

CAPITAL IMPROVEMENT COMMITTEE

MEETING

JULY 17, 2025

PRESENT: Mark Lemay, Selectmen's Rep (arrived at 6:35 pm); Olivia Welch-Erdahl, Budget Committee Rep; Brad Parkhurst, Community at Large Rep; Jack Carbonneau, School Board Rep; and James Raymond, Vice-Chair, Community at Large Rep.

Vice-Chair Raymond called the CIP meeting to order at 6:07 pm.

MINUTES OF JUNE 5, 2025

Jack Carbonneau moved, seconded by James Raymond, to approve of the minutes as presented.

GOFFSTOWN POLICE DEPARTMENT

Chief Eric Sereno: Last year we were looking at trying to get two Chevy Tahoe's to change the brand to see if they would work better for our officers. Sometimes officers are in these vehicles for up to 13 hours per day. We spoke with DPW, and the mechanics said they were easier to repair. When we went to the Budget Committee, there was a motion to cut the Tahoe and that would have given us only two new vehicles per year. Three vehicles per year work better for our rotation. We agreed to eliminate the Tahoe and go with three Ford Explorers. We will be getting the cars at the end of August, beginning of September. For 2026, I have trimmed it down to one Tahoe and two Ford Interceptors for 2026. We can test the Tahoe and see how it works for us. Other communities around us are going to Tahoe's. They are having good luck with them. Once we get to the Budget Committee, we can see where we are at. We have ten-line police marked cars out in the community 24 hours per day, 365 days per year. Half are out and half are sitting. The next team then comes in and takes the other cars. Five other cars are staff cars for Detectives and Command staff. We have a crime vehicle and one mobile vehicle. We have kept vehicles on the line operationally for three years. After that we rotate them to staff vehicles. We ran them for 6-7 years and then transferred them to DPW. They use them for a few years and then they are sent to auction. This has worked for our department and community for well over 20 years. The idea is to try and keep the fleet on patrol in the best manner we can. For years Ford has always had a formula for every engine hour, which is equivalent to 33 miles. These cars typically run for 24 hours each cycle. They are going faster than the average car. We don't buy an extended warranty for these vehicles. The warranty that comes with the vehicle typically expires within the first year due to the higher mileage. The Fire Department has a few Tahoe's that have been successful for them. DPW finds them easier to work on.

Police Parking Lot Expansion

We have a parking lot on the north side of the building near the gardens, which is grass. It freezes over in the winter, and we have issues. Last year, I asked the Budget Committee for approval for \$150,000 for improvements and paving money. It did not pass last year. I asked Adam Jacobs if DPW could work on this. He said when they have some time during the Spring or Fall, he believes his crew can take care of this. They will grade it and flatten it out, remove the grass and install nit-pack.

Jim Raymond suggested it be included in the CIP and it could be removed later during the budget process.

Locker Room Expansion

The locker room for the men has not changed in the past 20 years. We need to expand both men's and women's locker rooms. We are looking at doing something, but I don't want to invest money in this building. I'm keeping it there. This is an estimated cost. I would like to make it larger, especially for our women. How much money do we continue to get sick in our current building if we are going to build a new one down the road. We have no idea how long this is going to be. We must continue working in our current building and need to add new lockers and make updates.

Records Management Software

The software was installed in 2013. We are looking to move to a different system. The Chief has been working with a vendor who can do a records management system and perhaps go into this with the County to help reduce the cost. We are working towards developing a grant and bringing this to the Select Board next year. This is a priority. We are limping along for now.

New Police Headquarters

Our building was built in 1987 with 19 officers. The Select Board approved for us to hire a firm to look at our facilities. Our building is undersized and does not complaint with several codes. We need to have a building that is sustainable for the next 30 years. We are the back up emergency operation to the Fire Department. We can use our PD as an EOC. The dispatch center is a regional dispatch center. It is generating revenue, but we cannot house any additional people. We have a new E-bike that is very nice. Anyone who would like to ride around in the police car or we have a drone you could try out.

