclosed building, or in the rear yard area. No such equipment shall be used for living, sleeping, or housekeeping purposes,” and replacing 7.7 to read, “No Recreational Vehicle shall be parked or stored on a public way. Parking shall not create a safety hazard. Recreational Vehicles shall not be used for sleeping and housekeeping purposes”?

***Recommended by the Planning Board 7-0-0.***

## ARTICLE 4

Shall the Town adopt Amendment No. 3, as proposed by the Goffstown Planning Board, by amending the Goffstown Zoning Ordinance – Section 13.2 Flood Hazard (FH) District, by replacing portions of Section 13.2., and inserting sections of FEMA’s Updated Model Ordinance and by correcting the date of the Floodway Map under Section 2.4.2.1 of the Zoning Ordinance to reflect the most recent map update of September 25, 2009?

***Recommended by the Planning Board 7-0-0.***

## ARTICLE 5

Shall the Town adopt Amendment No. 4, as proposed by petition by registered voters of the Town of Goffstown, to amend the Goffstown Zoning Ordinance, by changing the zoning of the following property identified as: Tax Map 38 Lot 117, from Residential 1 (R-1) to Village Commercial (VC)? The property address of this lot is 21 Elm Street, Goffstown, NH 03045. Submitted by Petition.

***Recommended by the Planning Board 5-2-0.***

ARTICLE 6

Shall the Town of Goffstown raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purposes set forth therein, totaling Twenty-Three Million, Seven Hundred Fourteen Thousand, Nine Hundred Forty-One Dollars (\$23,714,941)?

Should this article be defeated, the default budget shall be Twenty-Two Million, Eight Hundred Four Thousand, Two Hundred Eighty-Seven Dollars (\$22,804,287), which is the same as last year, with certain adjustments required by previous action of the Town of Goffstown, or by law or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. *NOTE: This article (operating budget) does not include appropriations in any other warrant article.*

***Recommended by the Select Board 5-0-0 and the Budget Committee 12-0-0.***

ARTICLE 7

Shall the Town vote to raise and appropriate Six Hundred Thirty-Four Thousand, Four Hundred Eight Dollars (\$634,408) for the purpose of funding EMS operations, said funds to come from the Emergency Medical Services Special Revenue Fund as previously established in 2001? This appropriation is offset by the revenue from the ambulance insurance payments and **there will be no funds raised from general taxation.** (*Passage of this article will reduce the operating budget in Article 6 by \$634,408.*)

***Recommended by the Select Board 5-0-0 and the Budget Committee 12-0-0.***

ARTICLE 8

Shall the Town vote to raise and appropriate Two Hundred Twenty-Five Thousand Dollars (\$225,000) to be added to the Fire Department Apparatus Capital Reserve Fund previously established in 2008? *This sum to come from unassigned fund balance and no amount to be raised by taxation.*

***Recommended by the Select Board 5-0-0 and the Budget Committee 12-0-0.***

ARTICLE 9

Shall the Town vote to raise and appropriate One Hundred Thousand Dollars (\$100,000) to be added to the Grasmere Town Hall Capital Reserve Fund previously established in 2005? *This sum to come from unassigned fund balance and no amount to be raised by taxation.*

***Recommended by the Select Board 5-0-0 and the Budget Committee 11-0-1.***

ARTICLE 10

Shall the Town vote to raise and appropriate an additional Five Hundred Thousand Dollars (\$500,000) for Goffstown's Road Improvement Program? Passage of this article will direct the Select Board to include this amount in future operating and default budgets of the Town of Goffstown. *This sum to come from unassigned fund balance and no amount to be raised by taxation. (This appropriation is in addition to Article 6 which has \$1,100,000 budgeted for reclamation of roads.)*

***Recommended by the Select Board 5-0-0 and the Budget Committee 12-0-0.***

ARTICLE 11

Shall the Town vote to raise and appropriate Twenty Thousand Dollars (\$20,000) for the purpose of helping to support the programs of Goffstown nonprofit Crispin's House Coalition for Youth Inc., a youth drug, alcohol and suicide prevention agency? (*This appropriation is in addition to Article 6.*)

***Recommended by the Select Board 5-0-0 and the Budget Committee 11-1-0.***

ARTICLE 12

Shall the Town vote to raise and appropriate Fifteen Thousand Dollars (\$15,000) for the purpose of helping to support the nonprofit Goffstown Main Street Program, Inc.? (*This appropriation is in addition to Article 6.*)

***Recommended by the Select Board 5-0-0.***

***Not Recommended by the Budget Committee 8-4-0.***

ARTICLE 13

Shall the Town vote to adopt the provisions of RSA 72:35 I-a, for an optional veterans tax credit of \$2,000 for service connected total and permanent disability on residential property and replace the standard tax credit in its entirety?

***Submitted by petition.***

***Recommended by the Select Board 4-0-0.***

ARTICLE 14

Shall the Town urge the New Hampshire General Court, following the 2020 census, to redraw the state's political district maps in a fair manner providing for effective representation of New Hampshire's voters. And, in order to fulfill this obligation, the New Hampshire General Court shall appoint an independent redistricting commission to draw the district maps in a way that does not rely on partisan data favoring political parties of candidates.

Within 30 days after the Town Election, the record of the vote approving this article shall be transmitted by written notice from the Goffstown Select Board to all Goffstown state legislators and to the Governor of New Hampshire informing them of the results.

***Submitted by petition.***

# GOFFSTOWN SCHOOL DISTRICT OFFICIAL BALLOT MARCH 10, 2020

## Article 1 ELECTION OF OFFICERS

### SCHOOL BOARD

*For 3 Years*                      *Vote for not more than Three*

- |                      |                          |
|----------------------|--------------------------|
| Jenelle Anne O'Brien | <input type="checkbox"/> |
| Heather Trzepacz     | <input type="checkbox"/> |
| Zuzana Buzzell       | <input type="checkbox"/> |
| Otis Hendershott     | <input type="checkbox"/> |
| Write-In_____        | <input type="checkbox"/> |
| Write-In_____        | <input type="checkbox"/> |
| Write-In_____        | <input type="checkbox"/> |

## Article 2 OPERATING BUDGET

Shall the Goffstown School District raise and appropriate as an Operating Budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling FORTY-FIVE MILLION SIX HUNDRED SIXTY-TWO THOUSAND TWO HUNDRED TWENTY-SIX DOLLARS (\$45,662,226.00)? Should this Article be defeated, the Default Budget shall be FORTY-FIVE MILLION TWO HUNDRED SEVENTY-TWO THOUSAND FIVE HUNDRED NINETY-SEVEN DOLLARS (\$45,272,597.00), which is the same as last year, with certain adjustments required by previous action of the Goffstown School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised Operating Budget only. This warrant article (the Operating Budget Article) does not include appropriations in ANY other warrant articles. (Majority vote required).

***The School Board Voted 7-0-0 To Recommend  
The Budget Committee Voted 12-0-0 To Recommend***

### Article 3 SUPPORT STAFF CONTRACT

Shall the Goffstown School District vote to approve the cost items included in the 3-year Collective Bargaining Agreement reached between the Goffstown School Board and the Goffstown Educational Support Staff Association which calls for the following increases in salaries and benefits at the current staffing levels:

Year	Estimated Increase
2020-2021	\$226,951
2021-2022	\$226,728
2022-2023	\$203,916

and further to raise and appropriate the sum of TWO HUNDRED TWENTY-SIX THOUSAND NINE HUNDRED FIFTY-ONE DOLLARS (\$226,951) for the 2020-2021 fiscal year; this amount to be offset by TWELVE THOUSAND THREE HUNDRED NINETY DOLLARS (\$12,390) from the Food Service Revenues and SEVEN THOUSAND FOUR HUNDRED NINETY-NINE DOLLARS (\$7,499) from the Special Federal Revenue Fund with the remaining amount of TWO HUNDRED SEVEN THOUSAND SIXTY-TWO DOLLARS (\$207,062) to be raised by taxation for the purpose of funding the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels? This appropriation is in addition to Warrant Article #2 the Operating Budget. (Majority vote required)

***The School Board Voted 7-0-0 Recommend***  
***The Budget Committee Voted 12-0-0 to Recommend***

### Article 4 KINDERGARTEN MODULAR CLASSROOM UNIT

To see if the Goffstown School District will vote to raise and appropriate the sum of NINE HUNDRED THOUSAND DOLLARS (\$900,000) for the purpose of purchasing a four classroom modular unit for the Glen Lake Kindergarten School, along with the associated site work, engineering, and utility connections, and for costs incidental and related to the foregoing purposes. Funding for this article to come from additional, one-time New Hampshire Fiscal Capacity Disparity Aid with no direct tax impact. This special warrant article will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the kindergarten modular unit is completed or by June 30, 2022, whichever is sooner. This appropriation is in addition to Warrant Article #2, the Operating Budget Article. (Majority vote required.)

***The School Board Voted 7-0-0 Recommend***  
***The Budget Committee Voted 12-0-0 to Recommend***

### Article 5 FACILITIES CAPITAL RESERVE FUND DEPOSIT

To see if the Goffstown School District will vote to raise and appropriate TWO HUNDRED THOUSAND DOLLARS (\$200,000) for deposit into the existing Facilities Capital Reserve Fund and to authorize the use of that amount from the June 30, 2020 Unassigned fund balance (surplus) available on July 1, 2020. This appropriation is in addition to Warrant Article #2, the Operating Budget Article. (Majority vote required.)

***The School Board Voted 7-0-0 To Recommend***  
***The Budget Committee Voted 9-3-0 To Recommend***

## SCHOOL BOARD REPORT



*Seated: Heather Trzepacz; Ginny McKinnon; Tim Stetson; Ellen Vermokowitz.  
Standing: Dan Cloutier; Steven Dutton (Chairperson); Jared Talbot; Brandon Korn (Student Representative); Reta Chaffee, (Vice Chairperson).  
Member not pictured: Jenelle O'Brien*

Throughout this past school year, the Goffstown School Board continued its hard work ensuring that our schools deliver a quality education to all of our students. The Board maintained its focus on advancing student learning through data-driven curriculum initiatives and attracting and retaining high-quality, educational professionals. The Board also continued its efforts to prioritize school safety, special education, facility maintenance and space needs.

Our students continue to achieve great success both inside and outside of the classroom. Goffstown students consistently score above the state average on assessments and our student athletes represent our town well with both their athletic performance and sportsmanship. Likewise, our arts, music and theater programs continue to impress, and our student organizations contributed leadership and community service to our town. All of this success continues to be accomplished while balancing a conservative budget which remains among the lowest in the state on a per pupil basis.

The Board accomplished several critical goals this past year. Teachers and support staff are the engine that drives the success of our schools, and this fall the Board was able to successfully negotiate a mutually beneficial agreement with the Goffstown Educational Support Staff (GESS) for a new three year contract, and the Board is pleased to present it to the voters on the upcoming March ballot with its unanimous support. With the support of the Budget Committee and the voters, the School Board was also able to establish a Facilities Capital Reserve Fund. This fund will serve as an invaluable planning tool for the Board moving forward in managing funding commitments for facilities projects. This past fall, the Board also established a Building Committee, consisting of School Board members, administrators and members of the community, to evaluate current and anticipated space needs in Goffstown schools and to explore options to address those needs.

In closing, I would like to thank my fellow members of the Goffstown School Board for all of the time and effort they put in this past year for the benefit of the school district. I would also like to thank all of our faculty, staff and administrators for their devotion to the care and education of our students. Last, I would like to extend my appreciation to the parents, volunteers and the community as a whole. The success of the Goffstown School District would not be possible without their support.

Respectfully submitted,

Steven Dutton, Chair  
Goffstown School Board

# SUPERINTENDENT OF SCHOOLS REPORT

## Brian Balke, Superintendent

I am honored to present this 2018-2019 Superintendent of Schools report on behalf of School Administrative Unit #19.

At the end of the 2018-2019 school year, our long-time Technology Director, Gary Girolimon retired from his position. Gary is a visionary leader who developed and managed our technology for many years. We are incredibly grateful to his many years of service and the significant role he has played in teaching and learning in Goffstown and New Boston.

