

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

2. Acceptance/Correction Of Minutes

3. Announcements

4. Public Comment

For Goffstown residents at the beginning of each regular meeting

Documents:

[2.8 PUBLIC PARTICIPATION IN THE BOARD MEETINGS - EXCERPT FROM PROCEDURES OF THE GOFFSTOWN SELECT BOARD REV 01.02.2019.PDF](#)

5. Village Bridge Ad Hoc Committee - Status Report

The Village Bridge Ad Hoc Committee will present a status report to the Select Board and recommendations for moving forward.

Documents:

[VILLAGEBRIDGEADHOC_STATUSREPORT_TO_SELECTBOARD-12.16.25.PDF](#)

6. Assistant Town Administrator & SAU 19 Operations Manager - Solar Net Metering

Assistant Town Administrator & SAU 19 Operations Manager will present information for Solar Net Metering.

Documents:

[NET METERING PRESENTATION_CES_GOFFSTOWN NH_20260109.PDF](#)
[NET METERING_CES_TOWN OF GOFFSTOWN NH_NEGC_CONTRACT DRAFT_20260105.PDF](#)

7. Police Chief - Highway Safety Committee Recommendations

The Police Chief will bring forward recommendations from the Highway Safety Committee.

Documents:

[HIGHWAY SAFETY MEMO - GRADY HILL AND E DUNBARTON AND HOOKSETT RD - NO THRU TRUCKING REQUEST - 01.12.2026.PDF](#)
[HIGHWAY SAFETY MEMO - TANAGER AND SHIRLEY HILL ROAD - DAYTIME RUNNING LIGHT REQUEST 01.12.2026.PDF](#)
[HIGHWAY SAFETY MEMO - PATTEE HILL ROAD STREETLIGHT REQUEST - 01.12.2026.PDF](#)
[121025 HWY SAFETY MINS.PDF](#)

8. Public Works Director

8.I. Proposed Discontinuation Of Farm Roads

Documents:

[PUBLIC_DPW_DISCONTINUANCES 1_12_26.PDF](#)
[RSA 231_43.PDF](#)

9. Town Administrator's Report

9.I. Consent Agenda

Routine items for the Select Board's approval. Select Board members may request items be removed for full discussion by the Board.

Documents:

[TA REPORT - CONSENT AGENDA - 01.12.2026.PDF](#)

9.II. Assessor's Recommendations

Weekly recommendations from Town Assessor for Exemptions, Credits, Warrants, and Abatements.

Select Board members may request items be removed for full discussion by the Board.

Documents:

[TA REPORT - ASSESSOR RECOMMENDATIONS - 01.12.2026.PDF](#)

9.III. 2026 DRAFT Annual Warrant And 2026 Proposed Budget

10. Select Board Discussion

10.I. New Business

10.II. Old Business

10.II.i. Elected Official Stipends

11. Public Comment

For Goffstown residents at the end of each regular meeting

Documents:

[2.8 PUBLIC PARTICIPATION IN THE BOARD MEETINGS - EXCERPT FROM PROCEDURES OF THE GOFFSTOWN SELECT BOARD REV 01.02.2019.PDF](#)

12. Non-Public Session RSA 91-A:3,II

Documents:

[RSA 91-A.3 NON-PUBLIC SESSIONS.PDF](#)



Town of Goffstown

TOWN OFFICES

16 MAIN STREET • GOFFSTOWN, NH 03045

2.8 Public Participation in the Board Meetings

2.8.1 Each person desiring to speak during public comment shall state his/her name, street and if not a Goffstown resident, his/her town and shall fill out the roster provided by the Town Administrator.

2.8.2 The Presiding Officer shall schedule appropriate public comment time for Goffstown residents at the beginning and end of each regular meeting. The Presiding Officer, at his/her discretion, may allow other speakers for a germane topic. Public comment speakers are limited to three minutes each.

2.8.3 Agenda appointments with the Board may be made for a regular meeting through the Town Administrator, for Town-related business. The Presiding Officer has the discretion to schedule a different date and time.

2.8.4 Unless a concern expressed at the public comment period or an agenda appointment is an urgent matter, the Board may take up the concern at the next regular meeting under Old Business.

2.8.5 Special Board meetings shall not have public comment nor agenda appointments unless the appointment is the purpose of the special meeting.

**Excerpt from the
Procedures of the Goffstown Select Board
and
Committees appointed by the Select Board**

Available:	https://www.goffstownnh.gov/DocumentCenter/View/1447/2019-Select-Board-Procedures-rev-1_2_19
Adopted:	6/30/08
Revised:	3/23/09; 4/4/11; 6/20/11; 4/30/12; 5/21/12; 4/1/13; 3/24/14; 4/13/15; 6/29/15; 2/1/16; 4/23/18; 1/2/19

VILLAGE BRIDGE AD HOC COMMITTEE

STATUS REPORT

(December 16, 2025)

COMMITTEE MEMBERS:

- Paula Bedard, Chair, Community-at-large member
- Andrew Cadorette, Community-at-large member
- Tina Lawton, Scribe, Goffstown Main Street Program Representative
- Joshua Douglas, Select Board Representative
- Dick Bruno, Economic Development Council Representative
- Cynthia Boisvert, Goffstown Rotary Club Representative
- Vacant, Friends of the Goffstown Rail Trail Representative
(David Pierce served until 9/2/25)
- Vacant, Parks and Recreations Commission Representative
- Vacant, Conservation Commission Representative

ABOUT THE VILLAGE BRIDGE AD HOC COMMITTEE (2024 - 2025)

The mission of this Committee was to follow through on the Next Steps detailed in the Final Report of the Village Piscataquog River Pedestrian Bridge Ad Hoc Committee, presented to the Goffstown Select Board in 2021 for constructing a pedestrian bridge across the river in the location of the old railroad bridge that was destroyed by fire in 1976.

The Select Board extended the charter of this Committee for a two (2) year period to accomplish the following additional tasks:

- Support a Town application for a NHDOT Transportation Alternative Program Grant (TAP) as the primary funding source for construction of the pedestrian bridge in the Fall 2024; and
- Collaborate with and support the Friends of the Goffstown Rail Trail in outreach and soliciting of donations for the construction of the pedestrian bridge; and
- Continue working with the Town to seek other grant funding opportunities.

These additional tasks and the extension of this Ad Hoc Committee Charter shall not be construed in any manner to bind the Select Board to request budget appropriations for the construction of a future pedestrian bridge. Appropriation requests by the Select Board shall be decided on a year-to-year basis considering all fiscal needs confronting the Town, using the budget process defined in NH RSA 32.

TAP GRANT STATUS UPDATE

In August 2025, NH DOT announced the projects that would be funded through the Round 5 Transportation Alternatives Program (TAP) grant. The Goffstown Pedestrian Bridge project was **not** one of the projects was chosen to be funded through this Round 5 TAP grant.

