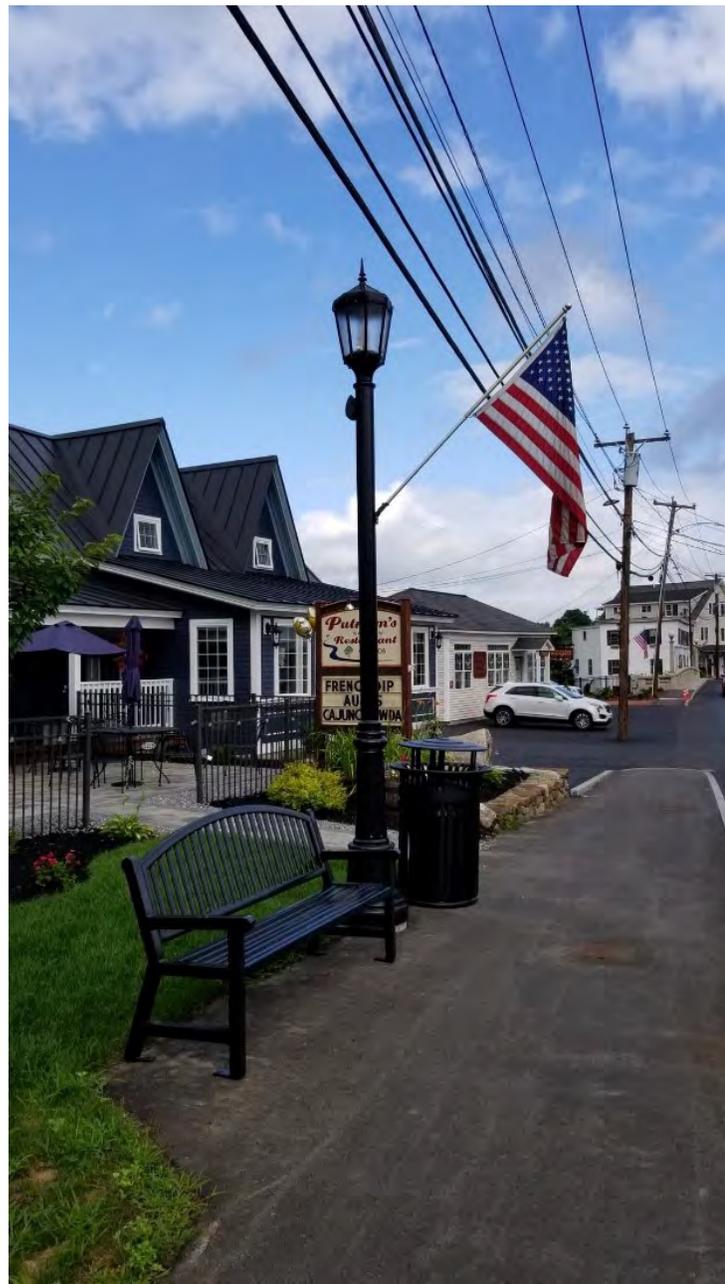




2018 ANNUAL REPORT

Town of Goffstown, New Hampshire



VILLAGE REBUILD NARRATIVE

In 2018 the Department of Public Works began putting the finishing touches on the improvements to Main Street in the Goffstown Village.

Roads and sidewalks were top coated, cobblestone aprons at High Street were completed, and the final streetscape items were installed, including lamp posts, street trees, benches, and a water feature on the Common.

In 2019 Public Works will finish the improvements on North Mast Road and any final punch list items to the Village Improvements.

Thank you to the Select Board, Budget Committee, and the voters of the Town of Goffstown for your support which made these improvements possible.

Imagery courtesy of Goffstown Department of Public Works.

DEDICATION



CAPTAIN KERRY STECKOWYCH

The 2018 Annual Report is dedicated to long time Police Captain Kerry Steckowych.

After graduating from Goffstown High School, Captain Steckowych went onto to Saint Anselm College to earn his Bachelor's Degree in Criminal Justice and Social Sciences. He began his career with Goffstown Police Department as a patrolman from 1978-1981. He left for a brief period of time, from 1981 - 1992, serving in the Hillsborough County Sheriff's Office, where he reached rank of Chief Deputy.

In 1990 he graduated from Suffolk University Law School, with his Juris Doctor in Criminal/Municipal Law. He returned to the Goffstown Police Department in 1992, taking on the role of Lieutenant/Police Prosecutor. Since the mid 1990's Captain Steckowych has instructed Law's of Arrest at the Police Standard's & Training Academy and he has served as an instructor for Police Prosecutor, Juvenile Law, Warrants and Complaints and many more classes. He was promoted to Captain in 1999. In 2014, Captain Steckowych became the Police Department's Executive Officer, a role he serve in until his retirement.

In 2018 Governor Chris Sununu nominated Captain Steckowych to be a full-time NH Circuit Court Judge, and the NH Executive Council unanimously confirmed this appointment in December 2018.

In addition to his service to Law Enforcement, Kerry is a lifelong resident of Goffstown that has volunteered his time to many endeavors; including volunteer coach and referee in Parks & Rec basketball and as a coach and umpire with Goffstown Junior Baseball.

We thank Kerry, as well as his wife Leila and son Derek, for his service and dedication to the Town of Goffstown.

VOLUNTEER OF THE YEAR



DAVID NIEMAN

David Nieman and his wife of 41 years Amy moved to Goffstown in 1994, where they raised their two daughters Adria and Ariel. As a volunteer, David offered his background in Natural Sciences and Biology, serving primarily on the Goffstown Conservation Commission. On the Conservation Commission, David has served as both Chairman and Vice-Chairman. He was instrumental in the drafting and adoption of Goffstown's Open Space Conservation Plan, which was adopted as an amendment to the Goffstown Master Plan.

In 2006 David founded the Open Space Committee, a sub-committee to Conservation focusing implementing the Open Space Conservation Plan. In this capacity, David has worked to identify the most important natural resources in Goffstown and meet with property owners interested in land conservation and preservation. He has worked alongside the Goffstown Select Board, the Piscataquog Land Conservancy (PLC), the Society for the Protection of New Hampshire Forests, and other parties interested in land conservation, successfully raising millions of dollars for the Town from Grants and Town warrants articles at Town meeting. David has also leveraged technology in the Town's pursuit of conservation, using GIS analysis and maps in Conservation projects, grants applications, and stewardship of existing properties.

In addition to his work on Conservation, David serves as a member of the Hillsborough County Area Renewable Energy Initiative (HAREI) Board of Directors. HAREI is a NH-based, non-profit organization of residents and businesses intent on implementing more efficient and sustainable energy practices, with a focus on renewable energy for the homeowner. He also founded the Friends of Goffstown Land Conservation and is a Board of Directors Member on the NH Association of Conservation Commissions.

We thank David for all the time he has volunteered and contributions he has made to the natural wonder within the Town of Goffstown.

RECOGNITION OF SERVICE

DEPUTY CHIEF MARK HURLEY

Mark Hurley retired as Deputy Fire Chief on February 28, 2018, after more than 16 years of service at the Fire Department.

SANDY WHIPPLE

Sandy worked as the Goffstown Library's Adult Services/Outreach Coordinator and retired after 18 years.

MARY LAVALLEE

Mary worked as the Town's Assessing Secretary and later added the role of Building Secretary. She retired after 22+ years on September 1, 2018.

TABLE OF CONTENTS

Dedication1
 Volunteer of the Year.....2
 Recognition of Service.....2

TOWN GOVERNMENT

Town Information4
 Meeting Schedule.....6
 People Serving Goffstown7

Executive Reports

Selectmen Annual Report12
 2019 Annual Warrant14

2018 Election Results

Ballot Determination Mtg Minutes21
 2018 Town Meeting Results42
 2018 NH State Primary Election.....50
 2018 NH General Election.....53
 2018 Elections Statistical Report.....54

Financial Reports

Revised Est. Revenues (MS-434)56
 Tax Rate Calculation.....59
 Tax Collector (MS-61).....63
 Balance Sheets66
 Treasurer’s Report.....69
 Trustees of Trust Funds.....72
 2019 Debt Schedule79
 2019 Town Budget Summary81

Department Reports

Administration
 Assessor’s Report.....84
 Inventory Valuation (MS-1).....85
 Schedule of Town Property.....86
 Community Development.....93
 Information Technology.....102
 General Assistance103
 Town Clerk.....104
 Transactions105
 Vital Statistics106
 Fire Department116
 Parks & Recreation122
 Police Department.....125
 Department of Public Works.....129
 Public Library132

**TRUSTEES, BOARDS, COMMISSIONS
 AND COMMITTEES REPORTS**

Report of Library Trustees136
 Budget Committee138
 Capital Improvements Program139
 Cemetery Trustees.....141
 Conservation Commission.....142
 Economic Development Council143
 Historic District-Heritage Comm.....144
 Planning Board.....145
 Southern NH Planning Commission...147
 Supervisors of the Checklist150
 Zoning Board of Adjustment151

OTHER AGENCY REPORTS

Sewer Commission152
 Goffstown Village Water.....157
 Grasmere Village Water162

OFFICIAL BALLOTS

Town Ballot..... I
 School Ballot..... VII

SCHOOL DISTRICT

Executive Reports

School Board Report.....1
 Superintendent’s Report.....3
 2018 Ballot Determination Mtg Minutes.5
 2018 Election Results10
 2019 Annual Warrant11
 Pupil Enrollment13

Financial Reports

School District Audit, FY1714
 School District Audit, FY1831
 2019-2020 Budget.....46
 2019-2020 Projected Revenues.....48
 Debt Schedule49

Principals’ Reports

Glen Lake School.....50
 Bartlett School51
 Maple Ave. School53
 Mountain View Middle School.....54
 Goffstown High School.....55

TOWN INFORMATION

In 1734 Goffstown and West Manchester were designated as Narragansett No. 4 but the settlement of the town did not begin in earnest until the 1740s. The Town of Goffstown, incorporated 1761, is named for Colonel John Goffe, an early settler, soldier, and civic leader. Goffstown was originally a farming community. As the town was settled during the 1760s, the timber that was cleared was used in building ships. Oxen drew the wood to the village of Piscataquog and from there it was floated by raft to Newburyport, Massachusetts. The oxen route became known as Mast Road, now the main road through town.

Goffstown is located at 43° 01' N and 71° 36' W in Hillsborough County nine miles west of Manchester on NH Route 114; north of Bedford on Route 114; east of New Boston on Route 13; south of Weare on Route 114; and 16 miles from Concord, the state capital of New Hampshire. The town has three boroughs or regions: Goffstown Village, Grasmere Village and Pinardville.

The Town has a population of approximately 18,000 and occupies approximately 36.9 square miles. Town Hall elevation is 306' above sea level, and the top of Mt. Uncanoonuc is 1,321' above sea level.

A five member Select Board governs Goffstown. Legislative policy, including passage of the Town Budget, is determined by the Annual Town Meeting. At the 1996 Annual Meeting residents passed RSA 40:13 changing the traditional town meeting to a ballot determination meeting in February followed by an official ballot the second Tuesday in March.

TOWN HALL: Located at 16 Main Street, the Town Hall houses the following offices: Administration/Selectmen, Assessing, Building, Finance, Information Technology, Planning & Zoning, Sewer, Tax Collector, and Town Clerk. Town Hall office hours are 8:00 am to 4:00 pm, Monday through Friday.

Town Clerk: Voter registration is with the Supervisors of the Checklist or Town Clerk. To register to vote, one must be 18 years of age, a U.S. citizen and a resident of Goffstown. New voter registrations for local, state and federal elections may be done at the polls on Election Day. For eligibility to vote at the Ballot Determination Meeting you must register 10 days prior to the date of the meeting. Absentee ballots are available to qualified voters for all elections.

Dog licenses expire on April 30 each year. A dog must be licensed at 4 months of age. A rabies certificate is required. Fees are \$6.50 for neutered pets, \$9.00 unaltered. Additional penalties are assessed as of June 1 for unlicensed dogs.

Automobile registrations, initiated at the Town Clerk's office, are due and renewable in the birth month of the resident owner. Registration decals are available for an additional fee of \$3.00. Passenger, motorcycle, trailer and tractor plates are also available in this office. The Town is on-line with NH Division of Motor Vehicles to provide a full range of motor vehicle registration services, including boat registrations. You must present your driver's license and your state issued renewal form, or previous registration.

Property Taxes: Goffstown collects property taxes semi-annually; payments are due at the Tax Collector's Office July 1 and December 1. Property is assessed as of April 1. The tax rate for 2018 was \$18.60 per thousand dollars of assessed valuation; a decrease from previous years due to a return of surplus by the Goffstown School District.

Zoning: The Zoning Ordinance for the Town of Goffstown was originally adopted and made effective on March 14, 1961. The Ordinance regulates land use in town and zoning amendments are adopted at the Annual Town Meeting.

FIRE DEPARTMENT: The Fire Department provides services to the community from three (3) facilities that are located throughout the Town. Fire Stations are located on Tirrell Hill Road in East Goffstown, Church Street in the Village and Mast Road in Pinardville. The Department's Administration Office is located at the Village Fire Station and can be contacted by calling 497-3619.

POLICE: The Goffstown Police Department is located on Route 114 across from the State Prison for Women. The department provides emergency response to a variety of situations within the community 24 hours a day.

PUBLIC WORKS: The Public Works Department is located at 404 Elm Street adjacent to the Transfer Station facility. Its office is open Monday through Friday from 7:00 am to 3:30 pm. The Transfer Station for solid wastes and recyclables is open to the public Tuesday through Saturday from 7:30 am to 3:00 pm. Curbside solid waste and recycling pickups are once a week.

LIBRARY: The Goffstown Public Library is located at the intersection of Main Street (Route 114), High Street and Elm Street adjacent to the historic Popcorn Stand. The library is open Monday, Thursday and Friday from 9:00 am to 5:00 pm, Tuesday and Wednesday from 9:00 am to 8:00 pm, and Saturday from 9:00 am to 2:00 pm during the school year. Check our web site at www.goffstownlibrary.com for more information, or call us at 497-2102.

PARKS & RECREATION DEPT.: The Parks and Recreation Center is located at 155 S. Mast Street with meeting rooms and gymnasium for activities. The Department provides two supervised playgrounds with excellent summer programs, two public swimming pools, seven public tennis courts, athletic fields, a running track, and an outdoor ice-skating area. Extensive recreational activities for youth and adults are offered year-round.

SCHOOL DISTRICT: An elected 9 member School Board governs the Goffstown School District; the Annual School District Meeting determines its budget. At the 1996 Annual Meeting voters passed RSA 40:13 changing the traditional school meeting to a ballot determination meeting followed by an official ballot. School Department Offices are located in the White Building at 11 School St. in Goffstown Village. The Superintendent of Schools serves the school districts of Goffstown and New Boston. The public schools within Goffstown School District consists of three (3) elementary schools – Glen Lake School at 251 Elm St. (pre-school and kindergarten); Maple Avenue Elementary School in the Village and Bartlett Elementary School in Pinardville (grades 1-4); Mountain View Middle School, located at 41 Lauren Lane, (grades 5-8); and Goffstown High School, 27 Wallace Rd. (grades 9-12). Mountain View Middle School and Goffstown High School accept tuition students from the New Boston School District.

BOARD & COMMITTEE MEETING SCHEDULE

Select Board

Second and Fourth Monday (or as needed) at 6:00 p.m. at Goffstown Town Hall, except Holidays

Budget Committee

Monthly March-June; usually does not meet in July or August; September-February meeting schedule to be determined.

Community Access Cable TV Committee

Second Wednesday of the month at 6:30 p.m. at Goffstown Town Hall

Capital Improvements Program Committee

Starting in May through Sept. on Thursdays at 7:00 p.m. (as needed)

Conservation Commission

Fourth Wednesday of the month at 7:00 p.m. at Goffstown Town Hall

Economic Development Council

First Wednesday of the month at 6:30 p.m. at Goffstown Town Hall

Highway Safety Committee

Quarterly as needed

Historic District Commission

Fourth Wednesday of the month at 6:30 p.m. at Goffstown Town Hall or as designated

Library Trustees

Third Wednesday of the month at 6:30 p.m. at the Goffstown Library

Parks & Recreation Commission

Third Wednesday of the month at 7:00 p.m. at the Parks & Recreation Building

Planning Board

Second & Fourth Thursday of the month at 7:00 p.m. at Goffstown Town Hall

School Board

First & Third Monday of the month at 7:00 p.m. at Goffstown High School

Sewer Commission

Third Tuesday of the month at 6:00 p.m. at Goffstown Town Hall

Solid Waste Commission

As needed

Trustees of the Trust Fund

Second Tuesday of even numbered months at 6:00 p.m. at Goffstown Town Hall

Zoning Board of Adjustment

First Tuesday of the month at 7:00 p.m. at the Goffstown Town Hall

PEOPLE SERVING GOFFSTOWN

Governor

Chris Sununu

United States Senators

Maggie Hassan

Jeanne Shaheen

Representative in US Congress

1st District

Carol Shea-Porter

Executive Councilor – District 4

Christopher C. Pappas

State Senator – District 20

Lou D’Allesandro

Representatives to General Court

District 6

Rick Christie

Barbara J. Griffin

David W. Pierce

Claire A. Rouillard

Nick Zaricki

Representatives to General Court

District 39

John A. Burt

Select Board

Mark T. Lemay, 2021

Kelly Boyer 2021

John Allen Brown 2019

David W. Pierce, *Vice Chairperson* 2019

Peter Georgantas, *Chairperson* 2020

Town Moderator

Rodney L. Stark 2020

Town Clerk

Cathy Ball 2020

Town Treasurer

Derek Horne

Administrative Officers

Adam Jacobs, *Town Administrator, Deputy Treasurer*

Robert C. Browne, *Police Chief*

Richard O’Brien, *Fire Chief, Emergency Management Director and Forest Fire Warden*

Meghan Theriault, *Public Works Director*

Rick Wilhelmi, *Recreation Director*

Dianne Hathaway, *Library Director*

Derek Horne, *Assistant Town Administrator, Finance Director, Town Treasurer*

Evelyn Redmond, *Welfare Officer*

Stephanie Beaudoin, *Tax Collector*

Danielle Basora, *Deputy Tax Collector*

Karen LeClerc, *Deputy Town Clerk*

Scott Bartlett, *CNHA, Assessor*

Marc Tessier, *Building Inspector, Building Code Enforcement Officer, and Health Officer*

Nancy E. Larson, *Zoning Enforcement Officer*

Jo Ann Duffy, *Planning & Economic*

Development Director

Kevin Laroche, *Prosecutor*

Paul Fitzgerald and William Drescher, *Town Counsel*

ADA Compliance Committee

Adam Jacobs, *Coordinator*

Barbara Dexter, *Disabled Community Rep.* 2019

Carolyn Buchanan, *Medical Community Rep.* 2020

Virginia McKinnon, *School Board Rep.*

2 Vacant Community Reps.

1 Vacant Business Community Rep.

Budget Committee

Michael T. Smith, <i>Chairperson</i>	2019
Richard W. Manzo	2019
Dennis Lynch	2019
James Gouin	2019
Timothy Stetson	2019
Karl Soderquist	2020
Zuzana Buzzell	2020
Peter Grigorakakis	2020
Cole Riel	2021
Joseph H. Alexander, Jr.	2021
Eileen McNinnie	2021
Jeffrey O'Brien	2021
Peter Georgantas, <i>Select Board Rep.</i>	
Kelly Boyer, <i>Alt. Select Board Rep.</i>	
Dian McCarthy, <i>School Budget Rep.</i>	
Janelle O'Brien, <i>Alt. School Budget Rep.</i>	
Richard Fletcher, <i>Goffstown Village Water Precinct Rep.</i>	
Unassigned, <i>Grasmere Village Precinct</i>	

Building Board of Appeals

Gary Meehan	2020
Thomas R. Hanley	2020
Mark Collins	2021
Bruce Buttrick	2021
Nancy J. Nichols	2019
<i>3 Alternate Vacancies</i>	

Cable TV Community Access Committee

Bradford Parkhurst, <i>Chairman</i>	2018
Barbara Doody	2019
Jason Cote	2018
Michael Przekaza	2018
Scott Gross	2019
Alan Potvin	2017
<i>1 Vacancy</i>	
<i>3 Alternate Vacancies</i>	
Gary Girolimon, <i>School District Rep</i>	
Adam McCune, <i>PEG Coordinator</i>	

Cemetery Trustees

Jean Walker, <i>Chairman</i>	2019
Linda Reynolds Naughton	2020
Dennis Sweeney	2021

C.I.P. Committee

Tim Redmond, <i>Planning Board Rep, Chairperson</i>	2019
Gail Labrecque, <i>Vice Chairperson, Community Rep.</i>	2019
Michael Conlon, <i>Planning Board Rep., Alternate</i>	2019
Gail Labrecque, <i>Community Rep.</i>	2019
Kelly Boyer, <i>Select Board Rep.</i>	2019
Cole Riel, <i>Budget Comm. Rep.</i>	2019
Jenelle O'Brien, <i>School Board Rep.</i>	2019
Jo Ann Duffy, <i>Planning and Economic Development Director</i>	2019
Derek Horne, <i>Finance Director</i>	2019
<i>3 Community Rep. Vacancies</i>	2019

Conservation Commission

Jean Walker, <i>Chairperson</i>	2019
David Nieman	2019
Susan Tucker	2020
Charles Freiburger	2020
Evelyn Miller, <i>Vice Chairperson</i>	2021
Karen McRae, <i>Treasurer</i>	2021
Amy Pollock	2021
Andrew Chaplin, <i>Alternate</i>	2019
Joey Boucher, <i>Alternate</i>	2020
Collis Adams, <i>Alternate</i>	2021
Kelly Boyer, <i>Select Board Rep.</i>	
Patty Gale, <i>Government Advisor</i>	

Economic Development Council

Charlie Tentas, <i>Chairperson</i>	2020
Andrew Cadorette, <i>Vice Chairperson</i>	2020
Chester Bowen	2019
Mark Stevens	2019
Timothy Stetson	2021
Stephen Langley	2021
Sybil Morin, <i>Alternate</i>	2021
Bonnie Guevin, <i>Alternate</i>	2020
Gail Labrecque, <i>Planning Board Chairperson's Rep.</i>	2019
Mark T. Lemay, <i>Select Board Rep.</i>	
Jo Ann Duffy, <i>Planning & Economic Development Director</i>	

Goffstown Village Water Precinct

Allen D. Gamans, Jr., <i>Chairperson</i>	2020
Henry C. Boyle	2023
Stephen Crean	2022
Richard Fletcher	2019
Eugene Piana	2021
Marlene Gamans, <i>Moderator</i>	2019
Arlene Fletcher, <i>Treasurer</i>	2019
Linda Reynolds Naughton, <i>Clerk</i>	2019

Grasmere Village Water Precinct

Earl Wajenberg, <i>Chairperson</i>	2020
John Foss	2021
Raymond St. Pierre	2019
Christine "Tina" Daniels, <i>Clerk</i>	2019
Bruce Rand, <i>Treasurer</i>	2019

Highway Safety Committee

Robert C. Browne, <i>Police Chief, Chairperson</i>	
Don Ball, <i>Community Rep.</i>	2021
Jo Ann Duffy, <i>Town Planner</i>	
Meghan Theriault, <i>Public Works Director</i>	
John Allen Brown, <i>Select Board Rep.</i>	

Historic District Commission

Eileen McNinnie	2019
Lionel Coulon, <i>Corresponding Sec.</i>	2021
Mary Sullivan, <i>Recording Sec.</i>	2020
Philip D'Avanza, <i>Chairperson</i>	2021
Michael Przekaza	2019
Mark T. Lemay, <i>Select Board Rep.</i>	
Derek Horne, <i>Asst. Town Administrator</i>	
Sandy Whipple, <i>Library Rep.</i>	
<i>1 Member Vacancy</i>	
<i>5 Alternate Vacancies</i>	

Library Trustees

Carl Foley	2021
Sean Buckley	2021
Suzanne Riel,	2019
Aimee Huntemann, <i>Chairperson</i>	2019
Kathy Coughlin	2020
Steven P. Bouchard	2020
Samantha Homan, <i>Vice Chairperson</i>	2020
Kathy Holt, <i>Alternate</i>	2019
Lisa Iodice, <i>Alternate</i>	2019
Kelly Boyer, <i>Select Board Rep.</i>	
Dianne Hathaway, <i>Director</i>	
<i>1 Alternate Vacancy</i>	

Parks & Recreation Commission

Howard Sobolov, <i>Chairperson</i>	2019
Jane A. Steckowych, <i>Vice Chairperson</i>	2019
Gary Gendron	2021
Peter J. Hooker	2019
Brad Parkhurst	2021
Kevin Daigle	2020
Alexandria Hill	2020
Collis Adams, <i>Alternate</i>	2019
John Allen Brown, <i>Select Board Rep.</i>	
Rick Wilhelmi, <i>Parks & Recreation Director</i>	

**Piscataquog Rivershed Local Advisory
Committee**

Andrew Cadorette	2021
Alan Garfield	2020
<i>1 Vacancy</i>	

Planning Board

Barbara Griffin, <i>Chairperson</i>	2019
Philip D'Avanza	2020
Tim Redmond,	2021
Kimberly Peace, <i>Vice Chairperson</i>	2021
Michael Conlon	2019
James Raymond	2020
Gail Labrecque, <i>Alternate</i>	2021
David Pierce, <i>Select Board Rep.</i>	
Mark Lemay, <i>Alt. Select Board Rep.</i>	
Jo Ann Duffy, <i>Town Planner</i>	
<i>1 Alternate Vacancy</i>	

Sewer Commission

Robert Trzepacz	2021
Stephen Crean, <i>Chairperson</i>	2020
Timothy Redmond	2019
John Allen Brown, <i>Select Board Rep.</i>	

Solid Waste Commission

Frederick Plett,	2018
John Allen Brown, <i>Select Board Rep.</i>	
Unassigned, <i>Government Advisor</i>	
<i>9 Vacancies</i>	

Southern NH Planning Commission

Henry C. Boyle	2021
David Pierce	2019
Barbara Griffin	2020
Jo Ann Duffy, <i>Alternate</i>	2022
<i>2 Alternate Vacancies</i>	

Supervisors of the Checklist

Denise Lemay, <i>Chairperson</i>	2020
Christine "Tina" Daniels	2024
Victoria Lemire	2019

Trustee of the Trust Funds

William Tucker	2019
Melanie Refrew-Hebert	2021
Scott Gross, <i>Secretary</i>	2020
<i>2 Alternate Vacancies</i>	

Zoning Board of Adjustment

Alan Yeaton, <i>Chairperson</i>	2020
Leonard Stuart	2020
Gail Labrecque, <i>Vice Chairperson</i>	2019
Chester Bowen	2021
Scott Huddy, <i>Alternate</i>	2021
Sandra Jean Parker, <i>Alternate</i>	2019
Judy Allain <i>Alternate</i>	2019
Denise Langley, <i>Alternate</i>	2020
<i>1 Member Vacancy</i>	
<i>1 Alternate Vacancy</i>	

Transportation Oversight Ad Hoc Committee

Barbara Carbonneau, <i>Citizen Rep</i>	
Michael Whitten, <i>MTA Rep.</i>	
Peter Georgantas, <i>Select Board Rep.</i>	
Adam Jacobs, <i>Town Administrator</i>	
<i>1 Citizen Rep. Vacancy</i>	

School Board

Steve Dutton, <i>Chairperson</i>	2020
Dian McCarthy, <i>Vice Chairperson</i>	2019
Reta Chaffee	2019
Daniel Cloutier	2019
Heather Trzepacz	2020
Jenelle Anne O'Brien	2020
Virginia McKinnon	2021
Jared Talbot	2021
Ellen Vermokowitz	2021
Brandon Korn, <i>Student Rep.</i>	2019
Kathleen Sargeant, <i>Teacher Rep.GHS</i>	2019

School Clerk

Jo Ann Duffy	2021
--------------	------

School District Moderator

James Raymond	2021
---------------	------

School District Treasurer

Lissa Winrow	2021
--------------	------

School District Administration S.A.U. #19

Brian Balke, <i>Superintendent</i>	
MaryClaire Barry, <i>Assistant Superintendent</i>	
Scott Gross, <i>Business Manager</i>	
Kate Magrath, <i>Human Resources Director</i>	
Salina Millora, <i>Director of Special Education</i>	

Bartlett Elementary School

Geraldine St. Gelais, *Principal*

Glen Lake School

Kathryn Stoyale, *Principal*

Goffstown High School

Frank McBride, *Principal*
Kim McCann, *Assistant Principal*

Maple Avenue Elementary School

Suzanne Pyszka, *Principal*
Lisa Johnson, *Assistant Principal*

Mountain View Middle School

Wendy Kohler, *Principal*
William Demers, *Assistant Principal*

SELECT BOARD 2018 ANNUAL REPORT



Standing L-R: Selectwoman Kelly Boyer; Selectman Mark Lemay; Chairman Peter Georgantas; Selectman John Allen Brown; Vice Chairman David Pierce.

We look back on 2018 at our challenges and accomplishments. As a town, we continue to responsibly manage our budget by carefully balancing costs and providing services our community expects. Municipal debt is low, and unassigned fund balance is healthy at approximately \$7.8 million at the end of 2018.

Each year the Board of Selectmen sets goals to achieve. The 2018 goals continued to cover five major areas: Economic Development; Human Resources; Communications with the Public; Project Management; and Budgets. At this time we would like to report what we accomplished in each area.

ECONOMIC DEVELOPMENT: The Town has continued to see commercial development throughout Town. In Pinardville businesses filled vacant space in the Goffstown Plaza at 553 Mast Road, with Fun City Trampoline City filling the old Shaw's space and Makoto hibachi preparing to open shortly after the New Year. Franklin Savings bank continued construction of their new branch at Abingdon Square, which included the Sgt. Lionel R. Favreau Memorial Square, historic area sign, and little free library. The office building on the corner of Mast Road and Daniel Plummer Road was completing rehabilitation under the Town's RSA 79-E incentive and will open in early 2019 as a CMC affiliated urgent care facility.

The Community Revitalization Tax Incentive (RSA 79-E) program was also active in the Village, as Putnam's Waterview restaurant completed their addition in 2018. The new owners of 23 Main Street were approved to make improvements to their building that includes apartments upstairs and Vikster's Pizza at street level.

HUMAN RESOURCES: During 2018 we negotiated Collective Bargaining Agreements (CBA) with the International Association of Fire Fighters union for our fulltime Firefighters and the Teamsters union for Equipment Operators, Truck Drivers, Laborers, Scalehouse Operators, and Mechanics Assistants in the Department of Public Works. These agreements will be voted upon at the 2019 Town Meeting. Wage increases in the Firefighters' agreement are weighted to those at the lower end of the pay scale to improve retention rates. The Select Board also increased the Paramedic incentive with the goal of additional Paramedic certifications in the Department, thereby improving the level of care for residents. The Teamsters agreement is for five years with a

goal of raising wages by the end of the contract. It includes an increase share of health insurance premiums for members in the first two years, so the members are on the same percentage share as non-union and other unions by 2020. In the 2019 budget there is a large increase in Health and Dental Insurance premiums based on the prior 18 months experience. The Town will begin exploring options in 2019 to reduce this impact in future budgets.

COMMUNICATION: Communication with the public and with our town committees continues to be an ongoing goal of the Select Board. Messages are multi-media including press releases and letters to the editors in local newspapers, GTV channels 16 and 22, the town website, newsletters, Nixle alerts, and social media presence by all departments. See the “Community and Services” tab on the town homepage (www.Goffstown.com) for more social media information. In 2018 the Select Board began using NovusAgenda, which is a new agenda, packet and minutes creation and search tool that will improve residents’ ability to following along in the meeting and research topics afterwards. In 2019 the Town will roll this out to other Committees in an effort to improve the search function on topics across all board and committees.

PROJECT MANAGEMENT: The Board continues to receive management updates from the Department Heads about town projects. Conversion to the MUNIS financial software continues, and Sewer Billing was brought online in 2018. A replacement of Town Hall fire alarm, main entrance doors, and security began in 2018 and will be completed in the first months of 2019. Funds are included in the 2019 budget to replace upstairs floors at Town Hall. The Town Clerk began offering credit and debit card use in their office and switched to a one-check system for NH DMV registrations during the summer.

The Main Street and North Mast Street reconstruction and associated intersection improvements are nearing completion. Final paving, lighting, and off street benches and lighting we installed throughout the project area. Final paving and sidewalk improvements of North Mast Street are planned in 2019. Restoration of the Grasmere Town Hall is complete and the space is available for residents and community groups under the Town’s facility use policy. The Select Board and Historic District Commission are seeking to use unassigned fund balance to deposit additional funds into the Grasmere Town Hall Capital Reserve Fund to fund the final phase of the restoration; an ADA elevator addition on the rear of the building that will provide access to all residents.

BUDGET: The Board of Selectmen worked with department heads to manage the 2018 budget and to develop a 2019 budget with minimum impact on the Goffstown taxpayer while continuing to provide the level of service that taxpayers expect. If all appropriation articles pass as recommended, if we realize the revenues budgeted and the growth in town valuation, then we would expect an impact to the 2019 tax rate of \$0.22 per thousand dollars of assessed value. 2018 saw a reduction in property tax bills due to the return of School District surplus funds and the associated Local School portion of property tax bills. In 2019 the School District portion will return to normal levels and the Town will continue to work with the School District and Department of Revenue Administration to communicate and minimize the impact of taxpayers.

We said farewell to long-term employee, Assessing and Building Secretary Mary Lavallee. We wish her well.

Finally, we thank all those citizens who volunteer their valuable time to serve their community.

GOFFSTOWN SELECT BOARD:

Peter Georgantas, Chairman
David W. Pierce, Vice Chairman

Kelly Boyer
John Allen Brown
Mark T. Lemay

TOWN OF GOFFSTOWN, NH

2019 ANNUAL WARRANT

To the inhabitants of the Town of Goffstown in the County of Hillsborough qualified to vote in Town affairs:

You are hereby notified to meet Tuesday, February 5, 2019 at seven o'clock in the evening at Goffstown High School in the Dr. Craig Hieber Auditorium in said Town for the first portion of Town Meeting, also known as the Deliberative Session, to act on the following subjects and determine matters which will then be voted upon by the official ballot on Tuesday, March 12, 2019. (Snow date for the first session is Thursday, February 7, 2019.)

You are further notified to meet Tuesday, March 12, 2019 to vote on all matters by official ballot. The polls will open on March 12, 2019 at 7:00 A.M. and close at 7:00 P.M. in the First District at the Goffstown High School and will open at 7:00 A.M. and close at 7:00 P.M. in the Fifth District at the Bartlett Elementary School.

ARTICLE 1 - ELECTION OF CANDIDATES

ARTICLE 2

Shall the Town adopt Amendment No. 1, as proposed by the Goffstown Planning Board, by amending the Goffstown Zoning Ordinance – Section 6, Sign Regulations, by adding 6.2.1.3 Internally illuminated panels shall be opaque and only the lettering and logo shall appear to be illuminated?

Recommended by the Planning Board 6-0-0.

ARTICLE 3

Shall the Town adopt Amendment No. 2, as proposed by the Goffstown Planning Board, by amending the Goffstown Zoning Ordinance – Section 6, Sign Regulations, by eliminating 6.6.3.1. Table of Maximum Sign Dimensions: Village Commercial VC requirements and replacing it with Section 6.7.5. Table of Maximum Sign dimensions (VC) Table and include this language in a separate table for the Village Commercial requirements? And, also, by adding a new Section 6.8 entitled, "Other Signs"?

Recommended by the Planning Board 6-0-0.

ARTICLE 4

Shall the Town adopt Amendment No. 3, as proposed by the Goffstown Planning Board, by amending the Goffstown Zoning Ordinance, Section 13 Overlay District Description, 13.3.7, Uses Permitted by Conditional Use Permit in the WSWC District by adding "or replacement" under 13.3.7.1? "The Planning Board may grant Conditional Use Permits to allow the construction *or replacement* of pipelines, power lines, and other transmission lines in the WSWC District, provided that the proposed construction is essential to the productive use of land not within the WSWC District and the design, construction, and maintenance methods will minimize any detrimental impact nearly as possible to its original grade and condition."

Recommended by the Planning Board 6-0-0.

ARTICLE 5

Shall the Town adopt Amendment No. 4, as proposed by the Goffstown Planning Board, by amending the Goffstown Zoning Ordinance, Section 13 Overlay District Description, 13.3.9. by amending the wording to read: “Exemptions from the WSWC District Regulations – Structures and uses lawfully existing in the WSWC District at the time of adoption of this Ordinance may be expanded or extended provided the expansion or extension does not encroach further upon the wetlands *or surface waters*?”

Recommended by the Planning Board 6-0-0.

ARTICLE 6

Shall the Town adopt Amendment No. 5, as proposed by the Goffstown Planning Board, by amending the Goffstown Zoning Ordinance, Glossary, Definition of Terms, by adding a definition for “Agritourism”?

Recommended by the Planning Board 6-0-0.

ARTICLE 7

Shall the Town adopt Amendment No. 6, as proposed by the Goffstown Planning Board, amending the Goffstown Zoning Ordinance, by replacing the word “structure” with the word “building” in the Glossary Definitions for Yard, Front; Yard, Rear; and Yard, Side?

Recommended by the Planning Board 6-0-0.

ARTICLE 8

To see if the Town will vote to raise and appropriate for the operation, expenses and commitments of the town government, the budget approved by the Budget Committee in the amount of Twenty-Two Million, One Hundred Twenty-One Thousand, Eight Dollars (\$22,121,008).

This budget will be predicated by estimated revenues in the amount of Seven Million, Eight Hundred Sixty-Seven Thousand, Five Hundred Forty-Six Dollars (\$7,867,546).

The Sewer Enterprise Fund of Two Million, Thirty-Nine Thousand, Two Hundred Forty-Three Dollars (\$2,039,243) is included in this revenue amount and in the appropriations requested in this article.

The motion on the operating budget shall be the following, with only the appropriation amount subject to amendment:

“Shall the Town of Goffstown raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purposes set forth therein, totaling Twenty-Two Million, One Hundred Twenty-One Thousand, Eight Dollars (\$22,121,008)?

Should this article be defeated, the default budget shall be Twenty-One Million, Four Hundred Fifteen Thousand, fourteen Dollars (\$21,415,014), which is the same as last year, with certain adjustments required by previous action of the Town of Goffstown, or by law or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only.” NOTE: This article (operating budget) does not include appropriations in any other warrant article.

Recommended by the Select Board 5-0-0 and Budget Committee 12-0-0.

ARTICLE 9

To see if the town will vote to raise and appropriate the sum of Six Hundred Thirteen Thousand, Nine Hundred Fifty-Nine Dollars (\$613,959) for the purpose of funding EMS operations, said funds to come from the Emergency Medical Services Special Revenue Fund as previously established in 2001. This appropriation is offset by the revenue from the ambulance insurance payments and **there will be no funds raised from general taxation.**

(Passage of this article will reduce the operating budget in Article 8 by \$613,959)

Recommended by the Select Board 5-0-0 and Budget Committee 12-0-0.

ARTICLE 10

To see if the Town of Goffstown will vote to approve the cost items included in the collective bargaining agreement reached between the Select Board and the Professional Firefighters of Goffstown, Local 3420, International Association of Firefighters, which calls for the following increases in salaries and benefits at the current staffing level:

Fiscal Year	Estimated Increase
2019	\$27,594
2020	\$39,631
2021	\$24,419

And further to raise and appropriate the sum of Twenty-Seven Thousand, Five Hundred Ninety-Four Dollars (\$27,594) for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. *(This appropriation is in addition to Article 8.)*

Recommended by the Select Board 5-0-0 and Budget Committee 12-0-0.

ARTICLE 11

To see if the Town of Goffstown will vote to approve the cost items included in the collective bargaining agreement reached between the Select Board and the Teamsters, which calls for the following increases in salaries and benefits at the current staffing level:

Fiscal Year	Estimated Increase
2019	\$18,250
2020	\$29,494
2021	\$34,076
2022	\$38,912
2023	\$48,354

And further to raise and appropriate the sum of Eighteen Thousand, Two Hundred Fifty Dollars (\$18,250) for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. *(This appropriation is in addition to Article 8.)*

Recommended by the Select Board 5-0-0 and Budget Committee 12-0-0.

ARTICLE 12

To see if the Town will vote to raise and appropriate the sum of One Hundred Seventy Thousand, Two Hundred Eighty-Three Dollars (\$170,283) for the purpose of hiring four (4) additional full-time Firefighter / EMTs and to authorize the Board of Selectmen to contract for, accept and expend a Federal Homeland Security – Staffing for Adequate Fire and Emergency Response (SAFER) Grant in the amount of \$127,712.25 to be applied against said appropriation. The SAFER Grant obligation is 36 months, and the estimated appropriations over the next four years are as follows:

<u>Fiscal Year</u>	<u>Gross Appropriation</u>	<u>Town Share</u>	<u>SAFER Grant</u>
2019	\$170,283	\$ 42,571	\$127,712
2020	\$348,774	\$ 87,194	\$261,580
2021	\$361,198	\$163,330	\$197,868
2022	\$185,038	\$120,275	\$ 64,763

When, and if, the Town receives the contemplated grant, the Town will be obligated by the terms of the grant and failure to adhere to the terms of the grant could result in returning the grant funding to the federal government. If this article passes, the Town will include the costs of these four additional full-time positions in future operating and default budgets. After completion of the grant program period of performance, the Town would be responsible for the costs of retaining the firefighters. This expenditure is contingent upon award of the SAFER grant. If this article fails, it is expressly intended not to impair the traditional authority of the Board of Selectmen to control staffing levels of the fire personnel within the limits of the operating budget appropriation. This is a non-lapsing appropriation for a period of four years (RSA 32:7). (*This appropriation is in addition to Article 8.*)

Recommended by the Select Board 5-0-0 and Budget Committee 10-2-0.

ARTICLE 13

To see if the Town will vote to raise and appropriate Fifteen Thousand Dollars (\$15,000) to continue the transportation program, contingent upon the Manchester Transportation Authority being awarded a grant for this purpose. The primary purpose of this program is to provide transportation to the elderly and disabled on an on-call basis for necessary appointments. This will be a non-lapsing appropriation under RSA 32:7, VI and will not lapse until 6/30/2021. (*This appropriation is in addition to Article 8.*)

Recommended by the Select Board 5-0-0 and Budget Committee 12-0-0.

ARTICLE 14

To see if the Town will vote to raise and appropriate One Hundred Thousand Dollars (\$100,000) to be added to the Fire Department Apparatus Capital Reserve Fund previously established in 2008.

This sum to come from unassigned fund balance and no amount to be raised by taxation.

Recommended by the Select Board 5-0-0 and Budget Committee 12-0-0.

ARTICLE 15

To see if the Town will vote to raise and appropriate One Hundred Thousand Dollars (\$100,000) to be added to the Land Acquisition Capital Reserve Fund previously established in 2017. *This sum to come from unassigned fund balance and no amount to be raised by taxation.*
Recommended by the Select Board 5-0-0 and Budget Committee 12-0-0.

ARTICLE 16

To see if the Town will vote to raise and appropriate One Hundred Thousand Dollars (\$100,000) to be added to the Grasmere Town Hall Capital Reserve Fund previously established in 2005. *This sum to come from unassigned fund balance and no amount to be raised by taxation.*
Recommended by the Select Board 5-0-0 and Budget Committee 11-1-0.

ARTICLE 17

To see if the Town will vote to raise and appropriate Two Hundred Seventy-Five Thousand Dollars (\$275,000) construct an approximately 1,200 sq. ft. addition to the existing DPW Admin Building at the Department of Public Works property at 404 Elm Street.
This sum to come from unassigned fund balance and no amount to be raised by taxation.
Recommended by the Select Board 5-0-0 and Budget Committee 12-0-0.

ARTICLE 18

To see if the Town will vote to raise and appropriate an additional Three Hundred Thousand Dollars (\$300,000) for Goffstown's Road Improvement Program. Passage of this article will direct the Select Board to include this amount in future operating and default budgets of the Town of Goffstown.
This sum to come from unassigned fund balance and no amount to be raised by taxation. (This appropriation is in addition to Article 8 which has \$975,000 budgeted for reclamation of roads.)
Recommended by the Select Board 5-0-0 and Budget Committee 12-0-0.

ARTICLE 19

To see if the Town will vote to raise and appropriate One Hundred Twelve Thousand Two Hundred Fifty-Three Dollars (\$112,253) for construction of a new and expanded parking lot at the Goffstown Police Station at 326 Mast Road.
This sum to come from unassigned fund balance and no amount to be raised by taxation.
Recommended by the Select Board 5-0-0 and Budget Committee 12-0-0.

ARTICLE 20

To see if the Town will vote to raise and appropriate Thirty Five Thousand Dollars (\$35,000) for construction of a new impound lot at the Goffstown Police Station at 326 Mast Road.
This sum to come from unassigned fund balance and no amount to be raised by taxation.
Recommended by the Select Board 5-0-0 and Budget Committee 12-0-0.

ARTICLE 21

To see if the Town will vote to raise and appropriate One Hundred Sixty-Five Thousand Dollars (\$165,000) to upgrade the Dispatch Communication Center at the Goffstown Police Station at 326 Mast Road. This article will be funded as follows: \$45,000 from Public Safety Impact Fees and \$120,000 from unassigned fund balance. *This sum to come from collected impact fees and unassigned fund balance and no amount to be raised by taxation.*

Recommended by the Select Board 5-0-0 and Budget Committee 12-0-0.

ARTICLE 22

To see if the Town will vote to raise and appropriate Five Hundred Fifty Thousand Dollars (\$550,000) to construct Phase I of the Goffstown Sports Complex located adjacent to the Transfer Station at 404 Elm Street. This project will construct the entryway from Elm Street, parking lot, two rectangular fields and related infrastructure. This article will be funded as follows: \$130,000 from the Parks & Recreation Revolving Fund; \$60,000 from Parks & Recreation Impact Fees; and \$360,000 from unassigned fund balance. *This sum to come from the Parks & Rec Revolving fund, collected impact fees, and unassigned fund balance and no amount to be raised by taxation.*

Recommended by the Select Board 5-0-0 and Budget Committee 12-0-0.

ARTICLE 23

To see if the Town will vote to raise and appropriate Eighty Thousand Dollars (\$80,000) for the purpose of a structural evaluation of the existing building and a conceptual drawing for a potential expansion of the current library, and to authorize the Library Trustees to withdraw and expend all of said appropriated funds from available monies in restricted Library Funds; none of said amount shall be raised by general taxation. *This sum to come from the Library Trustees Restricted Funds and no amount to be raised by taxation.*

Recommended by the Select Board 5-0-0 and Budget Committee 12-0-0.

ARTICLE 24

To see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000) for the purpose of helping to support the programs of Goffstown nonprofit Crispin's House Coalition for Youth Inc., a youth drug, alcohol and suicide prevention agency. *(This appropriation is in addition to Article 8.)*

Recommended by the Select Board 5-0-0 and Budget Committee 11-0-0.

ARTICLE 25

To see if the Town will vote to raise and appropriate Fifteen Thousand Dollars (\$15,000) for the purpose of helping to support the nonprofit Goffstown Main Street Program, Inc. *(This appropriation is in addition to Article 8.)*

Recommended by the Select Board 5-0-0 and Budget Committee 12-0-0.

ARTICLE 26

Shall we allow the operation of Keno games within the Town of Goffstown?
Recommended by the Select Board 5-0-0.

ARTICLE 27

To hear the reports of Town Officers, Auditors and Committees and to pass any vote relating thereto.

ARTICLE 28

To transact any business that may legally come before said meeting.

Given under our Hands and Seal this 8th day of January 2019.

GOFFSTOWN SELECT BOARD

Peter Georgantas, Chair
David W. Pierce, Vice Chair

Kelly Boyer
John Allen Brown
Mark T. Lemay

2018 BALLOT DETERMINATION MEETING MINUTES FEBRUARY 6, 2018

MODERATOR ROD STARK – CALL TO ORDER AT 7 PM

COLOR GUARD provided by the Goffstown Police Explorers, who led in the Pledge of Allegiance.

Moderator Rod Stark introduced the head table: Town Clerk Cathy Ball, Scribe Gail Labrecque, Assistant Town Moderator Fred Plett, Chairman Mark Lemay, Vice Chairman Collis Adams, Sel. John Allen Brown, Sel. Peter Georgantas, Sel. David Pierce, Town Administrator Adam Jacobs, and Assistant Town Administrator/Finance Director Derek Horne.

He recognized dignitaries who were in the audience. Department Heads: Police Chief Robert Browne; Fire Chief Richard O'Brien; Public Works Director Meghan Theriault; Library Director Dianne Hathaway and Parks & Recreation Director Rick Wilhelmi. Budget Committee Members: Chairman Michael Smith, Kelly Boyer, Zuzana Buzzell, Craig Campbell, Bryan Fournier, George Fullerton, Peter Grigorakakis, Dennis Lynch, Angela MacKenzie, Cole Riel, Emily Sandblade, Karl Soderquist, Goffstown Village Water Rep. Richard Fletcher, School Board Rep. Dian McCarthy and Selectmen Rep. Peter Georgantas. State Representatives: John Burt, Rick Christie, Barbara Griffin, David Pierce, Claire Rouillard and Nick Zaricki. State Senator: Lou D'Allesandro.

RECOGNITION OF RICK WILHELMI TO PRESENT THE ROBINSON CULLEROT VOLUNTEER AWARD

Rick Wilhelmi said Goffstown is a great community with many volunteers. Tonight, we will recognize a very significant volunteer. He recognized the Parks & Recreation Commissioners Chairman Howard Sobolov, Jane Steckowych, Peter Hooker, Liza Dubois, Kevin Daigle, Brad Parkhurst, Gary Gendron, and Alexandria Hill. The Robinson Cullerot Award was established by the Parks & Recreation Commission and the Board of Selectmen to be given yearly to recognize the person or group that exemplifies the spirit of volunteerism for the community of Goffstown as shown by Lionel Cullerot and Clint Robinson. For a community to be strong it relies on the resources of the people within it. Goffstown has a strong community of dedicated people who volunteer in many different ways such as recreational sports or town sponsored committees. We have many programs and opportunities in which young and old can participate. Most are run through volunteerism. We have town and private committees geared toward providing health and wellness within the community. We, in the recreational world, understand the necessity of volunteers to build bigger and better facilities. Volunteers are the backbone of the community. This year the Robinson Cullerot Award is bestowed upon Alan Potvin. He is involved in GTV. His enthusiasm and passion for Goffstown High School athletics steered him into broadcasting. He's been the play-by-play announcer for sports over the past 5 years. He's called over 75 games for football and hockey. His preparation is evident, and the listeners are able to follow the game through his knowledge, excitement and overall passion for the athletes participating, and providing a quality, fun show. GTV sports is now experiencing other volunteers because of Alan's enthusiasm and genuine love for broadcasting a game, which exemplifies his willingness to volunteer in our community. Alan Potvin's drive has found him a seat on the Cable Committee. He is the voice of the Grizzlies. He thanked him for all he does and presented him with a plaque.

MODERATOR'S OPENING STATEMENT

Moderator Rod Stark gave his opening statement and explained the Rules of Procedure. He said, as you probably know, at the 1996 Town Meeting, the Town of Goffstown voted to adopt what is known as "Senate Bill 2" (which has since been codified, and is also now known as RSA 40:12 & 13). This act is otherwise referred to as the "STANDARDIZED OFFICIAL BALLOT REFERENDUM SYSTEM." It is under this system which the Town of Goffstown in general, and this meeting in particular, will conduct its business. I would like to take a few minutes to explain to you some of the features of this system as well as the rules of engagement for tonight's meeting:

1. No smoking on school grounds.
2. All speakers must use microphones and state his or her name. Please spell your last name.
3. To assist in standing votes, you have been given a voting card which you should display during a standing vote. If you have not signed this card, please do so. You will be asked to return these cards to the checklist table if you leave before the meeting ends.
4. The most important thing for you to know is that we will not be voting to pass or defeat any Warrant Article at tonight's meeting. All Warrant Articles will be on the Town's Official Ballot, which will be voted upon at the second session of this town meeting. Voting will take place on March 13, 2018 here in the high school and at the Bartlett Elementary School in Pinardville.
5. At tonight's meeting, Articles 12 through 26 will be open for discussion, debate and amendment. If an amendment is properly offered, it will be discussed, debated and voted upon. If an amendment to any particular Warrant Article is adopted by this meeting, the Article, as amended, will appear on the Official Ballot for voting on March 13, 2018.
6. With respect to amendments, please keep in mind that the purpose of the Warrant is to simply place the "subject matter" before the voters. Senate Bill 2, by allowing amendments, allows the same range of possible amendments which voters have always had under the traditional town meeting system. Amending appropriation articles up or down is permitted. Details as to how a warrant article subject matter is to be treated, or the addition or deletion of terms and conditions to the article, can be accomplished through amendments as long as they relate to the general subject matter of the article. Substantive amendments not relating to the article's subject matter will be ruled out of order and will not be accepted by the moderator.
7. Further, with respect to amendments, as in the past, all amendments must be presented to the moderator in writing. Forms are available in the hall for this purpose. Proposed amendments must be moved to the floor and seconded before any discussion of the proposed amendment will be allowed. Following the discussion on the proposed amendment, a vote will be taken on the amendment. Following the vote on the amendment, discussion will resume on the main article. At the conclusion of the discussion on the main article, there will be no vote on the article. We will simply begin consideration of the next article.
8. "The previous question" is a procedure which will apply to the conduct of this meeting. After an article, or a proposed amendment to an article, has been discussed, a voter may move the previous question. This motion is not debatable. A "yes" vote on the previous question means there will be no further discussion on the main article or proposed amendment, as the case may be. A simple majority vote is required to pass the previous

- question and thus end the debate.
9. In 2011, the legislature amended RSA 40:13 to prevent the practice of amending an article to eliminate all words but “to see”. Please do not offer amendments which attempt to do this because they are not allowed and will not be accepted by the moderator.
 10. Five registered voters may request, in writing, prior to a voice or standing vote on a proposed amendment a vote in writing. These five voters must be present at the meeting when the vote is taken. Once a voice vote has been taken or a standing vote is underway, a written request for a written secret ballot may be made. This request must be made in writing by seven registered voters who are present at the meeting. Forms are available for this purpose.
 11. If we have a written ballot, you need to show your voting card. The card will be initialed by the ballot clerk as you are handed your ballot.
 12. All written ballots which are cast must be whole. If a cast ballot is torn, ripped or crumpled up, it will not be counted. You may fold your ballot if you wish, but please do no more.
 13. In the case of a tie vote, it is recognized by voting authorities, most notably Roberts Rules of Order, that the moderator protects his impartial position by exercising his voting right only when the vote would affect the outcome, in which case he can either vote, and thereby change the result, or he can abstain. Since a majority is necessary to pass a motion, the motion fails if the result of the vote is a tie. In my 38 years of moderating town meetings, there has been only one dead even tie - that was on the article to raze and sell the building I was born in, the Moore General Hospital.
 14. A motion to reconsider can only be made by a person who voted with the prevailing side. It may be seconded by anyone. It is debatable and requires a simple majority for passage.
 15. A motion to restrict reconsideration may be made with respect to any vote taken at this meeting, or any warrant article previously considered at the meeting. This motion is not debatable and requires a simple majority for passage.
 16. Finally, please note that I will not tolerate derogatory comments to be made about any speaker or person in this hall – so please be civil.
 17. If we have a written ballot, you have to hand it to the clerk at the ballot box, who will put it in the box for you.

Chairman Lemay made a motion to dispense with the reading of the Warrant. Vice Chairman Adams seconded the motion. VOTE: All in favor. Motion carries.

ARTICLE 12

Moderator Stark recognized Chairman Lemay to present Article 12 (Operating Budget).

Chairman Lemay moved Article 12 to the floor. Selectman Adams seconded the motion.

Chairman Lemay said the Town Operating Budget consists of two funds: The General Fund and the Sewer Enterprise Fund. Prior to this year, the Operating Budget also included the EMS Special Revenue Fund. For reasons that will be discussed later, the EMS Special Revenue Fund appropriation has been moved to a separate Article 13. If Article 13 fails, EMS operations will be funded by the General Fund. We will focus this presentation on the General Fund, as that is the only fund which impacts the town’s property tax rate. The General Fund Budget is up \$810,891

over last year's budget, and the General Fund Revenue is down \$2,701, resulting in an increase in the town's tax rate. Most departments will appear to have lower operating budgets than the previous year:

- Health and Dental insurances have been moved from the individual department budgets and will join Property, Liability and Workers Compensation Insurances.
- Health insurance premiums under the latest contract with HealthTrust have been reduced by about 5%, due to our low claims experience.
- Non-union employees were placed on the MRI 16-step matrix in 2017. The proposed budget includes a 2.5% step increase for eligible employees effective July 1st. There are no new positions in this budget.
- Contract pricing for gasoline, diesel, heating oil, propane, and electricity remain low.

The major reason for the increase in the General Fund Budget is CIP, the Capital Improvements Program. Over the years when operating expenses were high and revenues were level, cuts were made to CIP which postponed capital purchases. Now that our operating costs are down, and revenue has begun to return, it is time to make those postponed capital investments. Capital purchases are up \$495,692 for 2018. If the budget and all the recommended appropriation articles pass, the town's side of the tax rate will increase by 35¢ per thousand. This article is recommended by Selectmen and Budget Committee.

Moderator Stark opened it to the floor for discussion. There was no discussion.

Chairman Lemay moved to restrict consideration of Article 12. Selectman Adams seconded the motion. VOTE: All in favor. Motion carries.

ARTICLE 13

Moderator Stark recognized Chairman Lemay to present Article 13 (EMS Special Revenue Fund).

Chairman Lemay moved Article 13 to the Floor. Vice Chairman Adams seconded the motion.

Chairman Lemay said the EMS Special Revenue Fund was established in 2001, and 100% of all revenues collected from EMS operations is deposited into the fund. Traditionally, the EMS Special Revenue Fund Budget has been included as part of the overall Operating Budget appropriation article. This year, the Department of Revenue Administration has issued guidance that all appropriations for Special Revenue Funds should be made in separate warrant articles because they require an affirmative annual vote by the legislative body.

- This article asks voters to fund 2018 EMS operations from the EMS Special Revenue Fund, with no funds to be raised by taxation.
- The EMS Special Revenue Fund balance was \$383,560 as of 12/31/17.
- The proposed 2018 EMS budget is \$755,820 which is an increase from \$539,480 in 2017 due to an ambulance refurbishment and remount.
- If Article 13 **passes**, Article 12 (the operating budget) will be reduced by the amount of the EMS operations.

- If Article 13 **fails**, EMS operations will be funded through taxation, which will increase the tax rate by 52¢.
 - If Article 12 and 13 **both fail**, the default budget for EMS operations is \$519,960.
 - This article is recommended by Selectmen and Budget Committee.
- Moderator Stark opened it to the floor for discussion. There was no discussion.

Chairman Lemay moved to restrict reconsideration of Article 13. Vice Chairman Adams seconded. VOTE: All in favor. Motion carries.

ARTICLE 14

Moderator Stark recognized Chairman Lemay to present Article 14 (Patrolmen’s CBA).

Chairman Lemay moved Article 14 to the floor. Selectman Georgantas seconded.

Chairman Lemay said this is a 3-year contract for Patrolmen I, II, and III. He explained as follows:

- **WAGES:** Establishes pay ranges for each position, with the goal to bring the pay for new hires and short-tenured officers to market rates, in order to improve retention and avoid the cost of training new officers. Variable increase in year 1 (from 3% up to 9% for new officers), a 2.7% increase for year 2, and a 5% increase for year 3.
- **TRAINING AGREEMENT:** Increase the new hire training agreement from 36 months to a 48 month term, and from \$15,000 to \$50,000. Separations prior to 48 months will incur prorated recoupment of training costs.
- **HEALTH INSURANCE:** Adds Cadillac Tax language.
- **EDUCATION/TRAINING PROGRAM:** Allow \$520 stipend for Associates Degree and \$520 stipend for 4 years of active duty military service to be combined. These items are currently non-cumulative.

SUMMARY CBA COST IMPACT			
	2018	2019	2020
Wages (21 positions)	30,308.04	44,280.43	40,545.81
NHRS	8,919.65	13,031.73	11,932.63
Medicare	439.47	642.07	587.91
Warrant Article:	39,667.16	57,954.23	53,066.35

This article is recommended by Selectmen and Budget Committee.

Moderator Stark opened it to the floor for discussion.

Timothy Stetson asked why, regarding years 2019 and 2020, it goes down from \$57K to \$53K.

Chairman Lemay said the NH Retirement is up to \$13,031,73 in 2019, and in 2020 it is down to \$11,932.63. Medicare in 2019 is 642.07 and in 2020 it is 587.91. The last year is also a partial year.

Chairman Lemay moved to restrict reconsideration of Article 14. Selectman Georgantas Seconded. VOTE: All in favor. Motion carries.

ARTICLE 15

Moderator Stark recognized Chairman Lemay to present Article 15 (Dispatchers & Clerks CBA).

Chairman Lemay moved Article 15 to the floor. Vice Chairman Adams seconded.

Chairman Lemay said this is a three-year contract for Dispatchers (I, II, and III), Clerks, and the Legal Clerk. He explained as follows:

- **CHANGE OF UNION REPRESENTATION:** Various changes throughout to reflect new Union representation
- **WAGES:** Placement on a 16-step matrix, similar to the Town-wide pay matrix, with the goal to attract and retain employees in high-turnover positions. Variable increase in year 1 (from 4% up to 16% for new hires), a 2.5% increase for year 2, and a 2.5% increase for year 3.
- **WORK SCHEDULE:** Better defined process for shift and rotation swap requests.
- **PERSONAL LEAVE:** Changed references from “Personal Days” to “Personal Time” and increased allowance to 12 hours per year. This was negotiated to account for both 8-hour and 12-hour work days in the unit.
- **HEALTH INSURANCE:** Adds Cadillac Tax language.
- **EDUCATION/TRAINING PROGRAM:** Expanded eligibility for degree differential to include pre-hire degrees.

SUMMARY CBA COST IMPACT			
	2018	2019	2020
Wages (13 positions)	21,704.80	29,026.40	14,861.60
FICA	1,345.70	1,799.64	921.42
NHRS	2,470.01	3,303.20	1,691.25
Medicare	314.72	420.88	215.49
Personal leave change	1,620.62	1,661.04	1,702.68
Warrant Article:	27,455.84	36,211.16	19,392.44

This article is recommended by Selectmen and Budget Committee.

Moderator Stark opened it to the floor for discussion. There was no discussion.

Chairman Lemay moved to restrict reconsideration of Article 15. Vice Chairman Adams seconded. VOTE: All in favor. Motion carries.

ARTICLE 16

Moderator Stark recognized Selectman Georgantas to present Article 16 (Fire Department Capital Reserve Fund).

Selectman Georgantas moved Article 16 to the floor. Chairman Lemay seconded.

Selectman Georgantas said the Fire Department Apparatus Capital Reserve Fund was established in 2008 for the purpose of helping defray the single year impact of the replacement cost of fire apparatus, which can run between \$500,000 and \$1 million. This Capital Reserve Fund helps to spread that cost over multiple years to avoid spikes in the tax rate.

- This fund can also provide the Town leverage, in the form of a local match, when seeking grants to replace apparatus. This was the case in 2010, when the Fire Department was able to accept an Assistance to Firefighters Grant to replace the town's obsolete ladder trucks with one Tower/Ladder. In that instance, the required match dollars came from this fund.
- The Fund currently has approximately \$120,000 and the Town is seeking to add \$225,000 for future fire apparatus purchases.
- Over the years this fund has also been used to replace a Pumper/Tanker, Command SUV, UTV, and rescue boat.
- Funding for this article is proposed to come from the unassigned fund balance, with no monies to be raised by taxation.
- The unassigned fund balance after 2017 warrant articles and tax rate setting was approximately \$6.9 million.
- This article is recommended by Selectmen and Budget Committee.

Moderator Stark opened it to the floor for discussion. There was no discussion.

Selectman Georgantas moved to restrict reconsideration of ARTICLE 16. Chairman Lemay seconded. VOTE: All in favor. Motion carries.

ARTICLE 17

Moderator Stark recognized Vice Chairman Adams to present Article 17 (Land Acquisition Capital Reserve Fund).

Vice Chairman Adams moved Article 17 to the floor. Selectman Pierce seconded.

Vice Chairman Adams said this article seeks to fund the Land Acquisition Capital Reserve Fund, which was established in 2017. The fund allows the Selectmen to move swiftly if desirable property becomes available for sale throughout the course of the year.

- Selectmen are designated as agents to expend and could access this fund any time during the year, contingent upon following RSA 41:14-a, which requires two public hearings before using those funds.
- Acquisition could be for any municipal purpose, except conservation as there is a separate fund for that purpose which is funded by the Land Use Change Tax.

- The fund was first used in 2017 to purchase 1 North Mast Street for future intersection improvements, leaving a balance of approximately \$110,000.
- This article would be funded by unassigned fund balance, no monies to be raised by taxation.
- This article is recommended by Selectmen and Budget Committee.

Moderator Stark opened it to the floor for discussion.

Fred Plett asked how much is involved in this article.

Vice Chairman Adams said it is the balance of whatever monies are in the Capital Reserve Fund, which will vary from year to year, depending upon what money goes into it. It is currently \$250,000.

Vice Chairman Adams made a motion to restrict reconsideration of Article 17. Selectman Pierce seconded. VOTE: All in favor. Motion carries.