For the 2018-2019 school year, SAU 19 hired a new Business Administrator, Scott Gross. Scott joined the team after serving as an elected official in Goffstown for many years. Scott served on the Select Board, School Board, Budget Committee, and as a Trustee of the Trust Funds. He brings with him many years of leadership in the insurance business, as well as earning his MBA. During the 2018-2019 school year, significant focus occurred on our business operations as well as financial policies. I am pleased to report that both of the Goffstown and New Boston the school districts received clean audits for the 2018-2019 school year.

During the 2018-2019 school year, the voters of Goffstown and New Boston approved a new three-year teachers' contract. Our staff is, and remains, our greatest asset and most important resource. I continue to be impressed by the many innovative practices and genuine care I see our staff give so freely to our students. There truly is no substitute for great teachers and support staff, I offer my appreciation to the dedicated educators who have worked for our school district.

Mountain View Middle School went through a reaccreditation process through the New England Association of Schools and Colleges (NEASC) during the 2018-2019 school year. This is a dynamic, comprehensive process that requires schools to complete an extensive self-study and culminates in a visiting team spending several days evaluating the school. The process presented the opportunity to self-critique and have external experts and practitioners evaluate, and provide recommendations to our school. This proved to be a successful and meaningful process that promotes continuous improvement. Mountain View Middle School, as well as Goffstown High School, are required to be approved by the NEASC per the AREA (Authorized Regional Enrollment Area) Agreement.

All SAU #19 schools continued to score well on the 2019 state-required assessments and other assessment metrics. At the high school level, the Scholastic Aptitude Test (SAT) was administered to all juniors, and consistent with other grade levels, our students scored very strong and exceeded the state averages. In fact, a review of student assessment data shows that Goffstown and New Boston students continued to demonstrate strong performance, scoring above or at the state averages in both English Language Arts and math for almost all grade levels. The focus of all schools in SAU 19 is to provide high quality instruction to all of our students. We also value student engagement in our classrooms. These constructs ensure that teaching and learning is occurring in all our schools as we continue to evaluate the need to change and evolve. In SAU 19, we continue to value many traditional elements of education: reading, writing, mathematics, content area classes, as well as the integration of the arts. We have resisted a movement towards all students using electronic devices in our classes; we still value the time-tested elements of education and our results prove the effectiveness of this approach.

School safety remained the top priority during the 2018-2019 school year. An SAU-wide School Safety Team continued to meet monthly with Goffstown and New Boston Police and Fire Departments. The 2018-2019 school year saw an increase in school safety in the Goffstown

schools. Specifically, we added a second Student Resource Officer (SRO) to our schools through the Goffstown Police Department. The world remains an increasingly dangerous place and our schools need to be safe, secure, and ready to respond during a time of crisis. I remain grateful to our dedicated first responders who help keep our communities safe every day.

The legislature approved and the Governor signed HB 1612 that created new requirements for school districts to create a Data Governance Plan, as well as increase network security in our schools. This was a challenge that required extensive time and resources but in the end made our network and data more secure. Privacy of information for students as well as staff is another element of school safety and security. This bill imposed new requirements and ultimately costs at the local level, but this important work has improved our safety and security.

Space needs was an area of significant challenge during the 2018-2019 school year, particularly at our elementary schools in SAU 19. Simply put, our schools are over-crowded and space limitations continue to be an obstacle for our students and educators. School enrollment has continued to tick upwards in our elementary schools, in addition to challenges of space for students who need small group supplemental instruction. As educators, we remain flexible and do the best we can with our facilities but there is an impact on what we are able to do educationally, which is unfortunate. The State of New Hampshire continues to no longer provide School Building Aid to local school districts. This lack of State funding, along with insufficient adequacy funding, continues to hurt us at the local level as education funding primarily comes from local property taxes.

All SAU #19 schools continue to have per-pupil costs well below the state average while student assessment results exceed the state averages. We are proud to offer a superior education at a reasonable and responsible cost to taxpayers. The educational return on investment remains high for both of our communities. I believe that great schools support and increase property values of homes. Both Goffstown and New Boston have very active, competitive real-estate markets; great schools contribute to this immensely.

I remain grateful to our dedicated professional staff, support staff, and administrators as they work tirelessly to make our schools wonderful places to learn and grow. We are grateful to give of our time, our talents, and our passion to the youth of Goffstown and New Boston. I also offer my heart-felt gratitude to our school board and budget/finance committee members who graciously give their time to the community. They are dedicated volunteers who give an incredible amount of their time to their communities. Lastly, I would like to thank the wonderful kids who walk through our doors every day – I am so proud of our students; we are lucky to have such great kids in our schools. Schools in Goffstown and New Boston are strong, student-centered, and focused on advancing student learning. We believe that our schools are the heartbeat of our communities; our schools are a significant draw for new people moving into our towns and absolutely promote property value and desirability. SAU 19 schools with low per-pupil costs and high achievement are a good value to the taxpayers of Goffstown and New Boston.

It remains my greatest honor to serve the communities of Goffstown and New Boston.

Respectfully,

Brian Balke  
Superintendent of Schools

**GOFFSTOWN SCHOOL DISTRICT  
ANNUAL MEETING MINUTES  
DELIBERATIVE SESSION  
SATURDAY, FEBRUARY 2, 2019 @ 10:00AM**

**Moderator James Raymond called the Deliberative Session to order at 10:00 am.**

James Raymond, Moderator: This is the Goffstown School District Official meeting. We are fortunate to have with us again a portion of the high school chorus, who are getting ready for their musical performance, In the Heights. They will lead us in the Pledge of Allegiance, National Anthem, and a segment of the musical.

I would like to thank the Future Business Leaders of America for providing child care today.

The town and school rely on volunteer members of boards. I would like to take a few minutes to introduce them.

Moderator Raymond introduced the following members of the School Board - Steve Dutton, Chair; Dian McCarthy, Vice-Chair; Reta Chaffee; Dan Cloutier; Jared Talbot's; Heather Trzepacz; and Ellen Vermokowitz.

The SAU Administrators were introduced - Superintendent Brian Balke, Assistant Superintendent MaryClaire Barry, Business Administrator Scott Gross, Human Resources Director Kate Magrath, Special Ed Director Dr. Jennifer Dolloff, Facilities Director Randy Loring, and Technology Director Gary Girolimon.

School Principals were introduced - GHS Principal Frank McBride, GHS Assistant Principal Kim McCann, MVMS Principal Wendy Koehler, MVMS Assistant Principal William Demers, Maple Avenue Principal Suzanne Pyszka, Maple Avenue Assistant Principal Lisa Johnson, Bartlett Principal Gerri St. Gelais, Glen Lake School Principal Kathy Stoye, and Brandy Williams Assistant Principal for both Bartlett and Glen Lake.

Moderator Raymond introduced Senator Lou D'Allesandro. The State Representatives were introduced - Fred Plett, Barbara Griffin, Cole Riel, Mike Gunski, and Joe Alexander, Jr.

Moderator Raymond called the names of budget committee members - Chair Michael Smith, Peter Georgantas, James Gouin, Zuzana Buzzell, Joseph Alexander, Jr., Eileen McNinnie, Jeffrey O'Brien, Peter Grigorakakis, Dennis Lynch, Cole Riel, Timothy Stetson, Richard Manzo, Karl Soderquist, Ellen Vermokowitz, and Richard Fletcher. Those in attendance were asked to stand.

Moderator Raymond also introduced the Select Board members - Chair Peter Georgantas, Kelly Boyer, John Allen Brown, Mark Lemay, and David Pierce. Those in attendance were asked to stand.

Steve Dutton introduced School Board Member Reta Chaffee who presented the awards.

Reta Chaffee: Cornerstone Presentation. Every year we have this opportunity to present this award. Schools are great for many reasons. We have the opportunity to recognize those who do outstanding work. We would like to recognize the achievements of staff and community members demonstrating outstanding support of student learning. This year's award goes to Kylie Audrey, GHS English Teacher.

A PowerPoint presentation was shown highlighting the work that Kylie Audrey does on a daily basis with

the students. In addition to the certificate and video, her name will appear on a plaque in the SAU office. DreamKeeper Award - This is awarded to people who have demonstrated exceptional service to our district. The recipient of this year's award goes to the GHS Performing Arts staff, as well as all of the volunteers.

The meeting recognized retiring Board Member, School Board Chair, Dian McCarthy, who was finishing up nine years of service. She has been a leader the entire time. She spent time on numerous subcommittees over the years. Nobody works harder or put in more effort into what she does than Dian.

Dian McCarthy: It has been an honor and a pleasure.

Moderator Raymond: I appreciate her services as School Chair in my role as Moderator.

Moderator Raymond introduced Jo Ann Duffy, School District Clerk. I also forgot to mention Tim Stetson, and Mike Smith, Budget Committee members.

The Moderator provided a review of the process of this meeting. The debate, discussion, and amendment portion is done at this meeting. Voting takes place on March 12. The results of this morning get put on the Official Ballot. We don't have to take action or approve the warrant articles. But you may also amend them, and we would vote on the amendment. We have a few rules of procedures, known as "Raymond's Rules". If you wish to speak, you have to wait to be recognized, come to the two microphones. State your name. All comments are addressed to the Moderator. We promote civility, and I will not permit any negative comments against individuals or boards. If you want to make an amendment, make it orally. We have a form for you to fill out. You will need to submit it to me or Fred Plett. Requests for written ballot has to be made by five voters present at the meeting. The exception is motions to restrict consideration. If the meeting approves that motion, we cannot go back later to address it again. I will read each warrant article. Somebody from the Board will make a motion to bring it forward, somebody will second it. The Board will then make a presentation. I will then open it up to the floor for discussion. We cannot bring up something entirely new. Finally, you have all been given voting cards. Do not lose them. If we need to take a standing or written vote, this is your pass. Any questions on the procedure?

No questions were raised.

## ARTICLE 2

**“Shall the Goffstown School District raise and appropriate as an Operating Budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purpose set forth therein, totaling FORTY-THREE MILLION NINE HUNDRED SIXTY-TWO THOUSAND ONE HUNDRED SEVENTY-SIX DOLLARS (\$43,962,176.00)?” Should this Article be defeated, the Default Budget shall be FORTY-THREE MILLION SEVEN HUNDRED FORTY.**

**MOTION:** Steve Dutton moved the article forward to the ballot as presented, seconded by Heather Trzepacz. The Moderator declared the voice vote was in favor of the motion.

Steve Dutton: Our priorities have remained the same in recent years. Teaching and Learning, Safety, Special Education, Low Spending. In developing the budget, it is a long road to get here today. The process starts at the end of the summer, and goes through the year. The budget goes through many hands, starting with the principals, SAU, School Board, Budget Committee, and finally it gets here today to you. This year in particular, it was a priority of the Board and Administration to have a very robust and thorough process. I want to thank the Budget Committee for their hard work. I would also like to thank Administration for their hard work.

Scott Gross, Business Administrator: I also want to thank the Budget Committee and Chairman Mike Smith. We are looking at a \$43.9 million budget. The default budget is \$43.7 million. The difference between the two is \$212,519.

### **Default Budget Overview**

There were some changes to the default budgets last year at the Legislature. It must be presented at the public hearing and at this hearing. The second is a clarification as to how contracts are defined, the third is about eliminated positions.

### **What accounts for budget increases?**

Student population increases in most schools (3.2% overall in student population). This trend is not changing. Our enrollment continues to increase.

Increased special education costs - paraprofessionals needed for identified students.

Personnel costs (salaries, taxes, and benefits)

For both regular education and special education

Regulated by voter-approved contracts (support staff)

SRO - MVMS, and all of our elementary schools

New Administrator position split between Glen Lake and Bartlett School (special education driven).

Health Insurance (increase of 10% GMR).

Revenue comes from local taxes, state taxes, adequacy aid, Special Ed aid, food service, Medicaid, tuition, building aid, grants/other.