Out of the 32 projects that submitted applications for the Round 5 TAP grants, 17 were partially or totally funded through this program. The Goffstown Pedestrian Bridge project was ranked 23rd and therefore, did not receive this grant award.

More details on the state-wide project rankings are on the [NH DOT TAP web page](#) which states: *“There were 32 TAP Projects submitted to the Department and of those 17 were recommended based on available funding and scoring criteria. Those 17 projects were added to the draft 2027 thru 2036 State Ten Year Plan. The State Ten Year Plan process will be finalized in the summer of 2026. If the 17 proposed TAP projects are approved in the finalized Ten Year Plan, funding for engineering could begin as early as fiscal year 2027.”*

This committee is interested in re-applying for a TAP grant during the next TAP grant round, which is 2028.

BRIDGE DESIGN ESTIMATES

In September 2025, at the request of this committee, Goffstown Town Administrator reached out to the following 3 engineering firms for rough budget estimates on the cost a pedestrian bridge design. Below is the information these engineering firms recently provided (at no cost to the Town for these ballpark estimates). Note that these rough estimates are for the bridge *design only* not construction.

Engineering Firm	Design-only Estimate	Details
VHB (Vanasse, Hangen & Brustlin)	\$200 to \$350K	See memo. " VHB estimates a range of \$200,000 to \$350,000 for programming purposes of engineering costs."
Fuss & Oneill Inc.	\$250k to \$300k	– "... I heard back from our lead bridge designer Jaime French. She said if you're just looking for rough numbers for engineering preliminary through final design, she would say \$250k to \$300k . We would have to do more leg work to come up with something more detailed."
Hoyle, Tanner & Associates	\$180K	This firm reiterated the bridge design budget estimate they provided to us back in December 2021. At that time, their estimate for a pedestrian bridge design was approximately \$110K. Using a standard metric of projected cost increase from the year 2021 to 2025, a realistic estimate for that same bridge design work for the year 2025 would be approximately \$180K .

RECOMMENDATIONS

This committee recommends that the Select Board approves and endorses this committee to move forward, with a new, revised or amended Charter, for accomplishing the following:

- Continuing to research and apply for grant opportunities (such as TAP, CMAQ, SS4A and others) for designing and constructing a pedestrian bridge.

NOTE: The next TAP round grant opportunity is 2028.

- Develop and implement a Town-approved capital fundraising\pledge campaign to cover the % match required for TAP and or other grants. (For example, TAP requires a 20% match.)

NOTE: The Friends of the Goffstown Rail Trail (FGRT) organization (a 501c3) does agree to be the fiscal agent for funds\donations acquired through a Town-approved capital campaign, if the Select Board approves this course of action.

- Develop an MOU (Memorandum of Understanding) between the Friends of the Goffstown Rail Trail and the Town within the next 6 months to clarify and specify aspects of receiving and managing these donations.

[END]



SOLAR NET METERING

Town of Goffstown & School District



JAN 8, 2026



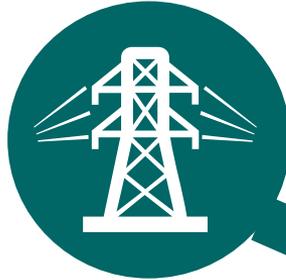
AGENDA

- Net Metering Contracting
 - Process & Risks
- Financial Projection
- Fee Structure
- Contract Language Review
- Example Net Metering Audit
- Timeline for approval

REVIEW | Solar Net Metering Process

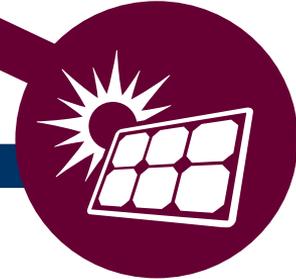
2 UTILITY

Monetary credits are issued by the **UTILITY** back to project (ex. \$100,000)



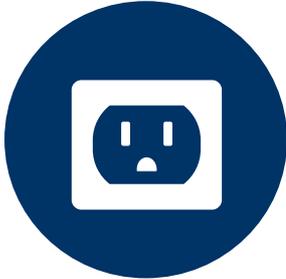
1 PROJECT

PROJECT's excess electricity is provided to the **UTILITY** (ex. 1,000,000 kWhs)



3 HOST

PROJECT pays **HOST** based on discount rate (ex. \$10,000)



EXAMPLE

GENERATION (KWh)	×	CREDIT VALUE (\$/KWh)	=	TOTAL CREDITS (\$)	-	CREDIT PRICE (\$/KWh)	→	NET SAVINGS (\$)
1,000,000 kWhs (annual output of ~800 kW system)		\$0.10/kWh (est. Crediting Rate)		\$100,000 (Must have utility costs)		\$90,000 (10% discount example)		\$10,000

LEGISLATIVE RISK

- Program is altered in the future - could program get better, like other NE states
- Managed by limiting commitments under current program

DEVELOPER SELECTION

- Chosen developer goes bankrupt/doesn't complete the project - projects are typically owned by a tax equity partner who would find an alternate project developer/operator to keep the project going in order to receive payback on initial capital

PROJECT UNDERPERFORMANCE

- Only save money based on generation, no financial commitment for Goffstown – only “Renting” your utility bill

TERM RISK

- If the end user reduces its utility spend during the 20 year term, then credits could be reassigned to other accounts/entities

PRICE RISK

- Credit value per kWh drops – this means electricity costs are declining and Goffstown's relative share of credits will go down but never negative

- Market standard contract term of 20 years
- Market base net metering credit rate ranges from \$0.10 to \$0.115
(*rates set by Eversource update each Feb. & Aug.*)
 - Credit Rate in analysis is assumed at \$0.10/kWh
- Consumption of 2,000,000 kWh/ yr. to be enrolled in this program
(*Town 500,000 kWh & School District 1,500,000 kWh*)
- Market average 10% Discount Rate from solar developers (*\$200,000 in credits/yr. = \$20,000/yr. gross savings*)
 - **School District net annual savings: \$13,500/ yr.***
 - **Town of Goffstown net annual savings: \$4,500/ yr.***

* = Assuming 10% annual revenue share structure after RFP cost is reimbursed

Option 1 Summary:

Credits reimburse RFP cost before rev share starts

School District

- \$3,000 for RFP
- **\$13,500/yr. revenue** net of CES 10% Rev Share

Town

- \$1,000 for RFP
- **\$4,500/yr. revenue** net of CES 10% Rev Share

		FEE BREAKDOWN	SCOPE OF SERVICES
OPTION 1	UPFRONT FEE (One-Time)	\$4,000	<ul style="list-style-type: none"> • Run mini RFP (Minimum 3 Proposals) • Present Findings • Contract Negotiations • Annual Auditing Report
	REV SHARE (Annual) ★	10%	
	TERM	20 years	



For first several years of flowing monetary credits, the fixed upfront fee will be applied against the Group Net Metering Credits. After Town & School District are reimbursed, only then does CES start the 10% revenue share. Annual reporting will still start year 1 regardless.