ARTICLE 18

Moderator Stark recognized Selectman Pierce to present Article 18 (Additional Road Improvement Plan Funding).

Selectman Pierce moved Article 18 to the floor. Selectman Brown seconded.

Selectman Pierce said this article seeks to increase the Road Plan funding provided in the operating budget, to meet the goals identified in the Capital Improvement Program.

- The Town has been gradually re-establishing the Road Plan budget to a target of \$1.425M in 2021. This CIP target would fund 3-5% of our roads per year.
- DPW will begin incorporating contracted projects to complement in-house work. Contractor costs are approximately 40% higher than in-house costs; additional funds are needed to achieve the desired balance.
- The reclamation program will continue to target collector roads and locations where underground utility expansions or replacements are planned. Lower traffic roads will augment the plan as time and budget allow.
- This article is to be funded from unassigned fund balance, with no monies to be raised by taxation.
- There is an error in the warrant article as written, the amount approved by the Selectmen and Budget Committee and presented at the public budget hearing was \$150,000.
- This article is recommended by Selectmen and Budget Committee.

Moderator Stark opened it to the floor for discussion.

Selectman Pierce made a motion to amend the article by changing the amount of the warrant article to \$150,000. Selectman Brown seconded.

Moderator Stark opens the floor to discussion on the amendment.

Ruth Pierce asked for clarification on the amount of the amendment.

Selectman Pierce said there is an error in the printed document. It reads \$250,000. \$150,000 is what went to the Committee, and therefore is the amount in the amendment.

Moderator Stark read the amended article: *“To see if the Town will vote to raise and appropriate one hundred fifty thousand dollars (\$150,000) for Goffstown’s Road Improvement Program. Passage of this article will direct the Selectmen to include this amount in future operating and default budgets of the Town of Goffstown. This sum is to come from unassigned fund balance and no amount shall be raised by taxation. This appropriation is in addition to Article 12 which has \$825,000 budgeted for reclamation of roads.”*

Selectman Pierce moved the amendment to the floor. Selectman Brown seconded the motion.

Moderator Stark opened the floor to discussion.

Mike Smith said this is the way it was presented to the budget committee. The part of it being added to the future budgets was not presented to the Budget Committee.

Selectman Georgantas said in the presentation, it was explained that they want to increase the fund up to \$1.425M. This works toward that direction. The \$150,000 goes into the Road Plan and continues into the future budgets.

Mike Smith said he is concerned about committing something to next year. He doesn’t recall it being part of the plan.

Selectman Georgantas said he specifically remembers that they specifically went through that they were trying to increase that budget.

Selectman Pierce said the same wording was on the warrant for last year. It said the additional amount would continue into future years in the operating budget. It would be part of the budget submitted a year from now.

Moderator Stark read the amended article: *“To see if the Town will vote to raise and appropriate one hundred fifty thousand dollars (\$150,000) for Goffstown’s Road Improvement Program. Passage of this article will direct the Selectmen to include this amount in future operating and default budgets of the Town of Goffstown. This sum is to come from unassigned fund balance and no amount shall be raised by taxation. (This appropriation is in addition to Article 12 which has \$825,000 budgeted for reclamation of roads.)”*

VOTE: All in favor. Motion carries.

Moderator Stark opened the floor to discussion of the main article. There was no discussion.

Selectman Pierce made a motion to restrict reconsideration of Article 18. Selectman Brown seconded. VOTE: All in favor. Motion carries.

ARTICLE 19

Moderator Stark recognized Selectman Georgantas to present Article 19 (Production Screener).

Selectman Georgantas moved Article 19 to the floor. Chairman Lemay seconded.

Selectman Georgantas said this article would fund the purchase of a production screener for processing large quantities of material necessary for the Road Plan, and the development of the athletic field complex on the former Barnard-Pare property.

- The screener would be used for processing loam, clean fills and gravel.
- DPW has over 40,000 cubic yards of on-site material, of which over 23,000 cubic yards is needed to build the first phase of multi-purpose fields.
- Delaying this purchase could affect the field buildout schedule and will require high rental costs or contractor screening without the long-range benefit of owning the equipment.
- The long-term goal is to reduce the backlog of on-site material and process new material as it comes in. This should also reduce annual crushing costs over time.
- The article amount is \$100,000 and would be funded with unassigned fund balance, with no monies to be raised by taxation.
- This article is recommended by the Selectmen and Budget Committee.

Moderator Stark opened it to the floor for discussion. There was no discussion.

Selectman Georgantas made a motion to restrict reconsideration of Article 19. Chairman Lemay seconded. VOTE: All in favor. Motion carries.

ARTICLE 20

Moderator Stark recognized Vice Chairman Adams to present Article 20 (Waterline Extension).

Vice Chairman Adams moved Article 20 to the floor. Selectman Pierce seconded.

Vice Chairman Adams said this article seeks to extend the public water supply approximately 2,200 feet from Elm Street to the DPW Facility and Transfer Station at 404 Elm Street.

- The existing DPW well water is non-potable and has low capacity for continuous vehicle washing after snow storms.
- This project would allow for future fire protection. The current building cannot be expanded without a sprinkler system.
- The project would provide a source of water for the future athletic fields on the adjacent property.
- This would be a contracted project.
- The article amount is \$250,000 and would be funded with unassigned fund balance, with no monies to be raised by taxation.
- This article is recommended by Selectmen and Budget Committee.

Moderator Stark opened it to the floor for discussion. There was no discussion.

Vice Chairman Adams made a motion to restrict reconsideration of Article 20. Selectman Pierce seconded. VOTE: All in favor. Motion carries.

ARTICLE 21

Moderator Stark recognized Chairman Lemay to present Article 21 (Goffstown Main Street Program).

Chairman Lemay moved Article 21 to the floor. Selectman Brown seconded.

Selectman Lemay said this article would continue taxpayer support of the Goffstown Main Street Program.

- Goffstown Main Street Program's mission is to provide support, advice, and promotion to current and potential business owners and residents of the designated Main Street area using the National Main Street Center's 4-Point Approach.
- The 4-Point Approach revolves around principles of effective design, promotion, economic restructuring, and organization as the keys to economic revitalization of the historic downtown.
- Many of you are familiar with the special events sponsored by Main Street including Old Home Day, Concerts on the Common, Giant Pumpkin Regatta, Uncommon Art on the Common, Friday Night Under the Lights, and Art Showoffs. These events bring business to the Village Area as well as fostering a sense of community.
- Passage of this warrant article would provide \$20,000 towards their 2018 Budget of \$72,500.
- This article is recommended by Selectmen and Budget Committee.

Moderator Stark opened it to the floor for discussion. There was no discussion.

Chairman Lemay made a motion to restrict reconsideration of Article 21. Selectman Brown seconded. VOTE: All in favor. Motion carries.

ARTICLE 22

Moderator Stark recognized Selectman Pierce to present Article 22 (Crispin's House).

Selectman Pierce moved Article 22 to the floor. Chairman Lemay seconded.

Selectman Pierce said this article would continue taxpayer support of Crispin's House Coalition for Youth.

- Crispin's House has provided services to youth and families of Goffstown for over 25 years, providing a wide-range of program opportunities to help kids make positive choices.
- The annual budget of Crispin's House is about \$85,000. The warrant article funds \$20,000 of the total budget. The organization works hard to raise the remaining funds through fund raising activities, community involvement and grants. This article demonstrates strong and continued community support, which helps these efforts.
- The newest program is their Community Workshop Series designed to give adults the information they need to help keep the kids safe. Other programs include an accredited Juvenile Court Diversion Program, VolunTEENS, Youth Forums, Suicide Prevention and Substance Misuse Prevention.
- This article is recommended by Selectmen and Budget Committee.

Moderator Stark opened it to the floor for discussion. There was no discussion.

Selectman Pierce made a motion to restrict reconsideration of Article 22. Selectman Georgantas seconded. VOTE: All in favor. Motion carries.

ARTICLE 23

Moderator Stark recognized Selectman Georgantas to present Article 23 (Elderly Exemption).

Selectman Georgantas moved Article 23 to the floor. Selectman Pierce seconded.

Selectman Georgantas said after a similar citizen requested article was amended at Deliberative Session in 2017, the Board of Selectmen have included the request again in 2018. The last change to the elderly exemption limits was made in 2007.

- To qualify, the taxpayer must not exceed income or asset thresholds:
 - Current income limits are \$35,000 for a single person, and \$50,000 for a married couple.
 - The current maximum asset level is \$150,000 which does not include the primary residence.
- For those who qualify, the tax exemptions are:
 - \$45,000 for ages 64-74
 - \$60,000 for ages 75-79
 - \$80,000 for 80+
- The highest number of exemptions claimed was 223 in 2014, and fewer have qualified in each subsequent year.
- Social Security incomes and inflation have outpaced the elderly exemption income limits, increasing 15% over the same period.
- The article would:
 - Increase the income limits by 7% for a single person (to \$37,500), and 10% for a married couple (to \$55,000).
 - Increase the exemption amounts by approximately: 11% for ages 64-74 (to \$50,000), 13% for ages 75-79 (to \$67,500), and 13% for age 80+ (to \$90,000).
 - No change to asset limits.
- Based on surrounding town estimates, it is expected this could increase the number of exemptions claimed by about 20, a tax impact of roughly \$33,000.
- This article is recommended by the Board of Selectmen and by the Budget Committee.

Moderator Stark opened it to the floor for discussion.

Mike Smith said this was not presented to the Budget Committee so there was no recommendation.

Selectman Georgantas said there is no appropriation so there is no Budget Committee recommendation required on this article. It was a typo.

Mike Smith said he's not saying it should have been presented. But it is a revenue issue.

Barbara Griffin said the Budget Committee has authority to review revenue. They've traditionally not done so. She asked if this article was generated by the Selectmen.

Selectman Georgantas said it was.

Barbara Griffin asked how many residents paid \$1,000 or less in taxes.

Scott Bartlett, Town Assessor, said he doesn't have the exact number, but estimates about 25% of the total. There are about 25 or 30 people who are paying no taxes.

Barbara Griffin said this exemption applies only to the named property owner.

Scott Bartlett said it would apply to the named property owner, unless there is a life estate. If there is a life estate the owner of the life estate would be eligible.

Barbara Griffin said, if a titled owner lives with another adult, that other adult is not factored in.

Scott Bartlett said that is correct. It is state law.

Barbara Griffin said there was an estimated tax impact of \$33,000 reported from an increase of about 20 households.

Scott Bartlett said that is correct. He would be surprised if it is a lot more than 20. Every year they remove some who no longer qualify because their Social Security has increased to bring them over the limit. Some of those would come back, and some who have been denied may come back. He estimates between 20 and 30. That would bring us back to where we were in 2014.

Barbara Griffin asked what the Board of Selectmen calculate as being the net change from 2007 to come up with the changes in this article. What were these amounts balanced against? Was it COLA or inflation?

Scott Bartlett said he looked at cost of living increases, which is about 15% since 2007. The recommended suggestion is a little less than that because not all of that is Social Security. We also look at the other towns' exemptions to see if we were in line with what similar towns were estimating. This would bring us a little higher than some towns, but not a lot higher. He recommends going a little higher because Goffstown is always reacting rather than being proactive. Also, our exemption amounts were less than other towns. Assets were about 30-40% higher in other towns. This article doesn't recommend increasing asset limits.

Barbara Griffin said she's not sure this is the standard she would have used. We already have taxpayers paying no taxes because of this. We can have people not on the deed and their income and assets are not included. The application process is a matter of affidavit and tax returns. It's not a matter of money. But she's disappointed in the article regarding what it does.

Scott Bartlett said last year, when this article was introduced, he didn't attend the meeting. He thought that article was a no-brainer. When it didn't pass, he apologized to the Selectmen for not being there. He wrote them a letter with the reasons it should have passed. The elderly exemption is designed to be updated on a regular basis. We've not done that. This is just trying to keep up with what has changed over the last 10 years.

Peter Grigorakakis made a motion to amend the article to read: “Shall the town keep the elderly exemptions the same?”

Al Baines asked if the motion requires a number of signatures to go forward.

Moderator Stark said no.

George Fullerton seconded the motion.

Peter Grigorakakis said last year we discussed this and said they would try to bring it forward, and would bring it to the budget committee because it does affect revenue. He'd like the Budget Committee to be given opportunity to review it in future years.

Selectman Georgantas said they are talking about amending the current level of the exemption. Social Security cost of living since 2007 has gone up 10%+, so our adjustments are not out of line. It's only right to help our elderly as well as our young.

Scott Bartlett said we've not increased the exemption amounts. That's the most important part. This year there will be an update of property values. They've been increasing by about 15% in the last 2 years. It will increase your assessed value and lower your tax rate. For the elderly that have an exemption, if they don't have a corresponding increase in the amount of the exemption, they will be penalized. Their taxes will go up as a result of the assessments going up. There is no way to increase those assessments to increase the exemptions at the same rate unless we do it this way. That part of it is revenue neutral. They would be increasing the exemptions by the same amount as the expectations of the assessments.

Richard Manzo asked if there is a projected timeline as to when this would be adjusted again. The last adjustment was 11 years ago.

Selectman Georgantas said it depends on who brings it up again. Last year it was a citizen who brought it up. This year the Selectmen brought it up. It should be updated on a regular basis but it doesn't always happen.

Amy Huntemann asked how this affects the budget if more citizens apply. You have to offset the costs. The rest of us will be picking up the burden and should know what to expect.

Selectman Georgantas said that is about \$33,000.

Scott Bartlett said if we were to add about 20 people, it would be about \$.02 on the tax rate.

Al Baines urged voting against this amendment. This is a town having compassion for the people in town who need it. He urges the Selectmen to bring it to the Budget Committee next year, so it can be reviewed better. But leave it alone and have some compassion for the elderly who need it.

Brad Parkhurst said he doesn't qualify on the exemptions, but he appreciates them raising the level.

He's opposed to the amendment. There should be more time spent to help the elderly, and the Budget committee should be included in the process.

Peter Grigorakakis said he offered this amendment, not because he doesn't want to do good things in town. The issue is it was discussed last year to have the Budget Committee review it, and it was not.

Selectman Georgantas moved the question. Selectman Brown seconded. VOTE: All in favor. Motion carries.

Moderator Stark read the proposed amendment: "*Shall the Town keep the elderly exemptions the same?*"

VOICE VOTE: Motion fails. Amendment is defeated.

Selectman Georgantas moved to restrict reconsideration of Article 23. Selectman Pierce seconded. VOTE: All in favor. Motion carries.

ARTICLE 24

Moderator Stark recognized Selectmen Pierce to present Article 24 (All Veteran's Tax Credit).

Selectman Pierce moved Article 24 to the floor. Vice Chairman Adams seconded.

Selectman Pierce said new legislation in 2016 authorizes municipalities to expand the existing Veteran's Tax Credit to include anyone who served at least 90 days' active duty and was honorably discharged, or the spouse or surviving spouse of such resident.

- By law, the All Veteran's credit must be the same amount as the Standard Veteran's tax credit, currently \$500.
- The law allows up to a 3-year phase in of the All Veteran's Tax Credit, passage of this article would implement the credit in a single year.
- The expected impact of this expansion is between 25-30 new applicants. There are about 700 currently.
- This article is recommended by the Selectmen.

Moderator Stark opened it to the floor for discussion.

Barbara Griffin asked where they came up with the number of 25-30 new applicants. In her opinion, it's a gross understatement. Can we distinguish what the qualifications are now for this credit as compared to the All Veteran's Credit with only 90 days' service?

Scott Bartlett said now, to qualify, you need to have served at least 90-days of active duty during declared times of war. In the last 100 years, that constitutes about 52 years. Since the Persian Gulf War started in 1990, that has been continuous. So, for the last 28 years, any veteran who has served 90 days of active duty would qualify. This would add those periods for those that were not in a period of declared war. That would be the times between Vietnam and the Persian Gulf, the Korean

War and the Vietnam War, and between WWII and the Korean War. That's about a 48-year period over the last 100 years. He spoke with a number of towns that passed this last year and asked what their experience was. Eight communities saw between a 1.3% and a maximum of 7.3% increase in veterans. Last year we had 687 veterans. Using those percentages, it would range between 9 and 50. We estimate the average of about 30. If it was the maximum, the impact would be about \$15,500, which is about one and one-half cents on the tax rate.

Scott Gross asked if the tax credit is based upon income, is there a difference between qualifications?

Selectman Pierce said the income the resident earns through other means does not impact the application.

Barbara Griffin asked where this request came from.

Selectman Pierce said it originated from the Board of Selectman.

Pam Decker asked why they aren't considering the 3-year phase-in for the \$500 maximum.

Selectman Pierce said his own perspective is that the number of applicants is relatively small from 700 veterans being recognized for this credit and adding about 25 -30, it's not a big enough impact to phase it over three years.

Pam Decker asked if the 25-30 was just a hypothetical.

Selectman Pierce said it was the best estimate the Assessor could come up with. \$500 is the maximum that can be allowed by State law. Other communities have adopted a lesser amount. He doesn't know what communities have adopted for an amount.

Pam Decker said Hooksett adopted the \$300, and Manchester \$300, and Bedford \$500. Bedford is adopting the phase-in plan.

Selectman Pierce said the amount has to be the same amount already established by the Town. We already established \$500. Hooksett set their level at \$300, so they kept it at \$300.

Selectman Pierce made a motion to restrict consideration of Article 24. Vice Chairman Adams seconded the motion. VOTE: All in favor. Motion carries.

Vice Chairman Adams asked about a point of order regarding the vote on Article 23.

Moderator Stark said we wouldn't vote to pass or defeat on an article. The amendment was offered, then defeated by vote. We moved on after offering additional discussion on the main article.

ARTICLE 25

Moderator Stark recognized Selectman Pierce to present Article 25 (Police Special Detail Revolving Fund Modification).

Selectman Pierce moved Article 25 to the floor. Chairman Lemay seconded.

Selectman Pierce said the intent of this article is to expand the use of the Police Special Detail Revolving Fund.

- The Police Special Detail Revolving Fund was established by voters in 2013.
- 100% of revenues from police special details is deposited into this fund, with the Selectmen as agents to expend for all expenses.
- Discussion during the 2013 Deliberative Session did not explicitly state that purchases of vehicles or equipment would be made from this fund, only “expenses”.
- Approximately 1/3 of all special details include a request for a cruiser, and revenue is collected and deposited into the fund for such details. The fund is slowly growing as the vehicle portion of expenses has not been withdrawn. The fund balance was \$95,173 on 12/31/17.
- The Special Detail Revolving Fund will be included in the future as an offsetting revenue source for related vehicle and equipment purchases, as the balance permits.
- This article is recommended by Selectmen and Budget Committee.

Moderator Stark opened it to the floor for discussion.

Mike Smith said this was not forwarded to the Budget Committee.

Moderator Stark said the actual warrant states it was recommended by the Board of Selectmen.

Selectman Pierce made a motion to restrict reconsideration of Article 25. Chairman Lemay seconded the motion. VOTE: All in favor. Motion carries.

ARTICLE 26 (by petition)

Moderator Stark said Article 26 (Fire Department Staffing) is a petitioned article. He asked if there was someone to speak to it.

Charles Tentas said this was submitted by petition. He submitted it. It is for the Town to vote to raise and appropriate the \$338,973 for adding 8 full-time Firefighter/EMTs or Firefighter/Paramedics to the town’s Fire Department. This will increase daily staffing levels to allow full-time staffing around the clock on a 24/7 basis. The amount raised equals the cost from July through December of 2018. If approved, the costs associated will become part of the annual operating budget in subsequent years. This appropriation is in addition to the operating budget. He thanked the scores of Goffstown voters and taxpayers who have made the effort to improve the Fire Department with the level of services we can offer with this article.

Moderator Stark said a motion is required to move the article to the floor.

Charles Tentas moved the article to the floor. Patrick O’Brien seconded the motion.

Charles Tentas said many of the same people have sought out more information on how the fire department currently operates and provides services to our community. Most who showed an interest, were surprised to find that our fire department does not currently offer fire and EMS services around the clock, using full-time staffing at our fire stations.

Fact: The Goffstown Fire Department does not utilize full-time staffing to respond to fires and medical emergencies at night. Fact: The Goffstown Fire Department completed a comprehensive Staffing and Operations Study in 2016. The study concluded that our fire department was not adequately staffed, especially at night, to effectively respond to fires and certain medical emergencies. Fact: The study recommended to hire an additional 8 full-time firefighter/EMTs working with a small part-time staff to allow for around-the-clock staffing of two of the town's fire stations. The Fire Chief presented the findings of the study to the Board of Selectmen in 2016. The Board of Selectmen voted to hire part-time firefighter/EMTs to staff two of the fire stations during the evening and overnight hours. In 2017, the fire department commenced the part-time Staffing Program and experienced the following issues: the number of applicants that were qualified was small. The vetting process, completing background checks, and training part-time staff was very time-consuming. Many of the part-time staff, once trained and outfitted to cover shifts, left to explore full-time endeavors at other fire departments. Many part-time employees have not committed to the staffing needs of the fire department. Fact: Over the past 10 years the Goffstown Fire Department has seen a decline in on-call and part-time staff. The reasons are in the demands to become certified as a Firefighter and EMT requiring hundreds of hours in training. They are unable to manage work demands of the fire department. There is an overall reduction of their leisure time. There are increasing family demands. There are increasing job-related exposures to toxins, diseases, and serious injury or worse, cancer.

Fact: The Goffstown Fire Department will still need its on-call firefighter/EMTs even with adding additional full-time staff. Fact: Out of the top 25 most populated cities and towns in New Hampshire, Goffstown, with almost 18,000 residents, is the only Fire/EMS Department that does not offer around-the-clock, full-time services and staffing from 6 am to 6 pm. This is the right thing to be doing, even though the Selectmen and Budget Committee don't recommend it. For the size of our community, we need to get this coverage overnight for any of us who may need the fire department—for a home, building fire, commercial building, entrapment in a vehicle, etc. We can't always depend on call people to get up, gather their wits, get in the car, drive to the fire house, and hope there is another firefighter to drive that engine or fire truck to the incident. We need to have these men and women on-site, ready to roll to take care of the situation. We are not a small town. We are bigger than Exeter, Lebanon, and Laconia. Just like the Police Department, we should have full-time trained FF/EMTs in the Fire Department, ready to roll, at a moment's notice.

Emily Sandblade said she is a member of the Budget Committee but is not speaking as a representative of that committee. We reviewed this carefully when presented to the Budget Committee. We believe there are issues with the fire department, but we believe this is not the solution to those issues.

Emily Sandblade made a motion to amend the article appropriation to zero dollars. Barbara Griffin seconded the motion.

Moderator Stark said the motion is to see if the town will vote to raise and appropriate zero dollars (\$0).

Fred Plett said there was going to be a request for secret ballot.

Ruth Pierce asked why the Selectmen didn't approve the article. She thought the representative gave a good case. Is it something beyond money?

Selectman Georgantas said it's not beyond money. The article only addresses 6 months. It's closer to \$700,000 for one year. After that it increases with wage increases. So, at this time, the Board of Selectmen decided not to support this. It was the same sentiment at the Budget Committee also.

Barbara Griffin thanked the Fire Chief for a copy of the report referred to by the Petitioner. And she thanked the Fire Department for their service. This has been an ongoing issue for many years. As a result of studies many years ago, the Board of Selectmen elected to go to 24/7 ambulance coverage because the review of the data reflected it needed ambulance coverage. The report recently done appears to be a volunteer ad hoc group. They were all Fire Department members or former Fire Department members. Data failed to distinguish between fire response calls and ambulance response calls. It was impossible to see what was happening for calls for service out of our stations. She suspects the majority of calls are for ambulance or non-fire related services.

She appreciates that the Budget Committee and Board of Selectmen may have felt they didn't have enough information to address it. The safest result would be for everyone to have a fully staffed fire station or a cruiser on our street. As a community, we don't expect that or pay for it. Some of us may feel 24/7 coverage is needed. She doesn't think it does and doesn't think it does now after looking at the data in the report. She thinks the costs are grossly understated because it's for a 6-month period. That is all that's required by law. The reality is, to assess what the tax impact would be on your house is next to impossible based on how things are presented. We have an assessment going on and a number of issues with the school department. It does not include future requirements such as retirement costs. They are being put on the communities more and more. Her assessment of history and the current report of the data is that this is not appropriate at this time. The Board of Selectmen and Budget Committee have made an appropriate recommendation on this article.

Tim Stetson said he and his wife moved to town last May, looking to settle down. They looked at Merrimack, Goffstown, and Amherst. Had he known the Town didn't have 24-hour fire coverage, they probably wouldn't have moved here. In October there was a fire around 5:30 am that destroyed a landmark. It's appropriate to let it go to town vote, rather than shoot down an article. It's the most responsible decision to make rather than have a group of about 60 people decide, when we live in a town of more than 15,000.

Fire Chief Richard O'Brien thanked the citizens and taxpayers for their support. He thanked the Board of Selectmen and Budget Committee for their hard work and the difficult choices they make. On the other hand, it's his responsibility to inform the governing boards and the public of the needs of the Fire Department to accomplish their mission in an effective manner. The study of 2016 looked at our experience with calls, and the data—breaking down fire and EMS calls. Without a doubt, the majority are EMS related calls. They are approximately 60% of our calls. So, 40% of our calls are fire related. So, we can't ignore them. There has been an uptick of fire related calls and vehicle accidents, and the down tick of available personnel because of family demands and work demands, and increased injury potential and disease exposure. They have at least 10 times a greater chance of occupational cancer. Because of that it is difficult to get people to work part-time

or to volunteer.

Back in 2005 and 2006 there was a petitioned article to go ahead to try to hire 18 full-time firefighters with full-time coverage. It failed. Since then our call volume has increased 25% and population has increased by 5-6%. But we are doing it with the same personnel during the day and with less at night. The petitioned article is what he proposed to the Board of Selectmen and the Budget Committee. It was voted not to bring it forward. The language in the petitioned article will reflect the ability for us to go 24/7 with full-time and part-time personnel. He proposed it for 6 months because to take on that amount of people is difficult from day one after the vote. They needed time to vet applicants and choose them properly. That is why they proposed to start in July, with the understanding it would cost for a full year the following year. He thanked people for their support.

Scott Bartlett asked how many current full-time employees we have now.

Chief O'Brien said we have 12 shift full-time firefighter/EMT or firefighter/paramedics. This would get us up to 18, and with the current compliment of staff we have that would allow us to have 6 full-time staff per day, with three at the Pinardville Station, and three at the Church Street station.

Kelly Boyer said the Budget Committee did get adequate information to determine to support this or not. She personally feels there were multiple steps taken to bring this to the Board of Selectmen and the Budget Committee. The end result was in this current form. The 6 months being covered was not something they could accept in its current form. At that meeting we asked about a gradual increase. The Chief said there is the possibility of grant opportunities in the future. It's not something we are opposed to, but it needs to be looked at differently. As a committee member, she stands behind that. As a resident, she's all for letting the taxpayers vote on it.

Barbara Griffin clarified that she was speaking to the article itself before, not to the motion.

Peter Grigorakakis said he's not speaking as a Budget Committee member. He recommends voting against the amendment. Although as a Budget Committee member, he didn't support it as proposed, he believes the information is given there. The amount raised is the cost from July through December of 2018. If approved, the cost associated to adding the additional full-time firefighters will become part of the annual operating budget in subsequent years. What he needs to do as a resident is to trust the rest of the people will read the warrant article and do the math themselves. If they value the expenditure, they will vote yes. If they don't, they will vote no. He needs to trust the taxpayers and voters will make that choice on their own.

Cathy Coughlin asked if the \$300,000 includes insurance money.

Chief O'Brien said when he proposed the number, it included wages, medicate, retirement, and health insurance.

Moderator Stark read the amendment: "To see if the Town will vote to raise and appropriate zero dollars." He's been given a request for a secret written ballot signed by enough people. He explained the written ballot voting procedure.

Scott Bartlett clarified the vote is “yes” to change the number to zero, and “no” is to keep it as is.

Moderator Stark said that is correct. If you vote “yes” on the proposed amendment, you are voting to change the number to zero dollars. If you vote “no”, you are voting to leave it the way it is.

A secret ballot was conducted for this proposed amendment.

Moderator Stark called the meeting back to order. He said the amendment received 14 “yes” votes, and 45 “no” votes. The amendment is defeated. It’s a total of 59 votes, which is sad considering the number of voters in town. He asked if there was further discussion on the main article. There was no further discussion.

Charlie Tentas made a motion to restrict reconsideration. Patrick O’Brien seconded the motion. VOTE: All in favor. Motion carries.

George Fullerton made a motion to adjourn. Kimberly Peace seconded the motion. VOTE: All in favor. Motion carries.

The meeting adjourned at 9:32 pm.

Respectfully submitted,
Gail Labrecque
Recording Secretary

OFFICIAL TOWN ELECTION RESULTS

MARCH 13, 2018

ARTICLE 1 – ELECTION OF OFFICERS

Registered Voters	12,628	Total Ballots Cast	1,394	% of Voter Turnout	11.04
--------------------------	--------	---------------------------	-------	---------------------------	-------

OFFICES	VOTES	OFFICES	VOTES	OFFICES	VOTES
Selectmen - 3 Years <small>Vote for not more than Two</small>		Library Trustee - 3 Years <small>Vote for not more than Two</small>		Supervisor of the Checklist - 4 Years <small>Vote for not more than One</small>	
Collis G. Adams	619	Sean Buckley	915	Charlene Foster	759
Kelly Boyer	766	Carl D. Foley	969	Brian Ibsen-Johnson	261
Mark T. Lemay	730				
Richard W. Manzo	163	Write-In		Write-In	
		Write-In		Write-In	
Write-In		Write-In w/<5 Votes	4	Write-In w/< 5 Votes	1
Write-In				Town Moderator - 2 Years <small>Vote for not more than One</small>	
Write-In w/< 5 Votes	9			Rodney L. Stark	1111
Budget Committee - 3 Years <small>Vote for not more than Four</small>		Planning Board - 3 Years <small>Vote for not more than Two</small>			
Joe Alexander Jr.	887	Jeffrey O'Brien	400	Write-In	
Eileen McNinnie	837	Kimberly R. Peace	598	Write-In w/< 5 Votes	
Jeffrey O'Brien	881	Timothy Redmond	562	Trustee of Trust Funds - 3 Years <small>Vote for not more than One</small>	
Cole Riel	823	Jan Soderquist	482	Melanie Renfrew-Hebert	952
Write-In Gary Gahan	12	Write-In			
Write-In		Write-In	5		
Write-In w/< 5 Votes	26	Write-In w/< 5 Votes		Write-In	
Budget Committee - 1 Year <small>Vote for not more than One</small>		Sewer Commission - 3 Years <small>Vote for not more than One</small>		Write-In w/< 5 Votes	
Write-In Gary Gahan	104	Robert Trzepacz	1058	Trustee of Trust Funds - 2 Years <small>Vote for not more than One</small>	
Write-In Barbara Griffin	5			Scott Gross	1030
Write-In Richard Manzo	10	Write-In			
Write-In		Write-In w/< 5 Votes	2		
Write-In w/< 5 Votes	104			Write-In Dan Cloutier	41
Cemetery Trustee - 3 Years <small>Vote for not more than One</small>		Supervisor of the Checklist - 6 Years <small>Vote for not more than One</small>		Write-In w/< 5 Votes	10
Dennis Sweeney	1073	Christine "Tina" Daniels	1053	Zoning Board of Adjustment - 3 Years <small>Vote for not more than One</small>	
				Chet Bowen	1013
Write-In					
Write-In w/< 5 Votes	1	Write-In			
		Write-In w/< 5 Votes	1	Write-In	
				Write-In w/< 5 Votes	5

ARTICLE 2

Shall the Town adopt Amendment No. 1, as proposed by the Goffstown Planning Board, amending the Goffstown Zoning Ordinance – GLOSSARY, by deleting the current definition of “Buffer” in its entirety and replacing it with the following definition: “**Buffer** - An area within a property or site generally adjacent to and parallel with the property line, either consisting of natural existing vegetation or created by the use of trees, shrubs, fences, and/or berms, designed to limit continuously the view of and/or sound from the site to adjacent sites or properties.”? *(This amendment is intended to create a more appropriate definition for “Buffer” which currently does not exist.)*

Recommended by the Planning Board 6-0-0.

YES - 1052

NO - 137

PASSED

ARTICLE 3

Shall the Town adopt Amendment No. 2, as proposed by the Goffstown Planning Board, amending the Goffstown Zoning Ordinance – Section 7.2.2, Parking Requirements for Uses Not Listed, Section 7.6.1, Table of Off-Street Loading Requirements, and Section 10.3.1, Conditional Use Permit Required, by deleting the title “Planning and Zoning Administrator” and replacing it with the title “Planning and Economic Development Director?” All other use of the title “Planning and Zoning Administrator” throughout the Zoning Ordinance shall be replaced with the title “Zoning Code Enforcement Officer.” *(This amendment is intended as housekeeping to reflect a reorganization in Town Hall in the Planning and Zoning Department. There are references throughout the Zoning Ordinance to a title that no longer exists.)*

Recommended by the Planning Board 7-0-0.

YES - 1110

NO - 195

PASSED

ARTICLE 4

Shall the Town adopt Amendment No. 3, as proposed by the Goffstown Planning Board, amending the Goffstown Zoning Ordinance – Section 3.8 Nuisances and Hazards, by adding the words in bold italics to Section 3.8.1 as follows: “No use may be made of any lot that may:

- (1) Become an excessive annoyance or nuisance to other properties by reason of unsightliness or the excessive emission of odors, dust, fumes, smoke, noise, heat, or glare, ***or excessive accumulation of junk.***”?

(This amendment is intended to clarify and be more in keeping with historic practice of applying this section in order to determine if a junk violation exists.)

Recommended by the Planning Board 7-0-0.

YES - 1069

NO - 257

PASSED

ARTICLE 5

Shall the Town adopt Amendment No. 4, as proposed by the Goffstown Planning Board, amending the Goffstown Zoning Ordinance, GLOSSARY, by adding a definition for Warehouse as follows: “Warehouse – A building where raw material or manufactured goods may be stored before their export or distribution for sale.”? *(This amendment is intended to add a definition for “Warehouse” which currently does not exist.)*

Recommended by the Planning Board 7-0-0.

YES - 1150

NO - 162

PASSED

ARTICLE 6

Shall the Town adopt Amendment No. 5, as proposed by the Goffstown Planning Board, amending the Goffstown Zoning Ordinance by deleting the word “Service” in all references to “Self Service Storage Facilities?” (*This amendment is intended as housekeeping to be consistent with a more common reference to this type of facility.*)

Recommended by the Planning Board 7-0-0.

YES - 1134

NO - 165

PASSED

ARTICLE 7

Shall the Town adopt Amendment No. 6, as proposed by the Goffstown Planning Board, amending the Goffstown Zoning Ordinance, Section 5.1 “Accessory Buildings and Facilities,” by deleting the words “and Facilities?” (*This amendment is intended as housekeeping to make it clearer.*)

Recommended by the Planning Board 7-0-0.

YES - 1098

NO - 201

PASSED

ARTICLE 8

Shall the Town adopt Amendment No. 7, as proposed by the Goffstown Planning Board, amending the Goffstown Zoning Ordinance, Section 6.3.4 by deleting the words with a strikethrough and adding the words in bold italics as follows: “~~Incidental~~ ***Directional*** signs on private property, not exceeding four (4) square feet each, ~~where~~ ***to identify*** parking spaces, loading areas, stacking lanes, entry and exit drives, drive-through windows or pedestrian ways ~~exist~~. ***Directional Signs may include a business logo that is incidental and subordinate to the primary purpose of the sign.***”? (*This amendment is intended to allow a business logo on directional signs.*)

Recommended by the Planning Board 7-0-0.

YES - 1105

NO - 195

PASSED

ARTICLE 9

Shall the Town adopt Amendment No. 8, as proposed by the Goffstown Planning Board, amending the Goffstown Zoning Ordinance, Section 14.6.3, Status of Uses Authorized by Special Exception or Conditional Use Permit by deleting the words with a strikethrough as follows: “Any use in lawful existence at the time of passage or amendment, which would thereafter require a Special Exception or Conditional Use Permit under its terms, shall without further action be deemed a conforming use. Any enlargement or replacement of such use, in buildings, or on land, shall require a Special Exception or Conditional Use Permit as indicated in Section 3.10, Table of Principal Uses, ~~as though it were a new use.~~”? (*This amendment is intended as housekeeping to remove language determined to be unnecessary.*)

Recommended by the Planning Board 7-0-0.

YES - 1101

NO - 200

PASSED

ARTICLE 10

Shall the Town adopt Amendment No. 9, as proposed by the Goffstown Planning Board, amending the Goffstown Zoning Ordinance, Section 14.9.1 Repairs and Maintenance, by adding the words in bold italics as follows: “On any Non-Conforming Structure or portion of a structure containing a Non-Conforming Use, ordinary repairs and maintenance on such structures, ***beyond the in-kind replacement of decks, porches, steps, and chimneys***, may be conducted, provided that:”? (*This amendment is intended to allow the replacement of existing decks, porches, steps, and chimneys in the exact same footprint so as to avoid having to comply with current setback requirements.*)

Recommended by the Planning Board 6-0-1.

YES - 1159

NO - 155

PASSED

ARTICLE 11

Are you in favor of the adoption of Amendment No. 10, as proposed by registered voters of the Town of Goffstown, to amend the Official Zoning Map of the Town of Goffstown by rezoning a portion of the following parcels of land which are currently split-zoned between the CIFZ Zoning District and the Agricultural Zoning District to have the entire lots in the CIFZ District: Tax Map 26-10A, 26-10, 26-9 and 26-12? The combined area sought to be rezoned has an area of approximately 1.11 acres and would result in Henry Bridge Road forming the boundary between the Agricultural and CIFZ Districts.

This proposed amendment was submitted by petition.

Not recommended by the Planning Board 6-1-0.

YES - 492

NO - 809

FAILED

ARTICLE 12

Shall the Town of Goffstown raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purposes set forth therein, totaling Twenty One Million Five Hundred Ninety Four Thousand Four Hundred Fourteen Dollars (\$21,594,414).

Should this article be defeated, the default budget shall be Twenty Million Five Hundred Forty One Thousand Eight Hundred Fifty Seven Dollars (\$20,541,857), which is the same as last year, with certain adjustments required by previous action of the Town of Goffstown or by law or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only.

(This article (operating budget) does not include appropriations in any other warrant article.)

Recommended by the Board of Selectmen 5-0-0 and Budget Committee 12-0-0.

YES - 838

NO - 514

PASSED

ARTICLE 13

Shall the Town raise and appropriate the sum of Seven Hundred Fifty Five Thousand Eight Hundred Twenty Dollars (\$755,820) for the purpose of funding EMS operations, said funds to come from the Emergency Medical Services Special Revenue Fund as previously established in 2001. This appropriation is covered by the revenue from the ambulance insurance payments and **there will be no funds raised from general taxation.**

(Passage of this article will reduce the operating budget in Article 12 by \$755,820, or an appropriate reduction in the Default Budget should Article 12 fail)

Recommended by the Selectmen 5-0-0 and by the Budget Committee 8-0-0.

YES - 1081

NO - 269

PASSED

ARTICLE 14

Shall the Town of Goffstown approve the cost items included in the collective bargaining agreement reached between the Board of Selectmen and the New England Benevolent Police Association representing Local #24 consisting of the Patrolmen which calls for the following increases in salaries and benefits at the current staffing level:

Fiscal Year	Estimated Increase
2018	\$39,667.16
2019	\$57,954.23
2020	\$53,067.00

And further to raise and appropriate the sum of \$39,667 for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels.

(This appropriation is in addition to Article 12)

Recommended by the Board of Selectmen 5-0-0 and Budget Committee 11-0-0.

YES - 915

NO - 435

PASSED

ARTICLE 15

Shall the Town of Goffstown approve the cost items included in the collective bargaining agreement reached between the Board of Selectmen and the American Federation of State, County, and Municipal Employees, AFL-CIO Council 93, Local 3657, consisting of the Dispatchers and Clerks, which calls for the following increases in salaries and benefits at the current staffing level:

Fiscal Year	Estimated Increase
2018	\$27,456
2019	\$36,212
2020	\$19,393

And further to raise and appropriate the sum of \$27,456 for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels.

(This appropriation is in addition to Article 12)

Recommended by the Board of Selectmen 5-0-0 and Budget Committee 11-0-0.

YES - 915

NO - 435

PASSED

ARTICLE 16

Shall the Town raise and appropriate Two Hundred and Twenty Five Thousand Dollars (\$225,000) to be added to the Fire Department Apparatus Capital Reserve Fund previously established in 2008.

This sum to come from unassigned fund balance and no amount to be raised by taxation.

(This appropriation is in addition to Article 12.)

Recommended by the Board of Selectmen 5-0-0 and Budget Committee 12-0-0.

YES - 978

NO - 374

PASSED

ARTICLE 17

Shall the Town raise and appropriate Two Hundred and Fifty Thousand Dollars (\$250,000) to be added to the Land Acquisition Capital Reserve Fund previously established in 2017. *This sum to come from unassigned fund balance and no amount to be raised by taxation.*

(This appropriation is in addition to Article 12.)

Recommended by the Board of Selectmen 5-0-0 and Budget Committee 10-2-0.

YES - 868

NO - 455

PASSED

ARTICLE 18

Shall the Town raise and appropriate One Hundred Fifty Thousand Dollars (\$150,000) for Goffstown's Road Improvement Program. Passage of this article will direct the Selectmen to include this amount in future operating and default budgets of the Town of Goffstown.

This sum to come from unassigned fund balance and no amount to be raised by taxation.

(This appropriation is in addition to Article 12 which has \$825,000 budgeted for reclamation of roads.)

Recommended by the Board of Selectmen 5-0-0 and Budget Committee 9-0-0.

YES - 1033

NO - 294

PASSED

ARTICLE 19

Shall the Town raise and appropriate One Hundred Thousand Dollars (\$100,000) to purchase a Production Screener.

This sum to come from unassigned fund balance and no amount to be raised by taxation.

(This appropriation is in addition to Article 12.)

Recommended by the Board of Selectmen 4-1-0 and Budget Committee 12-0-0.

YES - 874

NO - 434

PASSED

ARTICLE 20

Shall the Town raise and appropriate Two Hundred Fifty Thousand Dollars (\$250,000) for the Water Line Extension to bring water to the Department of Public Works property at 404 Elm Street from existing water services on Center Street.

This sum to come from unassigned fund balance and no amount to be raised by taxation.

(This appropriation is in addition to Article 12.)

Recommended by the Board of Selectmen 5-0-0 and Budget Committee 12-0-0.

YES - 947

NO - 375

PASSED

ARTICLE 21

Shall the Town raise and appropriate Twenty Thousand Dollars (\$20,000) for the purpose of helping to support the nonprofit Goffstown Main Street Program, Inc.

(This appropriation is in addition to Article 12.)

Recommended by the Board of Selectmen 5-0-0 and Budget Committee 11-0-1.

YES - 885

NO - 445

PASSED

ARTICLE 22

Shall the Town raise and appropriate the sum of Twenty Thousand Dollars (\$20,000) for the purpose of helping to support the programs of Goffstown nonprofit Crispin's House Coalition for Youth Inc., a youth drug, alcohol and suicide prevention agency.

(This appropriation is in addition to Article 12.)

Recommended by the Board of Selectmen 5-0-0 and Budget Committee 10-0-0.

YES - 996

NO - 321

PASSED

ARTICLE 23

Shall the Town vote, pursuant to RSA 72:39-(a) and (b), to modify the elderly exemption from property tax in the Town of Goffstown, based on assessed value, for qualified taxpayers, to be as follows: for a person 65 years of age up to 75 years, \$50,000; for a person 75 years of age up to 80 years, \$67,500; for a person 80 years of age or older, \$90,000. To qualify, the person must satisfy all the conditions of RSA 72:39-(a) and (b) that pertain to eligibility for this exemption as well as those contained in any other applicable statute, including, without limitation, that they demonstrate that they have been a New Hampshire resident for at least 3 consecutive years preceding April 1 in the year the exemption is claimed, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least 5 consecutive years. In addition, the taxpayer must have a net income in each applicable age group of not more than **\$37,500** or, if married, a combined net income of less than **\$55,000**; and own net assets, whether married or not, not in excess of **\$150,000** excluding the value of the person's residence.

(This article increases the exemption amounts and income limits for the elderly exemption program by 10%-13%. Limits were last adjusted in 2007.)

Recommended by the Board of Selectmen 5-0-0.

YES - 1086

NO - 240

PASSED

ARTICLE 24

Shall the Town vote to adopt the provisions of RSA 72:28-b, All Veterans' Tax Credit? If adopted, the credit will be available to any resident, or the spouse or surviving spouse of any resident, who (1) served not less than 90 days on active service in the armed forces of the United States and was honorably discharged or an officer honorably separated from services and is not eligible for or receiving a credit under RSA 72:28 or RSA 72:35. If adopted, the credit granted will be \$500 the same amount as the optional veterans' tax credit voted by the Town under RSA 72:28.

Recommended by the Board of Selectmen 5-0-0.

YES - 1109

NO - 219

PASSED

ARTICLE 25

Shall the Town, pursuant to RSA 31:95-h, modify the purpose of the existing POLICE SPECIAL DETAIL REVOLVING FUND to include expenditures for all costs related to police special details, for the maintenance and replacement of police vehicles, and for police special duty related equipment.

(This article increases the eligible expenditures of the Police Special Detail Revolving Fund to include all supplies, vehicles, and equipment associated with police special details.)

Recommended by the Board of Selectmen 5-0-0.

YES - 942

NO - 370

PASSED

ARTICLE 26

Shall the Town raise and appropriate THREE HUNDRED THIRTY-EIGHT THOUSAND NINE HUNDRED SEVENTY-THREE DOLLARS (\$338,973) for the purpose of adding Eight (8) additional Full-time Firefighter/EMTs and or Firefighter / Paramedics to the Town's Fire Department. This additional staff will increase daily staffing levels at the Fire Department to allow for full-time staffing around-the-clock (on a 24-hour basis). The amount raised equals the cost from July through December, 2018. If approved, the cost associated to adding the additional Full-time Firefighters will become part of the annual operating budget in subsequent years. **This appropriation is in addition to the operating budget.**

Submitted by petition.

Not Recommended by the Board of Selectmen 5-0-0 and Budget Committee 11-0-0.

YES - 515

NO - 829

FAILED

NH STATE PRIMARY ELECTION - 9/11/2018

GOFFSTOWN OFFICIAL RESULTS

Total Registered Voters	12,720	Total Ballots Cast	2,888	% of voter Turnout	22.7%
<b style="font-size: 1.2em;">DEMOCRATIC RESULTS					
For Governor <small>Vote for not more than 1:</small>		For State Senator <small>Vote for not more than 1:</small>		For County Attorney <small>Vote for not more than 1:</small>	
STEVE MARCHAND	560	LOU D'ALLESANDRO	1,321	MICHAEL CONLON	1,220
MOLLY KELLY	866	(Write-In)	8	(Write-In)	6
(Write-In)	7	(Write-In)		(Write-In)	
(Write-In)				(Write-In)	
(Write-In)					
For Representative in Congress <small>Vote for not more than 1:</small>		For State Representatives Hillsborough District 6 <small>Vote for not more than 5:</small>		For County Treasurer <small>Vote for not more than 1:</small>	
LINCOLN SOLDATI	20			WILLIAM BRYK	1,190
MAURA SULLIVAN	405	RETA CHAFFEE MACGREGOR	970	(Write-In)	2
NAOMI ANDREWS	56	MELANIE RENFREW-HEBERT	954	(Write-In)	
PAUL CARDINAL	14	COLE RIEL	943		
MARK S MACKENZIE	30	F ERIC EMMERLING	875		
WILLIAM MARTIN	4	JUDI LANZA	1,012	For Register of Deeds <small>Vote for not more than 1:</small>	
DEAGLAN MCEACHERN	13	(Write-In)	22		131
MINDI MESSMER	59	(Write-In)		(Write-In)	
TERENCE O'ROURKE	19	(Write-In)		(Write-In)	
CHRIS PAPPAS	790			(Write-In)	
LEVI SANDERS	34				
(Write-In)	2				
For EXECUTIVE COUNCILOR <small>Vote for not more than 1:</small>		For State Representative Hillsborough District 39 <small>Vote for not more than 1:</small>		For Register of Probate <small>Vote for not more than 1:</small>	
GRAY CHYNOWETH	671				
GARTH CORRIVEAU	557	GARY A EVANS	1,189	ELIZABETH ROPP	1,193
(Write-In)	6	(Write-In)	4	(Write-In)	2
		For Sheriff <small>Vote for not more than 1:</small>		For County Commissioner <small>Vote for not more than 1:</small>	
		(Write-In)	139	STEVE SPRATT	1,167
		(Write-In)		(Write-In)	6

NH STATE PRIMARY ELECTION - 9/11/2018

GOFFSTOWN OFFICIAL RESULTS

Total Registered Voters	12,720	Total Ballots Cast	2,888	% of Voter Turnout	22.7
LIBERTARIAN RESULTS					
For Governor Vote for not more than 1:		For State Representatives Hillsborough District 6 Vote for not more than 5:		For County Attorney Vote for not more than 1:	
JILLETTA JARVIS	5	(Write-In)		(Write-In)	3
AARON DAY	8	RICHARD W MANZO	14	(Write-In)	
(Write-In)	1	(Write-In)		(Write-In)	
For Representative in Congress Vote for not more than 1:		For State Representative Hillsborough District 39 Vote for not more than 1:		For County Treasurer Vote for not more than 1:	
DAN BELFORTI	13	(Write-In)		(Write-In)	3
(Write-In)	2	(Write-In)	3	(Write-In)	
For Executive Councilor Vote for not more than 1:		For Sheriff Vote for not more than 1:		For Register of Deeds Vote for not more than 1:	
RICHARD TOMASSO	12	(Write-In)	6	(Write-In)	4
(Write-In)	2	(Write-In)		(Write-In)	
For State Senator Vote for not more than 1:				For Register of Probate Vote for not more than 1:	
(Write-In)				(Write-In)	4
				For County Commissioner Vote for not more than 1:	
				(Write-In)	3
				(Write-In)	

NH STATE PRIMARY ELECTION - 9/11/2018

GOFFSTOWN OFFICIAL RESULTS

Total Registered Voters	12,720	Total Ballots Cast	2,888	% of Voter Turnout	22.7
--------------------------------	--------	---------------------------	-------	---------------------------	------



REPUBLICAN RESULTS



For Governor <small>Vote for not more than 1:</small>		For State Senator <small>Vote for not more than 1:</small>		For County Treasurer <small>Vote for not more than 1:</small>	
CHRIS SUNUNU	1,303	CARLA GERICKE	1,145	DAVID G FREDETTE	1,147
(Write-In)	20	(Write-In)	16	(Write-In)	3
(Write-In)					
(Write-In)					
(Write-In)					
FOR REPRESENTATIVE IN CONGRESS <small>Vote for not more than 1:</small>		For State Representatives Hillsborough District 6 <small>Vote for not more than 5:</small>		For Register of Deeds <small>Vote for not more than 1:</small>	
ANDY SANBORN	693			MARY ANN CROWELL	385
MICHAEL CALLIS	30			APRIL KAPLAN	328
BRUCE CROCHETIERE	23	MICHAEL GUNSKI	801	EDWARD J SAPIENZA	390
JEFFORY W DENARO	27	DAVID W PIERCE	613	(Write-In)	2
EDDIE EDWARDS	467	FRED PLETT	709	For Register of Probate <small>Vote for not more than 1:</small>	
ANDY MARTIN	88	JOHN G STAFFORD	536	JOSEPH KELLY LEVASSEUR	1,121
(Write-In)	13	JOE ALEXANDER JR	654	(Write-In)	11
FOR EXECUTIVE COUNCILOR <small>Vote for not more than 1:</small>		JEFFREY R DAY	700		
		BARBARA J GRIFFIN	805		
JANE CORMIER	509	(Write-In)	28	For County Commissioner <small>Vote for not more than 1:</small>	
TED GATSAS	809	(Write-In)		ROBERT ROWE	1107
(Write-In)	3	(Write-In)		(Write-In)	4
(Write-In)		(Write-In)			
(Write-In)		For State Representative Hillsborough District 39 <small>Vote for not more than 1:</small>		For Delegates to the State Convention <small>Vote for not more than 5:</small>	
(Write-In)		JOHN BURT	1,140	KAREN K MCRAE	762
		(Write-In)	11	EMILY SANDBLADE	518
		For Sheriff <small>Vote for not more than 1:</small>		BECKY L STAFFORD	502
		JAMES A HARDY	1,163	JOHN G STAFFORD	616
		(Write-In)	5	LEAH WOLCZKO	426
		For County Attorney <small>Vote for not more than 1:</small>		RICK CHRISTIE	669
		DENNIS HOGAN	1,158	ANTHONY HOWD	473
			7	CHRIS MCRAE	712
		(Write-In)		(Write-In)	29
		(Write-In)		(Write-In)	
		(Write-In)		(Write-In)	

NH STATE GENERAL ELECTION - 11/6/2018

GOFFSTOWN OFFICIAL RESULTS

Total Registered Voters	13,349	Total Ballots Cast	7,297	% of voter Turnout	54.66		
STATE GENERAL ELECTION OFFICAL RESULTS							
For Governor Vote for not more than 1:		For State Representatives Hillsborough District 6 Vote for not more than 5:		For County Attorney Vote for not more than 1:			
MOLLY KELLY	2,932			MICHAEL CONLON	3,181		
JILLETTA JARVIS	97	RETA CHAFFEE MACGREGOR	2,875	DENNIS HOGAN	3,599		
CHRIS SUNUNU	4,183	MELANIE RENFREW-HEBERT	2,873	(Write-In)	10		
(Write-In)	11	COLE RIEL	3,037	(Write-In)			
(Write-In)		F. ERIC EMMERLING	2,605				
For Representative in Congress Vote for not more than 1:		JUDI LANZA	2,931				
		RICHARD W. MANZO	514				
CHRIS PAPPAS	3,745	BARBARA J. GRIFFIN	3,369				
DAN BELFORTI	116	MICHAEL GUNSKI	3,274	For County Treasurer Vote for not more than 1:			
EDDIE EDWARDS	3,329	FRED PLETT	3,000	WILLIAM BRYK	2,994		
(Write-In)	9	JOE ALEXANDER, JR.	2,958	DAVID G. FREDETTE	3,729		
(Write-In)		JEFFREY R. DAY	2,953				
For EXECUTIVE COUNCILOR Vote for not more than 1:		(Write-In)	27	(Write-In)	7		
		(Write-In)		(Write-In)			
GRAY CHYNOWETH	3,132	For State Representative Hillsborough District 39 Vote for not more than 1:		For Register of Deeds Vote for not more than 1:			
RICHARD TOMASSO	257			EDWARD J. SAPIENZA (REP)	3,472		
TED GATSAS	3,613			EDWARD J. SAPIENZA (DEM)	3,196		
(Write-In)	7			(Write-In)	18		
(Write-In)				GARY A. EVANS	3,292		
For State Senator Vote for not more than 1:		JOHN A. BURT	3,562	For Register of Probate Vote for not more than 1:			
		(Write-In)	5				
LOU D'ALLESANDRO	3,803	For Sheriff Vote for not more than 1:				ELIZABETH ROPP	3,294
CARLA GERICKE (REP)	3,030	BILL BARRY	2,999			JOSEPH KELLY LEVASSEUR	3,523
CARLA GERICKE (LIB)	235	AARON DAY	293			(Write-In)	9
(Write-In)	9	JAMES A. HARDY	3,589	For County Commissioner Vote for not more than 1:			
(Write-In)		(Write-In)	12	STEVE SPRATT	3,189		
CONSTITUTIONAL AMENDMENT QUESTION #1		(Write-In)		ROBERT ROWE	3,528		
YES	5,249			(Write-In)	7		
				(Write-In)			
NO	1,072	CONSTITUTIONAL AMENDMENT QUESTION #2					
		YES	5,172				
		NO	1,274				

2018 ELECTIONS STATISTICAL REPORT

Election	Date	Voters Attending 1st Session	Ballots Cast	% Voters	# New Regis- tered Voters	Total # Reg- istered Voters
Ballot Determination Sessions:						
Town	2/6/2018	63	0	<1%	n/a	12,666
School	2/3/2018	83	0	<1%	n/a	12,666
Official Ballot Session:						
Town/School	3/13/2018		1,394	11.04	39	12,628
NH State Primary	9/11/2018		2,888	22.7	141	12,720
NH State General Election	11/6/2018		7,297	54.66	641	13,349

Every year the Town of Goffstown conducts an independent financial audit, in accordance with RSA 21-J:19 and RSA 41:31-a thru 41:31-d.

The 2017 Financial Audit was not available at the time of printing. It will be provided as an insert when available and it will be included in the 2019 Annual Report, in accordance with RSA 21-J:21.

REVISED ESTIMATED REVENUES (MS-434)



New Hampshire
Department of
Revenue Administration

2018
MS-434-R

Revised Estimated Revenues Adjusted

Goffstown

For the period beginning January 1, 2018 and ending December 31, 2018

In accordance with RSA 21-J:35, the department is notifying you of the following changes in the estimated revenues used in computing the tax rate.

Account	Source	Estimated Revenue	Change Amount	Estimated Revenue Adjusted
Taxes				
3120	Land Use Change Tax - General Fund	\$0	\$0	\$0
3180	Resident Tax	\$0	\$0	\$0
3185	Yield Tax	\$8,000	\$0	\$8,000
3186	Payment in Lieu of Taxes	\$0	\$0	\$0
3187	Excavation Tax	\$400	\$0	\$400
3189	Other Taxes	\$53,244	\$0	\$53,244
3190	Interest and Penalties on Delinquent Taxes	\$150,000	\$0	\$150,000
9991	Inventory Penalties	\$0	\$0	\$0
Taxes Subtotal		\$211,644	\$0	\$211,644
Licenses, Permits, and Fees				
3210	Business Licenses and Permits	\$8,500	\$0	\$8,500
3220	Motor Vehicle Permit Fees	\$3,200,000	\$0	\$3,200,000
3230	Building Permits	\$55,000	\$0	\$55,000
3290	Other Licenses, Permits, and Fees	\$35,000	\$0	\$35,000
3311-3319	From Federal Government	\$0	\$0	\$0
Licenses, Permits, and Fees Subtotal		\$3,298,500	\$0	\$3,298,500
State Sources				
3351	Shared Revenues	\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	\$922,808	(\$8,786)	\$914,022
3353	Highway Block Grant	\$431,142	\$3,337	\$434,479
3354	Water Pollution Grant	\$0	\$0	\$0
3355	Housing and Community Development	\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	\$0	\$0	\$0
3357	Flood Control Reimbursement	\$0	\$0	\$0
3359	Other (Including Railroad Tax)	\$25,000	\$0	\$25,000
3379	From Other Governments	\$100,898	\$0	\$100,898
State Sources Subtotal		\$1,479,848	(\$5,449)	\$1,474,399
Charges for Services				
3401-3406	Income from Departments	\$272,250	\$0	\$272,250
3409	Other Charges	\$0	\$0	\$0
Charges for Services Subtotal		\$272,250	\$0	\$272,250



New Hampshire
Department of
Revenue Administration

2018
MS-434-R

Revised Estimated Revenues Adjusted

Account	Source	Estimated Revenue	Change Amount	Estimated Revenue Adjusted
Miscellaneous Revenues				
3501	Sale of Municipal Property	\$12,380	\$0	\$12,380
3502	Interest on Investments	\$180,000	\$0	\$180,000
3503-3509	Other	\$230,000	\$0	\$230,000
Miscellaneous Revenues Subtotal		\$422,380	\$0	\$422,380
Interfund Operating Transfers In				
3912	From Special Revenue Funds	\$755,820	\$0	\$755,820
3913	From Capital Projects Funds	\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)	\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)	\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)	\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)	\$1,905,721	\$0	\$1,905,721
3914W	From Enterprise Funds: Water (Offset)	\$0	\$0	\$0
3915	From Capital Reserve Funds	\$0	\$0	\$0
3916	From Trust and Fiduciary Funds	\$1,500	\$0	\$1,500
3917	From Conservation Funds	\$0	\$0	\$0
Interfund Operating Transfers In Subtotal		\$2,663,041	\$0	\$2,663,041
Other Financing Sources				
3934	Proceeds from Long Term Bonds and Notes	\$0	\$0	\$0
Other Financing Sources Subtotal		\$0	\$0	\$0
Total Revised Estimated Revenues and Credits		\$8,347,663	(\$5,449)	\$8,342,214



New Hampshire
 Department of
 Revenue Administration

2018
MS-434-R

Revised Estimated Revenues Summary

	Estimated	Change Amount	State Adjusted
Subtotal of Revenues	\$8,347,663	(\$5,449)	\$8,342,214
Unassigned Fund Balance (Unreserved)	\$0	\$7,731,201	\$7,731,201
(Less) Emergency Appropriations (RSA 32:11)	\$0	\$0	\$0
(Less) Voted from Fund Balance	\$1,075,000	(\$100,000)	\$975,000
(Less) Fund Balance to Reduce Taxes	\$0	\$0	\$0
Fund Balance Retained	(\$1,075,000)	\$7,831,201	\$6,756,201
Total Revenues and Credits	\$9,422,663	(\$105,449)	\$9,317,214
Requested Overlay	\$0	\$10,000	\$10,000

Assessment Overview

Total Appropriations	\$22,676,537
(Less) Total Revenues and Credits	\$9,317,214
Net Assessment	\$13,359,323

Explanation of Adjustments

Account	Reason for Adjustment	Warrant Number
3352	STATE REVENUE	12
3353	STATE REVENUE	12

2018 TAX RATE CALCULATION



New Hampshire
Department of
Revenue
Administration

2018
\$18.60

Tax Rate Breakdown Goffstown

Municipal Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Municipal	\$13,796,049	\$1,694,225,350	\$8.14
County	\$1,928,189	\$1,694,225,350	\$1.14
Local Education	\$12,396,188	\$1,694,225,350	\$7.32
State Education	\$3,248,832	\$1,622,558,650	\$2.00
Total	\$31,369,258		\$18.60

Village Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Goffstown Village	\$0	\$307,647,800	\$0.00
Grasmere Village Water	\$0	\$63,873,400	\$0.00
Total	\$0		\$0.00

Tax Commitment Calculation	
Total Municipal Tax Effort	\$31,369,258
War Service Credits	(\$424,750)
Village District Tax Effort	\$0
Total Property Tax Commitment	\$30,944,508



Stephan Hamilton
Director of Municipal and Property Division
New Hampshire Department of Revenue Administration

11/1/2018

Appropriations and Revenues

Municipal Accounting Overview		
Description	Appropriation	Revenue
Total Appropriation	\$22,676,537	
Net Revenues (Not Including Fund Balance)		(\$8,342,214)
Fund Balance Voted Surplus		(\$975,000)
Fund Balance to Reduce Taxes		\$0
War Service Credits	\$424,750	
Special Adjustment	\$0	
Actual Overlay Used	\$11,976	
Net Required Local Tax Effort	\$13,796,049	

County Apportionment		
Description	Appropriation	Revenue
Net County Apportionment	\$1,928,189	
Net Required County Tax Effort	\$1,928,189	

Education		
Description	Appropriation	Revenue
Net Local School Appropriations	\$22,682,077	
Net Cooperative School Appropriations	\$0	
Net Education Grant		(\$7,037,057)
Locally Retained State Education Tax		(\$3,248,832)
Net Required Local Education Tax Effort	\$12,396,188	
State Education Tax	\$3,248,832	
State Education Tax Not Retained	\$0	
Net Required State Education Tax Effort	\$3,248,832	

Valuation

Municipal (MS-1)		
Description	Current Year	Prior Year
Total Assessment Valuation with Utilities	\$1,694,225,350	\$1,458,772,100
Total Assessment Valuation without Utilities	\$1,622,558,650	\$1,397,380,700

Village (MS-1V)		
Description	Current Year	
Goffstown Village	\$307,647,800	
Grasmere Village Water	\$63,873,400	

Goffstown

Tax Commitment Verification

2018 Tax Commitment Verification - RSA 76:10 II	
Description	Amount
Total Property Tax Commitment	\$30,944,508
1/2% Amount	\$154,723
Acceptable High	\$31,099,231
Acceptable Low	\$30,789,785

If the amount of your total warrant varies by more than 1/2%, the MS-1 form used to calculate the tax rate might not be correct. The tax rate will need to be recalculated. Contact your assessors immediately and call us at 603.230.5090 before you issue the bills. See RSA 76:10, II

Commitment Amount	
Less amount for any applicable Tax Increment Financing Districts (TIF)	
Net amount after TIF adjustment	

Under penalties of perjury, I verify the amount above was the 2018 commitment amount on the property tax warrant.

Tax Collector/Deputy Signature:	Date:
--	--------------

Requirements for Semi-Annual Billing

Pursuant to RSA 76:15-a

76:15-a Semi-Annual Collection of Taxes in Certain Towns and Cities - I. Taxes shall be collected in the following manner in towns and cities which adopt the provisions of this section in the manner set out in RSA 76:15-b. A partial payment of the taxes assessed on April 1 in any tax year shall be computed by taking the prior year's assessed valuation times 1/2 of the previous year's tax rate; provided, however, that whenever it shall appear to the selectmen or assessors that certain individual properties have physically changed in valuation, they may use the current year's appraisal times 1/2 the previous year's tax rate to compute the partial payment.

