

## CAPITAL IMPROVEMENT COMMITTEE

### MEETING

JULY 31, 2025

**PRESENT:** Tim Redmond, Chair; Mark Lemay, Selectmen's Rep; Olivia Welch-Erdahl, Budget Committee Rep; Brad Parkhurst, Community at Large Rep; Vanessa Hayes, School Board Rep; and James Raymond, Vice-Chair, Community at Large Rep.

Chairman Redmond called the CIP meeting to order at 6:00 pm.

### MINUTES OF JULY 18, 2025

**J. Raymond moved, seconded by B. Parkhurst , to approve of the minutes as amended.**

**Amendment - Under Parks and Rec, it was mentioned that two parks were established in the early 1980's. This should read, in the early 1970's. Vote 4-in favor, 0-opposed, 2-abstained (Tim and Vanessa).**

### DEPARTMENT OF PUBLIC WORKS – Adam Jacobs

Adam Jacobs distributed an info sheet explaining the general overview of the DPW Department.

#### Vehicles and Equipment

Adam Jacobs: 2026 is made up of equipment deferred from previous years. With the default scenario, and this year's budget all equipment was deferred from 2025. For 2026 we have a consolidation from two pieces of freight liner tractor equipment and a roll off trailer. There are benefits to the one-piece equipment. Anyone with a CDL license can drive it. We go down to a single tractor trailer in solid waste. We will only have one vehicle that can haul long-haul. If we had to hire someone, we could easily find someone, since it is very common to get this vehicle. The Chagnon roll-off trailer would go away.

Item #3 is a curbside packer truck. This was also deferred. A few years ago, the BOS allowed me to keep it, instead of selling off the last truck, we now have four trucks. We run one trash truck and one recycling truck four days per week. As part of that arrangement, we had agreed to hang onto this truck. It is now time to replace.

We have four message trailers. Two are newer and two are older. The newer versions allow us to program them remotely. This would be the replacement of one of the older two. The last oldest unit will be replaced next year.

Ford F550 1-ton truck with a plow package and spreader.

Smaller trailer that does not meet the CIP threshold. We try to keep the licensed vehicles on CIP.

As you look at the out years, we avoid replacing the solid waste vehicles and heavier equipment in the same year. We are experiencing very long lead times for equipment. We placed an order in 2022, and we just got the body, and it is back at the dealer for them to check it. That truck is a 2007. It is not on the matrix. It is now 18 years old before being replaced. NHDOT is using 3.7% for annual inflation. We are trying to level the amounts as we go into the out years.

J. Raymond: What is the chance we will retain these vehicles in the budget? If you look out for the next few years, there is not a lot of room.

M. Lemay: We are not sure what the Budget Committee is going to do.

A. Jacobs: We are looking for grants to help with the funding.

T. Redmond: You are doing a good job with your plan with keeping approximately the same amount of costs over the next six years.

A. Jacobs: NRRAs are funded through the bottling companies. They offer four recycling related vehicles. You could get a \$5,000 grant. We are very successful with that every year.

A. Jacobs: You will see the revenue for DPW. We feel it is appropriate to include revenue for the block grants. The current revenue is \$456,700 from July 25-June 26.

### Road Plan

A. Jacobs: We carry some funds in our operating budget for resurfacing. We base pave in year one. The following year we do the topcoat. That line also pays for overlays on older roads. This line goes toward rebuild projects, larger drainage projects, and neighborhood streets past 10-12 years. The big takeaway from 2025, at the budget committee level was our road plan was reduced by \$450,000. Last year they found funds to make the budget work. There was a special article to add \$450,000 back. It faced more pushbacks than normal. It failed by about 70 votes. We stayed at \$1.2 million this year. We had to make significant changes to the plan. We went to the board with a more maintenance plan to readjust our funds. A group of residents went to the BOS in May. We had a surplus based on savings with insurance and salaries, some of the maintenance lines were reduced, and the surplus was used to do Laurel Street in Pinardville. You can't do this on an ongoing basis because the maintenance will go into disrepair. The BOS wants to do at least one reclaim project each year and the balance will go towards maintenance if the budget does not increase.

J. Raymond: Deferred maintenance does not go away. The problem only gets worse. Voters need to see some pain when there is a deferral.

M. Lemay: We get the list every year from Adam. It is a work in progress with the entire Select Board.

#### Critical Culvert Replacement/Rehab Program

Adam Jacobs: A culvert carries water from one side of the road to the other. If the road was not there, it would be a stream. This line serves to cover our larger culverts. The Fun City Trampoline site has a large culvert. This was worked on a few years ago. This category can be major rehabilitation, lining, or full replacement. There are also emergency management items we need to take into consideration in the case of floods. We received a grant from FEMA for the Montelona Road project. NHDES has an ARM fund. Developers can pay into this fund for wetland mitigation. Juniper has a large culvert, Smith Road, Paige Hill, and Center Street are also planned.

#### Cemeteries

Adam: We are trying to allow the Trustees to use older funds that were co-mingled. There is a process under NHRSA 31:22-a Cy Pres, Cemetery Trust Funds. You can turn this into projects that will benefit the entire cemetery. There is a few hundred thousand dollars that may become available under this process.

T. Redmond: Wouldn't it make sense to keep the old containers and the roll off until they are ready to be put into the scrap container and hauled off to the scrap yard? You wouldn't commit to large repairs, but you wouldn't get anything for it.

M. Lemay: Have you considered looking at trucks ready built on the lot to be sold?

Adam: They are out there. It is a double edge sword. Sometimes you can save money. It turns into a bidding war with all municipalities looking for these vehicles. We try to standardize the fleet. I'm not opposed to it if the right vehicles are out there. We were trying in 2022 with the roll off truck. The plow trucks are a little more difficult. The heavy equipment comes right from the manufacturer.

The next meeting is August 7 with Library and Sewer Commission.

Call backs – none.

We will begin deliberations at the next meeting.

Anyone on CIP can speak for their department.

**J. Raymond moved to adjourn the meeting, seconded by B. Parkhurst. All in favor, motion carried.**

Meeting adjourned at 7:50 pm.

Respectfully submitted,

Jo Ann Duffy

Planning & Economic Development Director