THANK YOU





**Town of Goffstown, New Hampshire
Master Consulting Agreement
New Hampshire Net Metering Credit Program**

This **AGREEMENT** is made effective as of the ___ day of January, 2026 (“Effective Date”) by and between Competitive Energy Services, LLC, with its principal offices at 148 Middle Street, Portland, ME 04101, (“CES”), and The Town of Goffstown, New Hampshire with its principal address at 16 Main Street, Goffstown, New Hampshire 03045 (“CLIENT”), each a “Party” and together “Parties”.

WHEREAS, CLIENT desires to secure one or more long-term contracts with renewable energy developers to support the development of renewable energy systems in New Hampshire and to secure lower cost energy and renewable electricity; and

WHEREAS, CLIENT desires the assistance of CES to secure one or more long-term power purchase agreements for renewable energy (“Net Metering Credit Agreement”) and to manage such Net Metering Credit Agreements throughout their terms; and

WHEREAS, CES has experience in performing such services for clients that are similar to CLIENT and desires to be so engaged by and on behalf of CLIENT.

NOW, THEREFORE, IN CONSIDERATION OF THE PROMISES, MUTUAL COVENANTS AND AGREEMENTS CONTAINED HEREIN, THE RECEIPT AND SUFFICIENCY OF WHICH ARE HEREBY ACKNOWLEDGED, CES AND CLIENT AGREE AS FOLLOWS:

- 1. Scope of Work.** CES will perform the Scope of Work as set forth in Appendix A, which may be changed by mutual written consent of the Parties.
- 2. Term.** The Term of this Agreement shall begin on the Effective Date and shall continue for the term of each Net Metering Credit Agreement entered into by the CLIENT pursuant to this Agreement or until otherwise terminated in accordance with this Agreement.
- 3. Compensation.** CLIENT agrees to compensate CES for performing the Scope of Work as set forth in Appendix A.
- 4. Confidentiality.** Each Party will keep in confidence (and not disclose) Confidential Information during the Term or during the 24 months immediately following the Term. Confidential Information includes the terms of this Agreement as well as any information exchanged in relation to the Scope of Work that is identified by the disclosing Party as being confidential. Neither Party shall disclose Confidential Information to any third party (other than the Parties’ and their affiliates’ employees, lenders, counsel, consultants, or accountants who have



agreed to keep such terms confidential), except in order to comply with applicable law, order, regulation or exchange rule. In the event such disclosure is ordered or required, the disclosing Party will notify the other Party as soon as reasonably able. The Parties will be entitled to all remedies at law or equity to enforce this confidentiality obligation.

5. No Joint Venture. CES and CLIENT are and shall be independent contractors to one another, and nothing herein shall be deemed to cause this Agreement to create an agency, partnership or joint venture. Nothing in this Agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee between CLIENT and CES or between CLIENT and any employee or agent of CES.

6. No Consequential Damages. In no event, shall either CES or CLIENT be liable to each other or any third party for any incidental, special, indirect, exemplary or consequential damages, including but not limited to loss of use or loss of profits, whether foreseeable or not, occasioned by or arising out of CES's or CLIENT's breach hereof or performance hereunder, delay in performance or any other cause whatsoever.

6. Exclusive Remedy. CES's and CLIENT's sole obligation and exclusive remedy to each other, in the event of an alleged breach or defect in any service provided hereunder is the correction by that Party of such alleged breach or defect. If after repeated efforts that Party is unable to correct, or if that Party fails within reasonable time to attempt to correct and continues not to attempt to correct within fifteen (15) business days of receipt from the other Party of written notice of such breach or defect, the other Party shall be entitled to terminate this Agreement and to recover actual damages in an amount not to exceed fees due and payable to CES under this Agreement. Both Parties understand and agree that this exclusive remedy allocates risk of service defects between the Parties as authorized by applicable law.

7. Resolution of Disputes & Choice of Law. This Agreement shall be governed by, and construed in accordance with the laws of the State of New Hampshire applicable to agreements made and to be performed within such state without regard to principles of Conflicts of Law.

8. Successors and Assigns. This Agreement shall be binding upon the Parties and their respective partners, affiliates, heirs, successors and assigns. No portion of this Agreement or any right or obligation thereunder can be transferred or assigned, in whole or in part, whether by operation of law or otherwise, by either Party without prior written consent of the other Party.

9. Severability. If any provision contained in this Agreement shall for any reason be held unenforceable in any respect under the law of any state or of the United States of America, such unenforceability shall not affect any other provisions in this Agreement, and this Agreement shall then be construed as if such unenforceable provision or provisions had never been contained.

10. Notice. Unless otherwise specified in the Attachment hereto, any notice hereunder shall be in writing addressed to the persons and addresses indicated below:



To: Competitive Energy Services, LLC
Attn. Andrew Price, President & CEO
148 Middle St., Suite 500
Portland, ME 04101

To: Town of Goffstown, NH
Attn: Town Administrator
16 Main Street
Goffstown, NH 03045

11. Amendments. No amendment to this Agreement shall be effective unless it is signed by authorized representatives of both Parties and complies with all other regulations and requirements of law.

12. Entire Agreement. The Parties understand and agree that this Agreement and Attachments (if any) supersede all other oral and written agreements and negotiations by the Parties relating to the services under this Agreement. This Agreement shall not be binding against either Party unless both Parties have signed below.

13. Disclaimer. The services provided by CES do not constitute legal or tax advice. CES is not a certified public accountant, legal counsel, or tax professional.

[Rest of page left blank intentionally]



IN WITNESS WHEREOF, the Parties hereto have caused this ***AGREEMENT*** to be executed as of the date first above written.

Competitive Energy Services, LLC

Town of Goffstown, New Hampshire

BY: ANDREW PRICE

BY: DEREK HORNE

TITLE: PRESIDENT & CEO

TITLE: TOWN ADMINISTRATOR

DATE: _____

DATE: _____

DRAFT



APPENDIX A SCOPE OF SERVICES

Description of Service: Net Metering Project Support Services

CES shall work with CLIENT to:

1. Act as CLIENT's agent in the identification and evaluation of net-metering opportunities available under the Net Metering program in New Hampshire.
2. CES will prepare and issue Request for Bids or otherwise identify net metering projects that can provide financial credits and/or Renewable Energy Credits under terms favorable to CLIENT. Any Request for Bids, or other solicitation, shall be in accordance with CLIENT procurement requirements.
3. CES will prepare a summary of the bids received, or projects identified, along with a recommended course of action. CES will assist CLIENT with any subsequent contract negotiations with the winning bidder(s) or identified project(s).
4. Perform on behalf of CLIENT ongoing auditing and recordkeeping of the financial and contractual aspects of each Group Net Metering Agreement entered into by CLIENT for the term of such agreement, including the following:
 - a. For each Agreement entered into by CLIENT, maintain a record of all project generation, net metering credits issued by the local electric utility, utility account schedules on file with the local electric utilities, payments made between CLIENT and the Group Net Metering Agreement Counterparty, and RECs received (if applicable).
 - b. Verify the amount of the Group Net Metering Credits issued by the local electric utility under each Group Net Metering Agreement.
 - c. Verify for CLIENT the amount of the Group Net Metering Credits retained and/or received by CLIENT pursuant to the Group Net Metering Agreements. In the event that errors occur, CES shall work on CLIENT's behalf to correct such errors.
 - d. Provide projections of the amount of Group Net Metering Credits CLIENT is expected to receive in the future so that CLIENT can incorporate such estimates into its Financial Models and budgets.
 - e. Provide annual reporting summarizing the performance of Group Net Metering Agreements, including overall generation, credit values, and financial benefits received by CLIENT.