Goffstown	Total Tax Rate	Semi-Annual Tax Rate
Total 2018 Tax Rate	\$18.60	\$9.30
Associated Villages		
Goffstown Village	\$0.00	\$0.00
Grasmere Village Water	\$0.00	\$0.00

Fund Balance Retention

Enterprise Funds and Current Year Bonds	\$1,905,721
General Fund Operating Expenses	\$38,344,025
Final Overlay	\$11,976

DRA has provided a reference range of fund balance retention amounts below. Please utilize these ranges in the determination of the adequacy of your municipality’s unrestricted fund balance, as currently defined in GASB Statement 54. Retention amounts, as part of the municipality’s stabilization fund policy [1], should be assessed dependent upon your governments own long-term forecasts and special circumstances. Please note that current best practices published by GFOA recommend, at a minimum, that “...general purpose governments, regardless of size, maintain unrestricted fund balance in their general fund of no less than two months of regular general fund operating revenues or regular general fund operating expenditures.” [2],[3]

[1] The National Advisory Council on State and Local Budgeting (NACSLB), (1998), *Framework for Improved State and Local Government Budgeting: Recommended Budget Practices (4.1)*, pg. 17.
 [2] Government Finance Officers Association (GFOA), (2009), *Best Practice: Determining the Appropriate Level of Unrestricted Fund Balance in the General Fund*.
 [3] Government Finance Officers Association (GFOA), (2011), *Best Practice: Replenishing General Fund Balance*.

2018 Fund Balance Retention Guidelines: Goffstown	
Description	Amount
Current Amount Retained (17.62%)	\$6,756,201
17% Retained <i>(Maximum Recommended)</i>	\$6,518,484
10% Retained	\$3,834,403
8% Retained	\$3,067,522
5% Retained <i>(Minimum Recommended)</i>	\$1,917,201

NOTICE: The current fund balance retained amount is above the maximum recommended threshold.

TAX COLLECTOR REPORT (MS-61)

Fiscal Year Ended December 31, 2018

Debits			
Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies
			2017
Property Taxes	3110		\$2,499,184.62
Land Use Change Taxes	3120		\$3,000.00
Yield Taxes	3185		\$496.94
Excavation Taxes	3187		
Other Taxes	3189		\$171,346.87
Property Tax Credit Balance		-\$257,961.18	
Other Tax or Charges Credit Balance		-\$4,054.72	

Taxes Committed This Year	Account	Levy for Year of this Report	Prior Levies
			2017
Property Taxes	3110	\$30,968,165.81	
Land Use Change Taxes	3120	\$32,500.00	\$10,000.00
Yield Taxes	3185	\$722.68	\$6,188.32
Excavation Taxes	3187		\$368.54
Other Taxes	3189	\$1,493,579.60	\$100.00

Overpayment Refunds	Account	Levy for Year of this Report	Prior Levies
			2017
Property Taxes	3110	\$48,752.71	\$23,659.31
Land Use Change Taxes	3120		
Yield Taxes	3185		
Excavation Taxes	3187		
Other Taxes	3189		
Interest and Penalties on Delinquent Taxes	3190	\$10,950.35	\$31,006.12

Total Debits		\$32,292,655.25	\$2,745,350.72
---------------------	--	------------------------	-----------------------

Credits			
Remitted to Treasurer	Account	Levy for Year of this Report	Prior Levies
			2017
Property Taxes	3110	\$30,002,169.59	\$2,213,033.36
Land Use Change Taxes	3120	\$20,000.00	\$13,000.00
Yield Taxes	3185	\$325.04	\$6,188.32
Interest (Include Lien Conversion)	3190	\$9,972.35	\$28,104.12
Penalties	3190	\$978.00	\$2,902.00
Excavation Taxes	3187		\$368.54
Other Taxes	3189	\$665,359.28	\$139,897.71
Conversion to Lien (Principal Only)			\$306,611.29
Other Tax - Conversion to Lien (Principal Only)			\$31,320.61

Abatements Made	Account	Levy for Year of this Report	Prior Levies
			2017
Property Taxes	3110	\$5,694.99	\$2,385.54
Land Use Change Taxes	3120		
Yield Taxes	3185		
Excavation Taxes	3187		
Other Taxes	3189		\$228.55
Elderly Deferral			\$1,310.68
Current Levy Deeded			

Uncollected Taxes - End of Year # 1080	Account	Levy for Year of this Report	Prior Levies
			2017
Property Taxes	3110	\$839,567.51	
Land Use Change Taxes	3120	\$12,500.00	
Yield Taxes	3185	\$397.64	
Excavation Taxes	3187		
Other Taxes	3189	\$826,934.98	
Property Tax Credit Balance		-\$88,474.75	
Other Tax or Charges Credit Balance		-\$2,769.38	

Total Credits		\$32,292,655.25	\$2,745,350.72
----------------------	--	------------------------	-----------------------

Summary of Tax Lien Accounts Fiscal Year Ended December 31, 2018

Summary of Debits				
Uncollected Taxes Beginning of Year	Last Year's Levy	Prior Levies (Please Specify Years)		
		2016	2015	2014
Unredeemed Liens Balance - Beginning of Year		\$224,100.48	\$126,242.59	\$6,881.95
Other Unredeemed Liens Balance - Beginning of Year		\$16,742.49	\$11,882.09	\$1,445.68
Liens Executed During Fiscal Year	\$325,800.89			
Other Liens Executed During Fiscal Year	\$37,114.99			
Interest & costs Collected (After Lien Execution)	\$11,644.91	\$25,100.54	\$50,747.39	\$1,304.64
Overpayment Refunds on Liens		\$29.44		
Total Debits	\$374,560.79	\$265,972.95	\$188,872.07	\$9,632.27

Credits				
Remitted to Treasurer	Last Year's Levy	Prior Levies (Please Specify Years)		
		2016	2015	2014
Redemptions	\$132,262.67	\$114,518.90	\$111,129.95	\$6,720.00
Other Lien Redemptions	\$22,211.66	\$7,153.37	\$10,063.14	\$1,163.70
Interest & Costs Collected (After Lien Execution) #3190	\$11,644.91	\$25,100.54	\$50,747.39	\$1,304.64
Abatements of Unredeemed Liens	\$67.59			
Liens Deeded to Municipality				
Unredeemed Liens Balance - End of Year #1100	\$193,538.22	\$109,611.02	\$15,112.64	\$161.95
Other Unredeemed Lien Balance - End of Year	\$14,835.74	\$9,589.12	\$1,818.95	\$281.98
Total Credits	\$374,560.79	\$265,972.95	\$188,872.07	\$9,632.27

2018 PROPERTY TAX YEAR: APRIL 1ST, 2018 THROUGH MARCH 31, 2019

The Tax Collector's Department wishes to thank the taxpayers of Goffstown for all your cooperation in 2018.

Stephanie Beaudoin, Tax Collector

BALANCE SHEETS

BALANCE SHEET Unaudited for Year Ended 12/31/18 FUND 10, General Fund

ASSETS

Cash	3,966,490.86
Payroll Transfer	791.38
Petty Cash	1,900.00
Returned Checks Outstanding	500.00
Investments	15,570,910.77
Taxes Receivable	841,048.48
Betterment Receivable	38,384.28
Betterment Not Yet Due Receivable	733,011.38
LVDP Allowance for Abatements	4,345.49
Tax Liens Receivable	317,824.01
Accounts Receivable	174,607.72
Due From Others	129,407.81
Total Assets	<u>21,779,222.18</u>

LIABILITIES

Accounts Payable	742,729.74
Due To School District	10,645,000.00
Due To Others	4,596.79
Overpayments and prepayments of taxes	33,600.00
Deferred Revenues	1,813,870.58
Tax Refunds Payable	70,306.54
Other Liabilities	47,724.83
Note Payable to MWW	733,011.38
LVDP Receipts Payable	160,639.61
Total Liabilities	<u>14,251,479.47</u>

FUND BALANCE

Non-spendable	-
Restricted	364,762.56
Assigned (encumbrances)	406,779.15
Unassigned	6,756,201.00
Total Fund Balance	<u>7,527,742.71</u>

Total Liabilities and Fund Balance **\$21,779,222.18**

FUND 20, FIRE/EMS SPECIAL REVENUE FUND
BALANCE SHEET
 Unaudited for Year Ended 12/31/18

ASSETS	
Cash	451,156.22
Accounts Receivable	496,722.61
Due from Other Funds	
Total Assets	<u>\$ 947,878.83</u>
LIABILITIES	
Accounts Payable	5,878.06
Due to Other Funds	14,005.63
Overpayments	3,906.66
Deferred Revenue-Comstar	496,953.00
Encumbrances	514,865.29
Total Liabilities	<u>\$ 520,189.37</u>
FUND BALANCE	
Reserved for Encumbrances	172,473.00
Unreserved-undesignated	260,540.54
Total Fund Balance	<u>433,013.54</u>
Total Liabilities and Fund Balance	<u>\$ 947,878.83</u>

FUND 25, CONSERVATION FUND
BALANCE SHEET
 Unaudited for Year Ended 12/31/18

ASSETS	
Cash	199,129.13
Due from General Fund	13,600.00
Total Assets	<u>\$ 212,729.13</u>
LIABILITIES	
Other Liabilities	-
Total Liabilities	<u>\$ -</u>
FUND BALANCE	
Reserved For Encumbrances	-
Unreserved=Undesignated	212,729.13
Total Fund Balance	<u>\$ 212,729.13</u>
Total Liabilities and Fund Balance	<u>\$ 212,729.13</u>

FUND 40, PARKS & REC. REVOLVING FUND
BALANCE SHEET
 Unaudited for Year Ended 12/31/18

ASSETS	
Cash	336,067.91
Total Assets	<u>\$ 336,067.91</u>
LIABILITIES	
Other Liabilities	25.00
Total Liabilities	<u>\$ 140.00</u>
FUND BALANCE	
Unreserved=Undesignated	336,042.91
Total Fund Balance	<u>\$ 336,042.91</u>
Total Liabilities and Fund Balance	<u>\$ 336,067.91</u>

FUND 50, CABLE/GTV REVOLVING FUND**BALANCE SHEET**

Unaudited for Year Ended 12/31/18

ASSETS	
Cash	98,573.81
Total Assets	<u>\$ 98,573.81</u>
LIABILITIES	
Accounts Payable	4,096.01
P/R Taxes Payable	0.01
W/H NHRS	-
Accrued Payroll	0.01
Total Liabilities	<u>\$ 4,096.03</u>
FUND BALANCE	
Unreserved	94,477.78
Total Fund Balance	<u>\$ 94,477.78</u>
Total Liabilities and Fund Balance	<u>\$ 98,573.81</u>

FUND 70, POLICE DETAIL REVOLVING FUND**BALANCE SHEET**

Unaudited for Year Ended 12/31/18

ASSETS	
Cash	82,352.01
Accounts Receivable	28,653.51
Total Assets	<u>\$ 111,005.52</u>
LIABILITIES	
Accounts Payable	1,497.57
Withholding-NHRS	-
Withholding-Health Ins. Trust	-
Withholding-Dep. Care	2,044.46
Payroll Tax Payable	-
Total Liabilities	<u>\$ 3,542.03</u>
FUND BALANCE	
Unreserved	\$ 107,463.49
Total Fund Balance	<u>\$ 107,463.49</u>
Total Liabilities and Fund Balance	<u>\$ 111,005.52</u>

TREASURER'S REPORT

Unaudited for Year Ended December 31, 2018

FUND 10, General Fund

The following represents a summary of financial transactions administered through the Town's general fund, as compiled by the Finance Department and Town Treasurer.

General Fund Cash Balance on January 1, 2018 \$ **23,631,150.00**
(adjusted to audited figure)

Receipts:

Tax Collector- Property Taxes, Interest, Costs, Other	
Taxes	32,832,976.17
Tax Collector- Yield Taxes	7,010.30
Town Clerk- Motor Vehicle Permit Fees	3,277,614.51
Town Clerk- Other Fees	39,685.93
Community Development	28,883.71
Administration and Other Miscellaneous Revenues	434,971.19
Cable Franchise Fees	207,469.92
Transfers In from Other Funds	22,548.00
State of NH- Meals & Rooms Distribution	914,022.32
Police Department Revenues and Grants	154,049.81
Fire Department Revenues and Grants	50,722.49
State of NH- Highway Block Grant	434,233.14
Public Works Department Revenues and Grants	61,357.57
Transfer Station/Recycling Revenues and Grants	191,883.92
Total Receipts	\$ 38,657,428.98

Disbursements:

Town Hall/Administration Dept 11	2,222,215.19
Insurance Dept 15	2,017,834.97
Police Dept 22	4,012,460.14
Fire Dept 33	2,094,450.58
Public Works Dept 44	4,378,962.14
Parks & Rec Dept 55	404,907.48
Library Dept 66	669,234.66
Debt Service Dept 77	240,126.44
CIP Dept 88	1,510,583.75
Special Warrant Articles (dept 99)	766,963.00
Payments to School District	22,505,250.00
Payments to County	1,928,189.00
Total Cash Disbursements	42,751,177.35
General Fund Cash Balance on December 31, 2018	\$ 3,966,490.86

Investment Balances as of 12/31/18

Citizens Bank Investment account	14,873,805.40
TDBank money market account	110,403.22
NH Public Deposit Investment Pool	586,702.15
Total Investments	15,570,910.77

Respectfully submitted,
Derek M. Horne, Treasurer

**FUND 40, Parks & Rec
Revolving Fund**

Unaudited for Year Ended 12/31/18

**Fund 40 Cash balance on
January 1, 2018** \$267,647.91

Receipts:

Revenues	<u>83,229.00</u>
Subtotal	\$83,229.00

Expenditures:

Contracted Services	4,104.71
Subtotal	<u>\$14,809.00</u>

**Fund 40 Cash balance on
December 31, 2018** **\$336,067.91**

**FUND 70, Special Detail Revolving
Fund**

Unaudited for Year Ended 12/31/18

**Fund 70 Cash balance on
January 1, 2018** \$ 74,504.79

Receipts:

Special Detail revenues	<u>110,995.15</u>
Subtotal	\$ 110,995.15

Expenditures:

Special Detail Wages	75,281.75
Medicare	1,084.79
Retirement-Police	14,598.83
Service Fees	9,418.75
Miscellaneous Expenses	<u>2,763.81</u>
Subtotal	\$ 103,147.93

**Fund 70 Cash balance on
December 31, 2018** **\$ 82,352.01**

**FUND 50, Cable/GTV Revolving Fund
Unaudited for Year Ended 12/31/18**

**Fund 50 Cash balance on
January 1, 2018** \$ 113,999.75

Receipts:

Revenue	<u>139,313.26</u>
Subtotal	\$ 253,313.01

Expenditures:

Regular Wages-FT	55,209.70
Regular Wages-PT	19,452.18
FICA	4,368.08
Medicare	1,021.64
Retirement	6,264.44
Unemployment Compensation	54.00
Workers Comp	553.00
Benefits	23,445.04
Employee Development	1,207.00
Travel Expenses	1,652.45
Postage	86.47
General Supplies and Materi	7.98
Computers and Communcation	5,480.18
Computer Software	5,984.65
Internet/Phone Access	8,048.11
Equipment	<u>37,973.41</u>
Subtotal	\$ 170,808.33

**Fund 50 Cash balance on
December 31, 2018** **\$ 82,504.68**

REPORT OF THE TRUST FUNDS OF THE TOWN OF GOFFSTOWN, NH DECEMBER 31, 2018

**REPORT OF THE TRUST FUNDS OF THE CITY OF GOFFSTOWN, NH ON DECEMBER 31, 2018
MS-9**

DATE OF CREATION	NAME OF TRUST FUND	PURPOSE OF TRUST FUND	HOW INVESTED	%	PRINCIPAL			INCOME		FEES	BALANCE END YEAR	BALANCE END YEAR	GRAND TOTAL OF PRINCIPAL & INCOME
					BALANCE BEGINNING YEAR	NEW FUNDS CREATED	CASH GAINS OR (LOSSES)	WITHDRAWALS	FEES				
1	Comestory Trust Funds	Perpetual Care	Common TR Fd.	5.88%	83,424.26		14,256.36			(501.08)	97,178.54	19,054.28	116,233.32
2	Comestory Fund	Perpetual Care	Common TR Fd.	2.61%	37,028.96		6,327.41			(222.41)	43,133.98	13,760.95	56,894.94
3	Comestory Fund	Perpetual Care	Common TR Fd.	0.95%	1,817.42		319.46			(4.45)	2,132.43	658.16	2,790.59
4	Comestory Fund	Perpetual Care	Common TR Fd.	0.65%	710.34		131.52			(4.42)	841.44	19.94	1,000.98
5	Herman Koenig	Perpetual Care	Common TR Fd.	0.05%	7,134.42		121.38			(4.27)	8,274.53	79.53	8,354.06
6	Reobert St. Pierre	Perpetual Care	Common TR Fd.	0.03%	3,551.16		60.69			(2.13)	4,133.72	43.05	4,566.77
7	Cera Cook	Perpetual Care	Common TR Fd.	0.10%	1,420.74		242.77			(8.53)	1,654.97	142.68	1,797.65
8	Edgar S. rodos	Perpetual Care	Common TR Fd.	0.02%	326.76		55.84			(1.96)	380.63	41.22	421.85
9	Beverly Eaton	Perpetual Care	Common TR Fd.	0.08%	1,065.54		182.08			(6.40)	1,241.21	112.90	1,354.11
10	Lorenzo Bean	Perpetual Care	Common TR Fd.	0.03%	355.07		60.67			(2.13)	413.61	43.01	456.62
11	Emily Harden	Perpetual Care	Common TR Fd.	0.03%	355.07		60.67			(2.13)	413.61	43.01	456.62
12	Joseph A. Smith	Perpetual Care	Common TR Fd.	0.03%	368.26		69.93			(2.21)	428.98	40.54	469.52
13	Mrs. Clifford Stone	Perpetual Care	Common TR Fd.	0.03%	368.26		69.93			(2.21)	428.98	40.54	469.52
14	Mrs. Clarence Hunter	Perpetual Care	Common TR Fd.	0.03%	368.26		69.93			(2.21)	428.98	40.54	469.52
15	Mrs. Peter Botsky	Perpetual Care	Common TR Fd.	0.03%	367.62		62.82			(2.21)	428.23	34.00	462.24
16	Mrs. Peter Botsky	Perpetual Care	Common TR Fd.	0.03%	368.26		69.93			(2.21)	428.98	40.54	469.52
17	Christie Karanikas	Perpetual Care	Common TR Fd.	0.04%	578.65		98.88			(3.48)	674.06	50.19	724.24
18	Mrs. Francis O'Brian	Perpetual Care	Common TR Fd.	0.08%	1,157.38		197.77			(6.95)	1,348.20	101.55	1,449.75
19	Mrs. H. Duane Rowley	Perpetual Care	Common TR Fd.	0.03%	368.26		69.93			(2.21)	428.98	40.54	469.52
20	Elisabeth Rowley	Perpetual Care	Common TR Fd.	0.03%	368.26		69.93			(2.21)	428.98	40.54	469.52
21	Frank M. Gordon	Perpetual Care	Common TR Fd.	0.04%	578.65		98.88			(3.48)	674.06	50.19	724.24
22	Arthur Boudin	Perpetual Care	Common TR Fd.	0.03%	368.26		69.93			(2.21)	428.98	40.54	469.52
23	Phillip Shepard	Perpetual Care	Common TR Fd.	0.03%	368.26		69.93			(2.21)	428.98	40.54	469.52
24	Albert W. Hill Jr.	Perpetual Care	Common TR Fd.	0.01%	126.24		21.57			(0.76)	147.06	12.73	159.79
25	Mrs. Carl Friberg	Perpetual Care	Common TR Fd.	0.03%	368.05		62.89			(2.21)	428.73	40.48	469.21
26	Harry E. Bitty	Perpetual Care	Common TR Fd.	0.03%	367.00		62.71			(2.20)	427.51	38.40	465.91
27	Robert S. Harris	Perpetual Care	Common TR Fd.	0.13%	1,758.62		305.64			(10.48)	2,053.76	187.85	2,241.61
28	Robert S. Harris	Perpetual Care	Common TR Fd.	0.13%	1,758.62		305.64			(10.48)	2,053.76	187.85	2,241.61
29	Edith Colson Estate	Perpetual Care	Common TR Fd.	0.04%	894.33		89.89			(3.10)	984.12	53.24	1,037.36
30	Edith Colson Estate	Perpetual Care	Common TR Fd.	0.04%	526.04		89.89			(3.10)	615.93	40.54	656.47
31	Carl P. Barron	Perpetual Care	Common TR Fd.	0.05%	736.48		126.85			(4.42)	863.31	74.75	938.06
32	David L. Bourque	Perpetual Care	Common TR Fd.	0.05%	736.48		126.85			(4.42)	863.31	74.75	938.06
33	Howard a. Thayer	Perpetual Care	Common TR Fd.	0.06%	894.33		152.82			(5.37)	1,047.18	95.06	1,142.24
34	Joseph P. Goudeault	Perpetual Care	Common TR Fd.	0.01%	210.41		35.95			(1.26)	245.10	21.52	266.62
35	Gardner Brown	Perpetual Care	Common TR Fd.	0.05%	736.48		126.85			(4.42)	863.31	76.55	939.86
36	Douas O'Neill	Perpetual Care	Common TR Fd.	0.05%	736.48		126.85			(4.42)	863.31	76.55	939.86
37	Wm. J. Woodbury Jr.	Perpetual Care	Common TR Fd.	0.06%	894.34		152.82			(5.37)	1,047.19	90.10	1,137.29
38	Wm. J. Woodbury Jr.	Perpetual Care	Common TR Fd.	0.06%	894.34		152.82			(5.37)	1,047.19	90.10	1,137.29
39	Arthur Barril	Perpetual Care	Common TR Fd.	0.06%	894.34		152.82			(5.37)	1,047.19	90.10	1,137.29
40	Mrs. Roy Durmer	Perpetual Care	Common TR Fd.	0.05%	736.48		126.85			(4.42)	863.31	74.76	938.07
41	Mrs. Bertrand Bourgault	Perpetual Care	Common TR Fd.	0.04%	578.67		98.88			(3.48)	674.07	60.21	734.28
42	Donald E. Hall	Perpetual Care	Common TR Fd.	0.08%	1,157.38		197.77			(6.95)	1,348.20	120.93	1,469.13
43	John Halsefield Jr.	Perpetual Care	Common TR Fd.	0.05%	736.48		126.85			(4.42)	863.31	74.76	938.07
44	Clinton L. Smith	Perpetual Care	Common TR Fd.	0.05%	736.48		126.85			(4.42)	863.31	74.76	938.07
45	Arthur M. Jackson	Perpetual Care	Common TR Fd.	0.05%	736.48		126.85			(4.42)	863.31	74.76	938.07
46	Arthur M. Jackson	Perpetual Care	Common TR Fd.	0.05%	736.48		126.85			(4.42)	863.31	74.76	938.07
47	Mrs. Ralph Essers	Perpetual Care	Common TR Fd.	0.04%	631.29		107.87			(3.70)	739.37	63.60	803.97
48	Mrs. P. Goudeault	Perpetual Care	Common TR Fd.	0.01%	210.41		35.95			(1.26)	245.10	21.42	266.52
49	Mrs. Robert Beauchemin	Perpetual Care	Common TR Fd.	0.04%	578.75		98.90			(3.48)	674.17	48.47	722.64
50	Arthur Grant	Perpetual Care	Common TR Fd.	0.05%	736.48		126.85			(4.42)	863.31	74.76	938.07

Prepared By: Citizens Private Bank Trust
2/27/2019

REPORT OF THE TRUST FUNDS OF THE CITY OF GOFFSTOWN, NH ON DECEMBER 31, 2018
MS-9

DATE OF CREATION	NAME OF TRUST FUND	PURPOSE OF TRUST FUND	HOW INVESTED	%	PRINCIPAL				INCOME			BALANCE END YEAR	FEES	BALANCE END YEAR	GRAND TOTAL OF PRINCIPAL & INCOME
					BALANCE BEGINNING YEAR	NEW FUNDS CREATED	CASH GAINS OR (LOSSES)	WITHDRAWALS	BALANCE END YEAR	EXPENDED DURING YEAR	DURING YEAR AMOUNT				
51	Peter Jenkins	Perpetual Care	Common TR Fd	0.04%	651.27		107.87		735.34	(3.79)	16.11	51.26	(3.79)	63.58	1,376.54
52	John Fletcher	Perpetual Care	Common TR Fd	0.04%	631.27		107.87		735.34	(3.79)	16.11	51.26	(3.79)	63.58	1,376.54
53	Mr. Philip Nault	Perpetual Care	Common TR Fd	0.04%	578.68		98.88		674.09	(3.48)	14.77	48.94	(3.48)	60.23	1,334.32
54	John Hills	Perpetual Care	Common TR Fd	0.05%	736.48		125.85		857.90	(4.42)	18.80	60.38	(4.42)	74.75	1,632.66
55	Marvin Akery	Perpetual Care	Common TR Fd	0.04%	631.23		107.86		735.30	(3.79)	16.11	51.25	(3.79)	63.57	1,376.54
56	Albert Wakefield	Perpetual Care	Common TR Fd	0.04%	631.27		107.87		735.34	(3.79)	16.11	51.26	(3.79)	63.58	1,376.54
57	Marjorie Stanyan	Perpetual Care	Common TR Fd	0.04%	631.27		107.87		735.34	(3.79)	16.11	51.26	(3.79)	63.58	1,376.54
58	Despous Kokalis	Perpetual Care	Common TR Fd	0.04%	631.27		107.87		735.34	(3.79)	16.11	51.26	(3.79)	63.58	1,376.54
59	Alice Vincent	Perpetual Care	Common TR Fd	0.04%	631.27		107.87		735.34	(3.79)	16.11	51.26	(3.79)	63.58	1,376.54
60	John Parker	Perpetual Care	Common TR Fd	0.04%	1,262.59		215.75		1,478.34	(7.95)	32.22	80.14	(7.95)	104.78	3,055.46
61	John P. Weiss	Perpetual Care	Common TR Fd	0.04%	1,262.59		215.75		1,478.34	(7.95)	32.22	80.14	(7.95)	104.78	3,055.46
62	Alfred Bissonnette	Perpetual Care	Common TR Fd	0.01%	216.43		35.99		252.42	(1.26)	5.37	16.66	(1.26)	19.73	514.85
63	Alfred & Helen Duval	Perpetual Care	Common TR Fd	0.04%	420.84		107.87		528.71	(3.79)	16.11	51.27	(3.79)	63.59	1,148.83
64	Arol Charbonneau	Perpetual Care	Common TR Fd	0.03%	420.84		107.87		528.71	(3.79)	16.11	51.27	(3.79)	63.59	1,148.83
65	Pauline Emery	Perpetual Care	Common TR Fd	0.02%	315.64		53.94		369.58	(2.53)	10.74	21.37	(2.53)	29.58	519.80
66	Reul B. Hall	Perpetual Care	Common TR Fd	0.04%	631.27		107.87		735.34	(3.79)	16.11	51.27	(3.79)	63.59	1,376.54
67	Byron Rollins	Perpetual Care	Common TR Fd	0.04%	631.27		107.87		735.34	(3.79)	16.11	51.27	(3.79)	63.59	1,376.54
68	Dana R. Chase	Perpetual Care	Common TR Fd	0.04%	631.27		107.87		735.34	(3.79)	16.11	51.27	(3.79)	63.59	1,376.54
69	George E. Holden	Perpetual Care	Common TR Fd	0.04%	631.27		107.87		735.34	(3.79)	16.11	51.27	(3.79)	63.59	1,376.54
70	Thelma Daplich	Perpetual Care	Common TR Fd	0.04%	631.27		107.87		735.34	(3.79)	16.11	51.27	(3.79)	63.59	1,376.54
71	J & R Coughlin	Perpetual Care	Common TR Fd	0.10%	1,472.98		251.70		1,724.68	(8.85)	37.59	107.65	(8.85)	136.40	3,656.23
72	Raymond Brian	Perpetual Care	Common TR Fd	0.04%	1,472.98		251.70		1,724.68	(8.85)	37.59	107.65	(8.85)	136.40	3,656.23
73	Veronique Bissonnette	Perpetual Care	Common TR Fd	0.04%	1,472.98		251.70		1,724.68	(8.85)	37.59	107.65	(8.85)	136.40	3,656.23
74	Richard D. Stiles	Perpetual Care	Common TR Fd	0.04%	631.27		107.87		735.34	(3.79)	16.11	51.27	(3.79)	63.59	1,376.54
75	Ethel C. Stone	Perpetual Care	Common TR Fd	0.03%	420.84		107.87		528.71	(3.79)	16.11	51.27	(3.79)	63.59	1,148.83
76	Jane Sherman	Perpetual Care	Common TR Fd	0.02%	315.64		53.94		369.58	(2.53)	10.74	21.37	(2.53)	29.58	519.80
77	Various Cemetery Fund	Perpetual Care	Common TR Fd	0.71%	10,048.48		1,717.06		11,765.54	(60.35)	256.45	301.10	(60.35)	367.20	12,432.84
78	Various Cemetery Fund	Perpetual Care	Common TR Fd	3.62%	51,337.15		8,772.38		59,810.64	(308.35)	1,310.17	18,810.64	(308.35)	19,812.45	79,623.09
79	Bessie Emery	Perpetual Care	Common TR Fd	0.73%	10,409.38		1,778.73		12,188.11	(62.52)	265.66	1,696.58	(62.52)	1,859.71	14,025.31
80	Ethel Graer	Perpetual Care	Common TR Fd	2.18%	30,965.69		5,291.35		36,257.04	(185.99)	790.27	4,815.01	(185.99)	5,419.29	41,490.34
81	T. Butterfield	Perpetual Care	Common TR Fd	0.15%	2,104.37		359.59		2,463.96	(12.64)	53.71	203.16	(12.64)	244.22	2,695.55
82	Surplus Revenue A/C	Perpetual Care	Common TR Fd	0.04%	654.41		108.41		739.00	(3.81)	16.19	168.31	(3.81)	180.69	919.70
83	John Sellers Fund	Perpetual Care	Common TR Fd	0.01%	210.44		35.96		245.13	(1.26)	5.37	16.50	(1.26)	20.61	265.74
84	Ired A. Hamilton	Perpetual Care	Common TR Fd	0.04%	1,472.98		251.70		1,724.68	(8.85)	37.59	107.65	(8.85)	136.40	3,656.23
85	Kenneth J. Stiles	Perpetual Care	Common TR Fd	0.04%	631.27		107.87		735.34	(3.79)	16.11	51.27	(3.79)	63.59	1,376.54
86	Gerald McNeil	Perpetual Care	Common TR Fd	0.07%	945.36		161.54		1,106.90	(5.68)	24.13	72.78	(5.68)	92.23	1,199.13
87	Mrs. R. H. Rogers	Perpetual Care	Common TR Fd	0.04%	631.30		107.88		735.39	(3.79)	16.11	51.27	(3.79)	63.59	1,376.54
88	Robert Wike, Sr.	Perpetual Care	Common TR Fd	0.06%	789.13		134.84		923.97	(4.74)	20.14	63.64	(4.74)	79.04	998.27
89	Henry Wagner	Perpetual Care	Common TR Fd	0.04%	631.44		107.90		735.55	(3.79)	16.11	51.27	(3.79)	63.59	1,376.54
90	Mrs. John Scanton	Perpetual Care	Common TR Fd	0.04%	631.30		107.88		735.39	(3.79)	16.11	51.27	(3.79)	63.59	1,376.54
91	Virginia Boulet	Perpetual Care	Common TR Fd	0.03%	366.07		62.55		426.42	(2.20)	9.34	32.79	(2.20)	39.93	466.35
92	Leslie/Vivonne Fellows	Perpetual Care	Common TR Fd	0.08%	1,202.90		205.55		1,408.45	(7.23)	30.70	89.65	(7.23)	113.13	1,514.35
93	Mrs. Richard Kohle	Perpetual Care	Common TR Fd	0.06%	784.50		134.05		913.84	(4.71)	20.02	62.39	(4.71)	77.70	991.54
94	Alfred F. Lively	Perpetual Care	Common TR Fd	0.08%	1,202.90		205.55		1,408.45	(7.23)	30.70	89.65	(7.23)	113.13	1,514.35
95	Gloria P. McKenne	Perpetual Care	Common TR Fd	0.04%	627.62		107.25		734.87	(3.77)	16.02	49.40	(3.77)	61.65	792.74
96	William S. Whitler	Perpetual Care	Common TR Fd	0.08%	1,311.98		201.92		1,513.90	(7.00)	30.17	89.66	(7.00)	113.88	1,627.78
97	William S. Whitler	Perpetual Care	Common TR Fd	0.08%	1,311.98		201.92		1,513.90	(7.00)	30.17	89.66	(7.00)	113.88	1,627.78
98	Julian Vannuzienbauer	Perpetual Care	Common TR Fd	0.06%	784.50		134.05		913.84	(4.71)	20.02	62.39	(4.71)	77.70	991.54
99	Mrs. John Lovren	Perpetual Care	Common TR Fd	0.03%	366.16		62.57		426.53	(2.20)	9.34	32.80	(2.20)	39.94	466.47
100	Albert Gilbert	Perpetual Care	Common TR Fd	0.06%	784.50		134.05		913.84	(4.71)	20.02	62.39	(4.71)	77.70	991.54
101	J & P Goudeault	Perpetual Care	Common TR Fd	0.06%	784.50		134.05		913.84	(4.71)	20.02	62.39	(4.71)	77.70	991.54
102	Cemetery Fund	Perpetual Care	Common TR Fd	0.28%	4,013.41		685.80		4,699.21	(24.11)	102.43	1,302.58	(24.11)	1,380.90	6,050.00

Prepared By Citizens Private Bank Trust
2/27/2019

REPORT OF THE TRUST FUNDS OF THE CITY OF GOFFSTOWN, NH ON DECEMBER 31, 2018
MS-9

DATE OF CREATION	NAME OF TRUST FUND	PURPOSE OF TRUST FUND	HOW INVESTED	%	PRINCIPAL			INCOME			BALANCE END YEAR	FEES	EXPENDED DURING YEAR	BALANCE END YEAR	GRAND TOTAL OF PRINCIPAL & INCOME
					BALANCE BEGINNING YEAR	NEW FUNDS CREATED	CASH GAINS OR (LOSSES)	WITHDRAWALS	FEES	BALANCE END YEAR					
103	1993 K. Heller/Westlawn Cemetery	Perpetual Care	Common TR Fd	7.08%	100,435.91	0.00	17,162.27	0.00	(603.25)	2,563.21	2,964.94	(603.25)	4,926.90	121,921.82	
104	1952 Cemetery Fund	Perpetual Care	Common TR Fd	1.56%	22,113.46		3,778.70		(132.82)	564.35	7,962.30	(132.82)	8,393.83	34,153.17	
105	1965 Cemetery Fund	Perpetual Care	Common TR Fd	0.63%	8,867.97		1,515.34		(53.26)	10,330.50	3,347.58	(53.26)	3,520.63	13,850.68	
106	unknown Ethel Greer Fund	Perpetual Care	Common TR Fd	0.08%	1,130.92		193.25		(6.79)	28.86	140.42	(6.79)	162.49	1,479.87	
107	unknown Cemetery Fund	Perpetual Care	Common TR Fd	0.02%	319.72		54.63		(1.92)	84.87	8.16	(1.92)	91.11	463.54	
108	1955 Cemetery Fund	Perpetual Care	Common TR Fd	2.11%	29,929.95		5,114.36		(179.77)	7,633.84	10,646.56	(179.77)	11,230.62	46,095.16	
	Total Cemetery Funds				455,085.69	0.00	77,764.05	0.00	(2,733.40)	11,614.16	91,695.43	(2,733.40)	100,576.18	630,692.53	
115	1984 Elmer Funds	Flowers	Common TR Fd	0.09%	1,262.58		315.75		(7.58)	32.22	2,884.05	(7.58)	413.53	1,893.28	
116	unknown Ethel Greer Fund	Flowers	Common TR Fd	0.76%	10,820.97		1,849.02		(64.99)	276.16	2,884.05	(64.99)	3,095.21	15,700.22	
117	6/15/1905 K. Heller Flower Fund	Flowers	Common TR Fd	0.06%	875.08		149.53		(5.26)	22.33	242.21	(5.26)	(245.14)	15,700.22	
118	1926 Marion S. Foss Fund	Flowers	Common TR Fd	0.13%	1,789.37		305.76		(10.75)	45.67	301.55	(10.75)	336.47	2,420.85	
119	6/9/1905 Woodson/Greer Flower Fund	Flowers	Common TR Fd	0.14%	1,988.52		339.79		(11.94)	50.75	1,760.75	(11.94)	1,799.56	4,115.93	
120	1983 Roy Durmer Fund	Flowers	Common TR Fd	0.04%	631.27		107.87		(3.79)	16.11	120.51	(3.79)	132.83	868.18	
121	1983 Verma Bartlett Fund	Flowers	Common TR Fd	0.03%	420.84		71.91		(2.53)	10.74	33.26	(2.53)	41.47	531.70	
122	1983 Ethel Cilley Sargent Fund	Flowers	Common TR Fd	0.06%	894.68		152.88		(5.37)	1,042.19	84.01	(5.37)	1,143.66	1,414.35	
123	unknown Ethel Greer Gravestone Fund	Flowers	Common TR Fd	0.01%	210.43		35.96		(1.26)	5.37	165.13	(1.26)	169.23	414.35	
124	1989 Beasie Emery/Westlawn Cemetery	Flowers	Common TR Fd	0.04%	559.98		95.69		(3.36)	14.29	45.31	(3.36)	56.24	708.55	
125	1989 Estate-Hedley/Pingree Flower Fund	Flowers	Common TR Fd	0.07%	933.25		159.47		(5.61)	23.82	124.81	(5.61)	142.63	1,229.24	
126	1989 Ethel Greer Fund	Flowers	Common TR Fd	0.07%	875.08		149.53		(10.75)	45.67	301.55	(10.75)	336.47	2,420.85	
127	1989 William Parker Flower Fund	Flowers	Common TR Fd	0.07%	933.25		159.47		(5.61)	23.82	124.81	(5.61)	142.63	1,229.24	
128	1989 William Parker Flower Fund	Flowers	Common TR Fd	0.07%	884.58		151.16		(5.31)	22.58	142.87	(5.31)	158.74	1,245.87	
129	1997 J Robert Merrill Flower Fund	Flowers	Common TR Fd	0.06%	816.91		139.59		(4.91)	20.85	80.05	(4.91)	95.99	1,047.59	
130	1999 Philbrick/Ellison Family	Flowers	Common TR Fd	0.52%	7,329.22		1,252.40		(44.02)	187.05	1,315.17	(44.02)	1,458.19	9,095.80	
150	2005 Total Flower Funds				31,705.01	0.00	5,417.68	0.00	(190.43)	809.14	7,448.35	(190.43)	7,547.06	44,479.32	
109	1997 Library Funds	Improvements	Common TR Fd	0.06%	881.09		150.56		(5.29)	22.49	84.64	(5.29)	101.83	1,128.18	
110	1910 Parker Fund	Books	Common TR Fd	0.56%	7,880.79		1,346.65		(47.33)	201.12	131.46	(47.33)	285.25	9,465.35	
111	1932 Groswain, Fudell, Knox Tibbert & G	Books	Common TR Fd	0.15%	2,353.35		385.57		(15.26)	82.32	132.12	(15.26)	272.78	2,727.21	
112	1926 Ethel Greer Fund	Books	Common TR Fd	0.08%	1,130.70		193.21		(6.79)	28.86	18.86	(6.79)	40.93	1,385.04	
113	unknown Ethel Greer Fund	Books	Common TR Fd	0.02%	319.69		54.63		(1.92)	8.16	5.33	(1.92)	11.57	383.97	
114	unknown Elizabeth Merrill	Childrens Library	Common TR Fd	0.00%	0.00		0.00		0.00	0.00	0.00	0.00	0.00	0.00	
155	2007 Total Library Funds				19,852.47	0.00	3,392.35	0.00	(119.24)	506.65	401.10	(119.24)	788.51	23,914.09	
131	1992 Scholarship Funds	Scholarship Funds	Common TR Fd	0.57%	8,101.45		1,384.36		(48.66)	206.76	269.74	(48.66)	227.83	9,664.98	
132	1992 Doris Bailey	Scholarship Funds	Common TR Fd	1.34%	18,988.60		3,244.73		(114.05)	484.60	730.41	(114.05)	650.96	22,770.24	
137	1996 Kunitachi Fund	Scholarship Funds	Common TR Fd	0.10%	9,408.81		2,407.73		(8.46)	35.95	621.06	(8.46)	648.55	12,057.11	
138	1996 R.S. Watt Scholarship Fund (1)	Scholarship Funds	Common TR Fd	0.03%	14,658.44		1,501.80		(88.04)	374.10	318.32	(88.04)	529.36	17,129.56	
149	2004 Sandra A. Ellison Trust	Scholarship Funds	Common TR Fd	32.88%	466,071.63		79,641.30		(2,799.39)	11,894.53	8,614.12	(2,799.39)	12,709.26	555,622.81	
151	2014 Greg Coulton Scholarship	Scholarship Funds	Common TR Fd	0.24%	3,992.93		542,913.54		(20.38)	86.59	(570.62)	(20.38)	(754.41)	3,197.92	
2016	Lockwood Family Scholarship	Scholarship Funds	Common TR Fd	0.37%	5,222.24		892.36		(31.37)	133.28	(1,929.57)	(31.37)	(2,827.66)	3,255.58	
2017	Lindsay Paradis Scholarship	Scholarship Funds	Common TR Fd	0.60%	8,500.00		1,452.46		(51.05)	216.93	0.00	(51.05)	165.87	10,057.28	

Prepared By Citizens Private Bank Trust
2/27/2019

REPORT OF THE TRUST FUNDS OF THE CITY OF GOFFSTOWN, NH ON DECEMBER 31, 2018
MS-9

DATE OF CREATION	NAME OF TRUST FUND	PURPOSE OF TRUST FUND	HOW INVESTED	%	PRINCIPAL				INCOME				GRAND TOTAL OF PRINCIPAL & INCOME			
					BALANCE BEGINNING YEAR	NEW FUNDS CREATED	CASH GAINS OR (LOSSES)	WITHDRAWALS	FEES	BALANCE END YEAR	BALANCE BEGINNING YEAR	DURING YEAR AMOUNT		EXPENDED DURING YEAR	FEES	BALANCE END YEAR
	Total Scholarship Funds				5,35,694.04	0.00	91,538.23	0.00	(3,217.57)	624,014.70	8,308.00	13,671.35	(7,350.00)	(3,217.57)	11,411.78	635,426.49
133	Various Funds			0.07%	1,052.12		179.78		(6.32)	1,225.58	666.63	26.85	(421.23)	(6.32)	687.17	1,912.75
134	W. Richards Fund		Common TR Fd	1.78%	25,251.23		4,314.88		(151.67)	29,414.44	421.23	644.43	(597.08)	(151.67)	492.76	29,907.20
135	W. Richards Fund		Common TR Fd	2.52%	35,793.38		6,116.30		(41.99)	41,694.69	597.08	17.44	(597.08)	(41.99)	698.49	42,393.18
136	TriCentennial Fund		Common TR Fd	0.05%	683.22		116.75		(4.10)	795.87	1,556.62	0.00		(4.10)	1,569.95	2,365.82
139	Reserved for Future Trust		Common TR Fd	0.00%	0.00		0.00		0.00	0.00	0.00	0.00		0.00	0.00	0.00
140	Trust Fund		Common TR Fd	0.02%	319.69		54.63		(1.92)	372.40	8.16	8.16	(136.69)	(1.92)	120.90	493.30
141	Trust Fund		Common TR Fd	0.59%	8,313.95		1,420.67		(49.94)	9,684.68	138.69	212.18		(49.94)	164.24	9,848.92
143	Conservation Capital		Common TR Fd	0.00%	0.00		0.00		0.00	0.00	0.00	0.00		0.00	0.00	0.00
144	Blatt Elementary School		Common TR Fd	0.00%	0.00		0.00		0.00	0.00	133.00	0.00		0.00	133.00	133.00
145	GHS Class of 2019		Common TR Fd	0.00%	(0.00)		(0.00)		0.00	(0.00)	(0.00)	(0.00)		0.00	(0.00)	(0.00)
159	Contingency Fund		Common TR Fd	9.11%	129,197.03		22,076.91	(191,736.36)	(776.00)	(41,238.43)	40,202.13	3,297.21		(776.00)	42,723.34	1,484.91
	Total Various Funds				200,610.62	0.00	34,279.91	(191,736.36)	(1,204.94)	41,949.23	43,830.08	5,119.75	(1,155.00)	(1,204.94)	46,589.88	88,539.11
	Mildred Stark Funds															
144	Town Hall Fund		Common TR Fd	8.19%	116,072.30		19,834.18		(697.17)	135,209.31	30,986.61	2,962.26		(697.17)	33,251.70	168,461.01
145	Town Hall Fund		Common TR Fd	0.00%	52.30		8.94		(0.31)	60.92	9.57	1.33		(0.31)	71.51	71.51
146	H.S. Library Fund		Common TR Fd	1.78%	25,251.22		4,314.87		(151.67)	29,414.42	2,425.43	644.43	(600.00)	(151.67)	2,918.19	30,332.62
147	H.S. Scholarship Fund		Common TR Fd	1.78%	25,251.22		4,314.87		(151.67)	29,414.42	2,425.43	644.43	(600.00)	(151.67)	2,918.19	30,332.62
	Total Mildred Stark Funds				166,627.03	0.00	28,472.86	0.00	(1,000.82)	194,099.08	34,114.55	4,252.46	(400.00)	(1,000.82)	36,966.19	231,065.27
138	Grassier Town Hall Restoration Fund (2)		Restoration	0.57%	8,021.28		1,370.66		(48.18)	9,343.76	2,319.27	204.71	0.00	(48.18)	2,475.80	11,819.56
	TOTAL COMMON TRUST FUND			100.00%	1,417,596.15	0.00	242,235.74	(191,736.36)	(8,514.58)	1,459,880.95	188,116.77	36,178.21	(9,425.00)	(8,514.58)	206,355.40	1,665,936.35
	Capital Reserve Funds															
152	Conservation Capital		NHPDP		180,617.37		3,065.15			183,682.52	3,065.15	3,403.29			6,465.44	187,082.81
153	Blatt Elementary School		NHPDP		66,866.20	(3,000.00)	1,260.00			65,126.20	1,260.00	1,260.00			2,440.00	67,586.20
154	Blatt Elementary School		NHPDP		166,368.69		225,000.00			391,368.69	7,302.11	6,348.23			13,650.34	405,030.03
156	Fire Equipment		NHPDP		110,000.00		250,000.00			360,000.00	205.65	5,519.74			5,725.39	365,725.39
	TOTAL CAPITAL RESERVE FUNDS				525,892.26	4,750,000.00	475,000.00	(3,000.00)	0.00	997,892.26	11,773.63	16,536.42	0.00	0.00	28,310.05	1,026,202.31
	TOTAL ALL FUNDS				1,943,488.41	4,750,000.00	242,235.74	(194,736.36)	(8,514.58)	2,457,473.21	199,890.40	52,714.63	(9,425.00)	(8,514.58)	234,665.45	2,692,138.66

Prepared By Citizens Private Bank Trust
2/27/2019

REPORT OF THE INVESTMENTS OF THE TOWN OF GOFFSTOWN, NH DECEMBER 31, 2018

REPORT OF THE TRUST FUNDS OF THE TOWN OF GOFFSTOWN, N.H. FOR YEAR ENDING ON DECEMBER 31, 2018 MS-10

NUMBER OF SHARES	DESCRIPTION OF INVESTMENT	***PRINCIPAL***										INCOME		GRAND TOTAL		UNREALIZED GAIN/LOSS	END OF YEAR FAIR MARKET VALUE	
		BALANCE BEGINNING YEAR	PURCHASES	PROCEEDS FROM SALES	GAINS/LOSSES FROM SALES	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR	BALANCE END YEAR	PRINCIPAL & INCOME END OF YEAR	BEGINNING YEAR FAIR MARKET VALUE	END OF YEAR FAIR MARKET VALUE					
	Common Trust Fund																	
	Crash & Cash Equivalents	26,254.23	43,239.83	0.00	0.00	69,494.06	26,810.60	899.23	(7,660.45)	20,049.38	53,064.83	89,543.44	(0.00)	89,543.44				
55	Accenture PLC Ireland	0.00	8,973.80	0.00	0.00	8,973.80	0.00	153.45	(153.45)	0.00	0.00	8,973.80	0.00	8,973.80	(1,218.25)	7,755.55		
75	Adobe	0.00	15,275.25	0.00	0.00	15,275.25	0.00	0.00	0.00	0.00	0.00	15,275.25	0.00	15,275.25	3,100.06	16,968.00		
0	Align Technology Inc	0.00	1,600.50	10,700.56	3,100.06	0.00	0.00	0.00	0.00	0.00	0.00	11,001.06	0.00	11,001.06	1,000.00	10,001.06		
0	Alphabet CL A	0.00	11,043.80	0.00	0.00	11,043.80	0.00	0.00	0.00	0.00	0.00	11,043.80	0.00	11,043.80	(687.70)	10,356.10		
10	Amazon Com Inc	0.00	14,597.60	0.00	0.00	14,597.60	0.00	0.00	0.00	0.00	0.00	14,597.60	0.00	14,597.60	422.10	15,019.70		
95	American Express Co	0.00	10,169.42	0.00	0.00	10,169.42	0.00	37.05	(37.05)	0.00	0.00	10,169.42	0.00	10,169.42	(1,114.02)	9,055.40		
60	Amgen Inc	0.00	11,100.60	0.00	0.00	11,100.60	0.00	237.60	(237.60)	0.00	0.00	11,100.60	0.00	11,100.60	579.60	11,680.20		
45	Aon Plc Cl A	0.00	9,994.05	421.57	334.02	10,749.64	0.00	84.00	(84.00)	0.00	0.00	10,749.64	0.00	10,749.64	334.02	11,083.66		
170	Apple Inc	0.00	29,688.80	0.00	0.00	29,688.80	0.00	372.30	(372.30)	0.00	0.00	29,688.80	0.00	29,688.80	(2,873.00)	26,815.80		
35	AT & T Inc	0.00	14,543.71	12,845.28	(63.77)	27,325.22	0.00	396.88	(396.88)	0.00	0.00	27,325.22	0.00	27,325.22	(5,774.57)	21,550.65		
350	Avery Dennison Corp	0.00	8,964.00	6,883.06	(2,080.94)	13,766.12	0.00	150.75	(150.75)	0.00	0.00	13,766.12	0.00	13,766.12	(5,714.57)	8,051.55		
490	Bank of America Corporation	0.00	14,324.29	0.00	0.00	14,324.29	0.00	127.50	(127.50)	0.00	0.00	14,324.29	0.00	14,324.29	(2,080.94)	12,243.35		
75	Berkshire Hathaway Inc Del Cl B New	0.00	15,466.50	0.00	0.00	15,466.50	0.00	0.00	0.00	0.00	0.00	15,466.50	0.00	15,466.50	(153.00)	15,313.50		
10	Biogen Inc	0.00	3,438.50	0.00	0.00	3,438.50	0.00	0.00	0.00	0.00	0.00	3,438.50	0.00	3,438.50	(429.30)	3,009.20		
0	Blackrock Inc	0.00	8,225.25	0.00	0.00	8,225.25	0.00	86.40	(86.40)	0.00	0.00	8,225.25	0.00	8,225.25	(970.63)	7,254.62		
35	Boeing Co	0.00	12,562.55	0.00	0.00	12,562.55	0.00	179.55	(179.55)	0.00	0.00	12,562.55	0.00	12,562.55	(1,275.05)	11,287.50		
20	Bristol Myers Squibb Co	0.00	13,927.00	10,986.35	(2,940.65)	21,912.70	0.00	80.00	(80.00)	0.00	0.00	21,912.70	0.00	21,912.70	(2,940.65)	18,972.05		
95	Caterpillar Inc	0.00	15,163.90	0.00	0.00	15,163.90	0.00	237.50	(237.50)	0.00	0.00	15,163.90	0.00	15,163.90	(2,219.38)	12,944.52		
0	Cellgene Corp	0.00	12,047.75	9,828.37	(2,219.38)	19,656.74	0.00	0.00	0.00	0.00	0.00	19,656.74	0.00	19,656.74	(2,219.38)	17,437.36		
65	Chevron Corp	0.00	7,275.03	0.00	0.00	7,275.03	0.00	72.80	(72.80)	0.00	0.00	7,275.03	0.00	7,275.03	(203.68)	7,071.35		
0	Church & Dwight Co Inc	0.00	9,000.79	9,260.08	259.29	18,260.87	0.00	39.15	(39.15)	0.00	0.00	18,260.87	0.00	18,260.87	259.29	18,520.16		
20	Cigna	0.00	3,473.20	0.00	0.00	3,473.20	0.00	0.00	0.00	0.00	0.00	3,473.20	0.00	3,473.20	325.20	3,798.40		
155	Citrus Corporation	0.00	4,626.25	0.00	0.00	4,626.25	0.00	116.15	(116.15)	0.00	0.00	4,626.25	0.00	4,626.25	(63.20)	4,563.05		
250	Clorox Inc	0.00	20,879.10	1,292.88	(253.72)	22,918.26	0.00	311.40	(311.40)	0.00	0.00	22,918.26	0.00	22,918.26	(6,571.22)	16,347.04		
55	Clorox Co	0.00	7,285.85	1,292.88	(253.72)	8,325.01	0.00	311.40	(311.40)	0.00	0.00	8,325.01	0.00	8,325.01	(6,571.22)	1,753.79		
430	Comcast Corp New CL A	0.00	17,346.20	0.00	0.00	17,346.20	0.00	245.10	(245.10)	0.00	0.00	17,346.20	0.00	17,346.20	1,191.85	18,538.05		
140	Conocophillips	0.00	9,061.80	1,665.97	292.97	11,020.74	0.00	129.63	(129.63)	0.00	0.00	11,020.74	0.00	11,020.74	(2,704.70)	8,316.04		
39	Costco Whsel Corp New	0.00	10,627.10	3,906.16	814.64	15,347.90	0.00	84.93	(84.93)	0.00	0.00	15,347.90	0.00	15,347.90	1,223.75	16,571.65		
50	Dollar Gen Corp New	0.00	4,907.00	0.00	0.00	4,907.00	0.00	43.50	(43.50)	0.00	0.00	4,907.00	0.00	4,907.00	497.00	5,404.00		
100	Facebook Inc	0.00	19,936.86	6,918.06	(65.30)	26,849.62	0.00	0.00	0.00	0.00	0.00	26,849.62	0.00	26,849.62	(2,926.25)	23,923.37		
0	Farmatone Inc	0.00	7,863.90	0.00	0.00	7,863.90	0.00	0.00	0.00	0.00	0.00	7,863.90	0.00	7,863.90	0.00	7,863.90		
0	Garrett Motion Inc	0.00	123.93	112.24	(11.69)	224.08	0.00	0.00	0.00	0.00	0.00	224.08	0.00	224.08	(11.69)	212.39		
0	General Dynamics	0.00	7,889.00	6,102.78	(1,786.22)	12,205.56	0.00	97.65	(97.65)	0.00	0.00	12,205.56	0.00	12,205.56	(1,786.22)	10,419.34		
0	Halliburton Co	0.00	10,313.55	7,510.39	(2,803.16)	15,020.78	0.00	116.10	(116.10)	0.00	0.00	15,020.78	0.00	15,020.78	(2,803.16)	12,217.62		
55	Harris Corporation	0.00	8,628.95	0.00	0.00	8,628.95	0.00	0.00	0.00	0.00	0.00	8,628.95	0.00	8,628.95	0.00	8,628.95		
75	Hershey Company	0.00	7,829.93	0.00	0.00	7,829.93	0.00	54.15	(54.15)	0.00	0.00	7,829.93	0.00	7,829.93	208.57	8,038.50		
0	Hershey Well Intl Inc	0.00	11,156.30	0.00	0.00	11,156.30	0.00	229.14	(229.14)	0.00	0.00	11,156.30	0.00	11,156.30	(1,247.30)	9,909.00		
85	Home Depot Inc	0.00	15,653.15	6,037.07	(55.00)	21,635.22	0.00	243.20	(243.20)	0.00	0.00	21,635.22	0.00	21,635.22	(9,937.60)	11,697.62		
170	Intel Corp	0.00	7,910.10	0.00	0.00	7,910.10	0.00	153.00	(153.00)	0.00	0.00	7,910.10	0.00	7,910.10	48.00	7,958.10		

Prepared by Citizens Private Bank and Trust
2/27/2019

MS 10.XIS

PAGE 1 OF 3 PAGES

REPORT OF THE TRUST FUNDS OF THE TOWN OF GOFFSTOWN, N.H. FOR YEAR ENDING ON DECEMBER 31, 2018
MS-10

NUMBER OF SHARES	DESCRIPTION OF INVESTMENT	***PRINCIPAL***										INCOME		GRAND TOTAL		UNREALIZED GAIN/LOSS	BEGINNING YEAR FAIR MARKET VALUE	END OF YEAR FAIR MARKET VALUE
		BALANCE BEGINNING YEAR	PURCHASES	PROCEEDS FROM SALES	GAINS/LOSSES FROM SALES	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR	BALANCE END YEAR	PRINCIPAL & INCOME END OF YEAR							
105	Johnson & Johnson	0.00	14,085.75	0.00	0.00	14,085.75	0.00	371.70	(371.70)	0.00	14,085.75	0.00	0.00	0.00	13,550.25	16,107.00		
165	J.P. Morgan Chase & Co	0.00	24,443.60	5,536.32	(286.88)	19,146.60	0.00	112.80	(112.80)	0.00	19,146.60	0.00	0.00	0.00	18,838.50	20,000.00		
0	Lincoln National Corp	0.00	0.00	8,468.59	(1,677.51)	0.00	0.00	85.80	(85.80)	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
105	Marsh & McLennan Companies	0.00	10,136.10	0.00	0.00	8,740.25	0.00	126.54	(126.54)	0.00	8,740.25	0.00	0.00	0.00	8,373.75	8,373.75		
75	McDonald's Corp	0.00	11,908.50	0.00	0.00	11,908.50	0.00	314.25	(314.25)	0.00	11,908.50	0.00	0.00	0.00	1,409.25	13,317.75		
0	MetLife Toledo International	0.00	6,397.90	6,124.30	(273.60)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
280	Microsoft Corp	0.00	26,156.59	0.00	0.00	26,156.59	0.00	364.00	(364.00)	0.00	26,156.59	0.00	0.00	0.00	2,283.01	28,439.60		
60	Nextera Energy Inc Com	0.00	10,915.10	1,675.57	116.27	9,355.80	0.00	288.60	(288.60)	0.00	9,355.80	0.00	0.00	0.00	1,189.67	10,429.20		
140	Nike Inc Class B	0.00	10,536.18	0.00	0.00	10,536.18	0.00	0.00	0.00	0.00	10,536.18	0.00	0.00	0.00	1,189.67	10,379.60		
0	Parker-Hannifin Corp	0.00	9,296.50	8,757.03	(539.47)	0.00	0.00	76.00	(76.00)	0.00	0.00	0.00	0.00	0.00	(539.47)	0.00		
80	Paypal Holdings Inc	0.00	7,021.37	2,155.37	(68.23)	7,021.37	0.00	0.00	0.00	0.00	7,021.37	0.00	0.00	0.00	(294.17)	6,727.20		
110	PepsiCo Inc	0.00	14,603.67	0.00	0.00	12,380.07	0.00	260.76	(260.76)	0.00	12,380.07	0.00	0.00	0.00	(295.50)	12,152.80		
205	Procter & Gamble	0.00	16,882.46	5,634.17	(797.43)	10,882.56	0.00	162.00	(162.00)	0.00	10,882.56	0.00	0.00	0.00	7,999.15	12,152.80		
0	Principal Financial Group	0.00	12,378.60	9,333.05	(3,045.55)	0.00	0.00	296.25	(296.25)	0.00	0.00	0.00	0.00	0.00	(3,045.55)	0.00		
110	Progressive Corp Ohio	0.00	7,010.20	0.00	0.00	7,010.20	0.00	0.00	0.00	0.00	7,010.20	0.00	0.00	0.00	(373.90)	6,636.30		
0	Resideo Technologies Inc	0.00	342.52	252.70	(89.82)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(89.82)	0.00		
50	S&P Global Inc Com	0.00	9,542.50	4,924.77	413.52	9,542.50	0.00	100.00	(100.00)	0.00	9,542.50	0.00	0.00	0.00	(1,045.50)	8,497.00		
95	SySCO Corp	0.00	10,225.50	0.00	0.00	5,714.25	0.00	183.60	(183.60)	0.00	5,714.25	0.00	0.00	0.00	5,952.70	5,952.70		
100	Target Corp	0.00	8,759.09	0.00	0.00	8,759.09	0.00	64.00	(64.00)	0.00	8,759.09	0.00	0.00	0.00	(2,150.09)	6,609.00		
115	Texas Instruments Inc	0.00	12,106.05	0.00	0.00	12,106.05	0.00	231.15	(231.15)	0.00	12,106.05	0.00	0.00	0.00	(1,238.55)	10,867.50		
40	Thermo Fisher Scientific Inc	0.00	8,477.65	6,701.10	0.00	8,477.65	0.00	20.40	(20.40)	0.00	8,477.65	0.00	0.00	0.00	473.95	8,951.60		
0	Time Warner Inc	0.00	6,701.10	0.00	0.00	0.00	0.00	28.18	(28.18)	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
75	Union Pacific Corp	0.00	11,296.20	0.00	0.00	11,296.20	0.00	104.00	(104.00)	0.00	11,296.20	0.00	0.00	0.00	(928.95)	10,367.25		
70	UnitedHealth Group Inc	0.00	14,484.00	0.00	0.00	14,484.00	0.00	348.00	(348.00)	0.00	14,484.00	0.00	0.00	0.00	1,094.40	15,578.40		
110	Valero Energy Corp New	0.00	10,341.10	0.00	0.00	10,341.10	0.00	264.00	(264.00)	0.00	10,341.10	0.00	0.00	0.00	(2,094.40)	8,246.70		
185	Verizon Communications	0.00	9,330.48	0.00	0.00	9,330.48	0.00	329.76	(329.76)	0.00	9,330.48	0.00	0.00	0.00	1,070.22	10,400.70		
95	Visa Inc	0.00	20,280.15	10,003.28	1,399.58	11,676.45	0.00	100.55	(100.55)	0.00	11,676.45	0.00	0.00	0.00	2,257.43	12,534.30		
115	Walt Disney Co	0.00	12,929.27	0.00	0.00	12,929.27	0.00	0.00	0.00	0.00	12,929.27	0.00	0.00	0.00	(319.52)	12,609.75		
150	WalMart Inc	0.00	15,648.00	0.00	0.00	15,648.00	0.00	234.00	(234.00)	0.00	15,648.00	0.00	0.00	0.00	(1,675.50)	13,972.50		
90	Waste MGMT Inc Del	0.00	12,852.00	5,486.26	345.46	7,711.20	0.00	279.00	(279.00)	0.00	7,711.20	0.00	0.00	0.00	643.36	8,009.10		
120	Yum Brands	0.00	9,448.80	0.00	0.00	9,448.80	0.00	129.60	(129.60)	0.00	9,448.80	0.00	0.00	0.00	1,581.60	11,030.40		
Government Bonds																		
0	US Treas Note 7.500% 10/31/18	24,841.80	0.00	25,000.00	158.20	0.00	0.00	187.50	(187.50)	0.00	24,794.00	0.00	0.00	0.00	206.00	48,653.50		
50,000	US Treas Note 1.375% 1/31/21	49,691.41	0.00	0.00	0.00	49,691.41	0.00	697.50	(697.50)	0.00	49,691.41	0.00	0.00	0.00	(193.50)	49,497.91		
50,000	US Treas Note 1.375% 5/31/20	49,531.25	0.00	0.00	0.00	49,531.25	0.00	1,750.00	(1,750.00)	0.00	49,531.25	0.00	0.00	0.00	49,531.25	49,531.25		
50,000	US Treas Note 1.500% 5/31/20	49,531.25	0.00	0.00	0.00	49,531.25	0.00	1,750.00	(1,750.00)	0.00	49,531.25	0.00	0.00	0.00	49,531.25	49,531.25		
0	US Treas Note 1.750% 10/31/18	25,317.38	0.00	25,000.00	(317.38)	0.00	0.00	437.50	(437.50)	0.00	24,999.00	0.00	0.00	0.00	(249.50)	49,249.50		
25,000	US Treas Note 2.000% 11/15/26	0.00	23,026.37	0.00	0.00	23,026.37	0.00	0.00	0.00	0.00	23,026.37	0.00	0.00	0.00	837.88	23,864.25		
50,000	US Treas Note 2.000% 10/31/21	49,888.67	0.00	0.00	0.00	49,888.67	0.00	1,000.00	(1,000.00)	0.00	49,888.67	0.00	0.00	0.00	(427.50)	49,357.50		
50,000	US Treas Note 2.250% 11/15/24	52,980.47	0.00	0.00	0.00	52,980.47	0.00	1,125.00	(1,125.00)	0.00	52,980.47	0.00	0.00	0.00	(603.50)	49,138.50		
25,000	US Treas Note 3.000% 10/31/25	0.00	24,824.22	0.00	0.00	24,824.22	0.00	(26.93)	26.93	0.00	24,824.22	0.00	0.00	0.00	823.28	25,647.50		
50,000	Fed Home Loan Bank 2.5% 12/10/27	49,233.00	0.00	0.00	0.00	49,233.00	0.00	1,250.00	(1,250.00)	0.00	49,233.00	0.00	0.00	0.00	(1,576.50)	47,239.00		
0	Fed Home Ln Mtg Corp 1.375% 5/01/2020	48,830.50	0.00	48,928.47	97.97	(0.00)	0.00	450.69	(450.69)	0.00	48,830.50	0.00	0.00	0.00	(324.03)	48,506.47		
0	Fed Natl Mtg Assn 1.875% 12/28/20	49,998.00	0.00	49,032.24	(965.76)	0.00	0.00	466.15	(466.15)	0.00	49,731.00	0.00	0.00	0.00	(698.76)	49,032.24		