### **Tax Impact of Article 2**

The proposed budget shows a proposed tax rate for 2019-20 of \$6.41. The one-time revenue source from last year is no longer there. I worked with Adam Jacobs and Scott Bartlett. In 2017 the medium single family home assessed value was \$225,450. We went through a town wide valuation this past year. The value of that same property then increased to \$263,000. The tax rate for the school budget is actually lower than it was in 2017, \$14.63 to \$14.08.

Steve Dutton: Since 2015, we have seen a steady increase in enrollment. We are up 37 students at Glen Lake this year alone. We run one of the more fiscally conservative school districts in the state. We are doing a good job at keeping the spending down. We are below the State average in what we are paying our teachers. We have to be careful to keep the balance there.

### **Assessment Testing**

Slides representing the Assessment Testing results were presented.

Steve Dutton remarked that Goffstown is a desirable community. Our schools are one of the best investments we have going, and ask for your continued support.

Fred Plett: I saw the continued increase of student population. I would like to see the impact because it may result in the need for a physical plant.

Steve Dutton: That is the purpose of this slide. We are monitoring this. We expect this to continue. Our schools don't have any extra space, so we are keeping a close eye on that.

**DISCUSSION CLOSED ON ARTICLE 2. ARTICLE 2 WILL APPEAR ON THE BALLOT AS PRESENTED.**

## ARTICLE 3

To see if the Goffstown School District will vote to approve the cost items included in the three-year Collective Bargaining Agreement reached between the Goffstown School Board and the Goffstown Education Association, which calls for the following increases in salaries and benefits at the current staffing levels:

<u>Year</u>	<u>Estimated Increase</u>
2019-2020	\$741,690
2020-2021	\$637,862
2021-2022	\$705,210

And further to raise and appropriate the sum of SEVEN HUNDRED FORTY-ONE THOUSAND SIX HUNDRED NINETY DOLLARS (\$741,690.00) for the 2019-2020 fiscal year; this amount to be offset by TWENTY-FOUR THOUSAND TWO HUNDRED TWENTY-SEVEN DOLLARS (\$24,227.00) from the Special Revenue Fund with the remaining amount of SEVEN HUNDRED SEVENTEEN THOUSAND FOUR HUNDRED SIXTY-THREE DOLLARS (\$717,463.00) to be raised by taxation for the purpose of funding the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. This appropriation is in addition to Warrant Article #2 the Operating Budget. (Majority vote required).

**MOTION:** Ellen Vermokotitz moved the article forward to the ballot as presented, seconded by Reta Chaffee. The Moderator declared the voice vote was in favor of the motion.

**MOTION:** Moved to restrict reconsideration of Article 2, Dian McCarthy/Fred Plett. All in favor. Motion carried.

Kate McGrath: Today I am going to present the GEA warrant article for you. This includes teachers, speech and occupational therapist school nurses, psychologists, special education teachers, content areas for specific teachers, and unified arts. There are a total of 259 full time equivalent teachers. We have a number of folks who are shared between buildings. Mr. Dutton spoke as we addressed the average between the State and some of our local communities. It is important we have a contract in place as we recruit. We have a number of positions that are difficult. Some of those areas that are particularly challenging, all of our sciences, all of our special education, our math positions, behavioral analysts, foreign language. We also think about our retention. It is really important to invest and retain the staff that we have. We need to continue to support training. Staff morale is a critical component. As well as stability for our students and families. The average teacher salaries were presented. Goffstown's is at \$51,196. The State average is \$53,984.

### **Contract Changes - Financial**

#### Professional Compensation

Year 1 - Step plus a 1.75% grid adjustment, average salary increase - 3.55%.

Year 2 - Step plus a 1.0% grid adjustment, average salary increase - 3.55%

Year 3 - Step plus a 1.75 grid adjustment, average salary increase - 3.25%

Nurses with Bachelor's degree or higher to 100% rate of pay. Nurses must be on-site from first bus arrival to last bus departure.

Extra-curricular activities increased in value in year one by \$8,500 and by 1.5% in year two.

Longevity, 17-19 category changed to 19 years only reflects 18 steps on grid. 20-24 and 25+ categories increased by \$250 in years one and two and by \$275 in year.

**Contract Changes - Language**

The School year changes from 182 days to 181 days, and from 4 to 5 other days devoted to school and educational work.

Individual course cap per year increased from \$1,500 to \$1,845.

Language cleaned up to reflect current health insurance plans.

**DISCUSSION CLOSED ON ARTICLE 3. ARTICLE 3 WILL APPEAR ON THE BALLOT AS PRESENTED.**

**ARTICLE 4**

**Shall the Goffstown School District create a capital reserve fund under the provisions of RSA 35:1, to be known as the Facilities Capital Reserve Fund, for the purpose of replacing existing capital assets, and to raise and appropriate TWO HUNDRED THOUSAND DOLLARS (\$200,000.00) to be placed in said fund with the funds to come from the June 30, 2019 unassigned fund balance available on July 1, 2019. Furthermore, to see if the District will vote to designate the School Board as agents to expend from the Facilities Capital Reserve Fund. This appropriation is in addition to Warrant Article #2, the Operating Budget Article.**

**MOTION: Dan Cloutier moved the article forward to the ballot as presented, seconded by Ellen Vermokowitz. The Moderator declared the voice vote was in favor of the motion.**

Dan Cloutier: We have a significant asset in this town, the five schools. They are worth millions of dollars. We have been able to change boilers, etc. through the operating budget. We would like to include this in a capital improvement program. This goes to the Planning Board and Select Board and they talk about it. We would like to start a seed fund to do something with money we know we have. This \$200,000 is not going to be put into a pool and grow. Photos were shown regarding what is needed to be replaced in the schools.

The second part of the warrant article talks about agents to expend. What you are doing here, you have an appropriation, but there is no authority to spend it, unless we have authority by the taxpayers. Dan Cloutier highlighted the proposed work that needs to be done at the schools for maintenance purposes.

Brian Ibsen Johnson: How much of the \$200,000 is for this fiscal year, and will there be additional warrant items for the following years to continue to fund this particular item? Based on prior experience, we have seen financial concerns in regards to where money is maintained, is it reasonable for the citizens' request these items also go through the Budget Committee in order to insure these funds are being approved by the School Board, but also the Budget Committee? My question is in regards to whether or not we should add to the fiscal agents?

Eric Ibsen Johnson: How will you decide during the year what needs to be fixed?

Barbara Griffin: I am troubled by the title. You are calling it a capital reserve fund. We have allocated capital funds for big expenditures. What I saw for expenditures comes under routine maintenance of a building. Cracked windows, tile replacement is not a major expenditure. We have had problems with maintenance and keeping on top of it. There were major issues at the SAU building years ago. I am extremely concerned with what they are developing here is the creation of an account that lets you expend on things, which as a homeowner would be part of my maintenance budget. I think in addressing the questions, I would like to hear what the logic of the board was which to me appears to be a maintenance account.

Joe Alexander: I do want the public to know that they have a \$600,000 balance in an emergency fund to use in case a boiler goes, etc.

Dan Cloutier: I already identified about \$100,000. We already discussed it with the Budget Committee. This is to replace all windows because they are all leaking. If it is on the CIP plan, it gets funded. None of these projects will be funded until they go through CIP. On July 1, the account will be \$325,000. Will there be additional warrant articles, that will depend who is sitting at the table next year. The replacement of the Maple Ave roof is hundreds of thousands of dollars. The School Board would decide what is to be fixed. We are trying to avoid emergencies. There are certain things you know as a homeowner, sometimes you spend more money fixing something than replacing it.

Moderator asked for further questions or comments.

Brian Ibsen Johnson: I didn't hear specifically any response to my question in regards to adjustment to whether or not the Budget Committee could be added as agents to this warrant article.

Moderator Raymond: The DRA takes a dim view of changing the warrant articles. The concern I would have is, if you add an agent to expend, DRA, given their restrictive view, could disallow that because it wasn't warned.

Brian Ibsen Johnson: It was a question at this point.

**MOTION: Brian Ibsen Johnson moved to reduce the amount of the appropriation from \$200,000 to \$100,000. Seconded by Elizabeth Johnson.**

They were asked to fill out the form to amend an Article.

Brian Balke, Superintendent: We have identified specific projects as the first round of projects to be used for. We have millions of projects that need to be addressed. There are probably 25 classrooms that need to have tiles replaced. We gave three specific projects we would be doing out of this fund. The NB School District has a capital reserve fund. We will bring this to the voters every year. We do have hundreds of thousands of needed projects within the district.

Dan Cloutier: When I talked about the money being used on the CIP list. This also includes money that was on the CIP list that have been put into action.

***Vote: The amendment was defeated by voice vote.***

**MOTION: Fred Plett moved to restrict reconsideration. Seconded by Ellen Vermokowitz. Motion carried.**

**DISCUSSION CLOSED ON ARTICLE 4. ARTICLE 4 WILL APPEAR ON THE BALLOT AS PRESENTED.**

That concludes the articles we can act on. There aren't many of us here today. I appreciate you coming. The purpose of this meeting is to consider amendments. You need to have enough voters here to act meaningfully on amendments. The Supreme Court says you cannot change the subject matter, but you can change the intent. I congratulate you for doing that.

Senator D'Allesandro: I think the most important part of democracy is participation. Ninety-nine percent of life is showing up. I want to commend your Chair. I think he is preparing for these meetings on a regular basis. I understand his wife will be retiring. Great loss to the City of Manchester. My thanks to the Board and the Superintendent. The significance of the work being done is the product produced, which is our

future. The future of this town and the State. Education is the most vital ingredient in that process. It is an honor for me to serve you. I thank you for electing me. I try to do the bet, but without your support nothing good happens. Mental Health problems are an issue. The drug problem has not disappeared, it has just taken a turn. These are the immediate problems we have to deal with. The state is showing a surplus. This will not go on forever. What we have we need to spend property. Thanks for coming. My prediction is that the NE Patriots will make us proud and win in Atlanta. They will score a lot of points. My friend, the Moderator, he is here from beginning to end. That deserves a lot of accolades.

Moderator Raymond: I want to thank the School Board, and the Budget Committee. Thank you, the rest of you for showing up. The Town Vote is on March 12. Please attend the high school musical.

**MOTION: Dan Cloutier moved, seconded by Richard Manzo to adjourn the meeting at 12:01 pm.**

**MEETING ADJOURNED.**

Respectfully Submitted,

Jo Ann Duffy  
School District Clerk

# OFFICIAL GOFFSTOWN SCHOOL DISTRICT MARCH 12, 2019 ELECTION RESULTS

## ARTICLE 1

To choose three (3) members of the School Board for the ensuing three years

Reta Chaffee	1148
Dan Cloutier	1113
Timothy P. Stetson	1072

## ARTICLE 2

“Shall the Goffstown School District raise and appropriate as an Operating Budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling FORTY-THREE MILLION NINE HUNDRED SIXTY-TWO THOUSAND ONE HUNDRED SEVENTY-SIX DOLLARS (\$43,962,176.00)? Should this Article be defeated, the Default Budget shall be FORTY-THREE MILLION SEVEN HUNDRED FORTY-NINE THOUSAND SIX HUNDRED FIFTY-SEVEN DOLLARS (\$43,749,657.00), which is the same as last year, with certain adjustments required by previous action of the Goffstown School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised Operating Budget only.” This warrant article (the Operating Budget Article) does not include appropriations in ANY other warrant articles. (Majority vote required.)