Fees:

For the services described in Appendix A, services 1-3, CLIENT shall pay to CES a one time Fixed Fee of \$1,000. If CLIENT enters into one or more Group Net Metering Credit



Agreements, the Fixed Fee will be applied against the Group Net Metering Credits Fees described below.

Group Net Metering Credit Fees: During the Term of the Agreement

For each Group Net Metering Agreement administered by CES pursuant to this Agreement, the Group Net Metering Credit Fees each month during the term of this Agreement shall be calculated according to the following formula:

Group Net Metering Credit Fees = Revenue Share x Share of Group Net Metering Credits Received by CLIENT

The Revenue Share shall be the percentage shown in the following table based on the total amount of generation subscribed across all Group Net Metering Agreements entered into by CLIENT pursuant to this Agreement:

Revenue Share %
10 %

Payments:

CES shall invoice CLIENT for all Group Net Metering Credit Fees owed. CES shall invoice CLIENT directly, on or about the 30th day of the next calendar year. Each invoice shall itemize all amounts shown.

Each invoice shall be due and payable by CLIENT within thirty (30) days of CLIENT's receipt of such invoice, and thereafter shall incur an interest charge at the lesser of 1% per month or the maximum rate allowed by law.

HIGHWAY SAFETY COMMITTEE
MEMORANDUM
12/10/25

TO: Select Board
FROM: Chief Eric M. Sereno

IN RE: Mark Desbiens

Grady Hill Road / E Dunbarton Road / Hooksett Road - Requesting NO Thru Truck Sign

The Highway Safety Committee met on December 10, 2025, to discuss the request. Present were Committee Members: Adam Jacobs, Director of Public Works, Citizens Representative Don Ball, Select Board Member Mark Lemay, Lt. Thomas Hammond Goffstown Police, and Derek Horne Town Administrator.

The Committee reviewed the Highway Traffic Safety Request, and the Goffstown Police Department deployed a Covert Radar.

- 1) Lt. Hammond advised the Grady Hill Road sees roughly 1,500 vehicles per day.
- 2) Adam Jacobs advised speed limits should be lowered on Grady Hill Road due to narrow width and vertical curve sight.
- 3) Adam Jacobs advised the "K" value of the hill on Grady Hill Road is 1. Approaches to the crest are too steep to see oncoming traffic.

Grady Hill Road

- **The committee voted 5-0-0 to recommend reducing the speed limit of Grady Hill Road to 25 MPH.**
- **The committee voted 5-0-0 to recommend the installation of a HILL BLOCKS VIEW sign with the appropriate speed advisory placard on Grady Hill Road.**
- **The committee voted 5-0-0 to recommend the Town Administrator seek legal counsel opinion about posting Grady Hill Road as "NO THRU TRUCKING."**
 - **If that is not supportable, the road should be assigned a permanent weight limit to align with our normal seasonal limits.**

EMS/klS

Select Board Meeting Date: _____

Action Taken: _____

Select Board Chairman

HIGHWAY SAFETY COMMITTEE
MEMORANDUM
12/10/25

TO: Select Board
FROM: Chief Eric M. Sereno

IN RE: Mark Desbiens
Grady Hill Road / E Dunbarton Road / **Hooksett Road** - Requesting NO Thru Truck Sign

The Highway Safety Committee met on December 10, 2025, to discuss the request. Present were Committee Members: Adam Jacobs, Director of Public Works, Citizens Representative Don Ball, Select Board Member Mark Lemay, Lt. Thomas Hammond Goffstown Police, and Derek Horne Town Administrator.

The Committee reviewed the Highway Traffic Safety Request and discussed the No Through Trucking restriction on Goffstown Road in Hooksett.

Hooksett Road

- **The committee voted 5-0-0 to recommend the Town Administrator determine the trucking restriction signs placed by the town of Hooksett are enforceable, and to recommend the town of Hooksett place signage at East Dunbarton Road intersection if proper and follow up with the Select Board for further guidance if they are not.**

EMS/klb

Select Board Meeting Date: _____

Action Taken: _____

Select Board Chairman

For Date: 10/15/2025 - Wednesday

<u>Call Number</u>	<u>Time</u>	<u>Call Reason</u>	<u>Action</u>	<u>Priority</u>	<u>Duplicate</u>
25-49232	0741	Other - OP-TRAFFIC STUDY		3	
Call Taker:		3036 - SALLEE, KELLI			
Call Source:		Other			
Location/Address:		53 GRADY HILL RD @ 424 E DUNBARTON RD			
Jurisdiction:		GOFFSTOWN			
Party Entered By:		10/20/2025 0742 3036 - SALLEE, KELLI			
Calling Party:		DESBIENS, MARK @ [REDACTED] E DUNBARTON RD - GOFFSTOWN, NH 03045			
Home Phone:		[REDACTED]			
Home Phone:		[REDACTED]			
Other Phone Number:		[REDACTED]			
SSN:		[REDACTED]			
ID:		3036 - SALLEE, KELLI			
		Disp-07:42:00			
					Clrd-10/20/2025 @ 07:42:41
Narrative:		10/20/2025 0742 SALLEE, KELLI			
		NO THRU TRUCKS SIGN ON GRADY HILL			

REQUEST FOR HIGHWAY SAFETY COMMITTEE

CFS # 25-49232 DATE: Oct-2-2025

NAME: Mark Desbiens

ADDRESS: [REDACTED] E. Dunbarton Rd.
Goffstown N.H.

PHONE: (Day) [REDACTED] (Evening) Same

REQUEST MADE BY: WALK-IN PHONE LETTER EMAIL OTHER

REQUEST MADE TO: Goffstown P.D.