Prepared by Citizens Private Bank and Trust
2/27/2019

MS 10.XS

PAGE 2 OF 3 PAGES

REPORT OF THE TRUST FUNDS OF THE TOWN OF GOFFSTOWN, N.H. FOR YEAR ENDING ON DECEMBER 31, 2018
MS-10

NUMBER OF SHARES	DESCRIPTION OF INVESTMENT	***PRINCIPAL***										INCOME			GRAND TOTAL	
		BALANCE BEGINNING YEAR	PURCHASES	PROCEEDS FROM SALES	GAINS/LOSSES FROM SALES	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR	BALANCE END YEAR	PRINCIPAL & INCOME END OF YEAR	BEGINNING YEAR FAIR MARKET VALUE	UNREALIZED GAIN/LOSS	END OF YEAR FAIR MARKET VALUE		
	Taxable Bonds															
95,000	Berkshire Hathaway 2.800% 10/15/20	25,338.23	0.00	0.00	0.00	25,338.23	0.00	725.00	(725.00)	25,338.23	25,442.00	(103.77)	25,085.75			
25,000	Black Hills Energy 3.90% 11/15/19	25,346.50	0.00	0.00	0.00	25,346.50	0.00	548.26	(548.26)	25,346.50	25,059.20	(287.30)	24,882.25			
50,000	Exco 2.200% 9/20/23	49,341.00	0.00	0.00	0.00	49,341.00	0.00	1,100.00	(1,100.00)	49,341.00	48,998.50	(342.50)	47,881.00			
25,000	Disney Walt Co. 2.750% 8/16/21	25,170.10	0.00	0.00	0.00	25,170.10	0.00	687.50	(687.50)	25,170.10	25,376.50	(206.40)	24,848.50			
50,000	General Electric 2.700% 10/09/2022	49,963.70	0.00	0.00	0.00	49,963.70	0.00	1,350.00	(1,350.00)	49,963.70	49,923.50	(40.20)	46,396.50			
25,000	McDonalds Corp 1.875% 5/29/19	24,968.00	0.00	0.00	0.00	24,968.00	0.00	466.76	(466.76)	24,968.00	24,900.50	(67.50)	24,886.75			
50,000	Oracle Corp 2.375% 1/15/19	50,472.00	0.00	0.00	0.00	50,472.00	0.00	1,187.50	(1,187.50)	50,472.00	50,208.50	(263.50)	49,988.00			
0	Walmart Stores 1.950% 12/15/18	25,239.00	0.00	25,000.00	(239.00)	0.00	0.00	487.50	(487.50)	0.00	25,005.25	(20.25)	49,988.00			
25,000	Wells Fargo Co. Min 2.125% 4/22/19	24,995.75	0.00	0.00	0.00	24,995.75	0.00	531.26	(531.26)	24,995.75	24,996.00	(24.25)	24,926.25			
	Mutual Funds															
2,975,000	iShares MSCI EAFE ETF	181,799.24	0.00	0.00	0.00	181,799.24	0.00	5,924.82	(5,924.82)	181,799.24	209,172.25	(27,373.01)	174,870.50			
0	Emergent Capital Equity Instl	250,187.25	0.00	329,651.13	78,832.00	0.00	0.00	0.00	0.00	0.00	327,336.29	(27,336.29)	0.00			
240	Scottrade S&P Mid-Cap Energy	0.00	15,865.20	0.00	0.00	15,865.20	0.00	289.48	(289.48)	15,865.20	15,865.20	0.00	13,135.20			
280	Select State S&P Energy	0.00	19,234.99	0.00	0.00	19,234.99	0.00	568.49	(568.49)	19,234.99	0.00	(2,176.99)	16,058.00			
0	SPDR S&P 500 ETF	299,588.48	0.00	460,850.53	161,262.05	0.00	0.00	2,331.05	(2,331.05)	0.00	460,333.50	(517.03)	16,058.00			
270,000	SPDR S&P Midcap 400 ETF	69,549.95	0.00	22,100.85	14,125.17	61,574.27	0.00	1,337.53	(1,337.53)	61,574.27	114,676.12	(52,101.85)	81,720.00			
	Total Common Trust Fund	1,578,902.32	1,010,044.68	1,181,533.12	238,473.24	1,645,887.12	26,810.60	36,178.21	(42,939.43)	1,665,936.50	1,907,947.59	(108,201.40)	1,621,496.53			

Prepared by Citizens Private Bank and Trust
2/27/2019

MS 10.XIS

PAGE 3 OF 3 PAGES

OUTSTANDING DEBT SCHEDULE GENERAL FUND

2011 LVDP Water Project				GENERAL FUND TOTALS			
Year	Principal	Interest	Total	Year	Principal	Interest	Total
2019	37,941	15,303	53,244	2019	147,941	86,664	234,605
2020	39,027	14,217	53,244	2020	149,027	80,056	229,083
2021	40,145	13,099	53,244	2021	145,145	73,416	218,561
2022	41,295	11,949	53,244	2022	146,295	66,995	213,290
2023	42,478	10,766	53,244	2023	147,478	60,541	208,019
2024	43,694	9,550	53,244	2024	148,694	55,104	203,798
2025	44,946	8,298	53,244	2025	149,946	49,631	199,577
2026	46,233	7,011	53,244	2026	151,233	43,073	194,306
2027	47,557	5,687	53,244	2027	152,557	36,478	189,035
2028	48,919	4,325	53,244	2028	153,919	32,995	186,914
2029	50,320	2,924	53,244	2029	155,320	29,473	184,793
2030	51,761	1,483	53,244	2030	156,761	25,780	182,541
Total	534,316	104,612	638,928	2031	105,000	20,076	125,076
				2032	105,000	15,855	120,855
				2033	105,000	12,684	117,684
				2034	105,000	9,513	114,513
				2035	105,000	6,342	111,342
				2036	105,000	3,171	108,171
				Total	2,434,316	707,847	3,142,163
2016 Fire Station #18 Bond							
Year	Principal	Interest	Total				
2019	110,000	71,361	181,361				
2020	110,000	65,839	175,839				
2021	105,000	60,317	165,317				
2022	105,000	55,046	160,046				
2023	105,000	49,775	154,775				
2024	105,000	45,554	150,554				
2025	105,000	41,333	146,333				
2026	105,000	36,062	141,062				
2027	105,000	30,791	135,791				
2028	105,000	28,670	133,670				
2029	105,000	26,549	131,549				
2030	105,000	24,297	129,297				
2031	105,000	20,076	125,076				
2032	105,000	15,855	120,855				
2033	105,000	12,684	117,684				
2034	105,000	9,513	114,513				
2035	105,000	6,342	111,342				
2036	105,000	3,171	108,171				
Total	1,900,000	603,235	2,503,235				

OUTSTANDING DEBT SCHEDULE SEWER FUND

2012 SRF ARRA Mast Road Upgrade

Year	Principal	Interest	Total
2019	115,014	8,023	123,037
2020	116,970	6,067	123,037
2021	118,958	4,079	123,037
2022	120,980	2,057	123,037
Total	471,922	20,226	492,148

SEWER FUND TOTALS

Year	Principal	Interest	Total
2019	115,014	8,023	123,037
2020	116,970	6,067	123,037
2021	118,958	4,079	123,037
2022	120,980	2,057	123,037
Total	471,922	20,226	492,148

2019 TOWN BUDGET SUMMARY

	2017		2018			2019	
	Adopted	Actuals	Adopted	YTD (12/31/18 unaudited)	Encumbr (12/31/18 unaudited)	SELECT BOARD & BUDGET COMM	DEFAULT
TOWN HALL BUDGET							
41300 Administration	429,280	369,115	362,560	387,143	0	375,277	366,827
41400 Town Clerk	195,564	178,803	203,986	183,838	0	209,868	202,257
41401 Election	22,344	14,349	41,198	37,729	0	23,244	23,244
41500 Finance	247,894	288,146	313,950	75,112	0	322,702	319,784
41510 Tax Collection	73,904	71,461	76,299	572,423	0	78,358	76,957
41530 Information Technology	512,643	516,447	586,580	314,319	0	649,759	557,344
41520 Revaluation of Property	217,835	195,860	211,333	191,206	0	177,420	176,520
41910 Planning, Zoning & Econ	293,523	269,866	293,419	302,217	0	301,948	295,956
41990 Other General Governmen	44,280	37,577	44,330	16,919	0	46,330	44,330
42400 Building/Health Inspect	87,221	83,476	87,363	91,777	0	113,915	111,360
44410 Human Services	68,951	48,860	72,709	47,335	0	74,341	73,408
TOWN HALL TOTAL	2,193,439	2,073,960	2,293,727	2,220,018	0	2,373,162	2,247,987
INSURANCE BUDGET							
00000 No Division Number	287,383	266,305	2,251,820	2,017,835	0	2,543,235	2,528,276
INSURANCE TOTAL	287,383	266,305	2,251,820	2,017,835	0	2,543,235	2,528,276
POLICE BUDGET							
42101 Police Operations	3,848,072	3,600,310	3,289,407	3,274,342	3,550	3,498,766	3,420,184
42104 Police Communications	893,509	855,441	779,174	738,119	0	840,678	823,925
POLICE TOTAL	4,741,581	4,455,751	4,068,581	4,012,460	3,550	4,339,444	4,244,109
FIRE BUDGET							
42201 Fire Operations	2,589,354	2,394,620	2,273,148	2,090,941	0	2,289,689	2,268,751
42102 Emergency Management	7,509	6,082	6,885	3,510	0	11,885	11,885
FIRE TOTAL	2,596,863	2,400,702	2,280,033	2,094,451	0	2,301,574	2,280,636
PUBLIC WORKS BUDGET							
41950 Cemetery Operations	110,680	113,846	117,210	103,465	0	154,546	130,845
43111 Public Works-Highway	3,043,200	3,092,037	2,728,706	2,686,113	15,789	2,852,225	2,772,989
43124 Stormwater/Utilities	151,072	96,372	0	0	0	0	0
43190 Fleet	519,742	496,181	542,370	480,081	14,900	516,424	513,865
43230 Solid Waste Operations	925,213	975,860	995,366	1,109,300	0	1,189,193	1,173,142
PUBLIC WORKS TOTAL	4,749,907	4,774,296	4,383,652	4,378,960	30,689	4,712,387	4,590,841
PARKS AND REC BUDGET							
45201 Parks & Rec Operations	441,473	430,907	419,454	404,907	2,622	427,571	423,200
PARKS AND REC TOTAL	441,473	430,907	419,454	404,907	2,622	427,571	423,200
LIBRARY BUDGET							
45501 Library Operations	740,511	729,024	673,571	669,235	0	680,356	665,383
LIBRARY TOTAL	740,511	729,024	673,571	669,235	0	680,356	665,383
DEBT SERVICE BUDGET							
47110 Principal-Long Trm Bond	110,710	110,711	110,000	110,000	0	110,000	110,000
47230 DS-ST INTEREST	1	0	1	0	0	1	1
47111 LVDP WATER MAIN	53,244	53,243	53,244	53,243	0	53,244	53,244
47120 Debt Serv-Long Term Bon	89,455	89,455	76,883	76,883	0	71,361	76,883
DEBT SERVICE TOTAL	253,410	253,409	240,128	240,126	0	234,606	240,128
CIP BUDGET							
MACH, VEH & EQUIP TOTAL	696,353	458,837	921,655	685,086	148,512	693,470	788,655
BUILDINGS TOTAL	70,000	148,092	70,000	2,870	41,803	35,000	35,000
IMP OTHER THN BLDG TOTAL	1,071,610	709,034	1,342,000	797,130	491,247	1,127,000	1,075,000
CIP TOTAL	1,837,963	1,315,962	2,333,655	1,485,086	681,562	1,855,470	1,898,655
GENERAL FUND TOTAL	17,842,530	16,700,316	18,944,621	17,523,077	718,423	19,467,806	19,119,216

	2017		2018			2019	
	Adopted	Actuals	Adopted	YTD (12/31/18 unaudited)	Encumbr (12/31/18 unaudited)	SELECT BOARD & BUDGET COMM	DEFAULT
FIRE BUDGET							
42150 Fire / EMS	539,480	467,756	580,820	460,104	0	578,959	556,226
FIRE TOTAL	539,480	467,756	580,820	460,104	0	578,959	556,226
CIP BUDGET							
Fire-EMS CIP TOTAL	0	0	175,000	0	172,473	35,000	0
CIP TOTAL	0	0	175,000	0	172,473	35,000	0
EMS REVENUE FUND TOTAL	539,480	467,756	755,820	460,104	172,473	613,959	556,226
SEWER BUDGET							
43260 Sewer Administration	263,321	256,693	269,846	250,045	0	272,930	271,366
43261 Sewer Operations	1,285,809	758,112	1,476,575	981,384	168,790	1,338,211	1,318,604
43262 Sewer Pump Stations	74,650	34,224	147,552	60,368	0	428,102	149,602
SEWER TOTAL	1,623,780	1,049,029	1,893,973	1,291,797	168,790	2,039,243	1,739,572
SEWER ENTERPRISE FUND TOTAL	1,623,780	1,049,029	1,893,973	1,291,797	168,790	2,039,243	1,739,572
TOTAL OPERATING BUDGET:	20,005,790	18,217,101	21,594,414	19,274,979	1,059,685	22,121,008	21,415,014

2019 SEPARATE/SPECIAL ARTICLES

	2017		2018			2019	
	Adopted	Actuals	Adopted	YTD (12/31/18 unaudited)	Encumbr (12/31/18 unaudited)	SELECT BOARD & BUDGET COMM	
SPECIAL ARTICLES							
Uncanoonuc Mtn Dam	230,000	11,474	0	0	0		0
Collective Bargaining Agreemen	0	0	27,456	0	0		0
Collective Bargaining Agreemen	0	0	39,667	0	0		0
50/50 Product Screener	0	0	100,000	100,000	0		0
Improvements Expense	0	0	250,000	39	249,961		0
ART 10 Collective Bargaining Agreemen	0	0	0	0	0		27,594
ART 11 Collective Bargaining Agreemen	16,773	0	0	0	0		18,250
ART 12 FEMA/SAFER - 4 FFs	0	0	0	0	0		170,283
ART 13 Transportation Prog Intro	15,000	1,847	0	1,924	0		15,000
ART 14 Capital Reserve Fund - Fire App	225,000	225,000	225,000	225,000	0		100,000
ART 15 Capital Reserve Fund - Land Acq	250,000	250,000	250,000	250,000	0		100,000
ART 16 Capital Reserve Fund - Grasmere	0	0	0	0	0		100,000
ART 17 DPW Admin Building Expansion	0	0	0	0	0		275,000
ART 18 Reclamation	0	0	150,000	150,000	0		300,000
ART 19 POLICE - Parking Lot Expansion	0	0	0	0	0		112,253
ART 20 POLICE - Impound Lot	0	0	0	0	0		35,000
ART 21 POLICE - Dispatch Comm Center	0	0	0	0	0		165,000
ART 22 Goffstown Sports Complex	0	0	0	0	0		550,000
ART 23 Library Trustees - Bldg Feasibility	0	0	0	0	0		80,000
ART 24 Crispin's House Special Articl	20,000	20,000	20,000	20,000	0		20,000
ART 25 Main Street Pgm Spec Article	20,000	20,000	20,000	20,000	0		15,000
SPECIAL ARTICLES TOTALS:	776,773	528,321	1,082,123	766,963	249,961		2,083,380

REVENUES - OPERATING BUDGET

	2017		2018		2019	
	Adopted	Actuals	Adopted	YTD (12/31/18 unaudited)	SELECT BOARD & BUDGET COMM	DEFAULT
OPERATING BUDGET						
Town Hall	4,602,050	4,841,803	4,722,042	5,004,435	4,860,361	4,860,361
Police	168,238	166,882	166,948	154,050	290,558	211,699
Fire	27,000	24,498	24,500	35,920	34,500	29,500
Public Works	747,045	644,579	638,142	687,475	641,384	611,384
Parks & Rec	10,000	7,253	0	0	0	0
Library	1,500	1,724	1,500	1,896	1,500	1,500
GENERAL FUND TOTAL	5,555,833	5,686,738	5,553,132	5,883,775	5,828,303	5,714,445
EMS SRF	539,480	521,592	755,820	526,796	613,959	556,226
SEWER FUND	1,623,780	1,452,603	1,893,973	1,591,879	2,039,243	1,752,970
TOTAL OPERATING BUDGET	7,719,093	7,660,933	8,202,925	8,002,450	8,481,505	8,023,641
SEPARATE/SPECIAL ARTICLES						
2018 - Production Screener - UFB	0	0	100,000	100,000	0	0
2018 - DPW Water Line Extension - UFB	0	0	250,000	250,000	0	0
ART 12 FEMA/SAFER - 4 FFs	0	0	0	0	127,712	0
ART 14 Fire Apparatus CRF - UFB	225,000	225,000	225,000	225,000	100,000	0
ART 15 Land Acquisition CRF - UFB	250,000	250,000	250,000	250,000	100,000	0
ART 16 Grasmere TH CRF - UFB	0	0	0	0	100,000	0
ART 17 DPW Building - UFB	0	0	0	0	275,000	0
ART 18 Reclamation - UFB	0	0	150,000	150,000	300,000	0
ART 19 POLICE - Parking Lot Expansion - UFB	0	0	0	0	112,253	0
ART 20 POLICE - Impound Lot - UFB	0	0	0	0	35,000	0
ART 21 PD Dispatch - UFB	0	0	0	0	120,000	0
PD Dispatch - Impact Fees	0	0	0	0	45,000	0
ART 22 P&R Sports Complex - UFB	0	0	0	0	360,000	0
P&R Sports Complex - Impact Fees	0	0	0	0	60,000	0
P&R Sports Complex - P&R Revolving Fund	0	0	0	0	130,000	0
ART 23 Library Trustees - Unrestricted Funds	0	0	0	0	80,000	0
TOTAL SEPARATE/SPECIAL ARTICLES	475,000	475,000	975,000	975,000	1,944,965	0
GRAND TOTAL	8,194,093	8,135,933	9,177,925	8,977,450	10,426,470	8,023,641

**2019 Estimated Tax Rate for
Operating Budget & Separate/Special Articles**

	BUDGET COMMITTEE	DEFAULT
Expenses Operating Budget	22,121,008	21,415,014
Expenses Special Articles	2,083,380	0
Revenue Operating Budget	8,481,505	8,023,211
Revenue Special Articles	1,944,965	0
Add War Service Credits	424,750	424,750
Add Approx Overlay	25,000	25,000
MS1 Valuation (assumes 1/2% inc.)	1,702,696,477	1,702,696,477
Net Appropriation	14,227,668	13,841,553
Town Side of Tax Rate	8.36	8.13

2018 Town Side of Tax Rate 8.14

ADMINISTRATION

REPORT OF THE ASSESSING OFFICE

The Town's assessments and assessment practices were last reviewed by the State of New Hampshire Department of Revenue Administration for the 2013 tax year. The Town successfully passed all criteria established by the Assessing Standards Board. The Town is currently undergoing a review by the State for the 2018 tax year; however, this review has not yet been completed.

Since 2013, property values have been rising; on-going analysis indicates that this rise in property values has progressed at an accelerated rate since mid-2016. Due to improving market conditions, on average, assessed values were 15% to 20% less than actual selling prices. In preparation for the State's scheduled review, the Assessing Office underwent a valuation update for the 2018 tax year. The total value of the Town increased by 16.1%.

After 22 years of faithful service to the Assessing Office, Mary Lavallee retired. The Select Board declared September 1, 2018 as **Mary Lavallee Day**. Mary's exceptional and calm competency will be missed. We all wish Mary a happy retirement.

The Assessing Office has improved, and is continuing to improve, the quality of its assessments without causing undue disruption to taxpayers or large budget increases. The Assessing Office asks for the continued understanding and cooperation of its citizens. Assessing is an ongoing process. The participation of taxpayers in this process is not only welcomed, but encouraged.

Respectively Submitted,
Scott W. Bartlett, CNHA, Town Assessor

MS-1 SUMMARY INVENTORY OF VALUATION

LAND

Current Use	\$ 943,900	
Conservation Restriction Assessment	0	
Discretionary Easement	100	
Residential	583,750,500	
Commercial/Industrial	69,421,300	
Total Taxable Land		\$ 654,115,800
Tax Exempt and Non-Taxable		54,434,400

BUILDINGS

Residential	\$ 852,934,800	
Manufactured Housing	23,992,800	
Commercial/Industrial	107,735,200	
Discretionary Preservation Easement	68,600	
Total of Taxable Buildings		\$ 984,731,400
Tax Exempt and Non-Taxable		116,968,200

PUBLIC UTILITIES

Electric	\$ 68,798,300	
Gas	2,868,400	
Total Public Utilities		\$ 71,666,700

TAXABLE VALUATION BEFORE EXEMPTIONS \$1,710,513,900

EXEMPTIONS:	NUMBER	AMOUNT
Certain Disabled Veterans	2	\$ 415,300
School Dining/Dorms/Kitchen	1	150,000
Blind	9	135,000
Elderly	214	14,950,150
Solar Energy Systems	85	638,100
Total Exemptions	311	\$15,723,250

NET VALUATION ON WHICH TAX RATE FOR MUNICIPAL, COUNTY & LOCAL EDUCATION RATE IS COMPUTED

\$1,694,225,350

NET VALUATION WITHOUT UTILITIES ON WHICH TAX RATE FOR STATE EDUCATION TAX IS COMPUTED

\$1,622,558,650

TOTAL AMOUNT OF TAX CREDITS GRANTED \$ 424,750

SCHEDULE OF TOWN PROPERTY

GOFFSTOWN SCHOOL DISTRICT				Acres	Land Value	Improvement	Total Value
4-	103		16 MAPLE AV	4.00	308,400	3,164,900	3,473,300
5-	14-	1	251 ELM ST	25.79	332,800	1,388,300	1,721,100
5-	61-	1	NORMANDS RD	79.20	266,900	0	266,900
5-	95-	1	WALLACE RD	26.95	169,400	0	169,400
5-	98		27 WALLACE RD	30.00	1,351,000	12,487,100	13,838,100
8-	74		41 LAUREN LN	60.30	1,369,100	9,509,700	10,878,800
17-	182		689 MAST RD	1.25	416,000	1,379,400	1,795,400
34-	138		11 SCHOOL ST	0.65	211,700	298,500	510,200
GOFFSTOWN SCHOOL DISTRICT TOTALS				228.14	\$4,425,300	\$28,227,900	\$32,653,200
GOFFSTOWN VILLAGE PRECINCT				Acres	Land Value	Improvement	Total Value
7-	8-	1	NORTH MAST ST	23.76	135000	0	135000
7-	106-	2	HIGH ST	1.38	87900	0	87900
1-	37		MOUNTAIN RD	110.00	476900	0	476900
1-	38		BACK MOUNTAIN RD	465.00	1036300	114600	1150900
4-	11		OFF HILLSDALE DR	0.33	108700	34400	143100
7-	2		MAST RD	24.00	43100	11000	54100
7-	5		NORTH MAST ST	3.54	113700	103000	216700
4-	16-	2	MOUNTAIN RD	15.55	96700	0	96700
GOFFSTOWN VILLAGE PRECINCT TOTALS				643.56	\$2,098,300	\$263,000	\$2,361,300
TOWN OF GOFFSTOWN				Acres	Land Value	Improvement	Total Value
1-	35		MOUNTAIN RD	137.00	370,400	0	370,400
2-	39-	4	OFF BACK MOUNTAIN RD	2.45	90,700	0	90,700
2-	64-	28	SHIRLEY HILL RD	3.23	1,600	0	1,600
2-	64-	29	ADDISON RD	7.00	6,500	0	6,500
3-	9		OFF SCHOOL HOUSE RD	1.00	1,700	0	1,700
4-	61		OFF NEW BOSTON RD	21.32	27,600	0	27,600
5-	14		GOFFSTOWN BACK RD	39.60	298,200	8,000	306,200
5-	15-	3	ELM ST	2.00	282,300	0	282,300
5-	15-	4	ELM ST	5.00	253,400	0	253,400
5-	24		404 ELM ST	70.66	976,000	811,300	1,787,300
5-	38-	39	JUNIPER DR	6.24	52,500	0	52,500
5-	97		WALLACE RD	0.90	22,300	0	22,300
6-	39-	1- A	326 MAST RD	2.16	428,200	1,543,100	1,971,300
7-	72		NORTH MAST ST	9.00	239,500	22,200	261,700
8-	14		OFF HEATHER HILL LN	10.00	200	0	200
8-	44		OFF LOCUST HILL RD	3.00	3,600	0	3,600
8-	13A		OFF STINSON RD	10.90	200	0	200
9-	29-	1	289 TIRRELL HILL RD	1.60	132,400	259,600	392,000
9-	60-	2	FIELDSTONE DR	0.74	47,500	0	47,500
10-	11		TENNEY RD	0.75	10,100	0	10,100

TOWN OF GOFFSTOWN			Acres	Land Value	Improvement	Total Value	
12-	10A		OFF MONTELONA RD	60.00	112,600	0	112,600
15-	58		ROSEMONT ST	2.40	130,500	0	130,500
15-	59		ROSEMONT ST	0.25	9,800	0	9,800
15-	57A		31 ROSEMONT ST	4.42	140,200	126,200	266,400
15-	73A		OFF ROSEMONT ST	0.48	10,600	0	10,600
16-	118		OFF MOREAU ST	0.09	1,100	0	1,100
16-	225-	1	PINE HILL AV	0.19	5,700	0	5,700
16-	117A		BROOK ST	0.07	2,200	0	2,200
17-	37		656 MAST RD	0.57	386,300	1,069,100	1,455,400
17-	238		36 LAURIER ST	37.56	565,500	36,500	602,000
17-	220A		LOUIS ST	0.22	8,100	0	8,100
19-	47		EAST UNION ST	1.84	33,600	0	33,600
19-	47-	1	OFF EAST UNION ST	1.36	6,800	0	6,800
19-	47-	2	OFF SHIRLEY PARK RD	1.28	6,400	0	6,400
19-	47-	3	OFF SOUTH MAST ST	0.49	2,500	0	2,500
19-	47-	4	OFF BLUE JAY LN	4.41	22,100	0	22,100
19-	47-	5	OFF MAST RD	1.69	8,500	0	8,500
19-	47-	6	OFF MAST RD	4.76	23,800	0	23,800
19-	47-	7	OFF MAST RD	0.27	1,400	0	1,400
19-	47-	8	OFF HENRY BRIDGE RD	1.82	9,100	0	9,100
19-	47-	9	OFF HENRY BRIDGE RD	6.16	30,800	0	30,800
19-	47-	10	OFF DANIS PARK RD	1.38	6,900	0	6,900
19-	47-	11	OFF MORGAN CR	2.20	11,000	0	11,000
19-	47-	12	OFF LYNCHVILLE PARK RD	8.38	41,900	0	41,900
19-	47-	13	OFF MOOSE CLUB PARK RD	8.24	41,200	0	41,200
19-	47-	14	OFF MOOSE CLUB PARK RD	2.17	10,900	0	10,900
19-	47-	15	OFF MOOSE CLUB PARK RD	1.14	5,700	0	5,700
19-	47-	16	EAST UNION ST	0.01	300	0	300
21-	85		60 COVE ST	0.37	92,300	0	92,300
21-	64A		BAY ST	0.42	36,300	0	36,300
24-	37		ANDRE/RUSSELL	0.76	26,600	0	26,600
24-	43		ANDRE ST	0.11	6,400	0	6,400
24-	59A		LYNCHVILLE PARK RD	0.19	33,300	0	33,300
26-	13A		MAST RD/HENRY BRIDGE	0.07	16,900	0	16,900
27-	23		HENRY BRIDGE RD	0.30	37,400	0	37,400
27-	25		86 CENTER ST	9.00	43,700	2,400	46,100
28-	28		87 CENTER ST	0.33	94,700	192,200	286,900
30-	81		9 BARNARD LN	18.00	568,400	194,400	762,800
30-	25A		PINERIDGE ST	2.00	10,200	0	10,200
30-	29A		HIGHLAND AV	0.12	18,400	0	18,400
30-	43A		SOUTH MAST ST	0.12	900	0	900
31-	19		155 SOUTH MAST ST	1.38	124,300	266,600	390,900
32-	26E-	18	HERMSDORF AV	0.30	19,700	0	19,700
32-	26E-	19	HERMSDORF AV	0.31	19,800	0	19,800

TOWN OF GOFFSTOWN				Acres	Land Value	Improvement	Total Value
32-	26E-	22	HERMSDORF AV	0.25	19,300	0	19,300
32-	26E-	30	JANICE DR	0.30	18,700	0	18,700
32-	26E-	55	THOMAS DR	0.38	20,300	0	20,300
34-	83		16 MAIN ST	0.88	231,400	1,301,700	1,533,100
34-	106		1 NORTH MAST ST	0.09	87,500	69,200	156,700
34-	107		2 HIGH ST	0.96	237,100	374,200	611,300
34-	114-	1	50 ELM ST	0.08	59,100	0	59,100
34-	127-	1	MILL ST	0.07	9,300	0	9,300
34-	129		MILL ST	0.21	9,800	0	9,800
34-	148		MAIN ST	0.32	194,400	10,500	204,900
34-	152		MAIN ST	0.25	189,600	0	189,600
37-	9		83 NORTH MAST ST	9.00	192,800	0	192,800
38-	13		18 CHURCH ST	1.73	315,100	2,973,700	3,288,800
40-	11		SOUTH UNCANOONUC MTN	0.19	7,000	0	7,000
40-	12		SOUTH UNCANOONUC MTN	0.34	52,000	0	52,000
40-	22		SOUTH UNCANOONUC MTN	0.25	7,200	0	7,200
40-	23		SOUTH UNCANOONUC MTN	0.11	6,900	0	6,900
40-	40		17 GRANDVIEW RD	0.17	4,900	200	5,100
40-	41		15 GRANDVIEW RD	0.17	4,900	0	4,900
40-	43		8 GRANDVIEW RD	0.13	4,800	0	4,800
40-	47		197 PERIMETER RD	0.11	48,000	300	48,300
40-	48		SOUTH UNCANOONUC MTN	0.10	4,800	0	4,800
40-	51		SOUTH UNCANOONUC MTN	0.23	7,100	0	7,100
40-	52		SOUTH UNCANOONUC MTN	0.12	6,900	0	6,900
40-	57		MAPLE LN	0.10	6,800	0	6,800
40-	60		41 CRESCENT LN	0.11	6,900	0	6,900
40-	86		SOUTH UNCANOONUC MTN	0.17	7,000	0	7,000
40-	87		SOUTH UNCANOONUC MTN	0.14	6,900	0	6,900
40-	90		SOUTH UNCANOONUC MTN	0.12	6,900	0	6,900
40-	94		SOUTH UNCANOONUC MTN	0.10	6,800	0	6,800
40-	96		SOUTH UNCANOONUC MTN	0.12	2,200	0	2,200
40-	102		SOUTH UNCANOONUC MTN	0.21	2,200	0	2,200
40-	113		222 PERIMETER RD	0.08	199,900	79,000	278,900
40-	50A		OFF PERIMETER RD	0.08	6,800	0	6,800
41-	34		CHOCORUA AV	3.98	29,500	0	29,500
41-	47		KAOKA AV	0.13	13,800	0	13,800
41-	49		KAOKA AV	0.13	13,800	0	13,800
41-	50		KAOKA AV	0.26	14,400	0	14,400
41-	52		INCLINE AV	0.13	6,900	500	7,400
41-	56		UNCANOONUC AV	0.13	13,800	0	13,800
41-	59		MASCOMA AV	0.13	6,900	0	6,900
41-	69		46 INCLINE AV	0.19	7,100	0	7,100
41-	78		RAILROAD AV	0.05	8,400	0	8,400
42-	1		MOUNTAIN BASE RD	0.49	0	0	0

TOWN OF GOFFSTOWN				Acres	Land Value	Improvement	Total Value
42-	4		RAILROAD AV	0.06	13,400	0	13,400
42-	6		3 ORR ST	0.32	18,500	0	18,500
42-	30		169 MOUNTAIN BASE RD	0.23	105,600	0	105,600
43-	24-	1	ARROWHEAD DR	0.11	77,800	20,000	97,800
99-	9-	9	PUBLIC ROW	0.00	9,520,000	0	9,520,000
TOWN OF GOFFSTOWN TOTALS				546.20	\$17,870,900	\$9,360,900	\$27,231,800
TOWN OF GOFFSTOWN - SEWER				Acres	Land Value	Improvement	Total Value
19-	15		19 CHANNEL LN	0.20	23,200	2,000	25,200
34-	177		27 EAST UNION ST	3.67	180,800	187,100	367,900
TOWN OF GOFFSTOWN - SEWER TOTALS				3.87	\$204,000	\$189,100	\$393,100
GOFFSTOWN CONSERVATION LAND				Acres	Land Value	Improvement	Total Value
7-	3-	1	OFF MAST RD	4.50	15,600	0	15,600
8-	17-	1	SANBORN FARM LN	2.25	0	0	0
8-	17-	2	SANBORN FARM LN	2.64	0	0	0
8-	17-	3	SANBORN FARM LN	2.43	0	0	0
8-	17-	4	SANBORN FARM LN	3.03	0	0	0
8-	17-	5	PAIGE HILL RD	39.87	800	0	800
31-	22		OFF MAST RD	1.08	80,100	0	80,100
35-	48		ISLAND ON GLEN LAKE	2.00	115,800	0	115,800
40-	1		CRESCENT LN	0.10	76,400	0	76,400
40-	8		PERIMETER RD	0.14	7,000	0	7,000
40-	14		CRESCENT LN	0.28	7,300	0	7,300
40-	15		SOUTH UNCANOONUC MTN	26.20	81,200	0	81,200
40-	16		SOUTH UNCANOONUC MTN	0.19	7,000	0	7,000
40-	17		CRESENT LN	0.15	7,000	0	7,000
40-	18		CRESENT LN	0.14	6,900	0	6,900
40-	19		CRESENT LN	0.07	6,800	0	6,800
40-	20		CRESENT LN	0.07	6,800	0	6,800
40-	21		CRESENT LN	0.16	7,000	0	7,000
40-	24		CRESENT LN	0.16	7,000	0	7,000
40-	25		CRESENT LN	0.52	7,900	0	7,900
40-	27		PERIMETER RD	0.21	7,100	0	7,100
40-	29		SOUTH UNCANOONUC MTN	0.24	7,100	0	7,100
40-	34		SUMMIT RD	0.14	6,900	0	6,900
40-	35		SUMMIT RD	0.14	6,900	0	6,900
40-	42		SOUTH UNCANOONUC MTN	5.40	18,200	0	18,200
40-	4A		UNCANOONUC MTN	3.45	12,300	0	12,300
40-	50		OFF PERIMETER RD	0.52	7,900	0	7,900
40-	53		BEECH LN	0.12	6,900	0	6,900
40-	54		SUMMIT AV	0.11	6,900	0	6,900
40-	56		MAPLE LN	0.11	6,900	0	6,900
40-	58		SUMMIT RD	0.10	6,800	0	6,800

GOFFSTOWN CONSERVATION LAND		Acres	Land Value	Improvement	Total Value
40- 59	MAPLE LN	0.27	7,300	0	7,300
40- 61	CHESTNUT LN	0.10	6,800	0	6,800
40- 63	CHESTNUT LN	0.10	6,800	0	6,800
40- 64	CHESTNUT/SUMMIT	0.21	7,100	0	7,100
40- 65	BEECH LN	0.25	7,300	0	7,300
40- 66	SOUTH UNCANOONUC MTN	0.10	6,800	0	6,800
40- 67	BEECH LN	0.30	1,400	0	1,400
40- 68	SOUTH UNCANOONUC MTN	0.14	6,900	0	6,900
40- 69	SOUTH UNCANOONUC MTN	0.13	6,900	0	6,900
40- 70	CHESTNUT LN	0.11	6,900	0	6,900
40- 71	CHESTNUT LN	0.15	7,000	0	7,000
40- 72	SOUTH UNCANOONUC MTN	0.09	6,800	0	6,800
40- 73	OFF PERIMETER RD	0.12	6,900	0	6,900
40- 74	CHESTNUT LN	0.36	7,500	0	7,500
40- 76	BIRCH LN	0.11	6,900	0	6,900
40- 77	SOUTH UNCANOONUC MTN	0.10	6,800	0	6,800
40- 78	BIRCH LN	0.09	6,800	0	6,800
40- 79	UNCANOONUC MTN	0.10	6,800	0	6,800
40- 80	BIRCH LN	0.11	6,900	0	6,900
40- 81	UNCANOONUC MTN	0.11	6,900	0	6,900
40- 82	SOUTH UNCANOONUC MTN	0.11	6,900	0	6,900
40- 83	SOUTH UNCANOONUC MTN	0.12	6,900	0	6,900
40- 85	SOUTH UNCANOONUC MTN	0.11	6,900	0	6,900
40- 88	SOUTH UNCANOONUC MTN	0.12	6,900	0	6,900
40- 89	SOUTH UNCANOONUC MTN	0.18	7,000	0	7,000
40- 91	SOUTH UNCANOONUC MTN	0.14	6,900	0	6,900
40- 92	UNCANOONUC MTN	0.15	7,000	0	7,000
40- 93	CEDAR LN	0.09	6,800	0	6,800
40- 95	UNCANOONUC MTN	0.22	7,100	0	7,100
40- 97	SOUTH UNCANOONUC MTN	0.11	6,900	0	6,900
40- 98	SOUTH UNCANOONUC MTN	0.19	7,000	0	7,000
40- 99	PINE LN	0.61	2,900	0	2,900
40- 101	PINE LN	0.40	7,500	0	7,500
40- 103	OFF PERIMETER RD	0.12	6,900	0	6,900
40- 104	SOUTH UNCANOONUC MTN	0.72	2,600	0	2,600
40- 105	SUMMIT AV	6.35	21,300	0	21,300
40- 106	SOUTH UNCANOONUC MTN	1.15	4,100	0	4,100
40- 107	SOUTH UNCANOONUC MTN	1.20	4,300	0	4,300
40- 115	SOUTH UNCANOONUC MTN	37.50	89,800	0	89,800
40- 47A	OFF PERIMETER RD	0.48	2,300	0	2,300
41- 6	FOREST AV	0.18	14,000	0	14,000
41- 7	36 INCLINE AV	0.39	15,200	0	15,200
41- 9	INCLINE AV	0.22	14,200	0	14,200
41- 11	INCLINE AV	0.52	9,900	0	9,900

GOFFSTOWN CONSERVATION LAND		Acres	Land Value	Improvement	Total Value
41- 14	MOUNTAIN/PARK AV	0.74	16,800	0	16,800
41- 15	MOUNTAIN AV	0.52	9,900	0	9,900
41- 16	MOUNTAIN AV	0.38	15,000	0	15,000
41- 17	MOUNTAIN AV	0.13	6,900	0	6,900
41- 19	UNCANOONUC AV	0.16	14,000	0	14,000
41- 21	PARK AV	1.73	21,800	0	21,800
41- 22	CROWN AV	0.35	14,900	0	14,900
41- 23	UNCANOONUC AV	0.07	13,500	0	13,500
41- 24	UNCANOONUC AV	0.25	14,500	0	14,500
41- 29	UNCANOONUC AV	0.13	13,800	0	13,800
41- 30	INCLINE AV	0.13	13,800	0	13,800
41- 31	SOUTH MOUNTAIN BASE RD	0.12	13,700	0	13,700
41- 32	KAOKA AV	0.52	15,800	0	15,800
41- 33	KAOKA AV	2.77	20,200	0	20,200
41- 35	WONOLANCET AV	1.00	19,500	0	19,500
41- 36	WONOLANCET AV	1.89	9,000	0	9,000
41- 37	MASCOMA AV	2.58	24,300	0	24,300
41- 38	CHOCORUA AV	0.29	1,400	0	1,400
41- 39	CHOCORUA AV	0.13	13,800	0	13,800
41- 40	CHOCORUA AV	0.13	13,800	0	13,800
41- 41	CHOCORUA AV	0.13	13,800	0	13,800
41- 42	CHOCORUA AV	0.39	15,200	0	15,200
41- 43	CHOCORUA AV	0.92	17,600	0	17,600
41- 45	KAOKA AV	0.13	13,800	0	13,800
41- 46	KAOKA AV	0.26	14,400	0	14,400
41- 48	KAOKA AV	0.52	15,900	0	15,900
41- 51	MASCOMA AV	0.13	69,000	0	69,000
41- 61	UNCANOONUC AV	0.13	13,800	0	13,800
41- 62	UNCANOONUC AV	0.13	13,800	0	13,800
41- 75	SOUTH MTN BASE/RR AV	0.88	21,900	0	21,900
41- 76	RAILROAD AV	0.29	14,600	0	14,600
41- 77	RAILROAD AV	0.18	17,500	0	17,500
41- 79	MASCOMA AV	0.25	14,400	0	14,400
41- 80	SOUTH MOUNTAIN BASE RD	0.26	14,400	0	14,400
41- 37A	MASCOMA AV	0.52	15,800	0	15,800
41- 64A	UNCANOONUC AV	0.12	13,800	0	13,800
42- 2	RAILROAD AV	0.45	15,300	0	15,300
42- 5	OFF RAILROAD AV	0.42	15,300	0	15,300
42- 12	INCLINE AV	0.13	13,800	0	13,800
42- 15	MOUNTAIN AV	0.26	14,400	0	14,400
42- 18	MOUNTAIN AV	0.67	16,400	0	16,400
42- 19	ORR ST	0.50	2,400	0	2,400
42- 22	PARK AV	1.00	18,300	0	18,300
42- 23	CROWN AV	1.19	19,200	0	19,200

GOFFSTOWN CONSERVATION LAND			Acres	Land Value	Improvement	Total Value
42- 24	CHESTNUT SLOPE		2.00	168,000	0	168,000
42- 25	CHESTNUT SLOPE		1.95	6,900	0	6,900
42- 28	165 MOUNTAIN BASE RD		0.12	13,800	0	13,800
42- 29	CHESTNUT SLOPE		0.11	20,200	0	20,200
42- 31	CHESTNUT SLOPE		0.12	20,300	0	20,300
42- 32	CHESTNUT SLOPE		0.13	13,800	0	13,800
42- 33	CHESTNUT SLOPE		0.26	14,400	0	14,400
42- 35	CHESTNUT SLOPE		0.13	13,800	0	13,800
42- 36	CHESTNUT SLOPE		0.13	13,800	0	13,800
42- 37	CHESTNUT SLOPE		0.13	13,800	0	13,800
42- 40	OFF MOUNTAIN BASE RD		0.24	21,200	0	21,200
42- 41	CHESTNUT SLOPE		0.12	13,800	0	13,800
42- 42	CHESTNUT SLOPE		4.10	21,100	0	21,100
42- 45	LAKE UNCANOONUC		0.22	14,300	0	14,300
42- 51	MOUNTAIN BASE RD		0.02	12,300	8,800	21,100
GOFFSTOWN CONSERVATION TOTALS			184.60	\$2,022,000	\$8,800	\$2,030,800
GRAND TOTALS			1,606.37	\$26,620,500	\$38,049,700	\$64,670,200

COMMUNITY DEVELOPMENT

Staff Members of the Community Development Department include: Planning and Economic Development Director, Jo Ann Duffy; Planning and Zoning Assistant, Patty Gale; Zoning Code Enforcement, Officer Nancy Larson; Building Code Enforcement Officer and Health Officer Marc Tessier; Assessor Scott Bartlett; Assessing and Building Assistant, Mary Lavallee retired at the end of August. Her position was divided into 2 new part time positions.

In August, we welcomed Marie Klinedinst, Building Assistant, and in September, we welcomed Coleen Birmingham, Assessing Assistant. The Land Use Office also includes the Sewer Commission Secretary, Lynn Pooler.

This report comprises activities from the Planning and Zoning Office and the Building/Health Inspection Office as well as information regarding assessed values of properties in town. The citizen boards, committees and council participants report separately. These groups include the Economic Development Council, the Planning Board, its Capital Improvements Program Committee, and the Zoning Board of Adjustment.

PLANNING

There have been a number of planning applications reviewed this year. This year Goffstown welcomed a few new businesses, as well as expansions; they include:

A 110' cell tower for Varsity Wireless on Church Street, the conversion of an existing building to an Urgent Care Facility, a 3,200 square foot warehouse building on Laurier Street, modifications to the Goffstown Animal Hospital building, conversion of a former restaurant to a 3-family dwelling, a new 2,161 square foot building for Franklin Savings Bank, and the addition of Fun City Trampoline Park and Makoto Hibachi Asian Bistro restaurant.

In addition to the committees listed above, the Planning and Zoning Office also serves as staff to several other boards and committees, including the Conservation Commission, Highway Safety Committee, Technical Review Committee (TRC), Southern New Hampshire Planning Commission (SNHPC) Technical Advisory Committee and other project review committees through the Commission.

The Planning and Zoning Office continues to process applications for development. The number of applications has shown an upward increase since 2015. The table below shows the number of new Subdivision, Site Plan and Conceptual Plan applications submitted for Planning Board review each year since 2008.

Type	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Subdivision	17	9	6	5	6	11	9	6	7	11	10
Site Plan	21	16	13	17	13	12	11	6	11	8	13
Conceptual	4	5	4	5	4	4	1	7	3	5	5
Total	42	30	23	27	23	27	21	17	21	24	28
Time Extensions			9	7	6	3	5	2	3	1	1
Conditional Use Permits					8	15	5	3	2	5	5
Site Plan Waivers						5	2	0	0	2	2
Relief from Outer 50' of 100' WSWC District								2	1	5	2
Scenic Road Tree Cut	-	-	-	-	-	-	-	-	-	1	-
Subdivision-Revocation	-	-	-	-	-	-	-	-	-	-	1
Total			9	7	14	23	12	7	6	12	11

In 2018, three subdivision applications were approved. One created one new single-family house lot for each project. One application was carried-over from 2017, which created two new additional lots. Most of the applications were either 2-lot Subdivisions or Lot Line Adjustments. We had one Owner request a revocation of his subdivision approval for three existing lots, thereby, merging the lots into one. One site plan merged two lots into one, and one of the site plans laid out a public portion of Church Street that abuts the West Lawn Cemetery to properly identify the already Town maintained street. Another road layout approved this year, included a portion of Factory Street. This layout allows for traffic to cross the Rail Trail, thereby, allowing access to the Mill property. Three Conditional Use Permits were approved for a potential multi-family condominium development that will add additional housing in the downtown area. This year, we have seen previously approved residential condominium projects that were considered vested, but have remained incomplete, to now begin construction. This is a sign that that we are seeing the need for an increase in residential housing in Town, as well as a possible upswing in the economy. The Planning Board approved eight non-residential projects for business development. The Conceptual reviews included one for residential, and three for non-residential development.

ZONING

The Zoning Administrator enforces the provisions of the Zoning Ordinance, as well as specific approval conditions attached to actions taken by the Zoning Board of Adjustment (ZBA), Planning Board, and Historic District Commission. Investigations into possible zoning violations are largely complaint driven; although all violations observed are also investigated. Once notified of a violation, the majority of property owners take corrective action to bring their property into compliance. When compliance cannot be achieved, the Zoning Code Enforcement Officer works with the Town Prosecutor to pursue legal action through the District Court.

The Zoning Office serves as staff to the ZBA; assisting applicants, preparing the Board's monthly agenda, providing a review of NH Supreme Court decisions, and serving as a liaison between the public and the Board. The Zoning Office reviews building permit applications to ensure zoning compliance, reviews sign permit applications, and performs such other duties as may be assigned.

In addition to enforcement in 2018, the Planning and Zoning Office processed ZBA applications for 26 Variances, 12 Special Exceptions, 1 Rehearing Requests, 2 Appeals from an Administrative Decision, 2 Equitable Waiver Requests, and 1 Rehearing Request. Two applications were withdrawn by the applicants, one who requested a Variance and the other who requested a rehearing but withdrew after it was determined that a Variance was not required. Also in the year 2018, the Zoning Code Enforcement Officer was busy with issuing a few violation notices. The Planning and Zoning office issued 17 commercial and 27 special event sign permits and assisted property owners affected by 2009 modifications to FEMA flood insurance rate maps.

BUILDING DEPARTMENT

Permit records for 2018 show an increase in both residential and commercial development.

	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
1 and 2-Family Units	20	20	15	14	28	22	21	14	15	16	15
Multi-Family Units	0	29	1	0	0	48	0	0	0	0	85

Goffstown faces challenges of growth and additional pressures on our infrastructure due to development in our neighboring communities.

The town issued 15 permits for new - One and Two family homes/Accessory dwelling units, 85 for Condos and Multi-Family Units, and 13 for new and/or additions to commercial developments.

Permit / Fee Source	2014		2015		2016		2017		2018	
	#	Value								
New 1 and 2 - Family Units	19	\$6,709	14	\$5,400	15	\$5,649	16	\$7,047	15	\$5,629
Condo/Multi-Family Units	0	\$-	0	\$-	0	\$-	0	\$-	1	\$417
Miscellaneous Residential Permits	259	\$21,074	505	\$23,136	183	\$11,024	489	\$27,589	67	\$4,741
New Commercial Permits	3	\$12,253	0	\$-	4	\$17,802	2	\$1,295	2	\$390
Miscellaneous Commercial Permits	38	\$7,867	58	\$9,380	15	\$4,308	51	\$6,313	13	\$1,928
Health Inspections	13	\$-	3	\$-	6	-	9	\$-	5	
Junkyard Inspections	1	\$25	1	\$25	1	\$25	1	\$25	1	\$25
Mobile Home Park Inspections	2	\$200	4	\$400	-	-	-	-	2	\$200
Foster/Group/Day Care Inspection	17	\$710	7	\$230	13	\$42	7	\$300	6	\$300
Sign Permits	22	\$1,005	29	\$1,430			14	\$850	20	\$640
ZBA Applications		\$5,102	40	\$6,559	15	\$1,705	47	\$7,496	33	\$6,374
Planning Board Applications	33	\$27,097	24	\$8,153	25	\$18,572	27	\$15,549	28	\$22,901
Misc. Fees / Sales	-	\$407	-	\$1,097	-	\$325	-	\$186	-	\$351
TOTALS	-	\$82,042	-	\$55,810	-	\$59,452	-	\$24,381	-	\$43,896

(The Building Department along with collection of Building Permit Fees, also collects Life Safety Permit Fees for the Fire Department. This year there was a total of 306 permits issued at a value of \$16,635.)

The following table depicts impact fees collected over the past five years:

Permit / Impact Fee Source	2014		2015		2016		2017		2018	
	#	Value								
School Impact Fees	15	\$195,878	17	\$94,604	14	\$83,445	15	\$94,604	13	\$71,595
Transportation Impact Fees	15	\$33,759	17	\$10,674	13	\$9,045	15	\$10,584	13	\$7,980
Recreation Impact Fees	15	\$26,230	17	\$14,550	14	\$12,910	15	\$14,685	13	\$10,820
Public Safety Facilities Impact Fees	15	\$45,384	17	\$13,176	14	\$10,980	15	\$12,676	13	\$10,820
Other Recreation Fees	0	\$0	0	\$0	0	\$0	0	\$0	-	-
TOTALS	60	\$301,251	68	\$133,004	55	\$116,380	60	\$132,549	52	\$101,375

Town engineering review costs are also reimbursed by the Applicant through fees. For larger projects, an escrow account is established, as shown in the table below:

Engineering Reimbursement	2011	2012	2013	2014	2015	2016	2017	2018
Fees	\$960	\$1,680	\$5,280	\$1,470	\$1,680	\$3,360	\$3,570	\$3,990
Initial Escrow	\$4,400	\$1,400	\$4,200	\$9,800	\$7,000	\$8,400	\$17,039	\$16,960
TOTALS	\$5,360	\$3,080	\$9,480	\$11,270	\$8,680	\$11,760	\$20,609	\$20,950

HEALTH DEPARTMENT

Goffstown did not face any significant public health issues in 2018. The Health Officer performed 4 miscellaneous health inspections throughout the year. Residents are encouraged to check the Town's website for information on issues of concern or other health related matters affecting our community. We encourage all to promote a safe and healthy environment at home, work, or play.

Residents are encouraged to check the Town web site for information on issues of concern or other health related matters affecting our community. We encourage all to promote a safe and healthy environment at home, work or play.

ASSESSING

In the early 2000's, new residential development added to Goffstown's tax base, creating a decline in the proportion of non-residential property to residential property. This trend reversed from 2008 to 2015 as residential property values decreased, new residential development stagnated and commercial values remained relatively stable. Since 2016, all property values have been on the rise. The Town has experienced a slight increase in the ratio of non-residential property in relation to all other property as a result of Eversource's investment in the Town's electric utility infrastructure.

	2007	2008	2009	2010	2011	2012
Total Assessed Value	1,262	1,419	1,421	1,425	1,337	1,343
Non-Residential Assessed Value	135	171	174	177	178.9	180.7
Equalization Ratio	80%	96%	100%	104%	100%	101%
Equal Total Assess	1,576	1,484	1,421	1,374	1,337	1,330
Equal Non-Residential Assess	169	179	174	171	178.9	178.9
Non-Residential = Percentage of Total	10.70%	12.10%	12.20%	12.40%	13.40%	13.50%
	2013	2014	2015	2016	2017	2018
Total Assessed Value	1,337	1,352	1,363	1,460	1,472	1,711
Non-Residential Assessed Value	187.6	191.5	195.5	211.6	217.1	248.8
Equalization Ratio	99%	95%	92%	94%	87%	98%
Equal Total Assess	1,345	1,428	1,482	1,553	1,692	1,746
Equal Non-Residential Assess	188.7	202.2	212.6	225.1	250	254
Non-Residential = Percentage of Total	14.00%	14.20%	14.30%	14.50%	14.70%	14.55%

IMPACT FEES

Impact Fee studies are generally reviewed and updated every five years. The Planning Board adopted updated methodology for the Transportation Impact Fees and the School Impact Fees in late 2011; however, the Board only adopted the new fees associated with the School Impact Fee methodology and kept the Transportation Impact Fees the same.

Impact Fees are assessed when a building permit is issued and are collected when the Certificate of Occupancy is issued. Concurrently, projects expanding capacity are approved, thereby becoming qualifying projects for which impact fees might provide funding or future reimbursement. Impact fees may not be used for maintenance projects. The following tables indicate fees collected, qualifying projects, fees disbursed, and year-end fund availability.

PUBLIC SAFETY FACILITIES IMPACT FEES				
[Initiated December 20, 2007]				
Impact Fees and Interest Collected Through:	Public Safety Facility Capacity Expansion Project Qualifying for Use of Impact Fees	Available Funds (Fees and Interest)	\$ Cost of Qualifying Expansion	Date and Amount Transferred
12/31/07		\$0		\$0
12/31/08		\$2,931.30		\$0
12/31/09		\$11,004.32		\$0
12/31/10		\$40,318.35		\$0
12/31/11		\$46,935.43		\$0
12/31/12		\$67,453.23		\$0
06/10/13	Design for Fire Station Improvement Program at Stations 17, 18, and 19.		\$18,350.00	9/30/13 \$18,350.00
12/31/13		\$94,498.91		
12/31/14		\$107,682.82		
12/31/15		\$118,922.21		
02/29/16	Emergency Operations Center/ Training Room at the Police Department		\$85,515.00	03/08/16 \$85,515
12/31/16		\$54,871.69		
06/26/17	Fire Department Station 18 Construction Expenses; shed structure, siding, and signage at the Church Street Fire Station project.		\$14,750.00	06/29/17 \$14,750
12/31/17		\$42,934.06		
12/31/18		\$64,452.53		

RECREATION IMPACT FEES				
[Initiated February 13, 2003]				
Impact Fees and Interest Collected Through:	Recreation Capacity Expansion Project Qualifying for Use of Impact Fees	Available Funds (Fees and Interest)	\$ Cost of Qualifying Expansion	Date and Amount Transferred
12/31/04		\$2,000.79		\$0
12/31/05		\$22,708.77		\$0
12/31/06		\$60,692.79		\$0
12/31/07		\$83,310.54		\$0
12/31/08		\$94,965.03		\$0
	Barnard Park Play-ground Expansion		\$14,363.52	11/25/09 \$14,363.52
12/31/09		\$103,560.56		
	2009 Trail Bureau Grant Match		\$9,000	Dec. 2010 \$9,000
12/31/10		\$116,011.88		
	Design project for Barnard/Pare land		\$8,000	Dec. 2011 \$8,000
12/31/11		\$117,883.46		
3/12/12	Rail Trail TE Grant Match		\$19,535.80	3/26/12 \$19,535.80
7/23/12	Remainder of Rail Trail TE Grant Match		\$59,536.20	7/24/12 \$59,536.20
12/31/12		\$64,143.90		
12/31/13		\$87,911.36		
12/31/14		\$102,469.85		
12/31/15		\$106,361.50		
02/29/16	Development of Bardnard/Pare Athletics Fields: athletic fields and parking area.		\$65,000.00	03/08/16 \$65,000.00
12/31/16		\$54,871.69		
12/31/17		\$67,336.61		
12/31/18		\$89,185.22		

TRANSPORTATION IMPACT FEES				
[Initiated March 13, 2001]				
Impact Fees and Interest Collected Through:	Road Capacity Expansion Project Qualifying for Use of Impact Fees	Available Funds (Fees and Interest)	\$ Cost of Qualifying Expansion	Date and Amount Transferred
12/31/04		\$26,842.84		\$0
	2005 Road Reclamation		\$17,429.66	
12/31/05		\$9,413.18		\$17,429.66
12/31/06		\$24,571.07		\$0
12/31/07		\$38,467.12		\$0
	Rosemont Drainage	\$47,604.99		
12/31/08			\$52,800	\$0
	Henry Bridge Road and Mountain Road Bridges		\$605,001	
	Snook Road Reclaim		\$160,779.26	
	Paige Hill Road Reclaim		\$138,300	
	Merrill Road Reclaim		\$132,442.20	
12/31/09		\$22,339.24		\$44,000
12/31/10		\$47,036.87		
12/31/11		\$53,382.17		
12/31/12		\$72,724.63		
12/10/13	CMAQ Grant Project – Elm/High/Main & Pleasant/Main St		\$62,448	12/10/13 \$62,448
12/31/13		\$44,048.21		
12/31/14		\$54,771.17		
12/31/15	Transportation Enhancement Grant Project	\$8,965.68		11/23/15 \$55,000
12/31/16		\$18,771.92		
12/31/17		\$27,631.72		
12/31/18		\$43,074.82		

SCHOOL IMPACT FEES				
[Initiated March 13, 2001				
Impact Fees and Interest Collected Through:	School Capacity Expansion Project Qualifying for Use of Impact Fees	Available Funds (Fees and Interest)	\$ Cost of Qualifying Expansion	Date and Amount Transferred
12/31/01		\$22,979.19		\$0
12/31/02		\$128,533.42		\$0
12/31/03		\$456,024.45		\$0
12/31/04		\$620,785.35		\$0
	Expand parking and fields at High School		\$186,390	
	Kindergarten: portion authorized by 2005 school meeting vote to come from impact fees.		\$436,769	
12/31/05		\$213,655.47		\$623,159
	Kindergarten: portion authorized by 2005 school meeting vote to come from new taxes.		\$256,202	
	Kindergarten: portion authorized by 2005 school meeting vote to come from unreserved fund balance.		\$400,000	
12/31/06		\$367,101.20		\$0
	Kindergarten: additional funding authorized by 2006 school meeting to come from impact fees.		\$306,510	
12/31/07		\$473,054.17		\$0
	Bartlett School, Phase I: authorized by 2007 school meeting vote to come from impact fees		\$216,000	
	Bartlett School, Phase I: authorized by 2007 school meeting vote to come from reserve fund		\$384,000	
12/31/08		\$151,197.20		\$376,000
12/31/09		\$263,014.09		\$0
	Architectural and Engineering Study of the School District's Elementary facilities – Authorized by 2010 vote to have \$215,000 come from impact fees		\$215,000	10/26/10 \$215,000
12/31/10		\$162,900.28		
	Additional funds for Architectural and Engineering Study of the School District's Elementary facilities for Bartlett and Maple Avenue Schools		\$162,900	4/20/11 \$162,900
12/31/11		\$39,207.73		

SCHOOL IMPACT FEES continued				
[Initiated March 13, 2001]				
Impact Fees and Interest Collected Through:	School Capacity Expansion Project Qualifying for Use of Impact Fees	Available Funds (Fees and Interest)	\$ Cost of Qualifying Expansion	Date and Amount Transferred
12/31/12		164,311.14		
12/31/13		\$360,220.98		
12/31/14		\$454,867.91		
12/31/15	Bartlett Elementary School Portable Classrooms	\$248,307.43		\$291,100
12/31/16		\$334,855.34		
02/27/17	Modular Classroom Installation at Elementary Schools		\$373,986.70	03/08/17 \$373,986.70
12/31/17		\$41,422.78		
06/21/18	School District Returned Impact Fees not used on Modular Classroom Installation			10/02/2018 - \$43,689.45 Return
12/31/18		\$149,933.01		

Respectively submitted,

JoAnn Duffy
Planning & Economic Development Director

INFORMATION TECHNOLOGY REPORT

The Highlights of IT's work in 2018 are:

- Successfully completed migration from a point-to-point VPN solution to a fiber backbone solution for several municipal buildings with a shared redundant ISP.
- Relocated the IT Office to the lower level of Town Hall
- Worked with GTV to create a secondary meeting location at the Goffstown Fire Department that can be controlled from Town Hall.
- Upgraded datacenters at Town Hall and Police Department to a new hyper-converged solution that can leverage the fiber backbone for disaster recovery.
- Continued website development
- Closed over 3500 helpdesk tickets

2019 Plans Include:

- Increase end user technical training
- Coordinate technology efforts in multiple building renovations
- Several major software upgrades
- Develop better infrastructure resiliency
- Maintain high level of helpdesk response for our end users

Respectfully Submitted,
Brian Rae
Systems Administrator

GENERAL ASSISTANCE PROGRAM

JANUARY 1, 2018 THROUGH DECEMBER 31, 2018

RSA 165 requires Municipalities throughout the state to lend financial assistance and support to any person(s) who are unable to support themselves. Eligibility is based on guidelines established, reviewed, and adjusted by the Selectmen on an annual basis and any assistance granted is paid directly through a voucher system.

2018 saw a drastic reduction in calls and applications for General Assistance and although our regional economy keeps improving, there continues to exist a segment of our community who experience financial difficulty. Under-employment, an unskilled labor force, disabilities, the high cost of child care and familial support failures are the largest contributing factors in requests for assistance. Funding from State and Federal agencies continues to shrink and stricter eligibility guidelines are the reality. The burden will continue to be on Goffstown's taxpayers. The decrease in gas and fuel oil costs has been a help this year but housing and other utility expenses continue to rise and will continue to affect the number of applications and grants of General Assistance.

The Welfare Officer facilitates payment arrangements with utility providers and interfaced with other agencies on behalf of many residents. Referrals were made to So. NH Services for fuel and electric assistance, and to other federal, state and local agencies. The largest need for general assistance continues in the category of housing; referrals for emergency housing is provided to the local homeless outreach. Eight recipient households received General Assistance in 2018

2018 Financial Assistance Categories:

Housing.....	\$3,900	Heat & Utilities Expenses.....	\$1,315.00
Transportation.....	\$278.00	Food/Household Necessities.....	\$50.00
Cremations.....	\$0.00		
		TOTAL	<u>\$5,543.00</u>

Recipient Assistance Statistical Data	<u>2016</u>	<u>2017</u>	<u>2018</u>
# of Contacts	125	66	51
# of Applicants	51	20	38
# of Applicants Eligible	22	6	9
Financial Assistance Granted	\$26,148	\$10,230	\$5,543

The Town is grateful for the continued support of the local church and civic organizations, which generously assist whenever possible. We are fortunate to have the following organizations assist community residents in need: Goffstown Network, Community Clothing Center, Goffstown Clergy Association, Lions Club, St. Matthew's Outreach Program, Goffstown Congregational Church, International Order of Odd Fellows, and Greater Bedford Womanade. Their generosity reduces the burden on the Taxpayers of Goffstown.

Respectfully submitted,

Evelyn Redmond, Welfare Officer

TOWN CLERK'S REPORT

We did it! I'm happy to report a follow-up to the Select Board's authorization for the Town Clerk's Office to offer credit and debit card acceptance at the counter and online. The Clerk's Office, clerically supported by Finance Department Staff, implemented the payment option of credit or debit cards within the Town Clerk's Office beginning July 24, 2018. We also began accepting one check payment for motor vehicle transactions which combines collection of the money owed to the Town of Goffstown and the State of NH Division of Motor Vehicles.