**The School Board Voted 7-0-0 To Recommend.  
The Budget Committee Voted 12-0-0 To Recommend**

**YES 1071                      NO 534**

## ARTICLE 3

To see if the Goffstown School District will vote to approve the cost items included in the three-year Collective Bargaining Agreement reached between the Goffstown School Board and the Goffstown Education Association, which calls for the following increases in salaries and benefits at the current staffing levels:

Year	Estimated Increase
2019-2020	\$741,690
2020-2021	\$637,862
2021-2022	\$705,210

and further to raise and appropriate the sum of SEVEN HUNDRED FORTY-ONE THOUSAND SIX HUNDRED NINETY DOLLARS (\$741,690.00) for the 2019-2020 fiscal year; this amount to be offset by TWENTY-FOUR THOUSAND TWO HUNDRED TWENTY-SEVEN DOLLARS (\$24,227.00) from the Special Revenue Fund with the remaining amount of SEVEN HUNDRED SEVENTEEN THOUSAND FOUR HUNDRED SIXTY-THREE DOLLARS (\$717,463.00) to be raised by taxation for the purpose of funding the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. This appropriation is in addition to Warrant Article #2 the Operating Budget. (Majority vote required.)

**The School Board Voted 6-0-0 To Recommend  
The Budget Committee Voted 12-0-0 To Recommend**

**YES 1084                      NO 515**

**ARTICLE 4**

“Shall the Goffstown School District create a capital reserve fund under the provisions of RSA 35:1, to be known as the Facilities Capital Reserve Fund, for the purpose of replacing existing capital assets, and to raise and appropriate TWO HUNDRED THOUSAND DOLLARS (\$200,000.00) to be placed in said fund with the funds to come from the June 30, 2019 unassigned fund balance available on July 1, 2019. Furthermore, to see if the District will vote to designate the School Board as agents to expend from the Facilities Capital Reserve Fund. This appropriation is in addition to Warrant Article #2, the Operating Budget Article. (Majority vote required.)

**The School Board Voted 6-1-0 To Recommend.  
The Budget Committee Voted 11-1-0 To Recommend**

**YES 984**

**NO 611**

**GOFFSTOWN SCHOOL DISTRICT**  
**2020 WARRANT**  
**SCHOOL DELIBERATIVE BALLOT DETERMINATION MEETING**  
**FEBRUARY 1, 2020**  
**THE STATE OF NEW HAMPSHIRE**

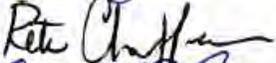
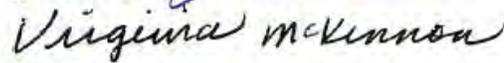
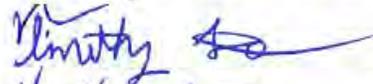
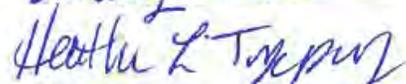
To the Inhabitants of the School District in the Town of Goffstown qualified to vote in District affairs:

You are hereby notified to meet on Saturday, the 1<sup>st</sup> day of February 2020, in the Dr. Craig Hieber Auditorium, Goffstown High School at 10:00 A.M. for the first session of the School District Meeting, also known as the first Deliberative Session, to act on the following subjects and determine matters which will then be voted upon by the official ballot on Tuesday, March 10, 2020.

You are further notified to meet on Tuesday, the Tenth day of March 2020, also known as the second session, to vote on all matters by official ballot. The polls are open on March 10, 2020, at 7:00 A.M. and close at 7:00 P.M. at the Central polling district at the Goffstown High School and will open at 7:00 A.M. and close at 7:00 P.M. in the Fifth District at the Bartlett Elementary School.

**GOVERNING BODY CERTIFICATION**

We certify and attest that on or before January 27, 2020 a true and attested copy of this document was posted at the place of meeting and at Goffstown Town Hall, Goffstown High School, Bartlett Elementary School and the SAU Central Office and that an original was delivered to SAU 19 Central Office, Denise Morin, Executive Secretary.

Name	Position	Signature
Steven Dutton	Board Chair	
Reta Chaffee	Board Vice Chair	
Daniel J. Cloutier	Board Member	
Virginia McKinnon	Board Member	
Timothy Stetson	Board Member	
Heather Trzepacz	Board Member	
Ellen Vermokowitz	Board Member	

**ARTICLE 1**

To choose three members of the School Board for the ensuing three years.

**ARTICLE 2**

Shall the Goffstown School District raise and appropriate as an Operating Budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling FORTY-FIVE MILLION SIX HUNDRED SIXTY-TWO THOUSAND TWO HUNDRED TWENTY-SIX DOLLARS (\$45,662,226.00)? Should this Article be defeated, the Default Budget shall be FORTY-FIVE MILLION TWO HUNDRED SEVENTY-TWO THOUSAND FIVE HUNDRED NINETY-SEVEN DOLLARS (\$45,272,597.00), which is the same as last year, with certain adjustments required by previous action of the Goffstown School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised Operating Budget only. This warrant article (the Operating Budget Article) does not include appropriations in ANY other warrant articles. (Majority vote required.)

***The School Board voted 7-0-0 to recommend  
The Budget Committee voted 12-0-0 to recommend***

**ARTICLE 3**

Shall the Goffstown School District vote to approve the cost items included in the 3-year Collective Bargaining Agreement reached between the Goffstown School Board and the Goffstown Educational Support Staff Association which calls for the following increases in salaries and benefits at the current staffing levels:

Year	Estimated Increase
2020-2021	\$226,951
2021-2022	\$226,728
2022-2023	\$203,916

and further to raise and appropriate the sum of TWO HUNDRED TWENTY-SIX THOUSAND NINE HUNDRED FIFTY-ONE DOLLARS (\$226,951) for the 2020-2021 fiscal year; this amount to be offset by TWELVE THOUSAND THREE HUNDRED NINETY DOLLARS (\$12,390) from the Food Service Revenues and SEVEN THOUSAND FOUR HUNDRED NINETY-NINE DOLLARS (\$7,499) from the Special Federal Revenue Fund with the remaining amount of TWO HUNDRED SEVEN THOUSAND SIXTY-TWO DOLLARS (\$207,062) to be raised by taxation for the purpose of funding the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. This appropriation is in addition to Warrant Article #2 the Operating Budget. (Majority vote required.)

***The School Board voted 7-0-0 to recommend  
The Budget Committee voted 12-0-0 to recommend***

**ARTICLE 4**

To see if the Goffstown School District will vote to raise and appropriate the sum of NINE HUNDRED THOUSAND DOLLARS (\$900,000) for the purpose of purchasing a four classroom modular unit for the Glen Lake Kindergarten School, along with the associated site work, engineering, and utility connections, and for costs incidental and related to the foregoing purposes. Funding for this article to come from additional, one-time New Hampshire Fiscal Capacity Disparity Aid with no direct tax impact. This special warrant article will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the kindergarten modular unit is completed or by June 30, 2022, whichever is sooner. This appropriation is in addition to Warrant Article #2, the Operating Budget Article. (Majority vote required.)

*The School Board voted 7-0-0 to recommend  
The Budget Committee voted 12-0-0 to recommend*

**ARTICLE 5**

To see if the Goffstown School District will vote to raise and appropriate TWO HUNDRED THOUSAND DOLLARS (\$200,000) for deposit into the existing Facilities Capital Reserve Fund and to authorize the use of that amount from the June 30, 2020 Unassigned fund balance (surplus) available on July 1, 2020. This appropriation is in addition to Warrant Article #2, the Operating Budget Article. (Majority vote required.)

*The School Board voted 7-0-0 to recommend  
The Budget Committee voted 9-3-0 to recommend*

# OCTOBER 1 PUPIL ENROLLMENT

## 2015-2019

<b>School</b>	<b>Grade</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
<b>BARTLETT</b>	1	44	51	51	50	49
	2	39	52	52	51	52
	3	52	40	53	53	54
	4	56	50	45	58	50
<b>Total - Bartlett</b>		<b>191</b>	<b>193</b>	<b>201</b>	<b>212</b>	<b>205</b>
<b>GLEN LAKE SCHOOL</b>	Pre-School	59	58	56	69	84
	Kindergarten	114	132	121	145	136
<b>Total - Glen Lake</b>		<b>173</b>	<b>190</b>	<b>177</b>	<b>214</b>	<b>220</b>
<b>MAPLE AVE</b>	1	118	104	127	115	127
	2	120	106	107	130	116
	3	93	125	105	113	135
	4	122	97	129	109	112
<b>Total - Maple Avenue</b>		<b>453</b>	<b>432</b>	<b>468</b>	<b>467</b>	<b>490</b>
<b>MOUNTAIN VIEW MIDDLE SCHOOL</b>	5	158	186	157	184	175
	6	164	163	188	166	178
	7	274	242	253	270	251
	8	267	286	242	258	265
<b>Total - MVMS</b>		<b>863</b>	<b>877</b>	<b>840</b>	<b>878</b>	<b>869</b>
<b>GOFFSTOWN HIGH SCHOOL</b>	9	319	324	319	290	288
	10	245	282	308	282	255
	11	295	229	267	292	261
	12	252	274	224	261	269
<b>Total - GHS</b>		<b>1,111</b>	<b>1,109</b>	<b>1,109</b>	<b>1,118</b>	<b>1,073</b>
<b>GRAND TOTAL 2015- 2019</b>		<b>2,791</b>	<b>2,801</b>	<b>2,804</b>	<b>2,896</b>	<b>2,857</b>



**PLODZIK & SANDERSON**

*Professional Association/Accountants & Auditors*

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**INDEPENDENT AUDITOR'S REPORT**

To the Members of the School Board  
Goffstown School District  
Goffstown, New Hampshire

We have audited the accompanying financial statements of the governmental activities, each major fund, and aggregate remaining fund information of the Goffstown School District as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the School District's basic financial statements as listed in the table of contents.

***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit unmodified and adverse opinions.

**Summary of Opinions**

<u>Opinion Unit</u>	<u>Type of Opinion</u>
Governmental Activities	Adverse
General Fund	Unmodified
Grants Fund	Unmodified
Aggregate Remaining Fund Information	Unmodified

***Basis for Adverse Opinion on Governmental Activities***

As discussed in Note 12-B to the financial statements, management has not recorded the long-term costs of retirement health care costs and obligations for the single employer other postemployment benefits plan in the governmental activities. Accounting principles generally accepted in the United States of America require that those costs be recorded, which would increase the liabilities, decrease the net position, and increase the expenses of the governmental activities. The amount by which this departure would affect the liabilities, net position, and expenses on the governmental activities has not been determined.

*Goffstown School District  
Independent Auditor's Report*

**Adverse Opinion**

In our opinion, because of the significance of the matter described in the "Basis for Adverse Opinion on Governmental Activities" paragraph, the financial statements referred to above do not present fairly the financial position of the governmental activities of the Goffstown School District, as of June 30, 2019, or the changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

**Unmodified Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each major fund and aggregate remaining fund information of the Goffstown School District as of June 30, 2019, and the respective changes in financial position and the respective budgetary comparison for the general and grants funds, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

**Required Supplementary Information** – Accounting principles generally accepted in the United States of America require that the following be presented to supplement the basic financial statements:

- Management's Discussion and Analysis,
- Schedule of the School District's Proportionate Share of Net Pension Liability,
- Schedule of School District Contributions – Pensions,
- Schedule of the School District's Proportionate Share of the Net Other Postemployment Benefits Liability,
- Schedule of School District Contributions – Other Postemployment Benefits,
- Notes to the Required Supplementary Information

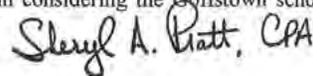
Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

**Other Information** – Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Goffstown School District's basic financial statements. The combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. The Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* and is also not a required part of the basic financial statements.

The combining and individual fund schedules and the Schedule of Expenditures of Federal Awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund schedules and the Schedule of Expenditures of Federal Awards are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

**Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated December 24, 2019 on our consideration of the Goffstown School District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Goffstown School District's internal control over financial reporting and compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Goffstown school District's internal control over financial reporting and compliance.



December 24, 2019

PLODZIK & SANDERSON  
Professional Association

## MANAGEMENT'S DISCUSSION AND ANALYSIS

As management of the Goffstown School District ("District"), we offer readers of the District's Financial Statements this narrative overview and analysis of the financial activities of the District for the year ended June 30, 2019. We encourage readers to consider the information presented here in conjunction with the District's financial statements.