OF: _____

REQUESTING: SIGN MARKING LIGHT CROSSWALK OTHER

TYPE: no through trucks

REASON FOR REQUEST: Grady hill Rd. is being used as a short cut to pike industries in Hooksett. by 10-wheelers - tri axles 18 wheeler, logging trucks ect. cont. on back

SIGNATURE: Mark Desbiens DATE: Oct-2-2025

PLEASE FORWARD THIS REQUEST TO THE GOFFSTOWN POLICE DEPARTMENT FOR SURVEY

FOR TOWN USE ONLY **HIGHWAY SAFETY**

RECOMMENDED RECOMMENDED FURTHER - ENGINEERING STUDY
 NOT RECOMMENDED

REMARKS: _____

SIGNATURE: _____ DATE: _____

FOR SELECTMEN'S USE ONLY

APPROVED DENIED

REMARKS: _____

SIGNATURE: _____ DATE: _____

Grady hill is very narrow in several spots,
also a bad blind spot on top. My wife has
been pushed into the ditch 2 times in the last year
costing us ~~\$~~ 2000.00⁻ in Front end damage. Please

help. Also Hooksett put up a No through trucks
sign on there end of Hooksett Rd which is called Goffstown
Rd on there end. ~~Can~~ Can we also request a sign
on the Hooksett Rd. end in Goffstown.

Thanks for your
P.H.W. on this matter.

LENGTH DATA ANALYSIS

Location

Latitude: 0.000000
Longitude: 0.000000



Analysis Time Period



Start	End
12/1/2025 12:00 AM	12/2/2025 4:22 PM

Vehicles Analyzed



1,484

Motorcycles



Motorcycles
Volume: 545
Pct of Total: 36.7%

Passenger Cars



Passenger Cars
Volume: 698
Pct of Total: 47.0%

Light Trucks and Vans



Light Trucks and Vans
Volume: 129
Pct of Total: 8.7%

Single Unit Trucks



Single Unit Trucks
Volume: 80
Pct of Total: 5.4%

Buses



Buses
Volume: 18
Pct of Total: 1.2%

Multi Unit Trucks



Multi Unit Trucks
Volume: 14
Pct of Total: 0.9%

HIGHWAY SAFETY COMMITTEE
MEMORANDUM
12/10/25

TO: Select Board
FROM: Chief Eric M. Sereno

IN RE: Maurice Demers
Tanager Road / Shirley Hill Road - Requesting Day Time Running Lights signage

The Highway Safety Committee met on December 10, 2025, to discuss the request. Present were Committee Members: Adam Jacobs, Director of Public Works, Citizens Representative Don Ball, Select Board Member Mark Lemay, Lt. Thomas Hammond Goffstown Police, and Derek Horne Town Administrator.

The Committee reviewed the Highway Traffic Safety Request and determined that a Traffic study did not need to be done. **The committee voted 5-0-0 to recommend NO ACTION.**

- 1) Lt. Hammond advised there is no high-volume accident data.
- 2) Adam Jacobs advised that a Day Time Running Lights Sign is not an approved sign to post.

EMS/kls

Select Board Meeting Date: _____

Action Taken: _____

Select Board Chairman

For Date: 10/27/2025 - Monday

<u>Call Number</u>	<u>Time</u>	<u>Call Reason</u>	<u>Action</u>	<u>Priority</u>	<u>Duplicate</u>
25-50342	1208	Other - OP-TRAFFIC STUDY	HANDLED BY RECORDS		3

Call Taker: 5009 - MCNICHOLAS, HANNAH
Call Source: Other
Location/Address: 3 Tanager Rd @ 330 Shirley Hill Rd
Jurisdiction: GOFFSTOWN
Party Entered By: 10/27/2025 1209 5009 - MCNICHOLAS, HANNAH
Calling Party: DEMERS, MAURICE @ [REDACTED] Tanager Rd - Goffstown, NH 03045
CallBack Number: [REDACTED]
Cell Phone: [REDACTED]
Cell Phone: [REDACTED]
E-Mail Address: [REDACTED]
Home Phone: [REDACTED]
Home Phone: [REDACTED]
SSN: [REDACTED]
ID: 5009 - MCNICHOLAS, HANNAH
Disp-12:09:00 Arvd-12:09:34 Clrd-12:09:43
Narrative: 10/27/2025 1209 MCNICHOLAS, HANNAH
daytime running lights sign



REQUEST FOR HIGHWAY SAFETY COMMITTEE

CFS # _____ DATE: 10/22/2025

NAME: MAURICE DEMERS

ADDRESS: TANAGER RD.
GOFFSTOWN, NH 03045

PHONE: (Day) _____ (Evening) SAME

REQUEST MADE BY: WALK-IN PHONE LETTER EMAIL OTHER _____

REQUEST MADE TO: CHIEF ERIC SIRENO
OF: GOFFSTOWN, P.D.

REQUESTING: SIGN MARKING LIGHT CROSSWALK OTHER _____

TYPE: DAY TIME RUNNING LIGHTS REQUIRED

REASON FOR REQUEST: SHIRLEY HILL RD NEAR
TANAGER RD. - HARD TO SEE ONCOMING
TRAFFIC, ESPECIALLY DARK COLORED VEHICLES
EXISTING MIRROR VERY HELPFUL, BUT NOT
ENOUGH

SIGNATURE: Maurice Demers DATE: 10/22/2025

PLEASE FORWARD THIS REQUEST TO THE GOFFSTOWN POLICE DEPARTMENT FOR SURVEY

FOR TOWN USE ONLY

HIGHWAY SAFETY

- RECOMMENDED RECOMMENDED FURTHER - ENGINEERING STUDY
 NOT RECOMMENDED

REMARKS: _____

SIGNATURE: _____ DATE: _____

FOR SELECTMEN'S USE ONLY

- APPROVED DENIED

REMARKS: _____

SIGNATURE: _____ DATE: _____

HIGHWAY SAFETY COMMITTEE
MEMORANDUM
12/10/25

TO: Select Board
FROM: Chief Eric M. Sereno

IN RE: Laura Gomez
Pattee Hill Road - Requesting Streetlight

The Highway Safety Committee met on December 10, 2025, to discuss the request. Present were Committee Members: Adam Jacobs, Director of Public Works, Citizens Representative Don Ball, Select Board Member Mark Lemay, Lt. Thomas Hammond Goffstown Police, and Derek Horne Town Administrator.

The Committee reviewed the Highway Traffic Safety Request and determined that a Traffic study did not need to be done. **The committee voted 5-0-0 to recommend NO ACTION.**

- 1) Lt. Hammond advised there is no high-volume accident data.
- 2) Adam Jacobs advised this part of town was designed for underlit areas.

EMS/kl

Select Board Meeting Date: _____

Action Taken: _____

Select Board Chairman

For Date: 11/12/2025 - Wednesday

<u>Call Number</u>	<u>Time</u>	<u>Call Reason</u>	<u>Action</u>	<u>Priority</u>	<u>Duplicate</u>
25-52837	1054	Other - OP-TRAFFIC STUDY		3	
Call Taker:		3005 - ODETTE, DEBORAH			
Call Source:		Other			
Location/Address:		██████████ PATTEE HILL RD			
Jurisdiction:		GOFFSTOWN			
Party Entered By:		11/12/2025 1058 3005 - ODETTE, DEBORAH			
Calling Party:		GOMEZ, LAURA G ██████████ PATTEE HILL RD - GOFFSTOWN, NH 03045			
CallBack Number:		██			
SSN:		██			
ID:		3036 - SALLEE, KELLI			
		Disp-10:58:00	Arvd-10:58:37		
Narrative:		11/12/2025 1058 ODETTE, DEBORAH			
		streetlight due to poor visibility at night.			