Many residents continue to express their enjoyment of our new convenient payment methods of one check acceptance or the debit and credit card options. We are able to arrange debit and credit card payment by utilizing a vendor service to collect the payment. The vendor then charges the user a convenience fee of 2.79 percent of the total payment due or a minimum \$1.50 fee. While the convenience fee is not a cost factor for some, others are surprised that the municipality doesn't absorb the fee. We explain that retailers build the card fee into their cost of their product sold. In comparison, if all of the \$3.3 million of revenue collected annually within the Town Clerk's Office, was paid with a debit or credit card, all taxpayers would have to share in paying a portion of the administration cost in excess of \$92,000. Therefore, it is clearly an individual's choice to satisfy the base payment by cash or check or choose to bear the cost of vendor fees to provide for their own convenience. Often residents discover that the vendor convenience fee calculation would have been a less expensive option than paying a \$3.50 local bank ATM fee to come in and pay the Town with cash. During our 2018 payment convenience option rollout, over 900 residents utilized either an in-person or online card payment method and the popularity continues to increase.

The 2018 State biennial election year, with two State Elections and one town election, required Town Clerk staff to focus many hours on organizing election activities. A substantial amount of Town monetary expenditure, municipal staffing resources and community volunteers are involved in each election's preparation regardless of the voter turnout. Only 1,394 ballots were cast at the March 13th Town/School Election of all 12,628 registered voters in Goffstown resulting in a 11.04 percent voter turnout.

Long-time poll worker, Steve Waldorf, served at his last Election in March 2018 due to an ensuing strong battle with cancer and declining health. Steve could always be depended on to assist with whatever Election tasks needed doing, many that no one else wanted to do including pre-election supply organizing, heavy lifting of equipment and kneeling on the gym floor to set up the GHS poll. Steve's friendly smile and outgoing personality made him the perfect designee as afternoon shift, "curtain person", ushering incoming voters to voting booths. May Steve's dedicated election volunteer service be an inspiration to other residents to step up and contribute their efforts to a community service that harmonizes with their talents.

In August, we accepted a staff resignation and began the search for a new clerk in hopes of hiring an individual with previous motor vehicle registration experience. During the interim, our office was tasked with preparing for the September 4th and November 6th State Elections. We are very appreciative to Mary Lavalley, recent Assessing Office retiree, who returned part-time to the Town Clerk's Office to assist with absentee ballot preparation and organizing. In November, we welcomed Goffstown resident, Veronica Allen, to our team who possesses several years of previous registration and title experience in a neighboring state.

Moderator Stark and I are grateful for all Election assistance from Select Board members, all our town partners, seasoned poll workers and Election volunteer newcomers. Based on historical

data, Moderator Stark and I knew that the Nov. 6th State General Election was going to be well attended and to expect more than 500 absentee ballot requests to be processed on Election Day at the polls. We were ecstatic to receive assistance recruiting many residents to complete volunteer worksheets and enlist them as first time poll workers. Arriving at the poll, new election workers received on the job training, listening intently to instructions and Election rules and regulations. They then partnered with seasoned poll workers collaborating to complete a variety of election tasks with great attention to detail and efficiency. Select Board members were invaluable, continually at each poll location throughout the day lending support to each situation that required additional hands. We couldn't fulfill all of the election requirements without your combined efforts and support and we look forward to your return.

As Town Clerk, I always like to reflect after each Election Day and make myself a list of what processes were successful. I especially appreciate suggestions from poll workers and residents. My practice is to compile feedback and create notes about how we can strive to improve next time. Election days are always a whirlwind of tasks to accomplish, ensuring all regulations are followed and questions to answer. I then wonder who walked right past me that I didn't even get a chance to say hello or express that I was glad that they came in to vote. However, I value visualizing the recurring Election Day image of the patriotic pride residents displayed as they came through the poll and the opportunity to have witnessed voters' delight as they renewed acquaintances, meeting with others in our community.

My most memorable November Election Day team member was Police Patrolman, Dakota Letendre, as he multi-tasked standing guard posted aside the ballot boxes at the GHS poll. After voters deposited their ballot in the machine tabulators, he cheerfully handed out "I voted Stickers" to each voter and child before they exited the voting hall. His face beamed a friendly smile as he genuinely thanked each person for voting, reaching out to hand more than 2,500 stickers to young and old. He is a credit to our Goffstown Police Department.

Thank you for placing your confidence in me to serve as your Goffstown Town Clerk. As always, my goal is to ensure that your interaction with our office is pleasant and efficient. I continue to welcome your input and ideas.

Respectfully submitted,
Cathy Ball, Town Clerk

2018 TOWN CLERK TRANSACTIONS

ACCOUNT	2015	2016	2017	2018
Motor Vehicle Permits:	\$2,838,256	\$3,089,910	\$3,215,881	\$3,277,614
Boat Fees	\$7,363	\$7,184	\$7,686	\$8,601
Dog Licenses & Fees	\$18,264	\$14,292	\$15,492	\$15,847
Licenses, Permits & Misc. Fees	\$5,465	\$4,706	\$6,635	\$7,901
Vital Record Fees	\$6,901	\$7,056	\$6,813	\$7,337
TOTALS:	\$2,876,249	\$3,123,148	\$3,252,507	\$3,317,300

VITAL STATISTICS 2018 BIRTHS

Birth	Child's Name	Birth Place	Father's/Partner's Name	Mother's Name
Jan.				
23	Rosas, Mateo Robert	Manchester, NH	Rosas, Marcos	Gingras, Maranda
26	Tanner, Leah Grace	Goffstown, NH	Tanner Iv, Warren	Tanner, Melissa
31	Adams, Madeline Mawson	Manchester, NH	Adams, Dane	Adams, Emily
Feb.				
3	Hieronymus, Heinz Richard	Manchester, NH	Hieronymus, Paul	Hieronymus, Wendi
9	Giordano, Avery Rose	Manchester, NH	Giordano, Christopher	Mckinnon, Samantha
12	O'Keefe, Arthur Denis-Jared	Nashua, NH	O'Keefe, Michael	O'Keefe, Danielle
16	Bohn, Miles Alexander	Nashua, NH	Bohn, Kristian	Bohn, Meghan
20	Butcher, Arabella Marie	Manchester, NH	Butcher, Evan	Hebert, Monika
24	Ilic, Eva Hope	Manchester, NH	Ilic, Srdjan	Ilic, Kathleen
25	Gee, Solomon Herbert	Manchester, NH	Gee, Corey	Rollins, Tessa
Mar.				
5	Monagle, Nora Theresa	Manchester, NH	Monagle, Gregg	Monagle, Alicia
23	Morbey, Harrison James	Manchester, NH	Morbey, Edward	Morbey, Kelly
29	Rocheleau, Gavin David	Manchester, NH	Rocheleau, Sean	Rocheleau, Amber
Apr.				
2	Whelan, Quinn Everly	Manchester, NH	Whelan, Daniel	Whelan, Kristin
2	Corrigan, Noah Daniel	Manchester, NH	Corrigan, Daniel	Seidensticker, Haley
6	Maguire, Conor Scott	Nashua, NH	Maguire, David	Maguire, Erika
14	Lubrano, Micah Reuben	Manchester, NH	Lubrano, Timothy	Prebe, Rebecca
18	Seiler, Mason Brian	Manchester, NH	Seiler, Eric	Seiler, Emily
19	Burke, Hailey Quinn	Manchester, NH	Burke, Andrew	Burke, Adriane
May				
3	Keller, Cash William	Manchester, NH	Keller, Ryan	Keller, Whitney
24	Percoski, Violet Rose	Manchester, NH	Percoski, Philip	Percoski, Lindsay
Jun.				
1	Gregoire, Laiton King	Manchester, NH	Gregoire, Michael	Gregoire, Elizabeth
28	Georgantas, Richard Soc	Manchester, NH	Georgantas, Kevin	Georgantas, Tam

Birth	Child's Name	Birth Place	Father's/Partner's Name	Mother's Name
Jul.				
10	Hayes, Nicholas Andrew	Nashua, NH	Hayes, Sean	Hayes, Vanessa
13	Luby Iii, Seamus Eadbhard	Manchester, NH	Luby Ii, James	Luby, Justine
17	Hemond, Hezekiah Joshua	Manchester, NH	Hemond, Joshua	Hemond, Rabecca
19	Kurtz, Patrick Thomas	Manchester, NH	Kurtz, Matthew	Kurtz, Jessica
Aug.				
3	Ryan, Kaden James	Concord, NH	Ryan, Kelly	Ryan, Mindy
4	Charest, Coaley Kimberly	Manchester, NH	Charest, Michael	Trindade, Jenavi
12	Plouffe, Eloise Raymonde	Manchester, NH	Plouffe, Christopher	Lachance, Cassie
12	Martin, Mackenzie Marie	Manchester, NH	Martin, David	Martin, Danielle
15	Gouin, Liam Prescott	Nashua, NH	Gouin, James	Harrington, Katelyn
23	Brown, Roland Curtis	Goffstown, NH	Brown, Alexander	Brown, Christine
27	Benfield, Kali Ruth	Manchester, NH	Benfield, Scott	Benfield, Kaylin
27	Gagnon, Redley Joseph	Manchester, NH	Gagnon, Ryan	Gagnon, Rachel
28	Catanzano, Travis Robert	Manchester, NH	Catanzano, Dana	Catanzano, Laura
31	Pritchard, Ella Grace	Nashua, NH	Pritchard Ii, Edwin	Pritchard, Meagan
Sep.				
18	Plante, Oliver Wesley	Manchester, NH	Plante, Thatcher	Plante, Heather
25	King, Henrik Arthur	Manchester, NH	King, Daniel	King, Britta
Oct.				
1	Ledoux, Emma Rose	Nashua, NH	Ledoux, Thomas	Ledoux, Laurel
4	Garrand, Paul Obukhov	Manchester, NH	Garrand, Jonathan	Obukhov, Yulia
5	Cole, Lilliana Yvonne	Manchester, NH	Cole, James	Cole, Jessica
7	Mcmahon, Maeve Mackenzie	Manchester, NH	Mcmahon, John	Mcmahon, Kristin
8	Moran, Vivian Gail	Manchester, NH	Moran, Douglas	Lavoie, Rachel
11	Cohen, Kayden Gabriel	Manchester, NH	Cohen, Kyle	Cohen, Amanda
14	Sico, Neila Kim	Manchester, NH	Sico, Timothy	Mikolyski, Emily
21	Roy, Piper Alexandra	Nashua, NH	Roy, Daniel	Brouillard, Darlene
22	Ayotte, Asher Scott	Manchester, NH	Ayotte, Nicholas	Ayotte, Alison

Birth	Child's Name	Birth Place	Father's/Partner's Name	Mother's Name
Nov.				
1	Madden, Dylan Alexander	Manchester, NH	Madden, Alexander	Kantarevic, Vesna
3	Amadio, Madeleine Noel	Concord, NH	Amadio, James	Kmon, Ashley
7	Reynolds Jr, Joshua Robert	Manchester, NH	Reynolds, Joshua	Reynolds, Cortney
15	Barker, Kennedy Grace	Nashua, NH	Barker, Matthew	Partridge, Ashley
19	Weghorst, Henry George	Manchester, NH	Weghorst, Erich	Weghorst, Amanda
19	Meeks, Cole Raymond	Manchester, NH	Meeks, Christopher	Meeks, Jessica
23	Paquette, Quinton Thomas	Manchester, NH	Paquette, Matthew	Demello, Jodi
30	Taylor, Theodore Gilbert	Manchester, NH	Taylor, Ronald	Taylor, Ebony
30	Rush, Olive Anita	Manchester, NH	Rush, Brandon	Rush, Stephanie
Dec.				
5	Mahanes, Gavin Maxwell	Concord, NH	Mahanes, Michael	Hinzman, Krysta
14	Noel, Hayden Ernest	Manchester, NH	Noel, Nathan	Genest, Ashley
16	Provencher, Benjamin Paul	Manchester, NH	Provencher, Jeremy	Provencher, Jessica
18	Lind Parsons Jr, Matthew Daniel	Manchester, NH	Lind Parsons Sr, Matthew	Jacqueson, Katlyn
19	Lewandowski, Bellarose Lily	Manchester, NH	Lewandowski, Ryan	Lewandowski, Krystal
20	Donahue, Jolene Grace	Manchester, NH	Donahue, Sean	Donahue, Christina
26	Rouille, Rylee Quinn	Manchester, NH	Rouille, Joshua	Rouille, Kasey
26	Atherton, Jackson Thomas	Manchester, NH	Atherton, Matthew	Atherton, Maura
28	Fredericks, Alden Michael	Manchester, NH	Fredericks, Francis	Fredericks, Brianne
30	Briggs, Isabelle Larayn	Nashua, NH	Briggs, Daniel	Briggs, Amanda

Total Number of Births 67

2018 MARRIAGES

Date	Name And Residence	Name And Residence	Town Of Issuance	Place Of Marriage
Feb.				
14	Loranger, John J Goffstown, NH	Stone, Shirley A Goffstown, NH	Goffstown	Goffstown
28	Luby, Kiernan L Goffstown, NH	Sawyers, Erica B Goffstown, NH	Goffstown	Goffstown
Mar.				
23	Gee, Corey M Goffstown, NH	Rollins, Tessa J Goffstown, NH	Goffstown	New Boston
Apr.				
23	Georgantas, Kevin J Goffstown, NH	Phan, Tam T Goffstown, NH	Goffstown	Manchester
May				
11	Guillemette, Marcel J Goffstown, NH	Gebo, Rita B Goffstown, NH	Goffstown	Manchester
12	Lombardo, Brandon L Goffstown, NH	Berube, Amanda L Goffstown, NH	Goffstown	Goffstown
12	Knight, James T Goffstown, NH	Picknell, Hillary A Goffstown, NH	Goffstown	Goffstown
19	Bradley, John Goffstown, NH	Dicato, Gisele A Goffstown, NH	Goffstown	Goffstown
19	Klocek, James E Goffstown, NH	Maxner, Judith M Goffstown, NH	Goffstown	Goffstown
19	Gregoire, Christopher L Goffstown, NH	Lambert, Dawn M Goffstown, NH	Goffstown	Goffstown
19	Herrmann, Andrew J Goffstown, NH	Garst, Katherine L Goffstown, NH	Goffstown	Londonderry
26	Sturdevant, John A Goffstown, NH	Perrault, Britney A Goffstown, NH	Goffstown	Goffstown
Jun.				
2	Teixeira Sr, Paul D Goffstown, NH	Rodriguez, Jessica M Goffstown, NH	Goffstown	Derry
7	Normand, Jesse J Goffstown, NH	Huard, Alena A Goffstown, NH	Goffstown	Goffstown
9	Huard Jr, William J Goffstown, NH	Desroche, Jane C Goffstown, NH	Goffstown	Goffstown
29	Duclos, Darren M Goffstown, NH	Harisiades, Melissa L Goffstown, NH	Goffstown	Derry
Jul.				
7	Vanbever, Thomas N Goffstown, NH	Dinoto, Linda L Goffstown, NH	Goffstown	Goffstown
7	Little, Richard R Goffstown, NH	Mckee, Janice E Goffstown, NH	Goffstown	Goffstown
14	Bryson, Stewart C Goffstown, NH	Gabbidon, Colette Goffstown, NH	Goffstown	Auburn
14	Stratton, Brett A Goffstown, NH	Litz, Caitlin M Goffstown, NH	Weare	Bristol
18	Noueiri, Salem M Goffstown, NH	Tallent, Mandy R Goffstown, NH	Goffstown	Goffstown
21	Josefiak, Michael F Goffstown, NH	Levesque, Melissa S Goffstown, NH	Goffstown	Pittsburg

Date	Name And Residence	Name And Residence	Town Of Issuance	Place Of Marriage
Aug.				
4	Mann, Dwayne J Goffstown, NH	Niemczura, Kristen E Goffstown, NH	Goffstown	Rindge
4	Davison, Robert E Goffstown, NH	Kemp, Elizabeth R Peterborough, NH	Peterborough	Rye
4	Herman, James R Goffstown, NH	Strausser, Megan N Goffstown, NH	Goffstown	Henniker
5	Radford, Zachary R Goffstown, NH	Radford, Anna G Goffstown, NH	Goffstown	Conway
10	Mckenzie, Eric D Goffstown, NH	Vallis, Elizabeth M Goffstown, NH	Goffstown	Goffstown
11	Otero Jr, Pedro Goffstown, NH	Holmes, Shelley A Goffstown, NH	Goffstown	Lincoln
28	Gerrie, Glenn W Goffstown, NH	Paquette, Joan R Goffstown, NH	Goffstown	Goffstown
31	Boucher, Jeremy T Goffstown, NH	Casey, Hannah K Longmeadow, MA	Bedford	Bedford
Sep.				
1	Straw, Christopher W Goffstown, NH	Mehegan, Rebecka A Goffstown, NH	Goffstown	Wolfeboro
2	King, Timothy M Goffstown, NH	Mcmahan, Hannah M Washington DC, DC	Goffstown	Goffstown
2	Libby, Joseph R Goffstown, NH	Myers, Michaeli J Goffstown, NH	Hooksett	Derry
8	Perry, Jacob T Goffstown, NH	Barry, Jessie L Goffstown, NH	Goffstown	Goffstown
14	Hall, Christopher W Goffstown, NH	Plagenza, Tiffany C Goffstown, NH	Goffstown	Hampton
14	Lesmerises, Robert M Goffstown, NH	Fedas, Katelyn M Amherst, NH	Amherst	Chichester
15	Lucas, Jesse D Goffstown, NH	Foster, Kaitlyn E Manchester, NH	Goffstown	Epping
22	Dukelow, Brian C Goffstown, NH	Hickerson, Nellia M Wilton, NH	Goffstown	Brookfield
22	Fournier, Bryanna L Goffstown, NH	Schimming, Austin L Graytown , OH	New Boston	New Boston
29	Prive, Matthew G Goffstown, NH	Murphy, Chelsea M Goffstown, NH	Goffstown	Brookfield
Oct.				
10	Diamantoplos, John C Goffstown, NH	Vincent, Tanya M Goffstown, NH	Goffstown	Goffstown
13	Gagne, Christopher J Goffstown, NH	Lloyd, Kelsie R Goffstown, NH	Goffstown	Windham
13	Button, Ryan E Goffstown, NH	Regnier, Madeline R Goffstown, NH	Goffstown	Goffstown
13	Hubbard, Jared B Goffstown, NH	Bouchard, Amanda L Goffstown, NH	Goffstown	Goffstown
20	Bolduc Jr, Mario P New Boston, NH	Blondeau, Mackenzie F Goffstown, NH	Goffstown	Goffstown
27	Tancrede, Kathleen L Bedford, NH	Plante, Richard R Goffstown, NH	Bedford	Campton
27	Mcgorry, Kyle S Goffstown, NH	Bessette, Christina E Goffstown, NH	Goffstown	Goffstown
Dec.				
1	Robinson, Joshua D Goffstown, NH	Collins, Aislinn K Goffstown, NH	Goffstown	Hudson
4	Bond, Richard A Goffstown, NH	Borden, Cynthia A Goffstown, NH	Goffstown	Goffstown
26	Dias, Susan L Goffstown, NH	Delaney, David M Goffstown, NH	Bedford	Chester

Total number of Marriages 50

2018 DEATHS

Death Date	Decedent's Name	Death Place	Father's/Parent's Name	Mother's Maiden Name
Jan.				
1	Lamie, Muriel	Goffstown	Larose, Romeo	Maloney, Mary
5	Crooks, Cheryl	Concord	Crooks Jr, Calvin	Glynn, Joan
11	Broome, Gerard	Manchester	Broome, Emile	Dube, Berthe
12	Marchand, Suzanne	Goffstown	Tharret, Antoine	Courteille, Jane
13	Sokol, Marion	Goffstown	Ryall, John	Lonergan, Margaret
19	Thibault Jr, Armand	Manchester	Thibault, Armand	Marston, Mabel
20	Leblanc, Henriette	Goffstown	Beliveau, Alfred	Levasseur, Aurore
21	Welch Jr, Henry	Goffstown	Welch Sr, Henry	Talte, Katherine
21	Pelchat, Albert	Goffstown	Pelchat, Alfred	Vallier, Regina
24	Curtis, Philomena	Goffstown	Correale, Dominick	Orlando, Mary
25	Asselin, Constance	Goffstown	Pepin, Julien	Gabert, Marie
26	Yarnall Jr, James	Manchester	Yarnall Sr, James	Aspen, Phyllis
27	Tracy, Gregory	Merrimack	Tracy, Paul	Taggart, Phylis
Feb.				
4	Leblanc, Constance	Manchester	Wilson, Francis	Davis, Lillian
6	Jackson, Gordon	Manchester	Jackson, John	Perry, Mildred
9	Kallander, Joan	Goffstown	Jameson, H David	Wooldridge, Helen
10	Healey, Jeffrey	Goffstown	Healey Sr, William	Gowette, Gertrude
14	Schumm, Priscilla	Goffstown	Bonell, Harold	Minkwitz, Clara
14	Schumm, Herbert	Goffstown	Schumm, Louis	Roop, Cora
17	Perreault, Norman	Goffstown	Perreault, Joachim	Poitrass, Adrienne
17	Jacques, Carmel	Goffstown	Arpin, Pierre	Levesque, Anna
18	Miller, Theresa	Goffstown	Owsianik, Paul	Lock, Mary
19	Garst, Diane	Goffstown	Morrisette, Albert	Paquin, Lorraine
20	Beaudet, Beverly	Goffstown	Clark, Louis	Johnson, Marjorie
21	Duhaime, Leo	Manchester	Duhaime, Henry	Bilodeau, Rose
21	Hudon, Laurette	Manchester	Pepin, Lucien	Pelletier, Ernestine
23	Lemear, Ruth	Manchester	Stearns, Hiram	Bailey, Agnes
Mar.				
2	Perry, Ruth	Goffstown	Skelton, Albert	Unknown, Gertrude
8	Michael, Gerald	Manchester	Michael, Edwin	Croft, Ruth
13	Morgan, Ruth	Goffstown	Lawson, Herbert	Neagus, Inez
14	St Cyr, Judith	Manchester	Devriendt, Alfred	Collins, Carolyn
15	Mckenna, Bruce	Manchester	Mckenna, Richard	Kimball, Marjorie

Death Date	Decedent's Name	Death Place	Father's/Parent's Name	Mother's Maiden Name
Mar.				
20	Stewart, Thomas	Manchester	Stewart, Thomas	Bourque, Jacqueline
21	Benton, Mary	Goffstown	Thompson, George	Monroe, Bertha
22	Kebalka, Anita	Goffstown	Rouillard, Rosario	Lambert, Adele
24	Sjoblom, Janice	Manchester	Sampson, Alphonsus	Heffernan, Agnes
31	Tokarz, Timothy	Goffstown	Tokarz, Benjamin	Schouten, Amanda
31	Cardello, Barbara	Goffstown	Cunningham, Roswell	Welch, Mary
31	Gray, Richard	Goffstown	Gray, Elmer	Harris, Myrtle
Apr.				
1	Allen, Jacqueline	Manchester	Richard, Raymond	Gendron, Irene
3	Bowden, Collin	Manchester	Bowden, Craig	Brown, Chrisinda
12	Gagne, Lise	Goffstown	Guertin, Victor	Tardiff, Rose
16	Kennedy, Edward	Manchester	Kennedy, William	Merrill, Adelaide
17	Therrien, Donald	Goffstown	Therrien, Bruno	Lambert, Marcelle
19	Handley, Helena	Goffstown	Morrill, Wallace	Bell, Leona
19	Forbush, Bernard	Nashua	Forbush, Charles	Simpson, Helen
26	Lamontagne, Yvette	Goffstown	Fradette, Albert	Fradette, Emma
30	Lancaster, William	Goffstown	Lancaster, Frederick	Mcgregor, Gertrude
May				
1	Hamilton, Bruce	Goffstown	Hamilton, Fred	Pare, Jacqueline
6	Aveni, Ronald	Goffstown	Aveni, Louie	Gros Louis, Loretta
6	Paradie Sr, Ted	Manchester	Paradie Jr, Thaddeus	Clancy, Catherine
9	Phillips, Mary	Goffstown	Jones, George	Whitten, Amy
11	Forand, Jacques	Goffstown	Forand, Telesphore	Despariges, Ida
12	O'Loughlin, George	Goffstown	O'Loughlin, Arthur	Demers, Mary
19	Gendron, Joan	Goffstown	Unknown, Unknown	Lesage, Sepreanna
24	Jamrog, Anna	Goffstown	Szopa, Andrew	Hudy, Katherine
24	Goedicke, Maria	Goffstown	Gartlgruber, Josef	Postorfer, Hedwig
24	Bunker Jr, Andrew	Goffstown	Bunker Sr, Andrew	Harrison, Mary
24	Levesque, Yvonne	Goffstown	Belanger, Adelard	Boucher, Roseanna
25	Dionne, Claire	Goffstown	Bellemare, Arthur	Delisle, Exelia
29	Fitzgerald, Patricia	Goffstown	Thompson Sr, Frederick	Meisel, Lena
30	Biron, Ronald	Manchester	Biron, Wilfred	Gagnon, Mary
30	Decarolis, Rocco	Goffstown	Decarolis, John	Mcalpine, Jennifer
Jun.				
2	Fredette, Gerard	Merrimack	Fredette, Paul	Boudreau, Catherine
4	Morrison Iii, Roderick	Goffstown	Unknown, Unknown	Smith, Patricia

Death Date	Decedent's Name	Death Place	Father's/Parent's Name	Mother's Maiden Name
Jun.				
23	Ware, Barbara	Manchester	Cilley, Milton	Lee, Lillian
23	Lescatre, Amanda	Goffstown	Lescatre, Michael	Mclaughlin, Michelle
28	Calaguero, Rose	Goffstown	Ruggiero, Philip	Balio, Anna
Jul.				
2	Perloff, Leonard	Manchester	Perloff, Solomon	Fritz, F
5	Mank, Marilyn	Goffstown	Facey, Edwin	Mitchell, Isabel
7	Taber Jr, Raymond	Goffstown	Taber, Raymond	Marshall, Mildred
9	Poist, George	Goffstown	Poist, George	Sheppard, Irene
19	Grignon, Paul	Concord	Grignon, Victor	Owens, Ruth
23	Turlis, Ruth	Goffstown	Battryn, Albert	Leblanc, Rachel
Aug.				
3	Hebert, Maureen	Merrimack	Crotty, John	Dubois, Irene
Sep.				
1	Untiet, Donald	Manchester	Untiet, John	Huard, Rose
6	Costa, Mary	Goffstown	Difazio, Mauro	Conti, Ersilia
8	Stache, Isabelle	Concord	Weigler, Fritz	Boettcher, Isabelle
11	Woods, Kathleen	Manchester	Maguire, William	Kelly, Sally
12	Belliveau, Elaine	Manchester	Pouliot, Severin	Simard, Rita
16	Robidoux, Roger	Goffstown	Robidoux, Roland	Unknown, Monique
18	Larose, David	Goffstown	Larose, Stephen	Bourque, Susie
19	Laroche, Shirley	Goffstown	O'Donnell, James	Gelb, Ruth
22	Dyer, Richard	Manchester	Dyer, Clyde	Heinzen, Katherine
23	Diggins, Eleonore	Goffstown	Raymond, Joseph	Tanguay, Alphonsine
26	Leonard, Theresa	Goffstown	Christian, Brony	Olaik, Theresa
28	Mcguire, Georgianna	Goffstown	Folkers, George	Kubler, Anna
29	St Gelais, Pauline	Goffstown	Huard, Joseph	Martel, Bernadette
29	Jean, Marie	Goffstown	Provencher, Henry	Buecher, Antoinette
29	Brahaney, Mary	Hudson	Mckeon, James	Whelton, Mary
30	Fowler, James	Goffstown	Fowler Iii, Thomas	Oates, Helen
Oct.				
3	Packard Jr, Frank	Goffstown	Packard, Frank	Unknown, Amy
5	Pero, Charleen	Manchester	Pero, Francis	Quinn, Katherine
7	Lancaster, Bette	Goffstown	Wills, Herbert	Decraney, Alice
7	Kuhn Sr, James	Manchester	Kuhn, Sydney	Burrell, Rosa
9	Bullard, Susan	Goffstown	Bullard, Stuart	Foote, Dorothy
9	Guptill, Warren	Manchester	Dennis, James	Simpson, Gertrude

Death Date	Decedent's Name	Death Place	Father's/Parent's Name	Mother's Maiden Name
Oct.				
10	Sanborn, John	Goffstown	Sanborn, Malcolm	Brown, Anne
13	Lunt, Christina	Manchester	Gonzalez, Emilio	Santiago, Milagros
14	Latourette, Kathleen	Goffstown	Chandler, Arietas	Unknown, Cordelia
17	Mersey, Edward	Goffstown	Mersey, Edward	Burkman, Evelyn
17	Caza, Maurice	Goffstown	Caza, Henry	Unknown, Maria
18	Albert, Jessica	Goffstown	Farrell, Michael	Albert, Kathy
19	Walsh, Michael	Manchester	Walsh, Steven	Reed, Linda
20	Belliard Zayas, Katia	Manchester	Belliard, Gustavo	Unknown, Leucracia
26	Petrin, Victor	Goffstown	Petrin, Albert	Joyal, Flora
Nov.				
3	Tuthill, Lois	Goffstown	Richardson Sr, Chester	Douglas, Gladys
6	Pleat, Eugenia	Goffstown	Caros, Nicholas	Pappanicolaou, Evangeline
7	Shaw, Eleanor	Goffstown	Crotty, Edward	O'Connor, Ann
11	Davis, Mona	Goffstown	Davis, Harold	Gove, Grace
12	Leblanc, Marjorie	Goffstown	Pare, Arthur	Gervais, Loretta
16	Morrison, Beverly	Goffstown	Morrison, Roderick	Smith, Margery
24	Hebert, Annette	Bedford	Ringuette, Levite	Dupere, Anna
Dec.				
6	Leblanc, June	Goffstown	Akerly, George	Day, Ruth
8	Barker, Frances	Merrimack	Burke, Francis	Kelly, Kathleen
9	Warren, Robert	Merrimack	Warren, John	Dragon, Emilie
10	Russo, Shayne	Goffstown	Russo, Michael	Skimkus, Kimberly
12	Skinner, Gloria	Manchester	Taylor, Sidney	Mcnally, Ethel
15	Gardner, Violette	Merrimack	Veilleux, Simeon	Grondin, Georgianna
17	Blake, Bette	Goffstown	Young, Henry	Sias, Florence
21	Didonato, Margaret	Goffstown	Nett, Anthony	Comeau, Margaret
23	Hammond, Carmen	Manchester	De Nutte, Hippolyt	Oliver, Eva
26	Cote, Raoul	Concord	Cote, Donat	Savaria, Yvonne
28	Stamatelos, Lillian	Goffstown	Lesmerises, Roland	Vallee, Cecile

Total number of Deaths 124

2018 INTERMENTS

SHIRLEY HILL CEMETERY

Name	Age	Date of Death	Date of Interment	Sect/Range	Lot #	Grave #
Welch, Henry Patrick Jr.	87	1/21/2018	4/27/2018	Range 2	26A	2
Zopfi, Anna Elsa	106	5/11/2018	6/24/2018	Range 5	24	
Shirley, Robert L.	82	11/27/2017	8/25/2018	3	117	1
Dyer, Richard C.	79	9/22/2018	10/4/2018	3	34	1
Lunt, Christina	41	10/13/2018	10/18/2018	1	95	1
Campbell, Michael J	91	12/9/2017	10/30/2018	1	2	2
Tabor, Joseph		11/8/2018	11/17/2018	3	37A	1
Shirley, Althea		11/5/2018	11/18/2018	3	117	2

WESTLAWN CEMETERY

Name	Age	Date of Death	Date of Interment	Sect/Range	Lot #	Grave #
Gray, Richard W.	72	3/31/2018	4/13/2018	1994	210	1
Killam, Eleanor	84	1/1/2018	4/13/2018	1960	52	3
Jackson, Gordon P.	97	2/6/2018	4/13/2018	1990	125	2
Davenport, Charlotte	91	1/19/2017	4/18/2018	1989	61	2
Benton, Mary F.	87	3/21/2018	4/9/2018	1984	26	1
Lambert, Louise A.		3/24/2018	4/5/2017	1991	26	1
Dodge, Myrtle A.	104	1/10/2018	5/5/2018	1927	63	4
Crooks, Cheryl	60	1/5/2018	5/11/2018	1993	5A	1
Crooks, Calvin Jr.	93	12/28/2017	5/11/2018	1993	4	2
Elliott, Bessie Marie	89	2/9/2018	5/8/2018	1960	105	4
Tracy, Gregory Albert	63	1/27/2018	5/7/2018	1960	61	4
Robinson, Kathleen	72	3/16/2018	5/17/2018	1960	100	2
Moineau, Rilla Mary	90	12/16/2017	5/19/2018	1990	108	2
Hartshorn, Carlene E.	98	5/12/2018	5/18/2018	1960	81	2
Holden, Dale Paul	58	5/26/2018	6/2/2018	1960	126	3
Shatney, David L. Sr.	79	2/11/2018	6/8/2018	1992	174B	1
Sweeney, Geraldine			5/21/2018			
Taber, Raymond Harold Jr	83	7/7/2018	7/14/2018	1988	26	2
Bridgeman, George Gerard	82	6/1/2019	6/6/2018	1988	12	1
Foss, Eleanor G.	85	2/27/1993	8/6/2018	1904	R1 L1	2
Stafford, John H.	88	8/28/2018	9/5/2018	1994	213	2
Boulter, Blanche	103	8/3/2017	8/23/2018	1904	30	
Naser, Robert	91	2/18/2018	6/2/2018	1991	9A	1
Boyce, Dorothy		10/21/2018	10/25/2018	1960	125	3

FIRE DEPARTMENT



Chief Richard O'Brien

FIRE DEPARTMENT

The Goffstown Fire Department is pleased to share with the citizens of Goffstown, your Fire Department's 2018 Annual Report. I cannot begin to express enough of the gratitude I have for the women and men that comprise the Goffstown Fire Department. If it was not for their day-to-day efforts and commitment, we would not be as successful organization that we are today. We are a combination-type fire department made up of full-time, part-time and paid on-call Fire / EMS Personnel - provides fire protection, emergency medical services, rescue, hazardous material mitigation, disaster response, community services, and fire prevention - in the form of public education and inspections. In 2018, we employed 17 Full-time members (includes 1 Department Executive Secretary) and 30 on-call and/or part-time members.

PERSONNEL / STAFFING

Fire / EMS services in Goffstown are provided by our most important resource – our personnel. In 2018, the fire department saw significant personnel changes. Deputy Chief Mark Hurley retired after serving Goffstown for over 16 years. The FD also said goodbye to full-time firefighter/EMTs Matt Bechard, Connor O'Brien, and Joey Boucher. We welcomed Camden Lawrence, Dorian Rondeau, and Alex Smith to fill the full-time vacancies. The Town also appointed Deputy Chief Brian Allard to the FD – Deputy Allard previously served the Salem FD.

Lt. William Connor successfully completed the State's first Fire Investigator certification program. The intensive program trained participants in all facets of investigating fires and presenting cases for adjudication. Attempting to determine a cause of fire may be very challenging. Having Lt. Connor trained / certified at this level will assist with finding causes to the fires we respond to.

Staffing levels at the fire department vary greatly – depending on the time of day. Each day 6am – 6 pm, the Mast Road and Church Street fire stations are staffed by our full-time personnel (6 per shift). Evenings/Nights (6pm – 6am) are staffed by our part-time personnel – making every attempt to staff the Mast Road and Church Street fire stations - staffing only 2 part-time firefighter/EMTs per station. We also have on-call firefighter / EMTs supporting the around-the-clock, as needed. Like most other communities, Goffstown continues to see an overall reduction of the number of on-call and qualified part-time personnel – placing a significant strain on our abilities to effectively respond to the increasing call demands during the night-time periods. Continued attempts are being made to recruit and retain a large enough part-time personnel pool that are qualified to respond to the needs of our community. Unfortunately, we have yet to be able to attract enough personnel to maintain the current 4-part-time-person/night option. Voters will be asked to approved a warrant article that will allow the Town to pursue a grant to add 4 full-time firefighters – and add the staffing if awarded the grant. Any Town resident interested in becoming an on-call/part-time firefighter/EMT is urged to contact our administrative office at 497-3619.

RESPONSE ACTIVITY

2018 was nearly as active as 2017 (which was the most active year on record for the Goffstown Fire Department). The Department responded to 2,465 calls for service! Crews responded to a variety of emergencies that included building fires, large fuel spills, life-threatening medical emergencies, hazardous materials incidents, and major vehicle crashes. The fire department personnel also responded to large-scaled incidents around the country – Call-Lieutenant Bryan Nowell was deployed for 3 weeks to Montana to help control the massive wildfires that affected that state. FF/Paramedics LaForge and Couturier were deployed as part of the NH Swift Water Team to North Carolina to assist that region with the response to Hurricane Florence. Goffstown FD also sent an engine and a crew to North Andover and Lawrence, Massachusetts (twice) to assist with the massive gas emergency.

2018 FIRE DEPT. CALLS FOR SERVICE:

FIRE INCIDENTS	63	2%
EMS INCIDENTS	1516	62%
HAZARDOUS CONDITION (NO FIRE)	120	5%
SERVICE CALLS	429	17%
GOOD INTENT CALLS	154	6%
FALSE ALARMS/FALSE CALLS	174	7%
SEVERE WEATHER INCIDENTS	9	>1%
	2465	

TYPE OF FIRE INCIDENTS	#
Building fires	16
Cooking fires	12
Chimney or flue fires	6
Fuel burner/boiler malfunction, fire confined	10
Commercial Compactor fire	1
Fire in a portable building	1
Vehicle fires	8
Road freight or transport vehicle fire	1
Off-road vehicle or heavy equipment fire	1
Brush or brush-and-grass mixture fire	4
Outside rubbish, trash or waste fire	2
Outside equipment fire	1



Left: Crews work quickly to stabilize and mitigate a leaking overturned fuel truck on Mountain Road.

Right: Goffstown FD members assist with rescue efforts in North Carolina after the devastating effects of Hurricane Florence.



Left: Thanks to the support from the voters, the fire department purchased and took delivery of a new Rescue-Pumper.

FIRE PREVENTION

2018 was a challenging year for our Fire Prevention Office and our Fire Prevention Officer. Fire Prevention experienced a **32% increase** in Life Safety permits over both 2016 & 2017 permit numbers. There has been a wide variety of calls for service in 2018 including special events, residential and commercial construction, school and campus safety, storm damage, underground fuel tank mitigation, building and occupancy fire and life safety analysis, safety and fire extinguisher training, and project oversight.

The Fire Prevention Office works closely with the Goffstown public schools completing State mandated fire and life safety inspections in each of the schools. These school inspections identify fire and life safety issues and define corrective measures where needed to assure the safety of the students and staff. Fire Prevention also works with our schools to conduct monthly emergency and evacuation drills to insure preparedness in the event of incident or disaster. Fire Prevention has active roles in school safety committees and provided chemical safety reviews for the middle and high schools.

Fire Prevention was also very active with the expansion of natural gas services in the Pinardville area of Town. Each property was inspected during the conversion from oil or propane (or to natural gas) to assure the safety of our residents. We also inspected a significant number of new stationary generator installations though out the community.

Residents are reminded:

- Most outdoor fires require a permit which are available at both the Church Street and Mast Road fire stations. Contact a fire station to confirm if a permit is required before kindling your fire.
- All new and replacement fuel burning appliances and generator installations must have permits prior to installation & must be inspected by Fire Prevention before use.
- Permits and inspections are required for all solid fuel appliances (wood, pellet, and coal burning appliances) when they are installed.
- New and replacement fuel tanks for heating, hot water, cooking, and electrical generation require permits. Old or retired oil and diesel tanks must be inspected prior to removal from site.

FOREST FIRE WARDEN & STATE RANGER

This past year we were fortunate enough to have favorable weather conditions in the spring and summer which limited the amount of wildfire activity throughout the state. The Goffstown Fire Department and the Division of Forests & Lands worked throughout the year to protect homes and the forests. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. State fire lookouts are credited with keeping many fires small due to their quick and accurate spotting capabilities. The towers' fire detection efforts were supplemented by the NH Civil Air Patrol when the fire danger was especially high.

Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires during the 2018 season threatened structures and one structure was destroyed, a constant reminder that wildfires burn more than just trees. Homeowners should take measures to prevent a wildfire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles,

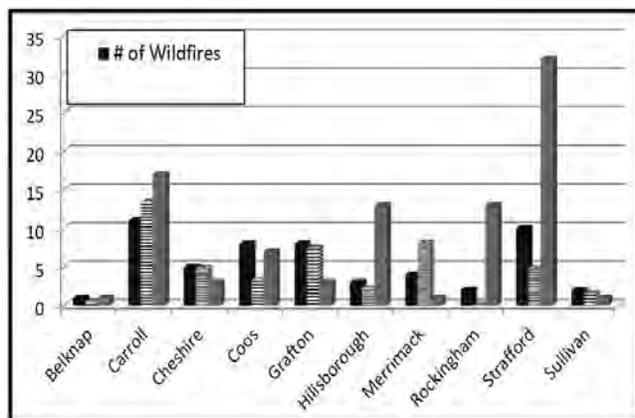
and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at www.firewise.org. Please help Smokey Bear, your local fire department, and the state’s Forest Rangers by being fire wise and fire safe!

In 2019, we will be recognizing Smokey Bear’s 75th birthday! Dressed in a ranger’s hat, belted blue jeans, and carrying a shovel, he has been the recognized wildfire prevention symbol since 1944. The NH Forest Protection Bureau and local fire departments will be celebrating Smokey Bear’s 75 years of wildfire prevention throughout the year. Smokey’s message has always been about personal responsibility – remember his ABC’s: Always **Be** Careful with fire. If you start a fire, put it out when you are done. **“Remember, Only You Can Prevent Wildfires!”**

In 2018, nearly 1,000 fire permits were issued in Goffstown. As we prepare for the 2019 fire season, please remember to contact the Goffstown Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. Fire permits are also available online and may be obtained by visiting www.NHfirepermit.com. The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES). You are encouraged to contact the Goffstown Fire Department or DES at (603) 271-3503 or www.des.nh.gov for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire’s forest resources. For more information, please contact the Division of Forests & Lands at (603) 271-2214, or online at www.nhdf.org.

2018 NH WILDLAND FIRE STATISTICS

(All fires reported as of December 2018)



* Unpermitted fires which escape control are considered Wildfires.

EMERGENCY MANAGEMENT

Emergency Management in Goffstown encompasses many roles. Critical roles in emergency management are Prevention, Protection, Mitigation, Response and Recovery. Goffstown's Emergency Management was involved in two significant measures to help protect our community against disasters. The first measure was the development and presentation of the Protective Actions During Emergencies (for businesses) program – designed to assist business owners with implementing internal emergency plans. Also in 2018, Eagle Creek (owner of the Glen Lake Dam) conducted a tabletop and full-scale exercise with local, state, and federal officials to test the effectiveness of their emergency plan. Even though the Town did not experience any disasters in 2018, Goffstown's CERT team remains active, trained, and prepared to help our community in the event of a disaster. The dozens of CERT volunteers are not only committed to helping our citizens in a disaster, but also there to help you prepare for the next disaster. You can always talk to the CERT team about volunteering and disaster preparedness during our town events.

Lastly, a reminder to all residents that the State offers a free emergency alerting system called NH Alerts. NH Alerts delivers free emergency community and missing person notices generated by local and state emergency officials. These alerts can be sent throughout the entire state or to specific geographic areas to notify only those persons who may be immediately affected by a local emergency. Examples of emergency alerts may include lockdown notices, viral outbreaks, chemical spills, evacuations, and active shooter situations. Goffstown residents can sign up for NH Alerts by going to the Town of Goffstown web site: <http://www.goffstown.com>, and select the NH Alerts icon, or by scanning the QR code below:



I want to thank the residents of Goffstown, the Board of Selectmen, Budget Committee, Goffstown Fire & Rescue Association, Goffstown Professional Firefighters Association, Goffstown CERT, and Town Departments for their continued support of your Fire Department. Above all, I commend the dedicated men and women of the Goffstown Fire Department; continuing to serve by our values: valor, excellence, selflessness, and community pride.

Respectfully Submitted,

Richard S. O'Brien, MS, CFO
Fire Chief, Emergency Management Director,
Goffstown Forest Fire Warden

PARKS AND RECREATION

PARKS AND RECREATION COMMISSION

*Chairman Howard Sobolov, Vice Chairman Jane Steckowych, Brad Parkhurst,
Collis Adams, Alex Hill, Gary Gendron, Kevin Daigle, Peter Hooker*

For the past several years, the Parks and Recreation Commissioners and staff have maintained their focus to enhance/develop the established priorities and goals set forth in 2010; (Goffstown Sports Complex, Rail Trail, Access to Natural Resources, upgrading existing parks and facilities, special events, and additional and varied programs). The commissioners make adjustments annually to these six goals to allow the department/community to grow and meet the various recreational/leisure demands of our community. This is all done with a great deal of dedication from our department staff, volunteers, in collaboration with GHS Athletics, community support, and our Department of Public Works (“DPW”) crews. We are extremely fortunate to have a group of very talented men and women designing and working on our future fields.

Facilities Improvements:

- Development of the Goffstown Sports Complex (located adjacent to the town transfer station) keeps moving forward. The Public Works Director, Town Engineers, Director of Recreation and Commissioners have moved closer to the development of two rectangular athletic fields. In 2018 the recreation department had a request of \$100,000 from CIP and \$52,000 from recreation impact fees approved in conjunction with DPW 2018 CIP water main project which will bring municipal water onto the property of the transfer station. The recreation department’s portion will help supply water and electrical supplies to the actual field location. In 2018 the DPW/ Recreation Department purchased a production screener to screen a stockpile of material on site for the development of the fields and parking area. Further development will be put fourth for 2019 and 2020 through the annual budget process.
- Roy Memorial Park saw the completion of the pool house bathrooms and a new handicap ramp.
- Barnard Park playground was upgraded based on recommendations from our Town Insurer, Primex. Eversource helped with the clearing of overgrown trees around the playground. P & R staff replaced playground fiber, timbers and removed stumps and created a new green area. Barnard pool had five skim (suction lines) totally replaced.

GOFFSTOWN RAIL TRAIL

The development of the Goffstown Rail Trail, one of the parks managed by the P&R Department, is greatly facilitated by the Friends of the Goffstown Rail Trail (FGRT). The FGRT is an independent, non-profit corporation with the mission to publicize, promote and help develop and maintain the rail trail. The organization applied for and received a 2018 Recreational Trails Program grant from the NH Trails Bureau. This grant, together with a match of \$9,080 in private donations, funded construction of the trail between East Union Street to Shirley Park Road. The FGRT also received funding through a tax-credit program from the NH Community Development Finance Authority as result of the Franklin Savings Bank contributing funds ear-marked specifically

for our town's trail construction. That funding paid 100% of cash needed the 2018 trail project abutting the Hillsborough County Administrative Complex. In that project, the FGRT contributed 80 hours of volunteer labor to clear trees that had grown in an area where a swale had to be constructed.

The FGRT report that with the completion of the above two projects 56% of the trail has been improved to meet town construction specifications. The other 44% is passable but with caution due to roots, sand and drainage issues. The FGRT will continue seeking grant opportunities on behalf of the Parks and Recreation Department in order to properly complete the remaining trail sections. For a map of which sections are completed, please refer to the "Maps" link under the "Community & Services" tab on the town's website.

Rail Trail usage was measured during 2018. For 24 hours per day over 20 full days, from late June to mid-July, persons walking or bicycling pass by a location near Moose Club Park Road were counted by a device installed by the Southern NH Planning Commission. An average of 262 persons per day were counted on a workday. An average of 382 persons per day counted on a weekend day. For all 20 days the total count was 5,956 persons with 47% eastbound and 53% westbound. Data also revealed that on each day, during the 20 days, traffic started at 5 a.m. and ended at 9 p.m. with peak use occurring at about 6 p.m. on workdays and at about noon on weekends.

PROGRAMMING

Programmatically, we maintained our current programs and added some new activities. The summer playground program maintained strong participation numbers at Roy Park, and the same at Barnard Park. Each program had waiting lists. The Barnard Pool swim lessons had an average number of participants again this year. Both Roy and Barnard pools saw a large number of recreational swimmers through most of the summer season. Our boys' youth recreational basketball program maintained its strength with 6 teams for the 3rd & 4th grade, 6 teams for the 5th & 6th grade, 8 teams for the 7th & 8th grade. The Girls youth basketball program has maintained the numbers as in years past in the 3rd to 5th grade division, and saw a decrease in the 6th to 8th grade division. Our 1st and 2nd grade Co-ed Division increased to 8 teams. Our boy's high school basketball division maintained participation with 7 teams, 9 players per team. Our Men's 18 plus league went up to 5 teams.

Our Youth Lacrosse boys divisions (10U, 12U, and 14U) stayed the same as last year, and again this year we had a strong presence for Girls Youth Lacrosse divisions (8U, 10U, 12U, and 14U). Our Boys 8U Instructional lacrosse program saw a slight decrease to 19 players. The after school activity period at Bartlett came back with 11 participants in each age group. Maple Ave Activity program was very strong with a wait list, and after school youth soccer remained strong. The 39th Annual Goffstown Gallop saw 115 participants. We continue to try and provide recreational activities for our senior population that included the 44th annual senior dinner, Line Dancing, Bone Builders, and Adult Social. The Adult Social is in collaboration with our Town Library where we host monthly meetings for our older population around various types of social activity. This program is held the first Friday of each month. For the months of June and July they are held at the Library.

We continue to work with private providers of fitness and leisure activities such as Zumba, Boot Camps, Tae Kwon Do with Andrew Jefferson, and Archery with Dana White.



Rick Wilhelmi, Director

I would like to take the opportunity to thank the many people who make our Town of Goffstown such a great place to live. I would like to thank each and every individual of the DPW employees for all their talent, dedication, and willingness to help improve our Parks and Recreation Department. We continue to make great strides with their guidance and efforts and this group of men and women deserve our grateful appreciation. Thank you also to the Parks and Recreation Commission who have spent many hours on a monthly basis thinking of ways to better serve our community through facility and program development. This is a volunteer committee that does

an outstanding job for our community. Thank you to Adam Jacob and all Town Hall staff, to my fellow Department Directors, the Board of Selectmen, Budget Committee, and CIP Committee for giving me their support, guidance, and camaraderie. Thanks to all the local businesses for the continued support in making our programs so successful. Thanks to School Superintendant Brian Balke, the principals and support staff at each school, Athletic Director Steve Fountain for allowing the use of the school facilities, Goffstown High School coaching staff for collaborating on youth skill clinics and all the Volunteers who help make the Parks and Recreation leagues, special events, and programs so successful. I would also especially like to again thank two very important people in our Recreation Department: Mike Guerrette, and Stasia Hurley. Without the two of them our programs would not be as strong and our fields and facilities would not be in the great condition in which they are now. I am very proud to be part of a town that is surrounded by so many individuals, younger and older, willing to give of themselves so freely to make our community a happier and healthier place to live. The Parks and Recreation Department survives and thrives in Goffstown!

Respectfully Submitted,

Rick Wilhelmi, Director

GOFFSTOWN POLICE DEPARTMENT

The Goffstown Police Department stands committed to serving the citizens and business partners within our community. I am so very proud to be a part of this organization whose mission it is to be service minded. The responsibility to serve and protect our community is not taken lightly. Each and every member of our organization have a vested interest to make Goffstown a better place to exist because we have either grown up here, reside and raise our families here, or both. It is the intent of our organization that we are police “within” the community and not just police “of” the community. This mindset of service is the platform set forth for all organizational members.

Much like employers across our great nation, the Goffstown Police Department is not exempt in its retention efforts of qualified employees. All too often the rank and file positions of the Goffstown Police Department have been left unfilled. The ability of other law enforcement agencies in the region to recruit our highly trained, desirable members is often the culprit. While Goffstown Police offers a handsome wage and benefit package, to keep pace with these law enforcement agencies has become a daunting task. In the past two years, our agency has lost four police officers, four dispatchers and a Legal Clerk due to taking other law enforcement jobs or retirement. This made up for over 50 years of combined service that the agency yielded.

A new enhancement to police communications this year was the advent of the Administrative Clerk position. Although not an additional position within the department, it was borne out a reorganization that we saw the need for. The Dispatch Center of the Goffstown Police Department is a full service, 24/7 emergency communications center that services the communities of Goffstown Police and Fire, New Boston Police and Fire, Weare Police and Fire and Dunbarton Police. We also service Saint Anselm College Security as well. Due to the overwhelming amount of telephone calls to the Center (~120,000 annually), we identified this need for a call taker position. Although an automated system of call answering is desirable in some communities, we feel that anyone calling the Goffstown Police Department deserves the right to speak to a live person. This call taker position created was filled by Clerk Kelli Sallee and has proven to be a huge success. She is able to pull about 20% of the entire phone call volume away from dispatchers, while answering in person visits from the public and allowing Dispatchers to focus on emergency personnel in the field.

ACCOMPLISHMENTS IN 2018

- In August of 2018, the department welcomed two CALEA Accreditation assessors for an on-site assessment of the agency to prove compliance. This is the 9th reaccreditation cycle the agency has experienced since 1992. To prove compliance with nearly 500 standards that are management best practices is no small task. I am proud to report that although our award is not given until the Spring of 2019, it was reported by our two on-site assessors that we meet or exceed all standards.



Chief Rob Browne

- Patrol set a goal to target the impaired drivers on our roadways this past year. The intent was to see a 10% increase over the arrests from 2017. The good and bad news is that we succeeded. There were 117 DWI arrests in 2018. A 144% increase over that from 2017.
- In the Fall, we hosted another Citizen's Police Academy. This is a biennial program that has served us and the citizens of Goffstown well in hopes of introducing our passion for service to as many people as possible.
- We negotiated five new dispatch contracts for our surrounding towns' Fire and Police Departments. This was important to help keep costs down within our dispatch center and provide long term sustainability. In 2019, we have plans to renovate the current space in hopes of attracting more municipalities for our services.
- In its third year running, the Goffstown Police Department hosted our local seniors for the Holiday Light's Tour. Each year this event seems to keep growing and growing. We couldn't be happier with the turnout and experience that our seniors get during this festive time of the year.

At the time of this writing, Captain Kerry Steckowych ESQ. is planning his retirement having served the great citizens of Goffstown since 1992. In November of last year, Captain Steckowych received a call from Governor Chris Sununu congratulating him on being nominated to serve a Justice in the NH Circuit Court. Captain Steckowych is only the second law enforcement officer in the State of NH to be elevated to a Judge. We are proud of him and thankful for many years of service to our profession and to the Town of Goffstown.

Thank you to the members of the Goffstown Police Department for their commitment to this community and the countless contributions they have made over this past year. The men and women of the Goffstown Police Department look forward to working together in providing the level of service that the Goffstown community has come to expect.

On behalf of the men and woman of the Goffstown Police Department, I would like to thank the citizens of Goffstown for your continued faith and trust in our efforts to protect and serve our community.

Respectfully Submitted,

Chief Rob Browne



**GOFFSTOWN POLICE DEPARTMENT
STATISTICS
JANUARY 1, 2018 - DECEMBER 31, 2018**

	2016	2017	2018	% INC/DEC VS 2017
CRIMES AGAINST PERSONS				
Abuse/Neglect & Juvenile Offenses (child/elderly, runaways, truancy, etc)	45	37	50	35%
Alcohol	64	63	68	8%
Intoxication - Pro Custody Sub	22	35	27	-23%
Assaults (includes SSA)	112	101	140	39%
Assault on Police Officer	2	1	-	-100%
Criminal Threat (includes SSA)	56	69	58	-16%
Domestic Violence	115	92	61	-34%
Domestic Violence Petitions	45	66	47	-29%
Homicide	-	1	-	-100%
Sex Offenses	88	33	33	0%
Drug Offenses (includes SSA)	88	67	118	76%
Robbery	3	3	3	0%
Sex Offender Registrations		74	89	20%
TOTAL CRIME AGAINST PERSONS	640	642	694	8%
CRIMES AGAINST PROPERTY/OTHER				
Alarms	869	560	723	29%
Animal Complaints	435	507	561	11%
Arson	3	-	-	0%
Burglary & Criminal Trespass	65	66	41	-38%
Courtesy Calls (lockouts, 911 calls, fingerprinting etc)	616	595	745	25%
Crime Prevention	3,759	2,501	2,085	-17%
Administration	659	696	761	9%
Criminal Mischief	89	94	81	-14%
Disorderly Conduct	10	7	23	229%
Fraud (includes bad checks, credit card fraud, counterfeiting)	109	86	119	38%
Hazards (includes power outages, trees & wires down etc)	238	294	274	-7%
Larceny (includes motor vehicle thefts)	168	169	131	-22%
Mutual Aid	357	410	378	-8%
Operations	10,325	10,419	14,089	35%
Property (lost/found)	198	320	231	-28%
Suspicious Persons (Activity)	452	377	318	-16%
Suspicious Vehicles	240	191	207	8%
TOTAL CRIMES AGAINST PROPERTY/OTHER	18,592	17,292	20,767	20%

**GOFFSTOWN POLICE DEPARTMENT
STATISTICS
JANUARY 1, 2018 - DECEMBER 31, 2018**

	2016	2017	2018	% INC/DEC VS 2017
MOTOR VEHICLE AND ARREST ACTIVITY				
Total Adult Arrests	533	497	500	1%
Total Juvenile Arrests	34	67	67	0%
DWI - Arrests	52	52	117	125%
Total Arrests	619	616	684	11%
Use of Mobile Electronic Devices While Driving; (Hands Free Law)				
Total Summons	256	393	176	-55%
Total Written Warnings	148	330	265	-20%
Total Summons Agency Wide	2,547	2,171	2,500	15%
Total Warning Warnings Agency Wide	4,144	3,905	4,922	26%
Motor Vehicle Activity (includes MV hazards, disabled, abandoned, parking tkts)	1,422	1,393	1,214	-13%
Motor Vehicle Accidents	447	434	456	5%
With Injury	49	74	50	-32%
Fatalities	-	-	-	0%
Total Motor Vehicle Activity	1,918	1,901	1,720	-10%
Drug Overdose	16	16	25	56%
Drug Overdose Deaths	-	-	5	500%
Total Calls for Service	39,498	40,120	42,658	6%
COMPLAINTS AGAINST EMPLOYEES/OFFICERS/ DEPT				
	7	4	8	100%
Founded	4	2	3	50%
Unfounded/Proper Conduct	3	2	5	150%
Insufficient Evidence	-	-	-	0%

DEPARTMENT OF PUBLIC WORKS

2018 was another busy year for Goffstown DPW. Crews were busy repairing roadside shoulders in the spring after winter finally left. When temperatures warm up, and the snow keeps coming, it makes for very soft roadside gravel shoulders which are easily damaged by the big heavy plow trucks. After this maintenance work was completed, a crew headed over to Stinson Road to finish up Phase 2 drainage, reclamation, paving and cleanup. This work had started during the winter and we were looking to get this project wrapped up before sending the majority of the crew to North Mast Street. While Stinson Road was being finished, a second crew headed over to Main Street to work on all the streetscape. It was exciting to install all the finishing touches such as the lampposts, street trees, landscaping, the fountain feature in the Common, and matching benches and barrels. The infamous Apotheca bench will forever be remembered by many. Who knew one bench could bring so much fun and attention to Goffstown Village!



Meghan Theriault, Director

After the streetscape was completed on Main Street, sidewalks were top coated, ADA ramps installed, and all cobblestone areas finished. Crews then headed over to North Mast Street where 2,250 linear feet of new drainage and close to 30 drainage structures were installed along with removal of the old pipes. The road was reclaimed, base paved and then curbing crews came to layout out the new road edge with granite curbing. Sidewalks and driveways were completed on one side of the road only due to a very rainy construction season that impacted the schedule significantly. DPW will be back this year to complete the opposite sidewalk, top coat the road (which always occurs after one winter season) and install all the streetscape. All of us here at DPW are looking forward to wrapping up this project and moving onto Shirley Hill Road this year (as I'm sure you all are too).

Speaking of rain and the impacts to construction, there was a flash flood in June that flooded many areas of Pinardville and took DPW off construction projects as we worked to repair shoulders and unclog drainage structures for several days.

Over the spring and summer, DPW participated in Goffstown Old Home Day and National Nite Out again. It was great fun handing out little plastic hard hats to the kids and talking with residents about ongoing projects. We brought large construction equipment and trucks to National Nite Out for kids to climb up into.

DPW SERVICES & PROGRAMS

Cemetery Maintenance & Burials

Curbside Recycle & Trash Pickup

Drainage System Cleaning & Maintenance

Environmental Monitoring of Lakes & Streams

Environmental Permitting

All Department Fleet Maintenance

Landfill Monitoring & Maintenance

Mandatory Recycling Program

Plowing & Snow Removal

Public Education of DPW Programs

Roadway & Sidewalk Maintenance

Roadway Design & Construction

Sewer & Pump System Maintenance

Transfer Station Operation

Year Round Household Hazardous Waste Program

The Uncanoonuc Dam which was classified as a failing structure by order of the NH Department of Environmental Services was replaced this summer during low flow conditions by a contractor. It was a very interesting project to watch especially the aquadam which held back the lake water to allow a “dry” work area for the new inlet structure and earthen dam excavation and installation. We ask that you please tell your children to stay off the inlet structure/grate as it is not safe to play on and items that fall in could affect the functionality of the dam. Thank you for your understanding.

Typical annual maintenance work was ongoing throughout the year such as street sweeping, line striping, repairs of potholes, guardrail and signage, along with cleaning a significant amount of the drainage and sewer system with the Town’s vaccon truck. Other paving projects that occurred this year were Normand Road, Worthley Hill Road and Paige Hill Road along with the reclamation of Westside Avenue and top coat paving on the entire Glenridge Avenue neighborhood. New bridge guardrails were welded on both the East Dunbarton Road bridge and Tirrell Hill Road bridge over Black Brook. These changes were needed for immediate safety improvements, so we are happy that this project was completed this year with the help of a subcontractor. In the future, the bridge decks will need to be replaced as they are deteriorating over time.

In between our construction projects and public outreach, DPW worked on a variety of work orders (750 total). These work orders cover a wide range of issues from drainage and pavement repairs to permits and inspections. In addition, 650 DigSafe requests came in last year for marking out underground sewer and drainage pipes on both public and private construction jobs around Town. Year round work by other DPW divisions includes the operation and maintenance of the Transfer Station, curbside collection and delivery by our solid waste drivers, fleet maintenance of the entire Town’s fleet by our mechanics and engineering design and oversight of projects.

Goffstown DPW launched a public education campaign earlier in the year called “Recycle Right in Goffstown”. Unfortunately, the rules on what is allowed in your Blue Bin have changed (and may continue to change) due to the crash of the recycling market and impact of the China Ban. These bans on many recyclable materials into China are a result of high contamination levels in single stream. Sadly, Goffstown is not immune to this contamination problem which, directly affects the cost of processing recyclables. Cost per ton to process recycling went up significantly this year, as they have across the country.

So what causes contamination? Honestly, it’s either laziness or on the flip side “wishful recycling”. Wishful recycling means that residents think or assume something is recyclable, without confirmation, and put it in their Blue Bins. Items such as plastic bags, styrofoam, yard waste, and food are the most common source of Blue Bin contamination in Goffstown. Through this Recycle Right initiative, information via flyers, message boards, facebook posts and GTV videos on the proper methods of recycling has been circulating to residents in Town.

We appreciate all efforts toward recycling right and we ask that you help spread the word to others and make sure everyone in your family is following the new rules for Blue Bins. Please contact DPW at recycle@goffstownnh.gov for more information or to request a pdf of the helpful flyers from our vendor on what is allowed in your Blue Bins.

The Cemetery Trustees and DPW are excited to open the new West Lawn Cemetery Expansion at the intersection of North Mast Road and Autumn Street. This was a multi-year project that included site grading, pavement, a new crypt, wrought iron gate and fencing installation, lot and pin layout, cobble walkways and landscaping. There will be a few more additional trees and a beautiful garden installed this spring in the center Cremation Garden area. If you are interested

in purchasing a family plot, please contact us.

DPW wrapped up the year with a new concrete box culvert installation on Stinson Road near the large beaver dam and prime wetlands. This culvert was approved by NH Department of Environmental Services and replaces two failed corrugated metal pipes with a large natural bottom culvert. Final guardrail installation will be needed this spring once the ground thaws out.

Last but certainly not least, we welcomed several new hires in 2018 to fill existing vacancies: Brian Bugbee (Fleet Mechanic), Dave Gionet (Laborer and promoted to Truck Driver), Joe Cousins, (Laborer and promoted to Truck Driver), Mike French (Laborer) and Taylor Post (Laborer). A huge thank to our amazing DPW team who puts their heart and soul into each task and project! I truly appreciate their efforts day in and out and feel so fortunate to work with an awesome team who services the Town of Goffstown with great pride! It's been another busy and fun year at Goffstown DPW and I am looking forward to all the projects and challenges that lie ahead!

Respectfully Submitted,

Meghan Theriault, P.E.
Director, Goffstown Public Works

REPORT OF THE PUBLIC LIBRARY



**Dianne Hathaway,
Library Director**

OUR MISSION:

The Goffstown Public Library will serve as a primary resource for community information needs. It will provide a comfortable place for citizens to access quality materials and programs, enhance cultural awareness and to explore issues of local, national and global interest.

OVERDUE FINES-CHILDREN'S MATERIALS:

In our continuing effort to remove barriers and make sure kids have access to books and other materials, the Library Board of Trustees voted unanimously to stop charging fines for overdue children's and juvenile materials owned by the GPL, effective February 1, 2018. This does not change charges for lost or damaged materials, or the resulting processing fees. Children's materials owned by other GMILCS libraries are not affected by this change.