### 1. Financial Highlights

- The assets and deferred outflow of resources of the District fell short of its liabilities and deferred inflows of resources at the close of the most recent year by \$(11,945,558) (*net position*). Of this amount, \$(26,080,965) (*unrestricted net position*), had it been positive, may have been used to meet the government's ongoing obligations to citizens and creditors. The negative unrestricted net position is attributable to the reporting of the District's proportional share of the actuarially determined retirement system's unfunded pension liability less the system's net position ("net pension liability"). Reporting the District's proportional share of the net pension liability does not impact the District's ability to meet its current obligations.
- The District's total net position changed by \$(10,132,397). This was due to the return of funds in 2019 that were held in error by the School District over several years.
- As of the close of the current fiscal year, the District's governmental funds reported a combined ending fund balance of \$3,083,440 a change of \$(10,235,847) in comparison with the prior year.
- At the end of the current fiscal year, unassigned fund balance for the general fund was \$1,844,331, of which \$1,453,206 *is available for spending* at the District Town Meeting's discretion or for tax relief, and \$391,125 has been retained for contingency in accordance with RSA 198:4-bII.
- Per GASB Statement Nos 68 and 71, the District is required to record its related share of net pension liability of the New Hampshire Retirement System. The net pension liability is the District's proportionate share of the retirement system's actuarially determined unfunded pension liability less the system's net position. This amount is reported only on the government-wide financial statements and has no impact on the fund financial statements of the District. At the end of the most recent year, our net pension liability is \$31,132,323.
- Per GASB Statement Number 75, the District's proportionate share of OPEB liability (Other Post-Employment Benefits as it relates to the New Hampshire Retirement System was \$2,796,139 (See page 30 of the Auditor's report).

### 2. Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the District's basic financial statements. The District's basic financial statements are comprised of four components: 1) government-wide financial statements, 2) fund financial statements, 3) notes to the financial statements, and 4) required supplementary information. This report also contains other supplementary information in addition to the basic financial statements themselves.

**Government-wide Financial Statements.** The *government-wide financial statements* are designed to provide readers with a broad overview of the District's finances, in a manner similar to a private-sector business.

The *statement of net position* presents information on all of the District's assets and deferred outflows of resources and liabilities and deferred inflows of resources, with the difference between the items reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator whether the financial position of the District is improving or deteriorating.

The *statement of activities* presents information showing how the District's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, *regardless of the time of related cash flows*. Thus, revenues and expenses are reported in this statement for some items that will result in cash flows in future fiscal periods (e.g. earned but unused vacation leave).

The governmental activities of the District include administration, instruction, support services, operations and maintenance, transportation, and non-instructional services.

**Fund Financial Statements.** A *fund* is a group of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The District, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the District can be divided into two categories: governmental funds and fiduciary funds.

**Governmental Funds.** *Governmental Funds* are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on *near-term inflows and outflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented to *government funds* with similar information presented for *government activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the District's near-term financing decisions. Both the governmental funds balance sheet and the governmental funds statement of revenues expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds and governmental activities*.

The District maintains six individual governmental funds. Information is presented in the governmental funds balance sheet and in the governmental funds statement of revenues, expenditures, and changes in fund balances for the general and grants funds, which are considered to be major funds. Data from the other three funds are combined into a single, aggregated presentation. Individual fund data for each of these non-major governmental funds is provided in the form of *combining statements* elsewhere in this report.

The District adopts an annual appropriated budget for its general and grants funds. A budgetary comparison statement has been provided for the major general and grants funds to demonstrate compliance with this budget.

**Fiduciary Funds.** *Fiduciary funds* are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are *not* reflected in the government-wide financial statements, because the resources of those funds are not available to support the District's own programs.

**Notes to the Financial Statements.** The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

**Other Information.** In addition to the basic financial statements and accompanying notes, this report also presents *required supplementary information* and Single Audit required documentation. Required supplementary information is required to be disclosed by accounting principles generally accepted in

the United States of America which includes this management discussion and analysis, the Schedule of School District's Proportionate Share of Net Pension Liability, Schedule of School District Contributions – Pensions, Schedule of the District's Proportionate Share of the Net Other Postemployment Benefits Liability, Schedule of the District Contributions – Other Postemployment Benefits. Other supplementary information is presented for purposes of additional analysis and is not a required part of the financial statements. This includes the combining and individual fund schedules.

### **3. Government-wide Financial Analysis**

As noted earlier, net position may serve over time as a useful indicator of government's financial position. In the case of the District, assets and deferred outflows of resources fell short of liabilities and deferred inflows of resources by \$(11,945,558) at the close of the most recent fiscal year.

The largest portion of the District's net position \$13,984,765 reflects its investment in capital assets (e.g., land, buildings, machinery, and equipment and furnishings), less any related debt used to acquire those assets that is still outstanding. The District uses these capital assets to provide services to citizens; consequently, these assets are *not* available for future spending. Although the District's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

The following is a summary of condensed statement of net position and statement of activities for government-wide financial data for the current and prior fiscal years.

## Goffstown School District's Condensed Statement of Net Position

	Summary of Net Position Governmental Activities		
	<u>2019</u>	<u>2018</u>	% Change <u>2018-2019</u>
Current and Other Assets	\$ 4,497,190	\$ 14,846,351	-69.71%
Capital Assets	<u>17,955,259</u>	<u>18,414,351</u>	<u>-2.49%</u>
Total Assets	22,452,449	33,260,702	-32.50%
Deferred Outflows of Resources	7,592,973	6,387,958	18.86%
Long-Term Liabilities Outstanding	39,217,956	38,863,376	0.91%
Other Liabilities	<u>1,451,157</u>	<u>1,607,847</u>	<u>-9.75%</u>
Total Liabilities	40,669,113	40,471,223	0.49%
Deferred Inflows of Resources	1,321,867	990,598	33.44%
Net Investment in Capital Assets	13,984,765	13,712,616	1.98%
Restricted Net Position	150,642	139,656	7.87%
Unrestricted Net Position	<u>(26,080,965)</u>	<u>(15,665,433)</u>	<u>66.49%</u>
Total Net Position	<u>\$ (11,945,558)</u>	<u>\$ (1,813,161)</u>	<u>558.83%</u>

Summary of Changes in Net Position  
Governmental Activities

	<u>2019</u> <u>Amount</u>	<u>2018</u> <u>Amount</u>	<u>\$</u> <u>Difference</u>	<u>%</u> <u>Difference</u>
<b>Revenues:</b>				
<b>Program Revenue:</b>				
Charges for Services	\$ 8,168,002	\$ 8,210,864	\$ (42,862)	-0.52%
Operating Grants and Contributions	2,137,296	1,967,543	169,753	8.63%
Capital Grants and Contributions	539,196	282,696	256,500	90.73%
<b>General Revenue:</b>				
School District Assessment	12,396,188	21,337,757	(8,941,569)	-41.90%
Unrestricted Grants	10,291,343	10,594,892	(303,549)	-2.87%
Miscellaneous & Interest	201,691	160,344	41,347	25.79%
Total Revenues	<u>33,733,716</u>	<u>42,554,096</u>	<u>(8,820,380)</u>	<u>-20.73%</u>
<b>Expenses:</b>				
Instruction	\$ 29,372,422	\$ 28,460,282	\$ 912,140	3.20%
Support Services:				
Student	2,325,958	2,113,654	212,304	10.04%
Instructional Staff	951,508	972,869	(21,361)	-2.20%
General Administration	76,155	126,844	(50,689)	-39.96%
Executive Administration	1,614,928	1,536,170	78,758	5.13%
School Administration	2,565,280	2,466,591	98,689	4.00%
Business	3,000	3,417	(417)	-12.20%
Operation and Maintenance of Plant	3,794,401	3,550,945	243,456	6.86%
Student Transportation	1,959,433	1,851,517	107,916	5.83%
Other	18,709	39,669	(20,960)	-52.84%
Noninstructional Services	1,113,740	1,088,477	25,263	2.32%
Interest on Long-Term Debt	70,579	106,075	(35,496)	-33.46%
Intergovernmental transfer out	-	43,689	(43,689)	-100.00%
Total Expenses	<u>43,866,113</u>	<u>42,360,199</u>	<u>1,505,914</u>	<u>3.56%</u>
Change in Net Position	(10,132,397)	193,897	(10,326,294)	-5325.66%
Net Position, beginning	(1,813,161)	(2,007,058)	193,897	-9.66%
Net Position, ending	<u>\$ (11,945,558)</u>	<u>\$ (1,813,161)</u>	<u>\$ (10,132,397)</u>	<u>558.83%</u>

**Governmental Activities.** As noted above, governmental activities net position changed by \$(10,132,397). This was a result of District liquidating excess funds that were erroneously held as fund balance over several years. As a result, the District's Assessment (local tax revenues) was lower by \$8,941,569, as compared to prior year. Key elements of this change are as follows:

Governmental Activities:

Total net change in governmental funds fund balances	
General Fund	\$ (9,841,943)
Other Governmental Funds	<u>(393,904)</u>
	(10,235,847)
Depreciation expense, net of capital asset additions and disposals	(459,092)
Changes in long-term debt	731,241
Change in compensated absences	(91,500)
Change in net pension liability, net of deferred resources	(729,752)
Change in OPEB, net of deferred resources	641,157
Other GAAP accruals	<u>11,396</u>
Total net change	<u>\$ (10,132,397)</u>

**4. Financial Analysis of the Government's Funds**

As noted earlier, fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements.

*Governmental Funds.* The focus of the District's *governmental funds* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing the District's financing requirements. In particular, *unassigned fund balance* may serve as a useful measure of a government's net resources available for spending at the end for the fiscal year.

As of the end of the current fiscal year, the District's governmental funds reported combined ending fund balances of \$3,083,440, which is a change of \$(10,235,847) in comparison with the prior year. Key elements of this change are as follows:

Governmental Funds:

General Fund	\$ (9,841,943)
Other Governmental Funds:	
Food Service Fund	8,720
Capital Project Fund	(404,890)
Permanent Fund	<u>2,266</u>
 Total	 <u>\$ (10,235,847)</u>

The general fund is the chief operating fund of the District. At the end of the current fiscal year, unassigned fund balance of the general fund was \$1,844,331, of which \$391,125 is retained in accordance with RSA 198:4-bII, while total fund balance was \$2,932,798. As a measure of the general fund's liquidity, it may be useful to compare both unassigned fund balance and total fund balance to total fund expenditures. Unassigned fund balance represents 4.5 percent of total general fund expenditures, while total fund balance represents 7.2 percent of that same amount.

5. **General Fund Budgetary Highlights**

**Comments on General Fund Budget Comparisons**

- General fund actual revenues totaling \$31,207,256 exceeded budgeted revenues by \$946,547 (3.2%)
  - **Local sources** totaling \$7,531,338 exceeded budget by \$972,338 due to a combination of over collection of tuition revenue and an under estimation of local revenue sources.
  - **State sources** totaling \$11,044,919 exceeded budget by \$54,398 and is attributed to state adequacy aid being slightly higher than estimated as well as modest increases in the number of students.
  - **Federal sources** totaling \$234,811 was below the estimated revenue budget by \$80,189 due to a large decrease in Medicaid reimbursement.
  
- General fund expenditures totaling \$40,956,871 were less than the appropriation of \$41,574,870 leaving a positive variance of \$617,999.
  - **Instruction** totaling \$26,523,381 was below budget by \$254,749 due to changes in staffing that resulted in decreased wage and benefit costs.
  - **School Administration** totaling \$2,548,373 was below budget by \$19,720 primarily due to a decrease in benefit costs.
  - **Operation and Maintenance of Plant** totaling \$3,685,165 was under budget by only \$13,031.
  - **Student Transportation costs** totaling \$1,959,123 was below budget by \$209,154 primarily due to a consolidation of some bus routes due to driver shortages and a slight overestimation of costs.