PARKS AND RECREATION

Rick Wilhelmi: I would like to give an overview of what our facilities are. Two parks, each were well established in the early 80's. Roy has a rebuilt playground, recreational field, softball field and pavilion. Barnard park has tennis courts, a track, pool, pavilion and a smaller playground. The recreation building was a hand me down and a room was added in the late 80's. Glen Lake waterfront was reestablished in 2006. Town Common was renovated in the early 2000's. We have the football field, Sarette complex, and sports complex. Many of these facilities are old. Our CIP process is the avenue to look at these facilities that need some attention. In the recreation department, there are a lot of needs. You need a new pool. We can keep it running until it dies, but I don't know when that will be. The track was redone 12 years ago. It has a life span of 15 years. We have all these facilities for our community to be involved with.

We did a field usage study 8 years ago. We took all the groups for each sport and fields were getting beat up and destroyed. So, we did the sports complex for new fields. Indoor space is also needed during the winter for winter sports.

For 2026, by removing the Roy Park pool we need to give the park a new life. The Commissioners decided to add 4 pickle ball courts and a dog park. We must let this area dry out. We are also looking at the reconstruction of 4 tennis courts at Barnard Park. There is approximately \$350,000 in the revolving fund. For 2027 we would like to renovate Glen Lake waterfront. Sports Complex always had three phases. The turf field was installed last year. The Commissioners said the PD could use a portion of the land for a new headquarters. Phases II and III are now questionable. The Director does not know whether the plan will change within the next two years. The request will remain as a placeholder.

Pool Replacement

The Director is unsure what year this should be included. 350 people are using this pool.

Barnard Tennis Courts

This may happen in 2028. We are using crack repair now.

Sports Complex

Several years from now, a building should be built on this land.

FIRE DEPARTMENT

Vehicles

Chief Shawn Murray and Deputy Chief Ben Selleck met with the CIP Committee.

In 2025, we still have the ambulance approved a few years ago, which has not come in yet. Hopefully, we will receive the ambulance this Fall. The Town did approve the \$350,000 to make up for the lack of funding last year for the capital improvement fund.

In 2026, we have three items we are requesting to replace, a fire engine, command car, and a boat.

The Chief distributed the replacement schedule for 2025-2045. It takes much longer to receive these vehicles.

The Town has been very active in looking at pricing. An ambulance is put together as specified. Fire trucks are built from the ground up, so it takes more time. When an order for a vehicle is placed, it is not ready for a year or two. By staying with the matrix as it is, that means all our apparatus will be two years older than they started to be. The apparatus is tracked each year with mileage. We have command vehicles, but we also have large apparatus. It is built to handle more. The engine we are looking to replace next year has 7600 hours on it.

The boat is fully inflatable. We have found a military alternate out of Canada, which is less money.

2027 - \$350,000 for the capital reserve fund. We were asking for \$250,000, but last year the amount was not approved, and it put us off kilter. We are also working with the Finance Department so that we can add for inflation. Replacement of ATV. Mast Road upgrade.

2028 - \$350,000 for the capital reserve fund. Car #2 replacement, Tahoe.

2029 - \$350,000 for the capital reserve fund. Replacement of Forestry Truck. Pick-Up Truck replacement.

2030 - \$350,000. Tower I Replacement. Acquired in 2010. We would try to get another grant, but you cannot replace it until it is over 20 years old. FEMA is now requiring all equipment that must be made in the USA.

Capital Improvements

Fire Station 2 Facility Upgrade

The Chief was able to obtain \$76,000 from the Select Board from AARP funds. We are going to do an HVAC study at Station 2. We are not looking for a new building. We are trying to upgrade our buildings a little at a time.

Self-Contained Breathing Apparatus - 2026. Federal grants are well funded for this equipment.

Meeting adjourned at 7:50 pm.

Respectfully submitted,

Jo Ann Duffy

Planning & Economic Development Director