THE NUMBERS:

- Cardholders = 7,868 members, about a 9% reduction that reflects a January purge of expired cardholders. On average, 45 new cardholders are added each month.
- Visitors = 43,092 in 2018, a decrease that partly reflects a malfunctioning door counter. Look for a stabilization of numbers in 2019.
- Computer Network use = 2,700 hours, an increase of 8.09% or 202 hours
- Items circulated = 103,150 that is a slight decrease of .83% or 865 items.
- Research Assistance = 9,029 requests for help, a 21.48% decrease. This reflects the shift from research assistance to program planning and implementation:
- Classes, Programs, Events and attendance = 456 events and classes (an increase of 5.5%) with a total attendance of 9,681 children, teens and adults (an increase of 21.2 % or 1,694 attendees)
- Digital Downloads = 16,687 audio, magazine, movie, TV, music and e-book items borrowed, an increase of 3,707 items or 28.56%
- E-Library Usage = 10,864 sessions/searches, an increase of nearly 90% or 4,987 more than 2017. Our latest addition is Universal Class.
- Our Physical Collection = 35,419 items; we added 3,150 items and removed 3,105
- The Digital Collection: many thousands of e-books, magazines, audio, movies, TV shows, music over multiple platforms: hoopla, OverDrive, Cloud Library, Zinio/RB Digital

COMMUNITY PARTNERS & OUTREACH:

- Goffstown Lions Club: Military Family Christmas Tree. Our valuable partnership to gather and provide candidate information to the community in conjunction with "Candidate's Night" in February.
- Police Department: National Night Out & Senior Light Tour with two *Polar Express* readings for about 79 people.
- Parks & Recreation: monthly programs aimed toward adults, including health and wellness workshops, gingerbread house decorating; new 2018 summer concert series. We are thankful for this partnership and look forward to 2019.

- Moore Center: monthly stories, craft projects and programs for adults with developmental disabilities and their caregivers.
- Goffstown Network: support for Grow a Row and other food & personal care item collection projects
- Main Street Program: support for their community events
- Bartlett Elementary School & Maple Avenue School: books borrowed for summer reading support
- Hannaford Supermarket: programs about healthful eating with their dietitian, Marilyn Mills
- Southern NH Planning Commission: support for their age-friendly community project & local transportation initiative
- St. Matthew's Episcopal Church: visits with their SHINE program (Senior Health Incentive Network Endeavors)
- NH Astronomical Society: annual Skywatch, part of our summer experience
- U.S. Marine Corp: Toys for Tots Christmas collection
- Hillsborough County Nursing Home: delivery of library materials to residents, personalized to their preferences.

SUMMER EXPERIENCE @ YOUR LIBRARY:

We rebranded our annual summer reading program in 2018, our 60th year of offering a special summer program. The new name is a more accurate reflection of the variety of activities we offer during the summer that has been more than reading for a number of years. Are we reading less? NO WAY! We are still reading and we have added STEAM (Science, Technology, Engineering, Art, Mathematics) activities over the years as well as music programs and events. This year, along with Parks & Recreation, we sponsored a concert series that was well-received by the community, alternating between Roy and Barnard Parks. Patti Penick, our Head of Youth Services, again supported the summer school program with weekly visits to read and provide special activities to kids of all ages in support of learning and reading.

CLASSES, PROGRAMS, EVENTS:

The GPL staff is always planning educational and recreational programs and classes as well as implementing them all year long, in addition to our vibrant, story times and annual summer experience. We offered 456 classes, programs and events for all ages this year. Here are some 2018 highlights:

- Programs for Adults
 - Road Not Taken Art Exhibition
 - Television: The Art and Ethics of Manipulation from NHHC
 - Webinar with author Dr. James Greenblatt & his book, "Finally Focused: The Breakthrough Treatment Plan for ADHD"
 - Local author Marjorie Burke & her book, "Pilgrimage on Ice and Sand"
 - Local author Tony Tremblay & his book, "The Moore House"
 - Local author Dan Szczesny & his book, "The White Mountain"
 - "Let's Make" series of creative adult programs
 - Monthly programs in partnership with Parks & Recreation on the first Friday of each month.
 - Two monthly book discussion groups for teens and adults
 - The Blank Page Writers Group

- Home delivery service for those unable to visit the Library
- Programs for Children & Families:
 - Princess Story Times with Elsa and Belle
 - Stuffed Animal Sleepover at the Library
 - March Madness Book Finals
 - 1000 Books Before Kindergarten kick-off!
 - Eyes on Owls, a live owl presentation
 - Kindness Rocks painting
 - Fairy House building
 - Weekly summer STEAM activities
 - Continued Community partnerships (with summer school students and at Bartlett Elementary, as well as cost sharing at Parks and Rec day camp)
 - Exploring Clay art class
 - Stuffed Animal Sleepover
 - Spooky Lego Scene contest
 - Josh Judge weather presentation
 - New Year's Noon celebration!
- Programs for Teens:
 - Name that Tune Trivia Competition
 - Rock Climbing at the YMCA
 - Continued after school chess club at Mountain View Middle School
 - Cupcake Decorating contest
 - Continued with monthly programming with Alternative Ed High School students
 - Teen Advisory Board (TAB) is still going strong!
 - After Hours Video gaming
 - Drop in board and card games

OUR HISTORIC BUILDING:

The Goffstown Public Library building is 109 years old and has been on the National Register of Historic Buildings since 1995. As always, every building project discussed by the Library Board of Trustees needs to minimally impact the unique design and character of the building, as well as maintain its historical integrity. The last addition and renovation to the Library, that added the elevator, was constructed in 1997. This year, we replaced carpeting on our second floor and will continue with other areas annually as needed. The carpeting throughout the building is more than 20 years old and, despite regular cleanings, is showing its age. We are further exploring the possibility of replacing original windows, siding for the exterior elevator room, and other small projects.

PLANNING FOR THE FUTURE:

The Library Board of Trustees has committed to a planning process for our organization, including the potential for a building expansion. The Board developed a community survey and a letter was sent to homeowners with the first tax bill of 2018, directing them to the online survey or a paper copy at the GPL. The survey had an excellent return of over 10%, with 554 Goffstown residents completing the survey. The results contain valuable information that we can use to plan for our future. A summary of the results will be shared in early 2019. The Board also submitted a

warrant article to the Select Board that will appear on the 2019 ballot, asking voters for permission to use \$80,000 of their unrestricted savings for a building feasibility study and conceptual plan. There is no tax impact to use that money. If you have any questions, please email: trustees@goffstownlibrary.com or dianneh@goffstownlibrary.com. The Library Board of Trustees meets monthly and the public is always welcome to attend to share comments, questions and insight.

STAFF RETIREMENT:

This year we said farewell to Sandy Whipple who retired after 18 years to the Library. Sandy has truly been the heart and soul of the staff, whose never-failing passion for her work propelled us to dream big and make an impact in our community and throughout NH. From barn dances, summer theatre camp and the Human Library to sponsoring the Vietnam Moving Wall in 2005 we have been WAAYYY out of our comfort zone more than once. Sandy is a true believer in humanity and a community builder to her core, leading us to do more than we thought possible. You will still find Sandy filling in occasionally at the Library, and we will miss her daily presence, keeping us all true to our place in Goffstown, working for the common good.

FRIENDS OF THE GPL:

We are thankful for our dedicated Friends group that supports and advocates for Library resources and services. The Friends completely fund our Museum Pass program to save your family money, fully pay for our annual Gingerbread House Decorating workshops, supply funding support for our popular *Polar Express* readings and so much more. They plan two successful book sales a year and the popular "Once Upon a Pie" baking competition and auction to raise funds to support our work in the community. The Friends are seeking energetic volunteers to assist them with their fundraising activities; please call me at 497-2102 and I will fill you in. For more information or to contribute, either monetarily or with your time, visit www.goffstownlibrary.com/friends or email them at friends@goffstownlibrary.com.

ANN GEISEL AWARD OF MERIT:

I was honored in November as the 2018 recipient of the Ann Geisel Award of Merit from the NH Library Association. The award is given to an individual, group or organization that has made significant contributions to the New Hampshire library community. I was nominated by eight colleagues I have worked with over my 19+ years at the GPL, and I am still overwhelmed and thankful for the recognition.

The staff and Library Board of Trustees of the GPL are proud to serve the Goffstown community. We work hard to bring quality programs, events and activities to community members of all ages. The return on your investment is consistently about triple what our annual budget is as part of the overall town budget, demonstrated by the usage and dedication of our visitors. We are honored to work for the Goffstown community; thank you for your continued support.

Respectfully Submitted,

Dianne G. Hathaway, MSLIS
Library Director

COMMITTEE REPORTS

GOFFSTOWN PUBLIC LIBRARY TRUSTEES



*Seated, L to R: Aimee Huntemann, Lisa Iodice, Kathy Coughlin.
Standing, L to R: Steve Bouchard, Samantha Homan, Kathy Holt, Carl Foley,
Suzanne Riel, Sean Buckley.*

GOFFSTOWN PUBLIC LIBRARY TRUSTEES FINANCIAL REPORT* JANUARY 1, 2018 – DECEMBER 31, 2018

*This report does not include Library Expenses paid through the Town's General Fund Operating Budget.

<u>Revenues</u>		<u>Expenses</u>	
Fines	\$3,023.63	Programs & Materials	\$445.00
Interest	\$2,728.36	Books & Publications	\$242.84
Fundraising/Grants	\$445.00	Misc. Expenses	\$2,014.41
Other Revenue:			
Gifts/Donations	\$2,943.50		
**Miscellaneous	\$4,396.21		
Total Revenues	\$13,536.70	Total Expenses	\$2,702.25
Net	\$10,834.45		

**Miscellaneous: Fees collected for Library cards and lost books.

**LIBRARY TRUSTEES BALANCE SHEET
AS OF DECEMBER 31, 2018**

<u>Account</u>	Library Trustee Fund	<u>Balance</u>
80 -		
<u>Assets</u>		
10120	Cash-Checking	\$2,051.17
10180	Cash-TD Bank	\$ 324,822.81
	Total Assets	<u>\$ 326,873.98</u>
		<u><u>\$ 326,873.98</u></u>
<u>Liabilities</u>		
20100	Accounts Payable	\$ -
<u>Equity</u>		
28160	Fund Balance-Undesignated	\$ 326,873.98
	Total Liabilities & Equity	<u>\$ 326,873.98</u>
		<u><u>\$326,873.98</u></u>

BUDGET COMMITTEE



*Standing L-R: Peter Georgantas, Select Board Rep.; Peter Grigorakakis; Michael T. Smith, Chair;
Cole Riel; Jeffrey O'Brien; Eileen McNinnie; Richard W. Manzo;
Zuzana Buzzell; Timothy Stetson; Karl Soderquist.
Members not present in photo: Dennis Lynch; Joseph H. Alexander Jr.; James Gouin;
Richard Fletcher, Goffstown Village Water Precinct Rep.;
Dian McCarthy, School Board Rep.; Jenelle O'Brien, Alt. School Board Rep.;
Ellen Vermokowitz, Alt. School Board Rep.*

CAPITAL IMPROVEMENTS PROGRAM (CIP) COMMITTEE



*Seated L-R: Cole Riel, Budget Committee Rep.; Tim Redmond, Chairman, Planning Board Rep.; Gail Labrecque, Vice-Chair, Community Rep.
Standing L-R: Michael Conlon, Alt. Planning Board Rep.; Kelly Boyer, Select Board Rep.; Member not present in photo: Jenelle O'Brien, School Board Representative*

The Goffstown Capital Improvement Committee began meeting on May 17, 2018 to prepare the 2019-2024 Capital Improvement Plan for the Town of Goffstown. The members of the 2018 Committee are Tim Redmond, Chairman and Planning Board member, Michael Conlon, Planning Board Alternate, Gail Labrecque, Vice-Chair and Community-at-Large Representative, Kelly Boyer, Select Board Representative, Cole Riel, Budget Committee Representative, and Jenelle O'Brien, School Board Representative. Derek Horne, Town Finance Director and Jo Ann Duffy, Planning Administrator attended all meetings. At this time, I would like to sincerely thank all members who volunteered and/or attended meetings for their time and effort serving the Town of Goffstown. I wish to also compliment the Town of Goffstown Department Heads and other members of the community whose presentations demonstrated sincere efforts to balance the financial aspects of their needs and requests.

The Capital Improvement Program is authorized by the State of New Hampshire RSA Section 674:5; and is guided by Sections 674:6, 674:7 and 674:8. The role of the C.I.P. Committee is an advisory one directed by Capital Improvements Program Committee Handbook. A revised Handbook is being presented this evening for adoption by the Planning Board.

The Committee accepts requests from Department Heads, Town Utility Commissions, Water Precincts and the School Board. All requests are submitted on official Capital Project Worksheets and Submission Forms that have information about Project Costs, Funding Sources and Justification sections. These requests are evaluated by the Committee to ensure Master Plan priorities are considered and that the health, safety and welfare needs of the Town of Goffstown residents and businesses are considered and addressed. After considering requests, the Committee attempts to prioritize proposed improvements by evenly spreading associated costs over the next six years in an effort to prevent large tax fluctuations. All presenters identify offsetting revenues that can be used or applied for to reduce cost amounts.

In 2017, the net Town total proposed to the Committee was \$3,509,535.00. That amount was recommended by the Committee to the Planning Board for approval. The School total proposed to the Committee was \$1,529,527.00. This amount was also recommended to the Planning Board.

The Planning Board voted to approve the Committee recommended amounts and to forward them to the Board of Selectmen and the Budget Committee.

The Committee reviewed, carefully studied and discussed vehicle and capital projects requests from Department Heads, Citizen Committees and the School Board listed below.

MATRIX PRESENTATION

Police Department: Chief Robert Browne III presented requests for three (3) new police Interceptor SUV patrol vehicles, 1 new radar trailer, the second half of the replacement of portable radios, parking lot expansion at Police Headquarters, a new secure impound area enclosure and communications upgrades. All Police requests were left in the matrix.

Fire Department: Chief Richard O'Brien presented requests for the second half of the replacement of portable radios and for patient stretchers. A request for a continuation of the Capital Reserve Apparatus Fund in the amount of \$225,000.00 was also requested. All Fire requests were left in the matrix.

Public Works: DPW Director Meghan Theriault requested a new Wheel Loader, two (2) new full size Plow Trucks, new mobile truck lifts and a new mower for the Cemetery crew. Additional requests for bridge repairs for Henry Bridge Rd. and Merrill Rd., fuel pump replacement and upgrades, DPW office expansion construction, traffic signal upgrades and a Grasmere Traffic Study. All DPW requests were left in the matrix.

Cemetery Trustees: No Submissions

Parks and Recreation: Director Rick Wilhelmi presented requests for the Goffstown Sports Complex funding Phase 1 and a new commercial mower. Both Parks & Recreation requests were left in the matrix.

Administration: Town Administrator Adam Jacobs made a request for upper level flooring in the Town Offices. This request was left in the matrix.

Library: There were no submissions from the Library Director.

Historic District Commission: Town Administrator Adam Jacobs and HDC Vice-Chair Phil D'Avanza presented a request to begin funding the Grasmere Town Hall Capital Reserve Fund with a \$100,000.00 per year for 3 consecutive years. The request was left in the matrix.

Sewer Commission: Mike Yergeau, DPW and Tim Redmond, Commissioner presented a request from the Sewer Commission for the Planned Sewer Rehabilitation Program and associated costs to the Committee. As an Enterprise Fund, the presentation is customary as all sewer projects are funded by users, not general taxation funds.

Village Water and Grasmere Water Precincts: No presentations; both are Enterprise Fund Operations.

GTV, EDC and Conservation Commission: No presentations were made.

School Department: Brian Balke, School Superintendent presented requests for Glen Lake School, Bartlett Elementary School, Maple Avenue Elementary School, Mountain View Middle School and Goffstown High School and District-wide. All requests were left in the matrix.

In conclusion: On the Town side, the C.I.P. Committee began and ended with requests totaling \$4,660,129.00.

On the School side, the C.I.P. Committee began and ended with requests totaling \$735,000.00.

Respectfully submitted,
Tim Redmond, CIP Chairman, 2018

CEMETERY TRUSTEES



Seated L-R: Dennis Sweeney; Jean Walker, Chair; Linda Reynolds-Naughton

The Goffstown Cemetery Trustees continue to spend considerable time overseeing the town's three cemeteries (Hillside, Shirley Hill and Westlawn) as well as working with the DPW planning the completion of the Westlawn Expansion. Landscaping began last year, with maples planted in the front to match those across the street, along with other plantings. The remaining plantings, surveying and pinning for the lots were completed during the summer. A walkway in the center of the cremation section has been paved as well as plans for the plantings in the Cremation Garden. Spruce tree alone Autumn Street were removed, due to the fact they were dead or dying and replaced with a living fence.

Fees from lot sales go to the town, families themselves pay for labor charges for monument foundations made and put in by cemetery personnel, and also for opening of the graves for burials. This revenue along with Perpetual Care Trust Fund money was returned to the town as well and does not go into the cemetery budget.

Once again all rules and regulations were gone over by the Cemetery Trustees and adjusted and /or adapted as necessary. New signs have been updated and installed by the Cemetery Supervisor at all three Cemeteries. The Cemetery Foreman has completed the information book that is posted in the box at Westlawn for visitors and families who come to search for loved ones buried there. With this completed, it is hoped that an information book can soon be updated and kept at Shirley Hill, also.

Again, the Cemetery Trustees would like to express a special thanks to the Goffstown Garden Club, a local volunteer organization, for making the beautiful Memorial Day arrangements for all those in the three cemeteries who had funds in the Trust for such purposes. Their donation of time was greatly appreciated.

Families of loved ones are urged to familiarize themselves with the latest updated versions of the cemetery rules and regulations available at the town hall and on the town website. Flags will be provided in time for Memorial Day for those eligible and must be removed after Flag Day or put into a non-breakable container. Rules are adhered to and if anyone would like to discuss them, the Trustees are available by telephone or email and those numbers are listed on the town website.

The Goffstown Cemetery Trustees thank the public for continued cooperation in understanding that we work for the benefit of all buried within the cemetery and our goal is to have consistency in rules and dignity for all who pay respects to their loved ones. A special thanks also to the DPW for their continued support in helping us throughout the year.

Respectfully Submitted,
Goffstown Cemetery Trustees Linda Reynolds Naughton, Dennis Sweeney and Jean Walker

CONSERVATION COMMISSION



*Seated L-R: Amy Pollock; Jean Walker, Chair; Charles Freiburger.
Standing L-R: David Nieman; Andrew Chaplin;
Kelly Boyer, Select Board's Rep.; Joey Boucher.
Members not present in photo: Evelyn Miller, Vice Chair; Karen McRae, Treasurer;
Susan Tucker; Collis Adams, alternate.*

In 2018 the Conservation Commission continued its mission to protect and preserve Goffstown's natural resources, including open space areas, surface waters and wetlands. The Commission continues to conduct site walks for proposed developments for the Planning Board and to comment on the suitability of the proposed plans for the land with the respect to all natural resources, with surface waters and wetlands impacts and potential erosion issues as our main focus.

The Conservation Commission and its Open Space Subcommittee continue work on conserving and protecting important and undeveloped lands. These projects address several goals of the Town's Master Plan and the Goffstown Open Space conservation plan. The Open Space committee introduces conservation options to interested landowners, write grant proposals to obtain funds for conservation projects and work closely with local land trust. These land trust include The Society For The Protection of New Hampshire Forests (SPNHF) and The Piscataquog Land Conservancy (PLC).

The Goffstown Conservation Commission is very excited that it has been able to continue to protect Prime Wetland Paige Hill Marsh with three projects. We acquired a group of lots to protect the Prime Wetland Page Marsh and the land around it, a total of 72 acres including the following lots: Map 8, Lots 17-1, 17-2, 17-3, 17-4, 17-5, 8-13A and 13-14. The first of these projects was an 11 acre lot surrounded by other conservation acres, with natural resources Town designated Prime wetlands including vernal pools and rich wildlife. An acquisition of 52 acres, Edith B. Sanborn Marsh and Forest bordering this targeted area of the Open Space Conservation plan is one of the most diverse wetland in Goffstown with many animals including deer, bear and endangered species including Spotted Turtles and Black Racers. This would be opened to the public to enjoy. Last but not least a 10 acre parcel surrounded by a continuous block of protected

natural habitat around the Paige Hilt Marsh was acquired. This land will protect natural resources and permit public access for educational and passive recreational activities.

The Conservation Commission is excited that these acres will be protected and preserved forever. These projects were successful complete thanks to the efforts by PLC, Board of Selectman and the Town of Goffstown, the land has been protected for the future generations. There will be no significant impact on the Town budget.

The Conservation Commission and Open Space Committee are here to assist you. If you have any concerns or interest in land protection or preservation, please contact the Goffstown Town Hall and they will direct you to one of our volunteers or contact any member of the Commission.

Milfoil, an invasive aquatic plant has entered both Glen Lake and Namaske Lake, along with the Mill Pond and river with vengeance. Goffstown community associations have been formed to establish programs to control the spread of the milfoil in our local rivers and lakes. The Conservation Commission is in full support of programs including community education, herbicide treatments, and constant prevention monitoring of the lakes to eliminate new introduction of the milfoil plant.

Respectfully submitted,
Jean Walker, Chairman

ECONOMIC DEVELOPMENT COUNCIL



Standing L-R: Gail Labrecque, Planning Board Rep.; Stephen Langley; Chet Bowen; Mark Lemay, Timothy Stetson; Charlie Tentas, Chairman; Mark Stevens; Bonnie Guevin, alternate; Andrew Cadorette, Vice-Chairman. Not in Picture: Sybil Morin, alternate;

The Economic Development Council was involved in the following in 2018:

- Meeting with the N.H. Division Economic Development, what programs are available for the local merchants regarding grants for employee training, etc.
- Meeting with the Goffstown Industrial Corporation, ways to work together to help our local businesses thrive.

- Continued dialogue with the Hillsborough County Commissioner regarding their plans of the County property within Goffstown.
- Continued involvement with the Tri-Town Chamber of Commerce, attending their networking functions on a bi-monthly basis and meet local merchants.
- Verbal support of new businesses coming in throughout the community.
- Continuous review of the EDC portion of the town's website, ideas to make it better.
- Information table at Old Home Day sharing ideas and listening to taxpayers' suggestions on their community and what they would like to see in the business sector.
- Continued support of the 79-E Program, encouraging businesses to apply to enhance their business and storefronts.
- Achieving results of the current EDC Goals and updating them for the coming year.

The Council has a strong diverse membership of men & women across many business sectors who help bring fresh new ideas as to how we can help our current local merchants and attract new ones. It is a challenge, but we see some good things happening to help our community thrive.

Time continues to be spent collaborating with the Main Street Program, Southern N.H. Planning Commission, Tri-Town Chamber of Commerce, Goffstown Industrial Corporation, Manchester Chamber of Commerce, Hillsborough County and the N.H. Division of Economic Development to promote economic growth throughout Goffstown.

Respectfully submitted,

Charles Tentas, Chairman

HISTORIC DISTRICT COMMISSION & HERITAGE COMMISSION



*Standing L-R: Mike Przekaza ; Mark Lemay, Select Board's Rep.; Phil D'Avanza, Chairman;
Lionel Coulon Corresponding Sec.; Rodeny Stark, alternate.
Seated L-R: Eileen McNinnie; Mary Sullivan, Recording Secretary.*

PLANNING BOARD



*Seated L-R: Phil D'Avanza; Barbara Griffin, Chair;
Gail Labrecque, alternate & Recording Sec.
Standing L-R: Tim Redmond; Michael Conlon; James Raymond;
Kimberly Peace, Vice Chair; David Pierce, Select Board's Rep.*

The Planning Board continues to see an increase in applications over the previous few years. The number of applications received in 2018 is the largest since 2009. This has been the trend for the past few years so with the forecast of housing demand no decrease is expected. There are still many approved subdivisions and site plans for residential and non-residential developments that have yet to be built. Additionally, there is an existing inventory of buildable house lots yet to be developed.

As in 2017, the Planning board has seen applications for new buildings and projects, several small subdivisions, and time extension requests of previously approved projects. There have been a number of planning applications reviewed this year ranging from modification of existing structures to new construction. Projects approved last year were completed such as Northeastern Sheet Metal's new building off of Depot Street and a new equipment building off Laurier Street for the Ernie's Excavation Business, and also Putnam's Waterview Restaurant is expanding their restaurant to add additional seating. Construction has begun on a new building for Franklin Savings Bank and an existing building is being converted to an Urgent Care Facility. In 2018 the Shaw's was converted to a Fun City Trampoline Park, and there is a new restaurant in that same plaza. In the upcoming months of 2019 we can expect to see construction of a new cell phone tower off Church Street and modifications to the car wash facility on Mast Road off Tatro Drive.

Every year, the Planning Board oversees the organization and approval of the Capital Improvements Program (CIP) and the recommendation of the proposed CIP matrix to the Selectmen and the Budget Committee for inclusion in the Town's budget. This occurred again, with the Committee meeting over the summer months so that recommendations were available to be considered in the fall budget process. The Planning Board was pleased to begin the process for the

update of the Goffstown Master Plan. While sought in prior years, funding was not available. This plan update was approved as part of the 2018 budget so work was begun. A Request for Proposals was prepared and released with three vendors responding. The Town retained the services of Southern New Hampshire Planning to provide the update services and that work has begun with the expectation that there will be community outreach in 2019. The Board, with the assistance of SNHP will be working to complete the update in 2019.

The Planning Board wishes to thank the citizens and town staff that put forth effort to participate in the Planning Board meetings and in the planning process. Each member of this Planning Board has unique experience and abilities that they willingly share during consideration of every project that comes before the Board. Planning Department staff is available for assistance and to answer questions for both the Planning Board and town citizens relative to land use and development.

Our public meetings are regularly scheduled for the second and fourth Thursdays of each month at 7:00 p.m. in the Town Hall. We welcome your attendance and participation and look forward to continuing our work toward the needs of our community for today and the future.

Respectfully submitted,
Barbara Griffin, Chair

SOUTHERN NEW HAMPSHIRE PLANNING COMMISSION



The Southern New Hampshire Planning Commission (SNHPC) has a wide range of services and resources available to help member communities deal with a variety of municipal issues. Technical assistance is provided by a professional staff whose expertise is, when necessary, supplemented by consultants selected for their specialized skills or services. Each year, with the approval of appointed representatives, the Commission's staff designs and carries out programs of regional significance mandated by New Hampshire and federal laws or regulations, as

well as local projects which pertain more exclusively to a specific community.

Technical assistance is provided in a professional and timely manner by staff at the request of the Town Administrator, Town Departments, Land Use Boards, and or/Board of Selectmen. The Commission conducts planning studies and carries out projects of common interest and benefit to all member communities; keeps officials apprised of changes in planning and land use regulation; and in conjunction with the New Hampshire Municipal Association, offers annual training workshops for Planning Board and Zoning Board members.

In the past year, it has been the Commission's pleasure to assist the Town of Goffstown with conducting traffic counts, identifying fatal and incapacitating crash locations, updating the regional Comprehensive Economic Development Strategy (CEDS), overseeing Brownfields Region-Wide Assessment Grant funds to investigate and identify contaminated sites in the downtown area, working with Town Departments on an innovative Age-Friendly Pilot Program focused on coordination and outreach of transit options and began the process of updating the Town's Master Plan. New this year was SNHPC's bicycle/pedestrian counting program, including two counts conducted on the Goffstown Rail Trail and on Main Street in Goffstown.

The following outlined table details services performed for the Town of Goffstown during the past year, and includes both hours worked specifically for the Town and for projects involving multiple municipalities. In the latter case, the total hours spent by SNHPC staff are divided equally by the number of communities, resulting in time allotment attributed to each of the communities. Examples of a regional project are the development of the New Hampshire Department of Transportation (NHDOT) Ten- Year Transportation Improvement Plan and the organization of a legislative event for NH Legislators and local officials in the SNHPC region.

No.	Hours	Project Description
1	88.89	Performed traffic counts at 27 sites in town;
2	70	Implemented the Becoming Age Friendly Pilot Program Phase II: SNHPC worked with Goffstown community leaders—including the Town Manager, Planning Director, and staff from the Goffstown Library and Parks and Recreation Departments to strategize with the region's transit agency (MTA) to expand outreach to existing transit services for seniors. In regards to housing, the focus was on creating outreach materials to explain the allowance for accessory dwelling units (ADU);

3	35	Conducted bicycle/pedestrian count studies on the Goffstown rail trail and on Main St. in Goffstown as part of the bicycle/pedestrian counting program; analyzed and shared data with interested stakeholders. Planned 2019 counting season, which included researching new and proposed count locations as well as purchasing a second infrared counter for additional capability and responsiveness
4	32	Continued updates to CEDS (Comprehensive Economic Development Strategy) - a regional strategy which reflects local economic development needs and priorities and recommends a regional approach to achieving sustainable economic development;
5	27.4	Conducted research and attended meetings on up-and-coming transportation technology, such as Electric Vehicle charging stations and autonomous vehicles. Conducted public outreach in the region, especially regarding transit availability and the need for coordinating trail systems;
6	23.3	Began updating the SNHPC Long Range Transportation Plan;
7	23	Becoming Age Friendly Pilot Program Phase II: SNHPC invited communities and businesses to create pilot programs in which the Commission worked with the Pilot Community/ Business to could tackle various community identified issues related to the one of the elements within the Age-Friendly assessment (transportation, housing, recreation, or economic development).
8	22.7	Vulnerability Assessment Program: As part of SNHPC's work program, staff is providing assistance to municipalities through documentation of transportation network vulnerability. This work identifies climate related risk to culverts and small bridges. In 2018 staff engaged local Road Agents and Engineering Departments to identify the risk factors. Data from SNHPC meetings with local managers was catalogued based on potential future actions and past incidents to be utilized for prioritizing risk among all documented assets. A vulnerability assessment will be provided to each municipality in the SNHPC region in 2019.
9	21.6	Continued updating the regional travel demand model, which is used to forecast traffic volumes on roads in throughout the region;
10	20	Reviewed Transportation Alternatives Program (TAP) applications for eligibility and completeness, organized & facilitated a meeting of the SNHPC TAP Evaluation Subcommittee to score applications, and facilitated the establishment of regional TAP project priorities with the SNHPC Technical Advisory Committee (TAC) and Metropolitan Planning Organization (MPO).
11	17	Identified and mapped fatal and incapacitating crash locations in Goffstown to support the development of Road Safety Audit (RSA) and Highway Safety Improvement Program (HISP) funding applications to the NHDOT;
12	16.4	Represented the interests of the Town on the Region 8 Regional Coordinating Council for the Statewide Coordination of Community Transportation Services Project;
13	14.5	Staff scoped and began preliminary work on a streamlined Goffstown Master Plan, which will include a comprehensive survey and update of outdated information from the Town's 2006 Plan;
14	14.1	Statewide Assistance – Initiated and managed a Statewide Scenic Byway Marketing committee and its efforts to plan a statewide forum;
15	13.7	Continued work with the Environmental Protection Agency (EPA) Brownfields Region-wide Assessment Grant for environmental studies and investigations to help move contaminated sites to clean up, redevelopment and reuse;

16	12.6	Coordinated the establishment of regional transportation performance measures through Partnering for Performance NH (PFPNH) workgroup;
17	12.5	Continued to update the 2012 Regional Trails (RT) Plan, including collaboration with Central New Hampshire Regional Planning Commission (CNHRPC) staff and outreach to local trail groups. Planned and staffed RTCC meetings in March, June, and November;
18	10.5	Participated in NH Complete Streets Conference Subcommittee, organizing and carrying out a statewide conference attended by 150 individuals on October 19, 2018;
19	9	Municipal Separate Storm Sewer System (MS4): Staffed the Nashua/Manchester StormWater Coalition meetings and participated in regional planning commission coordination of MS4 Efforts;
20	7.5	Coordinated with regional municipalities and the NHDOT to develop the 2019-2028 Ten-Year Transportation Improvement Plan;
21	5.9	The FY 2017-2020 Transportation Improvement Program was developed and approved updated;
22	5.6	Coordinated with regional partners and the NHDOT on NH Rail Transit Authority Advisory and Governance Boards projects;
23	5.2	Provided monthly information to the Planning Board regarding upcoming meetings, project and grant updates, webinars and other training opportunities through the planning commission's quarterly Newsletters, monthly Media Blasts and periodic E-Bulletins;
24	3.8	Provided staff assistance to Statewide Coordinating Council for Community Transportation (SCC);
25	2.5	Conducted research and attended meetings on bicycle/pedestrian events and technology, worked with Bike Manchester in coordinating children's bicycling events, conducted bike/ped outreach throughout the region and stayed up to date on bike/ped initiatives taking place in New Hampshire and New England;
26	2	Identified possible signal warrant study locations in Goffstown;
27	1.2	Participated in discussions with the Nashua MPO to cooperatively develop and adjust Transportation Management Area (TMA)-related plans, programs, and schedules to ensure consistency;
28	1	Organized and facilitated the 2018 Legislative Event "Creating a Healthy Response to NH's Substance Abuse Crisis" for NH Legislators and local officials in the SNHPC region.
29	1	Organized and facilitated a Legislative Event for NH Legislators and local officials in the SNHPC region.

Goffstown's Representatives to the Commission

Henry C. Boyle
 Jo Ann Duffy, Alternate
 Barbara Griffin
 David Pierce, Treasurer

Executive Committee Member: David Pierce (Treasurer as of 10/17)

SUPERVISORS OF THE CHECKLIST



L-R: Victoria Lemire; Denise Lemay, Chair; Tina Daniels.

The Supervisors of the Checklist (SOC) had another busy year, with a Superior Court ruling made mere days before the election in November that created a special challenge for the Supervisors as relates to registration forms.

As of December 31, 2018, there were a total of 12,966 total voters - 3,061 Democrats, 4,321 Republicans, 5,572 Independents and 12 Libertarians. However, because the Libertarian party received less than four percent of the total number of votes cast in the November election, the party transitioned back to being a political organization on January 2, 2019. Therefore, a person cannot register as a Libertarian when registering to vote. By direction of the Secretary of State, those 12 voters were moved to the Independent party.

The Supervisors accepted an invitation from a Saint Anselm College club, Save the Children, to inform New Hampshire students of the registration process for voting in Goffstown.

Work continues on updating individual voter information that was incomplete.

Respectfully submitted,
Denise Lemay, Chair, Supervisor of the Checklist
Tina Daniels, Supervisor of the Checklist
Victoria Lemire, Supervisor of the Checklist

ZONING BOARD OF ADJUSTMENT



*Seated L-R: Sandra Jean Parker; Alan Yeaton, Chair; Gail Labrecque, Vice Chair / Clerk.
Standing L-R: Scott Huddy, alternate; Judy Allain, alternate; Denise Langley, alternate;
Leonard Stuart; Chet Bowen.*

The New Hampshire legislature provides that planning, zoning, and related regulations should be the responsibility of local government. All of these tools are used by the Town to meet the demands of an evolving and growing community. Included were provisions to establish of the ZBA to act as a tool, ensuring that the Zoning Ordinance is applied equitably to all property.

Historically the Zoning Ordinance was established and adopted by Goffstown at the Town Meeting of March 14, 1961, which also included the provisions for establishing a Board of Adjustment (ZBA). In its capacity the ZBA hears requests for Variances, Special Exceptions, Rehearing's, Equitable Waivers of dimensional requirements, and Appeals of decisions based upon interpretations of our Zoning Ordinance by administration.

Variance requests are judged by standards established by the State of New Hampshire. Special Exceptions are evaluated against criteria established in the adopted Zoning Ordinance. Rehearings are considered if new facts or information becomes available that was not presented at initial hearings. Equitable Waivers are dimensional modification contained in the Zoning Ordinance. Appeals of Decisions rendered by administration are allowed to be reviewed and adjudicated by the ZBA.

The ZBA acts as "quasi-judicial capacity, affording specific flexibility from the provisions of our adopted zoning ordinance. Its work is in most instances as final as a court opinion. Appeals of the ZBA are made directly to the New Hampshire Superior Courts. The ZBA is in the position of applying our Zoning Ordinance as applicable State law allows, while balancing the needs of our community with the rights of landowners.

This past year the ZBA the heard:

Variance Requests:	34	Equitable Waivers:	1
Special Exceptions:	11	Appeals of Decisions:	2
Rehearing Requests:	2		

The ZBA meets regularly on the first Tuesday of each month. The Board welcomes participation by Applicants, Public Citizenry, and all members of our community affected by proposed applications. I also wish to thank elected members and the alternates for their contributions to our community through their participation on our ZBA.

Respectfully Submitted,
Alan H. Yeaton, Chairman

SEWER COMMISSION REPORT

This past year the Goffstown Sewer Division replaced 1,400 linear feet of 8” sewer pipe, located in the Warren Ave. area. This sewer main replacement was required from an extensive review of the sewer pipe conditions. Which had sewer pipe defects such as tree roots, low spots, missing, crack and crush sections of pipe.



Warren Ave. Sewer Main Replacement.

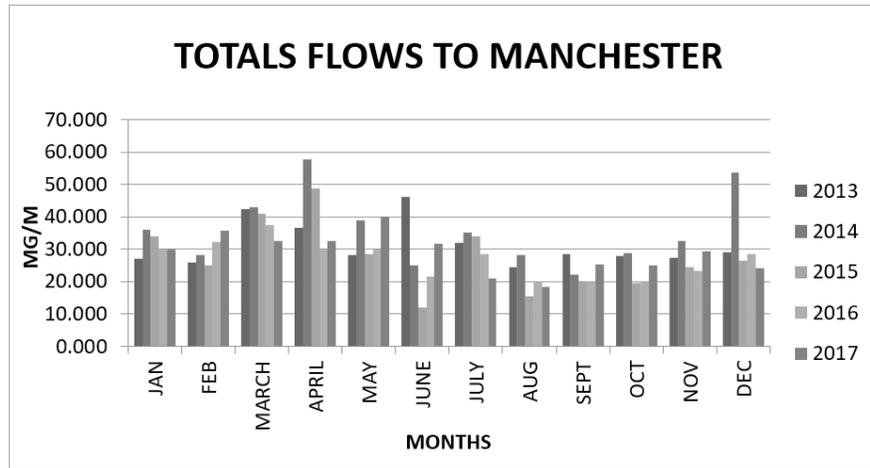
In addition, site paving and restoration was finished thru out this project. This work was accomplished prior to the Department of Public Works Road Plan. The cost of this project is approximately \$329,790. Once again, the Goffstown Sewer Commission (GSC) thanks abutting property owners and the public for their amazing patience during the rehabilitation of this important utility.



Paving Saint Anselm's Drive

In November, we opened bids for 2018 Sanitary Sewer Trenchless lining & Manhole Rehabilitation Project. This work will be preform in the spring of 2019 in the Pinardville and Village areas. The (GSC) awarded the contracted to Granite Inliner, LLC. for the amount of \$81,964.

The Goffstown Department of Public Works (DPW) Sewer Maintenance and Engineering Division and Hoyle-Tanner Associates, Inc. are in process on the rehabilitating the Elm Street Pump Station and slip lining the existing 6-inch cast iron force main from Elm Street to Mill Street. The original pumps station was constructed back in 1958 and rehab in 1990. This construction is schedule this summer and complete in the fall of 2019.



*2013 to 2017 Town of Goffstown
Total Monthly Wastewater Discharge to the Manchester Wastewater Treatment Plant (MWWTP)*

GOFFSTOWN SEWER SYSTEM SURVEY								
<i>Last Updated 12-30-18</i>								
Pipe Size (in)	Year Installed							TOTAL
	1930-1960	1960-1995	1996-2004	2005	2008-2010	2012-2016	2018	
Gravity Mains								
6	3,825	228				-549		3,504
8	72,171	11,958	5,645	3,714	496	1,301	385	23,499
10	7,803	800		53				8,656
12	4,687	1,122		197			100	6,006
15	1,170	802	300		1,130	907		3,402
18		1,182	994					2,176
24		16,275						16,275
27		4,168						4,168
30		6,683						6,683
Subtotal	89,656	43,218	6,939	3,964	1,626	1,658	385	147,446
Force Mains								
3-INCH F.M.				1,700				1,700
4-INCH F.M.								0
6-INCH F.M.	570	2,685						3,255
10-INCH F.M.		802						802
Subtotal	570	3,487	0	1,700	0	0	0	5,757
Manholes								
SMH	570	163	35	34	9	10	4	825

**1930 to 2018 Town of Goffstown
Sewer System Inventory Survey**

The Goffstown Sewer Commission (GSC) officially adopted the revised Sewer Use Ordinance in July 2018. The (GSC) invites you to explore the Sewer Use Ordinance on the DPW web site at http://goffstown.com/images/documents/departments/public-works/Sewer_Use_Ordinance_2017_reduced.pdf.

Since the first sewer bills went out in December 1986, the billing cycle has been quarterly per year. The (GSC) voted to change the billing cycle to biannual billing to reduce the cost of mailing and office materials. The fees collected from these charges are used to pay the operations and maintenance cost, replacement, capital expenditures and debt service.

Monthly meetings are held the 3rd Tuesday of the month at 6:00 p.m. at the Town Hall. Individuals requesting a place on the agenda should contact the Sewer Commission office at 603-497-8990, ext 116. Visit the Sewer Commission web site at <http://goffstown.com/dept/th/town-hall-sewer-office>

The Commission would like to thank Lynne Pooler, Mike Yergeau, Mike Walton and Meghan Theriault of the DPW and its crews for the high level of assistance and proficiency they provide daily.

Respectfully submitted,

Stephen R. Crean, Chairman
Tim Redmond, Commissioner
Robert Trzepacz, Commissioner

SEWER COMMISSION 2019 BUDGET

EXPENDITURES

SEWER ADMINISTRATION	2018 BUDGET	2018 ACTUALS UNAUDITED	2019 BUDGET
Wages & Benefits	108,101	83,245	111,193
Employee Development	250	75	250
Auditing Services	6,000	0	6,000
Legal Services	5,000	693	5,000
Banking Services	2,000	931	2,000
Office Supplies	2,500	657	2,500
Postage	8,000	2,256	8,000
Computers & Comm.	10,000	6,033	10,000
Telecommunications	0	0	0
Debt Service Principal	113,092	113,092	113,092
Debt Service Interest	9,945	9,945	9,945
Property Insurance	4,958	3,958	4,950
Subtotal	\$ 269,846	\$ 220,885	\$ 272,930
SEWER OPERATIONS			
Wages & Benefits	96,825	98,778	146,050
Clothing & Uniforms	800	423	800
Consulting Services	15,000	7,476	15,000
Diesel Fuel	2,634	907	3,500
Fleet Maintenance	0	0	0
Equipment-Maintenance	10,000	0	10,000
Facility Repairs	688,455	309,227	500,000
Vaccon Expense	5,000	1,402	5,000
Manchester O&M Charges	657,861	248,616	657,861
Subtotal	\$ 1,476,575	\$ 666,830	\$ 1,338,211
SEWER PUMP STATION			
Contracted Services	12,000	4,175	12,000
Operating Supplies	5,000	1,060	5,000
Electricity	20,000	11,673	20,000
Propane	3,000	1,700	3,000
Water	700	939	1,250
Telecommunications	2,600	1,662	2,600
Hazardous Materials	1	0	1
Wet Well Maintenance	1,000	0	1,000
Solid Waste Disposal	1	0	1
Chemical Expenses	750	540	750
Diesel Fuel	2,500	0	2,500
Equipment Repairs	100,000	25,283	100,000
Pump Station Upgrades	0	0	280,000
Subtotal	\$ 147,552	\$ 47,032	\$ 428,102
SEWER ENTERPRISE FUND TOTAL	\$ 1,893,973	\$ 934,748	\$ 2,039,243

SEWER COMMISSION 2019 BUDGET

REVENUE

	2018 BUDGET	2018 ACTUALS UNAUDITED	2019 BUDGET
SEWER ADMINISTRATION			
Tax Interest & Penalties	13,000	18,930	15,000
Interest on Investments	3,500	43,035	25,000
Miscellaneous Revenue	500	32	500
Budget. Use of Ret. Earnings	398,273	0	524,143
Water Pollution Grant	9,983	0	0
Subtotal	\$ 425,256	\$ 61,997	\$ 565,643
 SEWER OPERATIONS			
Sewer Use Charges	1,438,717	725,571	1,443,600
Accessibility Revenue	30,000	95,000	30,000
Subtotal	\$ 1,468,717	\$ 820,571	\$ 1,473,600
SEWER ENTERPRISE FUND TOTAL	\$ 1,893,973	\$ 882,569	\$ 2,039,243

GOFFSTOWN VILLAGE PRECINCT

The Board of Water Commissioners handle matters that relate to the provision of domestic water supply to the Village section of Goffstown. The responsibility for fire flow needs as well as commercial usage. The Board has a staff of 3 that manage the daily operations and billing associated in operating a water system. The office, located on North Mast Street, is open Mon through Friday from 8:30am-12:30pm. The Board meets the second Tuesday of every month at 6pm, all are welcome.

The Board of Commissioners has had a few changes in the last year. Raymond Taber passed away after serving on the Board for 22 years and served as our safety commissioner. Raymond was heavily involved with the hiking trails located on the Precinct land on Mountain Road along with the Rails to Trails. In his honor the board renamed one of the hiking trails to the Taber Trail. Gene Piana was appointed to replace Raymond. Another Loss to the Precinct Board was the retirement of Allen Gamans. Allen served on the Board for 30yr and was the Chairman for the last 29yrs. Over the years that Allen served, the Precinct built the Mountain Rd Water Treatment Plant, Water treatment for the Wells, the High Street water tank and completed over 37,000 feet of water pipe replacement within the system. Mark Renaud was appointed to replace Allen. Both these men were heavily involved with the community and will be missed.

2018 was a busy year for the Precinct staff as we replaced over 4000 feet of water pipe in the Shirley Park neighborhood. The upgrade was necessary and way over due to the age, condition of the pipe and water quality issues in the area. In 2019 the Precinct will be redeveloping our primary well and start pipe replacement on Church St. The Church street pipe is approximately 100 years old and has been causing many water quality issues. This will also help with fire protection in the area.

The Precinct also maintains a water pump station on Tyler Drive and owns and operates a satellite water system at Mountain Laurel Estates.

Respectfully Submitted,
Richard Fletcher, Chairman

GOFFSTOWN VILLAGE WATER PRECINCT WARRANT FOR THE ANNUAL MEETING MARCH 18, 2019

To the inhabitants of the Goffstown Village Precinct qualified to vote on Precinct affairs.
You are hereby notified to meet at the Goffstown Village Precinct office in said Goffstown, in said Precinct, on Monday, March 18, 2019 at 7:00 in the evening to act upon the following articles:

ARTICLE I

To choose all necessary officers for the ensuing year, including a Moderator, Clerk and Treasurer.

ARTICLE II

To elect one member to the Board of Commissioners for a term of five (5) years.

To elect one member to the Board of Commissioner for one (1) year.

To elect one member to the Board of Commissioners for two (2) years.

ARTICLE III

To see if the Precinct will vote to accept the 2018 Budget as proposed by the Board of Commissioner and approved by the Budget Committee to appropriate the sum of Seven Hundred and Eighty-Three Thousand, Four Hundred Thirty-Eight Dollars (\$783,438.00) for the ensuing year.

ARTICLE IV

To hear the report of the various officers of the Precinct and to pass any vote relative thereto.

ARTICLE V

To transact any other business that may lawfully come before the meeting.

Given under our hand and seal this 30th day of January, 2019.

Mark Renaud, 2020

Richard Fletcher, 2019

Stephen Crean, 2022

Henry C. Boyle, 2018

Eugene Piana, 2021

GOFFSTOWN VLLAGE WATER PRECINCT
2019 BUDGET
EXPENSES

		Budget 2018	YTD 2018	Budget 2019
4130	Executive	\$168,920.00	\$162,028.49	\$173,988.00
	Salaries	168,920.00	162,028.49	173,988.00
4150	Financial Adm	\$13,990.00	\$13,754.09	\$8,690.00
	Audit	4,100.00	4,225.00	4,300.00
	Business supplies	2,400.00	3,355.09	2,400.00
	Office equipment	7,000.00	6,174.00	1,500.00
	Personnel supplies	400.00		400.00
	Safety Deposit box	90.00		90.00
4150	Personnel Adm	\$94,657.00	\$91,797.48	\$99,894.00
	fica	12,922.00	12,472.35	13,300.00
	health ins	63,353.00	61,560.52	68,915.00
	w/c ins	2,882.00	2,885.00	3,179.00
	retirement fund	15,000.00	14,379.61	14,000.00
	unemp. Ins	500.00	500.00	500.00
4194	Building maintainance	\$3,000.00	\$2,039.80	\$3,000.00
	Office	1,000.00	223.93	1,000.00
	filtration plant	1,000.00	226.17	1,000.00
	wells and tank	1,000.00	1,589.70	1,000.00
4196	General insurance	\$7,200.00	\$6,911.00	\$6,836.00
	Libility/prop/auto	7,000.00	6,636.00	6,636.00
	Bond	200.00	275.00	200.00
4153	Legal	\$1,500.00		\$1,500.00
4197	Advertising/assoc.	\$4,600.00	\$5,380.00	\$6,000.00
	Advertising/assoc.	500.00		500.00
	Assn dues	500.00	550.00	500.00
	License fees	3,000.00	4,500.00	4,500.00
	Meeting expense	600.00	330.00	500.00
4199	Other General Govt	\$52,975.00	\$44,813.00	\$20,800.00
	Vehicle expense	9,000.00	4,635.01	6,000.00
	Office elec/heat	4,000.00	5,300.54	5,000.00
	Telephone/internet	5,000.00	5,625.86	5,100.00
	Postage	3,500.00	3,764.66	3,500.00
	computer support	995.00	1,200.00	1,200.00
	Forestry	12,000.00	9,240.00	
	Engineering	18,480.00	15,046.93	

**GOFFSTOWN VLLAGE WATER PRECINCT
2019 BUDGET
EXPENSES**

		Budget 2018	YTD 2018	Budget 2019
4332	Water Services	\$27,500.00	\$21,331.78	\$26,700.00
	Contract labor	5,000.00	2,170.00	5,000.00
	hydrant repairs	3,000.00	6,923.18	3,000.00
	dam repairs	6,000.00	1,355.33	6,000.00
	service repairs	6,000.00	2,425.51	6,000.00
	main repairs	2,000.00	1,795.35	2,000.00
	meter repairs	200.00	279.00	200.00
	pump reairs	1,500.00	1,363.60	1,500.00
	Equipment repairs	1,000.00	653.07	1,000.00
	Road repairs	500.00		500.00
	New services	2,000.00	4,366.74	1,200.00
	Thawing	300.00		300.00
4335	Water Treatment	\$70,600.00	\$69,048.65	\$73,600.00
	Chemicals	12,000.00	11,124.11	12,000.00
	Electric	31,000.00	35,076.13	34,500.00
	Heat	5,000.00	6,124.35	5,000.00
	Glenview exp	3,600.00	4,078.11	3,600.00
	Supplies	3,000.00	1,735.06	2,500.00
	Water tests	4,000.00	2,449.00	4,000.00
	Mtn Laurel water	12,000.00	8,461.89	12,000.00
4326	Sewage Mtn Laurel	\$15,000.00	\$15,233.58	\$20,000.00
4711	Debt Service			-
	Bond principal			
	Bond interest			
4901	Capital Outlay/Improv	\$297,016.00	\$289,524.37	\$285,030.00
	Contingency fund	7,016.00	6,600.00	10,000.00
	Capital replacement	10,000.00	2,991.00	25,000.00
	Main/sytem upgrades	280,000.00	279,933.37	250,030.00
	Building improve			
4902	Mach/Equipment	\$16,800.00	\$14,302.52	\$51,800.00
	House meters	12,800.00	14,164.80	12,800.00
	New Equipment	4,000.00	137.72	4,000.00
	New Vehicle			35,000.00
4915	Operating tranfers out	\$10,600.00	\$15,505.58	\$5,600.00
	Septic	10,600.00	10,600.00	5,600.00
	Vehicle			
	Savings		4,905.58	
	TOTAL	\$784,358.00	\$751,670.34	\$783,438.00

GOFFSTOWN VLLAGE WATER PRECINCT
2019 BUDGET
INCOME

		Budget 2018	YTD 2018	Budget 2019
3402	Water Charge	\$656,982.00	\$627,617.52	\$687,062.00
	metered water	391,242.00	358,692.16	405,242.00
	flat rate	192,240.00	195,425.36	206,320.00
	hydrants	73,500.00	73,500.00	75,500.00
3409	Other	\$125,876.00	\$121,869.76	\$79,676.00
	booster station	4,776.00	4,741.25	4,776.00
	thawing	350.00		350.00
	forestry			-
	hydrant repair	2,900.00	2,099.79	2,900.00
	new services	34,000.00	32,120.00	6,000.00
	o/off	300.00	560.00	300.00
	service repair	2,500.00	585.20	2,500.00
	meter repair	150.00	870.00	150.00
	backflow tests	2,700.00	3,833.00	2,700.00
	Mtn Laurel water	26,600.00	27,849.79	28,400.00
	Mtn Laurel septic	27,600.00	27,500.35	27,600.00
	pool fill	500.00		500.00
	Asset Mgt Grant	20,000.00	18,976.93	
	misc	3,500.00	2,733.45	3,500.00
3502	Savings Interest	\$1,500.00	\$2,183.06	\$1,700.00
3351	Shared Revenue			
	SUBTOTAL	\$1,500.00	\$2,183.06	\$1,700.00
3913	Sav. Transfer vehicle			
	Sav, transfer general			\$15,000.00
	Sav. Transfer septic			
	TOTAL	\$1,500.00	\$751,670.34	\$16,700.00

GRASMERE VILLAGE WATER PRECINCT

Fulfilling the preparations as outlined in the 2017 report, Grasmere Village Water Precinct was able to complete the replacement project along the 114 corridor for 1750 feet. This started in June and the project was completed by the end of July. As usual with things under ground, there were a couple of surprise valves that showed up but thanks now to GPS technology, everything along the replacement line has been pinned and marked to a map. We would like to thank John Foss our water operator, Neville Contracting and Henniker Directional Drilling for outstanding work with communicating with customers up and down the line since we had to do several overnight shut-offs as valves and pipes were replaced.

Currently, our next focus is the pump house on Juniper Drive and bringing in wireless technology to alert us to any outages - electrical or otherwise - that could possibly happen. Grasmere Village Water is endeavoring to put into practice best management practices with our assets.

One constant is our hydrant replacement program and replacing aging meters with newer magnetic meter technology.

Respectfully Submitted,
Christine Daniels, Clerk

WARRANT FOR THE ANNUAL MEETING - MARCH 19, 2019

To the members of the Grasmere Village Water Precinct in the Town of Goffstown, in the county of Hillsborough, in the State of New Hampshire, you are hereby notified to meet in the Grasmere Town Hall in the Village of Grasmere at seven PM (7) o'clock on the evening of March 20, 2017 to act on the following articles.

ARTICLE #1 To choose a Commissioner for the years 2019- 2022.

ARTICLE #2 To choose a Moderator for the year 2019-2020.

ARTICLE #3 To choose a Clerk for the year 2019-2020.

ARTICLE #4 To choose a Treasurer for the year 2019-2020.

ARTICLE #5 To see if the Village Precinct will vote to raise and appropriate the budget committee recommended sum of Two Hundred Twenty Eight Thousand Nine Hundred and Ninety Seven Dollars (5228,997) for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately. (Majority vote required).

ARTICLE #6 To hear the reports of the Treasurer and Clerk for the year 2018.

ARTICLE #7 To act upon any unfinished business from the previous meeting.

ARTICLE #8 To discuss and act upon any unfinished business which may rightfully come before said meeting.

This is the Precinct's annual meeting and it is hoped that all members of the Grasmere Village Water Precinct will attend and support the Precinct.

Given this January 29, 2019 under our hands:

John Foss, Commissioner
Raymond St. Pierre, Commissioner
Earl Wajenberg, Commissioner

GRASMERE VILLAGE WATER PRECINCT 2019 BUDGET

EXPENSES

	2018 Budget	2018 Expenses	2019 Budget
EXECUTIVE	\$57,305.34	\$51,669.64	\$56,447.83
SALARIES	55,905.34	51,669.64	55,447.83
MILEAGE	1,400.00	0.00	1,000.00
FIN. ADMIN	\$9,450.00	\$7,490.31	\$7,450.00
AUDIT	5,250.00	5,250.00	5,250.00
OFFICE SUPPLIES	3,400.00	1,656.12	1,400.00
POSTAGE	800.00	584.19	800.00
BUILDING MAINTENANCE	\$2,200.00	\$0.00	\$2,200.00
	2,200.00	0.00	2,200.00
INSURANCE	\$2,500.00	\$1,570.00	\$2,000.00
LIABILITY/PROPERTY/WC	2,500.00	1,570.00	2,000.00
LEGAL/LICENSES	\$1,000.00	\$0.00	\$1,000.00
ADV./REG. ASSOC	\$700.00	\$150.00	\$700.00
TRAINING	500.00	0.00	500.00
ASS. FEE	200.00	150.00	200.00
OTHER GEN/GOV	\$6,200.00	\$6,046.28	\$6,700.00
COMMUNICATION	2,000.00	2,372.11	2,500.00
ELECTRIC	4,200.00	3,674.17	4,200.00
WATER SERVICES	\$130,000.00	\$102,710.00	\$132,500.00
MANCHESTER WW	103,000.00	96,064.46	106,000.00
SERVICE REPAIRS	1,500.00	2,173.05	1,500.00
CONTRACT LABOR	13,000.00	3,043.00	13,000.00
HYDRANT REPAIRS	1,000.00	0.00	1,000.00
NEW SERVICES	3,000.00	0.00	3,000.00
WATER TESTS	2,500.00	1,248.00	2,000.00
MAINT. SUPPLIES	1,000.00	181.61	1,000.00
HYDRANT REPL	5,000.00	0.00	5,000.00
ENGINEERING/ ASSET MANAGEMENT	\$20,000.00	\$0.00	\$20,000.00
WATER SYSTEM UPGRADE	\$450,000.00	\$416,942.00	\$0.00
TOTAL	\$679,355.34	\$586,578.35	\$228,997.87

**GRASMERE VILLAGE WATER PRECINCT
2019 BUDGET**

REVENUE			
	2018 Budget	2018 Revenue	2019 Budget
WATER CHARGE	\$221,471.85	\$248,414.72	\$226,427.35
WATER	202,327.50	229,270.37	207,283.00
FIRE PROTECTION			
HYDRANT RENTAL	19,144.35	19,144.35	19,144.35
MISC			
OTHER	\$7,883.49	\$2,569.87	\$2,570.52
HYDRANT REPAIR			
SERVICE REPAIR			
ON/OFF			
NEW SERVICE	6,396.00		
METER REPAIR			
SERVICE CONTRACT			
BACK FLOW TESTING	1,440.00	1,760.00	2,000.00
LGC REFUND			
MISC.	47.49	809.47	570.52
TRANSFER FROM FUND BALANCE	\$450,000.00	\$280,000.00	
BOND			
TOTAL	\$679,355.34	\$530,985.59	\$228,997.87

TOWN OF GOFFSTOWN
OFFICIAL BALLOT
MARCH 12, 2019

ARTICLE 1 - ELECTION OF OFFICERS

SELECT BOARD

For 3 Years Vote for no more than Two
Fred Plett
Melanie Renfrew-Hebert
Alan Yeaton
Collis G. Adams
Chet Bowen
Write-In
Write-In

BUDGET COMMITTEE

For 3 Years Vote for no more than Four
Richard W. Manzo
Michael T. Smith
Spencer Dias
Dennis Lynch
Write-In
Write-In
Write-In
Write-In

BUDGET COMMITTEE

For 1 Year Vote for no more than One
Bill Kordas
Write-In

CEMETERY TRUSTEE

For 3 Years Vote for no more than One
Gary Chapdelaine
Jean Walker
Write-In

LIBRARY TRUSTEE

For 3 Years Vote for no more than Two
Diane Hebert
Kathy Holt
Aimee Huntemann
Write-In
Write-In

PLANNING BOARD

For 3 Years Vote for no more than Two
Barbara Griffin
Karen Hewes
Write-In
Write-In

SEWER COMMISSION

For 3 Years Vote for no more than One
Tim Redmond
Write-In

SUPERVISOR OF THE CHECKLIST

For 3 Years Vote for no more than One
Victoria Lemire
Write-In

TRUSTEE OF TRUST FUNDS

For 3 Years Vote for no more than One
William "Tuck" Tucker
Write-In

ZONING BOARD OF ADJUSTMENT

For 3 Years Vote for no more than Two
Michael Conlon
Gail Labrecque
Denise Langley
Write-In

ARTICLE 2

Shall the Town adopt Amendment No. 1, as proposed by the Goffstown Planning Board, by amending the Goffstown Zoning Ordinance – Section 6, Sign Regulations, by adding 6.2.1.3 Internally illuminated panels shall be opaque and only the lettering and logo shall appear to be illuminated?

Recommended by the Planning Board 6-0-0.

ARTICLE 3

Shall the Town adopt Amendment No. 2, as proposed by the Goffstown Planning Board, by amending the Goffstown Zoning Ordinance – Section 6, Sign Regulations, by eliminating 6.6.3.1. Table of Maximum Sign Dimensions: Village Commercial VC requirements and replacing it with Section 6.7.5. Table of Maximum Sign dimensions (VC) Table and include this language in a separate table for the Village Commercial requirements? And, also, by adding a new Section 6.8 entitled, “Other Signs”?

Recommended by the Planning Board 6-0-0.

ARTICLE 4

Shall the Town adopt Amendment No. 3, as proposed by the Goffstown Planning Board, by amending the Goffstown Zoning Ordinance, Section 13 Overlay District Description, 13.3.7, Uses Permitted by Conditional Use Permit in the WSWC District by adding “*or replacement*” under 13.3.7.1? “The Planning Board may grant Conditional Use Permits to allow the construction *or replacement* of pipelines, power lines, and other transmission lines in the WSWC District, provided that the proposed construction is essential to the productive use of land not within the WSWC District and the design, construction, and maintenance methods will minimize any detrimental impact nearly as possible to its original grade and condition.”

Recommended by the Planning Board 6-0-0.

ARTICLE 5

Shall the Town adopt Amendment No. 4, as proposed by the Goffstown Planning Board, by amending the Goffstown Zoning Ordinance, Section 13 Overlay District Description, 13.3.9, by amending the wording to read: “Exemptions from the WSWC District Regulations – Structures and uses lawfully existing in the WSWC District at the time of adoption of this Ordinance may be expanded or extended provided the expansion or extension does not encroach further upon the wetlands *or surface waters*?”

Recommended by the Planning Board 6-0-0.

ARTICLE 6

Shall the Town adopt Amendment No. 5, as proposed by the Goffstown Planning Board, by amending the Goffstown Zoning Ordinance, Glossary, Definition of Terms, by adding a definition for “Agritourism”?

Recommended by the Planning Board 6-0-0.

ARTICLE 7

Shall the Town adopt Amendment No. 6, as proposed by the Goffstown Planning Board, amending the Goffstown Zoning Ordinance, by replacing the word “structure” with the word “building” in the Glossary Definitions for Yard, Front; Yard, Rear; and Yard, Side?

Recommended by the Planning Board 6-0-0.

ARTICLE 8

Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purposes set forth therein, totaling Twenty-Two Million, One Hundred Twenty-One Thousand, Eight Dollars (\$22,121,008)?

Should this article be defeated, the default budget shall be Twenty-One Million, Four Hundred Fifteen Thousand, Fourteen Dollars (\$21,415,014), which is the same as last year, with certain adjustments required by previous action of the Town of Goffstown or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. *NOTE: This article (operating budget) does not include appropriations in any other warrant article.*

Recommended by the Select Board 5-0-0 and Budget Committee 12-0-0.

ARTICLE 9

Shall the Town vote to raise and appropriate the sum of Six Hundred Thirteen Thousand, Nine Hundred Fifty-Nine Dollars (\$613,959) for the purpose of funding EMS operations, said funds to come from the Emergency Medical Services Special Revenue Fund as previously established in 2001? This appropriation is offset by the revenue from the ambulance insurance payments and there will be no funds raised from general taxation. *(Passage of this article will reduce the operating budget in Article 8 by \$613,959)*

Recommended by the Select Board 5-0-0 and Budget Committee 12-0-0.

ARTICLE 10

Shall the Town vote to approve the cost items included in the collective bargaining agreement reached between the Select Board and the Professional Firefighters of Goffstown, Local 3420, International Association of Firefighters, which calls for the following increases in salaries and benefits at the current staffing level:

Fiscal Year	Estimated Increase
2019	\$27,594
2020	\$39,631
2021	\$24,419

And further to raise and appropriate the sum of Twenty-Seven Thousand, Five Hundred Ninety-Four Dollars (\$27,594) for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels? *(This appropriation is in addition to Article 8.)*

Recommended by the Select Board 5-0-0 and Budget Committee 12-0-0.

ARTICLE 11

Shall the Town vote to approve the cost items included in the collective bargaining agreement reached between the Select Board and the Teamsters, which calls for the following increases in salaries and benefits at the current staffing level:

Fiscal Year	Estimated Increase
2019	\$18,250
2020	\$29,494
2021	\$34,076
2022	\$38,912
2023	\$48,354

And further to raise and appropriate the sum of Eighteen Thousand, Two Hundred Fifty Dollars (\$18,250) for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels? *(This appropriation is in addition to Article 8.)*

Recommended by the Select Board 5-0-0 and Budget Committee 12-0-0.