6. **Capital Asset and Debt Administration**

**Capital Assets.** The District's investment in capital assets for its governmental activities as of June 30, 2019, amounted to \$17,955,259 (net of accumulated depreciation). This investment in capital assets includes land, buildings and building improvements, machinery and equipment and furnishings. The total change in the District's investment in total capital assets for the current year was \$(459,092) as evidenced below:

Capital Assets at Year End  
Governmental Activities

	June 30, 2019	June 30, 2018	% Change 2018-2019
Land	\$ 3,010,440	\$ 2,315,440	30.02%
Buildings & Building Improvements	38,378,977	38,084,182	0.77%
Machinery, Equipment & Furnishings	3,665,133	3,757,532	-2.46%
Less: Accumulated Depreciation	(27,099,291)	(25,742,803)	5.27%
Total	<u>\$ 17,955,259</u>	<u>\$ 18,414,351</u>	<u>-2.49%</u>

Capital Asset Additions:

Land:

Normand Road Land Purchase \$ 695,000

Building and Building Improvement Additions:

BES Covered Walkway \$ 137,181  
 Modularity - MAES Classroom 1,000  
 MAES Covered Walkway 156,614  
294,795

Machinery and equipment Additions:

Adfinity x24D 130AH Floor Scrubber MAES 7,491  
 SG7 WB Burnisher Buffer (2) 17,272  
 Viper AS710R Rider Scrubber (2) 17,316  
 GLS A/C Installation 6,325  
48,404

Capital Asset Disposals:

Construction in progress  
 Security Cameras (5,778)

Depreciation Expense (1,491,513)

Total change in capital assets \$ (459,092)

Additional information on the District's capital assets can be found in the notes to the financial statements at Note 5.

**Long-Term Debt**

The table below illustrates the long-term debt of the District as of June 30, 2019. The District has 4

capital leases as noted in Note 9. The compensated balances were calculated on vacation days and retirement stipend days for all eligible employees for compensation at retirement.

Long-Term Debt Outstanding at Year End  
Governmental Activities

	June 30, <u>2019</u>	June 30, <u>2018</u>	% Change <u>2018-2019</u>
General Obligation Bond Payable	\$ 1,690,000	\$ 2,270,000	-25.55%
Capital Leases	2,280,494	2,431,735	-6.22%
Compensated Absences	1,319,000	1,227,500	7.45%
Pension Related Liability	2,796,139	3,571,882	-21.72%
Other Postemployment Benefits Payable	<u>31,132,323</u>	<u>29,362,259</u>	<u>6.03%</u>
Total	<u>\$ 39,217,956</u>	<u>\$ 38,863,376</u>	<u>0.91%</u>

**Future Budgetary Implications**

Significant activities or events, which will have an impact on future district finances, include:

- o The State shifting cost responsibilities to local governments may have an impact on taxation calculation.
- o The unassigned Fund Balance established in this audit is intended to be returned at tax rate setting in November.
- o Future budgets will continue to be developed based on actual expenditures in prior years, in particular reviewing salary and benefits. Additionally, a more accurate approach to revenues is being implemented, focusing on funding derived from tuitions and other local sources.

**7. Request for Information**

This financial report is designed to provide a general overview of the District's financing for all those with an interest in the District's finances. Questions, concerning any of the information provided in this report or requests for additional financial information should be addressed to the Office of the Business Administrator, C/O SAU#19, 11 School Street, Goffstown, New Hampshire 03045.

# GOFFSTOWN SCHOOL DISTRICT 2020-2021 EXPENDITURE BUDGET

Function		2018-2019 Actual	2019-2020 Appropriation	2020-2021 Proposed Budget	Change from 2019-2020 Ap- propriation	% Change from 2019-2020 Appropriation
1100-1199	Regular Education	\$17,304,026	\$17,951,778	\$18,220,008	\$268,230	1.49%
1200-1299	Special Education	\$8,522,543	\$9,516,402	\$9,708,180	\$191,778	2.02%
1300-1399	Vocational Programs	\$163,043	\$168,000	\$168,000	\$-	0.00%
1410	Co-Curricular	\$511,633	\$543,162	\$582,893	\$39,731	7.31%
1420	Athletics	\$274,596	\$243,009	\$250,310	\$7,301	3.00%
1430	Summer School Programs	\$18,683	\$35,504	\$36,259	\$755	2.13%
1490	Other Pupil Services	\$3,259	\$6,600	\$6,600	\$-	0.00%
1400-1499		\$808,171	\$828,275	\$876,062	\$47,787	5.77%
1600	Adult Education Programs	\$78,446	\$91,142	\$90,768	\$(374)	-0.41%
1810	Field Rental	\$14,185	\$5,000	\$5,000	\$-	0.00%
1600-1899		\$92,631	\$96,142	\$95,768	\$(374)	-0.39%
2120	Guidance	\$1,325,980	\$1,419,811	\$1,408,692	\$(11,119)	-0.78%
2125	Guidance Records	\$14,352	\$23,500	\$35,400	\$11,900	50.64%
2130	Health Services	\$553,421	\$637,154	\$645,541	\$8,387	1.32%
2150	Speech Pathology and Audio	\$427,938	\$572,076	\$593,872	\$21,796	3.81%
2180	Other Student Support	\$-	\$-	\$-	\$-	
2000-2199		\$2,321,690	\$2,652,541	\$2,683,505	\$30,964	1.17%
2212	Curriculum Development	\$6,467	\$7,870	\$7,870	\$-	0.00%
2213	Staff Development and Train	\$39,213	\$63,200	\$63,200	\$-	0.00%
2222	Information Center Services	\$572,721	\$587,772	\$602,662	\$14,890	2.53%
2223	Audio-Visual Services	\$3,569	\$3,300	\$3,300	\$-	0.00%
2224	Educational TV	\$-	\$-	\$-	\$-	
2290	Technical Support Services	\$229,371	\$214,432	\$236,503	\$22,071	10.29%
2200-2299		\$851,342	\$876,574	\$913,535	\$36,961	4.22%
2311	School Board	\$42,443	\$43,303	\$43,476	\$173	0.40%
2313	Treasurer	\$1,623	\$1,683	\$1,754	\$71	4.22%
2314	District Meeting	\$974	\$4,979	\$5,022	\$43	0.86%
2317	Audit Services	\$16,350	\$16,350	\$16,350	\$-	0.00%
2318	Legal Services	\$14,763	\$30,600	\$30,600	\$-	0.00%
2310-2319		\$76,152	\$96,915	\$97,202	\$287	0.30%
2321	SAU Services	\$1,614,928	\$1,701,937	\$1,796,403	\$94,466	5.55%
2410	Administration	\$2,509,802	\$2,701,307	\$2,781,833	\$80,526	2.98%
2490	Other Student Support Serv	\$30,151	\$31,499	\$31,555	\$56	0.18%

## GOFFSTOWN SCHOOL DISTRICT 2020-2021 EXPENDITURE BUDGET CONT.

Function	2018-2019 Actual	2019-2020 Appropriation	2020-2021 Proposed Budget	Change from 2019-2020 Ap- propriation	% Change from 2019-2020 Appropriation
2400:2499	\$2,539,953	\$2,732,806	\$2,813,388	\$80,582	2.95%
2519 Other Fiscal Services	\$-	\$-	\$-	\$-	0.00%
2620 Building Operations	\$3,434,530	\$3,096,756	\$3,161,789	\$65,033	2.10%
2630 Care and Upkeep of Grounds	\$30,202	\$43,280	\$44,280	\$1,000	2.31%
2640 Equipment Maintenance	\$3,719	\$13,000	\$13,000	\$-	0.00%
2660	\$61,044	\$9,800	\$9,800		
2600-2699	\$3,529,495	\$3,162,836	\$3,228,869	\$66,033	2.09%
2721 Transportation	\$1,140,783	\$1,264,672	\$1,400,314	\$135,642	10.73%
2722 Special Needs Transportation	\$639,777	\$677,379	\$679,079	\$1,700	0.25%
2723 Skills Center Transportation	\$70,789	\$65,000	\$71,500	\$6,500	10.00%
2724 Athletic Program Transport	\$88,715	\$94,920	\$104,420	\$9,500	10.01%
2725 Field Trip Transportation	\$13,921	\$23,035	\$25,089	\$2,054	8.92%
2790 Other Transportation	\$5,136	\$33,500	\$25,000	\$(8,500)	-25.37%
2700-2799	\$1,959,122	\$2,158,506	\$2,305,402	\$146,896	6.81%
2800 Other Professional Services	\$11,302	\$1,740	\$1,740	\$-	0.00%
2834 GESS Course Reimburse	\$7,407	\$9,500	\$9,500	\$-	0.00%
2800-2999	\$18,709	\$11,240	\$11,240	\$-	0.00%
4100-4300 Land Acquisition	\$695,000	\$6	\$6	\$-	0.00%
4500 Building and Construction		\$1	\$1	\$-	
4600-4900 Building Improvements	\$156,614	\$3	\$3	\$-	
5110 Debt Service - Principal	\$580,000	\$570,000	\$565,000	\$(5,000)	-0.88%
5120 Debt Service - Interest	\$81,975	\$58,974	\$36,275	\$(22,699)	-38.49%
5210 Fund Transfers	\$544	\$-			
5251 Transfer to Capital Reserve				\$-	
5222 Transfer to Spec Rev Funds				\$-	
<b>Fund 10 Total General Fund</b>	<b>\$41,315,939</b>	<b>\$42,582,936</b>	<b>\$43,518,847</b>	<b>\$935,911</b>	<b>2.20%</b>
<b>Fund 21 Food Service Fund</b>	<b>\$1,117,544</b>	<b>\$1,144,640</b>	<b>\$1,218,379</b>	<b>\$73,739</b>	<b>6.44%</b>
<b>Fund 22 Federal Grants Fund</b>	<b>\$1,392,615</b>	<b>\$976,290</b>	<b>\$925,000</b>	<b>\$(51,290)</b>	<b>-5.25%</b>
<b>Fund 30 Capital Projects Fund</b>	<b>\$404,890</b>	<b>\$-</b>		<b>\$-</b>	<b>0.00%</b>
<b>Total Goffstown School District</b>	<b>\$44,230,988</b>	<b>\$44,703,866</b>	<b>\$45,662,226</b>	<b>\$958,360</b>	<b>2.14%</b>

\* Notes: The proposed fiscal year 2020-2021 column equals the MS-27 operating budget posted with the warrant.

Fund 22 - Federal Grants Fund (Special Revenue) Appropriation - There is a corresponding revenue increase for the Grants Fund that offsets this increase.

