

GOFFSTOWN SEWER COMMISSION
MINUTES OF MEETING
January 13, 2026

PRESENT - Commissioners Tim Redmond, Dave Pierce and Daniel Taylor; Corey Wike, Sewer Superintendent; Keith Cantin, Assistant Sewer Foreman; Mike Trainque, Michael A Trainque, PE, PLLC; Lynne Pooler, Sewer Secretary.

D. Pierce called the meeting to order at 6:05 p.m.

PUBLIC COMMENT

No public comment.

APPROVAL OF MINUTES – T. Redmond made a MOTION; D. Taylor seconded the motion, to amend the minutes from October 9, 2025, under old business to include the words “didn’t receive the minimum bid”. VOTE: 3-0-0. Motion carries.

T. Redmond made a MOTION; D. Taylor seconded the motion, to approve the minutes from October 28, 2025. VOTE: 3-0-0. Motion carries.

D. Taylor made a MOTION; D. Pierce seconded the motion, to approve the minutes from December 7, 2025. VOTE: 2-0-1 (T. Redmond was not present at 12/7/25 meeting). Motion carries.

NEW BUSINESS

Annual Report – L. Pooler distributed a copy of the document to be submitted for the 2025 Town Annual Report. A picture of the commissioners will be taken at the end of the meeting to be submitted with the document.

Audit Questionnaire – The commission reviewed the audit questionnaire that was completed by the sewer secretary. The end of the questionnaire asks for information about the commissioner’s background. The commissioners will complete their section and forward the answers to the sewer secretary. She will add the information to the questionnaire and Chairman Pierce will sign it before it is returned to the Finance Department.

Sewer Fee Discussion – The commissioners discussed raising sewer fees for 2026. The Sewer Superintendent stated the CIP budget for 2025 was \$766,264 in anticipation of a large project. The project was delayed due to DPW changing the road plan and eliminating cost sharing. We only spent \$128,601 in CIP for 2025. The commissioner’s concluded the fees should remain the same for 2026 since we have not spent the money anticipated due to the lack of projects.

T. Redmond made a MOTION; D. Taylor seconded the motion, to suspend any sewer fee discussion for the 2026 billing cycle and readdress the issue next year. VOTE: 3-0-0. Motion carries.

OLD BUSINESS

Monthly Emergency Calls – There was one emergency call for the pump at the Moose Club Park Pump Station. One pump lost prime and overheated. There have been a couple of ongoing issues at the pump station. The

heater went out and once repaired it only worked for approximately three days. Scherbone Consolidated took the old heater out and replaced it with a new heater. There is a specific sensor on the pump that is a heat sensor that is not working properly. A portion of the alarm panel is disconnected so the pump needs to be checked every day. The alarm is not working so the Superintendent is not notified if a pump overheats and that is the most common issue. Scherbone is going to show the Superintendent how to take the pump apart and show them how it works so if the problem comes up again, they will be able to take it apart. They don't have all the specific tools that would be needed to test it.

Commissioner Redmond asked Superintendent Wike to discuss his plans to spend the CIP money in 2026. There was an issue with the line on Warren Avenue in the past where the sewer backed up into a residential dwelling. Looking at the line and having a discussion they decided the best course of action is to change the entire section of pipe from manhole to manhole to prevent any further issues. Originally it was going to be 80 feet and now we are looking at 300 feet. The Sewer Superintendent will write an RFP to incorporate new service connections to the property lines and any other factors he feels are appropriate for bidding. The commissioners and our engineering consultant will review the RFP to make sure nothing is missing and it is complete.

Survey – Commissioner Redmond and Superintendent Wike reviewed Cross St., Higgins St, Rochambeau St. and the two side streets. The sewer runs an average of 10-13 feet deep. There is nothing we can do in the neighborhood without the cooperation of DPW unless the Sewer Department wants to pay the whole expense. Commissioner Redmond had asked our engineering consultant to get Cross St., Higgins St, Rochambeau St. and the two side streets surveyed for the impending replacement of the sewer lines, but it is no longer a rush since it doesn't look like the money will be in the budget. The engineering consultant spoke with the Superintendent to get clarification of the scope for the survey work. He put together some information for the project and sent it to Sanford Survey for a proposal.

OTHER BUSINESS

Commissioner Redmond updated the commission on the budget review attended by himself and the Sewer Secretary. The Budget Committee voted to remove the stipends from the sewer budget. One Budget committee member was supportive of the stipend and asked what the commissioners do to earn a stipend. Commissioner Redmond stated they are responsible for a multi-million-dollar budget, ensure the town's wastewater system operates efficiently and is compliant with all the current requirements while working with a staff of three. The budget is lower than the default budget and was approved by the Budget Committee.

Chairman Pierce informed everyone his commission is up in March, and he will not be seeking re-election.

6:54 pm – T. Redmond made a MOTION to adjourn, seconded by D. Taylor. VOTE: 3-0-0. All in favor. Motion carries.

Respectfully submitted,
Lynne Pooler, Sewer Secretary