ARTICLE 12

Shall the Town vote to raise and appropriate the sum of One Hundred Seventy Thousand, Two Hundred Eighty-Three Dollars (\$170,283) for the purpose of hiring four (4) additional full-time Firefighter/EMTs and to authorize the Select Board to contract for, accept and expend a Federal Homeland Security – Staffing for Adequate Fire and Emergency Response (SAFER) Grant in the amount of \$127,712.25 to be applied against said appropriation? The SAFER Grant obligation is 36 months, and the estimated appropriations over the next four years are as follows:

<u>Fiscal Year</u>	<u>Gross Appropriation</u>	<u>Town Share</u>	<u>SAFER Grant</u>
2019	\$170,283	\$ 42,571	\$127,712
2020	\$348,774	\$ 87,194	\$261,580
2021	\$361,198	\$163,330	\$197,868
2022	\$185,038	\$120,275	\$ 64,763

When, and if, the Town receives the contemplated grant, the Town will be obligated by the terms of the grant and failure to adhere to the terms of the grant could result in returning the grant funding to the federal government. If this article passes, the Town will include the costs of these four additional full-time positions in future operating and default budgets. After completion of the grant program period of performance, the Town would be responsible for the costs of retaining the firefighters. This expenditure is contingent upon award of the SAFER grant. If this article fails, it is expressly intended not to impair the traditional authority of the Select Board to control staffing levels of the fire personnel within the limits of the operating budget appropriation. This is a non-lapsing appropriation for a period of four years (RSA 32:7). *(This appropriation is in addition to Article 8.)*

Recommended by the Select Board 5-0-0 and Budget Committee 10-2-0.

ARTICLE 13

Shall the Town vote to raise and appropriate Fifteen Thousand Dollars (\$15,000) to continue the transportation program, contingent upon the Manchester Transportation Authority being awarded a grant for this purpose? The primary purpose of this program is to provide transportation to the elderly and disabled on an on-call basis for necessary appointments. This will be a non-lapsing appropriation under RSA 32:7, VI and will not lapse until 6/30/2021. *(This appropriation is in addition to Article 8.)*

Recommended by the Select Board 5-0-0 and Budget Committee 12-0-0.

ARTICLE 14

Shall the Town vote to raise and appropriate One Hundred Thousand Dollars (\$100,000) to be added to the Fire Department Apparatus Capital Reserve Fund previously established in 2008? *This sum to come from unassigned fund balance and no amount to be raised by taxation.*

Recommended by the Select Board 5-0-0 and Budget Committee 12-0-0.

ARTICLE 15

Shall the Town vote to raise and appropriate One Hundred Thousand Dollars (\$100,000) to be added to the Land Acquisition Capital Reserve Fund previously established in 2017? *This sum to come from unassigned fund balance and no amount to be raised by taxation.*

Recommended by the Select Board 5-0-0 and Budget Committee 12-0-0.

ARTICLE 16

Shall the Town vote to raise and appropriate One Hundred Thousand Dollars (\$100,000) to be added to the Grasmere Town Hall Capital Reserve Fund previously established in 2005? *This sum to come from unassigned fund balance and no amount to be raised by taxation.*

Recommended by the Select Board 5-0-0 and Budget Committee 11-1-0.

ARTICLE 17

Shall the Town vote to raise and appropriate Two Hundred Seventy-Five Thousand Dollars (\$275,000) to construct an approximately 1,200 sq. ft. addition to the existing DPW Admin Building at the Department of Public Works property at 404 Elm Street? *This sum to come from unassigned fund balance and no amount to be raised by taxation.*

Recommended by the Select Board 5-0-0 and Budget Committee 12-0-0.

ARTICLE 18

Shall the Town vote to raise and appropriate an additional Three Hundred Thousand Dollars (\$300,000) for Goffstown's Road Improvement Program? Passage of this article will direct the Select Board to include this amount in future operating and default budgets of the Town of Goffstown. *This sum to come from unassigned fund balance and no amount to be raised by taxation. (This appropriation is in addition to Article 8 which has \$975,000 budgeted for reclamation of roads.)*

Recommended by the Select Board 5-0-0 and Budget Committee 12-0-0.

ARTICLE 19

Shall the Town vote to raise and appropriate One Hundred Twelve Thousand Two Hundred Fifty-Three Dollars (\$112,253) for construction of a new and expanded parking lot at the Goffstown Police Station at 326 Mast Road? *This sum to come from unassigned fund balance and no amount to be raised by taxation.*

Recommended by the Select Board 5-0-0 and Budget Committee 12-0-0.

ARTICLE 20

Shall the Town vote to raise and appropriate Thirty-Five Thousand Dollars (\$35,000) for construction of a new impound lot at the Goffstown Police Station at 326 Mast Road? *This sum to come from unassigned fund balance and no amount to be raised by taxation.*

Recommended by the Select Board 5-0-0 and Budget Committee 12-0-0.

ARTICLE 21

Shall the Town vote to raise and appropriate One Hundred Sixty-Five Thousand Dollars (\$165,000) to upgrade the Dispatch Communication Center at the Goffstown Police Station at 326 Mast Road? This article will be funded as follows: \$45,000 from Public Safety Impact Fees and \$120,000 from unassigned fund balance. *This sum to come from collected impact fees and unassigned fund balance and no amount to be raised by taxation.*

Recommended by the Select Board 5-0-0 and Budget Committee 12-0-0.

ARTICLE 22

Shall the Town vote to raise and appropriate Five Hundred Fifty Thousand Dollars (\$550,000) to construct Phase I of the Goffstown Sports Complex located adjacent to the Transfer Station at 404 Elm Street? This project will construct the entryway from Elm Street, parking lot, two rectangular fields and related infrastructure. This article will be funded as follows: \$130,000 from the Parks & Recreation Revolving Fund; \$60,000 from Parks & Recreation Impact Fees; and \$360,000 from unassigned fund balance. *This sum to come from the Parks & Rec Revolving fund, collected impact fees, and unassigned fund balance and no amount to be raised by taxation.*

Recommended by the Select Board 5-0-0 and Budget Committee 12-0-0.

ARTICLE 23

Shall the Town vote to raise and appropriate Eighty Thousand Dollars (\$80,000) for the purpose of a structural evaluation of the existing building and a conceptual drawing for a potential expansion of the current library, and to authorize the Library Trustees to withdraw and expend all of said appropriated funds from available monies in unrestricted Library Funds; none of said amount shall be raised by general taxation? *This sum to come from the Library Trustees Unrestricted Funds and no amount to be raised by taxation.*

Recommended by the Select Board 5-0-0 and Budget Committee 12-0-0.

ARTICLE 24

Shall the Town vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000) for the purpose of helping to support the programs of Goffstown nonprofit Crispin's House Coalition for Youth Inc., a youth drug, alcohol and suicide prevention agency? *(This appropriation is in addition to Article 8.)*

Recommended by the Select Board 5-0-0 and Budget Committee 11-0-0.

ARTICLE 25

Shall the Town vote to raise and appropriate Fifteen Thousand Dollars (\$15,000) for the purpose of helping to support the nonprofit Goffstown Main Street Program, Inc.? (*This appropriation is in addition to Article 8.*)

Recommended by the Select Board 5-0-0 and Budget Committee 12-0-0.

ARTICLE 26

Shall we allow the operation of Keno games within the Town of Goffstown?

Recommended by the Select Board 5-0-0.

**GOFFSTOWN SCHOOL DISTRICT
OFFICIAL BALLOT
MARCH 12, 2019**

ARTICLE 1 - ELECTION OF OFFICERS

SCHOOL BOARD

For 3 Years *Vote for not more than Three*

- | | |
|-------------------|--------------------------|
| Reta Chaffee | <input type="checkbox"/> |
| Dan Cloutier | <input type="checkbox"/> |
| Timoty P. Stetson | <input type="checkbox"/> |
| Write-In _____ | <input type="checkbox"/> |
| Write-In _____ | <input type="checkbox"/> |
| Write-In _____ | <input type="checkbox"/> |

ARTICLE 2

“Shall the Goffstown School District raise and appropriate as an Operating Budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling FORTY-THREE MILLION NINE HUNDRED SIXTY-TWO THOUSAND ONE HUNDRED SEVENTY-SIX DOLLARS (\$43,962,176.00)? Should this Article be defeated, the Default Budget shall be FORTY-THREE MILLION SEVEN HUNDRED FORTY-NINE THOUSAND SIX HUNDRED FIFTY-SEVEN DOLLARS (\$43,749,657.00), which is the same as last year, with certain adjustments required by previous action of the Goffstown School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised Operating Budget only.” This warrant article (the Operating Budget Article) does not include appropriations in ANY other warrant articles. (Majority vote required).

The School Board voted 7-0-0 to Recommend.

The Budget Committee voted 12-0-0 to Recommend.

ARTICLE 3

Shall the Goffstown School District vote to approve the cost items included in the three-year Collective Bargaining Agreement reached between the Goffstown School Board and the Goffstown Education Association, which calls for the following increases in salaries and benefits at the current staffing levels:

Year	Estimated Increase
2019-2020	\$741,690
2020-2021	\$637,862
2021-2022	\$705,210

and further to raise and appropriate the sum of SEVEN HUNDRED FORTY-ONE THOUSAND SIX HUNDRED NINETY DOLLARS (\$741,690.00) for the 2019-2020 fiscal year; this amount to be offset by TWENTY-FOUR THOUSAND TWO HUNDRED TWENTY-SEVEN DOLLARS (\$24,227.00) from the Special Revenue Fund with the remaining amount of SEVEN HUNDRED SEVENTEEN THOUSAND FOUR HUNDRED SIXTY-THREE DOLLARS (\$717,463.00) to be raised by taxation for the purpose of funding the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. This appropriation is in addition to Warrant Article #2 the Operating Budget. (Majority vote required.)

***The School Board voted 6-0-0 to Recommend.
The Budget Committee voted 12-0-0 to Recommend.***

ARTICLE 4

Shall the Goffstown School District create a capital reserve fund under the provisions of RSA 35:1, to be known as the Facilities Capital Reserve Fund, for the purpose of replacing existing capital assets, and to raise and appropriate TWO HUNDRED THOUSAND DOLLARS (\$200,000.00) to be placed in said fund with the funds to come from the June 30, 2019 unassigned fund balance available on July 1, 2019. Furthermore, to see if the District will vote to designate the School Board as agents to expend from the Facilities Capital Reserve Fund. This appropriation is in addition to Warrant Article #2, the Operating Budget Article. (Majority vote required.)

***The School Board voted 6-1-0 to Recommend.
The Budget Committee voted 11-1-0 to Recommend.***

SCHOOL BOARD REPORT



*1st row: Ginny McKinnon; Heather Trzepacz; Ellen Vermokowitz; Jenelle O'Brien.
2nd row: Reta Chaffee; Kathleen Sargent, Teacher Representative; Daniel Cloutier; Jared Talbot.
3rd row: Brandon Korn, Student Rep.; Steven Dutton, Chair.
Member not pictured: Dian McCarthy, Vice Chair*

This past school year was one full of successes, but also brought with it some challenges. Our students continue to do well academically, athletically and artistically. During 2018, the Goffstown School Board continued its hard work ensuring that our schools deliver a quality education to our students. Throughout the year, the Board maintained its commitment to advancing student learning through data-driven curriculum initiatives and attracting and retaining high-quality, educational professionals. The Board also worked to advance safety in our schools, maintain our facilities, and plan for long term space needs.

Goffstown students continue to attain an extremely high level of success in all that they do. Academically, our students consistently scoring above the state average in a variety of measures. Our student athletes performed well across the board, showing not just athletic skill, but also demonstrating important life skills in teamwork, sportsmanship and perseverance. Likewise, our arts, music and theater programs continue to impress and our student organizations contributed leadership and community service to our town.

Nothing is more critical to the success of our schools than the teachers and support staff, whose expertise, professionalism and hard work drives our students' success. This fall, the Board and administration successfully negotiated an agreement with the Goffstown Education Association for a new teacher contract, and the Board is pleased to present it to the voters on the upcoming March ballot with the unanimous support of the Board.

As a School Board we continue to work with administration and teachers to refine and enhance our curriculum. The Board remains focused on providing our teachers and students with the proper resources in order to maximize educational outcomes, and Board prioritized continued improvements in the use of technology in the classroom. The Board and administration have also increased its use of technology as a means of communicating with the community, including the

creation of videos as a means of communicating information over the internet in an effort to make information more readily available and increase transparency.

With an eye towards the future and with the approval of the community, this past year we purchased approximately 110 acres of land adjacent to Goffstown High School with access points from four different roads. This purchase was the culmination of many years of work and represents an investment for the future that provides the District many opportunities down the road. The Board appreciates the community's support of this important land acquisition.

Our challenges were primarily financial. In October of 2017, the discovery of irregularities and errors in financial information reported to the New Hampshire Department of Revenue Administration and the New Hampshire Department of Education was brought to the Board's attention. These irregularities and errors resulted in the improper retention of funds by the District occurring over a time period of several years. As a result of these findings, the Board worked with administration, including our new Business Administrator, to develop new Board policies as well as significant process changes in the business office, including tight systems of checks and balances in the creation and submission of all reports submitted to the state.

In addition, we continue to face decreasing revenues from the state and the District's costs for the New Hampshire Retirement System continue to rise. Despite these challenges, the Board and Administration remains keenly aware that funding for our schools comes primarily from our residential tax base, and continue to operate the school in a fiscally conservative manner while maintaining the highest level of academic achievement. The District's operating budget continues to focus on programs that allow each individual student to maximize his or her potential. We are extraordinarily successful in that regard. The District's cost per pupil has historically been among the lowest in the state and this past year is no different. Meanwhile, our students are consistently scoring well above the state average on achievement tests.

In closing, I would like to thank my fellow members of the Goffstown School Board for their commitment, hard work, and all of the hard work they put in this past year for the benefit of the students of our school district. I would also like to extend my appreciation to all of our faculty, staff and administrators for their devotion to the care and education of our student. Last, the success of the Goffstown School District would not be possible without the support of parents, volunteers and the community as a whole. Our thanks go out to all of the stakeholders who helped make this past year such a success.

Respectfully submitted,

Steven Dutton, Chair
Goffstown School Board

SUPERINTENDENT OF SCHOOLS REPORT

Brian Balke, Superintendent

I am honored to present this 2017-2018 Superintendent of Schools report on behalf of School Administrative Unit #19.

The 2017-2018 school year was a challenging one from a financial perspective. During the FY 19 budget process in the fall of 2017, it was discovered that a tax rate projection error occurred during the previous year's budget cycle. Incorrect numbers were used to predict what the tax rate in Goffstown was anticipated to be. This error prompted me to inquire with the School District's independent auditor and ensure other errors had not been made from the Business Office. Despite having a comprehensive, independent audit done annually, other errors were soon discovered. Specifically, errors were made in required state reporting. More specifically, the DOE 25 and MS 25 reports submitted annually to the Department of Education and the Department of Revenue Administration respectively, were found to contain significant reporting errors. These errors resulted in the Goffstown and New Boston School Districts incorrectly identifying and categorizing funds. The outcome of these errors was that unreserved fund balances were not used for tax relief but were incorrectly kept in school district bank accounts. In Goffstown, it was discovered that approximately \$9,100,000 was improperly retained in the bank and in New Boston, approximately \$1,200,000 was retained. The Goffstown and New Boston School Boards conducted forensic audits to ensure no money was missing and no inappropriate expenditures or appropriations were made. Forensic audits confirmed that all funds were accounted for and were improperly retained in the bank; there were no findings of inappropriate use of funds or expenditures. The School Boards worked closely with the Department of Revenue Administration as well as the Boards of Selectmen in both towns to work through these errors. SAU administration, with the support of the School Boards, took several actions to correct these errors and to ensure nothing like this could happen again. Specifically, a new auditing firm was hired, new systems were put in place to review and critique state reporting, and new policies and procedures were implemented. All surplus funds were subsequently used for tax relief in each town. In addition, the SAU School Board accepted the resignation of long-time Business Administrator Raymond Labore.

During the March 2018 voting, the voters of Goffstown approved the purchase of approximately 110 acres of land by the Goffstown School District. This land is comprised of two parcels located behind Goffstown High School. The parcels are between Normand Road, Crestwood, and Wallace Roads. There are potential points of access to each of these roads. In addition, there is a Right Of Way (ROW) across a parcel formerly owned by the Villa Augustina School near Devriendt's Farm. This ROW includes the right to construct a road and bring in water and sewer from Mast Road. The School District does not have any immediate plans for this land and sees this as an investment for the future. This land would allow future School Boards to consider projects that may include the construction of a school, playing fields, etc.

Goffstown High School went through a reaccreditation process through the New England Association of Schools and Colleges (NEAS&C) during the 2017-2018 school year. This is a dynamic, comprehensive process that requires schools to complete an extensive self-study and culminates in a visiting team spending several days evaluating the school. The process allowed the opportunity to self-critique and to have external experts and practitioners evaluate and provide recommendations to our school. This proved to be a successful, meaningful process. At the date of publication of this Town Report, the NEAS&C final report still has not been received but we anxiously await it.

All SAU #19 schools continued to score well on the 2018 state-required assessments and other assessment metrics. At the high school level, the Scholastic Aptitude Test (SAT) was administered to all juniors and consistent with other grade levels, our students scored very strong and exceeded the state averages. In fact, a review of student assessment data shows that Goffstown and New Boston students continued to demonstrate a strong performance, scoring above or at the state percentages in both English Language Arts and math for almost all grade levels. The focus of all schools in SAU 19 is to provide high quality instruction to all of our students. We also value student engagement in our classrooms. These constructs ensure teaching and learning is occurring in all our schools as we continue to evaluate the need to change and evolve. New programs such as robotics, advanced manufacturing, and the integration of science, technology, engineering, art, and mathematics continue to be areas of program expansion at our schools including robotics and coding. These programs continue to expand with more classroom offerings for students including our elementary schools.

The State of New Hampshire approved new funding to support school districts with full-day kindergarten. Specifically, Keno, a game of chance, was approved by the legislature and governor to provide additional funding to support full-day programming. In both Goffstown and New Boston, full-day kindergarten remains unattainable due to a lack of space and adequate funding from the state.

School safety remained the top priority during the 2017-2018 school year. An SAU-wide School Safety Team continued to meet monthly with Goffstown and New Boston Police and Fire Departments. Areas of focus for the team were our Emergency Response Plan and conducting training exercises. Security improvements were also made to all schools in Goffstown and New Boston in an effort to increase the safety of our students and staff. The State of New Hampshire created new funding opportunities for school safety enhancements. The Governor created Public Schools Infrastructure Funding and SAU 19 received a total of \$466,922 from the State; one of the largest allocations for any NH towns. The world remains an increasingly dangerous place and our schools need to be safe, secure, and ready to respond during a time of crisis. I am very grateful to Governor Sununu for the money SAU 19 received to increase the safety of our schools.

All SAU #19 schools continue to have per-pupil costs well below the state average while student assessment results exceed the state averages. We are proud to offer a superior education at a reasonable and responsible cost to taxpayers. The educational return on investment remains high for both of our communities. I believe that great schools support and increase property values of homes. Both Goffstown and New Boston have very active, competitive real-estate markets; great schools contribute to this immensely.

I remain grateful to our dedicated professional staff, support staff, and administrators for their tireless work to make our schools wonderful places to learn and grow. I also offer my heartfelt gratitude to our school board and budget/finance committee members who graciously give their time to the community. Lastly, I would like to thank the wonderful kids who walk through our doors every day – I am so proud of our students. Schools in Goffstown and New Boston are strong, student-centered, and focused on advancing student learning. We will continue to run schools that are student-focused, transparent, and a good value to the tax payers of Goffstown and New Boston.

It remains my greatest honor to serve the communities of Goffstown and New Boston.

Respectfully,

Brian Balke
Superintendent of Schools

**GOFFSTOWN SCHOOL DISTRICT
ANNUAL MEETING MINUTES
DELIBERATIVE SESSION
SATURDAY, FEBRUARY 3, 2018 @ 10:00AM**

Moderator James Raymond called the Deliberative Session to order at 10:05 am. Eighty-three voters were in attendance.

The GHS Chorus led the assembly in the Pledge of Allegiance, and sang the National Anthem. There was a short performance by the GHS Drama Club – “How I Became a Pirate”. Moderator Raymond introduced the following individuals:

Jo Ann Duffy – School District Clerk.

School Board Members: Dian McCarthy, Chair; Steven Dutton, Vice Chair; Reta Chaffee; Dan Cloutier; Lorry Cloutier; Kristie Curtis; Ginny McKinnon; Jenelle O’Brien; and Heather Trzepacz.

SAU Administrators: Superintendent Brian Balke, Assistant Superintendent MaryClaire Barry, Human Resources Director Kate Magrath, Special Ed Director Salina Millora, Facilities Director Randy Loring, and Technology Director Gary Girolimon.

School Principals: GHS Principal Frank McBride, GHS Assistant Principal Kim McCann, MVMS Principal Wendy Hastings, MVMS Assistant Principal Joe Lane, Maple Ave Principal Suzanne Pyszka, Maple Ave Assistant Principal Lis Johnson, Bartlett Principal Gerri St. Gelais, and Glen Lake School Principal Kathy Stoye.

Distinguished Guest: Senator Lou D’Allesandro.

Budget Committee Members: Chair Mike Smith, Kelly Boyer, Zuzanna Buzzell, Craig Campbell, Bryan Fournier, George Fullerton, Peter Grigorakakis, Dennis Lynch, Angela MacKenzie, Cole Riel, Emily Sandblade, and Karl Soderquist.

Board of Selectmen: Chair Mark Lemay, Vice-Chair Collis Adams, John Brown, Peter Georgantas, and David Pierce.

Administration: Town Administrator Adam Jacobs, and Assistant Town Administrator/Finance Director, Treasurer Derek Horne.

ARTICLE 1

- To choose three members of the School Board for the ensuing three years**
- To choose one School District Moderator for the ensuing three years**
- To choose one School District Treasurer for the ensuing three years**
- To choose one School District Clerk for the ensuing three years**

The School District Moderator reviewed the Rules of Order of the Deliberative Session.

J. Raymond: We do not need to take any action on any Warrant Article. What we end up with today is what is voted on. We do not follow Robert's Rules or formal written rules. We follow Raymond's Rules of civil behavior and fairness. Please say your name when you speak. Use the microphones. All comments are addressed to the Moderator. We will not allow any criticism of any individual or attacks on the motives of any individuals. If you wish to make an amendment, we need a motion and a second orally, and in writing. We have the forms to fill out. A written ballot requires five signers. You can request a recount by five voters. After we take action on a Warrant Article, you may move to restrict reconsideration. This prevents that Warrant Article from coming back up later in the meeting.

Article 1 is the election of School Board officials. No action will be taken at this meeting.

ARTICLE 2

“Shall the Goffstown School District raise and appropriate as an Operating Budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling FORTY-ONE MILLION NINE HUNDRED EIGHTY-FOUR THOUSAND NINETY-ONE DOLLARS (\$41,984,091.00)? Should this Article be defeated, the Default Budget shall be FORTY-ONE MILLION NINE HUNDRED FIFTY-FIVE THOUSAND SIX HUNDRED SEVENTY-ONE DOLLARS (\$41,955,671.00), which is the same as last year, with certain adjustments required by previous action of the Goffstown School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised Operating Budget only.” This warrant article (the Operating Budget Article) does not include appropriations in ANY other warrant articles. (Majority vote required).

*The School Board Voted 7-0-0 To Recommend
The Budget Committee Voted 10-0-1 To Recommend*

**MOVED: DIAN MCCARTHY
SECOND: GINNY MCKINNON**

Dian McCarthy: Article 2 addresses our operating budget. This year, the budget is \$41,984,091. The School Board recommends this budget. The Budget Committee recommends this budget. The Default Budget is \$41,955,671 – a difference of \$28,420. Priorities include: maintaining current programming, safety, Special Education, and low spending. The process is submittal by the building principals, review by SAU, School Board, Budget Committee, and you.

D. McCarthy thanked the members of the Budget Committee. This budget season saw a great deal of discussions. It has been a challenging past few months. The School Board has been taking this very seriously. We find ourselves in a transitional time. We have a prime opening in our business office. The search process is ongoing. We are going to be taking up our policies to ensure we are not in this situation again. We are charged with presenting a budget that will provide for our community's 2,300 students. Fifty percent of our revenue is raised from taxation. We also get revenue from State taxes, adequate aid, Special Education, Food Services, Medicaid, tuition, building aid, grants, and other. This \$41,984,091 budget is \$814,804 over last year's budget. The district has five schools with 2,847 students in grades K-12. This is an increase from 2,804 from last year. Our enrollment has been remaining level, if not going up slightly. The budget includes: additional fourth grade teacher at Bartlett School, additional counselor, technology software, laptops, and curriculum, Division 2 upgrades, upgrades at Roy Park and Allard Park to meet higher expectations. Safety upgrades include furniture, tables, chair risers. The cost per pupil in Goffstown is \$12,943. This is \$2,367 lower than the State average. The average teacher's salary for Goffstown is \$54,012. The State average is \$57,500. Goffstown exceeds their peers in SAT scores. We have made a lot of progress over the past few years. Our schools are worth investing in.

There were no comments. Discussion was closed on Article 2. Article 2 will appear on the Ballot as presented.

MOTION: George Fullerton moved, seconded by Dian McCarthy to restrict reconsideration. Motion carried by voice vote.

ARTICLE 3

Shall the Goffstown School District vote to raise and appropriate the sum of SIX HUNDRED NINETY-FIVE THOUSAND DOLLARS (\$695,000.00) for the purpose of acquiring property located at TAX MAP/LOT 5-95-1 (“The Brookfield Premises”) and TAX MAP/LOT #5-61-1 (the “Normand Road Premises”). This appropriation is in addition to Warrant Article #2, the Operating Budget Article. (Majority vote required).

*The School Board Voted 6-0-0 To Recommend
The Budget Committee Voted 10-1-0 To Recommend*

**MOVE: STEVE DUTTON
SECOND: DAN CLOUTIER**

Steve Dutton: The School Board recommended this Article 6-0. The Budget Committee recommended this Article 10-1.

Eric Gibson Johnson: With \$695,000 for this land, which may not be used if we are having issues, why are we not considering looking to take care of space issues instead of buying this piece of land?

Steve Dutton: We have been addressing our space needs on an ongoing basis. We did install additional portables. This will allow the Board to have options in the future. We do not have any concrete or specific plans, but we do have good ideas on how this property could be used in the future.

Barbara Griffin: Question for the Board in regards to the process. I would like to know about the process in getting to the purchase price. I am surprised at the price of this parcel.

Steve Dutton: In terms of the price, we started looking at the value of the property. This property had been investigated by prior School Boards. We did do some due diligence, such as a site walk. We had an appraisal done by an appraisal company of \$625,000. The seller’s appraisal was \$1 million. We were able to reach an agreement late last year. We have confidence it would be an appropriate site for a new school building, if that is the direction the school district would go in the future.

Barbara Griffin: I am concerned with not having the audits in place that were required in time for this year’s vote. We do not know the amount of funds the School Board has.

Fred Plett: I am an abutter, and I am all for this.

Brian Epsom Johnson: I am wondering whether maybe readjusting the accounts and buying only one portion of the land would be a better idea.

David Nieman: I am also interested in the process, and the amount strikes me as a rich amount for land in Goffstown. You mentioned an appraisal. How long ago was this done? The appraisal from the seller should be discounted. Was this a certified appraisal?

Christy Garrison: I would like to see the minutes put online so I could look at what information was discovered on the land previously. I can’t support any appropriations until the audit is done and made public. I called the SAU. I can’t imagine they have enough time if every time I want to seek information on previous year’s minutes.

Emily Sandblade: I am the dissenting vote on the Budget Committee on this Article. The Budget Committee does not have a good picture of what this is. This Warrant Article was sprung on us on the evening of the hearing. We had to approve it. We received no outside information. As a result, it got glossed over. Enrollment is declining slowly. If you look at grades 1-6, you can see what is coming up is significantly smaller. The need for extra facilities will be less than what it is now. The Town is paying for a significant expansion of the Parks and Rec facilities. They are building new fields. What we found is the School District was not working with our Parks and Rec Department in keeping the fields maintained. I see this as a duplication. The Superintendent gave us reasons why we need this late. The grade schools are aging buildings. They will eventually have to be replaced. We could move the students from Bartlett onto the land next to the high school. Perhaps, Maple Avenue School would also be there. This is just the start of what the taxpayers will begin to sink into this.

MOTION: Emily Sandblade moved to amend Article 3 to zero dollars. Seconded by Brian Ibsen Johnson.

Superintendent Balke: I said when you look at Bartlett School, that building was built in 1920. It is not code compliant. The opportunity to consider a future project is there. We have no plans to sell the school right now. We do not have plans to move the elementary students. What we have talked about are possibilities. It might make sense to think about a new vision. Maybe Maple Avenue can become a new Library. We have a vision for the future. If we get 10-12 years, we will not find 110 acres of land in the middle of Town with one continuous campus.

Kimberly Peace: I am also a member of the Planning Board. I am in support of this Warrant Article. Having been on the Planning Board, there are several subdivisions that have been built. Our Town is growing with households and students. We are a growing community. We have spent a lot of money retrofitting buildings that should not be repaired at this point. The key factor is, this is 100 acres that abuts the high school. The Parks and Rec facility can be used by other outside groups. Just because we are building new fields, does not mean we are relieving the pressure.

George Fullerton: Many years ago, we were looking at space needs. There was a piece adjacent to the Bartlett School that came up for sale. The piece was over \$1 million.

Jane Raymond spoke in favor of the purchase of the land. They are not making any more land. If this land is not purchased, the seller will go back to his realtor and put the property back on the market, and this will be a subdivision. The prospect of preserving the open space in the middle of Goffstown is an opportunity that will not come back. That is the part that worries me the most. If we don't take this opportunity to purchase this property, we may not have any opportunity to purchase it in the future.

Jill Cano: I was at the Town Deliberative Session in January when the School Board proposed this. It is the first time the Budget Committee had ever heard of this. Why did we just purchase that land for the fields? That is a waste of money for this town. When we have an \$11 million discrepancy in the school budget, this is a field of dreams with 30% wetlands. Didn't we just spend money last year on drainage and wetlands near the high school? Forty percent of the taxpayers are not getting the money back because we are moving out. I look at young families that want to move into this town, but are not coming here because taxes are so high. I want to understand why we have to buy this land all of a sudden. On January 9, the School Board had no handouts for the public. I voted for the new amendment of zero dollars.

Mike Smith: The Budget Committee meeting that was held here was an open meeting.

Peter Georgantas: I am not in favor of zeroing this out. A question on the price is valid, but it is important that we look to the future in this town and part of this is expansion. Maybe \$695,000 is not the right price, but we really need this.

Michael York: I served on the School Board for quite a long time. I have lived in town for almost 40 years. If we have a piece next to the high school, we should take the opportunity to purchase the land.

REQUEST FOR WRITTEN BALLOT MADE BY

Emily Sandblade, Mark Lemay, Christy Garrison, Beverly Powden, Brian Epsom Johnson.

Steve Dutton: The appraisal that the School District obtained was three years ago at a value of \$625,000. It was done by a certified/independent appraiser from a very reputable office. We are confident in the appropriateness of this price. The goal is to have a vision and plan in place for the future. We are trying to address these needs. We have prime property available now, which will give us options. Now is the time to bring this forward to the voters.

Joe McCarthy: I do work for Remax, but do not benefit from the sale of this property. The Town just bought a house downtown. They did not ask for anybody's opinion on this. People are stuck on the fact that fields will be built on it. Parks and Rec are building fields also. They are not regulated sizes. Forward thinking is the key statement here.

Discussion was closed. The Moderator called the Counters up to the podium.

Moderator Raymond: If you vote yes, you are voting for the amendment to zero this Warrant Article out. You will present your card to one of the Counters, and they will mark your card. The other Counter will give you a ballot. Check it off and place the ballot into the box.

FINAL VOTE: 68 - NO 14 – YES AMENDMENT FAILS.

MOTION: Steve Dutton moved to restrict reconsideration of Article 3. Seconded by Joe McCarthy.

Senator Lou D'Allesandro: Thanks to every individual who showed up today. I sponsored a Bill last Session saying Civics should be taught in every school. We are the community and we make a difference. The Governor created a fund to send back to the communities grants for Safety items. There is a second piece of legislation that may benefit us. Mistakes were made regarding Kindergarten Aid. Goffstown is getting a small amount of money. There was an accounting error, and the money will come back to the communities. The Opioid Crisis is pervasive. It is in every community. We have to stand up in this critical situation. We have a great Police Chief in Goffstown. I think the schools do a terrific job. The problem is getting worse. As a community, we have to respond to it. Fentanyl is coming to our schools. One death is too many. It is a problem that is not going away. We can't forget that. It saddens me to see what is happening. I thank you for coming and participating in the process. I wish everyone a very happy and prosperous new year. Let's keep the dreams alive and well!

MOTION: Meeting adjourned at 12:14 p.m. So voted.

Respectfully submitted,

Jo Ann Duffy
School District Clerk

OFFICIAL GOFFSTOWN SCHOOL DISTRICT MARCH 13, 2018 ELECTION RESULTS

ARTICLE 1

To choose three (3) members of the School Board for the ensuing three years

Ian McGarty	587
Virginia "Ginny" McKinnon	862
Jared Talbot	597
Ellen Vermokowitz	798

ARTICLE 2

"Shall the Goffstown School District raise and appropriate as an Operating Budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling FORTY-ONE MILLION NINE HUNDRED EIGHTY-FOUR THOUSAND NINETY-ONE DOLLARS (\$41,984,091.00)? Should this Article be defeated, the Default Budget shall be FORTY-ONE MILLION NINE HUNDRED FIFTY-FIVE THOUSAND SIX HUNDRED SEVENTY-ONE DOLLARS (\$41,955,671.00), which is the same as last year, with certain adjustments required by previous action of the Goffstown School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised Operating Budget only." This warrant article (the Operating Budget Article) does not include appropriations in ANY other warrant articles. (Majority vote required).

**The School Board Voted 7-0-0 To Recommend.
The Budget Committee Voted 10-0-1 To Recommend**

YES 841 NO 515

ARTICLE 3

Shall the Goffstown School District vote to raise and appropriate the sum of SIX HUNDRED NINETY-FIVE THOUSAND DOLLARS (\$695,000.00) for the purpose of acquiring property located at TAX MAP/LOT 5-95-1 ("The Brookfield Premises") and TAX MAP/LOT #5-61-1 (the "Normand Road Premises")? This appropriation is in addition to Warrant Article #2, the Operating Budget Article. (Majority vote required).

**The School Board Voted 6-0-0 To Recommend
The Budget Committee Voted 10-1-0 To Recommend**

YES 770 NO 592

**GOFFSTOWN SCHOOL DISTRICT
2019 WARRANT
SCHOOL DELIBERATIVE BALLOT DETERMINATION MEETING
FEBRUARY 2, 2019
THE STATE OF NEW HAMPSHIRE**

To the Inhabitants of the School District in the Town of Goffstown qualified to vote in District affairs:

You are hereby notified to meet on Saturday, the 2nd day of February 2019, in the Dr. Craig Hieber Auditorium, Goffstown High School at 10:00 A.M. for the first session of the School District Meeting, also known as the first Deliberative Session, to act on the following subjects and determine matters which will then be voted upon by the official ballot on Tuesday, March 12, 2019.

You are further notified to meet on Tuesday, the Twelfth day of March 2019, also known as the second session, to vote on all matters by official ballot. The polls are open on March 12, 2019, at 7:00 A.M. and close at 7:00 P.M. at the Central polling district at the Goffstown High School and will open at 7:00 A.M. and close at 7:00 P.M. in the Fifth District at the Bartlett Elementary School.

ARTICLE 1

To choose three members of the School Board for the ensuing three years

ARTICLE 2

“Shall the Goffstown School District raise and appropriate as an Operating Budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling FORTY-THREE MILLION NINE HUNDRED SIXTY-TWO THOUSAND ONE HUNDRED SEVENTY-SIX DOLLARS (\$43,962,176.00)? Should this Article be defeated, the Default Budget shall be FORTY-THREE MILLION SEVEN HUNDRED FORTY-NINE THOUSAND SIX HUNDRED FIFTY-SEVEN DOLLARS (\$43,749,657.00), which is the same as last year, with certain adjustments required by previous action of the Goffstown School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised Operating Budget only.” This warrant article (the Operating Budget Article) does not include appropriations in ANY other warrant articles. (Majority vote required).

***The School Board voted 7-0-0 to recommend
The Budget Committee voted 12-0-0 to recommend***

ARTICLE 3

To see if the Goffstown School District will vote to approve the cost items included in the three-year Collective Bargaining Agreement reached between the Goffstown School Board and the Goffstown Education Association, which calls for the following increases in salaries and benefits at the current staffing levels:

Year	Estimated Increase
2019-2020	\$741,690
2020-2021	\$637,862
2021-2022	\$705,210

and further to raise and appropriate the sum of SEVEN HUNDRED FORTY-ONE THOUSAND SIX HUNDRED NINETY DOLLARS (\$741,690.00) for the 2019-2020 fiscal year; this amount to be offset by TWENTY-FOUR THOUSAND TWO HUNDRED TWENTY-SEVEN DOLLARS (\$24,227.00) from the Special Revenue Fund with the remaining amount of SEVEN HUNDRED SEVENTEEN THOUSAND FOUR HUNDRED SIXTY-THREE DOLLARS (\$717,463.00) to be raised by taxation for the purpose of funding the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. This appropriation is in addition to Warrant Article #2 the Operating Budget. (Majority vote required.)

The School Board voted 6-0-0 to recommend
The Budget Committee voted 12-0-0 to recommend

ARTICLE 4

Shall the Goffstown School District create a capital reserve fund under the provisions of RSA 35:1, to be known as the Facilities Capital Reserve Fund, for the purpose of replacing existing capital assets, and to raise and appropriate TWO HUNDRED THOUSAND DOLLARS (\$200,000.00) to be placed in said fund with the funds to come from the June 30, 2019 unassigned fund balance available on July 1, 2019. Furthermore, to see if the District will vote to designate the School Board as agents to expend from the Facilities Capital Reserve Fund. This appropriation is in addition to Warrant Article #2, the Operating Budget Article. (Majority vote required.)

The School Board voted 6-1-0 to recommend
The Budget Committee voted 11-1-0 to recommend

GIVEN UNDER OUR HANDS AT SAID GOFFSTOWN ON THIS 21ST DAY OF JANUARY 2019.

Reta Chaffee
 Daniel Cloutier
 Ginny McKinnon
 Jenelle O'Brien
 Jared Talbot
 Heather Trzepacz
 Ellen Vermokowitz

OCTOBER 1 PUPIL ENROLLMENT

2014-2018

School	Grade	2014	2015	2016	2017	2018
BARTLETT	1	44	44	51	51	50
	2	51	39	52	52	51
	3	54	52	40	53	53
	4	43	56	50	45	58
Total - Bartlett		192	191	193	201	212
GLEN LAKE SCHOOL	Pre-School	54	59	58	56	69
	Kindergarten	110	114	132	121	145
Total - Glen Lake		164	173	190	177	214
MAPLE AVE	1	129	118	104	127	115
	2	95	120	106	107	130
	3	124	93	125	105	113
	4	106	122	97	129	109
Total - Maple Avenue		454	453	432	468	467
MOUNTAIN VIEW MIDDLE SCHOOL	5	163	158	186	157	184
	6	179	164	163	188	166
	7	256	274	242	253	270
	8	279	267	286	242	258
Total - MVMS		877	863	877	840	878
GOFFSTOWN HIGH SCHOOL	9	266	319	324	319	290
	10	319	245	282	308	282
	11	277	295	229	267	292
	12	259	252	274	224	261
Total - GHS		1,121	1,111	1,109	1,118	1,125
GRAND TOTAL 2014- 2018		2,808	2,791	2,801	2,804	2,896



April 2, 2018

Edward T. Perry, CPA

James A. Sojka, CPA*

Sheryl A. Pratt, CPA

Michael J. Campo, CPA, MACCY

To the Members of the School Board
Goffstown School District
11 School Street
Goffstown, NH 03045

Dear Members of the School Board:

We have audited the financial statements of the governmental activities, each major fund, and aggregate remaining fund information of Goffstown School District for the year ended June 30, 2017. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and *Government Auditing Standards* and the Uniform Guidance, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated February 26, 2018. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Goffstown School District are described in Note 1 to the financial statements. New accounting policies were adopted and the application of existing policies was not changed during the year for GASB Statement No. 76, *The Hierarchy of Generally Accepted Accounting Principles for State and Local Governments*. This Statement reduces the GAAP hierarchy to two categories of authoritative GAAP and addresses the use of authoritative and non-authoritative literature in the event that the accounting treatment for a transaction or other event is not specified within a source of authoritative GAAP. This Statement supersedes Statement No. 55.

We noted no transactions entered into by Goffstown School District during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the School District's financial statements were:

Management's estimate of the tuition receivable and payable at year end that was recalculated due to the use of an incorrect per pupil cost rate over at least the last nine years. This information was recalculated using a new per pupil cost rate, from recalculated DOE-25 forms for each of the last nine years. We evaluated key factors and assumptions used to develop the tuition receivable and payable in determining that it is reasonable in relation to the financial statements taken as a whole.

Management's estimate of the capital asset useful lives is based on historical information and industry guidance. We evaluated the key factors and assumptions used to develop the capital asset useful lives in determining that it is reasonable in relation to the financial statements taken as a whole.

PLODZIK & SANDERSON

Professional Association | Accountants & Auditors

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX-224-1380

Goffstown School District
April 2, 2018
Page 2

Management's estimate of the net pension liability, deferred inflows and outflows of resources related to pensions are based on assumptions of future events, such as employment, mortality, and estimates of value of reported amounts. We evaluated the key factors and assumptions used to develop the net pension liability, deferred inflows and outflows of resources related to pensions in determining that it is reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Adjustments proposed and approved were primarily of a routine nature which management expects the independent auditors to record as part of their year-end procedures. A list of these adjustments for the general fund, grants fund, food service fund, capital project fund, permanent fund, expendable trust fund, student activity funds, and governmental activities fund are all attached to this letter.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated March 30, 2018.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, like obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to Goffstown School District's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as Goffstown School District's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

District Policies

Upon review of the School District's policies it was noted several policies, including but not limited to Fiscal Accounting & Reporting, Capital Assets, Fraud Prevention & Fiscal Management, and Fiscal Accounting and Reporting Regulations, have not recently been updated. Good accounting practice recommends that all policies be periodically reviewed to ensure that the policies that are in place are effective and working properly. If policies are not reviewed periodically, they may not reflect current processes or best practices due to changing technologies and business environments.

We recommended that all policies be reviewed every 3 to 5 years so that they are up to date and are effective for the processes in place.



Goffstown School District

April 2, 2018

Page 3

Capital Asset Policy

Upon review of the School District's Capital Asset policy, it was noted that the policy had not been updated since August 2005, and that the fixed asset threshold was \$100, however, review of the June 30, 2016 audit report indicates that the threshold being used for fixed assets is \$5,000. In addition, the policy is not clear on how fixed assets will be capitalized and disposed of. This creates a situation whereby asset purchases or disposals may not be recorded, since there is no documented formal practice.

We recommend that the Capital Asset policy be reviewed and updated to include changing the documented fixed asset threshold and establishing policies over the capitalization and disposal of assets. In addition, the policy should also address the periodic inventory of the fixed assets by an individual separate from the tracking of those assets.

Investment Policy

Upon review of the School District's investment policy, it was noted that it had not been updated since April 2015. RSA 197:23-a paragraph IV, Treasurer's Duties – states that "At least yearly, the school board shall review and adopt an investment policy..." In addition, it was noted that the policy does not specifically address the types of investments that the School District can make, nor does it incorporate, any concepts of GASB Statement No. 40, *Deposit and Investment Risk Disclosures*, which addresses items like custodial credit risk, concentration of credit risk, and interest rate risk.

We recommend that the School Board review the existing policy and amend it to address the types of investments that the School District uses and to also include the necessary GASB Statement No. 40 concepts. Finally, we recommend that the School Board review and approve the investment policy on an annual basis in accordance with the State statute.

Fund Balance Policy

In June of 1999 the Governmental Accounting Standards Board issued Statement No. 34, *Basic Financial Statements and Management's Discussion and Analysis - for State and Local Governments*, and in March 2009 Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*, was implemented, which became effective June 30, 2011. GASB Statement No. 34 requires that the School District formally establish a fund balance policy and GASB Statement No. 54 requires that the School District update its fund balance policy to enhance the usefulness of the fund balance information by providing clearer fund balance classifications that can be more consistently applied. As of June 30, 2017, the School District had not yet established or adopted a fund balance policy.

We recommend that the School Board adopt and formally approve such a policy.

Credit Card Policy

Upon documentation of the School District's policies we found that there is no formal credit card policy in place. We recommend that the School District document a formal credit card policy and address in the policy a requirement that supporting receipts be submitted for all charges; limiting the use of personal credit cards for School District purchases and the use of store credit cards.

Budgeting

RSA 32:5, paragraph III, *Budget Preparation*, states "All appropriations recommended shall be stipulated on a "gross" basis, showing the anticipated revenue from all sources, including grants, gifts, bequests, and bond issues, which shall be shown as offsetting revenues to appropriations affected..." During our examination of the School District's State budget forms, we found that both the grants fund and food service fund budgets were out of balance on the face of both the MS-22 and MS-24 forms. It is possible that offsetting revenues and expenditures were commingled in other revenue and expenditure accounts, but were not readily identifiable. In addition, we found that the grant fund expenditures were \$1,130,306, and the voted budget was \$330,000, which is significantly lower than the actual amount expended. Not all of the School District's financial activity is considered in the budget preparation process. Finally, there is no indication that grants, not included in the budget, but were reported to the State have been accepted by the School Board, at either a public hearing or regular school board meeting, in accordance with RSA 198:20-b, *Appropriation for Unanticipated Funds Made Available During Year*.

We strongly recommend that the structure of the annual budget be modified to more closely match the format of the School District's financial statements. We also suggest that budgets established for future years be more comprehensive and include all financial activity of the School District. This will allow for more useful comparisons between budgeted and actual financial



Goffstown School District

April 2, 2018

Page 4

information as well as enable more meaningful and precise analysis of budget variances. We also strongly recommend that if the School District receives unanticipated revenues, whether they be gifts, grants, or donations, that the School Board take action on this money at a public hearing if the unanticipated money is \$5,000 or more, or they take action on this money at a regular school board meeting if the unanticipated money is less than \$5,000, in accordance with RSA 198:20-b.

Interim Account Reconciliation and Reporting

Accounting tasks, such as monthly reconciliations, play a key role in proving the accuracy of accounting data and information included in interim financial statements. Therefore, in order to provide more accurate and timely accounting information, we recommend that the School District establish effective review and reconciliation policies and procedures as a customary part of the accounting process. This would involve monthly reconciliations of accounts, and providing interim reports to both management and the School Board throughout the year.

Timely Reconciliation of Bank Statements

During our testing of the School District's bank reconciliations, we noted that reconciliations were not performed until several months after month's end. If errors are noted or questions arise on reconciling items it may be more difficult to resolve if not done so in a timely manner. Reconciling items should be researched promptly, so that corrective action may be taken, when and where necessary, to dispose of them. This process will substantially increase control over cash. We recommend that bank accounts be reconciled monthly, and reconciled to the general ledger, so that errors and adjustments can be quickly identified and corrected.

Student Activity Fund Cash Accounts

Presently, the high school and both elementary school's student activity funds are processed through the School District's accounting software system. In the changeover of this process the associated bank accounts were closed and all of the money for each was deposited into the general fund operating account and is commingled with the School District's funds related to the general, grants, food service, and capital project funds. Since these funds are being held in a custodial capacity, this money does not belong to the School District, and should not be commingled with the operating funds of the School District. We recommend that the School District open an individual bank account for the student activity fund, so that the funds are no longer commingled.

Food Service Fund – Student Balances

Our testing of the food service fund records indicated that the food service fund retained \$6,526 in student balances from "inactive" students. These balances represent money owed to students from the high school, middle school, and both elementary schools who no longer live in the School District. There is no indication of how long this money has been accumulating. While many of the balances were under \$1.00, several were larger, including one over \$227. Since this money does not belong to the School District, we recommend that this money be returned to the appropriate families. It is recommended that a decision be made for immaterial balances not be returned and retained by the fund. We also recommend that the Food Service Director develop a policy for student balances and how they are handled that can be approved by the School Board and implemented.

Treasurer's Duties

Upon review of the Treasurer's records and duties it was noted that the School District does not have a Deputy Treasurer. According to RSA 197:24-a, *Deputy Treasurer*, "The school district treasurer may appoint a deputy treasurer, subject to the approval of the school board..." Presently if the Treasurer is absent due to sickness, resignation, or otherwise, there is no one available to sign checks or perform any of the Treasurer's duties.

We therefore recommend that a Deputy Treasurer be appointed who can assume the duties of the Treasurer in the Treasurer's absence.

Purchase Order Procedures

Upon review of controls and testing of cash disbursements, we noted that purchase orders are not maintained with the invoices. Purchase orders are returned to the individual who requested the goods or services.



Goffstown School District*April 2, 2018**Page 5*

We recommend that copies of purchase orders be attached to and filed with invoices for proper supporting documentation of the disbursement.

Capital Asset Records

Procedures over identifying and receiving capital asset additions and disposals are not adequate. At the present time, there is no procedure for maintaining and reconciling the capital asset records. The lack of such a procedure can lead to inaccurate reporting of capital asset costs, disposals, and depreciation expense on the year-end financial statements. To prevent the need for major adjustments to the capital asset records at the end of each year, we recommend that the capital asset records are reconciled on a monthly basis and a search for capital asset additions and disposals also be performed at this time.

Performing Arts

In our review of the high school student activity fund, we noted that the Performing Arts activity account has substantial activity. Due to the nature and size of this activity, it could be considered a School District program rather than a student activity fund in that fees are charged or funds are raised to support instructional programs; and School District officials exercise discretion over the use of the funds. As such, any activity funds used to support School District programs are not fiduciary in nature and should not be reported as an agency fund. Instead, they should be reported in either the general fund or a special revenue fund. In addition, due to the volume of cash handled in the form of ticket sales and in concessions, this is an area of potential risk and should be closely monitored.

We recommend that the School District consider reclassifying the Performing Arts Program as a special revenue fund or be brought into the general fund and reported there. In addition, we recommend that management review the processes and procedures over cash handling and ticket sales to make sure that the internal controls in these areas are strong.

Student Activity Funds

Student activity funds are typically generated through student fundraising efforts for student clubs and organizations. As the name implies, student activity funds account for money that is used to support extracurricular student activities. Student activity funds consist of resources received and held by the School District in a custodial capacity. The nature of the activity funds; however, makes them especially vulnerable to misuse, fraud, or error. Therefore, it is imperative that strong internal controls exist to ensure that funds are safely maintained, and deposits are made intact and timely. No disbursements should be made without proper documentation and authorization, and a regular accounting of these transactions within each activity is prepared and reviewed.

We noted during our review of the student activity funds some of the more common internal control issues, which have been discussed with management are as follows:

- Bank reconciliations not being reviewed.
- Multiple deposits were not being made in a timely manner.
- Gift cards were purchased and not appropriately monitored.
- Balances of old class accounts that should be transferred out of the student activity fund.

These issues could result in student funds being misappropriated and cash receipts are at an increased risk of loss or theft. Therefore, we recommend that the School District's policy on student activity funds be reviewed and updated as necessary and then be reviewed with all school officials to communicate the importance of the School District's policy and procedures over the student activity funds. In addition, we recommend that adequate documentation be retained for all receipts and disbursements, and that disbursements are properly approved prior to the release of payment. Deposits should be made, at a minimum on a weekly basis. Finally, to the extent possible, duties should be segregated to serve as a check and balance and to maintain the best control system possible.

Crowd Funding

During our audit, we became aware of three crowd funding campaigns on the GoFundMe website. The School District has a policy on fundraising activities, which requires that all fundraising activities obtain prior approval of the Superintendent or his designee. These campaigns are without management's knowledge and may be for unapproved projects that management may



Goffstown School District

April 2, 2018

Page 6

not want associated with the School District. Internal controls should be in place to ensure that these campaigns have been properly authorized by management of the School District; that the money collected is done so by the appropriate School District personnel; and that it is to be spent on appropriate school activities. In addition, these campaigns need to be monitored by appropriate personnel of the School District.

We recommend that the School District develop a policy and set of procedures for crowdfunding. This policy should include an approval process for these “campaigns” to include approval at the School and Board level (donations per RSA need to be approved); should limit the websites to be used, so that they can be monitored; and should include an overall monitoring process be put in place. In addition, the School District needs to make sure that when using student pictures on these websites that approval has been obtained to allow them to appear. Finally, it is recommended that the School District’s policy on fundraising be reviewed to ensure it now covers crowdfunding activities, if so desired, and that it be reviewed with all applicable School District staff, so that they are aware of the fundraising policy.

Other Matters

Implementation of New GASB Pronouncements

The Governmental Accounting Standards Board (GASB) has issued several pronouncements that have effective dates that may impact future financial presentations. Management has not currently determined what, if any, impact implementation of the following statements may have on the financial statements.

GASB Statement No. 75 Accounting, and Financial Reporting for Postemployment Benefits Other than Pensions, issued in June 2015, will be effective for the School District beginning with its fiscal year ending June 30, 2018. This Statement improves the usefulness of information about postemployment benefits other than pensions (other postemployment benefits or OPEB). This statement replaces the requirements of Statements No. 45 and No. 57.

GASB Statement No. 81, Irrevocable Split-Interest Agreements, issues in March 2016, will be effective for the School District beginning with its fiscal year ending June 30, 2018. The objective of this Statement is to improve accounting and financial reporting for irrevocable split-interest agreements by providing recognition and measurement guidance for situations in which a government is a beneficiary of the agreement.

GASB Statement No. 82, Pension Issues—an amendment of GASB Statements No. 67 No. 68 and No. 73, issued in March 2016, will be effective for the School District beginning with its fiscal year ending June 30, 2018. This Statement addresses issues regarding (1) the presentation of payroll-related measures in required supplementary information, (2) the selection of assumptions and the treatment of deviations from the guidance in an Actuarial Standard of Practice for financial reporting purposes, and (3) the classification of payments made by employers to satisfy employee (plan member) contribution requirements.

GASB Statement No. 83, Certain Asset Retirement Obligations, issued in November 2016, will be effective for the School District beginning with its fiscal year ending June 30, 2019. It addresses accounting and financial reporting for certain asset retirement obligations and establishes criteria for determining timing and pattern of recognition of a liability and corresponding deferred outflow of resources.

GASB Statement No. 84, Fiduciary Activities, issued in January 2017, will be effective for the School District beginning with its fiscal year ending June 30, 2020. This Statement will improve guidance regarding the identification of fiduciary activities for accounting and financial reporting purposes and how those activities should be reported.

GASB Statement No. 85, Omnibus 2017, issued in March 2017, will be effective for the School District with its fiscal year ending June 30, 2018. This Statement addresses practice issues identified during implementation of certain GASB Statements.

GASB Statement No. 86, Certain Debt Extinguishment Issues, issued in May 2017, will be effective for the School District with its fiscal year ending June 30, 2018. This Statement improves the consistency of accounting and financial reporting for certain debt extinguishment transactions.

GASB Statement No. 87, Leases, issued in June 2017, will be effective for the School District with its fiscal year ending June 30, 2021. This Statement will improve accounting and financial reporting for leases by governments by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases.



Goffstown School District

April 2, 2018

Page 7

We applied certain limited procedures to Management's Discussion and Analysis, the Schedule of School District's Proportionate Share of Net Pension Liability, and Schedule of School District Contributions, which are required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on the combining and individual fund schedules and the Schedule of Expenditures of Federal Awards, which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

Restriction on Use

This information is intended solely for the information and use of the School Board and management of the Goffstown School District and is not intended to be, and should not be, used by anyone other than these specified parties.

Respectfully,



PLODZIK & SANDERSON
Professional Association

Attachments





PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX- 603-224-1380

INDEPENDENT AUDITOR'S REPORT

To the Members of the School Board
Goffstown School District
Goffstown, New Hampshire

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and aggregate remaining fund information of the Goffstown School District as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise the School District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Governmental Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our adverse and unmodified audit opinions.

Basis for Adverse Opinion on Governmental Activities

As discussed in Note 12 to the financial statements, management has not recorded the long-term costs of retirement health care costs and obligations for other postemployment benefits in the governmental activities. Accounting principles generally accepted in the United States of America require that those costs be recorded, which would increase the liabilities, decrease the net position and increase the expenses of the governmental activities. The amount by which this departure would affect the liabilities, net position, and expenses on the governmental activities is not readily determinable.

Adverse Opinion

In our opinion, because of the significance of the matter described in the "Basis for Adverse Opinion on Governmental Activities" paragraph, the financial statements referred to above do not present fairly the financial position of the government-wide financial statements of the Goffstown School District, as of June 30, 2017, or the changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

***Goffstown School District
Independent Auditor's Report***

Unmodified Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each major fund and aggregate remaining fund information of the Goffstown School District as of June 30, 2017, and the respective changes in financial position and the respective budgetary comparison for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information – Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis, Schedule of School District's Proportionate Share of Net Pension Liability, and Schedule of School District Contributions be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers them to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information – Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Goffstown School District's basic financial statements. The combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. The Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards*, and is also not a required part of the basic financial statements.

The combining and individual fund schedules and the Schedule of Expenditures of Federal Awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund schedules and the Schedule of Expenditures of Federal Awards are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Report on Other Legal and Regulatory Requirements

In accordance with *Government Auditing Standards*, we have also issued our report dated March 30, 2018 on our consideration of the Goffstown School District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Goffstown School District's internal control over financial reporting and compliance.

March 30, 2018

Sheryl A. Platt, CPA

PLODZIK & SANDERSON
Professional Association

MANAGEMENT'S DISCUSSION AND ANALYSIS

As management of the Goffstown School District ("District"), we offer readers of the District's Financial Statements this narrative overview and analysis of the financial activities of the District for the year ended June 30, 2017. We encourage readers to consider the information presented here in conjunction with the District's financial statements.

1. Financial Highlights

- The assets and deferred outflow or resources of the District exceeded its liabilities and deferred inflows of resources at the close of the most recent year by \$473,829 (*net position*). Of this amount, (\$12,972,704) (*unrestricted net position*), had it been positive, may have been used to meet the government's ongoing obligations to citizens and creditors. The negative unrestricted net position is attributable to the reporting of the District's proportional share of the actuarially determined retirement system's unfunded pension liability less the system's net position ("net pension liability"). Reporting the District's proportional share of the net pension liability does not impact the District's ability to meet its current obligations.
- The District's total net position changed by (\$1,291,030)
- As of the close of the current fiscal year, the District's governmental funds reported a combined ending fund balance of \$13,126,591, a change of \$1,265,179 in comparison with the prior year.
- At the end of the current fiscal year, unassigned fund balance for the general fund was \$10,382,064 *is available for spending* at the District Town Meeting's discretion or for tax relief.
- Per GASB Statement Nos 68 and 71, the District is required to record its related share of net pension liability of the New Hampshire Retirement System. The net pension liability is the District's proportionate share of the retirement system's actuarially determined unfunded pension liability less the system's net position. This amount is reported only on the government-wide financial statements and has no impact on the fund financial statements of the District. At the end of the most recent year, our net pension liability is \$29,362,259.

2. Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the District's basic financial statements. The District's basic financial statements are comprised of four components: 1) government-wide financial statements, 2) fund financial statements, 3) notes to the financial statements, and 4) required supplementary information. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-wide Financial Statements. The *government-wide financial statements* are designed to provide readers with a broad overview of the District's finances, in a manner similar to a private-sector business.

The *statement of net position* presents information on all of the District's assets and deferred outflows of resources and liabilities and deferred inflows of resources, with the difference between the items reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator whether the financial position of the District is improving or deteriorating.

The *statement of activities* presents information showing how the District's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, *regardless of the time of related cash flows*. Thus, revenues

and expenses are reported in this statement for some items that will result in cash flows in future fiscal periods (e.g. earned but unused vacation leave).

The governmental activities of the District include administration, instruction, support services, operations and maintenance, transportation, non-instructional services and interest on long-term debt.

Fund Financial Statements. A *fund* is a group of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The District, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the District can be divided into two categories: governmental funds and fiduciary funds.

Governmental Funds. *Governmental Funds* are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on *near-term inflows and outflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented to *government funds* with similar information presented for *government activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the District's near-term financing decisions. Both the governmental funds balance sheet and the governmental funds statement of revenues expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds and governmental activities*.

The District maintains five individual governmental funds. Information is presented in the governmental funds balance sheet and in the governmental funds statement of revenues, expenditures, and changes in fund balances for the general fund, which is considered to be a major fund. Data from the other three funds are combined into a single, aggregated presentation. Individual fund data for each of these non-major governmental funds is provided in the form of *combining statements* elsewhere in this report.

The District adopts an annual appropriated budget for its general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

Fiduciary Funds. *Fiduciary funds* are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are *not* reflected in the government-wide financial statements, because the resources of those funds are not available to support the District's own programs.

Notes to the Financial Statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Other Information. In addition to the basic financial statements and accompanying notes, this report also presents *required supplementary information* that is required to be disclosed by accounting principles generally accepted in the United States of America which includes this management discussion and analysis, the Schedule of School District's Proportioned share of School District Contributions. Other supplementary information is presented for purposes of additional analysis and

is not a required part of the financial statements. This includes the combining and individual fund schedules and the Schedule of Expenditures of Federal Awards.

3. Government-wide Financial Analysis

As noted earlier, net position may serve over time as a useful indicator of government’s financial position. In the case of the District, assets and deferred outflows of resources exceeded liabilities and deferred inflows of resources by \$473,829 at the close of the most recent fiscal year.

The largest portion of the District’s net position (\$13,262,464) reflects its investment in capital assets (e.g., land, buildings, machinery, and equipment and furnishings), less any related debt used to acquire those assets that is still outstanding. The District uses these capital assets to provide services to citizens; consequently, these assets are *not* available for future spending. Although the District’s investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

The following is a summary of condensed statement of net position and statement of activities for government-wide financial data for the current and prior fiscal years.

Goffstown School District’s Condensed Statement of Net Position

Summary of Net Position				
Governmental Activities				
				%
	2017	2016		Change
				2016-2017
Current and Other Assets	\$ 14,933,127	\$ 13,273,626		12.50%
Capital Assets	17,950,898	18,738,574		-4.20%
Total Assets	32,884,025	32,012,200		2.72%
Deferred Outflows of Resources	5,570,883	2,618,997		112.71%
Long-Term Liabilities Outstanding	35,117,193	30,834,842		13.89%
Other Liabilities	1,884,542	1,145,181		64.56%
Total Liabilities	37,001,735	31,980,023		15.70%
Deferred Inflows of Resources	979,344	886,315		10.50%
Net Investment in Capital Assets	13,262,464	13,127,697		1.03%
Restricted Net Position	184,069	190,524		-3.39%
Unrestricted Net Position	(12,972,704)	(11,553,362)		12.29%
Total Net Position	\$ 473,829	\$ 1,764,859		-73.15%

Summary of Changes in Net Position				
Governmental Activities				
	2017	2016	\$	%
	Amount	Amount	Difference	Difference
Revenues:				
Program Revenue:				
Charges for Services	\$ 8,297,262	\$ 7,733,027	\$ 564,235	6.80%
Operating Grants and Contributions	1,832,017	1,359,937	472,080	25.77%
Capital Grants and Contributions	282,696	291,101	(8,405)	-2.97%
General Revenue:				
School District Assessment	19,596,105	23,385,526	(3,789,421)	-19.34%
Unrestricted Grants	10,425,140	8,052,601	2,372,539	22.76%
Miscellaneous & Interest	642,084	59,972	582,112	90.66%
Total Revenues	41,075,304	40,882,164	193,140	0.47%
Expenses:				
Instruction	\$ 28,848,910	\$ 26,329,716	\$ 2,519,194	8.73%
Support Services:				
Student	2,318,973	2,417,350	(98,377)	-4.24%
Instructional Staff	1,135,670	1,419,713	(284,043)	-25.01%
General Administration	66,717	81,544	(14,827)	-22.22%
Executive Administration	1,613,044	1,630,870	(17,826)	-1.11%
School Administration	2,397,414	2,364,761	32,653	1.36%
Business	3,280	-	3,280	100.00%
Operation and Maintenance of Plant	2,884,807	2,923,949	(39,142)	-1.36%
Student Transportation	1,927,734	1,905,435	22,299	1.16%
Other	9,929	-	9,929	100.00%
Noninstructional Services	1,047,072	1,076,493	(29,421)	-2.81%
Interest on Long-Term Debt	112,784	128,457	(15,673)	-13.90%
Total Expenses	42,366,334	40,278,288	2,088,046	4.93%
Change in Net Position	(1,291,030)	603,876	(1,894,906)	146.77%
Net Position, beginning, as restated	1,764,859	1,160,983	603,876	34.22%
Net Position, ending	\$ 473,829	\$ 1,764,859	\$ (1,291,030)	-272.47%

Note: Beginning net position for the current year has been adjusted to reflect various changes. See Footnote 16 Prior Period Adjustments.