REQUEST FOR HIGHWAY SAFETY COMMITTEE

CFS # 25-52837

DATE: 11/5/2025

NAME: Laura Gomez

ADDRESS: [REDACTED] Patten Hill Rd
Goffstown, NH 03045

PHONE: (Day) [REDACTED] (Evening) _____

REQUEST MADE BY: WALK-IN PHONE LETTER EMAIL OTHER _____

REQUEST MADE TO: Police & Highway Safety Committee
OF: Highways.

REQUESTING: SIGN MARKING LIGHT CROSSWALK OTHER _____

TYPE: street light pole

REASON FOR REQUEST: _____

Patten Hill rd is very dark at night
very danger due to poor visibility
and that can cause ~~issue~~ safety issues.

SIGNATURE: [Signature] DATE: 11/5/25

PLEASE FORWARD THIS REQUEST TO THE GOFFSTOWN POLICE DEPARTMENT FOR SURVEY

FOR TOWN USE ONLY

HIGHWAY SAFETY

- RECOMMENDED RECOMMENDED FURTHER - ENGINEERING STUDY
 NOT RECOMMENDED

REMARKS: _____

SIGNATURE: _____ DATE: _____

FOR SELECTMEN'S USE ONLY

- APPROVED DENIED

REMARKS: _____

SIGNATURE: _____ DATE: _____

HIGHWAY SAFETY COMMITTEE

MEETING MINUTES

12/10/25

Attendance: Lt. Thomas Hammond, Chairman, Adam Jacobs, Director of Public Works, Select Board member Mark Lemay, Citizen's Representative Don Ball, Town Administrator Derek Horne.

Citizen: Mark Desbiens

Meeting Opened: 09:55AM

Meeting Adjourned: 10:47 AM

NEXT MEETING: MARCH 18, 2025

1) Minutes Approval.

Don Ball made a motion to APPROVE SEPTEMBER 11, 2025, MINUTES, AS ELECTRONICALLY DISTRIBUTED.

Mark Lemay seconded.

Motion passes 3-0-2 with Derek Horne and Thomas Hammond abstaining

2) Laura Gomez

Pattee Hill

Requesting streetlight

Lt. Hammond from the Goffstown Police Department advised there is no high-volume accident data. Adam Jacobs advised that part of town has been deliberately not lit to maintain "dark sky" conditions and no current safety issues. The requested area is not at an intersection or sidewalk area.

Don Ball suggested NO ACTION be taken

Mark Lemay seconded.

Motion Passes 5-0-0

3) Maurice Demers

Tanager Rd

Requesting Day Time Running Lights signage

Adam Jacobs advised that a Day Time Running Lights Sign is not an approved sign to post per MUTCD. Lt. Hammond from Goffstown Police Department advised there is no high-volume accident data for this area or regarding this request. There is also access to Addison on the other end of Tanager if drivers want to avoid it.

Mark Lemay motioned for NO ACTION taken.

Don Ball seconded.

Motion Passes 5-0-0

4) Mark Desbiens

E Dunbarton Rd

Requesting No Thru Truck Sign

Citizen Mark Desbiens advised that there are numerous 10-18-wheeler trucks going up and down Grady Hill and that numerous trucks are using their Jake Brakes all throughout the day. Mark also advised that Hooksett DPW installed a NO THRU TRUCK sign on Hooksett Road.

Goffstown Police Department deployed a covert radar on Grady Hill to gather data. The road sees roughly 1500 vehicles per day with a mix of different sized vehicles and trucks. The volume in the summer months is likely higher with trucks heading to Plourde gravel pit or the Pike asphalt plant. Adam Jacobs suggested addressing Grady Hill Road separately from Hooksett Road. The first step would be to look at the speed limit of Grady Hill. It should be lowered due to the narrow

width and the vertical curve sight distance issue. There are MUTCD-approved signs for areas with vertical crests in the road, we could post a “HILL BLOCKS VIEW” warning sign with an advisory speed placard. The “K” value of this hill is 1, which is off the scale low. This means that the approaches to the crest are too steep to see oncoming traffic with appropriate stopping sight distance. The advisory speed might need to be as low as 5 or 10 mph. The next step would be to address the concern for trucks specifically. The NH Municipal Association suggests consulting with the Town legal counsel prior to posting a road as NO THRU TRUCKING so as not to improperly restrict normal vatic use of the highway. Another method to achieve the same goal would be to place a weight restriction on the road, which the NH Supreme Court has ruled that it can be based on safety concerns due to larger trucks and not just to limit damage to the roadway. Regarding Hooksett Road, Derek Horne suggested that he could speak with the Hooksett Town Administrator to determine if the proper study and process was used prior to posting. If it was, he will ask them to provide a NO THRU TRUCKING sign that can be installed at the intersection of East Dunbarton Road and Hooksett Road as there is no place to turn around between there and the town boundary line. If they did not use the proper procedure, Derek can confer with the Select Board to see how they would like to handle it. Adam Jacobs noted that because the Goffstown section of Hooksett Road was rebuilt to current standards recently it may be hard to justify limiting truck traffic, unlike Grady Hill Road.

Mark Lemay motioned to RECOMMEND REDUCING THE SPEED LIMIT OF GRADY HILL ROAD TO 25 MPH.

Adam Jacobs seconded.

Motion passes 5-0-0.

Thomas Hammond motioned to RECOMMEND INSTALLATION OF A HILL BLOCKS VIEW SIGN WITH THE APPROPRIATE SPEED ADVISORY PLACARD ON GRADY HILL ROAD.

Mark Lemay seconded.

Motion passes 5-0-0.

Adam Jacobs motioned to RECOMMEND THE TOWN ADMINISTRATOR SEEK A LEGAL OPINION ABOUT POSTING GRADY HILL ROAD AS 'NO THRU TRUCKING'. IF THAT WOULD NOT BE SUPPORTABLE, THE ROAD SHOULD BE ASSIGNED A PERMANENT WEIGHT LIMIT TO ALIGN WITH OUR NORMAL SEASONAL LIMITS.

Don Ball seconded.

Motion passes 5-0-0.

Adam Jacobs motioned to RECOMMEND THE TOWN ADMINISTRATOR DETERMINE IF THE TRUCKING RESTRICTION SIGNS PLACED BY THE TOWN OF HOOKSETT ARE ENFORCEABLE, AND TO RECOMMEND THE TOWN OF HOOKSETT PLACE SIGNAGE AT EAST DUNBARTON RD INTERSECTION IF PROPER AND FOLLOW UP WITH THE SELECT BOARD FOR FURTHER GUIDANCE IF THEY ARE NOT.

Derek Horne seconded.

Motion passes 5-0-0.