# GOFFSTOWN SCHOOL DISTRICT PROJECTED REVENUES 2019-2020

		2018 - 2019*	2019-2020	2020-2021
		MS-24	MS-24	Proposed
<b>LOCAL REVENUE OTHER THAN TAXES</b>				
1300-1349	Regular Education Tuition	\$6,500,000	\$6,800,000	\$6,800,000
1400-1449	Transportation Fees	\$-	\$-	\$-
1500-1599	Earnings on Investments	\$4,000	\$10,000	\$10,000
1600-1699	School Lunch Sales	\$784,671	\$787,140	\$860,879
1700-1799	Student Activities			
1800-1899	Community Service Activities			
1900-1999	Other Local Revenue	\$55,000	\$55,000	\$55,000
<b>Local Sources Subtotal</b>		<b>\$7,343,671</b>	<b>\$7,652,140</b>	<b>\$7,725,879</b>
<b>REVENUE FROM STATE SOURCES</b>				
3210	School Building Aid	\$539,196	\$269,196	\$266,946
3215	Kindergarten Building Aid	\$-	\$-	\$-
3220	Kindergarten Aid	\$-	\$-	\$-
3230	Special Education Aid	\$142,936	\$184,332	\$184,332
3240-3249	Vocational Aid (AREA Vocational Trans)	\$22,500	\$22,275	\$22,275
3250	Adult Education	\$-	\$-	\$-
3260	Child Nutrition	\$13,000	\$12,500	\$13,000
3270	Driver Education			
3290-3299	Other State Sources			
<b>State Sources Subtotal</b>		<b>\$717,632</b>	<b>\$488,303</b>	<b>\$486,553</b>
<b>REVENUE FROM FEDERAL SOURCES</b>				
4100-4539	Federal Programs / Grants	\$413,800	\$976,290	\$925,000
4540	Vocational Education	\$-	\$-	\$-
4550	Adult Education			
4560	Child Nutrition Programs	\$275,000	\$275,000	\$275,000
4570	Disabilities Programs	\$-	\$-	\$-
4580	Medicaid Distribution	\$315,000	\$50,000	\$50,000
4590-4999	USDA Commodities	\$55,000	\$70,000	\$70,000
4810	Federal Forest Reserve	\$-	\$-	\$-
<b>Federal Sources Subtotal</b>		<b>\$1,058,800</b>	<b>\$1,371,290</b>	<b>\$1,320,000</b>
<b>OTHER FINANCING SOURCES</b>				
5110-5139	Sale of Bonds	\$-	\$-	\$-
5140	Reimbursement of Anticipation Notes	\$-	\$-	\$-
5221	Transfer from Food Service SR Fund	\$-	\$-	\$-
5222	Transfer from Other SR Funds	\$-	\$-	\$-
5230	Transfer from Capital Project Funds	\$-	\$-	\$-
5251	Transfer from Capital Reserve Funds	\$-	\$-	\$-
5252	Transfer from Expendable Trust Funds	\$-	\$-	\$-
5253	Transfer from Non-Expendable Trust	\$-	\$-	\$-
5300-5699	Other Financing Sources	\$-	\$-	\$-
9997	Supplemental Appropriation (Contra)	\$-	\$-	\$-
<b>Other Sources Subtotal</b>		<b>\$-</b>	<b>\$-</b>	<b>\$-</b>

# GOFFSTOWN SCHOOL DISTRICT PROJECTED REVENUES 2019-2020 CONT.

	2018 - 2019* MS-24	2019-2020 MS-24	2020-2021 Proposed
<b>SUBTOTAL SCHOOL REVENUES AND CREDITS</b>	\$9,120,103	\$9,511,733	\$9,532,432
Unassigned Fund Balance (MS-25)	\$11,492,042	\$2,044,332	\$1,400,000
Less Voted from Fund Balance	\$-	\$200,000	\$200,000
Less Fund Balance to Reduce Taxes	\$10,876,911	\$1,453,207	\$700,000
Fund Balance Retained (2.5%)	\$615,131	\$391,125	\$500,000
<b>Total Revenues and Credits</b>	<b>\$19,997,014</b>	<b>\$11,164,940</b>	<b>\$10,432,432</b>
<b>ASSESSMENT OVERVIEW</b>			
General Fund Appropriation	\$40,575,130	\$42,582,936	\$43,518,847
Food Service Appropriation	\$1,127,671	\$1,144,640	\$1,218,379
Special Revenue Appropriation	\$976,290	\$976,290	\$925,000
Warrant Article (GESS)		\$-	\$207,062
Warrant Article (Glen Lake Portable)		\$-	\$900,000
Warrant Article CRF (UFB)		\$200,000	\$200,000
<b>Total Appropriation</b>	<b>\$42,679,091</b>	<b>\$44,903,866</b>	<b>\$46,969,288</b>
<b>LESS TOTAL REVENUES/CREDITS</b>	<b>\$19,997,014</b>	<b>\$11,164,940</b>	<b>\$10,432,432</b>
<b>NET LOCAL SCHOOL APPROPRIATION</b>	<b>\$22,682,077</b>	<b>\$33,738,926</b>	<b>\$36,536,856</b>
Net Education Grant (Adequacy)	\$7,037,057	\$7,656,910	\$7,605,960
Locally Retained State Ed Tax (SWEPT)	\$3,248,832	\$3,362,641	\$3,285,021
One Time Parity Aid	\$-	\$-	\$1,359,642
<b>Net Required Local Education Tax Effort</b>	<b>\$12,396,188</b>	<b>\$22,719,375</b>	<b>\$24,286,233</b>
<b>Total Assessment Valuation w/Utilities</b>	<b>\$1,694,225,350</b>	<b>\$1,710,609,750</b>	<b>\$1,719,162,799</b>
<b>Estimated Tax Rate if all Article Pass</b>	<b>\$7.32</b>	<b>\$13.28</b>	<b>\$14.13</b>

## Notes:

Projected revenues are estimates and are subject to change.

Appropriation is prior to any Individual or Special Warrant Articles.

2018-19 tax rate based on the return of \$10M in overcollected funds.

# GOFFSTOWN SCHOOL DISTRICT DEBT SCHEDULE

AS OF JUNE 30, 2019

Years remaining on Goffstown School District's general obligation bonds.

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Amount Due</u>
2019-20	570,000.00	58,974.00	628,974.00
2020-21	565,000.00	36,275.00	601,275.00
2021-22	555,000.00	12,488.00	567,488.00
Total Outstanding Bonds	\$1,690,000.00	\$107,737.00	\$1,797,737.00

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<u>Bond</u>	<u>Last Payment</u>	<u>Principal Balance</u>	<u>Interest Balance</u>	<u>Amount Due</u>
Total Outstanding Bonds		\$1,690,000.00	\$107,737.00	\$1,797,737.00

\*Notes:

The Goffstown High School Renovation Bond was refunded in November 2010 resulting in a savings of \$580,044 in interest cost over the life of the Bond.

## GLEN LAKE SCHOOL

Kathy Stoye, Principal

Glen Lake School opened in October 2006 and the 2018-2019 school year marked out thirteenth year of operation. Over that time, we have watched our many students grow in skills and in confidence. June 2019 saw our first class of kindergartners graduate from Goffstown High School. Attending that ceremony were three members of our original Glen Lake kindergarten teaching team, Mrs. White, Mr. Tisbert, and Mrs. Stoye. What a thrill to see those once familiar faces grown up and crossing the stage to receive their diplomas. Glen Lake School has seen a lot of growth during that time, as well. We have grown from seven kindergarten sessions to eight, and from four preschool classes to six, and our class sizes have grown along the way, as well. By the end of the 2018-2019 school year our enrollment included 222 of Goffstown's youngest students.

Throughout our history our motto has remained the same, "*Glen Lake School is a great place to start!*" In keeping with this motto, it has been our collective aim:

- To prepare each child for success in 1st grade.
- To foster in each child a lifelong love of learning.
- To spark in each child the belief that school is a wonderful place to be.

Meeting those goals with an ever-growing student population has been an ongoing challenge that has been met with creativity and flexibility. We added two additional classes during the 2018-2019 school year alone, one kindergarten class and one preschool class. The addition of these classes meant the reconfiguration of learning spaces in the school, as our multi-purpose room that had housed our library collection and our weekly motor groups, along with Occupational and Physical Therapy services and large group assemblies, was turned into a classroom. Subsequently the smaller room that had housed related services (like special education and speech language) became the space for Occupational and Physical Therapy. Twice weekly motor groups needed to be split in half, with half held in the new smaller motor room and half in the hallway two days per week, as the new room cannot hold a whole class of busy motor activity.

This meant our related service providers had to change locations, as well. A closet was turned into a room for Speech Language Therapy, and two Special Education teachers now share space with the school nurse, with portable partitions rolled into place to allow some semblance of privacy within that space. Some small groups instruction was carried out at hallway learning stations. Our library collection is now housed in the hallway, as well.

With all these changes and challenges, we continued to move forward supporting our young learners. Throughout the year teachers worked to implement new literacy curriculum tools in the first year of full implementation of the Wonders© literacy program. New tools in science, technology, engineering, and math (STEM) were implemented, as well. Mystery Science was well-received by staff and students alike.

Social Emotional Development is an important area of growth in early childhood and we work to teach students how to communicate their thoughts and feelings in a constructive way. Whether we are teaching students how to greet each other with "Hello," or "Good morning," or working with students to find a solution when two students want to use the same toy, this work

creates an important foundation for success in school and in life. We use real experiences to teach our students about treating one another kindly and also about giving back to the community. Each year Glen Lake partners with the Goffstown Network in support of their Food Pantry. This experience is also built into Kindergarten math instruction. During our annual fall food drive in November 2018, Glen Lake students collected (and counted) 856 non-perishable food items for the Goffstown Network Food Pantry.

Glen Lake School has always recognized parents as full partners in their child's education. In order to enhance the home/school relationship, Glen Lake staff once again provided curriculum-oriented family events throughout the year. Before the first day of school in September the staff welcomed families with an Open House. At the beginning of the school year each classroom hosted a Parent Information Night focusing on curriculum and instruction. In November, Glen Lake held a Family Literacy Night, which was very well attended. In December parents attended parent-teacher conferences, and in March we had another fantastic turn out for Family STEM Night. Each of our family nights included a sensory-friendly room for our students with sensory needs. In May teachers welcomed incoming kindergarten parents with a kindergarten orientation evening, and in June we celebrated with our families at our End of the Year Celebrations as we prepared to transition all of our students to new classrooms and new schools. We value all of these opportunities to interact with Glen Lake families. In addition, Glen Lake School offered a six-week course, Positive Solutions for Families, designed to help participants navigate the sometimes challenging behaviors of early childhood. This was made possible by the volunteer efforts of Glen Lake School staff and the financial support of Glen Lake School Partnership.

During 2018-2019 parents supported the school by working as volunteers at our Fall Harvest Theme Day in October, the Winter Wonderland Theme Day in December, Woody's Walk and Wellness Day (a health and fitness event that included a variety of fitness activities and healthy snacks) in May, and Kindergarten Field Day in June. Parents provided additional support throughout the year as office volunteers preparing instructional materials for the classrooms. Glen Lake School Partnership, our parent group, provided financial support by purchasing classroom supplies and equipment, student snacks on special theme days, and by bringing assemblies to the school to enrich instruction.

Our philosophy at Glen Lake School is that the education of our students is a shared commitment. By bringing together dedicated educators with high expectations, involved parents, and enthusiastic learners we can do great things. *Glen Lake School is a great place to start!*

# BARTLETT ELEMENTARY SCHOOL

## Gerri St. Gelais Principal

### MISSION STATEMENT:

At Bartlett Elementary School, all of our decisions are guided by our mission: Bartlett Elementary School will ensure the success of all students in an ever-changing world.

### Bartlett Elementary School is a community which:

- promotes high academic standards and expectations for all students
- creates and supports a safe, pleasant, learning environment
- fosters self-esteem, respect, tolerance, and understanding of others
- encourages a cooperative effort among parents, students, teachers, staff, administrators, and the public
- helps young people reach their potential and become positive, contributing members of our community

### STARTING THE 2018-19 SCHOOL YEAR:

Bartlett Elementary School opened in September with many new additions to our faculty and staff: Brandy Williams, Assistant Principal/Special Education Facilitator; Zoe Gatzogiannis, Fourth Grade Teacher; Cara Mulcahy, First Grade Teacher; Katy Swafford, Third Grade Teacher; Joanna Mitchell, Paraprofessional; Zareena Bullock, Paraprofessional; Anna Ladd, Paraprofessional; and Jaimie Shine, Paraprofessional.

Enrollment on the first day of school was: Grade 1 (50), Grade 2 (51), Grade 3 (53), and Grade 4 (56) for a total of 210 students.

Thank you to all 43 St. Anselm College freshman who volunteered put the finishing touches both inside and out so Bartlett Elementary was sparkling for our opening day as part of the St. A's Annual Day of Service.

### SPECIAL EVENTS COORDINATED BY OUR DEDICATED STAFF MEMBERS:

Thank you to our dedicated and caring staff who coordinated many special events throughout the year to enrich our children's school experience. All classes read high quality picture books and voted on their favorite one as part of our Spring Smackdown literacy incentive. Students in every class participated in a Spelling Bee with winners moving on to grade level competitions and finally our whole school Spelling Bee. Fourth-grade teachers continued their fabulous pen pal program with St. Anselm College students and all students were so excited when they met their pen pals in person in the spring. The Goffstown Network collaborated with staff to send home Weekend Food Bags with nutritious, easy-to-open and prepared food items for families in need. Bartlett students sang songs during our Holiday Sing-A-Long and the Memorial Day Concert. Students who take strings lessons hosted a Strings Concert for their Bartlett peers. Student Council members are fourth graders that run for election and are voted in by their peers. These dedicated students helped with community events such as the Turkey Trot Food Drive and the Pennies for Patients Leukemia and Lymphoma Society fundraiser. Student Council also planned school spirit weeks and collaborated to improve Bartlett. Our families were invited to join us for Grandparents Lunches, Mother's Day Breakfast and Father's Day Breakfast.

