

**GOFFSTOWN HISTORIC DISTRICT COMMISSION**

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**GOFFSTOWN HERITAGE COMMISSION**

Meeting Minutes

January 22, 2025

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**PRESENT:** Phil D’Avanza - Chair; Mark Collins - Vice Chair; Jim Craig, Select Board ex-officio representative; Lionel Coulon - Correspondence Secretary; Michael Przekaza, and Rodney Stark - Alternate member.

Also present: Derek Horne, Town Administrator.

**1. Call to Order:**

The Meeting was called to order at 6:32 PM by Phil D’Avanza.

**2. Approval of Minutes:**

The Minutes from the December 11, 2024 HDC Meeting were accepted, as presented, without corrections.

***12/11/2024 minutes - Mark Collins made a motion to approve the minutes as presented, without corrections. Michael Przekaza seconded. VOTE: 5-0-0. All in favor. Motion passed.***

**3. Treasury Report:**

A. Operating Budget	<b>\$ 3,200</b> (12/11/2024)
B. Heritage Fund	<b>\$ 4,540.18</b> (12/11/2024)
C. Grasmere TH Capital Reserve Fund	<b>\$ 420,012.31</b> (12/31/2024)
Monthly Distribution Yield 4.65%	

HDC members reviewed and commented the CRF is still receiving good interest rate.

**4. Grasmere Town Hall Qualified Preservation Plan**

Town Administrator Horne discussed the need to update the Qualified Preservation Plan for ADA Access to the 2nd floor theater at Grasmere Town Hall in order to apply for an LCHIP Historic Rehabilitation Grant. Previously, the HDC communicated with Historic Preservation Consultant, Lisa Mausolf, about updating the original 1991 preservation plan. The HDC members are in favor with moving forward with the Historic Preservation Consultant to update the preservation plan provided it could be completed by May 2025 for the LCHIP Application period. If Ms. Mausolf could not complete the work by May 2025, the HDC was in favor of

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going out to bid to see if other architects in NH would work with the Town on updating the preservation plan.

***Mark Collins made a motion to use \$10,000 from the Grasmere Town Hall Restoration Fund to fund an update to the qualified preservation plan for Grasmere Town Hall. Lionel Coulon seconded the motion. VOTE: 6-0-0. All in favor. Motion passed unanimously.***

Chairman D'Avanza reviewed the notes from the NH Preservation Alliance regarding possible ideas for funding the addition project. The HDC discussed funding approaches to complete the ADA Elevator addition. The Committee discussed whether to pursue the qualified preservation plan or if they should purchase construction documents and seek mother funding, including possible federal funding through the Congressional delegation.

**5. Sale of Goffstown T-Shirts and Hats - Heritage Fund**

Town Administrator Horne asked the HDC for authorization to order HDC T-Shirts as previously discussed using Heritage Funds.

***Lionel Coulon made a motion to authorize the use up to \$300.00 of Heritage Funds to order HDC Goffstown T-Shirts for fundraising. Rodney Stark seconded the motion. VOTE: 6-0-0. All in favor. Motion passed unanimously.***

**6. Any Other Business as Needed:**

None.

**ADJOURNMENT:**

***7:43 PM Lionel Coulon made a motion to adjourn the meeting. Rodney Stark seconded the motion. VOTE: 6-0-0. All in favor. Motion passed unanimously.***

Respectfully Submitted By: Derek M Horne, Town Administrator

Minutes are subject to Approval by the Goffstown Historic District Commission