5) New Business

Highway Safety Meeting dates for 2026:

March 18, 2026 @ 10:00 AM

June 10, 2026 @ 10:00 AM

September 16, 2026 @ 10:00 AM

December 9, 2026 @ 10:00 AM

Don Ball motioned to ADJOURN.

Adam Jacobs seconded.

Motion passes 5-0-0

THESE MINUTES ARE SUBJECT TO APPROVAL AT THE NEXT MEETING.

DPW – HIGHWAY DISCONTINUANCES RSA 231:43

MEETING DATE: 1/12/26

REQUESTED BY: ADAM JACOBS – DPW DIRECTOR

ISSUE:

Discussion of possible warrant article(s) for March 2026 Town Meeting to discontinue or partially discontinue several street sections.

BACKGROUND INFORMATION:

The Town, via DPW, maintains several smaller “farm roads” and other dead-end street segments that serve only 1 or 2 houses. These may appear to be private driveways in many cases. Some achieved public status by “implied acceptance” after several years of town plowing or other maintenance. Others were affirmed by Town vote or may have been accepted by the Select Board at some point.

While the residents of these street segments enjoy a benefit of Town maintenance, the benefit to the general public is negligible. The maintenance burden for the Town outweighs this limited public benefit. At the 12/22/25 meeting, the Board asked me to compile information about each proposed street segment for further discussion and possible warrant article(s).

The street segments in question are:

- **Saunders Road** – from Story Road to the end
- **Story/Old Story Road** – From Saunders Road to the end
- **Martin Farm Road** – From Pattee Hill Road/Rte 13 to the end
- **Up-A-Way Farm Road** – From Pattee Hill Road/Rte 13 to the end
- **Naser Place** – From Gorham Pond Road to the end
- **Worthley Hill Rd/Mountain Trolley Farm Road** – From Mountain Base Road to the class 6
- **Welch Lane** – From Shirley Hill Road to the end
- **Roberts Farm Road** – From Addison Road to the end, including the class 6 portion
- **French & Rising/Clint Rising Way** – From Prospect Street to South Mast Street

Detailed information about each, and abutting parcels, is attached. I have verified with the Tax Collection, Assessor, Police and Fire Chiefs, and Conservation Commission member David Nieman that there are no major concerns or pending actions for the related areas.

I am recommending full discontinuance in some cases, which will cease the public’s right to viatic use of the road. In other cases, particularly where there are multiple affected parcels or where a

parcel might be landlocked, I am recommending discontinuance “subject to gates and bars”, which downgrades the road to a Class 6 public road, maintaining the public right to viatic use but alleviating the maintenance burden from the taxpayers.

Should the Board decide to move forward with the discontinuance process, abutter notifications would be mailed out this week to meet the deadline prior to deliberative session.

FINANCIAL IMPACT:

Significant savings to the public over time, with fewer lane miles of paved and gravel roads to maintain year round including plowing, salting/sanding, drainage repairs, pothole patching, grading, tree cutting, and roadside mowing.

RECOMMENDATION:

Recommend placing a warrant article on the March 2026 ballot to FULLY DISCONTINUE sections of the following roads as presented: Saunders Road, Naser Place, Welch Lane, Roberts Road, and Clint Rising Way.

Recommend placing a warrant article on the March 2026 ballot to DISCONTINUE, SUBJECT TO GATES AND BARS, sections of the following roads as presented: Story/Old Story Rd, Martin Farm Road, Up-A-Way Farm Road, and Worthley Hill Rd/Mountain Trolley Farm Road.

ATTACHMENTS:

- RSA 231:43
- Street information sheets
- Aerial map and intersection photos
- Excerpts – NH Municipal Association Publications “A Hard Road To Travel” and “Knowing The Territory”

TITLE XX

TRANSPORTATION

CHAPTER 231

CITIES, TOWNS AND VILLAGE DISTRICT HIGHWAYS

Discontinuance of Class IV, V and VI Highways

Section 231:43

231:43 Power to Discontinue. –

I. Any class IV, V or VI highway, or any portion thereof, in a town may be discontinued by vote of a town; provided, however, that:

(a) Any highway to public waters, or portion of such highway, laid out by a commission appointed by the governor and council, shall not be discontinued except with the consent of the governor and council.

(b) Any class V highway established to provide a property owner or property owners with highway access to their property because of a taking under RSA 230:14 shall not be discontinued except by written consent by such property owner or property owners.

II. The selectmen shall give written notice by verified mail, as defined in RSA 21:53, to all owners of property abutting such highway, at least 14 days prior to the vote of the town. In the case of a petitioned warrant article calling for discontinuance of a class VI highway, the petitioners shall bear the cost of notice.

III. No owner of land shall, without the owner's written consent, be deprived of access over such highway, at such owner's own risk.

Source. RS 54:1. CS 58:1. GS 65:1. GL 71:1. PS 72:1. 1903, 14:1. 1925, 19:1. PL 79:1. 1931, 12:1; 121:1. RL 95:1. 1943, 68:1. 1945, 188:1, part 9:1. 1949, 13:1. RSA 238:1. 1981, 87:1. 1991, 36:1. 1995, 77:3, eff. June 8, 1995. 2014, 41:1, eff. July 26, 2014. 2019, 242:3, eff. Oct. 10, 2019.

TOWN ADMINISTRATOR'S REPORT - Consent Agenda

MEETING DATE: 01/12/2026

REQUESTED BY: TOWN ADMINISTRATOR

ISSUE:

Routine items for the Select Board's approval. Select Board members may request items be removed for full discussion by the Board.

Employee Status Reports (Needs signature of the Chair)

FIRE – FT Firefighter – Associates degree incentive (per CBA)

FIRE – FT Firefighter – Paramedic License and Paramedic differential (per CBA)

FIRE – FT Firefighter – AEMT License and AEMT differential (per CBA)

FIRE – Per Diem EMT – update to current matrix

FIRE – Per Diem Firefighter/EMT – new hire

PARKS & REC – Official II – new hire

RECOMMENDATION:

If the Board concurs:

Motion to approve the Consent Agenda as presented.

TOWN ADMINISTRATOR'S REPORT

Assessor's Recommendations

MEETING DATE: 01/12/2026

REQUESTED BY: ASSESSOR

Weekly recommendations from Town Assessor for Exemptions, Credits, Warrants, and Abatements. Select Board members may request items be removed for full discussion by the Board.

ASSESSOR'S RECOMMENDATIONS:

**2025 Tax Year – Report of Timber Cut & Timber Tax Warrant – RSA 79
(APPROVAL RECOMMENDED)**

Map 6, Lot 1-6-2
\$107.00

RECOMMENDATION:

If the Board concurs:

Motion to approve the Assessor's Recommendation as presented.



Town of Goffstown

TOWN OFFICES

16 MAIN STREET • GOFFSTOWN, NH 03045

2.8 Public Participation in the Board Meetings

2.8.1 Each person desiring to speak during public comment shall state his/her name, street and if not a Goffstown resident, his/her town and shall fill out the roster provided by the Town Administrator.