**FAMILY AND COMMUNITY SUPPORT:**

The support from our families and the community are critical elements of our positive school culture. Our active Parent Teacher Association, PTA, works hard to fund raise to provide our students with fun events, field trips and activities that enhance our student's school experience. Thank you to Goffstown High School who hosted a an amazing Holiday Concert just for Bartlett. Thank you to Dance Visions who came to our school dazzled our students with their annual dance performance. St. Anselm College St. Anselm College students participated in classrooms throughout the year for volunteer hours and for college coursework experience. We would like to thank the members of the Pinardville Lions Club for all of their wonderful support. They completed eye exams for our students, hosted the Easter Bunny Breakfast at Bartlett, ran an Arbor Day presentation and gave each fourth grader a sapling to plant. Red Cross staff worked with our fourth graders to make Pillowcase Emergency Bags to teach emergency preparedness at home. I would like to thank everyone who has worked so hard to help make Bartlett such a warm, caring and successful learning community for our students.

**THANK YOU TO EXITING STAFF:**

Each year, we have to say goodbye to some amazing staff: Caitlin Johnson, Fourth Grade Teacher and James O'Connor, Fourth Grade Teacher. We thank them for their dedication to the Bartlett community.

# MAPLE AVENUE ELEMENTARY SCHOOL

## *“A COMMUNITY OF ACTIVE LEARNERS”*

**Suzanne Pyszka, Principal**

Maple Avenue educators are committed to ensuring a strong start and promoting a bright future for all students. One important component for student success is our educators' dedication to enhancing their own professional practices in both academic instruction and future ready skills. As life-long learners, we are able to provide high-quality programming that is tailored to each individual's needs within the core content areas (literacy, math, science, and social studies) along with our students' social emotional growth (self-management, self-awareness, responsible decision making, relationship skills and social awareness).

Paired with our excellence in education, we promote student involvement in community events and opportunities. With help from our student council, students participate in service-learning projects, volunteerism, and school spirit days. We also offer special events such as the Halloween Parade, Artist in Residence, Literacy and Arts Night, Wellness Week, and much more.

Within our town, we are fortunate to have an active police department and fire department who are committed to serving and protecting our students and staff. Most days, we have representation in the building or on the playground interacting with our students and spending time participating in some of our activities. On a monthly basis, both departments also facilitate school-wide safety drills and provide the staff with safety education.

A huge contributing factor to our school's success is due to our energetic volunteer group! A very special thank you to the Parent/Faculty Together (PFT) who donated thousands of hours of their time at Maple Avenue during the 2018-2019 school year. This wonderful group provides financial support for field trips, special events, and projects. With so many volunteers, we are able to offer a number of unique activities such as our LEGO Robotics Program each Thursday, an annual primary and intermediate Spelling Bee, and a special breakfast for our fourth graders at the end of the year, to name a few. This group is so extraordinary that the New Hampshire Partners in Education presented them with the Blue Ribbon Achievement Award for volunteerism. Congratulations to our volunteers!

In closing, I would like to recognize retired teachers Susan Blanchette and Barbara Mostue, both dedicated educators. Their years with us made a difference in the lives of many Maple Avenue students and staff. Our school community will miss them!

# MOUNTAIN VIEW MIDDLE SCHOOL

ACCREDITED MEMBER OF THE NEW ENGLAND ASSOCIATION OF SCHOOLS AND COLLEGES

## Wendy Kohler, Principal

The 2018-2019 school year at Mountain View Middle School (MVMS) was dedicated to meeting the academic, social, and physical needs of our students. The resilience and dedication of the MVMS Community was highlighted in 2019 when MVMS was once again accredited by the New England Association of Schools and Colleges. Beyond this recognition, MVMS standardized assessment results provided our community with concrete feedback that we have indeed advanced students' academic performance in the key areas of mathematics and language arts.

In addition to standardized assessments, MVMS students demonstrated their outstanding mathematics ability for a tenth consecutive year in the New England Mathematics League Math Contest. Our 8th grade students scored 2nd place in the State of New Hampshire. Additionally, MVMS has maintained a "Spotlight" status by the New England League of Middle Schools.

MVMS continues to utilize Positive Behavioral Intervention and Supports (PBIS). This school-wide initiative encourages a consistent, positive climate across all classroom settings focusing on the components of "Paws Pride": Respect, Responsibility, Community, and Pride. This program is a proactive approach to establishing behavioral supports and provides a positive social culture for all students. All MVMS students have the opportunity to achieve social, emotional, and academic success which is why PBIS continues to be the backbone of our community.

The fifth-grade students again participated in the Artist in Residence program at MVMS. Mosaic artist Lizz Van Saun, brought her energy and enthusiasm for this art form to help create a beautiful display for the community to see in the foyer. Students collaborated with the artist to design and create the beautiful works of art that greet all visitors upon their entrance into the school.

Throughout the 2018-2019 School Year, talented MVMS students demonstrated individual, ensemble, and team accomplishments including:

- Geography Bee Winner: Joseph Wawrzyniak
- Spelling Bee Winner: James Fox
- Various Community fundraisers including the canned food drive (6400 cans) and Goffstown Food Network fundraiser.
- 18 MVMS musicians were selected to participate in the NHMEA Middle School District Festival (includes band, chorus and strings)
- 102 eighth grade students celebrated at our annual honors dinner for having earned all A's and B's during both their 7th and 8th grade years.
- The Destination Imagination team earned 3rd place in the State of New Hampshire
- Boys' Basketball were the Tri-County Athletic League Division 2 runners-up
- Tri-County Athletic League Division 5 champions in Girls' Soccer

- Boys Baseball finished the season undefeated and was crowned Tri-County Athletic League Division 1 Champions
- 4 Track and Field athletes qualified for the NH State meet
- 7th-Grader Stella Belanger won the Pinarville Lions Club International Peace Poster Contest

• The Mountain View Partnership (MVP) sponsored a pumpkin in the Goffstown Pumpkin Regatta and staff member Mike Leonard captained the vessel in a victorious race for MVMS. Additionally, Student Government worked hard to gut and decorate the giant pumpkin.

- 8th-Graders Nick Eremita and Maria Howard won the Firefighters' Challenge
- MVMS students were part of the Goffstown Equestrian Team that won the District 2 Championship

• 8th-Grade students worked with visual arts teacher Mark Kilmister to enter bird carvings into the "Ward World Bird and Decoy Carving Championships" in Ocean City, Maryland. These students received three honorable mention ribbons in the competition.

The accomplishments outlined above reflect the hard-work and dedication of our remarkable staff working with our students to help nurture them and challenge them to reach the multitude of academic, co-curricular, and extra-curricular goals.

# GOFFSTOWN HIGH SCHOOL

## Francis J. McBride, Principal

Goffstown High School continues to be a top performing school in the State of New Hampshire. Successful schools are filled with successful students and staff. I will share a few highlights:

Juniors Kevin Buciak, Brandon Korn, Abigail Sudak and Joseph Webb qualified for the **2020 National Merit Scholarship Program**.

Congratulations to our music students who represented Goffstown High School at the **Spring New Hampshire All-State Music Festival**:

### **In the All-State Band:**

Alaina Winrow on Baritone Saxophone

Abi Sudak on Alto Saxophone

Murray McKay on Trombone

### **In the All-State Orchestra:**

Gavin Palmer

### **In the All-State Mixed Chorus:**

Fahim Ahmed

Emily Hohenadel

Emily Hughes

Veronica Iredale

Michael Poliquin

Paul Rescigno

Mya Whitten

### **In the All-State Treble Chorus:**

Chloe Castellano

Liz Scanlan

Keiffer Serra

Fahim Ahmed also performed a Bassoon audition which qualified for All-State.

Fahim Ahmed and Alaina Winrow received NH High Score awards for scoring the highest in their audition rooms.

Based on their high scores, Fahim Ahmed, Gavin Palmer, Abi Sudak and Alaina Winrow have earned places in the High Honors Chamber Festival in January.

**Nine GHS students attended the annual Yale Model Congress.** Emma Shanahan and Davis Balke were awarded an honorable mention in their respective committees. Max Fragos was recognized as having the best piece of legislation in his committee.

Congratulations to GHS Visual Art Educator, Ava-Lyn Lane, for being named **WZID's teacher of the month**.

Caroline Cupples was a recipient of the **New Hampshire Art Educators' Association's Presidential Scholarship**.

**Two GHS students were national medalists in the 2019 Scholastic Art Awards:**

- Senior Caroline Cupples received a Silver Medal in the Editorial Cartoon category
- Junior Georgia Schill was recognized with a Gold Medal for a piece in the Drawing and Illustration category.

**Future Business Leaders of America:**

GHS FBLA was awarded The Gold Seal Chapter Award and the Most Outstanding Chapter Award (second place) at their State Leadership Conference.

Leea Sarvela and Madison Houle represented Goffstown High School FBLA at the NH State Library. They had the opportunity to speak to individual legislative committees and met Governor Sununu.

Catherine Wentz represented Goffstown High School in the regional **Poetry Out Loud Competition at New England College**.

**Two GHS DI Teams advanced to the State Tournament held at Nashua High School:**

- Placing 1st in the Servicing Learning Challenge - Escape Artists;  
Alaina Winrow, Scott Steele, Brendan Hirsch and Autumn Hirsch.
- Placing 2nd in the Scientific Challenge - Medical Mystery;  
Zachary Vandecar, Aaron Vandecar, Murray McKay, Carson Gregoire, Sam Conley and Ryan Caron.

**State Championships in Athletics:**

Swim: Alex Estano 50 Freestyle and 100 Freestyle  
Wrestling: Alden Harvey 113 lb Div. 2  
Mason Reeves 106 lb Div. 2

**GHS Student Council** had another successful Canned Food Drive donating more than 2400 cans and over \$3,300 to the Goffstown Network Food Pantry.

**Thank you Crispins' House for sponsoring two Challenge Days for our students.** Challenge Day is an experiential social-emotional learning program that offers youth an opportunity to ignite a shift toward greater school connectedness, empathy and inclusivity. The program's goal is to inspire a school-wide movement of compassion and positive change.

We remain committed to providing a top notch academic experience for all students who enter our door. And, as I say annually, we appreciate your continued support.

# GOFFSTOWN TELEPHONE DIRECTORY

## EMERGENCY

FIRE & AMBULANCE SERVICE	911
POLICE	911
NORTHERN NEW ENGLAND POISON CENTER	800-222-1222

### TOWN HALL 497-8990

Admin/Selectmen	Ext. 100	Planning	815
Assessor	813	Sewer	116
Building	814	Tax Collector	812
Finance	817	Town Clerk (Motor Vehicle & Dog Reg.)	811

### TOWN DEPARTMENTS

Fire	497-3619	Police	
Library	497-2102	Business & Non-Emergency	497-4858
Parks & Recreation	497-3003	Records Division	497-2900
		Public Works	
		Main Office	497-3617
		Transfer Station	497-4824

### SCHOOLS

Glen Lake School	497-3550	Mountain View Middle School	497-8288
Bartlett Elementary	497-2210	Goffstown High School	497-4841
Maple Ave. Elementary	497-3330	SAU #19 Admin.	497-4818

### VILLAGE DISTRICTS

Goffstown Water	497-3621	Grasmere Water	497-8346
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# 2019 NH DISTRICT 1 & NH STATE CHAMPIONS

## GOFFSTOWN JUNIOR BASEBALL MAJOR LEAGUE ALL STAR TEAM



## GOFFSTOWN JUNIOR BASEBALL 8-10 YEARS OLD ALL STAR TEAM