An additional portion of the District's net position \$184,069 represents resources that are subject to external restrictions on how they may be used. The remaining balance of *unrestricted net position* \$12,972,704, if it were positive, may have been used to meet the District's ongoing obligations to citizens and creditors.

Governmental Activities. As noted above, governmental activities net position changed by (\$1,291,030). Key elements of this change are as follows:

Governmental Activities:		
Total net change in governmental funds fund balance		
General Fund		\$ 144,386
Capital Project Fund		1,129,492
Other Governmental Funds		(8,699)
		1,265,179
Depreciation expense, net of capital asset additions		(787,676)
Repayment of long-term debt		922,443
Change in compensated absences		113,000
Change in net pension liability, net of deferred resources		(2,809,617)
Other GAAP accruals		5,641
Total net change		\$ (1,291,030)

4. Financial Analysis of the Government's Funds

As noted earlier, fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements.

Governmental Funds. The focus of the District's *governmental funds* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing the District's financing requirements. In particular, *unassigned fund balance* may serve as a useful measure of a government's net resources available for spending at the end for the fiscal year.

As of the end of the current fiscal year, the District's governmental funds reported combined ending fund balances of \$13,126,591, which is a change of \$1,265,179 in comparison with the prior year. Key elements of this change are as follows:

Governmental Funds:		
General Fund		\$ 144,386
Capital Project Fund		\$ 1,129,492
Other Governmental Funds:		
Food Service Fund		\$ (12,366)
Permanent Fund		\$ 3,667
Total		\$ 1,265,179

The general fund is the chief operating fund of the District. At the end of the current fiscal year, unassigned fund balance of the general fund was \$10,382,064, of which \$570,613 is retained in accordance with RSA 198:4-bII, while total fund balance was \$11,362,931. As a measure of the general fund's liquidity, it may be useful to compare both unassigned fund balance and total fund balance to total fund expenditures. Unassigned fund balance represents 27.04 percent of total general fund expenditures, while total fund balance represents 29.59 percent of that same amount.

5. General Fund Budgetary Highlights

The general fund is what most people think of as "the budget" since it is the fiscal point of the First Session of Annual Meeting (Deliberative) and largely supported by locally raised taxes. The general fund ended the fiscal year with an unassigned fund balance of \$10,382,064 of which \$9,801,451 will

be returned to the taxpayers in 2017-2018 and \$576,613 will be returned in accordance with RSA 198:4-bII.

COMMENTS ON GENERAL FUND BUDGET COMPARISONS

- General fund actual revenues totaling \$38,533,947 exceeded budgeted revenues by \$732,614 (.02%)
 - **Local sources** totaling \$7,874,226 exceeded budget by \$656,784 primarily due to under estimation of projected tuitions of \$502,747 and investment earnings of \$137,238.
 - **State sources** totaling \$10,729,478 exceeded budget by \$66,692 primarily due to additional funding in the Adequacy Aid of \$10,365 and Catastrophic Aid of \$57,185.
 - **Federal sources** totaling \$334,138 exceeded budget by \$9,138 primarily due to additional grant funds of \$8,638 and Medicaid of \$500.
- General fund expenditures and operating transfers including encumbrances to the subsequent year, totaling \$38,478,461 were less than appropriation totaling \$38,642,589, including encumbrances from the prior year, by \$164,128 (.004%)
 - **Instruction** totaling \$24,502,183 was below budget of \$25,815,294 by \$1,313,111 primarily due to unspent salaries and benefits, tuitions for Special Education students that were not utilized and encumbrances from prior year.
 - **School Administration** totaling \$2,163,470 was below budget by \$238,175 primarily due to prior year encumbrances that were utilized.
 - **Operation and Maintenance of Plant** totaling \$3,239,261 exceeded budget by \$308,008 due to additional projects approved during the year.
 - **Operating Transfers Out** totaling \$1,387,876 exceeded budget by \$1,315,822 primarily due to the Goffstown High School Drainage Project and Mountain View Middle School Project.

6. Capital Asset and Debt Administration

Capital Assets. The District’s investment in capital assets for its governmental activities as of June 30, 2017, amounted to \$17,950,898 (net of accumulated depreciation). This investment in capital assets includes land, buildings and building improvements, machinery and equipment and furnishings. *The total change in the District’s investment in total capital assets for the current year was (\$787,676) as evidenced below:

Capital Assets at Year End			
Governmental Activities			
	June 30, 2017	June 30, 2016 (As Restated)	% Change 2016-2017
Land	\$ 2,315,440	\$ 2,315,440	0.00%
Construction in Progress	341,436	162,685	109.88%
Buildings & Building Improvement	36,013,975	35,567,932	1.25%
Machinery, Equipment & Furnishin	3,540,973	3,917,420	-9.61%
Less: Accumulated Depreciation	(24,260,926)	(23,224,903)	4.46%
Total	\$ 17,950,898	\$ 18,738,574	-4.20%

Capital Asset Additions:		
Construction in Progress for the following projects:		
Bartlett renovations and improvements	\$	67,548
Mountain View Middle School Drainage		215,810
Bartlett & Maple Avenue Modular Classrooms		30,426
High School Drainage		311,010
		<u>624,794</u>
Equipment Additions:		
High School Music Storage Lockers		8,655
Dell Supermassive 9200 Firewall		18,495
Resilite Wrestling Mat		10,020
		<u>37,170</u>
Depreciation Expense		<u>(1,449,640)</u>
Total change in capital assets	\$	<u>(787,676)</u>

Additional information on the District’s capital assets can be found in the notes to the financial statements at Note 5.

Long-Term Debt

The table below illustrates the long-term debt of the District as of June 30, 2017. The District has 2 capital leases as noted as noted in Note 9. The compensated balances were calculated on vacation days and retirement stipend days for all eligible employees for compensation at retirement. In accordance with GASB 68, the calculated value of the unfunded state retirement to the District for FY 2016 is noted, Note 11.

Long-Term Debt Outstanding at Year End			
Governmental Activities			
	June 30, 2017	June 30, 2016 (As Restated)	% Change 2016-2017
General Obligation Bond Payable	\$ 2,860,000	\$ 3,465,000	21.15%
Capital Lease	1,828,434	2,145,877	17.36%
Compensated Absences	1,066,500	1,179,500	10.60%
Pension Related Liability	29,362,259	23,179,316	-21.06%
Total	\$ 35,117,193	\$ 29,969,693	-14.66%

Future Budgetary Implications

Significant activities or events, which will have an impact on future district finances, include:

- The unassigned Fund Balance established in this Audit is intended to be returned at tax rate setting in October.
- The State shifting cost responsibilities to local governments may have an impact on taxation calculation.
- Future budgets will be developed based on actual expenditures in prior years, in particular reviewing salaries and benefits. Additionally, a more accurate approach to revenues will be included focusing on revenues derived from tuitions.

7. **Request for Information**

This financial report is designed to provide a general overview of the District's financing for all those with an interest in the District's finances. Questions, concerning any of the information provided in this report or requests for additional Mafinancial information should be addressed to the Office of the Business Administrator, C/O SAU#19, 11 School Street, Goffstown, New Hampshire 03045.



Edward T. Perry, CPA

James A. Sojka, CPA*

Sheryl A. Pratt, CPA

Michael J. Campo, CPA, MACCY

December 21, 2018

To the Members of the School Board
Goffstown School District
11 School Street
Goffstown, NH 03045

Donna M. LaClair, CPA**

Ashley J. Miller, CPA, MSA

Tyler A. Paine, CPA

Kyle G. Gingras, CPA

Ryan T. Gibbons, CPA

Derek M. Barron, CPA

Scott T. Eagen, CFE

Dear Members of the School Board:

We have audited the financial statements of the governmental activities, each major fund, and aggregate remaining fund information of the Goffstown School District for the year ended June 30, 2018. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and, *Government Auditing Standards* and the Uniform Guidance, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated February 26, 2018. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Goffstown School District are described in Note 1 to the financial statements. As described in Note 2-C to the financial statements, the Goffstown School District changed accounting policies to change the way the School District calculates and reports the costs associated with postemployment benefits other than pensions by adopting the Governmental Accounting Standards Board (GASB) Statement No. 75, *Accounting, and Financial Reporting for Postemployment Benefits Other than Pensions* in fiscal year 2017-18. Accordingly, the cumulative effect of the accounting change as of the beginning of the year is reported Note 2-C, Accounting Change/Restatement.

We noted no transactions entered into by the Goffstown School District during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the School District's financial statements were:

Management's estimate of the capital asset useful lives is based on historical information and industry guidance. We evaluated the key factors and assumptions used to develop the capital asset useful lives in determining that it is reasonable in relation to the financial statements taken as a whole.

Management's estimate of the other postemployment benefit liability, deferred outflows and inflows of resources are based on the assumption of future events, such as employment, mortality and the healthcare cost trend, as well as estimates of the value of reported amounts. We evaluated key factors and assumptions used to develop the other postemployment benefits liability, deferred outflows and inflows of resources related to the other postemployment benefits in determining that they are reasonable in relation to the financial statements taken as a whole.

PLODZIK & SANDERSON
Professional Association | Accountants & Auditors

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX-224-1380

Goffstown School District
December 21, 2018
Page 2

Management's estimate of the net pension liability, deferred outflows and inflows of resources related to pensions are based on assumptions of future events, such as employment, mortality and estimates of value of reported amounts. We evaluated the key factors and assumptions used to develop the net pension liability, deferred outflows and inflows of resources related to pensions in determining that they are reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Adjustments proposed and approved were primarily of a routine nature which management expects the independent auditors to record as part of their year-end procedures.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated December 20, 2018.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Goffstown School District's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Goffstown School District's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Performing Arts

In our review of the high school student activity fund, we noted that the Performing Arts activity account has substantial activity. Due to the nature and size of this activity, it could be considered a School District program rather than a student activity fund in that fees are charged or funds are raised to support instructional programs; and School District officials exercise discretion over the use of the funds. As such, any activity funds used to support School District programs are not fiduciary in nature and should not be reported as an agency fund. Instead, they should be reported in either the general fund or a special revenue fund. In addition, due to the volume of cash handled in the form of ticket sales and in concessions, this is an area of potential risk and should be closely monitored.

We recommend that the School District consider reclassifying the Performing Arts Program as a special revenue fund or be brought into the general fund and reported there. In addition, we recommend that management review the processes and procedures over cash handling and ticket sales to make sure that the internal controls in these areas are strong.



*Goffstown School District
December 21, 2018
Page 3*

District Policies

Upon review of the School District's policies, it was noted several policies, including but not limited to Fiscal Accounting & Reporting, Fraud Prevention & Fiscal Management, and Fiscal Accounting and Reporting Regulations, have not recently been updated. Good accounting practice recommends that all policies are periodically reviewed to ensure that the policies that are in place are effective, relevant, and working properly. If policies are not reviewed periodically, they may not reflect current processes or best practices due to changing technologies and business environment.

We recommend that all policies be reviewed every three to five years so that they are up to date and are effective for the processes in place.

Capital Asset Policy

Upon review of the School District's Capital Asset policy, it was noted that the policy had not been updated since August 2005, and that the capital asset threshold was \$100; however, review of the June 30, 2016 audit report indicates that the threshold being used for capital assets is \$5,000. In addition, the policy is not clear on how capital assets will be capitalized and disposed of. This creates a situation whereby asset purchases or disposals may not be properly recorded, since there is no formal documented practice.

We recommend that the Capital Asset policy be reviewed and updated to include changing the documented capital asset threshold and establishing policies over the capitalization and disposal of assets. In addition, the policy should also address the periodic inventory of the capital assets by an individual separate from the tracking of those assets.

Investment Policy

Upon review of the School District's investment policy, it was noted that it had not been updated since April 2015. RSA 197:23-a, paragraph IV, Treasurer's Duties – states that "At least yearly, the school board shall review and adopt an investment policy..." In addition, it was noted that the policy does not specifically address the types of investments that the School District can make, nor does it incorporate, any concepts of GASB Statement No. 40, *Deposit and Investment Disclosures*, which addresses items like custodial credit risk, concentration of credit risk and interest rate risk.

We recommend that the School Board review the existing policy and amend it to address the types of investments that the School District uses and to include the necessary GASB Statement No. 40 concepts. Finally, we recommend that the School Board review and approve the investment policy on an annual basis in accordance with State Statutes.

Fund Balance Policy

In June of 1999, the Governmental Accounting Standards Board issued Statement No. 34, *Basic Financial Statements-and Management's Discussion and Analysis – for State and Local Governments*, and in March 2009, Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*, was implemented, which became effective June 30, 2011. GASB Statement No. 34 requires that the School District formally establish a fund balance policy and GASB Statement No. 54 requires that the School District update its fund balance policy to enhance the usefulness of the fund balance information by providing clear fund balance classifications that can be more consistently applied. As of June 30, 2018, the School District had not yet established or adopted a fund balance policy.

We recommend that the School Board adopt and formally approve such a policy.

Credit Card Policy

Upon documentation of the School District's policies, we found that there is no formal credit card policy in place. We recommend that the School District document a formal credit card policy and address in the policy a requirement that supporting receipts be submitted for all charges; limiting the use of personal credit cards for School District purchases and the use of store credit cards.

Budgeting

RSA 32:5, paragraph III, *Budget Preparation*, states "All appropriations recommended shall be stipulated on a "gross" basis, showing the anticipated revenue from all sources, including grants, gifts, bequests, and bond issues, which shall be shown as offsetting revenues to the appropriations affected..." During our examination of the School District's budget forms, we found that both the grants fund and food service fund budgets were out of balance on the face of both the MS-22 and MS-24 forms. It



Goffstown School District
December 21, 2018
Page 4

is possible that offsetting revenues and expenditures were commingled in other revenue and expenditure accounts, but were not readily identifiable. In addition, we found that the grant fund expenditures were \$1,359,419, and the voted budget was \$425,052, which was significantly lower than the actual amount expended. Not all of the School District's financial activity is considered in the budget preparation process. Finally, there is no indication that grants, not included in the budget, but were reported to the State have been accepted by the School Board, at either a public hearing or regular school board meeting, in accordance with RSA 198:20-b, *Appropriation for Unanticipated Funds Made Available During Year*.

We strongly recommend that the structure of the annual budget be modified to more closely match the format of the School District's financial statements. We also suggest that budgets established for future years be more comprehensive and include all financial activity of the School District. This will allow for more useful comparisons between budgeted and actual financial information, as well as enable more meaningful and precise analysis of budget variances. We also strongly recommend that if the School District receives unanticipated revenues, whether they be gifts, grants, or donations, that the School Board take action on this money at a public hearing if the unanticipated money is \$5,000 or more, or they take action on this money at a regular school board meeting if the unanticipated money is less than \$5,000, in accordance with RSA 198:20-b.

Timely Reconciliation of Bank Statements

During our testing of the School District's bank reconciliations, we noted that reconciliations were not performed until several months after month's end. If errors are noted or questions arise on reconciling items, it may be more difficult to resolve if not done so in a timely manner. Reconciling items should be researched promptly, so that corrective action may be take, when and where necessary, to dispose of them. This process will substantially increase control over cash. We recommend that bank accounts are reconciled monthly, and reconciled to the general ledger, so that errors and adjustments can be quickly identified and corrected.

Food Service Fund – Student Balances

Our testing of the food service fund records indicated that the food service fund retained balances from "inactive" students. These balances represent money owed to students from the high school, middle school, and both elementary schools who no longer live in the School District. There is no indication of how long this money has been accumulating. While many of the balances were under \$1.00, several were larger, including one over \$227. Since this money does not belong to the School District, we recommend that this money be returned to the appropriate families. It is recommended that a decision be made for immaterial balances not to be returned and retained by the fund. We also recommend that the Food Service Director develop a policy for student balances and how they are handled that can be approved by the School Board and implemented.

Student Activity Funds

Student activity funds are typically generated through student fundraising efforts for student clubs or organizations. As the name implies, student activity funds account for money that is used to support extracurricular activities. Student activity funds consist of resources received and held by the School District in a custodial capacity. The nature of the activity funds; however, makes them especially vulnerable to misuse, fraud, or error. Therefore, it is imperative that strong internal controls exist to ensure that funds are safely maintained, and deposits are made intact and timely. No disbursements should be made without proper documentation and authorization, and a regular accounting of these transactions within each activity is prepared and reviewed.

We noted during our review of the student activity funds some of the more common internal controls issues, which have been discussed with management are as follows:

- Bank reconciliations not being reviewed,
- Multiple deposits were not being made in a timely manner,
- Balances of old class accounts that should be transferred out of the student activity fund,
- Instructional materials being purchased with student raised funds,
- Purchase requisition not properly prepared for one disbursement,
- Deficit sub-account balances, and
- Use of personal credit card, reimbursed by student activity funds.

These issues could result in student funds being misappropriated and cash receipts are at an increased risk of loss of theft. Therefore, we recommend that the School District's policy on student activity funds be reviewed and updated as necessary and then be reviewed with all school officials to communicate the importance of the School District's policy and procedures over



Goffstown School District

December 21, 2018

Page 5

student activity funds. In addition, we recommend that adequate documentation be retained for all receipts and disbursements, and that disbursements are properly approved prior to the release of payment. Deposits should be made, at a minimum, on a weekly basis. Finally, to the extent possible, duties should be segregated to serve as a check and balance and to maintain the best control system possible.

Purchase Order Procedures

Upon review of controls and testing of cash disbursements, we noted that purchase orders are not maintained with the invoices. Purchase orders are returned to the individual who requested the goods or services. Additionally, we identified three instances in which purchase orders were completed and approved after the items had been purchased.

We recommend that copies of purchase orders are attached to and filed with invoices for proper supporting documentation of the disbursement and we recommend that purchase orders are completed and approved prior to the purchase being made.

Grant Reporting to DOE

In review of the federal grants fund, we identified that expenditure reimbursements submitted to the State of NH Department of Education were not performed on a monthly basis. Additionally, it was identified that when funds were received by School Administrative Unit No. 19, funds were not remitted to the Goffstown School District on a timely basis. These issues can lead to incorrect financial reporting and cash flows issues. It is recommended that expenditure reimbursements are submitted to New Hampshire Department of Education on a monthly basis and we recommend that funds are remitted to the member districts within a month of the School Administrative Unit No. 19 receiving those funds.

IT Incident Report Policy

While updating our understanding of the School District internal controls over information technology, it was identified that there is no formal policy that states how to report incidents, problems, and errors to ensure they are consistently addressed and resolved timely. We recommend that the School District formalizes an incident policy that addresses these items.

Other Matters

Implementation of New GASB Pronouncements

The Governmental Accounting Standards Board (GASB) has issued several pronouncements that have effective dates that may impact future financial presentations. Management has not currently determined what, if any, impact implementation of the following statements may have on the financial statements.

GASB Statement No. 83, *Certain Asset Retirement Obligations*, issued in November 2016, will be effective for the School District beginning with its fiscal year ending June 30, 2019. It addresses accounting and financial reporting for certain asset retirement obligations and establishes criteria for determining timing and pattern of recognition of a liability and corresponding deferred outflow of resources.

GASB Statement No. 84, *Fiduciary Activities*, issued in January 2017, will be effective for the School District beginning with its fiscal year ending June 30, 2020. This Statement will improve guidance regarding the identification of fiduciary activities for accounting and financial reporting purposes and how those activities should be reported.

GASB Statement No. 86, *Certain Debt Extinguishment Issues*, issued in May 2017, will be effective for the School District with its fiscal year ending June 30, 2018. This Statement improves the consistency of accounting and financial reporting for certain debt extinguishment transactions.

GASB Statement No. 87, *Leases*, issued in June 2017, will be effective for the School District with its fiscal year ending June 30, 2021. This Statement will improve accounting and financial reporting for leases by governments by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases.

GASB Statement No. 88, *Certain Disclosures Related to Debt, Including Direct Borrowings and Direct Placements*, issued April 2018, will be effective for the School District with its fiscal year ending June 30, 2019. This Statement will improve the information that is disclosed in notes to the government financial statements related to debt, including direct borrowings and direct placements. It also clarifies which liabilities governments should include when disclosing information related to debt.



*Goffstown School District
December 21, 2018
Page 6*

GASB Statement No. 89, *Accounting for Interest Cost Incurred Before the End of a Construction Period*, issued June 2018, will be effective for the School District with its fiscal year ending June 30, 2021. This Statement will enhance the relevance and comparability of information about capital assets and the cost of borrowing for a reporting period and to simplify accounting for interest cost incurred before the end of a construction period.

GASB Statement No. 90, *Majority Equity Interests – An Amendment of GASB Statements No. 14 and 61*, issued August 2018, will be effective for the School District with its fiscal year ending June 30, 2020. This Statement will improve the consistency and comparability of reporting a government's majority equity interest in a legally separate organization and to improve the relevance of financial statement information for certain component units.

We applied certain limited procedures to the following, which are required supplementary information (RSI) that supplements the basic financial statements:

- Management's Discussion and Analysis,
- Schedule of the School District's Proportionate Share of Net Pension Liability,
- Schedule of School District Contributions – Pensions
- Schedule of the District's Proportionate Share of the Net Other Postemployment Benefits Liability,
- Schedule of the District Contributions – Other Postemployment Benefits
- Notes to the Required Supplementary Information

Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on the combining and individual fund schedules, and Schedule of Expenditures of Federal Awards, which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

Restriction on Use

This information is intended solely for the information and use of the members of the School Board and management of the Goffstown School District and is not intended to be, and should not be, used by anyone other than these specified parties.

Respectfully,



PLODZIK & SANDERSON
Professional Association



MANAGEMENT'S DISCUSSION AND ANALYSIS

As management of the Goffstown School District ("District"), we offer readers of the District's Financial Statements this narrative overview and analysis of the financial activities of the District for the year ended June 30, 2018. We encourage readers to consider the information presented here in conjunction with the District's financial statements.

1. Financial Highlights

- The assets and deferred outflow of resources of the District exceeded its liabilities and deferred inflows of resources at the close of the most recent year by \$(1,813,161) (*net position*). Of this amount, (\$15,665,433) (*unrestricted net position*), had it been positive, may have been used to meet the government's ongoing obligations to citizens and creditors. The negative unrestricted net position is attributable to the reporting of the District's proportional share of the actuarially determined retirement system's unfunded pension liability less the system's net position ("net pension liability"). Reporting the District's proportional share of the net pension liability does not impact the District's ability to meet its current obligations.
- The District's total net position changed by \$193,897.
- As of the close of the current fiscal year, the District's governmental funds reported a combined ending fund balance of \$13,319,287 a change of \$313,895 in comparison with the prior year.
- At the end of the current fiscal year, unassigned fund balance for the general fund was \$11,492,042, of which \$10,876,911 *is available for spending* at the District Town Meeting's discretion or for tax relief, and \$615,131 has been retained for contingency in accordance with RSA 198:4-bII.
- Per GASB Statement Nos 68 and 71, the District is required to record its related share of net pension liability of the New Hampshire Retirement System. The net pension liability is the District's proportionate share of the retirement system's actuarially determined unfunded pension liability less the system's net position. This amount is reported only on the government-wide financial statements and has no impact on the fund financial statements of the District. At the end of the most recent year, our net pension liability is \$29,362,259.
- The District partially implemented Governmental Accounting Standards Board Statement No. 75, Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions, during fiscal year 2018. The beginning net position for governmental activities was restated by \$(3,317,167) for the OPEB provided by NHRS to retroactively report the increase/decrease in the net OPEB liability as of July 1, 2017. OPEB expense for fiscal year 2017 and deferred outflows of resources at June 30, 2017 were not restated because the information needed to restate those amounts was not available.

2. Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the District's basic financial statements. The District's basic financial statements are comprised of four components: 1) government-wide financial statements, 2) fund financial statements, 3) notes to the financial statements, and 4) required supplementary information. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-wide Financial Statements. The *government-wide financial statements* are designed to provide readers with a broad overview of the District's finances, in a manner similar to a private-sector business.

The *statement of net position* presents information on all of the District's assets and deferred outflows of resources and liabilities and deferred inflows of resources, with the difference between the items reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator whether the financial position of the District is improving or deteriorating.

The *statement of activities* presents information showing how the District's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, *regardless of the time of related cash flows*. Thus, revenues and expenses are reported in this statement for some items that will result in cash flows in future fiscal periods (e.g. earned but unused vacation leave).

The governmental activities of the District include administration, instruction, support services, operations and maintenance, transportation, and non-instructional services.

Fund Financial Statements. A *fund* is a group of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The District, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the District can be divided into two categories: governmental funds and fiduciary funds.

Governmental Funds. *Governmental Funds* are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on *near-term inflows and outflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented to *government funds* with similar information presented for *government activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the District's near-term financing decisions. Both the governmental funds balance sheet and the governmental funds statement of revenues expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds and governmental activities*.

The District maintains five individual governmental funds. Information is presented in the governmental funds balance sheet and in the governmental funds statement of revenues, expenditures, and changes in fund balances for the general and grants funds, which are considered to be major funds. Data from the other three funds are combined into a single, aggregated presentation. Individual fund data for each of these non-major governmental funds is provided in the form of *combining statements* elsewhere in this report.

The District adopts an annual appropriated budget for its general and grants funds. A budgetary comparison statement has been provided for the major general and grants funds to demonstrate compliance with this budget.

Fiduciary Funds. *Fiduciary funds* are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are *not* reflected in the government-wide financial statements, because the resources of those funds are not available to support the District's own programs.

Notes to the Financial Statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Other Information. In addition to the basic financial statements and accompanying notes, this report also presents *required supplementary information* and Single Audit required documentation. Required supplementary information is required to be disclosed by accounting principles generally accepted in the United States of America which includes this management discussion and analysis, the Schedule of School District's Proportioned Share of Net Pension Liability, Schedule of School District Contributions – Pensions, Schedule of the District's Proportionate Share of the Net Other Postemployment Benefits Liability, Schedule of the District Contributions – Other Postemployment Benefits. Other supplementary information is presented for purposes of additional analysis and is not a required part of the financial statements. This includes the combining and individual fund schedules.

3. Government-wide Financial Analysis

As noted earlier, net position may serve over time as a useful indicator of government's financial position. In the case of the District, assets and deferred outflows of resources exceeded liabilities and deferred inflows of resources by \$(1,813,161) at the close of the most recent fiscal year.

The largest portion of the District's net position \$13,712,616 reflects its investment in capital assets (e.g., land, buildings, machinery, and equipment and furnishings), less any related debt used to acquire those assets that is still outstanding. The District uses these capital assets to provide services to citizens; consequently, these assets are *not* available for future spending. Although the District's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

The following is a summary of condensed statement of net position and statement of activities for government-wide financial data for the current and prior fiscal years.

Goffstown School District's Condensed Statement of Net Position

Summary of Net Position Governmental Activities			
	<u>2018</u>	As Restated <u>2017</u>	% Change <u>2017-2018</u>
Current and Other Assets	\$ 14,846,351	\$ 14,811,928	0.23%
Capital Assets	<u>18,414,351</u>	<u>17,950,898</u>	<u>2.58%</u>
Total Assets	<u>33,260,702</u>	<u>32,762,826</u>	<u>1.52%</u>
Deferred Outflows of Resources	6,387,958	9,141,316	-30.12%
Long-Term Liabilities Outstanding	38,863,376	41,408,753	-6.15%
Other Liabilities	<u>1,607,847</u>	<u>1,884,542</u>	<u>-14.68%</u>
Total Liabilities	<u>40,471,223</u>	<u>43,293,295</u>	<u>-6.52%</u>
Deferred Inflows of Resources	990,598	617,905	60.32%
Net Investment in Capital Assets	13,712,616	13,262,464	3.39%
Restricted Net Position	139,656	184,069	-24.13%
Unrestricted Net Position	<u>(15,665,433)</u>	<u>(15,453,591)</u>	<u>1.37%</u>
Total Net Position	<u>\$ (1,813,161)</u>	<u>\$ (2,007,058)</u>	<u>-9.66%</u>

Summary of Changes in Net Position
Governmental Activities

	2018 <u>Amount</u>	2017 <u>Amount</u>	\$ <u>Difference</u>	% <u>Difference</u>
Revenues:				
Program Revenue:				
Charges for Services	\$ 8,210,864	\$ 8,297,262	\$ (86,398)	-1.04%
Operating Grants and Contributions	1,967,543	1,832,017	135,526	7.40%
Capital Grants and Contributions	282,696	282,696	-	0.00%
General Revenue:				
School District Assessment	21,337,757	19,596,105	1,741,652	8.89%
Unrestricted Grants	10,594,892	10,425,140	169,752	1.63%
Miscellaneous & Interest	160,344	642,084	(481,740)	-75.03%
Total Revenues	<u>42,554,096</u>	<u>41,075,304</u>	<u>1,478,792</u>	<u>3.60%</u>
Expenses:				
Instruction	\$ 28,460,282	\$ 28,848,910	\$ (388,628)	-1.35%
Support Services:				
Student	2,113,654	2,318,973	(205,319)	-8.85%
Instructional Staff	972,869	1,135,670	(162,801)	-14.34%
General Administration	126,844	66,717	60,127	90.12%
Executive Administration	1,536,170	1,613,044	(76,874)	-4.77%
School Administration	2,466,591	2,397,414	69,177	2.89%
Business	3,417	3,280	137	4.18%
Operation and Maintenance of Plant	3,550,945	2,884,807	666,138	23.09%
Student Transportation	1,851,517	1,927,734	(76,217)	-3.95%
Other	39,669	9,929	29,740	299.53%
Noninstructional Services	1,088,477	1,047,072	41,405	3.95%
Interest on Long-Term Debt	106,075	112,784	(6,709)	-5.95%
Intergovernmental transfer out	43,689	-	43,689	
Total Expenses	<u>42,360,199</u>	<u>42,366,334</u>	<u>(6,135)</u>	<u>-0.01%</u>
Change in Net Position	193,897	(1,291,030)	1,484,927	-115.02%
Net Position, beginning, as restated	<u>(2,007,058)</u>	<u>(716,028)</u>	<u>(1,291,030)</u>	<u>180.30%</u>
Net Position, ending	<u>\$ (1,813,161)</u>	<u>\$ (2,007,058)</u>	<u>\$ 193,897</u>	<u>-9.66%</u>

Note: Beginning net position for the current year has been adjusted to reflect various changes. See Footnote 16 Prior Period Adjustments.

An additional portion of the District's net position \$139,656 represents resources that are subject to external restrictions on how they may be used. The remaining balance of *unrestricted net position* \$(15,665,433), if it were positive, may have been used to meet the District's ongoing obligations to citizens and creditors.

Governmental Activities. As noted above, governmental activities net position changed by \$193,897. Key elements of this change are as follows:

Governmental Activities:

Total net change in governmental funds fund balances	
General Fund	\$ 1,533,009
Other Governmental Funds	<u>(1,219,114)</u>
	313,895
Change in capital assets	463,453
Changes in long-term debt	(13,301)
Change in compensated absences	(161,000)
Change in net pension liability, net of deferred resources	(409,444)
Change in OPEB, net of deferred resources	4,906
Other GAAP accruals	<u>(4,612)</u>
Total net change	<u>\$ 193,897</u>

4. Financial Analysis of the Government's Funds

As noted earlier, fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements.

Governmental Funds. The focus of the District's *governmental funds* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing the District's financing requirements. In particular, *unassigned fund balance* may serve as a useful measure of a government's net resources available for spending at the end for the fiscal year.

As of the end of the current fiscal year, the District's governmental funds reported combined ending fund balances of \$13,319,287, which is a change of \$313,895 in comparison with the prior year. Key elements of this change are as follows:

Governmental Funds:

General Fund	\$ 1,533,009
Other Governmental Funds:	
Food Service Fund	(47,146)
Capital Project Fund	(1,174,701)
Permanent Fund	<u>2,733</u>
Total	<u>\$ 313,895</u>

The general fund is the chief operating fund of the District. At the end of the current fiscal year, unassigned fund balance of the general fund was \$11,492,042, of which \$615,131 is retained in accordance with RSA 198:4-bII, while total fund balance was \$12,774,741. As a measure of the general fund's liquidity, it may be useful to compare both unassigned fund balance and total fund balance to

total fund expenditures. Unassigned fund balance represents 29.54 percent of total general fund expenditures, while total fund balance represents 32.8 percent of that same amount.

5. General Fund Budgetary Highlights

The general fund is what most people think of as “the budget” since it is the fiscal point of the First Session of Annual Meeting (Deliberative) and largely supported by locally raised taxes. The general fund ended the fiscal year with an unassigned fund balance of \$11,492,042 of which \$10,876,911 will be returned to the taxpayers in 2018-2019 and \$615,131 will be retained in accordance with RSA 198:4-bII.

COMMENTS ON GENERAL FUND BUDGET COMPARISONS

- General fund actual revenues totaling \$40,165,923 exceeded budgeted revenues by \$1,291,780 (3.3%)
 - Local sources totaling \$7,615,259 exceeded budget by \$1,188,259 due to a combination of over collection of tuition revenue and an under estimation of local revenue sources.
 - State sources totaling \$10,900,932 exceeded budget by \$116,546 and is attributed to state adequacy aid being slightly higher than estimated as well as modest increases in the number of students.
 - Federal sources totaling \$311,975 was below the estimated revenue budget by \$13,025 due to a slight decrease in Medicaid reimbursement.

- General fund expenditures totaling \$38,901,363 were less than the appropriation of \$39,636,621 leaving a positive variance of \$735,258.
 - Instruction totaling \$25,952,763 was below budget by \$302,176 due to changes in staffing that resulted in decreased wage and benefit costs.
 - School Administration totaling \$2,406,485 was below budget by \$354,231 primarily due to a decrease in benefit costs.
 - Operation and Maintenance of Plant totaling \$3,246,153 exceeded budget by \$373,516 due to several improvement projects to facilities and grounds including drainage and roofing projects.
 - Student Transportation costs totaling \$1,851,517 was below budget by \$286,030 primarily due to a combination of less routes and overestimation of costs.

6. Capital Asset and Debt Administration

Capital Assets. The District’s investment in capital assets for its governmental activities as of June 30, 2018, amounted to \$18,414,351 (net of accumulated depreciation). This investment in capital assets includes land, buildings and building improvements, machinery and equipment and furnishings. The total change in the District’s investment in total capital assets for the current year was \$463,453 as evidenced below:

Capital Assets at Year End
Governmental Activities

	June 30, <u>2018</u>	June 30, <u>2017</u>	% Change <u>2017-2018</u>
Land	\$ 2,315,440	\$ 2,315,440	0.00%
Construction in Progress	-	341,436	-100.00%
Buildings & Building Improvements	38,084,182	36,013,975	5.75%
Machinery, Equipment & Furnishings	3,757,532	3,540,973	6.12%
Less: Accumulated Depreciation	<u>(25,742,803)</u>	<u>(24,260,926)</u>	6.11%
Total	<u>\$ 18,414,351</u>	<u>\$ 17,950,898</u>	<u>2.58%</u>

Capital Asset Additions:

Building and Building Improvement Additions:

Modulars - BES	\$ 365,556
Modulars - MAES	542,786
GHS Drainage	<u>1,161,865</u>
	<u>2,070,207</u>

Machinery and equipment Additions:

Air conditioning units - MAES	7,852
Air conditioning units - GHS	13,743
MVMS Dugouts	40,054
MVMS Scoreboards	41,884
Genie Lift	11,858
Ford F250 Truck	35,841
Fence - BES	7,089
Cisco Servers	12,363
7 Shelf Music Library	8,881
LS-1630 Laser Cut	7,082
Janitorial equipment	16,115
Vent piping	7,197
Air conditionin units - GLS	<u>6,600</u>
	<u>216,559</u>

Capital Asset Disposals:

Construction in progress

Modulars - BES library & MAES classroom	(30,426)
GHS drainage project	(311,010)

Depreciation Expense

(1,481,877)

Total change in capital assets

\$ 463,453

Additional information on the District’s capital assets can be found in the notes to the financial statements at Note 5.

Long-Term Debt

The table below illustrates the long-term debt of the District as of June 30, 2018. The District has 3 capital leases as noted as noted in Note 9. The compensated balances were calculated on vacation days and retirement stipend days for all eligible employees for compensation at retirement. In accordance with GASB 68, the calculated value of the unfunded state retirement to the District for FY 2017 is noted, Note 11.

Long-Term Debt Outstanding at Year End
Governmental Activities

	June 30, <u>2018</u>	June 30, 2017 <i>(As Restated)</i>	% Change <u>2017-2018</u>
General Obligation Bond Payable	\$ 2,270,000	\$ 2,860,000	-20.63%
Capital Lease	2,431,735	1,828,434	33.00%
Compenstated Absences	1,227,500	1,066,500	15.10%
Pension Related Liability	3,571,882	31,873,638	-88.79%
Other Postemployment Benefits Payable	29,362,259	3,780,181	676.74%
Total	<u>\$ 38,863,376</u>	<u>\$ 41,408,753</u>	<u>-6.15%</u>

Future Budgetary Implications

- Significant activities or events, which will have an impact on future district finances, include:
- o The State shifting cost responsibilities to local governments may have an impact on taxation calculation.
 - o The unassigned Fund Balance established in this audit is intended to be returned at tax rate setting in October.
 - o Future budgets will continue to be developed based on actual expenditures in prior years, in particular reviewing salary and benefits. Additionally, a more accurate approach to revenues is being implemented, focusing on tuition derived from tuitions and other local sources.

7. Request for Information

This financial report is designed to provide a general overview of the District’s financing for all those with an interest in the District’s finances. Questions, concerning any of the information provided in this report or requests for additional financial information should be addressed to the Office of the Business Administrator, C/O SAU#19, 11 School Street, Goffstown, New Hampshire 03045.

GOFFSTOWN SCHOOL DISTRICT 2019-2020 EXPENDITURE BUDGET

Function		2017-2018 Actual	2018-2019 Appropriation	2019-2020 Proposed Budget	Change from 2018-2019 Appropriation	% Change from 2018-2019 Appropriation
1100-1199	Regular Education	16,858,373	17,115,265	17,489,006	373,741	2.18%
1200-1299	Special Education	8,443,100	8,700,468	9,398,248	697,780	8.02%
1300-1399	Vocational Programs	185,403	165,150	168,000	2,850	1.73%
1410	Co-Curricular	514,839	540,735	532,499	(8,236)	-1.52%
1420	Athletics	249,462	237,601	243,009	5,408	2.28%
1430	Summer School Programs	33,533	36,124	35,504	(620)	-1.72%
1490	Other Pupil Services	5,440	6,600	6,600	-	0.00%
1400-1499		803,274	821,060	817,612	(3,448)	-0.42%
1600	Adult Education Programs	78,721	87,510	91,142	3,632	4.15%
1810	Field Rental	-	15,000	5,000	(10,000)	-66.67%
1600-1899		78,721	102,510	96,142	(6,368)	-6.21%
2120	Guidance	1,213,934	1,272,132	1,388,876	116,744	9.18%
2125	Guidance Records	13,938	14,405	23,500	9,095	63.14%
2130	Health Services	543,183	505,454	569,235	63,781	12.62%
2150	Speech Pathology and Audio	282,625	511,725	556,005	44,280	8.65%
2180	Other Student Support	-	203,991	-	(203,991)	
2000-2199		2,053,680	2,507,707	2,537,616	29,909	1.19%
2212	Curriculum Development	7,965	8,550	7,870	(680)	-7.95%
2213	Staff Development and Training	34,784	63,200	63,200	-	0.00%
2222	Information Center Services	591,364	600,636	576,823	(23,813)	-3.96%
2223	Audio-Visual Services	2,826	3,300	3,300	-	0.00%
2224	Educational TV	-	-	-	-	
2290	Technical Support Services	204,280	202,769	214,432	11,663	5.75%
2200-2299		841,219	878,455	865,625	(12,830)	-1.46%
2311	School Board	53,081	44,194	43,303	(891)	-2.02%
2313	Treasurer	1,628	1,682	1,683	1	0.06%
2314	District Meeting	1,202	4,979	4,979	-	0.00%
2317	Audit Services	21,150	7,500	16,350	8,850	118.00%
2318	Legal Services	50,928	30,600	30,600	-	0.00%
2310-2319		127,989	88,955	96,915	7,960	8.95%

GOFFSTOWN SCHOOL DISTRICT 2019-2020 EXPENDITURE BUDGET CONT.

Function		2017-2018 Actual	2018-2019 Appropriation	2019-2020 Proposed Budget	Change from 2018-2019 Appropriation	% Change from 2018-2019 Appropriation
2321	SAU Services	1,536,170	1,614,928	1,701,937	87,009	5.39%
2410	Administration	2,397,574	2,479,973	2,701,306	221,333	8.92%
2490	Other Student Support Services	28,728	31,611	31,499	(112)	-0.35%
2400-2499		2,426,302	2,511,584	2,732,805	221,221	8.81%
2519	Other Fiscal Services	-	-	-	-	0.00%
2620	Building Operations	3,551,427	3,070,727	3,106,556	35,829	1.17%
2630	Care and Upkeep of Grounds	20,697	39,680	43,280	3,600	9.07%
2640	Equipment Maintenance	3,900	11,000	13,000	2,000	18.18%
2600-2699		3,576,024	3,121,407	3,162,836	41,429	1.33%
2721	Transportation	1,149,003	1,264,672	1,264,672	-	0.00%
2722	Special Needs Transportation	601,581	677,379	677,379	-	0.00%
2723	Skills Center Transportation	43,057	40,214	65,000	24,786	61.64%
2724	Athletic Program Transportation	98,248	93,520	94,920	1,400	1.50%
2725	Field Trip Transportation	22,101	20,730	23,035	2,305	11.12%
2790	Other Transportation	2,284	33,500	33,500	-	0.00%
2700-2799		1,916,274	2,130,015	2,158,506	28,491	1.34%
2800	Other Professional Services	38,285	13,640	1,740	(11,900)	-87.24%
2834	GESS Course Reimburse- ment	9,500	9,500	9,500	-	0.00%
2800-2999		47,785	23,140	11,240	(11,900)	-51.43%
4100-4300	Land Acquisition	-	695,000	8	(694,992)	-100.00%
4500	Building and Construction	-	-	1	-	
4600	Building Improvements	160,849	-	-	-	
5110	Debt Service - Principal	590,000	580,000	570,000	(10,000)	-1.72%
5120	Debt Service - Interest	101,463	81,976	58,974	(23,002)	-28.06%
5251	Transfer to Capital Reserve	-	-	1	1	
5222	Transfer to Spec Rev Funds	-	-	1	1	
Total General Fund		39,746,626	41,137,620	41,865,473	727,853	1.77%
Fund 21	Food Service Fund	1,082,235	1,127,671	1,144,640		0.00%
Fund 22	Federal Grants Fund	1,359,412	413,800	952,063		0.00%
Fund 30	Capital Projects Fund	1,193,691	-	-		0.00%
Total Goffstown School District		43,381,964	42,679,091	43,962,176	1,283,085	3.01%

* Note: The proposed fiscal year 2019-2020 column equals the MS-27 operating budget posted with the warrant.

GOFFSTOWN SCHOOL DISTRICT PROJECTED REVENUES 2019-2020

	2017 - 2018 Approved MS-24	2018-2019 Approved MS-24	2019-2020 Estimated Revenues
REVENUE FROM STATE SOURCES			
Adequacy Grant	6,943,435	7,037,057	7,331,666
School Building Aid	282,696	282,695	269,195
Special Education Aid	268,262	275,000	175,000
Area Vocational School Transportation Aid	22,500	22,500.00	22,275
Child Nutrition	12,000	12,000	12,500
REVENUE FROM FEDERAL SOURCES			
Grant Programs	425,052	413,800	952,063
Child Nutrition Programs	285,000	275,000	316,165
LOCAL REVENUE OTHER THAN TAXES			
Reg Education Tuition	6,100,500	6,225,000	6,710,000
Special Education Tuition	325,000	275,000	290,000
Earnings on Investments	1,500	4,000	4,000
Food Service	736,760	700,000	815,975
Medicaid	325,000	315,000	280,000
Other Local Revenue	-	295,000	55,000
Other Income (Capital Projects Transfer)	-	-	-
SUBTOTAL REVENUES & CREDITS	15,727,705	16,132,052	17,233,839
OTHER FINANCING SOURCES			
Sale of Bonds	0	0	0
Transfer from Capital Reserve Funds	0	0	0
GENERAL FUND BALANCE			
Reserved Fund Balance (2.5% Contingency)			
Unassigned Fund Balance	836,329	10,876,911	100,000
TOTAL REVENUES AND CREDITS	16,564,034	27,008,963	17,333,839
DISTRICT ASSESSMENT	21,337,757	12,421,296	23,265,696
STATE ASSESSMENT	3,267,493	3,248,832	3,362,641
APPROPRIATION	41,169,284	42,679,091	43,962,176

Notes:

- ▶ Projected revenues are estimates and are subject to change.
- ▶ Appropriation is prior to any Individual or Special Warrant Articles

GOFFSTOWN SCHOOL DISTRICT DEBT SCHEDULE

AS OF JUNE 30, 2018

Years remaining on Goffstown School District's general obligation bonds.

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Amount Due</u>
2018-19	580,000.00	81,975.00	661,975.00
2019-20	570,000.00	58,974.00	628,974.00
2020-21	565,000.00	36,275.00	601,275.00
2021-22	555,000.00	12,488.00	567,488.00
Total Outstanding Bonds	\$2,270,000.00	\$189,712.00	\$2,459,712.00

<u>Bond</u>	<u>Last Payment</u>	<u>Principal Balance</u>	<u>Interest Balance</u>	<u>Amount Due</u>
Total Outstanding Bonds		\$2,270,000.00	\$189,712.00	\$2,459,712.00

*Notes:

The Goffstown High School Renovation Bond was refunded in November 2010 resulting in a savings of \$580,044 in interest cost over the life of the Bond.

GLEN LAKE SCHOOL

Kathy Stoye, Principal

Glen Lake's motto is, "*Glen Lake School is a great place to start!*" In keeping with this motto, it is our collective aim:

- To prepare each child for success in 1st grade.
- To foster in each child a lifelong love of learning.
- To spark in each child the belief that school is a wonderful place to be.

Continuous improvement in meeting these goals depends on continued high-quality professional development. Throughout the year teachers worked to pilot new literacy materials and plan for the fall 2018 implementation of the Wonders© literacy program in the most effective way possible for all students. Teams worked together in science, technology, engineering, and math (STEM) as well, as teachers worked to further refine developmentally appropriate instruction to help students achieve as much growth as possible during the school year.

Analyzing our student data in June 2018, 80% of Glen Lake School's kindergartners were entering 1st grade on or above grade expectation in the area of literacy. In the area of mathematics 81.7% of students were entering 1st grade on or above grade expectation. Congratulations to our students on a job well done.

Learning about citizenship and building character is another important aspect of the program at Glen Lake School. We use real world experiences to teach our students about treating one another kindly and about giving back to the community. Each year Glen Lake partners with the Goffstown Network in support of their Food Pantry. This experience is also built into Kindergarten math instruction. During our annual fall food drive, Glen Lake students collected (and counted) 980 non-perishable food items for the Goffstown Network Food Pantry.

Glen Lake School has always recognized parents as full partners in their child's education. In order to enhance the home/school relationship, Glen Lake staff provided curriculum-oriented family events throughout the year. Before the first day of school in September the staff welcomed families with an Open House. In late September each classroom hosted a Parent Information Night focusing on curriculum and instruction. In November, Glen Lake held a Family Literacy Night, which was very well attended. In December parents attended parent-teacher conferences, and in March we had another fantastic turn out for Family STEM Night. Each of our family nights included a sensory-friendly room for our students with sensory needs. In May teachers welcomed incoming kindergarten parents with a kindergarten orientation evening, and in June we celebrated with our families at our End of the Year Celebrations as we prepared to transition all of our students to new classrooms and new schools.

During 2017-2018 parents supported the school by working as volunteers at our Fall Harvest Theme Day in October, the Winter Wonderland Theme Day in December, Woody's Walk and Wellness Day (a health and fitness event that included a variety of fitness activities and healthy snacks) in May, and Field Day in June. Parents provided additional support throughout the year as office volunteers preparing instructional materials for the classrooms. Glen Lake School Partnership, our parent group, provided financial support by purchasing classroom supplies and equipment, student snacks on special theme days, and by bringing assemblies to the school to enrich instruction.

Our philosophy at Glen Lake School is that the education of our students is a shared commitment. By bringing together dedicated educators with high expectations, involved parents, and enthusiastic learners we can do great things. *Glen Lake School is a great place to start!*

BARTLETT ELEMENTARY SCHOOL

Gerri St. Gelais Principal

“Children are not the people of tomorrow, but people today. They are entitled to be taken seriously. They have a right to be treated by adults with tenderness and respect, as equals.”

Janusz Korczak

MISSION STATEMENT:

At Bartlett Elementary School, all of our decisions are guided by our mission:

Bartlett Elementary School will ensure the success of all students in an ever changing world.

Bartlett Elementary School is a community which:

- promotes high academic standards and expectations for all students
- creates and supports a safe, pleasant, learning environment
- fosters self-esteem, respect, tolerance, and understanding of others
- encourages a cooperative effort among parents, students, teachers, staff, administrators, and the public
- helps young people reach their potential and become positive, contributing members of our community

STARTING THE 2017-18 SCHOOL YEAR:

Bartlett Elementary School opened in September with many new additions to our faculty and staff: Paul Bartick, Custodian; Vernie Federer, Special Education Administrative Assistant; Kathleen Farrell, Student Teacher from St. Anselm's; Zoe Gatzogiannis, Student Teacher from St. Anselm's; Joan Jordan, Special Educator who transferred from Maple Avenue; Donna Karolian, Art Teacher who is shared with Goffstown High School; Antonia Moore, Kitchen Staff; James O'Connor, Fourth Grade Teacher; Robin Perkins, Paraprofessional; Molly Shellenberger, Language Model Facilitator; and Susan Fuller, Special Educator. Enrollment on the first day of school was: Grade 1 (51), Grade 2 (52), Grade 3 (53), and Grade 4 (44) for a total of 200 students. We are thankful for the addition of bathrooms and running water in the classroom portable and for our beautiful new Library/Media Center portable complete with a new computer lab. Our students and staff love these incredible improvements.

SPECIAL EVENTS COORDINATED BY OUR DEDICATED STAFF MEMBERS:

Thank you to our dedicated and caring staff who coordinated many special events throughout the year to enrich our children's school experience.

- We welcomed the Mad Scientist to perform for our 4th Annual STEAM Night.
- All classes read eight of Melissa Stewart's non-fiction books and voted on their favorite as part of our Spring Smackdown literacy incentive. To culminate this incentive, Melissa Stewart visited Bartlett in person to talk about being a children's book author.
- Bartlett also hosted Odds Bodkins for a performance celebrating world culture through music and stories. Bartlett was awarded the Summer Reading Grant from the Children's Literacy Foundation. Each child received two brand new books to take home for the summer. In addition, children's book author, Terry Farish came and talked with the students about reading and writing.

- Fourth grade teachers started a fabulous pen pal program with St. Anselm College students and all students were so excited when they met their pen pals in person in the spring.
- The Goffstown Network collaborated with staff to send home Weekend Food Bags with nutritious, easy-to-open and prepared food items for families in need.
- Bartlett students sang songs during our Holiday Sing-A-Long and the Memorial Day Concert. Students who take strings lessons hosted a Strings Concert for their Bartlett peers.
- Student Council members are dedicated students who helped with community events such as the Turkey Trot Food Drive and the Pennies for Patients Leukemia and Lymphoma Society fundraiser. They also planned school spirit weeks and collaborated with peers on new ideas for school events.
- Our families were invited to join us for Grandparents Lunches, Mother's Day Breakfast and Father's Day Breakfast.

FAMILY AND COMMUNITY SUPPORT:

I would like to thank everyone who has worked so hard to help make Bartlett a wonderful learning community for our students. The support from our families and the community are critical elements of our positive school culture.

- Our active Parent Teacher Association, PTA, worked hard to raise funds which provided our students with fun events, field trips and activities that enhanced our student's school experience.
- Thank you to Goffstown High School who hosted an amazing Holiday Concert exclusively for Bartlett.
- Thank you to Dance Visions who visited our school and dazzled our students with their annual dance performance.
- St. Anselm College students assisted in classrooms in so many capacities such as small group support, assisting teachers, listening to students read and being positive role models.
- We would like to thank the members of the Pinardville Lions Club for all of their wonderful support. They completed eye exams for our students, hosted the Easter Bunny Breakfast at Bartlett, and brought in Ethan Belair, the UNH Cooperative Extension Forester, to do a presentation and hand out saplings to all of our fourth graders for Arbor Day.
- Students were able to again participate in skiing at Pat's Peak thanks to Leila Lavigne and other dedicated volunteers.
- Red Cross staff worked with our fourth graders to make Pillowcase Emergency Bags to help students with emergency preparedness at home.

BEST OF LUCK TO STAFF LEAVING BARTLETT:

Each year, we have to say goodbye to some amazing staff. I would like to thank Margot Cosentino, Robert Dionne, Alex Farrell, Joan Jordan, Donna Karolian, Madeline Leone, Lauren Manteau, Megan Nelson, Alexandra Nichols and Tiffany Perkins for their dedication to the Bartlett community.

MAPLE AVENUE ELEMENTARY SCHOOL

“A COMMUNITY OF ACTIVE LEARNERS”

Suzanne Pyszka, Principal

Maple Avenue Elementary School is a place where understanding and compassion are cultivated. We strive to provide a well-rounded, supportive education that focuses on active engagement, relationship building, social and emotional support, and academic growth. Through collaboration and a collective mindset, our educators work hard to offer authentic learning experiences and opportunities for our students to become lifelong, self-directed learners. We have found that this approach promotes long-term development and success of all children.

Our school's engaged educators show a commitment to providing a high-quality program for all students. We hold ourselves to rigorous standards and our success in meeting them is reflected, in part, in our students' excellent testing data. While we have pride in these results, we also know that it is our student-driven approach to education that has delivered these consistently high marks.

In addition to an excellent education, students are actively involved in community events and opportunities. With help from our student council, students participate in service-learning projects, volunteerism, and school spirit days. We also offer special events such as the Halloween Parade, Artist in Residence, Literacy and Arts Night, Wellness Week, and more. The Goffstown Police Department and Goffstown Fire Department spend many hours at school visiting classrooms, initiating safety drills, and volunteering their time to participate in our school events.

Our school families play a huge role with enriching the experience of students at Maple Avenue. Through our Parent/Faculty Together (PFT) group, hundreds of volunteer hours are generously given to special events and offerings. They also raise funds for field trips, school-wide events, projects and student supplies.

In closing, I would like to recognize Linda Mistretta, our dedicated Library Media Specialist who retired at the end of the 2017-2018 school year. Many of our students love reading because of Mrs. Mistretta's inspiration. We are all thankful for her years at Maple Avenue Elementary School.

MOUNTAIN VIEW MIDDLE SCHOOL

ACCREDITED MEMBER OF THE NEW ENGLAND ASSOCIATION OF SCHOOLS AND COLLEGES

Wendy Kohler, Principal

The 2017-2018 school year at Mountain View Middle School (MVMS) continued to be a year dedicated to meeting the academic, social, and physical needs of our students. The resilience and dedication of the MVMS Community was highlighted in 2017 when MVMS was named one of only thirty-four schools in all of New England as a “Spotlight School” by the New England League of Middle Schools. Beyond this recognition, MVMS standardized assessment results provided our community with concrete feedback that we have indeed advanced students’ academic performance in the key areas of mathematics and language arts.

In addition to standardized assessments, MVMS students demonstrated their outstanding mathematics ability for a ninth consecutive year in the New England Mathematics League Math Contest. At all grade levels, MVMS placed fourth in the state.

MVMS continues to utilize Positive Behavioral Intervention and Supports (PBIS). This school-wide initiative encourages a consistent, positive climate across all classroom settings focusing on the components of “Paws Pride”: Respect, Responsibility, Community, and Pride. This program is a proactive approach to establishing behavioral supports and a positive social culture for all students. All MVMS students have the opportunity to achieve social, emotional, and academic success and this is why PBIS continues to be the backbone of our community.

This year also saw the resurrection of the Artist in Residence program at MVMS. This year, our fifth grade students were exposed to the art of puppetry with Pat Picciano while our eighth grade students enjoyed a demonstration by Theo Martey and the Akwaaba Ensemble that showcased African drumming and dancing.

Throughout the 2017-2018 School Year, our talented MVMS students demonstrated individual, ensemble, and team accomplishments including:

- Geography Bee Winner: Gavin Palmer
- Spelling Bee Winner: Keira Amirault
- Various Community fundraisers including the canned food drive (3200 cans) and Goffstown Food Network fundraiser.
- 17 MVMS musicians were selected to participate in the NHMEA Middle School District Festival (includes band, chorus and strings)
- Destination Imagination combined team from Mountain View and Goffstown High school, 1st place in the State of New Hampshire
- Field Hockey, Tri-County League Division 2 state champions
- Boys Basketball, Tri-County League Division 2 state champions
- Girls Lacrosse, Tri-County League Division 1 state champions
- Wrestling, Tri -County League Division 2 state runners-up
- 6 Track and Field athletes qualified for the NH State meet

The accomplishments outlined above reflect the hard-work and dedication of our remarkable staff working with our students to help nurture them and challenge them to reach their academic goals.

GOFFSTOWN HIGH SCHOOL

Francis J. McBride, Principal

Goffstown High School continues to be a top performing school in the State of New Hampshire. Successful schools are filled with successful students and staff. I will share a few highlights:

Numerous GHS Students presented projects at the New Hampshire Science and Engineering Expo in Concord. The following students won awards:

Chemistry	Second	Andrew Reed and Jacob Cartier
Environmental Science	Second	Erika Stemska and Hannah Tate
Air Force STEM Award:		Danielle and Allyson Vermette Erika Stemska and Hannah Tate
NOAA Taking the Pulse of the Planet Award:		Elizabeth Saucier
NASA Earth System Award:		Andrew Reed and Jacob Cartier
Arizona State University Sustainability Solutions Award:		William Peterson and Eric Ciarla
\$2,000.00 Summer Research Opportunity:		Patrick Mannion and Kaitlyn Young
United States Air Force Award for an Outstanding Science Project:		Danielle and Allyson Vermette

Congratulations to our two Goffstown High School Destination Imagination (DI) teams:

Team, The Revolutionaries - Miah Pinard, Craig Allison, Alaina Winrow, Ian Winrow and Autumn Hirsch and team manager Lissa Winrow.

Team, Not Utilizing Time - Aaron Vandecar (MVMS student), Murray McKay, Carson Gregoire, Ran Caron, Zachary Vandecar, Sam Conley and Kyle Auger and team managers Kevin Vandecar and Christal Vandecar.

Senior Jac St. Jean won the 126-pound weight class at the Division II wrestling state tournament. St. Jean finishes his wrestling career as a three time All State wrestler, and three-time New England Wrestling Championships qualifier.

Special congratulations to the GHS Bowling Team and Coach Keith Martin on winning the Division II State Title for the second year in a row! Varsity: Jake Howell (freshman), Madison Gentes (sophomore), Damien Hamel (sophomore), Tyler Tadman (junior), Ryan Gentes (senior). Varsity Alternates: Caroline Newell (junior), Colby Bartolucci (sophomore), Ryan Edgar (sophomore). Junior Varsity: Cooper Fitz (junior), Autumn Goulet (junior). GHS Student Council had another successful Canned Food Drive donating over \$3,100.00 and

approximately 2,200 food items to the Goffstown Network Food Pantry.

Mya Whitten represented Goffstown High School at Jazz All-States. It has been five years since GHS had a representative at this festival.

Congratulations to two members of the GHS Yale Model Congress Delegation: Liam Morrissey – Honorable Mention and Sophia Harkins – Best Legislation.

Students in Future Business Leaders of America (FBLA) won several awards as a team at the State Leadership Conference: Best Exhibit, Chapter Scrapbook, Opioid Project, Personal Finance Project, Hunger Campaign, Connect Business Project, Healthy Bodies Healthy Minds Project.

The following FBLA members placed in their personal competitive event:

Business Plan	Julianna Trost and Jessica Edmonds
Personal Finance	Taylor French
FBLA Procedures	Elizabeth Ashford
Insurance Risk and Management	Newell Bailey
Computer Technology	John Erwin and Caleb Scarlett
Who’s Who Among FBLA	Parker Brougham

Patrick Mannion represented GHS at the Poetry Out Loud State Finals.

The following students were recognized through the Scholastic Art Awards:

Genevieve LaPointe	American Vision Sculpture
Georgia Schill	American Vision Drawing
Sophia Harkins	Gold Key – Portfolio

Sophomore Georgia Schill earned a Gold Medal in the national Scholastic Art Awards program.

Two Goffstown High School Student Athletes had success on the national level:

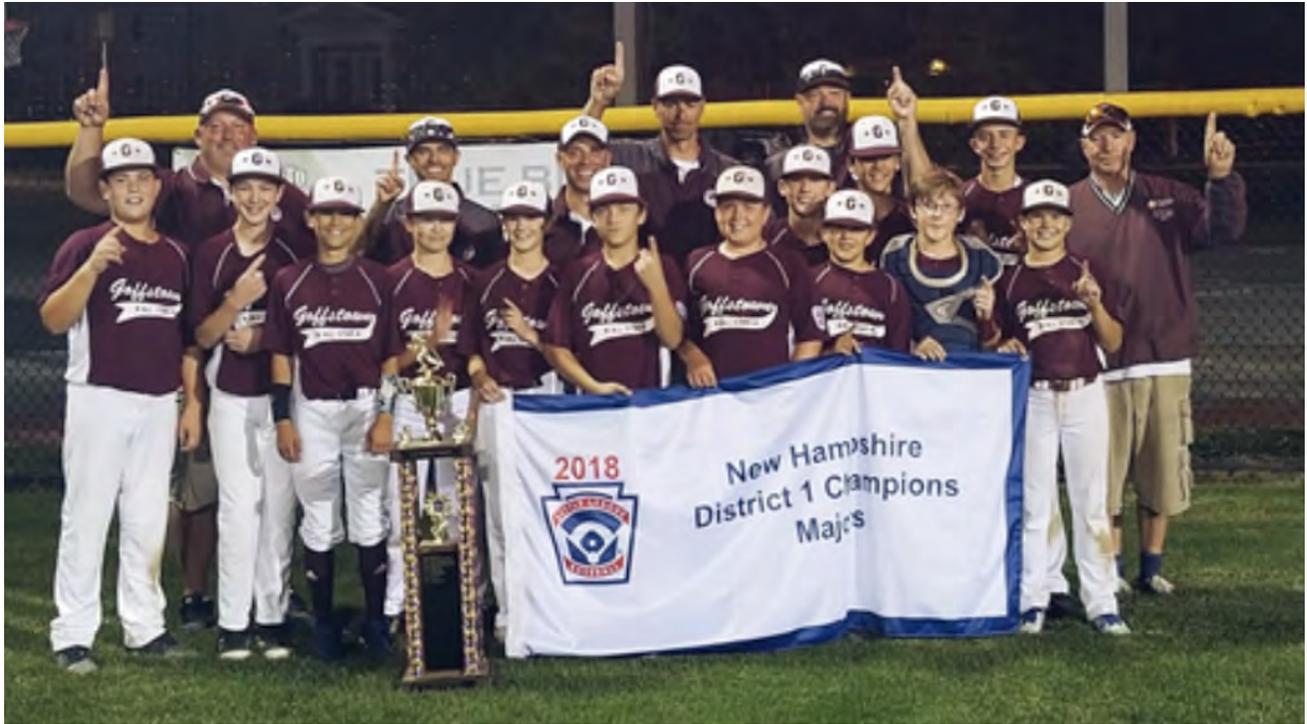
Ethan Merrill	World Archery Youth Championship in Argentina
Kyle Chauvette	Hockey Team USA 5 Nations Team in Czech Republic

Thank you Carl Provencher, Goffstown Store Manager and Hannaford Supermarket for their generous donations of \$3037.00 during the 2017-2018 school year.

Thank you Crispins’ House for sponsoring two Challenge Days for our students. Challenge Day is an experiential social-emotional learning program that offers youth an opportunity to ignite a shift toward greater school connectedness, empathy and inclusivity. The program’s goal is to inspire a school-wide movement of compassion and positive change.

We remain committed to providing a top notch academic experience for all students who enter our door. And, as I say annually, we appreciate your continued support.

2018 NH DISTRICT 1 & NH STATE CHAMPIONS GOFFSTOWN JUNIOR BASEBALL MAJOR LEAGUE ALL STAR TEAM



GOFFSTOWN TELEPHONE DIRECTORY **EMERGENCY**

FIRE & AMBULANCE SERVICE	911
POLICE	911
NORTHERN NEW ENGLAND POISON CENTER	800-222-1222

TOWN HALL 497-8990

Admin/Selectmen	Ext. 100	Planning	117
Assessor	112	Sewer	116
Building	114	Tax Collector	110
Finance	104	Town Clerk	107
		(Motor Vehicle & Dog Reg.)	

TOWN DEPARTMENTS

Fire (Village - Station 18)	497-3619	Police	
Fire (Pinardville - Station 19)	622-6713	Business & Non-Emergency	497-4858
Library	497-2102	Records Division	497-2900
Parks & Recreation	497-3003	Public Works	
		Main Office	497-3617
		Transfer Station	497-4824

SCHOOLS

Glen Lake School	497-3550	Mountain View Middle School	497-8288
Bartlett Elementary	497-2210	Goffstown High School	497-4841
Maple Ave. Elementary	497-3330	SAU #19 Admin.	497-4818

VILLAGE DISTRICTS

Goffstown Water	497-3621	Grasmere Water	497-8346
-----------------	----------	----------------	----------