2.8.2 The Presiding Officer shall schedule appropriate public comment time for Goffstown residents at the beginning and end of each regular meeting. The Presiding Officer, at his/her discretion, may allow other speakers for a germane topic. Public comment speakers are limited to three minutes each.

2.8.3 Agenda appointments with the Board may be made for a regular meeting through the Town Administrator, for Town-related business. The Presiding Officer has the discretion to schedule a different date and time.

2.8.4 Unless a concern expressed at the public comment period or an agenda appointment is an urgent matter, the Board may take up the concern at the next regular meeting under Old Business.

2.8.5 Special Board meetings shall not have public comment nor agenda appointments unless the appointment is the purpose of the special meeting.

**Excerpt from the
Procedures of the Goffstown Select Board
and
Committees appointed by the Select Board**

Available:	https://www.goffstownnh.gov/DocumentCenter/View/1447/2019-Select-Board-Procedures-rev-1_2_19
Adopted:	6/30/08
Revised:	3/23/09; 4/4/11; 6/20/11; 4/30/12; 5/21/12; 4/1/13; 3/24/14; 4/13/15; 6/29/15; 2/1/16; 4/23/18; 1/2/19

TITLE VI

PUBLIC OFFICERS AND EMPLOYEES

CHAPTER 91-A

ACCESS TO GOVERNMENTAL RECORDS AND MEETINGS

Section 91-A:3

91-A:3 Nonpublic Sessions. –

I. (a) Public bodies shall not meet in nonpublic session, except for one of the purposes set out in paragraph II. No session at which evidence, information, or testimony in any form is received shall be closed to the public, except as provided in paragraph II. No public body may enter nonpublic session, except pursuant to a motion properly made and seconded.

(b) Any motion to enter nonpublic session shall state on its face the specific exemption under paragraph II which is relied upon as foundation for the nonpublic session. The vote on any such motion shall be by roll call, and shall require the affirmative vote of the majority of members present.

(c) All discussions held and decisions made during nonpublic session shall be confined to the matters set out in the motion.

II. Only the following matters shall be considered or acted upon in nonpublic session:

(a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.

(b) The hiring of any person as a public employee.

(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.

(d) Consideration of the acquisition, sale, or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.

(e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed by or against the public body or any subdivision thereof, or by or against any member thereof because of his or her membership in such public body, until the claim or litigation has been fully adjudicated or otherwise settled. Any application filed for tax abatement, pursuant to law, with any body or board shall not constitute a threatened or filed litigation against any public body for the purposes of this subparagraph.

(f) [Repealed.]

(g) Consideration of security-related issues bearing on the immediate safety of security personnel or inmates at the county or state correctional facilities by county correctional superintendents or the commissioner of the department of corrections, or their designees.

(h) Consideration of applications by the business finance authority under RSA 162-A:7-10 and 162-A:13, where consideration of an application in public session would cause harm to the applicant or would inhibit full discussion of the application.

(i) Consideration of matters relating to the preparation for and the carrying out of emergency functions, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.

(j) Consideration of confidential, commercial, or financial information that is exempt from public disclosure under RSA 91-A:5, IV in an adjudicative proceeding pursuant to RSA 541 or RSA 541-A.

(k) Consideration by a school board of entering into a student or pupil tuition contract authorized by RSA 194 or RSA 195-A, which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general public or the school district that is considering a contract, including any meeting between the school boards, or committees thereof, involved in the negotiations. A contract negotiated by a school board shall be made public prior to its consideration for approval by a school district, together with minutes of all meetings held in nonpublic session, any proposals or records related to the contract, and any proposal or records involving a school district that did not become a party to the contract, shall be made public. Approval of a contract by a school district shall occur only at a meeting open to the public at which, or after which, the public has had an opportunity to participate.

(l) Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present.

(m) Consideration of whether to disclose minutes of a nonpublic session due to a change in circumstances under paragraph III. However, any vote on whether to disclose minutes shall take place in public session.

III. Minutes of meetings in nonpublic session shall be kept and the record of all actions shall be promptly made available for public inspection, except as provided in this section. Minutes of such sessions shall record all actions in such a manner that the vote of each member is ascertained and recorded. Minutes and decisions reached in nonpublic session shall be publicly disclosed within 72 hours of the meeting, unless, by recorded vote of 2/3 of the members present taken in public session, it is determined that divulgence of the information likely would affect adversely the reputation of any person other than a member of the public body itself, or render the proposed action ineffective, or pertain to terrorism, more specifically, to matters relating to the preparation for and the carrying out of all emergency functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life. This shall include training to carry out such functions. In the event of such circumstances, information may be withheld until, in the opinion of a majority of members, the aforesaid circumstances no longer apply. For all meetings held in nonpublic session, where the minutes or decisions were determined to not be subject to full public disclosure, a list of such minutes or decisions shall be kept and this list shall be made available as soon as practicable for public disclosure. This list shall identify the public body and include the date and time of the meeting in nonpublic session, the specific exemption under paragraph II on its face which is relied upon as foundation for the nonpublic session, the date of the decision to withhold the minutes or decisions from public disclosure, and the date of any subsequent decision, if any, to make the minutes or decisions available for public disclosure. Minutes related to a discussion held in nonpublic session under subparagraph II(d) shall be made available to the public as soon as practicable after the transaction has closed or the public body

has decided not to proceed with the transaction.

IV. (a) A public body or agency may adopt procedures to review minutes of meetings held in nonpublic session and to determine by majority vote whether the circumstances that justified keeping meeting minutes from the public under RSA 91-A:3, III no longer apply. If the public body determines that those circumstances no longer apply, the minutes shall be available for release to the public pursuant to this chapter.

(b) In the absence of an adopted procedure to review and determine whether the circumstances no longer apply for meeting minutes kept from the public, the public body or agency shall review and determine by majority vote whether the circumstances that justified keeping meeting minutes from the public under RSA 91-A:3, III no longer apply. This review shall occur no more than 10 years from the last time the public body voted to prevent the minutes from being subject to public disclosure. Meeting minutes that were kept from the public prior to the effective date of this paragraph that are not reviewed by the public body or agency within 10 years of the effective date of this paragraph shall be subject to public disclosure without further action of the public body.

Source. 1967, 251:1. 1969, 482:2. 1971, 327:3. 1977, 540:4. 1983, 184:1. 1986, 83:4. 1991, 217:3. 1992, 34:1, 2. 1993, 46:1; 335:16. 2002, 222:2, 3. 2004, 42:1. 2008, 303:4. 2010, 206:1, eff. June 22, 2010. 2015, 19:1; 49:1; 105:1, eff. Jan. 1, 2016; 270:2, eff. Sept. 1, 2015. 2016, 30:1, eff. Jan. 1, 2017; 280:1, eff. June 21, 2016. 2021, 48:7(I), eff. May 25, 2021; 163:1, eff. Jan. 1, 2022; 172:1, eff. Jan. 1, 2022. 2023, 189:1, eff. Oct. 3, 2023.